

# SMITH VALLEY ADVISORY BOARD (SVAB)

## Meeting Minutes

April 3, 2019

Advisory Board members present at start of meeting: Tosca Renner, Maralyn Abrott, Donnette Huselton, Todd Silviera. Brandon Dini was present at item #7 and took over chairing the meeting.

Meeting was called to order at 7:00 p.m. by Vice Chairman Todd Silviera. The four board members were present constituting a quorum. Pledge of allegiance was recited.

1. **Public Participation**: None.
2. **Review and adoption of agenda** – moved by Donnette Huselton, and seconded by Maralyn Abrott, to approve the agenda, passed 4-0.
3. **Review and adoption of March 6, 2019 meeting minutes**: After review, Maralyn Abrott made a motion to approve minutes from the March 6, 2019 meeting. Motion was seconded by Donnette Huselton and passed 4-0.
4. **Review of correspondence/email/ and/or faxes received by board**: Correspondence received was as follows:
  - (a) **Community Development Application – question received.**
  - (b) **Census presentation**: Maralyn advised that an e-mail was on the SV CAB e-mail advising of another training.
5. **Board Member Comments** – Tosca advised that Brandon was absent due to having to doctor a cow.
6. **Elected Officials/Public Entity Representative's Reports** – Reports were given as follows:
  - a) **Greg Hunewill , County Commissioner** – Not in attendance.
  - b) **Harold Ritter, Planning Commission** – Harold advised that all zoning changes to be discussed at the next Planning Commission meeting are out of the Smith Valley area. He also reported that a wild animal preserve was coming before the planning commission out of the Yerington area and would be heard at the next meeting. He also talked about voting against all Dayton projects that he had concerns about affecting public safety.
  - c) **Sheriff's office** – Vice Chairman Todd presented statistics for the month of March, 2019.

d) **Fire department** – No one in attendance.

e) **Other elected/appointed officials** – no one in attendance

f) **David Scott** – Code enforcement officer was in attendance and reported of a problem still in existence at 456 Upper Colony Road in Wellington. He is attempting to find an avenue to cite the owners (a develop/investment company) and get the property cleaned up. The problem is the landowners are in California, so serving a citation could be a problem Dave fiending questions regarding mobile home special use permits and how they can be cancelled. He also answered questions from the board and public in attendance.

**Brandon Dini then took over chairing the meeting.**

7. **Recommendations and Comments on Planning Special Use Permit Review**

**SPECIAL USE PERMITS REVIEW**

a) **PETERS, GLEN & DARLENE - ZONED - RR-5** - Special use permit issued April 1991 to utilize a mobile home for ranch help on approximately 790.00 total acres; located at 350 Burke Drive, Wellington (APN 10-111-04)

**STAFF OBSERVATIONS** – No business license is required. SUP appears to be in use and compliance. No complaints have been received.

Motion was made by Todd, seconded by Donnette and passed 5-0 to recommend continuation of the permit.

b) **R.N. FULSTONE COMPANY - ZONED - RR-5** - Special use permit issued April 1993 for a mobile home for ranch help on approximately 46.32 total acres; located at 2439 Highway 208, Smith Valley (APN 10-591-09)

**STAFF OBSERVATIONS** – No business license is required. SUP appears to be in use and in compliance. No complaints have been received.

Motion was made by Maralyn, seconded by Tosca and passed 5-0 to recommend continuation of the permit.

c) **FLYING A RANCH - ZONED - RR-5** - Special use permit issued February 1993 and modified April 1994 to utilize a total of 2 mobile homes for ranch help on approximately 431.74 acres; located at 160 Jessen Road, Smith Valley (APN 10-111-42)

**STAFF OBSERVATIONS** – No business license is required. SUP appears to be in use and compliance. No complaints have been received.

Motion was made by Maralyn, seconded by Tosca and passed 5-0 to recommend continuation of the permit.

8. **Kimberley Burgess – U.S. Census Representative** – Ms. Burgess provided a presentation with handouts and information regarding the importance of the 2020 U.S. Census. She is a partnership specialist and covers all of Nevada except for Clark and part of Nye counties. She provided information regarding grant money available to Nevada based on the census figures, and that those amounts have gone up in the past several years due to population growth. Census day will be March 23, 2020.

9. **Donnette Huselton from the Western Nevada Water Preservation Foundation**

Donnette reported on the East Walker River being at 200% of average, with a good water table. She also advised of the possibility of flooding in low areas. She is also watching water related bills in the Nevada legislature.

10. **Advisory Board Member Comments:** Chairman Brandon announced that the next meeting is scheduled for May 8, 2019. After discussion, a motion was made by Maralyn, seconded by Tosca, and passed 5-0 to hold the meeting that day.

**RECESSED TO CONVENE AS SMITH VALLEY CEMETERY BOARD**

11. **Public participation** – None.

12. **Update on Cemetery operations, maintenance and activities**

Maralyn reported that she had met with Rob Dunbar and did a review of work done at the cemetery and needed to verify payment and have the district attorney look at it. She advised that the sand trap on the well had been replaced and Tim Ichord had sprayed pre-emergent. Together an update on burial rules. The new rules for burials have not been approved to date.

Donnette reported that she is working on the kiosk and has the plexiglass to put into place as well as she is painting the frame. No action was taken

13. **Cemetery Cleanup:**

Maralyn also advised that she had talked with Greg Hunewill regarding the annual cleanup day with Rotary, as he is the president. She will walk the cemetery with Lori of Rotary Club to see what needs to be done. Date is either May 18 or May 25, 2019, with a barbecue following at Dressler Park. Maralyn will coordinate arrangements and get the veterans' list for flags to be placed on graves.

14. **Review and approval of bills and acceptance of Financial Report** –

Maralyn advised that the balance as of March 31, 2019 is \$439.00. Bills included the repair of the sand trap on the well, weed spray, and application of the pre-emergent, with said costs

being higher than expected. A discussion was held as to how the cemetery board would cover bills until the end of the fiscal year (June 30, 2019), and Maralyn advised that she had discussed this with Rob Dunbar, and he will be moving money from another fund to cover the Smith Valley Cemetery bills. Donnette made a motion to approve the financial report with the contingency that Rob Dunbar would confirm we will have money set aside by him to pay maintenance costs until the end of June, 2019. Motion was seconded by Maralyn, and passed 5-0.

14. **Public Participation** – None.

**ADJOURNED TO RECONVENE AS THE SMITH VALLEY ADVISORY BOARD**

15. **Public participation** – None.

16. There being no further business before the meeting, the same was adjourned at 8:26 p.m.