

The Honorable Board of Lyon County Commissioners met this day in regular session with the following present: Chairman Bob Hastings, Vice-Chairman Joe Mortensen and Commissioner Vida Keller. Commissioner Ken Gray called in. Commissioner Hunewill was noted as unwell and absent. Also present: District Attorney Steve Rye, County Manager Jeff Page and Clerk Treasurer Nikki Bryan.

1. Roll Call

Present: Bob Hastings, Joe Mortensen, Ken Gray, and Vida Keller.

2. Invocation

Invocation was given by Andrew Montgomery of the Faith Baptist Church.

3. Pledge of Allegiance

4. Time Certain

4.a. TIME CERTAIN at 9:30 A.M.: Presentation on the North Dayton Valley Area Drainage Master Plan by the Carson Water Subconservancy District and JE Fuller.

Planner Rob Pyzel stated that he is working on the North Dayton Valley Area Drainage Master Plan by the Carson Water Subconservancy District; FEMA has funded the mapping on the north side of Dayton Valley.

JE Fuller representative Mike Kellogg gave the Board a presentation on the North Dayton Valley Area Drainage Master Plan by the Carson Water Subconservancy District to the Board. Their goal is to develop a comprehensive drainage plan. He reported on Data Collection, Watershed Assessment, Flood Hazard Assessment, Flow path Uncertainty Analysis, Verification of Existing Conditions Results, and Flood Hazard Classification and Regional Mitigation Alternatives.

County Manager Jeff Page stated that staff has been diligent to find Federal Funding; his concern is finding revenues to fund and maintain flood control issues and future expenditures.

4.b. TIME CERTAIN at 9:45 A.M.: Presentation for transit to be given by Michael Reynolds and Gordon Shaw with Carson Area Metropolitan Planning Organization.

Carson Area Metropolitan Planning Organization representative Michael Reynolds introduced Gordon Shaw, who presented this item.

LSC Transportation Consultants representative Gordon Shaw presented the Short and Long Range Transit and Coordinated Social Service Plan. He reviewed the Community Input, Online Survey JAC Transit Improvements, Unserved Neighborhoods, System Alternatives, JAC Assist Alternatives, Transit Needs in Lyon County CAMPO Area, Intercounty Service Alternatives, Potential Lyon and Storey Counties Lifeline Service Areas, Consultant's Recommendations and Social Services Transportation Coordination Recommendation.

Comm. Hastings asked they could expand service to the Silver Springs and Stagecoach areas and could there be an opportunity for advertising on the busses to offset the costs. Michael Reynolds stated there is always an opportunity, however the request would need to be reviewed. There is possibility for that funding for advertising. He suggested taking the request to CAMPO and asking for verbiage for future consideration.

Comm. Keller asked about the fees in monetary value. Would the counties split the costs? Gordon Shaw stated the costs are \$18,700 of incremental costs, with the cost of \$2.00 per ride. That would leave \$10,700 of subsidy that is required. The federal programs will match half of that, leaving \$5,350 of local match. His recommendation would be to split the potential demand between the counties.

Comm. Mortensen stated that if CAMPO and Senior Services could work together it could be mutually advantageous.

4.c. Time Certain 10:00 AM: Presentation given by Shayla Holmes with Lyon County Human Services, on the possible grant submittal to Community Development Block Grant for FY20-21.

Commissioner Bob Hastings asked for Item #4.c to be removed from the agenda.

5. Public Participation

Maryann Sichack stated that she is concerned how or if the Commissioner's receive their information from the Advisory Boards. She reported her concern with the last meeting at the Stagecoach Advisory Board and the discussion held. She is in support of living in a rural community.

Comm. Hastings closed public participation.

6. For Possible Action: Review and adoption of agenda

Comm. Hastings asked for any changes to the agenda.

County Manager Jeff Page asked that the Board remove Item #4.c from the agenda.

Comm. Mortensen moved to adopt the agenda minus Item #4.c Comm. Gray seconded and the motion passed 5 – 0.

7. Presentation of awards and/or recognition of accomplishments

There were none.

8. Commissioners/County Manager reports

County Manager Jeff Page reported that the NACO conference will be held in September and also the POWER program. He is finishing the final draft of the Silver Springs Airport RFQ and after review and edits from the FAA, it will be finalized.

Comm. Keller asked for an update with the Fernley Senior Center. She requested for Jeff Page to modify how the process works. She asked if there could be more information for the public to make an informed decision to distribute to the CAB's regarding the Waste Management Franchise.

County Manager Jeff Page stated that the Facility Director will have the update for the Fernley Senior Center in Appointed Official reports. He can put together information in general for the Waste Management Franchise, but without having more details, it will not be as accurate of information without further direction of the type of agreement.

Comm. Gray asked for status for the Waste Management contract renewal. He believes there could be an issue with the way Title 10 is written regarding the homeless people living in vehicles, and Title 15 may not, and requested this to be reviewed by staff. He is concerned with the process of the CAB turning in minutes within the timeframe needed. He stated this should be reviewed. County Manager Jeff Page stated that he sent out a letter to the CAB's requesting public input until December on mandatory trash pickup. After the first of the year the Board can review the input and negotiations can begin.

9. Elected Official's reports

There were no reports given.

10. Appointed Official's Report

Facilities Director Rob Dunbar reported on the Fernley Senior Center. He has a meeting scheduled for road maintenance and sewer easement negotiations. The Lyon County Fair and Rodeo started today.

Comm. Mortensen asked if there could be a lift station in the front of the property. Rob Dunbar answered that the road easement is not the same as a utilities easement.

Comm. Keller asked about where the parking would be and is there a projected time when this is started. Rob Dunbar answered that it is anticipated to have the parking lot where it was designated before. He stated that he is hopeful the construction should start in two weeks.

Utilities Director David Bruketta gave an outline presentation of Wastewater System Capacity Expansion Project.; current challenges are at capacity river water infiltration, effluent disposal, rapid infiltration expansion, opinion of costs and the schedule for FY2019-2020.

Comm. Gray asked about the recent fire in Dayton and that there was no fire hydrant in the area. He asked if that could be looked into.

Comptroller Josh Foli and his staff will be working at the Fair and Rodeo with the financial aspects. The auditor has been on site and the audit will be completed in November. Staff has scanned the active personnel files and they will be scanning Sheriff Office personnel files and will be paperless at some point in the future. They will work diligently for online security of these documents. There will be a backup of files

that will not be able to be encrypted. The Planning software will be live in September. Clerk and Assessor software will be live December or January.

Planner Rob Pyzel updated that Desert Wells resubmitted their application that was previously remanded back to the CAB's. The Planning Commission will hear the item in September as well as the CAB's. The application will then move forward to the BOC on the Sept 19th meeting.

11. Advisory Board Reports

11.a. Mason Valley Advisory Board

There were no other reports given.

CONSENT AGENDA

Comm. Hastings asked for any changes from the board or staff for the consent agenda. There was a request to pull Item #13.a and to be heard separately.

Comm. Keller requested for Items #14.b, 14.d, 14.e, 14.f, 14.g and 15.a. to be pulled from the consent agenda and to be heard separately.

Comm. Hastings moved to approve the consent agenda items #12.a through 16.f, minus Items #13.a, 14.b, 14.d, 14.e, 14.f, 14.g and 15.a to be removed from the consent agenda and be heard separately.

Comm. Mortensen seconded.

Comm. Hastings asked for public participation and there was none.

The motion passed 4-0.

12. Assessor's Corrections

12. a. For Possible Action: Approval of changes on Assessor's tax roll due to correction in assessments and review of tax roll changes.

Unsecured Property factual corrections totaled \$143.97 and Secured Property corrections totaled \$79,000.34.

13. For Possible Action: Approve County Commission Minutes

13.a. Approve the July 18, 2019 minutes.

Comm. Hastings noted that the date is incorrect, and the minutes to be approved are the August 1st, 2019 minutes.

Comm. Mortensen moved to approve the correction on the date and approve the minutes. Comm. Keller seconded and the motion passed 4-0.

14. Contracts

14.a. For Possible Action: Approve contract for Ledezma-Aguilar Garden Services \$600.00 per month to do the landscape maintenance to all of the medians on Dayton Valley Road, and authorize the County Manager to sign.

14.b. For Possible Action: Approve a three year contract with Thomson Reuters in the amount of \$672.98 per month for an inmate law library.

Comptroller Josh Foli stated this statutory requirement and will be paid for out the inmate commissary fund.

Comm. Mortensen moved to approve the Item #14.b as presented. Comm. Keller seconded and the motion passed 4-0.

14.c. For Possible Action: Approve a five-year interlocal agreement with the City of Fernley for use of the Lyon County Animal Shelter effective July 1, 2019 in the amount of \$3,000 per year.

14.d. For Possible Action: Approve Task Order 93 with Farr West Engineering in an amount not to exceed \$47,550 for GIS services to the Utility Department in support of the water, sewer and storm drain systems.

Utilities Director David Bruketta stated this a task order associated with the Geographical Information Services.

Comm. Keller asked if this was a part of the approved budget or an addition to. David Bruketta stated this is a part of the accepted budget and is attached to the Master Service agreement and is billed in sections.

Comm. Mortensen moved to approve the Item #14.d as presented. Comm. Keller seconded and the motion passed 4-0.

14.e. For Possible Action: Approve Amendment 1 to Task Order #4 with Farr West Engineering for an increase of \$34,300.00 to complete the work necessary additional design engineering services and construction staking for the Justice Complex Parking Lot Project.

Facilities Director Rob Dunbar stated that the requested amount for the parking lot work is due from the current additional fees from City Code. The original agreement was a year ago and it will be paid out of Capital Improvement Funds.

Comm. Keller asked why this has come up now and not included before. She asked for the status of the Capital Improvement Funds.

Rob Dunbar stated that it was unforeseen until demo had started.

Comptroller Josh Foli answered that the Capital Improvement Funds balance is over \$1,000,000 in the fund currently, the other project budgeted this year for the District Court has not begun yet, we can allocate less fees for that project if needed.

Comm. Mortensen moved to approve the Item #14.e as presented. Comm. Keller seconded and the motion passed 4-0.

14.f. For Possible Action: Approve contract with Nova Geotechnical & Inspection Services for testing and inspections for the William N. Pennington Fernley Senior Complex, for the amount of \$37,857.60.

Facilities Director Rob Dunbar stated that testing inspection of the Fernley Senior Complex is a necessary inspection.

Comm. Keller asked why this wasn't anticipated in the budget.

Comm. Gray asked if this was projected fees.

County Manager Jeff Page stated that this is on the agenda because the county does not have inspections services.

Comptroller Josh Foli stated that when a request is made for a project it is staff's best projected estimate. The budget does have some room to budget for the additional costs.

Comm. Gray asked if Josh Foli can add a note in the Financial Comments if the item requested has been approved in the Budget or if it is a new request. He would like to be updated on projects that are not within the approved Budget or agreements previously. Josh Foli stated that he can do that, however, over time it may not be useful information with the amount of contracts coming forward, that he will notify the board if he does have any financial concerns.

Comm. Mortensen moved to approve the Item #14.f as presented. Comm. Keller seconded and the motion passed 4-0

14.g. For Possible Action: Approve contract with Nova Geotechnical & Inspection Services for testing and inspections for the Lyon County Animal Services Building, for the amount of \$36,366.00.

Facilities Director Rob Dunbar stated this request is also for testing inspection.

Comm. Keller stated she any questions she had were answered on the previous item.

Comm. Mortensen moved to approve the Item #14.g as presented. Comm. Keller seconded and the motion passed 4-0.

15. Grants

15.a. For Possible Action: Accept grant award from Nevada Department of Health and Human Services, Division of Child & Family Services for SFY2020, in the amount of \$48,098, with county match of \$16,033, for the Family Support Program.

Comm. Keller asked the Human Services Director, Shayla Holmes, if each of the counties involved pay for County Match for the services received.

Human Services Director Shayla Holmes stated that in years past the funds would be combined. The 4B2 currently, is specifically for our County and is not tied to Differential Response.

Comm. Mortensen moved to approve Item #15.a as presented. Comm. Keller seconded and the motion passed 4-0.

16. Other Consent Items

16.a. For Possible Action: Review and accept claims and financial reports.

The cash balance as of July 31, 2019 was \$60,042,707.41. County claims totaled \$801,406.10 and payroll totaled \$2,389,765.11.

16.b. For Possible Action: Review and accept travel claims.

Travel claims totaled as of July 31, 2019 was \$11,482.56

16.c. For Possible Action: Approve the purchase of a key management system for the Justice Complex in the amount of \$17,169 to be paid from Jail Phones Revenue Restricted Funds.

16.d. For Possible Action: Approve anticipated promotions totaling \$5,307 within the Utilities Department that were not included in the budget process due to a clerical error.

16.e. For Possible Action: Approve acceptance of donation of \$8750.00 from the First Responders Benefit. Money is to be used for School Resource Officer training and purchasing additional weapons platform training equipment.

16.f. For Possible Action: Approve the purchase of new and replacement mobile routers and computers or tablets to be used in Sheriff's vehicles this fiscal year from the 911 Surcharge Fund.

****END OF CONSENT AGENDA****

REGULAR AGENDA - (Action will be taken on all Items unless otherwise noted)

17. Board Appointments

17.a. For Possible Action: Appoint up to three members to the Library Board of Trustees with terms expiring June 30, 2023.

Comm. Hastings stated that both of these applicants were on the Library Board of Trustees previously.

Library Director Amy Geddes was present for questions and there was none.

Comm. Mortensen moved to appoint Patricia Swain and Antonia Roots to the Library Board of Trustees with terms expiring June 30, 2023. Comm. Keller seconded and the motion passed 4-0.

18. County Manager

18.a. For Possible Action: Approve travel expenses for Commissioner Gray to the White House IGA that is hosting the regional State Leadership Day events with local elected officials with funding to come from a contingency budget transfer.

County Manager Jeff Page stated that Comm. Gray requested this item be placed on the agenda.

Comm. Gray requested that the Board approve travel expenses up to \$500.

Comm. Keller moved to approve travel expenses for Comm. Gray not to exceed \$500. Comm. Hastings seconded and the motion passed 4-0.

19. Human Resources

19.a. For Possible Action: Approve re-organization of the administrative support branch of the Juvenile Probation Department, effective September 9, 2019.

Human Resources Director Eric Milavski reviewed the upcoming changes in the Juvenile Probation Department. After review of the department, they have agreed to have all office assistants in the same titles and paygrade and will save costs.

Comm. Mortenson moved to approve Item #19.a as presented, and Comm. Keller seconded.

Comm. Hastings opened the meeting for public participation and there was none.

The motion passed 4-0.

19.b. For Possible Action: Approve reclassification of the Pretrial Services Officer vacant position by downgrading from P1 pay grade to T2 pay grade due to a revision in job functions.

Human Resources Director Eric Milavski reviewed the changes request to the Board by downgrading from P1 pay grade to P2 pay grade due to a revision in job functions.

Comm. Mortenson moved to approve Item #19.b as presented, and Comm. Keller seconded.

Comm. Hastings opened the meeting for public participation and there was none.

The motion passed 4-0.

RECESS TO RECONVENE AS WILLOWCREEK GENERAL IMPROVEMENT DISTRICT BOARD

20. Public Participation

There was no public participation.

21. For Possible Action: Review and Accept Claims and Financial Report

21.a. For Possible Action: Review and accept claims and financial reports.

The cash balance as of July 31, 2019 was \$403,109.97. County claims totaled \$441.64 and there was no payroll.

Comm. Mortensen moved to approve the claims and financial report as presented. Comm. Keller seconded and the motion passed 4 – 0.

22. Public Participation

There was no public participation.

ADJOURN TO RECONVENE AS MASON VALLEY MOSQUITO ABATEMENT DISTRICT BOARD

23. Public Participation

There was no public participation.

24. For Possible Action: Review and Accept Claims and Financial Report

24.a. For Possible Action: Review and accept claims and financial reports.

The cash balance as of July 31, 2019 was \$377,096.00. County claims totaled \$19,311.60 and payroll totaled \$8,888.51.

Comm. Mortensen moved to approve the claims and financial report as presented. Comm. Keller seconded and the motion passed 4 – 0.

25. Public Participation

There was no public participation.

ADJOURN TO RECONVENE AS WALKER RIVER WEED CONTROL DISTRICT BOARD

26. Public Participation

There was no public participation.

27. For Possible Action: Review and Accept Claims and Financial Report

27.a. For Possible Action: Review and accept claims and financial reports.

The cash balance as of July 31, 2019 was \$128,357.30. County claims totaled \$171.03 and payroll totaled \$ 2,273.56

Comm. Mortensen moved to approve the claims and financial report as presented. Comm. Keller seconded and the motion passed 4 – 0.

28. Public Participation

There was no public participation.

ADJOURN TO RECONVENE AS CENTRAL LYON COUNTY VECTOR CONTROL DISTRICT BOARD

29. Public Participation

There was no public participation.

30. For Possible Action: Review and Accept Claims and Financial Report

30.a. For Possible Action: Review and accept claims and financial reports.

The cash balance as of July 31, 2019 was \$301,715.51. County claims totaled \$0 and there was no payroll.

Comm. Mortensen moved to approve the claims and financial report as presented. Comm. Keller seconded and the motion passed 4 – 0.

31. Public Participation

There was no public participation.

ADJOURN TO RECONVENE AS SILVER SPRINGS GENERAL IMPROVEMENT DISTRICT BOARD

32. Public Participation

There was no public participation.

33. For Possible Action: Review and Accept Claims and Financial Report

33.a. For Possible Action: Review and accept claims and financial reports.

The cash balance as of July 31, 2019 was \$2,686,435.52. County claims totaled \$4,632.65 and there was no payroll.

Comm. Mortensen moved to approve the claims and financial report as presented. Comm. Keller seconded and the motion passed 4 – 0.

34. Public Participation

There was no public participation.

ADJOURN TO RECONVENE AS THE LYON COUNTY BOARD OF COMMISSIONERS

35. Commissioner Comments

Comm. Mortensen stated that Comm. Hunewill has been very ill and he gives his best wishes to him.

Comm. Gray stated that there was a fatal accident on Six Mile, he gives his condolences to the family.

Comm. Hastings stated that at a meeting with Senator Rosen, it was asked what the rural county's needs are. It went very well.

36. Closed Session pursuant to NRS 241.015(3)(b)(2) - Go into closed session, pursuant to NRS 241.015(3)(b)(2), to receive information from the District Attorney regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter, and pursuant to NRS Chapter 288.220, to receive a report on the status of ongoing labor negotiations; and direct staff accordingly. (For possible action)

Comm. Hastings stated that there will be closed session.


37. Public Participation

Comm. Hastings asked for public participation and there was none.

38. Adjourn

Comm. Hastings adjourned the meeting.

LYON COUNTY BOARD OF COMMISSIONERS



BOB HASTINGS, Chairman

ATTEST



NIKKI BRYAN, Lyon County Clerk/Treasurer