



SMITH VALLEY CITIZENS ADVISORY BOARD (SVCAB)

A G E N D A

(Action will be taken on all items unless otherwise noted)
(No action will be taken on any item until it is properly agendized).

Topic: Smith Valley Advisory Board Meeting (In Person)
Smith Valley Courthouse
2 Day Lane
Smith, Nevada

Time: August 4, 2021, at 07:00 PM Pacific Time (US and Canada)

Effective May 1, 2021, in accordance with the Lyon County Local Plan and the remaining statewide directives, as well as current directives, County Commission and Advisory Board meetings will be open to the public, and members of the public may attend in person. CDC Mask requirements will be followed. All persons are required to wear a mask. The Smith Valley Advisory Board / Cemetery Board will MEET IN PERSON.

You can provide public comment for this meeting by sending us an email at svcab@lyon-county.org, the day prior to the posted meeting date. Be sure to type, PUBLIC COMMENT, in the subject line.

Written public comments may also be mailed to the Smith Valley Advisory Board, c/o Lyon County Manager's Office at 27 S. Main Street, Yerington, Nevada 89447, but all public comments must be received prior to the date of the meeting if the comments are to be included in the supplemental materials. Any written public comment received the day of the Board meeting will be compiled and added as supplemental materials to the County's website and distributed to the Advisory Board within 24 hours after the meeting.

NOTE: This is a tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration by the Board and items may be pulled or removed from the agenda at any time.

Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.

Members of the Smith Valley Advisory Board also serve as the Smith Valley Cemetery Board and during this meeting may convene as that board as indicated on this or a separately posted agenda.

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agendized)**

7:00 P.M. -- OPEN MEETING -- PLEDGE OF ALLEGIANCE – Determination of Quorum

1. **Public participation:** It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Smith Valley Advisory Board will conduct public comment after discussion of each agenda action item, but before the Smith Valley Advisory Board takes any action.
2. **For Possible Action:** Review and adoption of agenda.
3. **For Possible Action:** Approve minutes of July 7, 2021, meeting.
4. **For Possible Action:** Review of correspondence/email/and/or faxes received by the board and/or chairman's reports:
 - a) Notice from county manager's office of resignation of Donnette Huselton from the Smith Valley Advisory Board/Smith Valley Cemetery Board.
 - b) Notice of Lyon County on rules for masks. (Email attached.)
 - c) From Lyon County Planning Department – agenda for August 10, 2021 meeting.
 - d) From Erin Lopez – email from BOCC regarding advisory boards being combined (see item 9 below.)
 - e) From Erin Lopez – email regarding Chairman and Secretary Training (see item 10 below.)
5. **Board Member Comments**
6. **Reports of elected and appointed officials/Public Entity Representatives Reports:**
 - County Commissioner – Dave Hockaday
 - Planning Commission – Constantine Kuzmicki
 - Sheriff's Office Report
 - Fire Department
 - Other Elected/appointed officials of Smith Valley, Lyon County, State of Nevada (Assemblywoman Robin Titus)
7. **For Possible Action:** Recommendations and comments on Planning Commission items, if any.
8. **For Possible Action:** Recommendations and comments regarding community projects in the Smith Valley area.
9. **For Possible Action:** Review of the County Manager's correspondence regarding Citizen Advisory Boards and training requirements. (Ordered by County Manager)
10. **For Possible Action:** Discussion and review to consolidate the Citizen Advisory Boards to three boards, to be centrally located in the West, Central, and South area

of Lyon County. (Ordered by Board of County Commissioners)

11. **For Possible Action:** Proposed Chairman and Secretary training for CAB officers (requested by Erin Lopez).
12. **For possible Action:** Advisory Board member discussion and possible action regarding next meeting date of September 8, 2021. Also review and possible action to return to zoom or live meetings.

RECESS TO CONVENE AS THE SMITH VALLEY CEMETERY BOARD

13. **Public Participation:** It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record, spell it, and will be limited to 3 minutes. The Smith Valley Cemetery Board will conduct public comment after discussion of each agenda action item, but before the Smith Valley Cemetery Board takes any action.
14. **For Possible Action:** Review of issues with plot not in compliance with county specifications. Discussion will include review of rules as well as direction from district attorney. Also to be discussed will be cemetery board authority with regard to enforcement of rules.
15. **For Possible Action:** Review of prices for plots.
16. **For Possible Action:** Update on cemetery operations, maintenance and activities, including a report or information from Doug Homestead, facilities manager.
17. **For Possible Action:** Mapping and database update.
18. **For Possible Action:** Review and approval of bills and acceptance of Financial Report.
19. **Public Participation:** It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record, spell it, and will be limited to 3 minutes.

ADJOURN TO RECONVENE AS THE SMITH VALLEY ADVISORY BOARD

20. **Public Participation:** It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record, spell it, and will be limited to 3 minutes.
21. **Board Member Comments.**

22. Adjourn.

This agenda has been posted in accordance with the open meeting law at <https://www.lyon-county.org> and <https://notice.nv.gov>,

Agenda has also been posted as follows:

Smith Valley Justice Court

Smith Post Office

Wellington Post Office

Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternate means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at:

http://www.ascr.usda.gov/complaint_filing_cust.html

and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov

T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance.

Lyon County is an equal opportunity provider.

Agenda and Backup Material are

Available at www.lyon-county.org