

# SMITH VALLEY CEMETERY BOARD

## MEETING MINUTES

MARCH 3, 2021

Advisory Board members present at meeting: Donald Smith, Tosca Renner, Maralyn Abrott, Donnette Huselton.

Meeting was called to order at 7:00 p.m. by Chairman Don Smith. Four board members were present constituting a quorum. Pledge of allegiance was recited.

1. **Public Participation:** Dave Hockaday thanked Doug Homestead for coming out and showing interest and helping with the cemetery.
2. **Review and adoption of agenda:** It was moved by Donnette Huselton and seconded by Tosca Renner to approve the agenda with a correction of where Advisory Board was named, it should state Cemetery Board. Motion passed 4-0.
3. **Update regarding Signage issues at the cemetery:** Doug Homestead, Lyon County Facilities Director, was present at the meeting. He had gone to the cemetery Maralyn and John Abrott to see what posts were currently in place, which are 4" redwood posts. He also advised that Kathleen in Yerington was going to be approached to make the signs. Doug will coordinate with Maralyn to get this project done. He also offered to install a new information board with doors that close and keep the elements out so a point of contact and possibly a map of the cemetery could be put in it. Maralyn moved to approve the street signs and purchase 4" posts (redwood) if Doug determines that the cost is not too high. Motion was seconded by Tosca, and passed 4-0.
4. **Update on cemetery operations, maintenance and activities, including any information received from facilities director:** Maralyn advised there was approximately \$2,300.00 left in the budget for the year. Doug Homestead will be taking some juniper shrubs out of the cemetery using county resources and will use the remainder of the money in the budget to repair the shed. John Abrott will continue to maintain the cemetery on a volunteer basis. Donnette made a motion for the county or any other entity or volunteer group to trim trees and shrubs, with Don seconding. The motion was then amended to authorize Doug to authorize cleanup or work that needs to be done.

Maralyn further reported that there will be no pre-emergent used at the cemetery. Cost is too high per Doug.

Maralyn also reported that she would attempt to get a forest service crew here as soon as COVID restrictions are lifted. She is working on getting the trash cans from the

fairgrounds and will have them here for Memorial Day. She is also working with Doug to get signs put up with a no dogs, no glass directive to the public.

Discussion was had regarding squirrel bait. Estimated cost will be \$36.99 each, and four bags are needed. The tractor will also need a full service, and Smith Valley Garage will be doing that at an estimate of \$275.00. Donnette made a motion to approve these expenses, Maralyn seconded, motion passed 4-0.

5. **Discussion and action on mapping and database for cemetery:** Donnette reported that she had talked to Jeff Page and she was going forward with meeting with Maria in Dayton to start work on a database. Maralyn advised she had talked to Maria as well, and Maralyn reminded everyone that she had taken her book to Maria, as well as delivering copies of the records to the County. Tosca will research the minutes of previous meetings to see if any of this has ever been voted on by the board to proceed with any kind of database program. A lengthy discussion ensued, ending with Don instructing Donnette to bring back to the board any communications she has with Maria with regard to a database.

6. **Approval of bills and acceptance of financial report:** Maralyn reported that since the meeting of October, 2020, there was only one expenditure of \$2,500.00 to remove a tree from the cemetery. Ending balance in the budget to date is \$2,399.40. A motion was made by Donnette, seconded by Tosca, and passed 4-0 to approve past bills and accept the financial report.

7. **Plans for necessary clean-up in preparation for Memorial Day Ceremony:**

Maralyn reported she will contact Rotary Club to set up a cleanup day. Item is tabled until the next meeting. Tentative date will be May 22, 2021.

8. **Public Participation:** Tom Renner shared pictures of the lion that was on his property recently, and the fact that there is a second lion in the area. He wanted people going to the cemetery to be aware of their surroundings.

9. **Board Member Comments:** Next Board meeting will be April 7, 2021. Don further apologized regarding the issues with the cemetery.

No further business to come before the meeting, the meeting was adjourned at 8:14 p.m.