



**LYON COUNTY BOARD OF COUNTY COMMISSIONERS
THURSDAY, JANUARY 19, 2023**

9:00 AM

**LYON COUNTY ADMINISTRATIVE COMPLEX
27 S. MAIN STREET
YERINGTON, NV 89447**

Join Zoom Meeting:

<https://us02web.zoom.us/j/83368686463?pwd=ZlVGaWFOT3pGUjJPWWV0VmZRQ0N5dz09>

Meeting ID: 833 6868 6463 / Passcode: 896135

Mobile: 1-253-215-8782 / 1-346-248-7799

County Commission meetings are open to the public and members of the public may attend in person and the meetings are also virtual and the public may attend via Virtual Zoom.

Public Comment: Lyon County allows the following. If you are attending the virtual Zoom meeting, public comment may be provided by raising your hand. This can occur in several ways, including by dialing *9 from your phone to raise your hand and request to speak for public comment. Then to unmute yourself, dial *6.

Written public comments may also be mailed to the Lyon County Manager's Office at 27 S. Main Street, Yerington, Nevada 89447, but all public comments must be received prior to the date of the meeting if the comments are to be included in the supplemental materials. Any written public comment received the day of the Board meeting will be compiled and added as supplemental materials to the County's website and distributed to the Board of Commissioners within 24 hours after the meeting.

You can also provide public comment, or request supporting materials, for this meeting by sending us an email to countyclerks@lyon-county.org. Be sure to type, PUBLIC COMMENT or DOCUMENT REQUEST in the subject line.

AGENDA

**(Action will be taken on all items unless otherwise noted)
(No action will be taken on any item until it is properly agendized).**

To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.

The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.

Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.

BOARD OF COMMISSIONERS CONVENING AS OTHER BOARDS - *Members of the Board of County Commissioners also serve as the Liquor Board, Central Lyon Vector Control District Board, Mason Valley Mosquito Abatement District Board, Walker River Weed Control District Board, Willowcreek General Improvement District Board, the Silver Springs General Improvement District Board, and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.*

NOTE: THIS MEETING MAY BREAK BETWEEN 11:30 - 1:30 FOR LUNCH

1. Roll Call

2. Invocation given by Mitch Forster Mason Valley Southern Baptist

3. Pledge of Allegiance

4. Public Participation (no action will be taken on any item until it is properly agendized) - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

5. For Possible Action: Review and adoption of agenda

6. Presentation of awards and/or recognition of accomplishments

- 6.a. For Presentation Only: Present Deputy Peter Whitten and Sergeant Alfonzo Lopez with the Lyon County Sheriff's Office Community Service Award for their efforts in raising approximately \$11,000.00 dollars for the Shop With a Cop event.
- [Community Service Award Request](#)

7. Commissioners/County Manager reports

8. Elected Official's reports

9. Appointed Official's reports

10. Advisory Board reports

CONSENT AGENDA (Action Will be Taken on All Items) - *All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.*

11. Assessor's Corrections

- 11.a. For Possible Action: Approval of changes on Assessor's tax roll due to correction in assessments and review of tax roll changes.

- Unsecured Factual
- Secured Factual

12. For Possible Action: Approve County Commission Minutes

- 12.a. For Possible Action: Approve January 3, 2023 Minutes
 - January 3,2023 Minutes

13. Grants

- 13.a. For Possible Action: Accept grant award from the State of Nevada Department of Health and Human Services (DHHS), for the Community Services Block Grant (CSBG), in the amount of \$127,357.
 - FY23 Community Services Block Grant Award

14. Other Consent Items

- 14.a. For Possible Action: Review and accept claims and financial reports.
 - Claims Report 12-16-22 to 12-31-22
 - Cash Report 12-31-22
 - Lyon County Quarterly Financials 12-31-22
- 14.b. For Possible Action: Review and accept travel claims.
 - Travel Report 12-16-22 to 12-31-22
- 14.c. For Possible Action: Approve Detention Facility Inspection Report submitted by Comm. Hockaday.
 - Detention Facility Quarterly Inspection Report December 2022
- 14.d. For Possible Action: Approve a promotion for employee 951 from Appraiser to Senior Appraiser, effective March 23, 2023, with the estimated additional cost of \$1,724 to be funded from a contingency budget transfer in fiscal year 2023.
- 14.e. For Possible Action: Approve a budget transfer from contingency in the Silver and Gold Fund in the amount of \$40,500 as matching funds to a federal grant to purchase two Meals on Wheels vehicles.

****END OF CONSENT AGENDA****

REGULAR AGENDA - *(Action will be taken on all items unless otherwise noted)*

15. County Manager

- 15.a. For Possible Action: Forward a recommendation of up to three (3) candidates to Governor Lombardo from which the Governor may choose to make the final appointment to fill the vacant Commissioner seat for District 3.
 - Clerk Affidavit
 - Arthur Schell Application
 - Gary Gladwill Application
 - Jerry Baker Application
 - Joseph Pickett Application
 - Phillip Wooley Application
 - Tammy Hendrix Application
- 15.b. For Presentation Only: Update from Lyon County Emergency Manager, Taylor Allision, on recent storm activity and flooding in Lyon County.

- 15.c. For Presentation Only: Presentation and update on Lyon County Grants. (Requested by Comm. Henderson)
- 15.d. For Possible Action: Discussion on lobbyist representation at the Federal level and direct the County Manager to research options for representation. (Requested by Comm. Henderson)
- 15.e. For Possible Action: Approve a three-year employment agreement with Andrew Haskin to serve as County Manager.
 - [A. Haskin Employment Agreement](#)
 - [A. Haskin OML Notice](#)
- 15.f. For Possible Action: Discussion and provide direction to the County Manager to work with the U.S. Forest Service regarding a possible merger of the Lyon and Mineral County Resource Advisory Committee with the Northern Nevada Resource Advisory Committee (requested by Commissioner Henderson).

16. Utilities

- 16.a. For Presentation Only: Projects update by the Utilities Engineer (Kishora Panda)
 - [Utilities Department Project Updates for January 2023](#)

17. Agenda Requests - *Administrative Policies and Procedures 1.05, A Commission Member or elected/appointed department head may request an item be considered on a future agenda either by making an oral request at a County Commission meeting or submitting the request in writing to the County Manager at least 30 days prior to the meeting for which the item is requested to be placed on the agenda.*

18. Commissioner Comments

19. Closed Session pursuant to NRS 241.015(3)(b)(2) - *To receive information from the District Attorney or counsel regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter, and pursuant to NRS 288.220, to receive a report on the status of ongoing labor negotiations; and direct staff accordingly.*

20. Public Participation (no action will be taken on any item until it is properly agendized) - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

21. Adjourn

This agenda has been posted in accordance with the open meeting law at the Lyon County Administrative Complex.

Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program,

political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov

T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance

Lyon County is an equal opportunity provider.

**Agenda and Backup Material is
Available at www.lyon-county.org**