



**LYON COUNTY BOARD OF COUNTY COMMISSIONERS
THURSDAY, AUGUST 04, 2022**

9:00 AM

**LYON COUNTY ADMINISTRATIVE COMPLEX
27 S. MAIN STREET
YERINGTON, NV 89447**

Join Zoom Meeting:

<https://us02web.zoom.us/j/81992192772?pwd=e7XSOat5oBGGVOvDoxLTwVYbndIKGa.1>

Meeting ID: 819 9219 2772 / Passcode: 114403

Mobile: 1-253-215-8782 / 1-346-248-7799

County Commission meetings are open to the public and members of the public may attend in person and the meetings are also virtual and the public may attend via Virtual Zoom.

Public Comment: Lyon County allows the following. If you are attending the virtual Zoom meeting, public comment may be provided by raising your hand. This can occur in several ways, including by dialing *9 from your phone to raise your hand and request to speak for public comment. Then to unmute yourself, dial *6.

Written public comments may also be mailed to the Lyon County Manager's Office at 27 S. Main Street, Yerington, Nevada 89447, but all public comments must be received prior to the date of the meeting if the comments are to be included in the supplemental materials. Any written public comment received the day of the Board meeting will be compiled and added as supplemental materials to the County's website and distributed to the Board of Commissioners within 24 hours after the meeting.

You can also provide public comment, or request supporting materials, for this meeting by sending us an email to countyclerks@lyon-county.org. Be sure to type, PUBLIC COMMENT or DOCUMENT REQUEST in the subject line.

AGENDA

**(Action will be taken on all items unless otherwise noted)
(No action will be taken on any item until it is properly agendized).**

To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.

The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.

Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.

BOARD OF COMMISSIONERS CONVENING AS OTHER BOARDS - *Members of the Board of County Commissioners also serve as the Liquor Board, Central Lyon Vector Control District Board, Mason Valley Mosquito Abatement District Board, Walker River Weed Control District Board, Willowcreek General Improvement District Board, the Silver Springs General Improvement District Board, and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.*

NOTE: THIS MEETING MAY BREAK BETWEEN 11:30 - 1:30 FOR LUNCH

1. Roll Call

2. Invocation given by John Poundstone of Joy Church

3. Pledge of Allegiance

4. Public Participation (no action will be taken on any item until it is properly agendized) - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action. Afterwards, please print your name at the Clerk's desk.*

5. For Possible Action: Review and adoption of agenda

6. Time Certain

- 6.a. Time Certain at 9:00 A.M. Public Hearing- Bill No. 22-08: For Possible Action: APPROVE AN ORDINANCE AMENDING LYON COUNTY CODE TITLE 15, THE LYON COUNTY LAND USE AND DEVELOPMENT CODE; TO ADD CHAPTER 15.280 - STREET NAME CHANGE REQUESTS; AND OTHER MATTERS PROPERLY RELATED THERETO.
 - [Street Name Change Requests Ordinance \(Track Changes\)](#)
 - [Street Name Change Requests Ordinance](#)
 - [Newspaper Affidavit](#)

- 6.b. Time Certain at 9:00 A.M. Public Hearing- Bill No. 22-09: For Possible Action: Approve AN ORDINANCE AMENDING LYON COUNTY CODE TITLE 15, THE LYON COUNTY LAND USE AND DEVELOPMENT CODE; TO AMEND CHAPTER 15.234.01 – SITE IMPROVEMENT PERMITS AND ADD CHAPTER 15.240 - MASS GRADING PERMITS; AND OTHER MATTERS PROPERLY RELATED THERETO.
 - [Mass Grading Permits Ordinance \(Track Changes\)](#)
 - [Mass Grading Permits Ordinance](#)
 - [Newspaper Affidavit](#)

- 6.c. Time Certain at 09:00 A.M. Public Hearing- Bill No. 22-10: For Possible Action: APPROVE AN ORDINANCE AMENDING LYON COUNTY CODE TITLE 15, THE LYON COUNTY LAND USE AND DEVELOPMENT CODE; TO CHANGE THE ALLOWABLE USES WITHIN THE RESOURCE LAND ZONING DISTRICT; AND OTHER MATTERS PROPERLY RELATED THERETO.

- [Resource Land Ordinance \(Track Changes\)](#)
- [Resource Land Ordinance](#)
- [Newspaper Affidavit](#)

- 6.d. Time Certain at 10:00 AM: For Presentation Only: A report to be given for the Community Development Block Grant (CDBG), opening for applications for the Fiscal Year 2023-2024.
- [Report](#)
 - [2023 CDBG Application Handbook](#)

7. Presentation of awards and/or recognition of accomplishments

- 7.a. For Presentation Only: Recognize Justice of the Peace Lori Matheus for her efforts and leadership in pretrial services.

8. Commissioners/County Manager reports

9. Elected Official's reports

- 9.a. For Report Only: Canal Township Justice Court
- [FY 2021-2022 Report](#)
- 9.b. For Report Only: Dayton Justice Court
- [JUNE CRIMINAL AND CIVIL STATISTICS](#)

10. Appointed Official's reports

11. Advisory Board reports

CONSENT AGENDA (Action Will be Taken on All Items) - *All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.*

12. Assessor's Corrections

- 12.a. For Possible Action: Approval of changes on Assessor's tax roll due to correction in assessments and review of tax roll changes.
- [Secured Factual](#)
 - [Unsecured Factual](#)

13. For Possible Action: Approve County Commission Minutes

- 13.a. For Possible Action: Approve the June 29, 2022 and the July 7, 2022 minutes.
- [June 29, 2022 Minutes](#)
 - [July 7, 2022 Minutes](#)

14. Contracts

- 14.a. For Possible Action: Approve a Memorandum of Understanding with the Lyon County Sheriff's Employees Association extending the pilot period for the twelve-hour shift schedule until July 7, 2023.
- [LCSEA 12-Hour Shift MOU \(2022-2023\)](#)
- 14.b. For Possible Action: Approve interlocal contract between Nevada Health and Human Services

Division of Welfare and Supportive Services and Lyon County Human Services which designates Lyon County Human Services offices as application sites for the Energy Assistance Program.
- [Energy Assistance Program Application Site Interlocal Agreement](#)

- 14.c. For Possible Action: Approve additional agreements with conflict counsel under Lyon County's Indigent Defense Plan.
- [Conflict Counsel Agreement \(Spencer Judd, Esq. \)](#)
- [Conflict Counsel Agreement \(Richard P. Davies, PLLC\)](#)

15. Grants

- 15.a. For Possible Action: Accept grant award from Nevada Department of Health and Human Services, for FY2023 in the amount of \$38,865.00, with no county match required, for the Fund Healthy Nevada – Respite Program.
- [FY23 Fund Healthy Nevada_Respite Notice of Subaward](#)
- 15.b. For Possible Action: Accept amendment to a grant award dates from Nevada Department of Business & Industry, Housing Division for FY2022, in the amount of \$66,310.00, for the Emergency Solutions Grant, to provide case management to homeless persons and families who are at risk of homelessness.
- [FY22 Emergency Solutions Grant_COVID Amendment 2](#)
- 15.c. For Possible Action: Accept grant award from Nevada Department of Health and Human Services, Division of Child & Family Services for FY2023, in the amount of \$20,605, with county match of \$6,868, for the Family Support Program.
- [FY23 IVB-2 Family Support Notice of Subaward](#)
- 15.d. For Possible Action: Accept grant award from Nevada Department of Health and Human Services, Division of Child & Family Services for SFY2023, in the amount of \$138,032, for the Differential Response program.
- [FY23 Differential Response Notice of Subaward](#)

16. Other Consent Items

- 16.a. For Possible Action: Review and accept claims and financial reports.
- [Cash Report 6-30-22](#)
- [Cash Report 7-15-22](#)
- [Claims Report 6-16-22 to 6-30-22](#)
- [Claims Report 7-1-22 to 7-15-22](#)
- 16.b. For Possible Action: Review and accept travel claims.
- [Travel Report 6-16-22 to 6-30-22](#)
- [Travel Report 7-1-22 to 7-15-22](#)
- 16.c. For Possible Action: Approve Detention Facility Inspection Report submitted by Comm. Hockaday.
- [Jail Inspection Report](#)
- 16.d. For Possible Action: Approve budgets for Churchill, Dayton, Fernley, Mason Valley, Smith Valley, and Brady's Hot Springs ground water basins.
- [2023 Water Basin Letter](#)
- 16.e. For Possible Action: Approve the use of Central Lyon County Park Construction Tax funds in the amount not to exceed \$20,000 for ornamental iron fencing around Silver City Park. This taller and stronger fencing will help keep the horses out of the park. This was approved by the Park Board at their June 15, 2022 meeting.
- [High Street Park Proposal](#)
- [Artistic Fence Quote](#)

****END OF CONSENT AGENDA****

PUBLIC HEARING ON PLANNING ITEMS - (ACTION WILL BE TAKEN ON ALL ITEMS)

17. Planning

- 17.a. For Possible Action: To approve the request for a Conditional Use Permit to allow for the construction of approximately 3,310 linear feet (LF) of overhead 120 kilowatt (kV) transmission line segment located outside of the 2020 Comprehensive Master Plan designated utility corridors to provide a connection into the NV Energy's Eagle Substation. PLZ-2022-154 (APN 021-581-09).
- [Staff Report and Backup](#)
- 17.b. For Possible Action: To approve a request for a two-year Extension of Time, until October 4, 2024, to file the final subdivision map or first in a series of final maps for the Mixed Use portion of the Woodbridge Estates Planned Unit Development (PUD) approved October 4, 2018. APNs 016-025-03 and 016-025-04 (PLZ-2022-168).
- [Staff Report and Backup](#)

****END OF PLANNING APPLICATIONS****

REGULAR AGENDA - (Action will be taken on all items unless otherwise noted)

18. Board Appointments and Resignations

- 18.a. For Possible Action: Accept resignation from Michele Scott from the Central Lyon County Parks Advisory Board.
- [Resignation Letter](#)

19. County Manager

- 19.a. For Possible Action: To discuss and provide direction to the County Manager in regards to developing a Bill Draft Resolution (BDR) for the 2023 Legislature, which may include: discussion on possible topics for a BDR; direction to staff to research and come back with information related to a possible BDR; and input from the public on possible topics for a BDR. The Board may direct staff to prepare a resolution and bring back to the Board for further consideration.
- 19.b. For Possible Action: Approve a letter to the Nevada Department of Transportation (NDOT) supporting the installation of a full movement signal at the intersection of U.S. Highway 50 and Traditions Parkway and authorizing the County Manager to sign the letter. (Requested by Commissioner Henderson)
- [County Manager's Letter to NDOT](#)
- [Dayton Reginal Advisory Board Letter of Transmittal](#)
- 19.c. For Possible Action: Approve the revised Citizens Advisory Board application, letter and Handbook.
- [CAB Application Revisions](#)
- [Chair Letter for Board Appointments](#)
- [CAB Handbook Revisions](#)
- 19.d. For Possible Action: Direct the County Manager to investigate the feasibility, costs, options and ability to build a full service hospital within Central Lyon County. (Requested by Commissioner Keller)

20. Comptroller

- 20.a. For Possible Action: Approve the fee resolution for all Lyon County Departments, effective August 15, 2022.
 - [Fee Resolution 2023 Proposed](#)
 - [Fee Resolution 2023 - Proposed Exhibits](#)
- 20.b. For Possible Action: Review options and approve acceptance of an option regarding the insurance proceeds and possible reconstruction on the Dayton Depot.
 - [Dayton Depot Grant Agreement Between NDOT & Lyon County](#)

21. District Attorney

- 21.a. For Presentation Only: Presentation on ordinance regarding catalytic converters and other program options for Lyon County that may help reduce catalytic converter thefts.
 - [Catalytic Converter Ordinance Draft Only](#)
 - [Washoe County Sheriff's Office announces catalytic converter theft deterrent program](#)
 - [Catalytic Converter Ordinance](#)
- 21.b. For Possible Action: Approve Proclamation recognizing August 2022 as Child Support Awareness Month in Lyon County.
 - [Child Support Awareness Month Proclamation](#)

22. Utilities

- 22.a. For Possible Action: To approve Task Order 116 with Farr West Engineering for an amount not to exceed \$2,142,650 for administrative, construction management and technical services associated with the Rolling A Wastewater Treatment Facility, Phase 4, Expansion Project (David Bruketta).
 - [Task Order 116 with Farr West Engineering](#)

23. Agenda Requests - *Administrative Policies and Procedures 1.05, A Commission Member or elected/appointed department head may request an item be considered on a future agenda either by making an oral request at a County Commission meeting or submitting the request in writing to the County Manager at least 30 days prior to the meeting for which the item is requested to be placed on the agenda.*

24. Commissioner Comments

25. Closed Session pursuant to NRS 241.015(3)(b)(2) - *To receive information from the District Attorney or counsel regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter, and pursuant to NRS 288.220, to receive a report on the status of ongoing labor negotiations; and direct staff accordingly.*

26. Public Participation (no action will be taken on any item until it is properly agendized) - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

27. Adjourn

This agenda has been posted in accordance with the open meeting law at the Lyon County Administrative Complex.

Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department

of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov

T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance

Lyon County is an equal opportunity provider.

**Agenda and Backup Material is
Available at www.lyon-county.org**