



**LYON COUNTY
LIBRARY SYSTEM
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**Amy Geddes
Library Director
Branches:
Dayton Valley
Fernley
Smith Valley
Silver Stage
Yerington**

**BOARD OF TRUSTEES OF LYON COUNTY LIBRARY SYSTEM
MEETING**

9AM

Tuesday, August 31, 2021

3905 Hwy 50 West

Silver Springs, NV 89429

and

Videoconference via Zoom

MEETING MINUTES

- The meeting was called to order at 9:01AM by Chairperson Dana Uhlhorn.
1. Roll call/Determination of Quorum-Board Members Present: Dana Uhlhorn & Mandy Bennett. Pat Swain joined us via Zoom. Fred Steinmann present via Zoom and Amy Geddes present in person.
 2. Pledge of Allegiance led by Dana Uhlhorn.
 3. Public Participation: None
 4. Review and adopt agenda: Mandy Bennett made a motion to approve the agenda. Pat Swain seconded. Unanimously approved. Additional Motion to move agenda item 9 up to number 5 by Mandy Bennett, Pat Swain seconded. Unanimously approved.
 5. (Item 9 moved up) Fred Steinman gave an overview of the Strategic plan update meeting on from July 17th including progress and updated goals. See annual update no. 3. Fred also gave a synopsis of what a needs assessment would be and why we would need to know these things. Please see proposal and example of survey. Mandy asked if they survey could be available online, Fred's answer was yes and we could also make physical copies available. Mandy also recommended that we put surveys outside of chambers during BOCC meetings.
 6. Correspondence: None
 7. Director's report for 8-31-2021
 - Thriftbooks check for \$144.50.
 - Attended Dayton FOL mtg July 20
 - Was on vacation July 23-Aug 2
 - Nevada Library Cooperative meeting on August 3rd. I was elected the chair for the coming year.
 - We interviewed for the 10 hr. Yerington Library Assistant/driver position on August 4th. We did not find a candidate from those applications, but we hired one of the candidates from the Dayton interviews on June 10th. She

was to began work on August 24th but quit before she started. Position has been reposted.

- Gave a spotlight award to Wynne Prindle at the August 5th BOCC meeting in appreciation of her Library Master's degree completion.
- Did rounds and attended the Smith FOL meeting on August 6th.
- Covered Smith on August 7th.
- Worked in Dayton for the morning of August 10th with our new employee David. Alex was doing library outreach at a school event.
- Met Doug our facilities director at the Silver Springs Library to discuss the new parking lot and patio. He let me know that they are also going to remove the old wooden sides of the building and replace it with stucco.
- Did rounds on August 13th
- Covered Yerington on August 14th.
- We received the 8 new computers for the Fernley library from our benefactor, McCarthy Building Companies, Inc. (and two new outdoor benches)
- Met with our new Silver Stage FOL president Cindy Delaney. She is beginning the process of formally starting a group there and we discussed the steps needed to become 501c3, create by-laws, etc.
- We had our Lyon County Fair & Rodeo booth from August 19th-22nd. We did the duck game for the kids and handed out prizes. We also took the 3D printer and had it running constantly so that people could watch.
- Covered LYS on August 24, 25, 27, 28, 31 for Wynne's vacation. Lynn covered on the 26th so that I could do rounds.
- Yearly stats presented

8. Review and accept claims

7a. Review and accept claims for 8-31-2021 meeting. Mandy Bennett made a motion to accept the claims from 8-31-2021. Pat Swain seconded. Unanimously approved.

9. Review and approve minutes

8a. Review and approve minutes from the 7-20-2021 meeting. Mandy Bennett made a motion to approve the minutes. Pat Swain seconded. Unanimously approved.

10. For Possible Action: Update on Strategic Plan and Goals (see above).

11. Friends of the Library Reports and comments: Sept 10 SVFOL are doing yearly meeting as a potluck at the branch. Sunday, Oct 3 Fun Days in Smith, Foundation meeting is Friday, Sept 3rd at 9AM at Vida's office. Foundation will be considering a bookmobile purchase from a gentleman in Fernley who has an empty bus. Director needs to have a discussion with Josh Foli about possibility of acquiring this donation from the foundation. The desire is for the upcoming needs assessment survey to include questions about possible bookmobile use.

12. Board of Trustee comments: None

New Business: For Possible Action Review and approve the Lyon County Library Public Relations Policy. Pat Swain said that she wanted to make sure that the director could make statements on personal behalf. Mandy Bennett asked where

- these policies will reside. We need to revise the old book & we need to decide what policies we want in our repertoire. Mandy Bennett made a motion to accept the policy with one typo correction. Pat Swain seconded. Unanimously approved.
13. Public Participation: We discussed the need for board members to fill our vacancies. Mandy asked as to whether we need to change the meeting dates to better accommodate current board members. The possible revision of by-laws will be put on the next agenda. Dana Uhlhorn gave an overview of the upcoming Foundation item for social media training.
 14. The next meeting will be in Fernley at 9AM on Tuesday, Sept 28th, 2021.
Adjourned at 10:05AM