

SMITH VALLEY ADVISORY BOARD

SVAB

MEETING MINUTES AS AMENDED

May 5, 2021

Advisory board members present at meeting: Tosca Renner, Maralyn Abrott, Donnette Huselton and Nettie Lawson

Meeting was called to order at 7:02 p.m. by chairman Tosca Renner. Four board members were present constituting a quorum.

Pledge of allegiance was waived due to Zoom format.

1. **Public Participation:** None
2. **Review and Adoption :** After a review of the agenda, it was moved by Donnette Huselton and seconded by Maralyn Abrott to approve the agenda. Motion passed
3. **Review and approval of meeting minutes from April 7, 2021:** Donnette pointed out a typo on item 12, and item 14 she said that the donor is donating \$2000 not \$1000. Donnette moved to approve minutes as amended, seconded by Nettie, and passed 4-0.
4. **Review of correspondence, email, and/or faxes received by board:**
 - A) Communications were received from Erin Lopez that notice will be posted for open position of SVCAB board.
 - B) Email regarding change to meeting requirement.
 - C) Email from Jeff Page regarding delegation enforcement plan website and RSV CAB. Sent new wording for April, 7, 2021. Motion passed 4-0.
5. **Board member comments:** Donnette reports lightning strikes in Pine Nuts.
6. **Government reports**
 - A) **County Commissioners Report:** None.
 - B) **Planning Commission:** Map is being created for Dayton and Mound House.

- C) **Sheriff Office:** There were 4 arrests in Smith. Combined with Mason Valley, 344 arrests, 58 assists, 35 criminal active.
- D) **Fire Department:** None.
- E) **Other officials, including Assemblywoman Titus:** None

7. **Planning/Zoning issues: - Nothing for Smith Valley.**

8. **Review to hold live meetings (requested by Donnette Huselton):**

Donnette says that we should not be doing zoom, and that we should be meeting in the old justice court. Maralyn says that she is open to either. A discussion was held regarding continuing to hold Zoom meetings versus live meetings. Issues that arose were availability of information, being able to attend meetings without being physically at the justice court, and problems with both. Donnette motioned that we do live meetings, and Maralyn seconded. Vote was taken with Maralyn, Donnette and Nettie in favor, and Tosca against. Nettie then changed her vote to no and requested if she could call in for the meeting if it is a live meeting. Final vote 2-2. Since the vote on the motion was tied, Tosca will contact the county manager's office and Steve Rye to get an opinion confirming that the motion dies.

Doug Homestead, Facilities Director, will check with Hazen Adams regarding WiFi at the Justice Court to allow both Zoom and live attendance, as well as call Steve Rye.

9. **Board member comments - Next meeting**

Tosca announced that the next meeting will be a Zoom call on June 2nd, 2021, at 7:00 p.m. Motion was made by Donnette, seconded by Maralyn, and passed 4-0 for meeting to be held that day.

Recess to convene as the Smith Valley Cemetery Board:

10. **Public participation:** None.

11. **Approval of last meetings minutes:** After review of the March 3, 2021 minutes of the cemetery board, a motion was made by Donnette to approve the minutes. Second was by Maralyn, and passed 4-0.

12. **Appointment of Cemetery Direction:** Confirmation of Maralyn as the cemetery director was discussed. Upon motion of Nettie, and second by Tosca, and a 4-0 vote, Maralyn was reappointed the cemetery director and accepted the position.
13. **Update on signs for roads at cemetery:** Lumber for posts is up, thanks for Doug's crew. Signs are being made, and a report will be given at the next meeting regarding signs. Doug approved the bill for the wood.
14. **Update on cemetery operations, maintenance and activities, including any information received from facilities director:**

Doug reported on the cleanup at the cemetery. Trees were cut to make room to walk under. He further reported that he moved to the fairgrounds due to emergency work. It was discussed to have Maralyn will call the NDF to get prisoners out to the cemetery again. She will follow up with this.

15. **Mapping and Database update:**

Doug reported that he had met with Far West regarding the GIS for the mapping at the cemetery. He also talked to Josh Foli, who approved \$10,000 this month to begin work on the mapping. A total of \$17,600 will be expended to Far West for this project for all cemeteries in the county. The first database application that was considered came up substantially higher than the \$2,400.00 originally quoted. Doug will be holding a conference call with Matt Forest of Far West and the representative from "Cemetery Find" to obtain more details regarding what work will be done and what the estimated costs will be. This system will include the mapping of the cemetery. He will report back at the next meeting with the information he receives. Donnette stated that she should be involved in the conference call since she has all the facts and figures. The chair determined that Doug as the facilities director could handle the call to garner information and return to the board with that information.

(Donnette Huselton left meeting at 50 minutes on the recording).

16. **Approval of bills and acceptance of financial report:**
A review was made of the financial status of the board's budget. Doug wants to make sure all of the money allocated to the cemetery will be spent. Estimated costs of the signs and the tractor were discussed, with an ending balance in the budget of \$2,797.90 was reported. Things discussed were if we needed to add more money for the budget (fundraising) and cost of drip system. Per Doug, John needs to contact Nathan in his office to get drip system supplies. Budget report stood as presented, no action was taken.
17. **Clean up day:** Maralyn reported that she got posters made and put them out, as well as a Notice was posted to NextDoor. Two dump trailers will be there. Fulstone's took all of the trash from the dump trailers. They also advised that the part has been ordered for the fence and Carl will fix it. Doug put up the section signs up, and Maralyn purchased the holders for the section signs. The signs for no glass or dogs was put up adjacent to the main gate of the cemetery. Signs will also be made for the trash cans as to the material that may go into them.
18. **Public Participation:** None

ADJOURN TO RECONVENE AS THE SMITH VALLEY ADVISORY BOARD

19. **Public Participation:** None.
20. **Board Member Comments:** A big thank you was extended to John, Maralyn and Doug for all the work they have done at the cemetery..
21. No further business to come before the meeting, it was adjourned at 8:05 p.m.