



**LYON COUNTY
LIBRARY SYSTEM
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**Amy Geddes
Library Director
Branches:
Dayton Valley
Fernley
Smith Valley
Silver Stage
Yerington**

**BOARD OF TRUSTEES OF LYON COUNTY LIBRARY SYSTEM
MEETING**

9AM

**Tuesday, May 25, 2021
3905 Hwy 50 West
Silver Springs, NV 89429
and
Videoconference via Zoom**

MEETING MINUTES

- The meeting was called to order at 9:00AM by Chairperson Audrey Allan.
1. Roll call/Determination of Quorum-Board Members Present: Audrey Allan & Mandy Bennett. Pat Swain joined us via Zoom. Dana Uhlhorn was absent. Wynne Prindle was present for the public.
 2. Pledge of Allegiance led by Mandy Bennett.
 3. Public Participation: Wynne stated that she is happy that we can now have in person programming. She also let the board know that she finished her pursuit of a master's in library science degree. Amy will be presenting a spotlight award at a BOCC meeting to Wynne when she gets her diploma. Wynne also let the board know that the postmaster will now allow her to post notices for the library at the post office.
 4. Review and adopt agenda: Mandy Bennett made a motion to approve the agenda. Pat Swain seconded. Unanimously approved. No absentions. Short discussion about how often we need to entertain public comment. OML training that Mandy took stated at the beginning and the end is all that is required, but it can be more often if the board so desires.
 5. Correspondence: The director read some comments that were received with the MVFOL renewal memberships during their recent membership drive. Audrey recommended that Amy tell the other FOL groups about the little slips for comments that the MVFOL put in their membership letters.
 6. Director's report for 4-27-2021
 - Thriftbooks check for \$228.31
 - Had a meeting with María M. Estela the Project Administrator for McCarthy Building Companies, Inc. on May 5th. The company wants to contribute to the library and the items under consideration are: new patron computers, new landscaping on the side of the building and some slat wall book displays for the entryway. They are going to check on some things

and get back to us with what they are going to donate. This company is currently doing a solar project in Wadsworth and they like to contribute to the communities they work in.

- Attended the Yerington FOL meeting on May 7th. The Mason Valley Friends of the Library are planning a staff appreciation luncheon on June 4th at 11AM.
- I attended the Smith FOL meeting on May 7th and they are giving out 7 scholarships to students, applications were so good that they could not eliminate anyone so they awarded \$1000 to each. The community room has been opened by the school so normal operations can resume. There will be an author's forum/meet and greet on May 20th at 2PM for the book "Even Buckaroos Say Their Prayers" by Bri Geney who is a teacher at Smith Schools.
- Took May 13th as a vacation day
- Had a phone meeting with Envisionware to plan the implementation of our new wireless printing options. I have a meeting to do the implementation of our first 3 branches Yerington, Smith and Silver Springs on May 28th. This may or may not happen depending on the Fernley remodel schedule.
- The Fernley Branch had their parking lot repaved this month and it looks fabulous. We closed on May 25 to start the remodel.
- The posting for the Smith student worker position was done on May 14th.
- Staff change: as of May 10th Summer Bell no longer works for Lyon County. The posting for the Dayton Branch manager position was posted on May 13th.
- Budget is at around 75% spent. Much of our savings has been in staff vacancies.
- Kudos to Smith Valley staff member Dana for creating a monthly newsletter and calendar for her patrons.

7. Review and accept claims

7a. Review and accept claims for 4-27-2021 meeting. Early Learning Resource Center is a new vendor for a learning resource vendor. Dande is the company that rewired the Yerington library internet cables. Mandy Bennett made a motion to accept the claims from 4-27-2021. Pat Swain seconded. Unanimously approved. No abstentions.

8. Review and approve minutes

8a. Review and approve minutes from the 4-27-2021 meeting. Two small typos in the directors report section to be corrected. Mandy Bennett made a motion to approve the minutes. Pat Swain seconded. Unanimously approved. No abstentions.

8b. Review and approve minutes from the special 5-4-2021 meeting. Pat Swain made a motion to approve the minutes. Mandy Bennett seconded. Unanimously approved. No abstentions.

9. Friends of the Library Reports and comments: Pat Swain reported that the special meeting that the Smith FOL to award the scholarships was very positive. The

- candidate were very strong. The FOL will figure out a way to raise money to replace that spent on the scholarships.
10. Board of Trustee comments: Audrey asked about the policy to not make political statements. Director has not written this yet, but will make an effort to put it on the next meeting's agenda. Pat Swain supported the thought that this should be done soon if possible. She also asked if we would like to have a microfiche machine; the director stated that we just got rid of our machine and that we didn't want it. The only people who still use these machines are newspaper offices and possibly the state library.
 11. Public Participation: None
 12. Set the date, time and location of the next meeting. The director has an emergency management course that the county manager asked all department heads to take so is not available at the next regular date. The next meeting will be in Dayton at 9AM on June 15th, 2021.
 13. Adjourned at 9:43AM