



**LYON COUNTY
LIBRARY SYSTEM
20 Nevin Way
Yerington, Nevada 89447**

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**Amy Geddes
Library Director
Branches:
Dayton Valley
Fernley
Smith Valley
Silver Stage
Yerington**

**BOARD OF TRUSTEES OF LYON COUNTY LIBRARY SYSTEM
MEETING
9:30AM**

**Tuesday, January 24, 2023
575 Silver Lace Blvd
Fernley, NV 894408
And Videoconference via Zoom**

MEETING MINUTES

The meeting was called to order at 9:44AM by Dana Uhlhorn.

1. Roll call/Determination of Quorum-Board Members Present: Mandy Bennett & Dana Uhlhorn. Terri Davis on Zoom. Peggy Quigg absent. Amy Geddes & Lynn Evans also in attendance.
2. Pledge of Allegiance: led by Dana Uhlhorn
3. Public Participation: None
4. Review and adopt agenda: Mandy Bennett moved to adopt the agenda. Terri Davis seconded. Unanimously approved.
5. Correspondence: None
6. Review and accept claims:
 - 5a. Review and accept claims for the 1-24-2023 Library Board meeting. Mandy Bennett moved to approve the claims for 1-24-2023. Terri Davis seconded. Unanimously approved.
7. Review and approve minutes
 - 6a. Review and approve minutes from the 12-13-2022 meeting. Mandy Bennett moved to approve the minutes for 12-13-2022. Terri Davis seconded. Unanimously approved.
8. Director's Report:
 - 7a. For Information Only: Director's report for 1-24-2023
 - Dec 14- sick day dr. apt
 - Dec 15- county Christmas party Jimmie, Alex, Darby and I attended
 - Dec 16- went to Dayton to cover desk for Alex/Lisa so they could talk about Lisa's annual performance review
 - Dec 17- Grinch program
 - Dec 19- attended the Elected officials orientation to describe library services

- Dec 20- NV Library Coop meeting – director described the upcoming new ILS
- Dec 27- covered Smith for Darby
- Jan 6- Smith all day, cleaning day, then FOL meeting, then Joint Use Meeting
- Jan 11- Leadership meeting, safety meeting, coop meeting
- Jan 12- Coop meeting then the rest of the day off for a doctor's apt
- Jan 13- Interviews- we have hired a new PT person for Yerington by the name of Chuck Love; the new position is a PT and the FT position went to Dayton.
- Jan 17- Facebook training at Silver Springs- we combined our pages under one general account
- Jan 18- trained new staff in Yerington
- Jan 20- MVFOL meeting

New Business

9.

- a. Review and accept the Interlocal Agreement Extending the Joint Use Agreement for the Smith Valley Library. Director reports that the school board has amended the agreement to reflect the 4 year school board appointments. We currently have the red line version that was approved at the last school board meeting. Mandy Bennett made a motion to approve the agreement, Dana Uhlhorn seconded, unanimously approved.
- b. For Possible Action: Review and approve the annual performance appraisal for the Library Director. Amy Geddes signed the review.
- c. For Possible Action: Accept a Continuing Education Scholarship award from the Nevada State Library Archives & Public Records for Amy Geddes to attend the Mountain Plains Library Association Joint Library Conference March 8-10, 2023. The director explained that this was a dual purpose trip, since she hasn't been to a conference in 3 years she will attend and then tack on her vacation to the end of the conference to visit her home in Oklahoma. Dana Uhlhorn made a motion to approve the grant, Mandy Bennett seconded, unanimously approved.
- d. For Possible Action: Review and edit the FY2023-2024 for submission to the comptrollers office by February 3, 2023. Director plans to ask for more money in the computers line item, since they \$12,803 received last year didn't even complete even one branch. Director reported that, in the same vein, the coop is on the verge of selling their block of IP addresses, which should bring in \$650,000+. This will possibly help the bill for the yearly Coop fees to decline in coming years, depending on how the Coop board allocates the money earned. The board responded that they would recommend the director ask for the added money in the computers line item. Mandy asked what happened to the old computers? The director repurposed them and took them to Smith, the ones that are not usable go to IT for reclamation. No action

needed, but the director will take the boards recommendations into account when the budget is submitted to the comptroller.

10. Friends of the Library Reports and comments. Terri reports that the Smith Friends are busy planning their yearly St. Paddy's Day dinner. Amy reported that she went to the MVFOL meeting. Dayton Friends cancelled their meeting due to weather.
11. Board of Trustee comments. Mandy asked what a "cleaning day" in Smith is? The school janitor only has 20 minutes per day to allocate, the Smith Friends come out periodically to help. The student worker and staff help with cleaning duties as well. We have spoken to the principal and there is just no more janitorial help available. Lyon County does not actually have any staff to clean. Darby is now working in Yerington due to the rock slide, JenN has been covering Smith because she lives near the branch. It will probably be summer before the rock slide is cleared. As an added note, Peggy Quigg moved away with no notice and no resignation, so we will have to wait three meetings before we can remove her from the board. Next meeting will be in Yerington, on Feb 14, 2023 at 9:30AM.
12. Public Participation: None
13. Adjourned at 10:31AM