



**LYON COUNTY
LIBRARY SYSTEM
20 Nevin Way
Yerington, Nevada 89447**

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**Amy Geddes
Library Director
Branches:
Dayton Valley
Fernley
Smith Valley
Silver Stage
Yerington**

**BOARD OF TRUSTEES OF LYON COUNTY LIBRARY SYSTEM
MEETING**

9AM

Tuesday, March 30, 2021

20 Nevin Way

Yerington, NV 89447

and

Videoconference via Zoom

MEETING MINUTES

The meeting was called to order at 9:04AM by Chairperson Audrey Allan.

1. Roll call/Determination of Quorum-Board Members Present: Amy Geddes in person. Aaron Mouritsen, Audrey Allan, Pat Swain & Mandy Bennett joined us via Zoom. Short delay to clear up some technical issues. Reconvened at 9:12AM
2. Pledge of Allegiance led by Pat Swain.
3. Public Participation: None
4. Review and adopt agenda: Aaron Mouritsen made a motion to approve the agenda. Pat Swain seconded. Unanimously approved.
5. Correspondence: None
6. Director's report for 3-30-2021
 - Yerington Library – started to empty the building on 3/24/21 and finished in 3 days. Painters will finish this week, carpeters next week.
 - Thriftbooks check for \$225.16
 - Sent Thriftbooks shipment, 3 pallets, out from Yerington on March 18 in order to empty the POD for the remodel.
 - Visited Fernley on March 24. This branch has been having a lot of technical issues this month, giving a shout out to Ramona and Lynn for handling everything that the tech monsters can throw at them.
 - Budget meeting with Josh/Jeff on February 25 went smoothly. I doubt that the bookmobile is a possibility but at least they know our priorities. I expressed our profound gratitude for getting our 3 PT position to FT.
 - Spent Friday, February 26 in Fernley. It was our last closed Friday before our new hours kicked in. Ramona worked on projects and I updated their patron computers.
 - I attended the Smith FOL meeting on March 5. They really seem to be happy with all of the changes going on at the branch. Dana is proving to be a real go-getter.

- Coop meeting on March 9th. Highlights of this meeting were the approval of the new fiscal year budget and the absolution of a physical space for our director. She is now a permanent remote worker. This will save us money on rent at the state library.
 - Took 3/11 & 3/13 as vacation days
 - Attended the MVFOL meeting on Friday, March 12. MVFOL have been sending out their yearly flyers and have made around \$2000.
 - Shuffled staff around on March 20, Lynn covered Silver Stage and Wynne covered Smith. Dana had a vacation day.
 - We are scheduled to start the refresh in Yerington on March 24. We start packing in earnest on that date. We have volunteers scheduled and are excited to get done with this long awaited project. Thanks to Pat and Mandy for volunteering.
 - Interviewing for 28 hour position in Yerington on March 24. We had 4 candidates. We did choose a person to fill the position, she begins on April 13.
 - Meet and greet in Smith on March 27 right after the library closes. This is a fun intro for Dana to the community and is sponsored by the Smith FOL
7. New Business
- 7a. For Possible Action: Discuss extending Smith Valley Library hours on Saturdays from 11AM-5PM to 9AM-5PM. This will not require additional funding, Dana is giving up 2 of her admin hours to do this to make the Fri/Sat hours more consistent. Aaron Mouritsen made a motion to extend Saturday hours, Pat Swain seconded. Unanimously approved.
- 7b. For Possible Action: Discuss and approve the Smith Valley Friends of the Library proposal to fund a Part Time Student Library Aide for Smith Valley Library in 2021-2022. Aaron Mouritsen made a motion to approve the proposal, Pat Swain seconded. Unanimously approved. This item will go to the April 15 BOCC meeting for further approval.
- 7c. For Possible Action: Discuss and approve the quote from Envisionware for mobile/wireless printing at all five branches as a part of our Nevada Library Cooperative benefits. Director explained that we get many requests for wireless printing from phone/laptop etc. Aaron Mouritsen made a motion to approve the quote, Pat Swain seconded. Unanimously approved.
8. Review and accept claims
- 6a. Review and accept claims for 3-30-2021 meeting. Aaron Mouritsen made a motion to accept the claims from 3-30-2021. Pat Swain seconded. Unanimously approved.
9. Review and approve minutes
- 9a. Review and approve minutes from the 2-23-2021 meeting. Audrey Allan was spelled with an “e” in the first paragraph and that correction was made. Short discussion about technical issues of last meeting. Steve Rye tried to access the 3-30-21 meeting and was having difficulties, so we took a short recess while we checked the connection. It was determined that we could proceed. Recommendation from Steve Rye is to eliminate the passcode in the future if

possible. Reconvened at 9:57AM. Audrey Allan asked why Aaron Mouritsen ran the last meeting, and the answer is because he was the only one who had a clear connection with Zoom. Audrey asked the director to connect with Erin Lopez to work out any lingering Zoom bugs. Aaron Mouritsen made a motion to approve the minutes. Pat Swain seconded. Unanimously approved.

10. Friends of the Library Reports and comments: Pat Swain stated that the SVFOL will be happy that we approved the student worker position. Audrey asked Pat to express our thanks for their contribution.

Board of Trustee comments: Audrey thanked Aaron Mouritsen for serving on the board. He has submitted his resignation and it will be on our next board meeting agenda. Our next meeting will be April 27, 2021 at 9AM at the Yerington Branch and via Zoom.

11. Public Participation: None
12. Adjourned at 10:08AM