

# Board of County Commissioners

## Lyon County, Nevada

The Honorable Board of Lyon County Commissioners met this day, Monday, January 15, 2025, at 9:00 A.M. in the LYON COUNTY ADMINISTRATIVE COMPLEX, 27 S. MAIN STREET, YERINGTON, NV 89447.

### 1. Roll Call

Present: Chairman Scott Keller, Vice-Chair Tammy Hendrix, Commissioner Robert Jacobson, Commissioner John Cassinelli, and Commissioner David Hockaday

Staff Present: Deputy Clerk Melissa Colocho

Staff Present via Zoom: County Manager Andrew Haskin

### 2. Invocation given by Kris Johnson of the Church of Jesus Christ of Latter Day Saints

### 3. Pledge of Allegiance

### 4. Public Participation

Chair Keller asked for public comment.

Jim DeChambeau asked again to put speed bumps on Osborne Lane.

### 5. For Possible Action: Review and Adoption of Agenda

Chair Keller asked for public comment and there was none.

Comm. Hendrix moved to adopt the agenda as posted, Comm. Cassinelli seconded, and the motion passed 5-0.

### 6. Time Certain

**6.a. Time Certain at 9:00 AM: For Possible Action: Recommend a course of action to the State Engineer in regards to application 94668T filed by the City of Yerington on August 21, 2025 to temporarily change the place and manner of use of a portion of Permit 65299. The existing place of use is within Lyon County, and the proposed place of use is within both Lyon and Mineral Counties in the Walker River Hydrographic Basin. (County Manager, Andrew Haskin)**

Human Services Director Dr. Shayla Holmes (standing in for County Manager Andrew Haskin) advised the State Engineer has already approved this, and no action is necessary.

Chair Keller asked for public comment.

Jim DeChambeau opposed this permit.

Interim City Manager Jerry Bryant and Commissioners discussed, and Mr. Bryant stated the application to submit to the State Engineer was approved by the City Board at a public meeting in August 2025 and that the application

has already been approved by the State Engineer. He clarified the City of Yerington is not losing any water rights in this temporary use agreement for approximately two and a half years, the City of Yerington faces a million dollar deficit in enterprise funds for sewer and water, and the reservation and pumpage fees will help alleviate the need to raise rates for users. Mr. Bryant also stated for the record that part of the approval from the State Engineer on this requires that an annual beneficial use be filled out by the City of Yerington.

Chair Keller clarified that an approval of this item indicates support of the City of Yerington in this endeavor.

Comm. Hendrix moved to approve in regards to application 94668T filed by the City of Yerington on August 21, 2025 to temporarily change the place and manner of use of a portion of Permit 65299. The existing place of use is within Lyon County, and the proposed place of use is within both Lyon and Mineral Counties in the Walker River Hydrographic Basin., Comm. Jacobson seconded, and the motion passed 5-0.

**6.b. Time Certain at 9:05 AM: For Presentation Only: A presentation from the Fernley Boys & Girls Club of Truckee Meadows (Area Director Oscar Aguilar).**

Area Director for Boys & Girls Club of Truckee Meadows (serving Fernley and Lovelock) Oscar Aguilar gave a presentation including how the Boys & Girls Club of Truckee Meadows supports rural Nevada, and information about before/after school programming, the number of youth served, household income, community fundraising, and the Fernley Early Learning Center. Mr. Aguilar thanked the Board for their continued support, and confirmed for Comm. Jacobson that CHA (Community Health Alliance) is a partner they have shared facilities with and that Fernley is being considered for a mobile outreach location. Mr. Aguilar also clarified no money for the Fernley Early Learning Center would be coming from tax payer funds as the money would come from enterprise fundraising, and also confirmed that families from Storey County and many that work on USA Parkway also utilize the Fernley location.

Commissioners Hendrix, Cassinelli, and Hockaday thanked Mr. Aguilar for coming and for the work that Boys & Girls Club of Truckee Meadows does.

**7. Commissioners/County Manager Reports**

Comm. Jacobson stated he did a walkthrough on the Fernley Courthouse, and gave condolences to the family of Robert Garcia, the Mason Valley Boys & Girls Club, Robert's friends, and Yerington High School.

Comm. Hendrix gave condolences to the community, Mason Valley, and the Boys & Girls Club. She stated she attended the Silver Springs Advisory Board Meeting, Stagecoach Advisory Board Meeting, and the Planning Commission Meeting in person.

Comm. Cassinelli met with the Board of Directors of the Dayton Area Chamber of Commerce and met with a representative of the Do More for Dayton group regarding a proposal for potential use of the Bluestone building when the County vacates it. He also attended the Mound House Advisory Board, the Dayton Advisory Board, and the Planning Commission Meeting via Zoom. Comm. Cassinelli advised the CAMPO Board meeting included the approval and adoption of the Regional Transportation Plan for 2026-2050, which can be viewed on the CAMPO site. He also gave condolences to Robert Garcia's family. Comm. Cassinelli also stated the Boys & Girls Club is postponing the Youth of the Year Celebration to a later date to be determined and the Dayton Early Learning Center is proceeding with framing soon. After recognizing longtime county employee Scott Fleckenstein's retirement, he also thanked Doug (Homestead, Facilities Director) and crew for their work on Kay Winters Park in Dayton.

Comm. Hockaday gave condolences to Robert Garcia's family and stated he would be attending the upcoming Celebration of Life at the Boys & Girls Club. He attended the Walker River Irrigation District Meeting, followed by a meeting with the manager to discuss setbacks for irrigation ditches, the Libra water request (which has now been passed by the State Engineer), and met out on Hoyer Canyon Road regarding significant flooding issues turning the road into a quagmire, which has since been discussed with the Roads Department. Comm. Hockaday stated the Smith Valley Citizens Advisory Board had a very well attended meeting and they had the election to fully staff the Board. He attended the Smith Valley Historical Society and the Smith Valley Cemetery Association (is now the Chairman of the Smith Valley Cemetery Association), and attended the Planning Commission Meeting via Zoom. Comm. Hockaday also met with the Smith Valley Group to review land issues with mining in North end of Smith Valley and areas where there will be a five hundred foot high by about five miles long stack of waste rock.

Chair Keller attended the Silver Springs Advisory Board, Planning Commission Meeting, and a NACO workshop on AB211, which was passed during the 2025 Legislative Session and requires landlords to ensure apartments and rentals are safe and livable by following health, safety, and building laws.

County Manager Andrew Haskin had no report at this time.

## **8. Elected Officials' Reports**

Sheriff Brad Pope reported he sent a letter to the Yerington Paiute Tribe on December 1, 2025 about cancelling the MOU (Memorandum of Understanding), because the Tribe has an Officer employed that is not eligible to be a peace officer in the State of Nevada. The Tribe received thirty days to rectify the issue, per the MOU, and it was not rectified.

Sheriff Pope read an excerpt from an email sent by POST Executive Director of Commission, Mike Sherlock, to the Tribe recently: "We have Interlocal agreements with the Tribes to certify your Officers as meeting post standards. Should you decide to hire a person who is revoked out of state, it would put in jeopardy the post certificates of all those employed with that agency where that agency does not meet post standards. If it is determined that the entity is in violation, we would be forced to move all of those employed as a peace officer to inactive status."

Sheriff Pope clarified he feels it important to hold other agencies that we have agreements to the same standards as Peace Officers in the State of Nevada in order to avoid liability to both the Sheriff's Office and to Lyon County. He stated Director Mike Sherlock did allow until January 15, 2026 for a response and the termination of the Officer or the post certificates of all of the sworn employees of the Yerington Paiute Tribe will be jeopardized. Sheriff Pope also referenced allegations of stepping on the Tribe's sovereignty, and clarified the Yerington Paiute Tribe is free to run their Police Agency as they wish, but whether the Sheriff's Office partners with them or not is ultimately up to the Sheriff and the Board.

## **9. Appointed Officials Reports**

### **9.a. For Report Only: A report from the Lyon County Community Development Department providing an update on current projects, as well as statistical data related to building permits and planning applications for the month of December.**

Facilities Director Doug Homestead gave an update on recent and current projects and reported he met with the Dayton Park Board on the Master Plan, leaving it with them to come back with ideas, to take it public, and see what they wish to do. He also wished Scott Fleckenstein the best in retirement.

Mr. Homestead and Comm. Jacobson discussed the liability of allowing residents to cut and/or take wood from trees that need cutting.

Mr. Homestead and Comm. Cassinelli discussed whether a splash pad could be included in the Master Plan for Mark Twain Park.

Chair Keller stated he would like to make sure the lighting gets in the plan and asked if it's possible to raise a privacy fence where the road will be cutoff to which Mr. Homestead provided clarification that there would be an eighty foot easement and the park would actually be moved back one hundred feet or more.

**10. Advisory Board Reports**

There were none at this time.

**11. CONSENT AGENDA**

Chair Keller asked for public comment and there was none.

Comm. Hockaday moved to approve the Consent Agenda as presented, Comm. Cassinelli seconded, and the motion passed 5-0.

**11.a. For Possible Action: Review and accept claims and financial reports.**

County claims totaled \$1,802,349.04 and payroll totaled \$2,037,531.64. The cash balance was \$126,721,941.54.

**11.b. For Possible Action: Review and accept travel claims.**

Travel claims total was \$4,667.77.

**11.c. For Possible Action: Approve the changes on Assessor's tax roll due to correction in assessments and review of tax roll changes.**

The secured factual corrections totaled \$3,002.04. The unsecured factual corrections totaled \$79.92.

**11.d. For Possible Action: Approve the January 5, 2026 minutes.**

**11.e. For Possible Action: Approve Detention Facility Inspection Report submitted by Commissioner Hockaday.**

**11.f. For Possible Action: Approval to release the Maintenance Bond currently held for the Traditions Village 1 Phases 2 and accept the offer of dedication and resolution for the roadways as shown on said map.**

**11.g. For Possible action: Approval to release the Maintenance Bond currently held for Traditions Village 1, Phases 3 and accept the offer of dedication and resolution for the roadways as shown on said map.**

**\*\*END OF CONSENT AGENDA\*\***

## REGULAR AGENDA

### 12. Sheriff

#### **12.a. For Presentation Only: The Lyon County Sheriff's Office 2025 Annual Report. (Sheriff, Brad Pope)**

Sheriff Brad Pope gave a presentation to provide department updates for the last year (including statistics and information relating to: Staffing Levels, Training Hours, Promotions, Night in the Country, Field Training Officer Program, Community Events, Communications Division, Response Times, Traffic Stops, Office of Traffic Safety, the Traffic Enforcement Grant and Team, the Detention Facility, the Investigations Division, the K9 Unit, the SWAT Team, School Resource Officers, the Sex Offender Task Force, the Mobile Outreach Safety Team, Grant Funding, the Records Division, the Unmanned Aerial Vehicle Unit, the Search and Rescue Team, the Volunteers in Policing, and Crime Statistics, and responded to questions and comments from the Commissioners.

The Board adjourned at 10:38 AM for a five-minute recess, and reconvened at 10:43 AM.

Chair Keller asked for public comment and there was none.

### 13. Public Hearing on Planning Items

#### **13.a. For Possible Action: To approve the request from Lyon County Community Development for the abandonment of a portion of a public access easement, previously designated as Town Center Drive per Land Map No. 410284, consisting of approximately 2,752 square feet, located on the property commonly known as 103 Three Crossing Avenue (APN 016-406-19), PLZ-2025-112. (Community Development Director Gavin Henderson)**

Community Development Director Gavin Henderson gave a presentation including the Site Location, Recorded Parcel Map 410284, Applicant's Exhibit A-1, and Draft Final Commercial Subdivision Map.

Mr. Henderson confirmed there are no currently existing utilities in response to Comm. Cassinelli's request for clarification on Exhibit A-1.

Chair Keller asked for public comment and there was none.

Comm. Jacobson moved to approve the request from Lyon County Community Development for the abandonment of a portion of a public access easement, previously designated as Town Center Drive per Land Map No. 410284, consisting of approximately 2,752 square feet, located on the property commonly known as 103 Three Crossing Avenue (APN 016-406-19), PLZ-2025-112, Comm. Cassinelli seconded, and the motion passed 5-0.

### 14. Clerk Treasurer

#### **14.a. For Possible Action: Approve the Third Amendment to the Voting System Agreement by and between Dominion Voting Systems, Inc., now known as Liberty Vote, and Lyon County. (Clerk/Treasurer, Staci Lindberg)**

Clerk/Treasurer Staci Lindberg stated this item is to update and renew the current contract with the new equipment. She clarified the original contract was expiring at the end of December 2025 and she had concerns with the contract renewal being until 2033, but that the contract can be terminated within 30 days upon notice.

Chair Keller asked for public comment and there was none.

Comm. Hockaday moved to approve the Third Amendment to the Voting System Agreement by and between Dominion Voting Systems, Inc., now known as Liberty Vote, and Lyon County, Comm. Cassinelli seconded, and the motion passed 5-0.

## 15. Facilities

**15.a. For Possible Action: Award the bid and approve the contract to Class Act Maintenance for the landscaping maintenance for the Yerington Area for calendar year 2026 and 2027 in the amount of \$32,724 per year. (Facilities Director, Doug Homestead)**

Facilities Director Doug Homestead stated the bids went out for two years instead of one year to make things easier, and still had no response other than this one and one from Reno that was no longer interested. He did clarify the previous bidder did state the bid was higher because of increases in chemical prices, and responded to questions and comments from the Commissioners.

Chair Keller asked for public comment and there was none.

Comm. Hendrix moved to award the bid and approve the contract to Class Act Maintenance for the landscaping maintenance for the Yerington Area for calendar year 2026 and 2027 in the amount of \$32,724 per year, Comm. Hockaday seconded, and the motion passed 5-0.

**15.b. For Possible Action: Award the bid and approve the contract to Class Act Maintenance for the landscaping maintenance for Smith Valley for calendar years 2026 and 2027 for \$25,461 per year. (Facilities Director, Doug Homestead)**

Facilities Director Doug Homestead confirmed this contract is for the same bidder as the Yerington item, and was the only one.

Chair Keller asked for public comment and there was none.

Comm. Hockaday moved to award the bid and approve the contract to Class Act Maintenance for the landscaping maintenance for Smith Valley for calendar years 2026 and 2027 for \$25,461 per year, Comm. Cassinelli seconded, and the motion passed 5-0.

## 16. Roads

**16.a For Discussion Only: Staff's update on various traffic safety concerns, street signs and possible recommendations to the Nevada Department of Transportation for issues in different areas of Lyon County.**

Roads Director Dustin Homan gave an update on various concerns and plans such as speed limit and other signage, and turn lanes in various places. He advised he will be having conversations with local NDOT supervisors, and mentioned many things should be brought up at the annual NDOT meeting because many things are out of the Roads Department and local NDOT control. Mr. Homan also responded to questions and comments from the Commissioners.

Chair Keller asked for public comment and there was none.

Commissioners and staff discussed various traffic safety concerns, street signs, and possible recommendations to the Nevada Department of Transportation for issues in different areas of Lyon County.

## 17. Advisory Board

### **17.a. For Possible Action: Appoint up to 1 member to the Silver City Advisory Board with a term expiring December 31, 2026. (Citizen Advisory Board Liaison, Martha Tapia)**

Citizen Advisory Board Liaison Martha Tapia stated the Silver City Advisory Board is a three-member board, and has been functioning with two members.

Comm. Cassinelli commented that he has seen a meeting cancelled because one of the two cannot make it, and is glad to see there will be a third member.

Chair Keller asked for public comment and there was none.

Comm. Cassinelli moved to appoint Michael Young to the Silver City Advisory Board with a term expiring December 31, 2026, Comm. Hockaday seconded, and the motion passed 5-0.

### **17.b. For Possible Action: Acknowledge the resignation of Kristina Matheson from the Smith Valley Park & Recreation Board. (Citizen Advisory Board Liaison, Martha Tapia)**

Citizen Advisory Board Liaison Martha Tapia stated that Kristina Matheson was recently appointed, but Ms. Matheson advised Martha that she could not fulfill the obligation.

Chair Keller asked for public comment and there was none.

Comm. Hockaday moved to acknowledge the resignation of Kristina Matheson from the Smith Valley Park & Recreation Board, Comm. Cassinelli seconded, and the motion passed 5-0.

## 18. County Manager

### **18.a. For Possible Action: Approve a no-cost change order with CORE Construction to provide a time extension to the Owner-CMAR Construction Agreement for the Lyon County - Dayton Government Complex Project due to delays in obtaining the required building permit which would add 28 calendar days to the project's final completion date. (County Manager, Andrew Haskin)**

Human Services Director Dr. Shayla Holmes, standing in for County Manager Andrew Haskin, stated that due to weather and permitting delays, the Dayton Government Complex Project has been delayed by twenty-eight days. She explained that the County's Architect has been working with Central Lyon Fire to resolve the permitting issues with regard to the location of fire equipment and Community Development has issued a grading permit so CORE can get started. Dr. Holmes clarified this extension only changes the completion date, and does not change the overall cost of the project.

Chair Keller asked for public comment and there was none.

Comm. Hendrix moved to approve a no-cost change order with CORE Construction to provide a time extension to the Owner-CMAR Construction Agreement for the Lyon County - Dayton Government Complex Project due to delays in obtaining the required building permit which would add 28 calendar days to the project's final completion date, Comm. Cassinelli seconded, and the motion passed 5-0.

**18.b. For Possible Action: Authorize and select County Commissioners and County Manager to attend the 2026 NACo (National Association of Counties) Legislative Conference in Washington D.C. February 21-24, for an approximate cost of \$3,500.00/person.**

Chair Keller and Comm. Hendrix stated they would like to attend the NACo Legislative Conference. Comm. Hockaday and Comm. Cassinelli declined.

Comm. Jacobson commented that two people are budgeted to attend because the County Manager's travel is from a different budget, and he will not support three attending. Comm. Jacobson and Chair Keller had a brief discussion about necessary clarification regarding which trips actually bring in money to the County.

Chair Keller asked for public comment and there was none.

Comm. Jacobson moved to authorize and select County Commissioners Hendrix and Keller and County Manager to attend the 2026 NACo (National Association of Counties) Legislative Conference in Washington D.C. February 21-24, for an approximate cost of \$3,500.00/person, Comm. Hendrix seconded, and the motion passed 5-0.

**19. Agenda Requests**

Comm. Hockaday had none.

Comm. Cassinelli had none.

Comm. Hendrix had none.

Comm. Jacobson had none.

Chair Keller reported he has been working with Loudoun County in VA, which has over 300 data centers. He stated if a conference connection can be made with them and he can go out and talk to their professionals, he would like to extend time in Washington D.C. by one day to discuss data centers. He requested an agenda item for this.

Chair Keller directed staff to research the data center ordinances and regulatory frameworks including the establishment of data centers as a separate land use classification within the County Code and to return to the Board of County Commissioners with findings and potential options for future ordinance creation or amendments to existing County Code for the Board's consideration.

**20. Commissioner Comments**

Comm. Jacobson had none.

Comm. Hendrix had none.

Comm. Cassinelli had none.

Comm. Hockaday mentioned the Celebration of Life on Saturday (January 17, 2026) for Robert Garcia.

Chair Keller had none.

**21. Public Participation**

Chair Keller asked for public comment.

Adriana Guzmán Fralick, a candidate for Nevada Attorney General, thanked the board, stated she enjoyed listening, and gave a brief description of her work experience.

**22. Closed Session pursuant to NRS 241.015(3)(b)(2)**

There was none.

**23. Adjourn**

Meeting adjourned at 11:30 A.M.

**LYON COUNTY BOARD OF COMMISSIONERS**



\_\_\_\_\_  
**SCOTT KELLER, Chairman**

**ATTEST**



\_\_\_\_\_  
**STACI LINDBERG, Lyon County Clerk/Treasurer**