



SMITH VALLEY CITIZENS ADVISORY BOARD

Wednesday, November 1, 2023, 6:00PM

Smith Valley Justice Court

2 Day Lane, Smith, Nevada

You can also provide public comment for this meeting by sending us an email at svcab@lyon-county.org, the day prior to the posted meeting date. Be sure to type PUBLIC COMMENT in the subject line.

Agenda

(Action will be taken on all items unless otherwise noted)
(No action will be taken on any item until it is properly agendaized).

To avoid meeting disruptions, please place cell phones and related electronic devices in the silent mode or turn them off during the meeting.

The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at any time.

Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.

1. Call to Order - Chair Ted Stec
2. Roll Call: Determination of a Quorum
3. Pledge of Allegiance
4. Invocation
5. Public Participation (no action will be taken on any item until it is properly agendaized) - It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.
6. For Possible Action: Review and adoption of Agenda
7. For Possible Action: Approve Minutes of: October 4, 2023
8. Community Reports:
 - a. County Commissioner – Dave Hockaday
 - b. Planning Commission – Mark Jones or other representative
 - c. Sheriff's Office Report – Cdr Ryan Powell (or designate)
 - d. Fire Department Report – Chief Matt Nightingale (or designate)

- e. Other Elected/Appointed officials of Smith Valley, Lyon County or State of Nevada
9. For Discussion Only: Review of Correspondence, email, other communications:
- a. Miscellaneous correspondence and email
10. For Discussion Only: Chairperson & Board Member Discussion (to include ancillary duties update, if any)
11. For Possible Action: To review, modify, and possibly approve the SVCAB Zoom / Hybrid Zoom meeting procedures.

RECESS TO CONVENE AS THE SMITH VALLEY CEMETERY BOARD

12. Public Participation: It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record, spell it, and will be limited to 3 minutes. The Smith Valley Cemetery Board will conduct public comment after discussion of each agenda action item, but before the Smith Valley Cemetery Board takes any action.
13. For Report Only: Report on cemetery operations, to potentially include
- a. Plot sales and improvements to plots requested by plot owners (who and what has been requested).
 - b. Maintenance and activities, including a review of projects that need to be accomplished.
 - c. Review of bills and Financial Report.
Doug Homestead and/or Roger Rodarte.
14. Public Participation: It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record, spell it, and will be limited to 3 minutes.

ADJOURN TO RECONVENE AS THE SMITH VALLEY ADVISORY BOARD

15. Public Participation: It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record, spell it, and will be limited to 3 minutes.
16. Board Member Comments.
17. Adjourn.

Pursuant to NRS 241.020, the agenda has been posted at the following locations: Lyon County Administrative Complex (27 S. Main Street, Yerington, NV), the Lyon County Website: <https://www.lyon-county.org>, and the State Website: <https://notice.nv.gov>.

Members of the public requesting meeting support materials may contact Smith Valley Advisory Board via email at: svcab@lyon-county.org

Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov

T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance

Lyon County is an equal opportunity provider. Agenda is Available at www.lyon-county.org



SMITH VALLEY CITIZENS ADVISORY BOARD

Wednesday, October 4, 2023, 6:00PM

Smith Valley Justice Court
2 Day Lane, Smith, Nevada

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Minutes

1. Call to Order - Chair Ted Stec

The meeting was called to order at 6:00PM

2. Roll Call: Determination of a Quorum

Chair Ted Stec - Present

Vice-Chair Wendy Loomis - Present

Secretary Jon Turner - Present

Member Tom Renner - Present

Member Roger Rodarte - Excused Absence

Four of five members being present, a quorum was established.

3. Pledge of Allegiance

Led by Wendy Loomis

4. Invocation

Led by Tom Renner

5. Public Participation

None at this time

6. For Possible Action: Review and adoption of Agenda

There was no discussion or public comment. Tom Renner made a motion to adopt the agenda as presented, seconded by Wendy Loomis. The motion carried unanimously.

7. For Possible Action: Approve Minutes of: September 6, 2023

There was no discussion or public comment. Tom Renner made a motion to approve the minutes as presented, seconded by Wendy Loomis. The motion carried unanimously.

8. Community Reports:

a. County Commissioner – Dave Hockaday

There was a training meeting re Zoom and how to handle it for the SV advisory board and park board. \$5100 for an extra building in Dressler Park for public use. Suggested we modify the Planning Commission agenda item in the future to include Mark Jones. Wifi is an issue that needs to be reliable for Zoom meetings. Wendy Loomis made a recommendation to try Sky Fiber (cheaper than Starlink). Discussion about an upcoming BoCC meeting re: voting ballots being administered by the Secretary of State. Mark Jones asked if we can have voting in Smith Valley again? Pushing to have this return. Cdr Powell believes it is returning to Smith Valley. If you are concerned about the mail in ballots you can bring them to the county office and turn them in rather than mailing them. Wendy Loomis mentioned that you can also check if your ballot was processed on a website.

b. Planning Commission – Constantine Kuzmicki or other representative

Mark Jones for PC. Arco gas station permit for Silver Springs (truck stop / casino / grocery) has been going back and forth over parking, goes before BoCC tomorrow. Will be a good sized operation. PC believes there should be a hotel requirement for a casino. Arco location NW corner of USA Parkway

c. Sheriff's Office Report – Cdr Ryan Powell (or designate)

Cdr Powell for LCSO. Smith Valley Fun Days participation was muddy and cold. Tomorrow BoCC will recognize individuals that helped with the spring flooding, encourage folks to participate.

October 7 fly-in at Yerington Airport.

October 14 at Renner Farm, booth set up. K-9, SWAT, etc.

October 21 – K-9 Unit Challenge at Fuji Park 9am. Northern Nevada and California, 200 dogs participating. (LCSO has 5 K-9s.) Wanting to add a bomb/gun dog especially for use in the schools. Matt Galvin promoted to Sgt (Silver Springs Substation) K-9 Officer.

Grant through state to place AEDs in all patrol cars, in Smith Valley LCSO is often the first responder due to part time fire/paramedic.

Mark Jones – already getting snow, any prep for a bad year? Taylor Allison (emergency management) is all over this. Topaz Lake being drawn down in preparation. Flooding and road concerns. Miller Ln finally reopened in Yerington, not sure about Desert Creek. Concerned about the Canyon again, not a lot more we can do other than what has been done. Freeze/thaw cycle bringing down the rocks.

d. Fire Department Report – Chief Matt Nightingale (or designate)

Chief Nightingale SVFD. 151 calls YTD. Booth at Fun Days, weather was tough.

Red Canyon fire great response from multiple agencies. 2 helo, 3 air tankers, 3 hand crews, 8 trucks doing structure protection. Fire put out fast. Regarding the fire reduction grant for Upper Colony Rd. areas, 30 so far identified. Slow process right now. 2 workers on the ground working on dead trees. Can't get a masticator, not even rent one. FD not in charge. It is the Conservation District running the show.

Open burning opened on October 1.

Bonfire at school on October 13th.

Fire awareness month in schools October 17th.

Opening station 40 to Smith Valley Youth Foundation for trunk-or-treat on October 31st from 5-8pm.

- e. Other Elected/Appointed officials of Smith Valley, Lyon County or State of Nevada
None

9. For Discussion Only: Review of Correspondence, email, other communications:

- a. Miscellaneous correspondence and email

J. Turner related a message from the county about end of term appointments for our board. Looks like Stec, Renner, and Rodarte. County wishing applications by Nov. 6.

No other comments to include public

10. For Discussion Only: Chairperson & Board Member Discussion (to include ancillary duties update, if any)

Jon Turner reiterated in part Dave Hockaday's update on Zoom. Related recently met with the county to move it forward. A meeting would have to be canceled if wi-fi failed.

Ted Stec: One item, Wife and I attended SV Fun Days. Still nice despite the rain and much appreciated.

M. Jones asked Hockaday if Zoom access in other areas increased or decreased in-person participation. MJ would hate to see in-person attendance fall. DH was not sure but had a recollection that in-person seemed steady.

J. Turner added that members could also participate via Zoom – another benefit beyond the potential of increased public participation.

11. For Possible Action: To forward a recommendation to the Board of Commissioners and/or the Planning Commission for a Division of Land Into Large Parcels request from Robert Myers Trust to divide a 163.41-acre parcel into four (4) parcels, the smallest being 40.81 acres, located on the west side of Hudson Aurora Road, southwest of the intersection of Hudson Aurora Road and Windmill Road Spur H in Smith Valley (APN: 010-721-02) PLZ-2023-057.

W. Loomis asked if it was a requirement for the applicant to present here. A discussion about this occurred. Planning does encourage it but doesn't seem to be mandatory. Would be nice if it was. We have questions.

Tom Renner – on the sheet Division of Water has to be signed off. Property used to have a pivot, when you pull the water rights the well is required to be filled (an expensive process) – was this done? The access is a forest service road (goes up the mountain to the repeaters), nobody ever had permission to use the road, they just did.

Per Mark Jones, the PC does not see the LoTs from the Community Advisory Boards.

There was no public comment.

Chair Stec sought a motion to forward a recommendation or decline to the to the Board of Commissioners and the Planning Commission *for a Division of Land Into Large Parcels request from Robert Myers Trust to divide a 163.41-acre parcel into four (4) parcels, the smallest being 40.81 acres, located on the west side of Hudson Aurora Road, southwest of the intersection of Hudson Aurora Road and Windmill Road Spur H in Smith Valley (APN: 010-721-02) PLZ-2023-057.*

Wendy Loomis made a motion to recommend as read, but to include our questions about the well in the LoT. The motion was seconded by Tom Renner and carried unanimously four-zero.

RECESS TO CONVENE AS THE SMITH VALLEY CEMETERY BOARD

12. Public Participation:

None at this time.

13. For Report Only: Report on cemetery operations, to potentially include

- a. Plot sales and improvements to plots requested by plot owners (who and what has been requested).
- b. Maintenance and activities, including a review of projects that need to be accomplished.
- c. Review of bills and Financial Report.

Doug Homestead and/or Roger Rodarte.

No report due to the excused absence of Cemetery Director Rodarte.

14. Public Participation:

None at this time.

ADJOURN TO RECONVENE AS THE SMITH VALLEY ADVISORY BOARD

15. Public Participation:

M. Jones related it is difficult to make a decision on a ruling here without all of the information. D. Hockaday related we are just advisory.

16. Board Member Comments.

None

17. Adjourn.

A motion to adjourn was made by Tom Renner and seconded by Wendy Loomis. The meeting was adjourned at 6:54pm.

Item 11 backup

Smith Valley Citizen Advisory Board (SVCAB) Zoom Hybrid Meeting Information

Zoom Meetings will be included in Agenda according to Open Meeting Law (OML) guidelines and Lyon County policies.

Prerequisites: If a meeting is announced as a hybrid meeting and Zoom is not available (due to connectivity issues, bad/wrong link published, Zoom issues, etc.) then the meeting must be canceled.

It is anticipated that the SVCAB Vice Chair will bear primary responsibility for coordinating and operating the computer equipment necessary for SVCAB Zoom and/or hybrid meetings

Setup Document for Smith Valley Justice Center

1. If Chair will not be present, pick up the building key from them prior to the meeting.

Arrival

2. Arrive at least 30 minutes prior to the meeting, with the goal of having Zoom session up and operational at least 15 minutes prior to the meeting start time.
3. Unlock door, turn on lights, and adjust heating/air conditioning as appropriate.
4. Retrieve laptop from storage room.
5. Plug in and turn on laptop, connect laptop to TV and turn on.
6. Connect laptop to network (wi-fi instructions on white board)
7. Connect to Zoom

Zoom Meeting Management

8. The Vice Chair (or designate) will run Zoom
9. Recording meeting will be via Zoom with Audio recording as backup.
10. Mute all participants other than Advisory Board members unless speaking.
11. Verify that all meeting participants can be heard, onsite and Zoom.
12. Speakers to state name and spell it for the record.
13. Comments will be taken in the room first and via Zoom second.

When Meeting is Over

14. Turn off all equipment, TV, computer, etc.
15. Return computer to storage area.
16. Make sure that all have exited
17. Turn down/off HVAC, turn of lights, close and lock doors (check back door as well as front).
18. Return key to Chair