



**LYON COUNTY
LIBRARY SYSTEM
20 Nevin Way
Yerington, Nevada 89447**

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**Amy Geddes
Library Director
Branches:
Dayton Valley
Fernley
Smith Valley
Silver Stage
Yerington**

**BOARD OF TRUSTEES OF LYON COUNTY LIBRARY SYSTEM
MEETING**

9:30AM

Tuesday, February 22, 2022

321 Old Dayton Valley Road

Dayton, NV 89403

and

Videoconference via Zoom

MEETING MINUTES

The meeting was called to order at 9:48AM by Chairperson Dana Uhlhorn.

1. Roll call/Determination of Quorum-Board Members Present: Mandy Bennett in person. Peggy Quigg and Dana Uhlhorn joined us via Zoom as well as Terri Davis. Amy Geddes, Alex Johnson and Fred Steinmann also present in person.
2. Pledge of Allegiance led by Dana Uhlhorn.
3. Public Participation: None
4. Review and adopt agenda: Mandy Bennett made a motion to approve the agenda. Peggy Quigg seconded. Unanimously approved.
5. Correspondence
- New Business**
6.
 - a. For Information Only: County Updates- none
 - b. For Information Only: Discuss progress on the Lyon County Library Foundation Survey; update from Fred Steinmann. Fred relayed the information that the foundation had engaged his services to do a needs assessment and that survey was collected until December 31, 2021. He presented a 66 page document summarizing the results. He has been conducting meetings with key stakeholders, i.e. chambers, community leaders. The purpose of his update today is to garner information from the board to add to the survey results. He then proceeded with his question to include with survey results. Library needs were discussed, including a bookmobile, vocational development and marketing.
 - c. For Information Only: Update on Strategic Plan. We are moving forward with the digital marketing training. Director will contact the trainer to try to set something up soon.
 - d. For Possible Action: Discuss the upcoming open vacancies on the Lyon County Library Board of Trustees for 2022- Dayton still has a vacancy we will keep looking for someone.
 - e. For Possible Action: Accept a collection development grant award from the Nevada State Library, Archives and Public Records in the amount of \$5543 to

purchase Ebooks for the library collection between the dates of December 1, 2021-June 30, 2022. Mandy Bennett made a motion to accept the grant. Peggy Quigg seconded. Unanimously approved

- f. For Possible Action: Discuss the upcoming budget packet to be discussed with the county comptroller. Director summarized the packet for the board, including the staff change proposed for the Smith Branch. I also asked for new patron computers in anticipation of Windows 11. Mandy Bennett made a motion to accept the budget proposal packet. Peggy Quigg seconded. Unanimously approved
7. For Possible Action: Review and accept claims. Mandy Bennett made a motion to accept the claims. Peggy Quigg seconded. Unanimously approved.
8. Review and approve minutes
 - 8a. Review and approve minutes from the 1-25-2022 meeting. Dana Uhlhorn made a motion to approve the minutes. Mandy Bennett seconded. Unanimously approved.
9. Director's report
 - \$753.30 Thriftbooks
 - Went to Fernley to work on staff computers but didn't have the parts I needed to make it work.
 - Attended the NNDA Annual State of the Counties address on January 26th.
 - Spent the day on January 27th weeding in Smith with Jen and Darby.
 - Covered Silver Springs on January 28th
 - Feb 2nd had a meeting with Tammy Westergard of GOED to discuss the upcoming update to the Nevada Career Explorer. Alex Johnson volunteered during the meeting to be the point person for this program.
 - Attended the Silver Springs FOL meeting on Feb 2nd.
 - Spent the day on February 3rd weeding in Smith with Jen and Darby
 - Did rounds on February 4th to fill in for staff illness
 - Attended the Smith Valley FOL meeting on February 4th and helped out with the St. Paddy's Day planning for their upcoming March 13th event. Mandy volunteered to help in the kitchen this year
 - Took a vacation day on Saturday, February 5th
 - Presided over a Nevada Library Cooperative meeting on Zoom on February 8th – we decided to choose a new ILS, we have a new executive committee to do the evaluation process.
 - Went to Dayton to pick up POD boxes on February 9th
 - Packed 8 pallets to ship to Thriftbooks on February 10th
 - Did rounds on February 11th to fill in for staff illness
 - Attended the Smith Valentines event on February 11th after rounds
 - Spent the day in Fernley on February 16th to work on installing new staff computers
 - Spent the day on February 17th weeding in Smith with Darby we had a meet and greet introduction for Darby in the evening
 - Took a sick day on February 18th for a doctor's apt

- Covered statistics for January 2022
- Covered budget snapshot, we will go over in books and under in other areas so it will come out even.

10. Friends of the Library Reports and comments: None

11. Board of Trustee comments: None

12. Public Participation: None

13. Next meeting is March 22nd in Silver Springs at 9:30AM.

14. Adjourned at 11:25AM