

The Honorable Board of Lyon County Commissioners met this day in regular session with the following present: Chairman Bob Hastings, Commissioners Greg Hunewill, Vida Keller and Ken Gray. Also present: County Manager Jeff Page, Comptroller Josh Foli, Clerk and Treasurer Nikki Bryan and Deputy District Attorney Olga Walther. Absent was Vice-Chairman Joe Mortensen.

1. Roll Call

Present: Bob Hastings, Greg Hunewill, Vida Keller and Ken Gray

2. Pledge of Allegiance

3. Public Participation

There was no public participation.

4. For Possible Action: Review and adoption of agenda

Comm. Keller moved to approve the agenda as presented. Comm. Hunewill seconded and the motion passed 4 – 0. (Comm. Mortensen absent)

5. Comptroller

5.a. For Possible Action: Approve elimination of the Senior Justice Court Clerk position and reallocation of the Justice Court Clerk I and Justice Court Clerk II positions to the A2 and A3 pay grades, effective July 1, 2019.

Comptroller Josh Foli stated that there will be no layoffs. The Justice Court requested to eliminate the Senior Justice Court Clerk position and reallocation of the Justice Court Clerk I and Justice Court Clerk II positions to the A2 and A3 pay grades. The Human Resource Director is in support of this item.

Comm. Hastings asked for any Public Participation or further comment from the board, and there was none.

Comm. Keller moved to approve elimination of the Senior Justice Court Clerk position and reallocation of the Justice Court Clerk I and Justice Court Clerk II positions to the A2 and A3 pay grades, effective July 1, 2019. Comm. Gray seconded and the motion passed 4 – 0. (Comm. Mortensen absent)

5.b. For Possible Action: Approve a increase in the pay grades L-1, L-2, L-3, and L-4, effective July 1, 2019. - L1-L4 Pay Grade Changes

Comptroller Josh Foli reviewed the change requested in the increase of pay grades L-1, L-2, L-3, and L-4.

Comm. Hastings asked for any Public Participation or further comment from the board, and there was none.

Comm. Gray moved to approve the agenda as presented. Comm. Hunewill seconded and the motion passed 4 – 0. (Comm. Mortensen absent)

5.c. For Possible Action: Approve tentative budget for Fiscal Year 2019-2020

- Lyon County Tentative Budget Packet 2019-2020

Comptroller Josh Foli gave the Board a summary for the budget package to be considered. The health insurance costs were considered into the budget at an approximate 5% increase this next Fiscal Year. Workers compensation was also budgeted for a 5% increase. He reviewed the funding for the body cameras and stated that under State Law we can use the 911 Surcharge funding. However, Federal Law states it is not applicable for funding for body cameras using the 911 Surcharge funding. He recommends to the Board to move the cost to the Sheriff's funding.

County Manager Jeff Page stated there could be litigation for the 911 Surcharge and the body cameras, and he agrees with Josh Foli's findings.

Comptroller Josh Foli presented the FY 2019-2020 budget. The Ad Valorem Tax is \$10,743,541 with a 6.39% increase from the previous year. The General Fund Tax Rate is the same at .7687. The State is estimating a 2.41% increase for Consolidated Tax. There is no change or recommendation for changes in Tax Rates. He reviewed the Capital Outlay Requests by department.

Comm. Hastings asked what kind of flooring will be used for the Dayton Senior Center.

Facilities Director Rob Dunbar answered this is funding for the kitchen's epoxy concrete floor.

Comm. Hunewill asked if the loader requested is new equipment.

Road Director Dustin Homan clarified it is a purchase for a backhoe.

Comptroller Josh Foli reviewed the department requests for staffing and or position changes. He had recommended the positions for Information Systems Technology Technician, Justice Court Clerk 1, and Reduced Behavioral Grant Funding for Deputy Position. This is by priority with the funding that is available.

County Manager Jeff Page reviewed his meeting with the Sheriff and the proper coverage for the shifts. He is in support of the behavioral health issue and the MOST Grant.

Comptroller Josh Foli reviewed the General Fund and requested funding Per Department. He recommended the funding for Expenditures/Transfers/Contingency as listed for salaries totaling \$16,119,619. The conservation districts, Mason and Smith Valley, requested \$75,000 and Dayton requested \$20,000. He recommended funding \$10,000 each to keep the funding equal.

Comm. Gray asked if the amount could be increased to \$15,000.

Comptroller Josh Foli stated an option is to place extra money into the Contingency Fund and they can come to the Board as needed for projects to request the funding.

County Manager Jeff Page commented the Districts can impose assessments of the residents within their districts. He would like to see them try and generate alternate funding before using General funding money.

Comm. Hastings suggested funding Dayton at \$15,000 with the option to add from Contingency Funds later.

County Manager Jeff page stated to the Master Plan Amendment will be reviewed and revised. He reviewed the process and the plan for the updates and the costs.

Comptroller Josh Foli reviewed the Various, Co-Op Extensions, Western Nevada Regional Youth Facility, Road, Regional Transportation Commission, Human Services Capital Improvements and the Utilities fund summaries.

Comm. Keller asked what the Utilities Expansion is. Will there be an option for hookup fees to pay for the bond.

Utilities Director David Bruketta stated that currently it is at 900,000 gallons and anticipating expansion to 1.4 million gallons from the increase of future development.

Comptroller Josh Foli stated that the bonds can be paid for with hookup fees. He asked the Board for discussion regarding the pay increase of 8% of Commissioner Salaries. Also, to discuss further Conservation Districts funding.

Comm. Hastings asked if the increase should be funded from the Contingency Budget.

Comptroller Josh Foli recommended using another fund balance and add it to the expenditures.

Comm. Hastings if there was any discussion or recommendation for the fees and there was none.

Comptroller Josh Foli reviewed the options for the funding with the Conservation Districts.

Comm. Keller recommended funding Mason and Smith Valley \$7,500 each and Dayton \$15,000.

Comm. Hastings agrees with Comm. Keller and they can request funding from contingency at a later date.

Comm. Gray agrees also with Comm. Keller

Comptroller Josh Foli recommended the action after the deliberation from the Board for item #5.c. is the reallocation of the existing budget between the Conservation Districts (Mason Valley and Smith Valley to receive \$7500 each and Dayton Valley to receive \$15,000) and the increase of \$3,235 in the Commissioner salaries and benefits to come out of fund balance and the tax rate for the General Fund to be consolidated into a single tax rate.

Comm. Hastings asked for any Public Participation or further comment from the board and there was none.

Comm. Keller moved to approve the tentative budget as presented and with the changes previously noted by Comptroller Josh Foli. Comm. Gray seconded and the motion passed 4 – 0. (Comm. Mortensen absent)

RECESS TO RECONVENE AS WILLOWCREEK GENERAL IMPROVEMENT DISTRICT BOARD

6. Public Participation

There was no public participation.

7. For Possible Action: Approve tentative budget for Fiscal Year 2019-2020.

Comptroller Josh Foli presented the tentative budget for Willowcreek General Improvement District for Fiscal Year 2019-2020. He explained that we contract with the City of Yerington for the operation of this entity. There is a tax rate of .0156 cents.

Comm. Keller moved to approve the Fiscal Year 2019-2020 tentative budget for Willowcreek General Improvement District as presented. Comm. Hunewill seconded and the motion passed 4 – 0. (Comm. Mortensen absent)

8. Public Participation

There was no public participation.

ADJOURN TO RECONVENE AS MASON VALLEY MOSQUITO ABATEMENT DISTRICT BOARD

9. Public Participation

There was no public participation.

10. For Possible Action: Approve tentative budget for Fiscal Year 2019-2020.

Comptroller Josh Foli presented the Mason Valley Mosquito Abatement District Board budget for Fiscal Year 2019-2020. He said there is a tax rate of .0838 cents.

Comm. Keller moved to approve Mason Valley Mosquito Abatement District's budget for Fiscal Year 2019-2020 as presented. Comm. Gray seconded and the motion passed 4 – 0. (Comm. Mortensen absent)

11. Public Participation

There was no public participation.

ADJOURN TO RECONVENE AS WALKER RIVER WEED CONTROL DISTRICT BOARD

12. Public Participation

There was no public participation.

13. For Possible Action: Approve tentative budget for Fiscal Year 2019-2020.

Comptroller Josh Foli presented the Walker River Weed Control District's budget for Fiscal Year 2019-2020. He said there is an assessment rate of .0847 cents on land values.

Comm. Hunewill moved to approve the Fiscal Year 2019-2020 tentative budget for Walker River Weed Control District. Comm. Gray seconded and the motion passed 4 – 0. (Comm. Mortensen absent)

14. Public Participation

There was no public participation.

ADJOURN TO RECONVENE AS CENTRAL LYON COUNTY VECTOR CONTROL DISTRICT BOARD

15. Public Participation

There was no public participation.

16. For Possible Action: Approve tentative budget for Fiscal Year 2019-2020.

Comptroller Josh Foli presented the tentative budget for Fiscal Year 2019-2020 for Central Lyon County Vector Control District. He said there is a tax rate of .045 cents.

Comm. Gray moved to approve the tentative budget for Fiscal Year 2019-2020 for Lyon County Vector Control District. Comm. Keller seconded and the motion passed 4 – 0. (Comm. Mortensen absent)

17. Public Participation

There was no public participation.

**ADJOURN TO RECONVENE AS SILVER SPRINGS GENERAL IMPROVEMENT
DISTRICT BOARD**

18. Public Participation

There was no public participation.

19. For Possible Action: Approve tentative budget for Fiscal Year 2019-2020.

Comptroller Josh Foli presented the tentative budget for the Silver Springs General Improvement District for Fiscal Year 2019-2020. He said the expenditures are covered by the user fees and a future EDU Rate to be collected.

Comm. Keller moved to approve the tentative budget for Silver Springs General Improvement District for Fiscal Year 2019-2020 and the change in the EDU rate to \$126.56. Comm. Gray seconded and the motion passed 4 – 0. (Comm. Mortensen absent)

20. Public Participation

There was no public participation.

**ADJOURN TO RECONVENE AS THE LYON COUNTY BOARD OF
COMMISSIONERS**

21. Commissioner Comments

Comm. Hastings thanked the County staff in preparing and presenting the budget on behalf of the county commission.

County Manager Jeff Page also thanks the staff for their work. The new software purchased has helped in facilitating and expediting the process.

22. Public Participation

There was no public participation.

23. Adjourn

The meeting was adjourned.

LYON COUNTY BOARD OF COMMISSIONERS

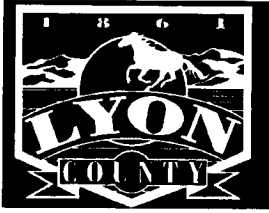


BOB HASTINGS, Chairman

ATTEST



NIKKI BRYAN, Lyon County Clerk/Treasurer



LYON COUNTY COMPTROLLER

RISK MANAGEMENT/SAFETY

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JOSHUA D. FOLI
Comptroller

EXECUTIVE SUMMARY FOR THE BUDGET PACKAGE TO BE CONSIDERED ON APRIL 3, 2019

The County Manager and the Comptroller met with the various departments and prepared a recommended budget for the Board of Commissioner's consideration.

Total budgeted revenues for the General Fund are projected to increase by 5.4% compared to the current year budget.

The ending fund balance for the General Fund is projected to be 8.5% of expenditures (not including capital outlay), which approximately one month of reserves.

Significant items in budgeting for Fiscal Year 2019-2020 are as follows:

- Recommended 3 new positions:
 - 1 Information Systems Technician (General Fund),
 - 1 Justice Court Clerk – Walker River Justice Court (General Fund),
 - 1 Jail Deputy (General Fund),
- Elimination of a Building and Grounds Supervisor in the Parks Department.

The budget has been prepared with the following benefit estimates:

- PERS costs
 - Regular employees – 29.25% (1.25% increase).
 - Sheriff sworn employees – 42.5% (2% increase).
- Health insurance coverage costs are estimated to increase 5%.
- Workers' compensation insurance costs are estimated to increase by 5%.

There are some one-time requests included in the budget, which would be paid from one-time funding. A summary of significant items, other than road improvements are listed below.

General Fund

- Replacement Vehicles
 - Assessor - \$31,000.
 - Juvenile Probation - \$36,500.
- New Vehicle – Facilities Bucket Truck - \$40,000.

- Software purchase and implementation costs to replace software provided by ADS, which is going out of business. This is not the total cost of the software, just the cost that is anticipated for fiscal year 2018-2019.
 - Clerk-Treasurer - \$143,776.
 - Assessor - \$228,224.
- Fiber project between County buildings in Yerington - \$100,000.
- Two replacement copy machines - \$25,000.

Vehicle Acquisition Fund

- 9 replacement Sheriff's vehicles - \$251,500.
- 1 new van for jail transports - \$100,000.
- 1 replacement minivan for Human Services - \$23,500.

Road Fund

- Wheel loader - \$138,000.

Capital Improvements and Human Services Funds

- Recreation Yard at Jail (from Public Safety Sales Tax) - \$290,000.
- Battery backup system for server environment - \$60,000
- Public Safety Complex, parking lot/design shelled-in space - \$3,422,395.
- Dayton Senior Center flooring replacement - \$15,000.
- Animal Services building - \$4,000,000.
- Replace Fernley Senior Center and Human Services leased space in Fernley with a new building - \$6,000,000. Grant funding will cover \$3,000,000 of this cost.
- Dayton Government Complex - \$3,048,563.
- Silver Springs Airport apron improvements - \$37,500.

Lyon County Utilities

- Replace water main in old town Dayton - \$1,500,000
- Rolling A Sewer plant expansion (multiple year project) - \$5,000,000.
- Replace Sewer Lift Station 2 (multiple year project) - \$2,000,000.
- Sewer rapid infiltration basin (multiple year project) - \$2,500,000.
- Rolling A rebuild of sludge lagoon - \$1,200,000.

Sincerely,

Josh Foli
Lyon County Comptroller