



**LYON COUNTY
LIBRARY SYSTEM
20 Nevin Way
Yerington, Nevada 89447**

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**Amy Geddes
Library Director
Branches:
Dayton Valley
Fernley
Smith Valley
Silver Stage
Yerington**

**BOARD OF TRUSTEES OF LYON COUNTY LIBRARY SYSTEM
MEETING**

9AM

Tuesday, February 23, 2021

20 Nevin Way

Yerington, NV 89447

and

Videoconference via Zoom

MEETING MINUTES

- The meeting was called to order at 9:00AM by Treasurer Aaron Mouritsen.
1. Roll call/Determination of Quorum-Board Members Present: Amy Geddes in person. Aaron Mouritsen joined us via Zoom; Pat Swain and Mandy Bennett joined by phone. Audrey Allan joined the meeting by phone at 9:19AM
 2. Pledge of Allegiance led by Amy Geddes.
 3. Public Participation: None
 4. Review and adopt agenda: Mandy Bennett made a motion to approve the agenda. Pat Swain seconded. Unanimously approved.
 5. New Business
 - 5a. For Possible Action : Review and approve expanded hours for Fernley and Silver Springs branches. Director presented 2 scenarios for Fernley's possible new hours. Hours preferred are Tues-Wed 9AM-6PM, Thurs, Fri, Sat 10AM-5PM. Silver Springs preferred hours Tues-Sat 9AM-5PM. Director is going to have her pick a 30 minute consistent & posted lunch time. 3 people went full time on Feb 11, Silver Springs/Wynne Prindle, Fernley/Ramona Campbell, JenNifer Yerington cataloger/Stockwell-Schardt.
Aaron Mouritsen made a motion to approve the preferred hours; Fernley: Tues-Wed 9AM-6PM, Thurs, Fri, Sat 10AM-5PM. Silver Springs: Tues-Sat 9AM-5PM Mandy Bennett seconded. Unanimously approved.
 - 5b. For Possible Action: Discuss resuming in-person programming in a Covid environment. Director posed the question that, with the current covid restrictions, whether or not we want to resume in person programming. Audrey stated that businesses are currently at 30%. Aaron asked what that meant for our libraries. Director responded that libraries do not usually reach 30% capacity. We may have to conduct programs on a first come, first served basis if space becomes an issue with the 6 ft. spacing. Audrey Allan made a motion to resume in person programming with current restrictions in place. Mandy Bennett seconded. Unanimously approved.
 - 5c. For Possible Action: Present the FY 2021-2022 Library proposed budget.

Director didn't really change much from the current fiscal year. We got the 3 positions that we were asking for last year. The upcoming ask is for a bookmobile, \$192,600 and the current driver position from 10 hours to 28 hrs per week. The director increased the book ask by \$5,000. Patricia asked if there should be some money in the training budget. The board asked me to include \$1,500 for training. Audrey Allan made a motion to accept the budget packet. Mandy Bennett seconded. Audrey Allan, Mandy Bennett and Aaron Mouritsen voted aye, Pat Swain voted nay because she did not want to ask for the bookmobile this year. She said she might be in favor next year. She thinks that the economy is not conducive to including this. Director said that since it is a part of our strategic plan. Motion passes. Audrey Allan stated that if we have a standing item and money becomes available we should have the request on file.

6. Review and accept claims

6a. Review and accept claims for 2-23-2021 meeting. Audrey Allan made a motion to accept the claims from 2-23-2021. Mandy Bennett seconded. Unanimously approved.

7. Review and approve minutes

7a. Review and approve minutes from the 2-23-2021 meeting. Mandy Bennett made a motion to approve the minutes. Audrey Allan seconded. Unanimously approved.

8. Director's report for 2-23-2021

- Thriftbooks check for \$284.33
- Sent Thriftbooks shipment, 6 pallets, out from Yerington on January 20
- Attended virtual Vision 2021: The Nevada Economic Forecast on Jan 22
- Covered Yerington Jan 23
- Virtual Nevada Library Cooperative meeting on Jan 26
- Attended virtual NNDA State of the Counties address on Jan 27
- Attended Fernley FOL meeting via phone on Feb 2
- Virtual staff meeting on Feb 3
- Covered Silver Springs Feb 4, 5, 6, 10, 11
- Did book rounds on Feb 12
- On Feb 4 the BOCC approved the position increases for 3 of our personnel: PT 28 hr Library Assistant in Fernley increased to 40 hr. per week, PT Branch manager in Silver Springs increased to 40 hr. per week, PT 28 hr. Yerington Library Technician increased to 40 per week.
- We were informed by facilities that our "refresh" in Yerington would begin on April 1. We will need to have the building empty by that date. We will move a "mini-library" into the community room so that we can remain open to the public while we undergo the remodel.
- The PODs for storage have been ordered. We are currently soliciting volunteers to help with the efforts.
- Sherry Talbott resigned her position beginning Feb 10. She had been out on medical leave and did not believe that she would be able to return. I moved the person that was temporarily filling in- Dana Fenili-Doll to

Smith permanently. The 28 PT position in Yerington (that Dana was hired for) is currently listed in the county hiring notices. We will conduct interviews after the position has been listed for 2 weeks.

- Smith is getting a new black & white and color copier, the old one went out of service and Sierra Solutions wouldn't take care of it anymore. Their self check is up and running. They are getting a people counter for the front door so that staff doesn't have to keep making hash tags on a piece of paper.

9. Friends of the Library Reports and comments: None

10. Board of Trustee comments: Pat Swain said that Dana was wonderful, very enthusiastic. She asked when the Virtual Reality system would be traveling again. Director responded that it could travel anytime; she wrote it down to make a travel schedule. Mandy Bennett said thank you to the director for doing Thriftbooks shipment. Board discussed the next meeting time, March 23rd would be the normal scheduled meeting date but Aaron is unavailable. It was decided that March 30 would be a better selection.

11. Public Participation: None

12. Adjourned at 10:02AM