



**LYON COUNTY BOARD OF COUNTY COMMISSIONERS  
TUESDAY, JANUARY 03, 2023**

**9:00 AM**

**LYON COUNTY ADMINISTRATIVE COMPLEX  
27 S. MAIN STREET  
YERINGTON, NV 89447**

**Join Zoom Meeting:**

**<https://us02web.zoom.us/j/81992192772?pwd=e7XSOat5oBGGVOvDoxLTwVYbndIKGa.1>**

**Meeting ID: 819 9219 2772 / Passcode: 114403**

**Mobile: 1-253-215-8782 / 1-346-248-7799**

**County Commission meetings are open to the public and members of the public may attend in person and the meetings are also virtual and the public may attend via Virtual Zoom.**

**Public Comment: Lyon County allows the following. If you are attending the virtual Zoom meeting, public comment may be provided by raising your hand. This can occur in several ways, including by dialing \*9 from your phone to raise your hand and request to speak for public comment. Then to unmute yourself, dial \*6.**

**Written public comments may also be mailed to the Lyon County Manager's Office at 27 S. Main Street, Yerington, Nevada 89447, but all public comments must be received prior to the date of the meeting if the comments are to be included in the supplemental materials. Any written public comment received the day of the Board meeting will be compiled and added as supplemental materials to the County's website and distributed to the Board of Commissioners within 24 hours after the meeting.**

**You can also provide public comment, or request supporting materials, for this meeting by sending us an email to [countyclerks@lyon-county.org](mailto:countyclerks@lyon-county.org). Be sure to type, PUBLIC COMMENT or DOCUMENT REQUEST in the subject line.**

## **AGENDA**

**(Action will be taken on all items unless otherwise noted)**

**(No action will be taken on any item until it is properly agendized).**

**To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.**

**The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.**

**Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.**

**BOARD OF COMMISSIONERS CONVENING AS OTHER BOARDS** - *Members of the Board of County Commissioners also serve as the Liquor Board, Central Lyon Vector Control District Board, Mason Valley Mosquito Abatement District Board, Walker River Weed Control District Board, Willowcreek General Improvement District Board, the Silver Springs General Improvement District Board, and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.*

**NOTE: THIS MEETING MAY BREAK BETWEEN 11:30 - 1:30 FOR LUNCH**

**1. Roll Call**

**2. Invocation given by John Poundstone of Joy Church**

**3. Pledge of Allegiance**

**4. Public Participation (no action will be taken on any item until it is properly agendized)** - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action. Afterwards, please print your name at the Clerk's desk.*

**5. For Possible Action: Review and adoption of agenda**

**6. Time Certain**

- 6.a. Time Certain at 9:00 AM: For Possible Action: Swearing in of elected officials.
- 6.b. Time Certain at 9:00 AM: For Possible Action: Elect the Board of County Commissioners Chair and to fix the term of office for the Chair as required by NRS 244.070.
- 6.c. Time Certain at 9:00 AM: For Possible Action: Elect the Board of County Commissioners Vice Chair and to fix the term of office for the Vice Chair as required by NRS 244.070.
- 6.d. Time Certain at 9:00 A.M: Public Hearing- Bill No. 23-01: For Possible Action: Approve an ordinance amending Lyon County Code Title 1, Chapter 4, General Penalty, and Title 8, Chapter 1, Section 1, Definitions, Chapter 10, Section 3, Citations, Chapter 11, Section 9, Enforcement of Provisions, and Section 10, Violation and Penalty, by designating certain vehicle and traffic related criminal “misdemeanors” as “civil infractions” consistent with Assembly Bill 116 enacted by the 81st Session of the Nevada Legislature.
  - [Newspaper Notice](#)
  - [Assembly Bill 116, 2021 Nevada Legislature](#)
  - [Civil Infraction Ordinance \(Track Changes\)](#)
  - [Civil Infraction Ordinance \(Clean Version\)](#)

**7. Presentation of awards and/or recognition of accomplishments**

## 8. Commissioners/County Manager reports

## 9. Elected Official's reports

- 9.a. For Report Only: Dayton Justice Court  
- [NOV 2022 CRIMINAL AND CIVIL STATISTICS](#)
- 9.b. For Report Only: Canal Township Justice Court  
- [November 2022 Stats](#)

## 10. Appointed Official's reports

## 11. Advisory Board reports

**CONSENT AGENDA (Action Will be Taken on All Items)** - *All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.*

## 12. Assessor's Corrections

- 12.a. For Possible Action: Approval of changes on Assessor's tax roll due to correction in assessments and review of tax roll changes.  
- [Secured Factual](#)  
- [Unsecured Factual](#)

## 13. For Possible Action: Approve County Commission Minutes

- 13.a. For Possible Action: Approve the December 12, 2022 minutes.  
- [Water Workshop with Churchill County Minutes](#)
- 13.b. For Possible Action: Approve the December 15, 2022 minutes.  
- [December 15, 2022 Minutes](#)

## 14. Contracts

- 14.a. For Possible Action: Approve indigent defense conflict counsel agreement with Edgerton Legal, LLC.  
- [Conflict Counsel Agreement \(Edgerton Legal, LLC\)](#)

## 15. Grants

- 15.a. For Possible Action: Accept the Notice of Subgrant Award from the State of Nevada, Department of Health and Human Services, Division of Public and Behavioral Health, for SFY2023, in the amount of \$11,500.00, to continue the Nevada Home Visiting Program in Lyon County.  
- [FY23 Nevada Home Visiting-American Rescue Plan Act Notice of Subaward](#)

## 16. Other Consent Items

- 16.a. For Possible Action: Review and accept travel claims.  
- [Travel Report 12-1-22 to 12-15-22](#)
- 16.b. For Possible Action: Review and accept claims and financial reports.  
- [Claims Report 12-1-22 to 12-15-22](#)  
- [Cash Report 12-15-22](#)

**\*\*END OF CONSENT AGENDA\*\***

**REGULAR AGENDA** - *(Action will be taken on all items unless otherwise noted)*

**17. Assessor**

- 17.a. For Possible Action: Appoint Michael Glass as Chairman of the Lyon County Board of Equalization.  
- [NRS Board of Equalization](#)  
- [Letter of Request](#)

**18. County Manager**

- 18.a. For Possible Action: Appoint County Commissioners and staff to the following Boards, Commissions, or Committees for calendar year 2023:  
Comstock Historic District  
Debt Management Commission  
Dayton Valley Conservation District  
Mason Valley Conservation District  
Smith Valley Conservation District  
Nevada Public Agency Insurance Pool  
Public Agency Compensation Trust  
Nevada Association of Counties  
1. Board of Directors- 1 Commissioner  
2. Legislative Committee - Up to 2 Commissioners  
3. Public Lands and Natural Resources Committee - Up to 2 Commissioners  
Local Emergency Planning Committee  
Northern Nevada Development Authority  
Nevada WORKS  
Walker River Irrigation District  
Carson Water Subconservancy District  
Lyon County Room Tax Board  
Quarterly Jail Inspection  
Truckee Canal Safety Commission  
Lyon County Regional Transportation Commission  
Quad County Legislative Coalition  
Carson Area Metropolitan Planning Organization  
State Land Use Planning Agency  
Nevada Local Justice Reinvestment Coordinating Council  
Nevada Commission of the Aging  
Intergovernmental Executive Committee (Expiring Term of December 31, 2025)  
- [General Responsibilities](#)  
- [Commissioner's Appointments to Boards 2022](#)
- 18.b. For Possible Action: Authorize the County Manager to attend the 2023 National Association of Counties (NACo) Legislative Conference in Washington D.C. February 11-14, 2023 for an approximate cost of \$3,500.00 (Requested by Commissioner Hockaday)
- 18.c. For Possible Action: Proclaim the month of January as National Radon Action Month (NRAM) in Lyon County. (Requested by Chris Kelly of UNR)  
- [Proclamation National Radon Action Month](#)  
- [Radon Proclamation Request](#)

**19. Human Resources**

- 19.a. For Possible Action: Discuss the potential appointment of the Interim County Manager in a permanent capacity, potential alternatives thereto, and provide direction to staff including without limitation the preparation of an employment agreement. (Requested by Comm. Henderson)  
- [A. Haskin OML Notice](#)

## 20. Sheriff

- 20.a. For Possible Action: Approve the elimination of one vacant Lieutenant position and the creation of one Deputy position and use the additional savings to keep a grant-funded deputy position as the Regional GANG grant funding stops on December 31, 2022.
- 20.b. For Possible Action: Approve a contract with Joiner and Associates, LLC in an amount not to exceed \$24,500 to provide professional services related to the promotional testing process in the Sheriff's Office.  
- [Joiner and Associates LLC Contract 1-3-23](#)

**21. Agenda Requests** - *Administrative Policies and Procedures 1.05, A Commission Member or elected/appointed department head may request an item be considered on a future agenda either by making an oral request at a County Commission meeting or submitting the request in writing to the County Manager at least 30 days prior to the meeting for which the item is requested to be placed on the agenda.*

## 22. Commissioner Comments

**23. Closed Session pursuant to NRS 241.015(3)(b)(2)** - *To receive information from the District Attorney or counsel regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter, and pursuant to NRS 288.220, to receive a report on the status of ongoing labor negotiations; and direct staff accordingly.*

**24. Public Participation (no action will be taken on any item until it is properly agendized)** - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

## 25. Adjourn

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**This agenda has been posted in accordance with the open meeting law at the Lyon County Administrative Complex.**

**Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.**

**Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency or USDA's**

**TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.**

**To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)**

**T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance**

**Lyon County is an equal opportunity provider.**

**Agenda and Backup Material is  
Available at [www.lyon-county.org](http://www.lyon-county.org)**