



**LYON COUNTY TELEPHONE SURCHARGE ADVISORY
COMMITTEE**

MONDAY, AUGUST 14, 2023

10:00 AM

**LYON COUNTY ADMINISTRATIVE COMPLEX
27 S. MAIN STREET
YERINGTON, NV 89447**

Join Zoom Meeting:

<https://us02web.zoom.us/j/83368686463?pwd=ZlVGaWFOT3pGUjJPWWV0VmZRQ0N5dz09>

Meeting ID: 833 6868 6463 / Passcode: 896135

Mobile: 1-253-215-8782 / 1-346-248-7799

Meetings are open to the public and may be attended in person or via virtual Zoom, if available. Virtual public comment may be given if you are attending the virtual Zoom meeting by raising your hand. This can occur in several ways, including by dialing *9 from your phone to raise your hand and request to speak for public comment. Then to unmute yourself, dial *6.

Written public comments may be mailed to the Lyon County Manager's Office at 27 S. Main Street, Yerington, Nevada 89447, or emailed to countyclerks@lyon-county.org, be sure to type, PUBLIC COMMENT in the subject line. Comments must be received the day prior to the date of the meeting by 4:00 P.M. for the comments to be included in the meeting. Any written public comments received after the aforementioned time will be compiled and added as supplemental materials to the County's website and distributed to the Committee within 24 hours after the meeting.

AGENDA

(Action will be taken on all items unless otherwise noted)

(No action will be taken on any item until it is properly agendized).

To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.

The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.

Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.

1. **Roll Call**
2. **Public Participation (no action will be taken on any item until it is properly agendized)** - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*
3. **Review and Adoption of Agenda**
4. **REGULAR AGENDA – (ACTION WILL BE TAKEN ON ALL ITEMS UNLESS OTHERWISE NOTED)**
 - 4.a. For Possible Action: Approve the minutes from August 23, 2022.
 - 4.b. For Possible Action: Discussion and possible action on a recommended five-year master plan for the telephone surcharge.
5. **Public Participation (no action will be taken on any item until it is properly agendized)** - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*
6. **Adjourn**

Pursuant to NRS 241.020, the agenda has been posted at the following locations: Lyon County Administrative Complex (27 S. Main Street, Yerington, NV), the Lyon County Website: <https://www.lyon-county.org>, and the State Website: <https://notice.nv.gov>. Supporting documentation for the items on the agenda is available to members of the public at the County Manager’s Office (27 S. Main Street, Yerington, NV), by phone (775)463-6531, or by email requests to countyclerks@lyon-county.org.

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Lyon County is an equal opportunity provider.

**Agenda and Backup Material is
Available at www.lyon-county.org**

Lyon County Telephone Surcharge Advisory Committee Agenda Summary

Meeting Date: August 14, 2023

Agenda Item Number: 4.a

Subject: For Possible Action: Approve the minutes from August 23, 2022.

Recommendation:

Approve the minutes from August 23, 2022.

Summary:

Attachments:

Minutes from August 23, 2022

LYON COUNTY, NEVADA
TELEPHONE SURCHARGE ADVISORY COMMITTEE DRAFT MINUTES
TUESDAY, AUGUST 23, 2022

1. Call meeting to order.
The meeting was called to order by Josh Foli at 1:30pm on Tuesday August 23, 2022. Donna Cupp, Ed Kilgore, Scott Draper, Darren Wagner, and Josh Foli were the committee members present, which constitutes a quorum.
2. Public participation (no action will be taken).
There was no public participation.
3. Approve minutes from September 20, 2021.
Motion to approve the minutes from September 20, 2021 by Ed Kilgore, seconded by Darren Wagner, and passed with a unanimous vote.
4. For Possible Action: Discussion and possible action on a recommended five-year masterplan for the telephone surcharge and recommendation of a revised telephone surcharge rate to the Board of Commissioners.
There was discussion about the equipment needs of the fire districts, Yerington Police Department, Lyon County Sheriff's Office, Lyon County Dispatch. Each entity's requests/needs were discussed.

Categories of spending discussed included mobile data terminals, handheld radios, mobile radios, base station radios, pagers, phone/data charges for mobile data terminals and dispatch, edispatch, radio console maintenance, and dispatch recording system maintenance.

The total requests discussed totaled \$1,132,850, which was then incorporated in the recommended five-year masterplan to go to the Board of County Commissioners for approval. Many of the purchases are bulk purchases up front and are anticipated to be less in subsequent years.

Ed Kilgore made the motion "To approve the five year masterplan for recommendation to the Board of County Commissioners ." It was seconded by Darren Wagner. The vote was unanimous. The masterplan consisted of the following estimated costs:

The following eight items have been identified as the highest need and are listed in priority order with their estimated costs.

1. *Hosted 911 phone system and phone lines. Estimated cost is \$235,000 per year.*
2. *Purchase of mobile solution hardware and communications devices. This would include, in order: Geographical Positioning System (GPS) devices to report the location of each response unit; wireless communication equipment, such as aircards, to connect to the dispatching system; and mobile data devices, such as*

- laptops or tablets, to access the dispatching software. Estimated cost is \$100,000 per year.*
3. *Annual fees for aircard connectivity for the mobile solution hardware. Estimated cost is \$85,400 per year.*
 4. *Recording system equipment to record telephone calls. Estimated cost is an annual maintenance fee of \$10,000 per year.*
 5. *Radios for handheld, vehicle, and base station use for emergency responder communication with Dispatch. Estimated cost is \$593,000 the first year and \$187,000 per year thereafter.*
 6. *eDispatches paging service for Dispatch to communicate with emergency responders. Estimated cost \$10,000 per year in ongoing fees.*
 7. *Maintenance agreement on the dispatch radio consoles to communicate with emergency responders. Estimated cost is \$20,000 per year.*
 8. *Pagers in an estimated cost of \$15,000 per year.*

These items are planned to be entirely funded through the telephone surcharge, but due to necessity and timing, may receive additional funding from monies in the General Fund, Capital Improvements Fund, or other County Funds from time to time as approved by the Lyon County Board of Commissioners.

5. Public participation (no action will be taken).
There was no public participation.
6. Adjourn.

Lyon County Telephone Surcharge Advisory Committee Agenda Summary

Meeting Date: August 14, 2023

Agenda Item Number: 4.b

Subject: For Possible Action: Discussion and possible action on a recommended five-year master plan for the telephone surcharge.

Recommendation:

Summary:

Attachments: