



**LYON COUNTY BOARD OF COUNTY COMMISSIONERS  
THURSDAY, FEBRUARY 16, 2023**

**9:00 AM**

**LYON COUNTY ADMINISTRATIVE COMPLEX  
27 S. MAIN STREET  
YERINGTON, NV 89447**

**Join Zoom Meeting:**

**<https://us02web.zoom.us/j/83368686463?pwd=ZlVGaWFOT3pGUjJPWWV0VmZRQ0N5dz09>**

**Meeting ID: 833 6868 6463 / Passcode: 896135**

**Mobile: 1-253-215-8782 / 1-346-248-7799**

**County Commission meetings are open to the public and members of the public may attend in person and the meetings are also virtual and the public may attend via Virtual Zoom.**

**Public Comment: Lyon County allows the following. If you are attending the virtual Zoom meeting, public comment may be provided by raising your hand. This can occur in several ways, including by dialing \*9 from your phone to raise your hand and request to speak for public comment. Then to unmute yourself, dial \*6.**

**Written public comments may also be mailed to the Lyon County Manager's Office at 27 S. Main Street, Yerington, Nevada 89447, but all public comments must be received prior to the date of the meeting if the comments are to be included in the supplemental materials. Any written public comment received the day of the Board meeting will be compiled and added as supplemental materials to the County's website and distributed to the Board of Commissioners within 24 hours after the meeting.**

**You can also provide public comment, or request supporting materials, for this meeting by sending us an email to [countyclerks@lyon-county.org](mailto:countyclerks@lyon-county.org). Be sure to type, PUBLIC COMMENT or DOCUMENT REQUEST in the subject line.**

## **AGENDA**

**(Action will be taken on all items unless otherwise noted)  
(No action will be taken on any item until it is properly agendized).**

**To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.**

**The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.**

**Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.**

**BOARD OF COMMISSIONERS CONVENING AS OTHER BOARDS** - *Members of the Board of County Commissioners also serve as the Liquor Board, Central Lyon Vector Control District Board, Mason Valley Mosquito Abatement District Board, Walker River Weed Control District Board, Willowcreek General Improvement District Board, the Silver Springs General Improvement District Board, and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.*

**NOTE: THIS MEETING MAY BREAK BETWEEN 11:30 - 1:30 FOR LUNCH**

**1. Roll Call**

**2. Invocation given by Irene Albritton of First Christian Church**

**3. Pledge of Allegiance**

**4. Public Participation (no action will be taken on any item until it is properly agendized)** - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

**5. For Possible Action: Review and adoption of agenda**

**6. Time Certain**

6.a. Time Certain at 9:00 AM: For Possible Action: Swearing in of appointed County Commissioner.

**7. Presentation of awards and/or recognition of accomplishments**

7.a. For Presentation Only: Recognize Deputy Public Guardian, Debby Stevens for her unwavering dedication to service and advocacy for the residents of Lyon County.

**8. Commissioners/County Manager reports**

**9. Elected Official's reports**

**10. Appointed Official's reports**

**11. Advisory Board reports**

**CONSENT AGENDA (Action Will be Taken on All Items)** - *All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.*

## 12. Assessor's Corrections

- 12.a. For Possible Action: Approval of changes on Assessor's tax roll due to correction in assessments and review of tax roll changes.  
- [Secured Factual](#)

## 13. For Possible Action: Approve County Commission Minutes

- 13.a. For Possible Action: Approve February 2, 2023 Minutes.  
- [February 2, 2023 Minutes](#)

## 14. Contracts

- 14.a. For Possible Action: Approve Agreement with Thomson Reuters for public law library access at the District Court for the five years at the rate of \$694 per month the first year, with 4% increases each year thereafter.  
- [Thomson Reuters District Court Contract](#)

## 15. Grants

- 15.a. For Possible Action: Approve grant award amendment to redirect funds in the amount of \$13,462 for additional training, from the State of Nevada, Department of Health and Human Services to provide assistance to individuals medically underserved who are at higher risk of exposure, infection, hospitalization.  
- [FY23 FRC CDC Health Disparities Sub-award Amendment 1](#)
- 15.b. For Possible Action: Accept grant award from the State of Nevada, Division of Public and Behavioral Health, Bureau of Child, Family and Community Wellness in the amount of \$305,744.00, to continue the Women, Infants, and Children (WIC) program.  
- [FY23 Women Infants and Children Notice of Subaward](#)
- 15.c. For Possible Action: Approve Notice of Subaward from the City of Fernley in the amount of \$216,000.00 from the American Rescue Plan Act to fund activities and direct services for individuals directly impacted by the COVID-19 pandemic.  
- [FY23 Fernley American Rescue Plan Act Notice of Subaward](#)

## 16. Other Consent Items

- 16.a. For Possible Action: Review and accept travel claims.  
- [Travel Report 1-16-23 to 1-31-23](#)
- 16.b. For Possible Action: Review and accept claims and financial reports.  
- [Claims Report 1-16-23 to 1-31-23](#)  
- [Cash Report 1-31-23](#)

**\*\*END OF CONSENT AGENDA\*\***

**REGULAR AGENDA** - *(Action will be taken on all items unless otherwise noted)*

## 17. Advisory Board

- 17.a. For Possible Action: Appoint up to two (2) members to the Debt Management Commission as a member at large, with terms expiring December 31, 2024.  
- [Charles Lawson, Application](#)
- 17.b. For Possible Action: Appoint up to six (6) member to the Lyon County Fair Board, with terms expiring December 31, 2026.

- [Charlotte Guthrie, Application](#)
- [Crystal White, Application](#)
- [Mindy Flarr, Application](#)
- [John Fielding, Application](#)

- 17.c. For Possible Action: Appoint up to one (1) member to the Mason Valley Mosquito Abatement Advisory Board.
- [Beverly Smith, Application](#)

## **18. County Manager**

- 18.a. For Possible Action: Review and approve a contract with Silver State Government Relations for government relations services and to work with Walker and Associates for the remainder of the 82nd Session of the Nevada Legislature, with an estimated cost of \$10,000.00 to be funded from a contingency budget transfer.
- [SSGR Letter of Intent](#)
  - [Silver State Government Relations for Government Relations Services Contract](#)
- 18.b. For Possible Action: To discuss and provide direction to the County Manager regarding legislation for the 82nd session of the Nevada Legislature, Legislation includes Assembly Bill 63, Assembly Bill 68, Assembly Bill 92, Assembly Bill 103, Senate Bill 64, and Senate Bill 81.

## **19. Clerk/Treasurer**

- 19.a. For Possible Action: Approve Lyon County Treasurer to open a new sweep account with Wells Fargo Bank.

## **20. Facilities**

- 20.a. For Possible Action: Authorization for County Manager and Facilities Director to take the steps necessary for Lyon County to operate the Stagecoach Community Center, including, but not limited to, notifying the present operator that the Lease is officially terminated and expired and that Lyon County intends to take over April 1, 2023, and authorizing the County Manager or Facilities Director to sign any correspondence or other documents necessary to complete the transition back to Lyon County management of the Stagecoach Community Center.

## **21. Human Resources**

- 21.a. For Possible Action: Approve the creation of two Building Inspector positions and one Plans Examiner position as well as the purchase of three new vehicles, to be funded for the remainder of the fiscal year through a budget transfer from the General Fund contingency for \$267,992.

## **22. Other**

- 22.a. For Possible Action: Approve Interlocal Agreement between Lyon County and Lyon County School District for the continued joint use of the Smith Valley Library for a term of four (4) years.
- [Interlocal agreement with LCSD and Lyon County for the use of the SV Library 2003](#)
  - [Interlocal agreement with LCSD and Lyon County for the use of the SV Library 2023](#)
- 22.b. For Possible Action: Accept donation in the amount of \$500.00 from a private citizen to be used to purchase items to assist individuals experiencing homelessness in Lyon County.

- Donation for Homelessness Assistance

**23. Agenda Requests** - *Administrative Policies and Procedures 1.05, A Commission Member or elected/appointed department head may request an item be considered on a future agenda either by making an oral request at a County Commission meeting or submitting the request in writing to the County Manager at least 30 days prior to the meeting for which the item is requested to be placed on the agenda.*

**24. Commissioner Comments**

**25. Closed Session pursuant to NRS 241.015(3)(b)(2)** - *To receive information from the District Attorney or counsel regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter, and pursuant to NRS 288.220, to receive a report on the status of ongoing labor negotiations; and direct staff accordingly.*

**26. Public Participation (no action will be taken on any item until it is properly agendized)** - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

**27. Adjourn**

---

**This agenda has been posted in accordance with the open meeting law at the Lyon County Administrative Complex.**

**Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.**

**Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.**

**To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)**

**T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the**

meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance

Lyon County is an equal opportunity provider.

**Agenda and Backup Material is  
Available at [www.lyon-county.org](http://www.lyon-county.org)**