



**LYON COUNTY
LIBRARY SYSTEM
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**Amy Geddes
Library Director
Branches:
Dayton Valley
Fernley
Smith Valley
Silver Stage
Yerington**

**BOARD OF TRUSTEES OF LYON COUNTY LIBRARY SYSTEM
MEETING**

9:30AM

Tuesday, September 27, 2022

3905 Hwy 50 West

Silver Springs, NV 89429

And Videoconference via Zoom

MEETING MINUTES

The meeting was called to order at 9:00AM by Chairperson Dana Uhlhorn.

1. Roll call/Determination of Quorum-Board Members Present: Dana Uhlhorn, Peggy Quigg, and Mandy Bennett. Terri Davis on Zoom. Fred Steinmann, Wynne Prindle and Amy Geddes also in attendance.
2. Pledge of Allegiance: Led by Dana Uhlhorn
3. Public Participation: None
4. Review and adopt agenda: Mandy Bennett moved to adopt the agenda. Peggy Quigg seconded. Unanimously approved.
5. Correspondence
6. For Information Only:

6.a Presentation by Fred Steinmann from UNR Economic Development of the Lyon County Library System Needs Assessment & Annual Update No. 4 for the Strategic Plan for the Lyon County Library System-Fred gave a brief update of the needs assessment that the Library Foundation funded and the last year update of our current 5 year plan. Fred conducted needs assessment information gathering with many of the local groups including the city councils and the senior centers; there were over 100 hours of interviews to compile the report. He covered population updates, we are the 3 largest county in Nevada. This will increase demand for library services with the increasing number of users. He also covered that the median age in Lyon County is growing older, with the exceptions being Fernley and Dayton being a bit younger due to families. The senior centers commented that they have trouble getting to a branch, they would like the library to come to them. He covered the poverty rate for Lyon County and the percentage of households with both computers and internet service. Note the indigenous people in the county in particular are lacking computers and internet service so outreach to this demographic

could be a future consideration. For the 5 year plan update, we reorganized the goals a bit but they remained the same; our main concern continues to be continued increase in staffing, outreach/PR, training and a bookmobile. He stated that the capital improvement projects on our goals list are mainly complete. 6 main points from the needs assessment:

--A growing population in Lyon County has led to increased demand for Lyon County Library System programs, resources, services, and resources.

– Different population and patron groups located in different communities throughout Lyon County is creating demand for different types of library programs, resources, services, and activities.

– Sustainable resource availability, including financial and non-financial resources, limit the ability of the Lyon County Library System and the individual branch libraries to meet growing levels of demand for various library programs, resources, services, and activities.

– Existing users and patrons of the Lyon County Library System and the individual branch libraries are highly satisfied with the programs, resources, services, and activities available through the branch libraries and with Library System leadership, management, and staff.

– The Lyon County Library System and the individual branch libraries should focus on increased community engagement, marketing, and communication.

– Improvement in the overall accessibility of library programs, resources, services, and activities is needed.

Almost universal praise for library services and staff.

Fred and Amy will be presenting this information to the Fernley City Council and the BOCC next week.

6.b. For Possible Action: Review policies- Circulation Policy, Collection Development Policy and Internet Use Policy- the director presented the policies but the DA has not gotten these back to us at this time. We will revisit these when we get them back. Terri asked a couple of questions about the circulation policy and internet use policy. She had particular interest in how to keep people from viewing pornography. We do have some basic filtering on the machines, we will shut down their computers or ask them to leave if we notice it. It is also stated in our customer conduct policy. Staff has complete control over the patron computer stations. We did not finalize these items, since the DA is not finished reviewing them yet.

7. Review and accept claims:

- 7a.** Review and accept claims for the 9-27-2022 Library Board meeting. Director expanded on a couple of items listed. CDW charge is for computers, Library Juice is library education classes, CivicPlus is our website header yearly fee.
Mandy Bennett moved to approve the claims for 9-27-2022. Peggy Quigg seconded. Unanimously approved.
8. Review and approve minutes
- 8a.** Review and approve minutes from the 7-26-2022 meeting. Peggy Quigg moved to approve the minutes for 7-26-2022. Mandy Bennett seconded. Unanimously approved.
9. Director's Report:
- Presided over a Nevada Library Cooperative meeting on July 27
 - Conducted interviews for Yerington PT 28 hr. position- her name is Timbra "Timmie" Vaughn; she has taken over Insta and Facebook farom me; she's also doing storytime
 - Attended the Fernley Library end of Summer Reading party on July 29
 - Attended county records training on August 27
 - Attended the Smith Friends of the library meeting on August 5- Fun Days is coming up on October 2nd.
 - Covered Yerington August 6
 - Installed all of the new computers in Yerington on August 11 and got them hooked up with our software vendor on August 12 (most features work now)
 - Attended the Dayton Friends of the Library meeting on August 16
 - Attended and helped with Smith's "Computer Basics" class on August 16
 - Fair and Rodeo August 18-21 manned the booth all open hours
 - Attended the Emergency Operations Planning meeting for the county August 25
 - Did rounds in the big truck on August 26
 - Attended the Smith Friends of the Library Summer Concert on August 27, 2022- 130 people attended
 - On vacation August 28-Sept 9, 2022
 - Movie night at the Silver-Stage Branch September 9- sponsored by the Silver Stage Friends
 - Attended the Intro to Social Media class at Yerington on September 14
 - Attended the Lyon County Library Foundation meeting on September 16- they approved us to have some more training on Facebook; they also approved the purchase of a cotton candy machine

- Attended the Smith Friends potluck and annual friends meeting on September 16
- Manned the Dayton Valley Days booth on September 17-18
- Attended Dayton Friends of the Library meeting Sept 20
- Helped out in Fernley September 21- we received the new shelves that have been on back order for 9 months / we filled the shelves on September 27th
- “Bad Guys” movie party at Yerington September 22
- Attended virtual Stakeholder and staff meeting with Fred to cover Needs assessment and Strategic Plan on September 23
- Covered Yerington September 24
- Total attendance for the fiscal year 113,740 which is not as high as expected, I think we are still suffering a bit from Covid
- Thriftbooks checks \$401.70 & \$116.84- need to get a new shipment out again soon

10. Friends of the Library Reports and comments. None

11. Board of Trustee comments. Mandy reported that on Saturday, Oct 8th there will be a FOL movie night in Silver Springs. Terri reported that there is a new SVFOL president, Charlotte Miller. Masquerade Ball is October 22nd.

12. Public Participation: None

13. Set date, time and place of next meeting- it will be October 25, 2022 at 9:30AM at the Dayton Library.

14. Adjourned at 10:39AM