



**LYON COUNTY  
LIBRARY SYSTEM  
20 Nevin Way  
Yerington, Nevada 89447**

**Phone: (775) 463-6645 Fax: (775) 463-6646**

**Amy Geddes  
Library Director  
Branches:  
Dayton Valley  
Fernley  
Smith Valley  
Silver Stage  
Yerington**

**BOARD OF TRUSTEES OF LYON COUNTY LIBRARY SYSTEM  
MEETING**

**9AM**

**Tuesday, June 15, 2021  
321 Old Dayton Valley Road  
Dayton, NV 89403  
and  
Videoconference via Zoom**

**MEETING MINUTES**

The meeting was called to order at 9:01AM by Chairperson Audrey Allan.

1. Roll call/Determination of Quorum-Board Members Present: Audrey Allan, Mandy Bennett, & Dana Uhlhorn. Pat Swain joined us via Zoom. Amy Geddes was also present.
2. Pledge of Allegiance led by Dana Uhlhorn.
3. Public Participation: None
4. Review and adopt agenda: Mandy Bennett made a motion to approve the agenda. Dana Uhlhorn seconded. Unanimously approved. No absentions. Audrey Allan agreed to run the meeting until the end of the meeting, and then the new chair will take over next month.
5. Correspondence: None
6. Director's report for 6-15-2021
  - Thriftbooks check for \$568.86 (Dana asked what Thriftbooks was, Amy explained that we take in customer donations, we use some in the library, the FOL uses some and we pack up the rest to be sent to Reno to be sold online and we get 50% of the profit.)
  - Began the Fernley remodel on May 25<sup>th</sup>. We packed everything up in 3 days. The company that rewires the buildings came in and ran all new lines for the patron computers and the new place where the circulation desk will be on May 27<sup>th</sup>. The painting began on June 2<sup>nd</sup> and the carpet laying began on June 7<sup>th</sup>. We anticipate loading everything back in probably starting on June 15<sup>th</sup>.
  - Attended Influential leadership training on June 2<sup>nd</sup> & 3<sup>rd</sup>.
  - Met with a possible new intern on June 2<sup>nd</sup> – her name is Faye and comes to us in cooperation with DETR. This item is on the agenda for LBOT and BOCC. DETR pays her paycheck and we fill out her timecard.
  - Attended the MVFOL meeting on June 4<sup>th</sup>
  - Attended the Smith FOL meeting on June 4<sup>th</sup>

- Ramona covered Alex's vacation in Dayton June 1<sup>st</sup> -June 9<sup>th</sup>. This worked out perfectly because Fernley was empty during this time and staff wasn't needed there since we were closed to the public.
- Interviews for the Dayton Branch Manager position on June 10<sup>th</sup>
- Interviews for the Smith Valley student worker position on June 11<sup>th</sup>. We filled that position with Sarah Thran, Smith student.
- Joint Use Advisory Council meeting in Smith on June 11<sup>th</sup>. The documents have gone to the school for approval by the School Board.
- Summer Reading has begun! Many activities going on in the branches; Fernley postponed until reopening.
- Budget savings in personnel costs due to some vacancies.
- Wynne Prindle finished her Masters in Library and Information Science. She is on August 5<sup>th</sup> BOCC meeting for a spotlight award.

7. Review and accept claims

7a. Review and accept claims for 6-15-2021 meeting. Amy spent a few minutes describing each line item so that our new board member Dana. There was a short discussion about the Nevada Library Cooperative. Dana Uhlhorn made a motion to accept the claims from 6-15-2021. Mandy Bennett seconded. Unanimously approved. No abstentions.

8. Review and approve minutes

8a. Review and approve minutes from the 5-25-2021 meeting. Mandy asked for follow up from our possible benefactor in Fernley; Amy spoke with her yesterday and is still awaiting their approval on some possible improvements in Fernley. Mandy Bennett made a motion to approve the minutes. Pat Swain seconded. Audrey Allan in favor. Motion approved. Dana Uhlhorn abstained due to his absence last month.

9. For Possible Action:

9a. Election of officers for the Lyon County Library Board of Trustees for FY 2021-2022. A big thank you to Audrey Allan for her 8 years of service on the board, she will be greatly missed. Audrey gave Dana Uhlhorn a short history of our library/library board during her tenure, i.e, board turnover, foundation, strategic plan. Audrey Allan entertained nominations for the board chair. Mandy Bennett nominated Dana Uhlhorn. Audrey Allan seconded. Dana accepted the nomination. Unanimously approved. Audrey Allan entertained nominations for board vice-chair. Audrey nominated Pat Swain, but she declined saying that she would like to step away to be more involved with Smith FOL. Audrey withdrew her nomination of Pat. Audrey then nominated Mandy Bennett as board vice-chair. Dana Uhlhorn seconded. Mandy accepted the nomination. Unanimously approved. We did not elect a treasurer or a secretary due to the current vacancies on the board. New slate is Dana Uhlhorn chair and Mandy Bennett vice-chair.

9b. Review and approve a Summer Youth Intern Program participant from DETR to work in the Yerington Library. Amy gave for the record the basics of the letter from DETR about Faye, our proposed intern. We received yesterday an official

agreement that has been reviewed by county council and will be approved at the next BOCC meeting. Dana Uhlhorn made a motion to approve the summer intern, Mandy Bennett seconded. Unanimously approved. No abstentions.

9c. Review and accept an LSTA Statewide Evolving Needs grant from the Nevada State Library and Archives in the amount of \$22,500 to be used for 5 new self-checkout patron computers and Ebooks. Mandy Bennett made a motion to accept the grant, Dana Uhlhorn seconded. Unanimously approved. No abstentions.

9d. Review and approve the Lyon County Library System's Public Relations Policy. Amy read the proposed policy for the record. Pat Swain had a few corrections: E. add cultural, gender based religious or political. C. add Social media. Director is not to make any statements on the above groups. Regarding the library director not making statements supporting one group over another, this should be specifically when making statements on behalf of the library. If the library director wishes to make a political, etc., statement on her/his own behalf, I believe that should be permitted. This does not affect programming for specific groups. Amy will make these edits and bring the document back to the board. Dana asked if we had a budget for advertising, the answer is no, the county does not allow us to spend money on advertising but we have the Friends groups.

10. Friends of the Library Reports and comments: The Smith FOL gave out \$7,000 in scholarships last month.
11. Board of Trustee comments: None
12. Public Participation: None
13. Set the date, time and location of the next meeting. The next meeting will be in Fernley at 9AM on Tuesday, July 20<sup>th</sup>, 2021.
14. Adjourned at 10:16AM