



**LYON COUNTY BOARD OF COUNTY COMMISSIONERS  
THURSDAY, MARCH 16, 2023**

**9:00 AM**

**LYON COUNTY ADMINISTRATIVE COMPLEX  
27 S. MAIN STREET  
YERINGTON, NV 89447**

**Join Zoom Meeting:**

**<https://us02web.zoom.us/j/83368686463?pwd=ZlVGaWFOT3pGUjJPWWV0VmZRQ0N5dz09>**

**Meeting ID: 833 6868 6463 / Passcode: 896135**

**Mobile: 1-253-215-8782 / 1-346-248-7799**

**County Commission meetings are open to the public and members of the public may attend in person and the meetings are also virtual and the public may attend via Virtual Zoom.**

**Public Comment: Lyon County allows the following. If you are attending the virtual Zoom meeting, public comment may be provided by raising your hand. This can occur in several ways, including by dialing \*9 from your phone to raise your hand and request to speak for public comment. Then to unmute yourself, dial \*6.**

**Written public comments may also be mailed to the Lyon County Manager's Office at 27 S. Main Street, Yerington, Nevada 89447, but all public comments must be received prior to the date of the meeting if the comments are to be included in the supplemental materials. Any written public comment received the day of the Board meeting will be compiled and added as supplemental materials to the County's website and distributed to the Board of Commissioners within 24 hours after the meeting.**

**You can also provide public comment, or request supporting materials, for this meeting by sending us an email to [countyclerks@lyon-county.org](mailto:countyclerks@lyon-county.org). Be sure to type, PUBLIC COMMENT or DOCUMENT REQUEST in the subject line.**

## **AGENDA**

**(Action will be taken on all items unless otherwise noted)  
(No action will be taken on any item until it is properly agendized).**

**To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.**

**The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.**

**Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.**

**BOARD OF COMMISSIONERS CONVENING AS OTHER BOARDS** - *Members of the Board of County Commissioners also serve as the Liquor Board, Central Lyon Vector Control District Board, Mason Valley Mosquito Abatement District Board, Walker River Weed Control District Board, Willowcreek General Improvement District Board, the Silver Springs General Improvement District Board, and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.*

**NOTE: THIS MEETING MAY BREAK BETWEEN 11:30 - 1:30 FOR LUNCH**

**1. Roll Call**

**2. Invocation given by Irene Albritton of First Christian Church**

**3. Pledge of Allegiance**

**4. Public Participation (no action will be taken on any item until it is properly agendized)** - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

**5. For Possible Action: Review and adoption of agenda**

**6. Time Certain**

- 6.a. Time Certain at 9:00 AM: For Presentation & Update Only: General Manager Bert Bryan with Walker River Irrigation District to give a report on current and forecasted Walker River conditions.
- 6.b. Time Certain at 9:15 AM: For Possible Action and Presentation: Approve an Investment Advisory Agreement with FHN (Financial Main Street Advisors, LLC) in the amount of 0.075% of the quarterly average. And naming US Bank as custodian of investment funds and opening an account with US Bank in the amount of 0.01%, and to allow Clerk/Treasurer to sign contracts.
  - [Investment Advisory Agreement with FHN](#)
  - [Custody Account Application with US Bank](#)

**7. Presentation of awards and/or recognition of accomplishments**

- 7.a. For Presentation Only: Recognize Human Resources Director Eric Milavsky for outstanding commitment and performance to the employees of Lyon County.

**8. Commissioners/County Manager reports**

**9. Elected Official's reports**

**10. Appointed Official's reports**

## 11. Advisory Board reports

- 11.a. For Report Only: Dayton Regional Advisory Board
  - [Letter of Transmittal](#)

**CONSENT AGENDA (Action Will be Taken on All Items)** - *All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.*

## 12. Assessor's Corrections

- 12.a. For Possible Action: Approval of changes on Assessor's tax roll due to correction in assessments and review of tax roll changes.
  - [Unsecured Factual](#)
  - [Secured Factual](#)

## 13. For Possible Action: Approve County Commission Minutes

- 13.a. For Possible Action: Approve the March 02, 2023 minutes.
  - [March 2, 2023 Minutes](#)

## 14. Contracts

- 14.a. For Possible Action: Approve Agreement with Thomson Reuters for Online Legal Research for the District Court for five years at the rate of \$1,170 per month the first year and a 4% increase each year thereafter.
  - [District Court Thomson Reuters Contract](#)

## 15. Grants

- 15.a. For Possible Action: Accept a \$2500 scholarship from the Pet Network Humane Society covering registration and travel expenses for a Lyon County Animal Services Officer to attend the Animal Care Expo in New Orleans in April 2023.
- 15.b. For Possible Action: Accept amendment to FY2019 Federal Transit Administration (FTA) 5339 (Capital Purchases) Agreement funding in the amount of \$66,179, with County matching funds in the amount of \$11,679, for a replacement vehicle and accept the vehicle into the County fleet, to extend the agreement ending date to March 31, 2024.
  - [Amendment to Grant Agreement for Replacement Vehicle](#)

## 16. Other Consent Items

- 16.a. For Possible Action: Review and accept claims and financial reports.
  - [Claims Report 2-16-23 to 2-28-23](#)
  - [Cash Report 2-28-23](#)
- 16.b. For Possible Action: Review and accept travel claims.
  - [Travel Report 2-16-23 to 2-28-23](#)
- 16.c. For Possible Action: Approve buying two trucks that will exceed the current budgeted amount, with \$11,000 coming from contingency in the General Fund for a Facilities Department truck and \$6,000 being moved from the services and supplies line item in the Road Improvement Fund for a Road Department truck.

**\*\*END OF CONSENT AGENDA\*\***

**REGULAR AGENDA** - *(Action will be taken on all items unless otherwise noted)*

**17. Advisory Board**

- 17.a. For Possible Action: Appoint a member to the Planning Commission, with a term expiring December 31, 2026.
- Clerk Affidavit
  - Betty Retzer, Application
  - Jeff Le Grand, Application
  - Jimmie A. Richards, Application
  - Mark Hamilton Jones, Application
  - Michael Weiss, Application
  - Ralph N. Ewing, Application
  - Shannon Ceresola, Application
  - Suzanne Armstrong, Application
- 17.b. For Possible Action: Appoint Jeff Miller as the Sheriff's Representative to the 911 Surcharge Committee with a term expiring December 31, 2023.

**18. Utilities**

- 18.a. For Information Only: Projects update from the Utilities Engineer for the first quarter of 2023 (Kishora Panda).
- Utilities Department Projects
- 18.b. For Possible Action: Approve Change Order No. 1, for the Aspen Creek Rapid Infiltration Basins and 12-inch Effluent Main Project with Ames Construction, to extend the contract duration by 121 days due to material procurement delays associated with American Iron and Steel available products. (David Bruketta)
- Change Order 1, Ames Construction

**19. County Manager**

- 19.a. For Possible Action: Approve Task Order C, between LYON COUNTY, NEVADA and ARMSTRONG CONSULTANTS, INC., providing for professional engineering services for the Silver Springs Airport for Pavement Maintenance of Runway 6/24 and Taxiway A, in the amount of \$73,980.00.
- Silver Springs Airport Pavement Maintenance Task Order C
- 19.b. For Possible Action: Approve letters of support on behalf of the Board of Commissioners for Community Project Funding requests.
- Letter of Support (LYSO Training Center)
  - Letter of Support (Ramsey Weeks)
  - Letter of Support (Miller and Aiazzi)
  - Letter of Support (Respite Care)
  - Letter of Support (Youth MOST)

**20. Clerk/Treasurer**

- 20.a. For Possible Action: Approve contract with Bid4Assets for five years for online county tax sale auction and allow the Clerk/Treasurer to sign the contract.  
- [Bid4Assets Professional Services Agreement for Online Tax Sale](#)

## 21. Human Resources

- 21.a. For Possible Action: Approve the addition of one new classification to the Deputy District Attorney classification series, and amend the compensation plan by adjusting the salary ranges for classifications within this series.  
- [DDA Classification and Compensation Changes](#)

**22. Agenda Requests** - *Administrative Policies and Procedures 1.05, A Commission Member or elected/appointed department head may request an item be considered on a future agenda either by making an oral request at a County Commission meeting or submitting the request in writing to the County Manager at least 30 days prior to the meeting for which the item is requested to be placed on the agenda.*

## 23. Commissioner Comments

**24. Closed Session pursuant to NRS 241.015(3)(b)(2)** - *To receive information from the District Attorney or counsel regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter, and pursuant to NRS 288.220, to receive a report on the status of ongoing labor negotiations; and direct staff accordingly.*

**25. Public Participation (no action will be taken on any item until it is properly agendized)** - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

## 26. Adjourn

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**This agenda has been posted in accordance with the open meeting law at the Lyon County Administrative Complex.**

**Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.**

**Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.**

**To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or**

write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance

Lyon County is an equal opportunity provider.

**Agenda and Backup Material is  
Available at [www.lyon-county.org](http://www.lyon-county.org)**