



**LYON COUNTY
LIBRARY SYSTEM
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Yerington, Nevada 89447**

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**Amy Geddes
Library Director
Branches:
Dayton Valley
Fernley
Smith Valley
Silver Stage
Yerington**

**BOARD OF TRUSTEES OF LYON COUNTY LIBRARY SYSTEM
MEETING**

9AM

Tuesday, July 20, 2021

575 Silver Lace Blvd.

Fernley, NV 89408

and

Videoconference via Zoom

MEETING MINUTES

The meeting was called to order at 9:01AM by Chairperson Dana Uhlhorn.

1. Roll call/Determination of Quorum-Board Members Present: Dana Uhlhorn & Mandy Bennett. Pat Swain joined us via Zoom. Amy Geddes was also present.
2. Pledge of Allegiance led by Dana Uhlhorn.
3. Public Participation: None
4. Review and adopt agenda: Mandy Bennett made a motion to approve the agenda. Pat Swain seconded. Unanimously approved. No absentions.
5. Correspondence: Director received a flyer for a Reno production and the person who directed it did it all at the Silver Stage Library. Kudos to Wynne for helping her do it all.

Letter from one of the moms from the LYC tye dying program, kudos to Renee and Jen for that program for summer reading.

6. Director's report for 7-20-2021
 - Thriftbooks check for \$240.62 (both pods are full, so we will be doing some shipments soon) Dana volunteered to pick up some pallets for us to use in Silver Stage Library.
 - Began the Fernley remodel on May 25th. We reopened to the public on June 23rd so we completed it in less than a month. Customers are very happy with the new space. Media box is still having issues but part is ordered. Benefactor has ordered new computers and they should be in soon. We are also getting 2 benches from them.
 - Ramona covered Dayton for the week of June 8th- fortuitously they were laying paint and carpet in Fernley at the time so Alex's vacation was at the perfect time.
 - Interviewed for the Dayton Branch Manager position on June 10th. Please congratulate our very own Alexandra Johnson on her promotion. Interviews to fill the part time Dayton position were scheduled for July 16th. We chose a candidate and he will be starting soon.

- Joint use meeting on June 11th. We put the documents to bed with our final edits. It has been forwarded to the School Board for their approval and will then be approved by LBOT and BOCC.
 - Interviews for the student worker position in Smith was June 11th. We chose Sarah Thran. She has begun work and is a delightful addition to the staff at the branch with Dana.
 - Attended the Star Gazing event in Dayton on June 18th. Great turnout, I would have counted but it was too dark!
 - Did rounds on June 18th
 - Did rounds on June 25th. She has resigned and we are now looking for a new rounds driver.
 - June 22nd had a Nevada Library Cooperative conference call to possibly choose candidates for the position. Unfortunately we deemed the applicants unsuccessful and have decided to reclassify the position according to a closer fitting job description.
 - Went to help with movie night in Smith on June 26th.
 - Attended the Falconry program in Smith on June 29th. Phenomenal
 - Installed a newly refurbished computer in Silver Springs on June 30. Spent all day updating and fixing issues.
 - Installed a newly refurbished computer in Dayton on July 2. Spent all day updating and fixing issues.
 - Covered Dayton for Alex's holiday day on July 6th.
 - Attended the Smith FOL meeting July 9th
 - Had a Yerington staff meeting on July 14th at 8AM. Discussed site specific details. Gave some details to the board about late/damaged items procedures.
 - Strategic planning meeting on July 17th.
 - Upcoming vacation July 23- August 2. Lynn Evans is in charge while I'm gone.
 - Presented May & June branch statistics
 - Overview of branch reports & budget report
 - Dana asked a question about strategic planning goals and if they were included in the monthly meetings. He asked that we have an ongoing item to address any updates each month. He mentioned a bus that he saw in Fernley that might make a good bookmobile. Amy will ask fleet if they are willing to add it to the vehicles. He mentioned an industrial park that is going in and maybe they would want to help with the vehicle.
7. Review and accept claims
 - 7a. Review and accept claims for 7-20-2021 meeting. Mandy Bennett made a motion to accept the claims from 7-20-2021. Dana Uhlhorn seconded. Unanimously approved.
 8. Review and approve minutes
 - 8a. Review and approve minutes from the 6-15-2021 meeting. Pat asked about the Public Relations policy- answer it will be ready for next months meeting. Pat

Swain made a motion to approve the minutes. Mandy Bennett seconded. Unanimously approved.

9. Friends of the Library Reports and comments: None
10. Board of Trustee comments: Mandy asked how we pay for Fred Steinmann who does our strategic planning. Answer is that we paid him when he first did our plan and the annual follow ups are included in the original fee. Mandy asked about what Facebook pages we had and if we could start a “Did you know your library has...” campaign. Dana Uhlhorn suggested we link them to the local community pages. He asked if we could get a volunteer to control the pages for us. Silver-Stage will soon have a FOL group there are several ladies involved and director will keep you posted. Dana will reach out to some contacts to get some publicity going. Amy reached out to Dave Dahl to see if he would like to fill one of the Smith library board vacancies. Mandy asked about emergency training for staff? We rely mostly on staff common sense, we do have CPR training and normal Lyon county training. First aid kits have been replaced at the branches.
11. Public Participation: None
12. The next meeting will be in Silver Springs at 9AM on Tuesday, August 31th, 2021. Adjourned at 9:52AM