



**LYON COUNTY BOARD OF COUNTY COMMISSIONERS
THURSDAY, JUNE 16, 2022
9:00 AM
FERNLEY SENIOR CENTER
105 LOIS LANE, FERNLEY, NV 89408**

Join Zoom Meeting:

<https://us02web.zoom.us/j/81524047862?pwd=MWc1U0NpdHdNaTg0K0FTenIicjNNdz09>

Meeting ID: 815 2404 7862 / Passcode: 161718

Mobile: 1-253-215-8782 / 1-346-248-7799

County Commission meetings are open to the public and members of the public may attend in person and the meetings are also virtual and the public may attend via Virtual Zoom.

Public Comment: Lyon County allows the following. If you are attending the virtual Zoom meeting, public comment may be provided by raising your hand. This can occur in several ways, including by dialing *9 from your phone to raise your hand and request to speak for public comment. Then to unmute yourself, dial *6.

Written public comments may also be mailed to the Lyon County Manager's Office at 27 S. Main Street, Yerington, Nevada 89447, but all public comments must be received prior to the date of the meeting if the comments are to be included in the supplemental materials. Any written public comment received the day of the Board meeting will be compiled and added as supplemental materials to the County's website and distributed to the Board of Commissioners within 24 hours after the meeting.

You can also provide public comment, or request supporting materials, for this meeting by sending us an email to countyclerks@lyon-county.org. Be sure to type, PUBLIC COMMENT or DOCUMENT REQUEST in the subject line.

AGENDA

**(Action will be taken on all items unless otherwise noted)
(No action will be taken on any item until it is properly agendized).**

To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.

The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.

Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.

BOARD OF COMMISSIONERS CONVENING AS OTHER BOARDS - *Members of the Board of County Commissioners also serve as the Liquor Board, Central Lyon Vector Control District Board, Mason Valley Mosquito Abatement District Board, Walker River Weed Control District Board, Willowcreek General Improvement District Board, the Silver Springs General Improvement District Board, and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.*

NOTE: THIS MEETING MAY BREAK BETWEEN 11:30 - 1:30 FOR LUNCH

1. Roll Call

2. Invocation given by John Poundstone of Joy Church

3. Pledge of Allegiance

4. Public Participation (no action will be taken on any item until it is properly agendized) - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action. Afterwards, please print your name at the Clerk's desk.*

5. For Possible Action: Review and adoption of agenda

6. Time Certain

- 6.a. Time Certain at 9:00 A.M. For Possible Action: Approve a resolution to transfer the unused Private Activity Bond Cap (PABC) to Nevada Rural Housing Authority (NRHA).
 - [Resolution Private Activity Bond Cap to Nevada Rural Housing Authority](#)
 - [Letter Request](#)
- 6.b. Time Certain at 9:30 AM: For Possible Action: Acceptance of renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approval for payment from fiscal year 2022 - 2023 funds. (Requested by Wayne Carlson)
 - [Lyon County Invoice](#)
 - [2022 NPAIP Renewal Proposal](#)

7. Presentation of awards and/or recognition of accomplishments

8. Commissioners/County Manager reports

9. Elected Official's reports

10. Appointed Official's reports

11. Advisory Board reports

- 11.a. For Report Only: Mason Valley Advisory Board.

- Letter of Transmittal

CONSENT AGENDA (Action Will be Taken on All Items) - All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

12. For Possible Action: Approve County Commission Minutes

- 12.a. For Possible Action: Approve the May 23, 2022, May 26, 2022, and the June 2, 2022 minutes.
 - [May 23, 2022 Minutes \(ARPA Funding\)](#)
 - [May 26, 2022 Minutes \(Board of Health\)](#)
 - [June 2, 2022 Minutes](#)

13. Contracts

- 13.a. For Possible Action: Approve a proposal from Conference Technologies Inc. for \$34,200.08 to provide additional functionality to the audio/visual system for the Walker River Justice Court, with funding to come out of the Court's 25% fees and authorize the County Manager to sign.
 - [WRJC AV Proposal](#)
- 13.b. For Possible Action: Approve an agreement with Tour Specs Golf Course Management to defer the reclaimed water user fees until June 30, 2027 (David Bruketta).
 - [Agreement with Tour Specs Golf to defer effluent user fees](#)
- 13.c. For Possible Action: Approve interlocal contract between Nevada Health and Human Services Division of Welfare and Supportive Services and Lyon County Human Services which designates Lyon County Human Services offices as application sites for the Energy Assistance Program.
 - [Energy Assistance Program Intake Site Interlocal Agreement FY18-FY26](#)
- 13.d. For Possible Action: Approve contract with Four Star Rodeo Company in the amount of \$22,500 to operate the Rodeo event at the 2022 Lyon County Fair and Rodeo.
 - [Four Star Contract 2022](#)
- 13.e. For Possible Action: Approve lease addendum #5 with He Haz Mine, LLC, Series A for the period July 1, 2022 through June 30, 2024 for office space at Occidental Square in Dayton with monthly rent of \$5,137.50 per month the first year and \$5,411.50 per month the second year.
 - [Lyon County Occidental Lease Extension](#)

14. Grants

- 14.a. For Possible Action: Accept an amendment to the grant award from Aging and Disability Services Division (ADSD), State of Nevada, for FY2022 Nutrition Services Incentive Program (NSIP) increasing the amount from \$25,444.00 to \$65,158.00.
 - [FY2022 Nutrition Services Incentive Program Agreement Amendment 1](#)
- 14.b. For Possible Action: Approve amended grant for a Part Time Student Library Aide for Smith Valley Library in 2022-23 to be funded by the Friends of the Smith Valley Library.
 - [Library Aide Proposal to Trustees](#)

15. Other Consent Items

- 15.a. For Possible Action: Approve a promotion for employee 874 from Appraiser to Senior Appraiser, effective May 20, 2022, with the estimated additional cost of \$3,096 to be funded from a contingency budget transfer in fiscal year 2023.

- 15.b. For Possible Action: Approve the Method Race Wheels off-road event on August 12, 2022 from Vegas to Reno (requested by Best in the Desert Racing Association).
- [Vegas to Reno Racing Event Request](#)
- 15.c. For Possible Action: Approve the purchase of a new District Court audio-visual presentation and recording system for Courtroom B and the relocation cost of the existing system to the old courthouse for a total estimated amount of \$110,000 to be paid from District Court fees and authorize the District Court to sign related documents.
- 15.d. For Possible Action: Approve adoption of A Resolution of the Lyon County Board of Commissioners establishing the authorized uses of Lyon County Public Notaries
- [Notary Resolution](#)
- 15.e. For Possible Action: Review and accept claims and financial reports.
- [Cash Report 5-31-22](#)
- [Claims Report 5-16-22 to 5-31-22](#)
- 15.f. For Possible Action: Review and accept travel claims.
- [Travel Report 5-16-22 to 5-31-22](#)

****END OF CONSENT AGENDA****

REGULAR AGENDA - *(Action will be taken on all items unless otherwise noted)*

16. County Manager

- 16.a. For Possible Action: To determine if the Board of Commissioners should continue moving the second meeting of the month around the County. (Requested by Commissioner Henderson)

17. Comptroller

- 17.a. For Possible Action: Approve the annual resolution of the Lyon County Board of Commissioners to designate the number of cents on each one hundred dollars of property tax levied for each fund and authorize the levy of the tax required for fiscal year 2022-2023.
- [Tax Rate Resolution 2022-2023](#)

18. Community Development

- 18.a. For Possible Action: To propose an ordinance to amend Lyon County Code Title 15, Chapter 15.320 Section 3 Table 15.320-1; Chapter 15.320 Section 3 Table 15.320-2; and Chapter 15.335.03 Section WW; to require a conditional use permit for self storage/RV storage uses in commercial zoning districts and to change the Performance Standards for self storage/RV storage uses; and other matters pertaining thereto.
[RV-Self_Storage_Ordinance.pdf](#)
[Staff Report RV Boat Personal Storage-Code Amendment.pdf](#)
- 18.b. For Presentation Only: Code Enforcement report and update.

19. Human Resources

- 19.a. For Possible Action: Approve personnel policy revision authorizing payment of on-call stipends to Deputy District Attorneys, effective July 1, 2022.
- [Exempt Employees Policy Revision](#)

20. Utilities

- 20.a. For Possible Action: To approve Task Order 109 with Farr West Engineering in an amount not to exceed \$468,800 for engineering and support services from final design through project completion for the 10-mile hill tank water project in Dayton (David Bruketta).

[-Task Order 109 with Farr West Engineering](#)

21. Agenda Requests - *Administrative Policies and Procedures 1.05, A Commission Member or elected/appointed department head may request an item be considered on a future agenda either by making an oral request at a County Commission meeting or submitting the request in writing to the County Manager at least 30 days prior to the meeting for which the item is requested to be placed on the agenda.*

22. Commissioner Comments

23. Closed Session pursuant to NRS 241.015(3)(b)(2) - *To receive information from the District Attorney or counsel regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter, and pursuant to NRS 288.220, to receive a report on the status of ongoing labor negotiations; and direct staff accordingly.*

24. Public Participation (no action will be taken on any item until it is properly agendized) - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

25. Adjourn

This agenda has been posted in accordance with the open meeting law at the Lyon County Administrative Complex.

Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400

Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or
Email:program.intake@usda.gov

T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance

Lyon County is an equal opportunity provider.

**Agenda and Backup Material is
Available at www.lyon-county.org**