



**LYON COUNTY BOARD OF COUNTY COMMISSIONERS  
THURSDAY, MAY 02, 2024  
9:00 AM  
LYON COUNTY ADMINISTRATIVE COMPLEX  
27 S. MAIN STREET  
YERINGTON, NV 89447**

**Join Zoom Meeting:**

**<https://us02web.zoom.us/j/83368686463?pwd=ZlVGaWFOT3pGUjJPWWV0VmZRQ0N5dz09>**

**Meeting ID: 833 6868 6463 / Passcode: 896135**

**Mobile: 1-253-215-8782 / 1-346-248-7799**

**County Commission meetings are open to the public and may be attended in person or via virtual Zoom, if available. Virtual public comment may be given if you are attending the virtual Zoom meeting by raising your hand. This can occur in several ways, including by dialing \*9 from your phone to raise your hand and request to speak for public comment. Then to unmute yourself, dial \*6.**

**Written public comments may be mailed to the Lyon County Manager's Office at 27 S. Main Street, Yerington, Nevada 89447, or emailed to [countyclerks@lyon-county.org](mailto:countyclerks@lyon-county.org), be sure to type, PUBLIC COMMENT in the subject line. Comments must be received the day prior to the date of the meeting by 4:00 P.M. for the comments to be included in the meeting. Any written public comments received after the aforementioned time will be compiled and added as supplemental materials to the County's website and distributed to the Board of Commissioners within 24 hours after the meeting.**

## **AGENDA**

**(Action will be taken on all items unless otherwise noted)**

**(No action will be taken on any item until it is properly agendized).**

**To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.**

**The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.**

**Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.**

**BOARD OF COMMISSIONERS CONVENING AS OTHER BOARDS** - *Members of the Board of County Commissioners also serve as the Liquor Board, Central Lyon Vector Control District Board, Mason Valley Mosquito Abatement District Board, Walker River Weed Control District Board, Willowcreek General Improvement District Board, the Silver Springs General Improvement District Board, and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.*

**NOTE: THIS MEETING MAY BREAK BETWEEN 11:30 - 1:30 FOR LUNCH**

**1. Roll Call**

**2. Invocation given by Nathan Sam-Whistler of the United Methodist**

**3. Pledge of Allegiance**

**4. Public Participation (no action will be taken on any item until it is properly agendized)** - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

**5. For Possible Action: Review and adoption of agenda**

**6. Time Certain**

- 6.a. Time Certain at 9:00 am: For Presentation Only: NDOT to give an update on the current status of the US 50 Preservation Project in Dayton.
  - [Presentation](#)

**7. Presentation of awards and/or recognition of accomplishments**

**8. Commissioners/County Manager reports**

**9. Elected Official's reports**

- 9.a. For Report Only: Dayton Justice Court Statistics
  - [Criminal and Civil Statistics March 2024](#)
- 9.b. For Report Only: Canal Township Justice Court Statistics
  - [Statistics Report March 2024](#)

**10. Appointed Official's reports**

**11. Advisory Board reports**

**12. CONSENT AGENDA (Action Will be Taken on All Items)** - *All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.*

- 12.a. For Possible Action: Approve the changes on Assessor's tax roll due to correction in assessments and review of tax roll changes.
  - [Secured Factual Corrections](#)
  - [Unsecured Factual Corrections](#)
- 12.b. For Possible Action: Review and accept travel claims.
  - [Travel Report 4-1-24 to 4-15-24](#)
- 12.c. For Possible Action: Review and accept claims and financial reports.
  - [Cash Report 4-15-24](#)
  - [Claims Report 4-1-24 to 4-15-24](#)
- 12.d. For Possible Action: Approve the April 9, 2024 Tentative Budget minutes.
  - [BOCC April 9, 2024 Tentative Budget Minutes](#)
- 12.e. For Possible Action: Approve the April 18, 2024 minutes.
  - [BOCC April 18, 2024 Minutes](#)
- 12.f. For possible Action: Approve to go out to bid for the 2024 RTC Project in the Silver City and Schaad Lane Dayton area for Road Reconstruction and Cape Sealing and approve the proposals from Dowl Engineering for bid preparations, bidding, construction management and surveying .
  - [Silver City Rehabilitation Project](#)
  - [Shadd Lane Rehabilitation Project](#)
  - [Dowl Task Order 2024 Road Rehab](#)
  - [Dowl Fee Estimate Breakdown](#)

**REGULAR AGENDA** - *(Action will be taken on all items unless otherwise noted)*

**13. Public Hearing on Planning Items**

- 13.a. For Possible Action: To approve the request for a Zoning Map Amendment from Dominic Del Padre to amend the zoning map designation from CC (Community Commercial) to SR-2 (Suburban Residential – 2 acre minimum) on a 2.75-acre parcel (APN 019-262-08) PLZ-2024-008.
  - [Staff Report](#)
  - [Backup](#)

**14. Clerk/Treasurer**

- 14.a. For Report Only: Report on Early Voting and Polling locations that have been designated by the Clerk/Treasurer for the upcoming Primary Election of 2024.
  - [Polling Locations Disclosure](#)
- 14.b. For Possible Action: Approve the Clerk/Treasurer's Affidavit to Commissioners that the Clerk/Treasurer's Office mailed the property tax delinquency notices/tax due notices as required by Nevada law.
  - [Memorandum to Commissioners Tax Notices Mailed](#)

## 15. County Manager

- 15.a. For Possible Action: Approve to cancel or reschedule the July 04, 2024 Board of Commissioners meeting.
  - [Community Development Department Memo](#)
- 15.b. For Possible Action: Approve Amendment to the Purchase Agreement for the Dayton Government Complex Parcel in the Traditions area of Dayton to extend the time for closing and modify the provisions regarding site work on parcel and additional fill material for use by Lyon County with no change to the purchase price and extending the closing date to May 3, 2024 and authorize the County Manager to sign closing documents.
  - [First Amendment to Purchase Agreement Dayton Govt. Complex Property](#)
- 15.c. For Possible Action: Approve Commissioner Hendrix to travel to Washington D.C. for the NACo County Leadership Institute June 9-13, 2024 for an estimated cost of \$1,500.00. (requested by Comm. Hendrix)
- 15.d. For Possible Action: Approve the Silver City Preservation Society to use the new concrete retaining wall for a community mural project at the Silver City Park with Board approval of a final design before implementation.
- 15.e. For Possible Action: To discuss and provide direction to the County Manager in regards to developing a Bill Draft Resolution (BDR) for the 2025 Legislature, which may include: discussion on possible topics for a BDR; direction to staff to research and come back with information related to a possible BDR; and input from the public on possible topics for a BDR. The Board may direct staff to prepare a resolution and bring back to the Board for further consideration.
- 15.f. For Possible Action: Adopt a resolution declaring May as "Motorcycle Safety Awareness Month" in Lyon County. (Requested by Comm. Henderson)
  - [Resolution for Motorcycle Safety Awareness Month](#)

## 16. Advisory Board

- 16.a. For Possible Action: Appoint up to one member to the Stagecoach Advisory Board with a term ending December 31, 2024.
  - [Timothy Frank, Application](#)

## 17. Other

- 17.a. For Possible Action: Approve the Lyon County Animal Services Advisory Board bylaws.
  - [Animal Services Advisory Board Bylaws Revisions 2024](#)
  - [Animal Services Advisory Board Bylaws 2000](#)
- 17.b. For Possible Action: Propose ordinance amending Lyon County Code Title 4, Chapter 14, Section 1, increasing fee from Three Dollars (\$3.00) to Six Dollars (\$6.00) per document on the recording of certain documents by the County Recorder with the proceeds used to provide legal services for abused and neglected children Lyon County.
  - [Recording Fee Ordinance Amendment](#)

**18. Agenda Requests** - *Administrative Policies and Procedures 1.05, A Commission Member or elected/appointed department head may request an item be considered on a future agenda either by making an oral request at a County Commission meeting or submitting the request in writing to the County Manager at least 30 days prior to the meeting for which the item is requested to be placed on the agenda.*

**19. Commissioner Comments**

**20. Public Participation (no action will be taken on any item until it is properly agendized)** - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

**21. Closed Session pursuant to NRS 241.015(3)(b)(2)** - *To receive information from the District Attorney or counsel regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter, and pursuant to NRS 288.220, to receive a report on the status of ongoing labor negotiations; and direct staff accordingly.*

**22. Adjourn**

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Pursuant to NRS 241.020, the agenda has been posted at the following locations: Lyon County Administrative Complex (27 S. Main Street, Yerington, NV), the Lyon County Website: <https://www.lyon-county.org>, and the State Website: <https://notice.nv.gov>. Supporting documentation for the items on the agenda is available to members of the public at the County Manager's Office (27 S. Main Street, Yerington, NV), by phone (775)463-6531, or by email requests to [countyclerks@lyon-county.org](mailto:countyclerks@lyon-county.org).

Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to

**USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)**

**T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance**

**Lyon County is an equal opportunity provider.**

**Agenda and Backup Material is  
Available at [www.lyon-county.org](http://www.lyon-county.org)**

# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

6.a

**Subject:**

Time Certain at 9:00 am: For Presentation Only: NDOT to give an update on the current status of the US 50 Preservation Project in Dayton.

**Summary:**

**Financial Department Comments:**

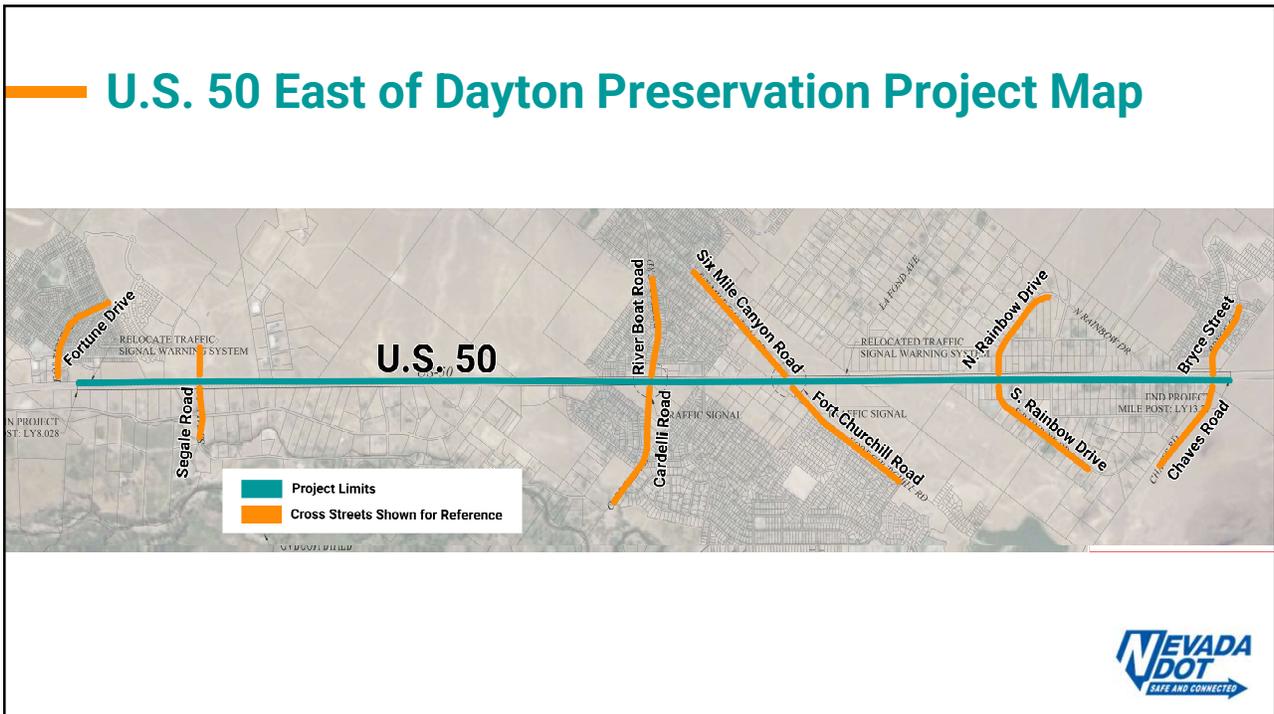
**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

ATTACHMENTS

- [Presentation](#)





## Changes to proposed improvements

- Based on NDOT's access management evaluation, the project scope has changed.
- The posted speed limit will be reduced to 55 MPH from east of Fortune Drive to east of Bryce Street.
- As part of the project, speed-management countermeasures will include two new traffic signals, median installations near intersections, and a speed feedback sign with an illuminated speed limit sign, which will help improve safety.



### PROJECT FEATURES

*\*Preliminary, subject to change*

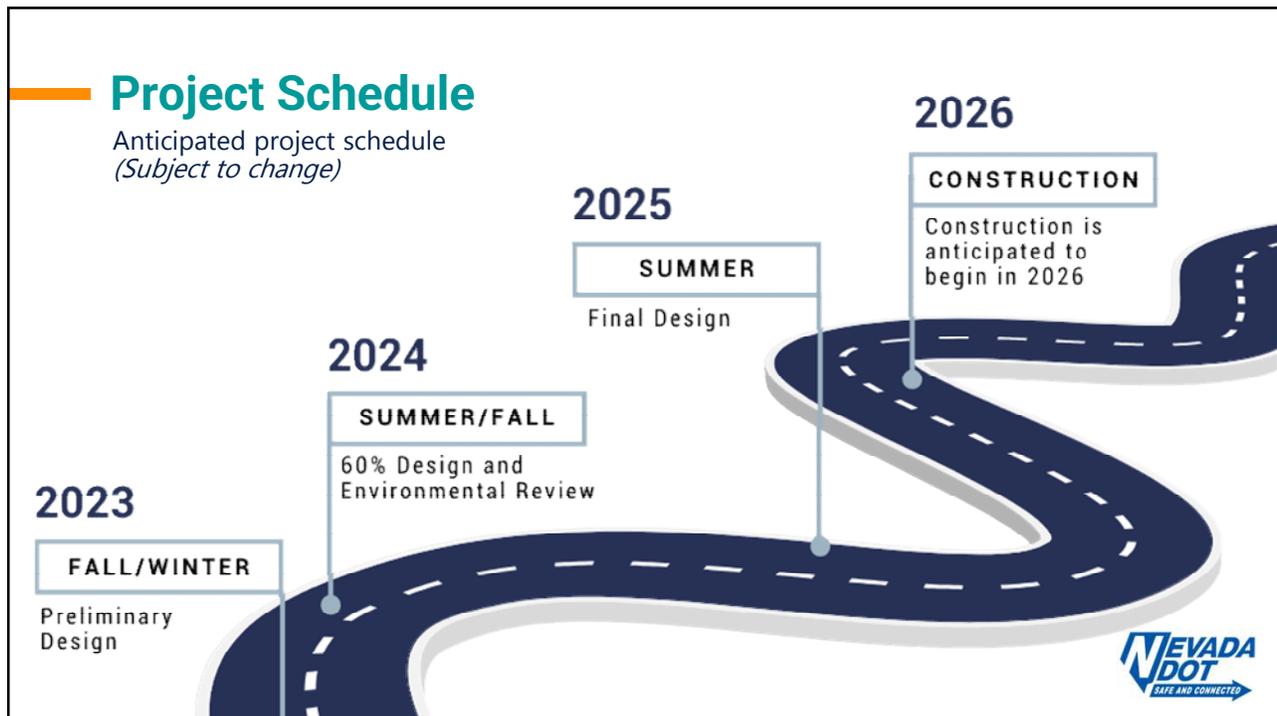
- 1 Signalized intersections at Cardelli Road/River Boat Road and Six Mile Canyon Road/Fort Churchill Road
- 2 Maintain 12' travel lanes
- 3 Median installation at intersections for access control
- 4 Access controls to include high-T intersections as appropriate
- 5 No roadway widening or new travel lanes





## Future Improvements

- Long-term improvements beyond this preservation project to consider:
  - Controlled access alternative, including grade-separated intersections
  - Separation of local and through traffic by use of frontage roads
  - Additional surface streets for local connections
  - Coordination with Lyon County, CAMPO and Dayton to plan and construct these improvements

## Public Outreach

- A public information meeting will be held for the project in the fall of 2024 after the completion of the 60% design.
- Notices will be sent out before those outreach activities.



## Questions?

NDOT U.S. 50 East of Dayton Preservation Project Lead

Eric Scheetz, P.E., CFM

*NDOT Senior Project Manager*

*Office: (775) 888-7315*

*Email: [escheetz@dot.nv.gov](mailto:escheetz@dot.nv.gov)*





# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

9.a

**Subject:**

For Report Only: Dayton Justice Court Statistics

**Summary:**

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

**ATTACHMENTS**

- [Criminal and Civil Statistics March 2024](#)

Nevada Trial Courts

**Criminal Statistics Reporting**  
**Caseload Worksheet**

Court: DAYTON JUSTICE COURT

J031102

Date: **3/1/2024 - 3/31/2024**

Felony Case Types (Dictionary, p.1-5)

**Criminal Caseload**  
(Dictionary p. 10-13)

	Crimes Against Persons	Domestic Violence	Older/Vulnerable Person(s) Abuse	Child Abuse and Neglect	Protection Order Violation	Crimes Against Property	Drugs	Weapons	Public Order	Motor Vehicle - DUI	Motor Vehicle - Reckless Driving	Motor Vehicle - Other	Other Felony
<b>1. Begin Pending</b>													
a. Active	4	0	0	0	1	15	11	2	0	1	0	1	1
b. Inactive	8	1	0	0	1	17	1	0	2	1	0	0	1
<b>2. New Filings</b>													
a. Charges	2	0	0	0	0	0	2	2	0	0	0	1	0
3. Reopened	0	0	0	0	0	1	0	0	0	0	0	0	0
4. Reactivated	1	0	0	0	0	1	0	0	0	0	0	0	0
<b>5. Disposition (Entry of Judgment)</b>													
a. Original	1	0	0	0	0	5	3	0	0	0	0	1	0
b. Reopened	0	0	0	0	0	0	0	0	0	0	0	0	0
6. Placed on Inactive Status	1	0	0	0	0	2	0	0	0	0	0	0	0
<b>7. End Pending</b>													
a. Active	5	0	0	0	1	10	10	4	0	1	0	1	1
b. Inactive	8	1	0	0	1	18	1	0	2	1	0	0	1
8. Set for Judicial Review	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>9. Age of Active Pending Caseload</b>													
i. Original. 0-90 days	3	0	0	0	0	2	6	2	0	0	0	0	1
ii. Original. 91-180 days	1	0	0	0	0	2	1	1	0	1	0	0	0
iii. Original. 181-365 days	1	0	0	0	1	3	1	0	0	0	0	1	0
iv. Original. > 365 days	0	0	0	0	0	1	2	0	0	0	0	0	0
v. Reopened. 0-60 days	0	0	0	0	0	1	0	0	0	0	0	0	0
vi. Reopened. 61-180 days	0	0	0	0	0	1	0	0	0	0	0	0	0
vii. Reopened. > 180 days	0	0	0	0	0	0	0	1	0	0	0	0	0
<b>10. Time to Disposition</b>													
a. Original. Mean Number of days	387	0	0	0	0	226	73	0	0	0	0	13	0
b. Original. Median Num. of days	387	0	0	0	0	341	85	0	0	0	0	13	0
c. Reopened. Mean Num. of days	0	0	0	0	0	0	0	0	0	0	0	0	0
d. Reopened. Median Num. of days	0	0	0	0	0	0	0	0	0	0	0	0	0
11. Self-Represented Litigants	0	0	0	0	0	0	0	0	0	0	0	0	0

Nevada Trial Courts

Criminal Statistics Reporting  
Caseload Worksheet

Court: DAYTON JUSTICE COURT

J031102

Date: 3/1/2024 - 3/31/2024

Gross Misdemeanor Case Types (Dictionary, p.1-5)

Criminal Caseload  
(Dictionary p. 10-13)

	Crimes Against Persons	Domestic Violence	Older/Vulnerable Person(s) Abuse	Child Abuse and Neglect	Protection Order Violation	Crimes Against Property	Drugs	Weapons	Public Order	Motor Vehicle - Other	Other Gross Misdemeanors
<b>1. Begin Pending</b>											
a. Active	2	0	1	1	2	2	0	1	0	0	1
b. Inactive	2	0	0	0	4	6	0	0	0	0	0
<b>2. New Filings</b>											
a. Charges	0	0	0	0	0	1	0	0	0	0	0
<b>3. Reopened</b>	0	0	0	0	0	1	0	0	0	0	0
<b>4. Reactivated</b>	0	0	0	0	0	0	0	0	0	0	0
<b>5. Disposition (Entry of Judgment)</b>											
a. Original	0	0	1	1	0	0	0	0	0	0	0
b. Reopened	0	0	0	0	0	0	0	0	0	0	0
<b>6. Placed on Inactive Status</b>	0	0	0	0	0	2	0	0	0	0	0
<b>7. End Pending</b>											
a. Active	2	0	0	0	2	2	0	1	0	0	1
b. Inactive	2	0	0	0	4	8	0	0	0	0	0
<b>8. Set for Judicial Review</b>	1	0	0	0	0	0	0	0	0	0	0
<b>9. Age of Active Pending Caseload</b>											
i. Original. 0-90 days	1	0	0	0	1	1	0	0	0	0	0
ii. Original. 91-180 days	1	0	0	0	0	0	0	0	0	0	0
iii. Original. 181-365 days	0	0	0	0	1	0	0	0	0	0	0
iv. Original. > 365 days	0	0	0	0	0	0	0	0	0	0	1
v. Reopened. 0-60 days	0	0	0	0	0	1	0	0	0	0	0
vi. Reopened. 61-180 days	0	0	0	0	0	0	0	1	0	0	0
vii. Reopened. > 180 days	0	0	0	0	0	0	0	0	0	0	0
<b>10. Time to Disposition</b>											
a. Original. Mean Number of days	0	0	49	713	0	0	0	0	0	0	0
b. Original. Median Num. of days	0	0	49	713	0	0	0	0	0	0	0
c. Reopened. Mean Num. of days	0	0	0	0	0	0	0	0	0	0	0
d. Reopened. Median Num. of days	0	0	0	0	0	0	0	0	0	0	0
<b>11. Self-Represented Litigants</b>	0	0	0	0	0	0	0	0	0	0	0

Nevada Trial Courts

Criminal Statistics Reporting  
Caseload Worksheet

Court: DAYTON JUSTICE COURT

J031102

Date: 3/1/2024 - 3/31/2024

Misdemeanor, Traffic, and Civil Infraction Case Types (Dictionary, p.1-5)

**Criminal Caseload**  
(Dictionary p. 10-13)

	Crimes Against Persons	Domestic Violence	Older/Vulnerable Person(s) Abuse	Protection Order Violation	Crimes Against Property	Drugs	Weapons	Public Order	Motor Vehicle - DUI	Motor Vehicle - Reckless Driving	Other Misdemeanor	Traffic Misdemeanor	Traffic Civil Infraction	Parking	Other Civil Infraction
<b>1. Begin Pending</b>															
a. Active	13	19	0	8	34	43	6	10	30	5	29	640	170	1	0
b. Inactive	8	12	0	3	18	13	0	8	23	1	8	71	1	0	0
<b>2. New Filings</b>															
a. Charges	5	1	0	4	3	4	3	0	7	0	4	61	176	0	0
<b>3. Reopened</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>4. Reactivated</b>	0	0	0	0	1	0	0	0	1	0	0	1	0	0	0
<b>5. Disposition (Entry of Judgment)</b>															
a. Original	3	7	0	1	2	10	1	3	4	1	4	55	75	0	0
b. Reopened	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0
<b>6. Placed on Inactive Status</b>	0	0	0	0	1	0	0	0	0	0	1	2	0	0	0
<b>7. End Pending</b>															
a. Active	15	13	0	11	35	37	8	7	34	4	28	645	271	1	0
b. Inactive	8	12	0	3	18	13	0	8	22	1	9	72	1	0	0
<b>8. Set for Judicial Review</b>	3	6	0	0	1	2	2	1	15	0	1	0	0	0	0
<b>9. Age of Active Pending Caseload</b>															
i. Original. 0-90 days	7	7	0	5	11	14	5	0	12	1	9	91	268	1	0
ii. Original. 91-180 days	1	3	0	2	12	8	1	0	8	1	2	27	2	0	0
iii. Original. 181-365 days	1	3	0	0	5	4	0	2	5	1	5	28	1	0	0
iv. Original. > 365 days	5	0	0	4	7	11	2	5	7	1	12	493	0	0	0
v. Reopened. 0-60 days	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
vi. Reopened. 61-180 days	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
vii. Reopened. > 180 days	1	0	0	0	0	0	0	0	2	0	0	6	0	0	0
<b>10. Time to Disposition</b>															
a. Original. Mean Number of days	218	101	0	35	251	123	124	53	233	41	331	117	40	0	0
b. Original. Median Num. of days	42	78	0	35	251	92	124	51	216	41	216	44	37	0	0
c. Reopened. Mean Num. of days	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0
d. Reopened. Median Num. of days	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0
<b>11. Self-Represented Litigants</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Court: DAYTON JUSTICE COURT

J031102

Date: 3/1/2024 - 3/31/2024

Criminal Case Dispositions (Dictionary p. 16-19)	Felony Case Types (Dictionary, p.1-5)												
	Crimes Against Persons	Domestic Violence	Older/Vulnerable Person(s) Abuse	Child Abuse and Neglect	Protection Order Violation	Crimes Against Property	Drugs	Weapons	Public Order	Motor Vehicle - DUI	Motor Vehicle - Reckless Driving	Motor Vehicle - Other	Other Felony
<b>Non-Trial Disposition</b>													
Other Manner of Disposition	0	0	0	0	0	0	0	0	0	0	0	0	0
Default Judgement (Civil Infraction Only)	0	0	0	0	0	0	0	0	0	0	0	0	0
Uncontested Civil Violation (Civil Infrac. Only)	0	0	0	0	0	0	0	0	0	0	0	0	0
Bail Forfeitures	0	0	0	0	0	0	0	0	0	0	0	0	0
Nolle Prosequi (before trial)	0	0	0	0	0	0	0	0	0	0	0	0	0
Transferred (before/during trial)	0	0	0	0	0	0	0	0	0	0	0	0	0
Dismissed (before trial)	0	0	0	0	0	2	3	0	0	0	0	1	0
Guilty Pleas with Sentence (before trial)	0	0	0	0	0	0	0	0	0	0	0	0	0
Dismissed (after diversion)	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Contested Civil Infraction</b>													
FTA Default Judgment	0	0	0	0	0	0	0	0	0	0	0	0	0
Civil Infraction Dismissed	0	0	0	0	0	0	0	0	0	0	0	0	0
Civil Infraction Committed	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Preliminary Hearing</b>													
Waiver of Preliminary Hearing	1	0	0	0	0	2	0	0	0	0	0	0	0
Dismissed (during prelim.)	0	0	0	0	0	0	0	0	0	0	0	0	0
Guilty Pleas with Sentence (during prelim.)	0	0	0	0	0	0	0	0	0	0	0	0	0
Bindover	0	0	0	0	0	1	0	0	0	0	0	0	0
<b>Total Non-Trial Dispositions</b>	1	0	0	0	0	5	3	0	0	0	0	1	0
<b>Trial Dispositions</b>													
<b>Bench Trial</b>													
Dismissed (during trial)	0	0	0	0	0	0	0	0	0	0	0	0	0
Acquittal	0	0	0	0	0	0	0	0	0	0	0	0	0
Guilty Plea with Sentence (during trial)	0	0	0	0	0	0	0	0	0	0	0	0	0
Conviction	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Bench Trial Dispositions</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Jury Trials</b>													
Dismissed (during trial)	0	0	0	0	0	0	0	0	0	0	0	0	0
Acquittal	0	0	0	0	0	0	0	0	0	0	0	0	0
Guilty Plea with Sentence (during trial)	0	0	0	0	0	0	0	0	0	0	0	0	0
Conviction	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Jury Trial Dispositions</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>GRAND TOTAL DISPOSITIONS</b>	1	0	0	0	0	5	3	0	0	0	0	1	0

Date: 3/1/2024 - 3/31/2024

Criminal Case Dispositions (Dictionary p. 16-19)	Gross Misdemeanor Types (Dictionary, p.1-5)										
	Crimes Against Persons	Domestic Violence	Older/Vulnerable Person(s) Abuse	Child Abuse and Neglect	Protection Order Violation	Crimes Against Property	Drugs	Weapons	Public Order	Motor Vehicle - Other	Other Gross Misdemeanor
<b>Non-Trial Disposition</b>											
Other Manner of Disposition	0	0	0	0	0	0	0	0	0	0	0
Default Judgement (Civil Infraction Only)	0	0	0	0	0	0	0	0	0	0	0
Uncontested Civil Violation (Civil Infrac. Only)	0	0	0	0	0	0	0	0	0	0	0
Bail Forfeitures	0	0	0	0	0	0	0	0	0	0	0
Nolle Prosequi (before trial)	0	0	0	0	0	0	0	0	0	0	0
Transferred (before/during trial)	0	0	0	0	0	0	0	0	0	0	0
Dismissed (before trial)	0	0	0	1	0	0	0	0	0	0	0
Guilty Pleas with Sentence (before trial)	0	0	0	0	0	0	0	0	0	0	0
Dismissed (after diversion)	0	0	0	0	0	0	0	0	0	0	0
<b>Contested Civil Infraction</b>											
FTA Default Judgment	0	0	0	0	0	0	0	0	0	0	0
Civil Infraction Dismissed	0	0	0	0	0	0	0	0	0	0	0
Civil Infraction Committed	0	0	0	0	0	0	0	0	0	0	0
<b>Preliminary Hearing</b>											
Waiver of Preliminary Hearing	0	0	1	0	0	0	0	0	0	0	0
Dismissed (during prelim.)	0	0	0	0	0	0	0	0	0	0	0
Guilty Pleas with Sentence (during prelim.)	0	0	0	0	0	0	0	0	0	0	0
Bindover	0	0	0	0	0	0	0	0	0	0	0
<b>Total Non-Trial Dispositions</b>	0	0	1	1	0	0	0	0	0	0	0
<b>Trial Dispositions</b>											
<b>Bench Trial</b>											
Dismissed (during trial)	0	0	0	0	0	0	0	0	0	0	0
Acquittal	0	0	0	0	0	0	0	0	0	0	0
Guilty Plea with Sentence (during trial)	0	0	0	0	0	0	0	0	0	0	0
Conviction	0	0	0	0	0	0	0	0	0	0	0
<b>Total Bench Trial Dispositions</b>	0	0	0	0	0	0	0	0	0	0	0
<b>Jury Trials</b>											
Dismissed (during trial)	0	0	0	0	0	0	0	0	0	0	0
Acquittal	0	0	0	0	0	0	0	0	0	0	0
Guilty Plea with Sentence (during trial)	0	0	0	0	0	0	0	0	0	0	0
Conviction	0	0	0	0	0	0	0	0	0	0	0
<b>Total Jury Trial Dispositions</b>	0	0	0	0	0	0	0	0	0	0	0
<b>GRAND TOTAL DISPOSITIONS</b>	0	0	1	1	0	0	0	0	0	0	0

Date: 3/1/2024 - 3/31/2024

Misdemeanor, Traffic, and Civil Infraction Case Types (Dictionary, p.1-5)

**Criminal Case Dispositions**  
(Dictionary p. 16-19)

	Crimes Against Persons	Domestic Violence	Older/Vulnerable Person(s) Abuse	Protection Order Violations	Crimes Against Property	Drugs	Weapons	Public Order	Motor Vehicle - DUI	Motor Vehicle - Reckless Driving	Other Misdemeanor	Traffic Misdemeanor	Traffic Civil Infractions	Parking	Other Civil Infractions
<b>Non-Trial Disposition</b>															
Other Manner of Disposition	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Default Judgement (Civil Infraction Only)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Uncontested Civil Violation (Civil Infrac. Only)	0	0	0	0	0	0	0	0	0	0	0	0	66	0	0
Bail Forfeitures	0	0	0	0	0	0	0	0	0	0	1	21	8	0	0
Nolle Prosequi (before trial)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transferred (before/during trial)	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0
Dismissed (before trial)	1	4	0	0	1	3	0	2	0	0	1	16	0	0	0
Guilty Pleas with Sentence (before trial)	2	3	0	1	1	7	1	1	4	1	1	16	0	0	0
Dismissed (after diversion)	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0
<b>Contested Civil Infraction</b>															
FTA Default Judgment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Civil Infraction Dismissed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Civil Infraction Committed	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0
<b>Preliminary Hearing</b>															
Waiver of Preliminary Hearing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dismissed (during prelim.)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Guilty Pleas with Sentence (during prelim.)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bindover	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Non-Trial Dispositions</b>	<b>3</b>	<b>7</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>10</b>	<b>1</b>	<b>3</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>55</b>	<b>76</b>	<b>0</b>	<b>0</b>
<b>Trial Dispositions</b>															
<b>Bench Trial</b>															
Dismissed (during trial)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Acquittal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Guilty Plea with Sentence (during trial)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Conviction	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Bench Trial Dispositions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Jury Trials</b>															
Dismissed (during trial)	0	0	0	0	0	0	0	0	0	0	0				
Acquittal	0	0	0	0	0	0	0	0	0	0					
Guilty Plea with Sentence (during trial)	0	0	0	0	0	0	0	0	0	0					
Conviction	0	0	0	0	0	0	0	0	0	0					
<b>Total Jury Trial Dispositions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					
<b>GRAND TOTAL DISPOSITIONS</b>	<b>3</b>	<b>7</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>10</b>	<b>1</b>	<b>3</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>55</b>	<b>76</b>	<b>0</b>	<b>0</b>

**Nevada Trial Courts**

**Court:** DAYTON JUSTICE COURT

J031102

**Date:** 3/1/2024 - 3/31/2024

**Additional Criminal Caseload Statistics (p. 5-9)**

Contested Civil Infraction Hearings	2
Bench Trials	0
Jury Trials	0
DV Misd Charges (District Court Only)	

**Death Penalty (Rule 250) Statistics (p. 6)**

NOI to Seek Death Penalty Filed	0
NOI Withdrawn	0
Death Penalty Imposed	0

**Mental Competency Statistics (p. 6)**

Orders for Mental Competency Evaluation	0
Mental Competency Hearing	0
Findings of Incompetence	0

**Court Interpreter Statistics (p. 6)**

Cases with Court Interpreters	1	
Languages Used by Party	Spanish	1
	Tagalog	0
	Chinese (Mandarin/Cantonese)	0
	American Sign Language	0
	Other Languages	0

**Additional Criminal Proceedings (p. 7-9)**

Extraordinary Writs		<b>Preliminary Hearing Continuances (p.9)</b>	
Search Warrants Requests	4	Court Need	0
Pre-trial Custody Hearings	0	Prosecution Request	0
Probable Cause Findings/Hearings	32	Defendant Request (pro per)	0
Extradition Hearings	0	Defense Attorney Request	0
72-Hour Hearings	2	Other	0
Arraignment Hearings	46	<b>Total Prelim Hearing Continuances</b>	0
Preliminary Hearings	1		
Sentencing Hearings	44	<b>Trial Continuances (p.9)</b>	
Grand Jury Proceedings		Court Need	0
		Prosecution Request	0
<b>Post-Adjudication Case Activity</b>		Defendant Request (pro per)	0
Remanded Cases	0	Defense Attorney Request	0
Request for Modification of Sentence	0	Other	0
Sentencing Violation	2	<b>Total Trial Continuances</b>	0
Post-Conviction Relief	0		

Court: DAYTON JUSTICE COURT

Court ID: J031102

Date: 3/1/2024 to 3/31/2024

Justice/Municipal Court Case Types - Civil (Dictionary, p.27-29)

Civil Caseload (Dictionary p. 32-35)	Real Property Case			Tort Case					Contract Case					Protection Orders							
	Landlord/Tenant Case (Summary Eviction)	Unlawful Detainer Complaint (Writs of Restitution)	Other Real Property Case	Auto Negligence Case	Premises Liability Case	Other Negligence Case	Intentional Misconduct Case	Other Tort Case	Credit Card Collection Case	Payday Loan Collection Case	Debt Collection Agency Case	Other Debt Collection Case	Contract Buyer Plaintiff Case	Other Contract Case	Contested Liens Case	Petition to Seal Records	Other Civil Matters	Small Claims Cases	Request for DV Protection Order	Request for Protection Order (Non-DV)	Request for High Risk Protection Order
<b>1. Begin Pending</b>																					
a. Active	60	3	0	0	0	0	0	1	150	1	42	20	3	10	1	12	35	14	6	3	0
b. Inactive	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>2. New Filings</b>	9	0	0	0	0	0	0	0	20	0	0	1	0	1	0	0	4	6	11	0	0
<b>3. Reopened</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0
<b>4. Reactivated</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>5. Dispositions (Entry of Judgments)</b>																					
a. Original	13	0	0	0	0	0	0	0	12	1	0	1	0	0	0	0	2	5	12	0	0
b. Reopened	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>6. Placed on Inactive Status</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>7. End Pending</b>																					
a. Active	56	3	0	0	0	0	0	1	158	0	42	20	3	12	1	12	35	16	7	2	0
b. Inactive	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>8. Set for Judicial Review</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>9. Age Of Active Pending Caseload</b>																					
i. Original, 0 - 90 days	8	0	0	0	0	0	0	0	47	0	4	4	0	2	0	0	5	2	0	0	0
ii. Original, 91 - 180 days	0	0	0	0	0	0	0	0	40	0	8	2	1	2	1	0	0	1	0	0	0
iii. Original, 181 - 365 days	1	0	0	0	0	0	0	1	19	0	4	3	0	2	0	0	1	0	0	0	0
iv. Original, > 365 days	47	3	0	0	0	0	0	0	51	0	25	9	2	5	0	12	34	9	4	2	0
v. Reopened, 0 - 60 days	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0
vi. Reopened, 61 - 180 days	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0
vii. Reopened, > 180 days	0	0	0	0	0	0	0	0	1	0	1	1	0	0	0	1	1	0	0	0	0
<b>10. Time to Disposition</b>																					
a. Original, Mean Number of Days	31	0	0	0	0	0	0	0	175	118	0	176	0	0	0	0	47	66	1	0	0
b. Original, Median Number of Days	30	0	0	0	0	0	0	0	128	118	0	176	0	0	0	0	47	1	1	0	0
c. Reopened, Mean Number of Days	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
d. Reopened, Median Number of Days	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>11. Self-Represented Litigant</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Court: DAYTON JUSTICE COURT

Court ID: J031102

Prepared by: ANGELICA M.

Date: 3/1/2024 to 3/31/2024

Approved by: [Signature]

Justice/Municipal Court Cases - Civil (Dictionary, p.27-29)

Civil Manner of Disposition  
(Dictionary p. 37-39)

	Real Property Case			Tort Case				Contract Case				Protection Orders											
	Landlord/Tenant Case (Summary Eviction)	Unlawful Detainer Complaint (Writs of Restitution)	Other Real Property Case	Negligence Case			Intentional Misconduct Case	Other Tort Case	Seller Plaintiff (Debt Collection) Case				Contract Buyer Plaintiff Case	Other Contract Case	Contested Liens Case	Petition to Seal Records	Other Civil Matters	Small Claims Cases	Request for DV Protection Order	Request for Protection Order (Non-DV)	Request for High Risk Protection Order		
Auto Negligence Case	Premises Liability Case	Other Negligence Case	Credit Card Collection Case	Payday Loan Collection Case	Debt Collection Agency Case	Other Debt Collection Case																	
<b>Non-Trial Dispositions</b>																							
Other Manner of Disposition	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Voluntary Dismissal	1	0	0	0	0	0	0	0	7	0	0	0	0	0	0	0	0	1	1	0	0		
Involuntary Dismissal	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0		
Transferred (before trial)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Judgment on Arbitration	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Stipulated Dismissal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Stipulated Judgment	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0						
Default Judgment	9	0	0	0	0	0	0	0	1	1	0	1	0	0	0	0	0						
Motion to Dismiss by the Defendant(s)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Summary Judgment	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1						
<b>Total Non-Trial Dispositions</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>		
<b>Bench Trial Dispositions</b>																							
Disposed After Trial Start (bench trial)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Judgment Reached (bench trial)	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
<b>Total Bench Trial Dispositions</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Jury Trial Dispositions</b>																							
Disposed After Trial Start (jury trial)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Verdict Reached	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
<b>Total Jury Trial Dispositions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Protection Orders Dispositions</b>																							
Denied without Hearing																					1	4	0
Granted without Hearing																					2	8	0
Denied with Hearing																					1	0	0
Granted with Hearing																					0	0	0
<b>Total Protection Order Dispositions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>12</b>	<b>0</b>	
<b>Grand Total Dispositions</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>5</b>	<b>12</b>	<b>0</b>		

Nevada Trial Courts

Civil Statistics Reporting  
Caseload Statistics Worksheet

Court: DAYTON JUSTICE COURT

Court ID: J031102

Date: 3/1/2024 to 3/31/2024

**Additional Civil Caseload Statistics** *(Dictionary p. 30-31)*

Civil Writs (related to an existing case)	5
Remitted/Remanded Civil Cases	0
Jury Trials	0
Non-Jury (Bench) Trials	4
Satisfaction of Judgment	5
Inmate Requests/Filings	0
Contempt and Preliminary Injunctions	0
Renewal of Judgment	5

**Court Interpreter Statistics** *(Dictionary p. 31)*

Cases with Court Interpreters	0	
<b>Languages Used by Party</b>	Spanish	0
	Tagalog	0
	Chinese (Mandarin/Cantonese)	0
	American Sign Language	0
	Other Languages	0

**Justice Courts Only** *(Dictionary p. 31)*

Sexual Assault Protection Order	0
Extended DV Protection Orders Granted	2
Extended DV Protection Orders Denied	0
Extended DV Protection Orders Other	2
Extended Protection Orders (non-DV) Granted	3
Extended Protection Orders (non-DV) Denied	1
Extended Protection Orders (non-DV) Other	10
Extended High Risk Protection Orders Granted	0
Extended High Risk Protection Orders Denied	0
Extended High Risk Protection Orders Other	0
High Risk Protection Order Filed by LEO	0
High Risk Protection Order Filed by Family	0

**Limited Jurisdiction Courts Only** *(Dictionary p. 31)*

Order to Seal Records	0
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# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

9.b

**Subject:**

For Report Only: Canal Township Justice Court Statistics

**Summary:**

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

**ATTACHMENTS**

- [Statistics Report March 2024](#)



## CANAL TOWNSHIP JUSTICE COURT

565 East Main Street  
Fernley, Nevada 89408  
775-575-3355 / Fax 775-575-3359

LORI MATHEUS  
JUSTICE OF THE PEACE

To: Lyon County Commissioners  
Andrew Haskin, County Manager

From: Lori Matheus, Justice of the Peace

Date: April 15, 2024

Subject: March 2024 Statistics for Canal Township Justice Court



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Attached please find the March 2024 Clerk's Report to Auditor of Costs and Fees Collected, Minimum Accounting Standards (MAS) Collection Report and Case Statistics.

If you have any questions, please feel free to contact me.

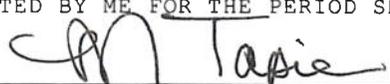
Approved by State Board of Accounts for LYON County - 2024

To Auditor of LYON County, NEVADA  
Collecting for Period: 02/29/2024 thru 03/29/2024

Account	Prior Collections	Collections This Period	Year To Date Collections
3F - TOWN FINE	0.00	0.00	0.00
3F AA FEE - GENETIC #30255	1,137.00	261.00	1,398.00
3F AA FEE - JUSTICE #30043	2,702.00	574.00	3,276.00
3F AA FEE - JUVENILE #30048	772.00	164.00	936.00
3F AA FEE - STATE (A #30428	0.00	0.00	0.00
3F AA FEE - STATE (G #30430	19,676.00	4,423.00	24,099.00
3F ALCOHOL DETECTION #10107	0.00	0.00	0.00
3F ALTERNATIVE SENTE #10097	0.00	0.00	0.00
3F ALTERNATIVE SENTE #10097	0.00	0.00	0.00
3F ATTORNEY FEE REIM #10103	0.00	0.00	0.00
3F ATTORNEY GENERAL COURT COSTS	0.00	0.00	0.00
3F BAIL FORFEITURES #10100	8,873.00	525.00	9,398.00
3F BAILIFF FEES #10102	8,620.00	828.00	9,448.00
3F BOND FILING FEE V #30434	1,075.00	100.00	1,175.00
3F BOND PROCESSING F #10097	806.25	75.00	881.25
3F CENSUS FEE #30427	601.00	81.00	682.00
3F CHEMICAL ANALYSIS #10108	745.00	145.00	890.00
3F CIVIL FEES #10097	34,668.75	6,168.75	40,837.50
3F CIVIL FEES - COUR #30042	14,032.02	2,378.00	16,410.02
3F CIVIL PENALTY #10097	19,800.00	6,230.00	26,030.00
3F COLLECTION FEE #10097	0.00	0.00	0.00
3F COUNTY FINE #10099	3,699.00	365.00	4,064.00
3F COURT FACILITY FE #30044	3,775.00	870.00	4,645.00
3F CREDIT CARD PROCE #10097	0.00	0.00	0.00
3F DEPARTMENT OF WILDLIFE - CIVIL PENALT	0.00	0.00	0.00
3F DUI SCHOOL	0.00	0.00	0.00
3F DUI SPECIALTY COU #30426	0.00	0.00	0.00
3F DUI SPECIALTY COU #30426	0.00	0.00	0.00
3F EVALUATION FEE	0.00	0.00	0.00
3F FELONY/GROSS MISD FORF - SPECIALTY CO	0.00	0.00	0.00
3F FELONY/GROSS MISD FORF - VICTIMS OF C	0.00	0.00	0.00
3F FINE - STATE OF N #30421	7,986.00	913.00	8,899.00
3F GPS FEE #10107	0.00	0.00	0.00
3F INTERPRETER FEES	0.00	0.00	0.00
3F MARRIAGE FEE #30435	0.00	0.00	0.00
3F MISCELLANEOUS FEE #10114	5,304.48	408.57	5,713.05
3F PENALTY FEE #10097	0.00	0.00	0.00
3F PREVENTION/TREATM #10098	6,010.00	810.00	6,820.00
3F SERVICE FEES TO SHERIFF'S OFFICE	0.00	0.00	0.00
3F SMALL CLAIMS FEE #10097	2,004.00	575.75	2,579.75
3F SPECIALTY COURT F #30428	2,648.00	609.00	3,257.00
3F STATE CONTRACTORS BOARD COURT COSTS	0.00	0.00	0.00
3F STATE PERMANENT S #30613	3,425.00	1,432.50	4,857.50
3F TRANSCRIPT FEES T #10097	0.00	112.80	112.80
3F WITNESS FEES #00134115	0.00	0.00	0.00
3F WORKERS COMP #10097	0.00	0.00	0.00
DEPARTMENT OF WILDLIFE - CIVIL PENALTIES	0.00	0.00	0.00
Totals:	148,359.50	28,049.37	176,408.87

State of NEVADA LYON County, SS:

I SWEAR THAT THE ABOVE IS A TRUE AND CORRECT STATEMENT OF ALL COSTS AND FEES BELONGING TO THE ABOVE NAMED COUNTY COLLECTED BY ME FOR THE PERIOD SHOWN.

  
CLERK OF THE FERNLEY JUSTICE COURT -  
CANAL TOWNSHIP COURT

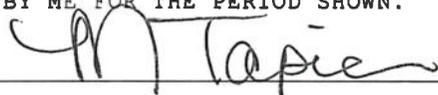
Approved by State Board of Accounts for LYON County - 2024

To Auditor of LYON County, NEVADA  
Collecting for Period: 02/29/2024 thru 03/29/2024

Account	Prior Collections	Collections This Period	Year To Date Collections
3F DOMESTIC VIOLENCE #30429	70.00	0.00	70.00
Totals:	70.00	0.00	70.00

State of NEVADA LYON County, SS:

I SWEAR THAT THE ABOVE IS A TRUE AND CORRECT STATEMENT OF ALL COSTS AND FEES BELONGING TO THE ABOVE NAMED COUNTY COLLECTED BY ME FOR THE PERIOD SHOWN.



CLERK OF THE FERNLEY JUSTICE COURT -  
CANAL TOWNSHIP COURT

**MAS Collections Report: 3/1/2024 TO 3/29/2024**  
**J031101 - FERNLEY JUSTICE COURT - CANAL TOWNSHIP**

Number of cases in which court costs, fees, and fines were assessed during the reporting period: 294

**Court Fines and Fees**

	<b>Dollar Amount</b>	<b>Percent of Assessed</b>
Dollar amount assessed:	\$49,033.07	
Dollar amount collected:	\$5,879.50	11.99%
Dollar amount waived/suspended:	\$455.00	0.93%
Dollar amount of jail time served credit given:	\$75.00	0.15%
Dollar amount of community service credit given:	\$0.00	0.00%
<b>Total of collections, waived and credited amounts:</b>	<b>\$6,409.50</b>	<b>12.26%</b>

	<b>Dollars Collected</b>	<b>Percentage Collected</b>
0-30 Days:	\$4,345.50	73.91%
31-60 Days:	\$280.00	4.76%
61-90 Days:	\$195.00	3.32%
91-120 Days:	\$355.00	6.04%
Over 120 Days:	\$704.00	11.97%
<b>Total:</b>	<b>\$5,879.50</b>	<b>100.00%</b>

**Note: Aging calculated from date cost docket assessed to date of receipt/payment in this reporting period.**

<b>Days Outstanding</b>	<b>Amount Owed</b>	<b>Amount Outstanding</b>	<b>Percentage Outstanding</b>
0-30 Days:	\$2,370.00	\$2,370.00	3.19%
31-60 Days:	\$930.00	\$872.50	1.17%
61-90 Days:	\$1,570.00	\$1,305.00	1.75%
Over 120 Days:	\$78,853.50	\$69,812.55	93.88%
<b>Total:</b>		<b>\$74,360.05</b>	<b>100.00 %</b>

**Note: The amounts above exclude restitution and bail holding.  
The percentage is calculated by amount outstanding divided by the grand total of amount outstanding.**

**CANAL TOWNSHIP JUSTICE COURT  
STATISTICS FY 23/24**

<b>TOTAL FINES AND FEES COLLECTED</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>June-24</b>	<b>TOTALS</b>
Fines and Fees	\$13,325.06	\$12,540.00	\$10,520.00	\$15,443.53	\$15,682.03	\$24,923.00	\$30,803.50	\$25,122.38	\$28,049.37				\$176,408.87
Domestic Violence Fees	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	\$0.00				\$70.00
Civil Infractions	\$19,640.00	\$17,050.00	\$11,260.00	\$13,824.00	\$10,119.00	included above	included above	included above	included above				\$71,893.00

<b>CASELOAD COUNT BY AGENCY</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>June-24</b>	<b>TOTALS</b>
Lyon County District Attorney	23	16	29	15	9	11	23	17	16				159
Lyon County Sheriff's Department	23	17	16	15	17	29	20	23	25				185
Nevada Highway Patrol	19	9	29	39	117	133	133	99	106				684
Department of Wildlife	0	0	0	0	0	0	0	0	0				0
Gaming Control Board	0	0	0	0	0	0	0	0	0				0
<b>TOTAL CASE COUNT BY AGENCY</b>	<b>65</b>	<b>42</b>	<b>74</b>	<b>69</b>	<b>143</b>	<b>173</b>	<b>176</b>	<b>139</b>	<b>147</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1028</b>

<b>CASE TYPES</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>June-24</b>	<b>TOTALS</b>
Criminal Cases	49	31	46	33	24	33	42	47	45				350
Traffic Cases	16	11	28	36	59	31	51	29	36				297
General Civil	22	23	31	34	38	24	53	21	44				290
Summary Eviction	34	31	36	48	36	28	33	40	26				312
Protective Orders	22	17	20	15	10	24	22	15	20				165
Small Claims	2	1	2	4	9	1	5	10	5				39
Civil Traffic Infractions	69	39	37	51	55	109	83	63	66				572
<b>TOTAL CASE TYPES</b>	<b>214</b>	<b>153</b>	<b>200</b>	<b>221</b>	<b>231</b>	<b>250</b>	<b>289</b>	<b>225</b>	<b>242</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2025</b>

<b>CLOSED CIVIL/CRIMINAL CASES</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>June-24</b>	<b>TOTALS</b>
	120	303	99	99	101	147	191	164	181				1405

<b>OTHER - COURT ACTIVITY</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>June-24</b>	<b>TOTALS</b>
Remanded Cases	1	1	1	3	0	1	1	0	1				9
Bench Trials	2	0	0	0	0	0	0	2	1				5
Jury Trials	0	0	0	0	0	0	0	0	0				0
Search Warrant Requests	12	9	11	4	3	5	9	6	10				69
Probable Cause Findings	32	17	28	21	19	24	30	42	48				261
72 Hour-Hearings	3	2	0	1	0	0	3	5	0				14
Arraignment Hearings	43	38	34	38	22	28	62	54	33				352
Preliminary Hearings	2	0	0	1	1	3	0	1	1				9
Sentencing Hearings	22	43	17	26	20	14	38	29	23				232
Revocation Hearings	0	0	0	0	0	0	0	0	0				0

**CANAL TOWNSHIP JUSTICE COURT  
STATISTICS FY 23/24**

<b>CASE TYPE - FELONY</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>June-24</b>	<b>TOTALS</b>
Crimes Against Persons	3	4	2	3	1	2	2	1	1				19
Domestic Violence	2	0	0	0	0	0	0	0	0				2
Elder Abuse	0	0	0	0	0	0	0	0	0				0
Child Abuse and Neglect	0	0	0	0	0	0	1	0	0				1
Protection Order Violation	0	0	0	0	0	0	0	0	0				0
Crimes Against Property	5	2	8	3	5	2	6	3	3				37
Drugs	5	2	0	4	2	5	6	6	7				37
Weapons	0	1	0	1	0	0	0	2	0				4
Motor Vehicle - DUI	0	0	0	0	0	0	1	2	0				3
Motor Vehicle - Reckless	0	0	0	0	0	0	0	0	0				0
Motor Vehicle - Other	1	1	0	0	0	0	0	0	0				2
Public Order	0	1	0	0	0	0	0	0	0				1
Other Felonies	0	0	0	3	1	0	0	0	0				4

<b>CASE TYPE-GROSS MISDEMEANOR</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>June-24</b>	<b>TOTALS</b>
Crimes Against Persons	0	0	0	0	0	0	0	0	1				1
Domestic Violence	0	0	0	0	0	0	0	0	0				0
Elder Abuse	0	0	0	0	0	0	0	0	0				0
Child Abuse and Neglect	0	0	0	0	0	0	2	0	0				2
Protection Order Violation	0	0	0	0	0	0	0	0	0				0
Crimes Against Property	1	2	4	1	0	0	2	0	0				10
Drugs	2	0	0	0	0	0	0	0	0				2
Weapons	0	0	0	1	0	1	0	0	0				2
Motor Vehicle - Other	0	0	1	0	0	0	0	0	1				2
Public Order	0	0	0	0	0	0	0	0	0				0
Other Gross Misdemeanors	0	0	1	1	0	0	0	0	1				3

<b>CASE TYPE - MISDEMEANOR</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>June-24</b>	<b>TOTALS</b>
Bail Forfeitures - Traffic Citations	12	14	7	9	11	9	12	17	16				107
Crimes Against Persons	1	2	1	1	1	2	1	2	2				13
Domestic Violence	6	3	3	3	3	7	5	2	7				39
Elder Abuse	0	0	0	0	0	0	0	0	0				0
Protection Order Violation	1	0	1	2	0	0	1	0	0				5
Crimes Against Property	4	1	3	3	2	2	0	1	3				19
Drugs	8	4	6	1	2	5	8	10	9				53
Weapons	0	0	0	0	0	0	0	1	1				2
Public Order	2	1	2	1	1	0	0	1	0				8
Other Non-Traffic Misdemeanors	0	0	1	1	5	0	2	3	1				13
Motor Vehicle - DUI	0	2	1	1	2	2	1	3	4				16
Motor Vehicle - Reckless	0	1	0	2	0	1	0	0	0				4
Traffic	17	11	27	34	0	0	52	31	36				208
Parking	0	0	0	0	0	0	0	0	0				0

**CANAL TOWNSHIP JUSTICE COURT  
STATISTICS FY 23/24**

0

<b>CIVIL FILINGS</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>June-24</b>	
Landlord/Tenant - Summary Eviction	34	31	36	47	36	28	33	40	26				311
Unlawful Detainer - Writs of Restitution	0	0	0	0	0	0	0	0	0				0
Other Real Property Case	0	0	0	1	0	0	0	0	0				1
Auto Negligence Case	0	0	0	0	0	0	0	0	0				0
Premises Liability Case	0	0	0	0	0	0	0	0	0				0
Other Negligence Case	0	0	0	0	0	0	0	0	0				0
Intentional Misconduct Case	0	0	0	0	0	0	0	0	0				0
Other Tort Case	0	0	0	0	0	0	0	0	0				0
Credit Card Collection Case	21	17	29	26	31	0	44	18	34				220
Pay Day Loan Collection Case	0	0	0	2	0	0	1	0	2				5
Debt Collection Agency Case	0	0	0	0	1	1	1	0	0				3
Other Debt Collection Agency Case	1	3	2	3	3	2	6	0	6				26
Contract Buyer/Plaintiff Case	0	2	0	1	0	1	0	0	0				4
Other Contract Case	0	1	0	2	2	2	1	3	1				12
Contested Liens Case	0	0	0	0	0	0	0	0	0				0
Petition to Seal Records	0	0	0	0	0	0	0	0	0				0
Other Civil Matters	0	0	0	0	0	0	0	0	1				1
Small Claims Case	2	1	2	3	9	1	5	10	5				38
Request for DV Protection Order	11	5	8	5	2	10	5	2	6				54
Request for Protection Order (Non-DV)	11	12	12	10	8	14	17	13	14				111
Civil Writs (Related to an Existing Case)	14	9	4	21	29	2	24	9	17				129
Remitted/Remanded Civil Cases	0	0	0	0	0	0	0	0	0				0
Jury Trials	0	0	0	0	0	0	0	0	0				0
Non-Jury Bench Trials	0	4	6	6	3	4	6	4	5				38
Satisfaction of Judgment	1	4	3	5	8	0	8	5	1				35
Inmate Requests/Filings	0	0	0	0	0	0	0	0	0				0
Contempt and Preliminary Injunctions	0	0	0	0	0	0	0	0	0				0
Renewal of Judgment	3	7	0	3	3	0	3	1	8				28
Sexual Assault Protection Order	0	0	0	0	0	0	0	0	0				0
Extended DV Protection Orders Granted	0	2	0	3	2	0	2	2	0				11
Extended DV Protection Orders Denied	2	6	2	0	1	1	0	1	1				14
Extended DV Protection Orders Other	2	0	1	1	0	0	0	2	1				7
Extended Protection Orders (non-DV)Granted	3	4	2	2	2	2	3	4	2				24
Extended Protection Orders (non-DV)Denied	10	1	7	2	4	3	2	4	4				37
Extended Protection Orders (non-DV)Other	1	1	0	1	0	1	0	3	3				10
Order to Seal Records	0	1	0	0	0	0	1	0	0				2

# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

12.a

**Subject:**

For Possible Action: Approve the changes on Assessor's tax roll due to correction in assessments and review of tax roll changes.

**Summary:**

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

Approve the changes on Assessor's tax roll due to correction in assessments and review of tax roll changes.

**ATTACHMENTS**

- [Secured Factual Corrections](#)
- [Unsecured Factual Corrections](#)



<b>TOTAL:</b>					\$7,521.03



Meeting date: 5/2/2024

LYON COUNTY

The Assessor's Office deems the following Unsecured Property accounts to be factual corrections:

Acct #	Name/Owner	Reason for Correction	Tax Year	Tax Dist.	Tax Amount
FE004171	LAURAS CLEANING	DELETE BILL, BUSINESS CLOSED 2/23	2023-2024	6.0	\$14.36
FE185555	VASQUEZ PROPERTY MAINTENANCE	DELETE BILL, BUSINESS CLOSED 7/22	2023-2024	6.0	\$97.66
FE185555	VASQUEZ PROPERTY MAINTENANCE	DELETE BILL, BUSINESS CLOSED 7/22	2022-2023	6.0	\$82.19
FE000033	LIBERTY FITNESS	DELETE BILL, BUSINESS SOLD 7/23	2023-2024	6.0	\$140.61
FE000033	LIBERTY FITNESS	DELETE BILL, BUSINESS SOLD 7/23	2022-2023	6.0	\$168.86
FE001069	THE POODLE PALACE	DELETE BILL, BUSINESS SOLD 7/22	2023-2024	6.0	\$22.41
AP000361	VAUGHT, JOHN	AIRPLANE SOLD 5/23	2023-2024	4.0	\$215.98

# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

12.b

**Subject:**

For Possible Action: Review and accept travel claims.

**Summary:**

The Board of Commissioners has requested to have the travel report presented to them. It is not required by statute.

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

Accept travel claims.

**ATTACHMENTS**

- [Travel Report 4-1-24 to 4-15-24](#)

## LYON COUNTY TRAVEL REPORT

April 1-15, 2024

Department / Name	Description	Amount
<b>Sheriff</b>		
Erik Kusmerz	Criminal Investigations Las Vegas, NV 06/02-06/08/2024 - Lodging, Registration	1,929.99
Brad Pope	Sheriffs and Chiefs Reno, NV 04/30-05/02/2024 - Lodging	275.20
Caleb Mullen	Interview and Interrogations Placerville, CA 02/25-02/28/2024 - Lodging	360.33
Ariana Mendoza	Interview and Interrogations Placerville, CA 02/25-02/28/2024 - Lodging	360.33
Colleen Straub	Meeting with Staff Silver Springs, NV 03/27/2024 - Mileage	69.68
<b>Assessor</b>		
Valerie Garcia	Assessors Conference Las Vegas, NV 05/06-05/9/2024 - Lodging, Airfare	68.20
Lea Sencion	Assessors Conference Las Vegas, NV 05/06-05/9/2024 - Lodging, Airfare	68.20
Eric Ow-wing	Assessors Conference Las Vegas, NV 05/06-05/9/2024 - Lodging	28.25
<b>Commissioners</b>		
Dave Hockaday	NACO Conference Hillsborough, FL 07/11-07/13/2024 - Registration	530.00
Scott Keller	NACO Conference Hillsborough, FL 07/11-07/13/2024 - Registration	530.00
Tammy Hendrix	NACO Conference Hillsborough, FL 07/11-07/13/2024 - Registration	530.00
Andrew Haskin	NACO Conference Hillsborough, FL 07/11-07/13/2024 - Registration	530.00
Andrew Haskin	Nevada TaxPayers Association Las Vegas, NV 04/11/2024 - Airfare	239.95
Wes Henderson	Travel Jan-March 2024 - Mileage	426.12
<b>Roads</b>		
Donovan Foli	160 Driving Academy Training 03/18-04/10/2024 - Registration	3,732.25
<b>Emergency Management</b>		
Taylor Allison	2023 NEPA Conference Las Vegas, NV 02/26-02/28/2024 - Per Diem, Mileage, Lodging	347.66
Taylor Allison	2023 National Healthcare Coalition Conference Las Vegas, NV 11/27-11/30/2023 - Per Diem, Mileage	258.40
<b>Human Services</b>		
Todd Cospewicz	CIT Conference Indianapolis, IN 08/24-08/28/2024 - Registration, Airfare	1,325.20
Jenna Dykes	2024 NWA Conference Chicago, IL 04/06-04/10/2024 - Registration, Lodging, Airfare	789.97
Carly Thom	2024 NWA Conference Chicago, IL 04/06-04/10/2024 - Registration, Lodging	672.96
Shayla Holmes	Client Visit Las Vegas, NV 04/30/2024 - Airfare	189.97
Debby Stevens	Client Visit Las Vegas, NV 04/30/2024 - Airfare	189.97
<b>Comptroller</b>		
Josh Foli	Nevada Taxpayers Association Las Vegas, NV 04/10-4/11/2024 - Lodging, Per Diem, Mileage, Taxi, Airport Parking	219.96
<b>Clerk-Treasurer</b>		
Shelby Silveira	State Capitol Building Meeting Carson City, NV 04/08/2024 - Mileage	42.88
<b>Juvenile Probation</b>		
Samantha Ugalde	Cover office Silver Springs, NV 04/04-04/05/2024 - Mileage	64.32
Samantha Ugalde	Staff Meeting Silver Springs, NV 04/10/2024 - Mileage	32.16
Samantha Ugalde	Fernley Juvenile Court 04/11/2024 - Mileage	51.59
Katlin Brown	Weapons Retention Course Reno, NV 04/01-04/04/2024 - Registration, Per Diem	1,063.00
Abram Minnitte	Weapons Retention Course Reno, NV 04/01-04/04/2024 - Registration	1,123.00
Abram Minnitte	Taser Instructor Rocklin, CA 04/23-04/24/2024 - Lodging, Registration	598.74
		16,648.28

# Lyon County Board of County Commissioners Agenda Summary

Meeting Date: May 2, 2024

**Agenda Item Number:**

12.c

**Subject:**

For Possible Action: Review and accept claims and financial reports.

**Summary:**

Under NRS 244, the Comptroller approves bills for payment and the Board reviews the claims report.

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

Accept claims and financial reports.

**ATTACHMENTS**

- [Cash Report 4-15-24](#)
- [Claims Report 4-1-24 to 4-15-24](#)

**CASH REPORT**

April 15, 2024

<u>LYON COUNTY</u>	<u>BALANCE</u>	<u>CUSTODIAL FUNDS</u>	<u>BALANCE</u>
<b>Governmental Funds</b>			
General	15,884,329.48	DNA Testing	2,113.00
Park Construction Tax	1,045,091.09	Western Nevada Regional Youth Center	1,568,330.41
Cooperative Extension	557,305.37	Mason Valley Swimming Pool District	3,267,745.22
Unemployment	423,110.21	Silver Springs/Stagecoach Hospital	2,058,133.67
Room Tax	69,216.23	Fernley Swimming Pool District	3,621,567.86
County Stabilization	3,450,000.00	City of Fernley	77,745.75
Aid to Domestic Violence	445.00	<u>Mason Valley Fire Protection District</u>	
Vehicle Acquisition	481,158.85	General Fund	382,870.90
Fair and Rodeo	252,885.79	Ambulance Fund	1,495,829.83
Justice Court Special Assessment	1,051,639.66	Acquisition Fund	258,832.40
District Court Restricted Fees	777,448.27	Emergency Fund	16,561.65
Juvenile Probation Special Assessment	221,079.47	North Lyon County Fire Protection District	30,395.76
Library Gift	10,747.06	<u>Smith Valley Fire Protection District</u>	
Mining Claim Map	20,289.07	General Fund	441,797.79
911 Surcharge	619,932.14	Emergency Fund	388,256.69
Animal Control Donations	115,161.83	Acquisition Fund	953,324.77
Road	705,221.19	Stagecoach General Improvement District	1,512.13
R T C	14,804,742.89	South Lyon Hospital District	1,495,896.46
Road Improvement	1,389,421.73	State of Nevada	1,435,012.06
Opioid Settlement	490,429.83	City of Yerington	8,489.46
General Indigent	691,505.98	Fish and Game	4,369.32
Medical Indigent	5,893,194.01	Walker River Irrigation District	21,763.89
Senior Services	764,543.58	Range Improvement	408.07
Senior Services Donations	185,563.26	Lyon County Bond	638,365.96
Capital Improvements	24,167,578.02	Coroner Estate Proceeds	3,886.96
<b>Subtotal Governmental Funds</b>	<b>74,072,040.01</b>	County Trust Property & Inmate Trust	523,110.81
<b>Enterprise Funds</b>			
Dayton Water Utility	13,629,625.02	Social Security Payees/Public Guardianships	388,358.80
Dayton Sewer Utility	21,614,669.44	<u>Central Lyon County Fire Protection District</u>	
<b>Subtotal Enterprise Funds</b>	<b>35,244,294.46</b>	General Fund	138,373.18
<b>Component Unit Funds</b>			
Mason Valley Mosquito Control District	860,548.68	Ambulance Fund	10,918.59
Central Lyon County Vector Control District	479,199.19	Carson Water Sub-Conservancy District	5,234.92
Walker River Weed Control District	269,784.97	Dayton Valley Ground Water	5,824.24
Silver Springs General Improvement District	4,455,632.53	Smith Valley Artesia	23,973.10
Willowcreek General Improvement District	846,362.70	Mason Valley Artesia	28,307.11
<b>Subtotal Component Unit Funds</b>	<b>6,911,528.07</b>	Churchill Valley Ground Water	2,527.28
		Truckee Carson Irrigation District	5,886.51
		Brady Hot Springs Ground Water	-
		Fernley Ground Water	6,423.47
		<u>Lyon County School District</u>	
		General Fund	2,472,596.70
		Debt Service Fund	273,085.16
<b>Total Lyon County</b>	<b>116,227,862.54</b>	<b>Total Custodial Funds</b>	<b>22,057,829.88</b>

(cash balances with a debit balance are overdrawn (negative cash))

<u>SUMMARY</u>		<u>BANK ACCOUNTS AND PETTY CASH</u>	
Lyon County	116,227,862.54	Wells Fargo Bank Checking	24,305,214.14
Custodial Funds	22,057,829.88	US Bank Investment	77,521,880.90
Unallocated Cash		Local Government Investment Pool	38,105,990.00
Unapportioned Secured Taxes	-	Inmate Trust	10,493.72
Unapportioned Unsecured Taxes	-	Fernley Swimming Pool Imprest	300.00
Unapportioned Purchase Cards	(15,088.19)	Dayton Utilities Imprest	500.00
Unapportioned Interest	1,681,662.53	Silver Springs GID Imprest	500.00
		Petty Cash	7,388.00
<b>TOTAL</b>	<b>139,952,266.76</b>	<b>TOTAL</b>	<b>139,952,266.76</b>

**CLAIMS REPORT**  
**APRIL 1 THROUGH APRIL 15, 2024**

<u>LYON COUNTY</u>	<u>BILLS</u>	<u>PAYROLL</u>	<u>TRUST AND AGENCY</u>	<u>BILLS</u>	<u>PAYROLL</u>
<b>Governmental Funds</b>					
General	490,755.04	1,284,480.89	DNA Testing	1,302.00	
Employee Benefits			Western Regional Youth Facility	13,168.57	79,627.08
Park Construction Tax	33,232.96		Mason Valley Swimming Pool District	520.98	597.46
Co-Op Extension	345.09		Silver Springs/Stagecoach Hospital	2,631.38	3,641.98
Unemployment			Fernley Swimming Pool	43,591.24	22,393.40
Room Tax	1,117.38		City of Fernley	1,387,282.56	
Aid to Domestic Violence			Mason Valley Fire Protection District	6,282.33	44,312.88
Vehicle Acquisition	15,546.70		North Lyon County Fire Protection District	424,708.75	
Fair and Rodeo	68.28		Smith Valley Fire Protection District	6,973.76	8,209.36
Capital Improvements	372,913.57		Stagecoach General Improvement District	30,425.95	
Justice Court Special Assessment			South Lyon Hospital District	194,414.44	
District Court Restricted Fees			State of Nevada		
Juvenile Probation Special Assessment		1,508.32	City of Yerington	54,823.80	
County Library Gift			Fish and Game	190.20	
911 Surcharge	13,948.00		Walker River Irrigation District	181,325.16	
Mining Claim Map			Range Improvement		
Road	17,180.59	67,905.90	Lyon County Bond	1,000.00	
R T C	326,895.44		Coroner Estate Proceeds		
Road Improvement	37,177.62		County Trust Property		
Opioid Settlement		8,741.66	Social Security Payee Program	9,143.32	
General Indigent	19,872.03	83,029.03	Central Lyon County Fire Protection District	1,167,478.69	
Medical Indigent	13,250.00	8,468.29	Carson Water Sub-Conservancy District	76,406.12	
Senior Services	27,190.29	63,132.17	Dayton Valley Ground Water		
Senior Services Donations	316.82		Smith Valley Artesia		
Animal Control Donations			Mason Valley Artesia		
<b>Enterprise Funds</b>			Churchill Valley Ground Water		
Dayton Water Utility	50,638.78	71,036.81	Truckee Carson Irrigation District	65,399.81	
Dayton Sewer Utility	1,308,319.79	59,131.42	Fernley Ground Water		
<b>Component Unit Funds</b>			Brady Hot Springs Ground Water		
Mason Valley Mosquito Control District	5,405.13	5,053.37	Lyon County School District	1,570,603.80	
Central Lyon Vector Control District	20,895.00		<b>Subtotal</b>	<b>5,237,672.86</b>	<b>158,782.16</b>
Walker River Weed Control District			<b>SUMMARY</b>		
Silver Springs General Improvement District	3,706.91		Lyon County	2,759,413.01	1,652,487.86
Willowcreek General Improvement District	637.59		Trust & Agency	5,237,672.86	158,782.16
<b>Subtotal</b>	<b>2,759,413.01</b>	<b>1,652,487.86</b>	<b>TOTAL</b>	<b>7,997,085.87</b>	<b>1,811,270.02</b>

# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

12.d

**Subject:**

For Possible Action: Approve the April 9, 2024 Tentative Budget minutes.

**Summary:**

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

**ATTACHMENTS**

- [BOCC April 9, 2024 Tentative Budget Minutes](#)

**Board of County Commissioners  
Lyon County, Nevada**

The Honorable Board of Lyon County Commissioners met this day, Tuesday, April 9, 2024 at 10:30 A.M. in the LYON COUNTY ADMINISTRATIVE COMPLEX, 27 S. MAIN STREET, YERINGTON, NV 89447.

**1. Roll Call**

Present: Chair David Hockaday, Vice-Chair Wes Henderson, Commissioner Scott Keller, Commissioner Tammy Hendrix and Commissioner Robert Jacobson

Staff Present: County Manager Andrew Haskin and Comptroller Josh Foli

**2. Pledge of Allegiance**

**3. Public Participation**

Comm. Hockaday asked for public comment and there was none.

**4. For Possible Action: Review and Adoption of Agenda**

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobson moved to approve the agenda, Comm. Keller seconded, and the motion passed 5-0.

**REGULAR AGENDA**

**5. Comptroller**

**5.a. For Possible Action: Approve the Lyon County tentative budget for fiscal year 2024-2025.**

- Executive Summary
- Tentative Budget Index
- Lyon County Tentative Budget Packet

Comm. Henderson stated that NRS 281A.240 requires him to disclose that he may have a conflict of interest. The Sheriff's Office budget has a request for continued funding for Recon Technologies. Comm. Henderson's wife is currently employed by Recon Technologies and assigned to the Lyon County Jail. However, her job is not dependent on approval of the tentative or final budget and neither her employment nor compensation would change based on the approval of the budget. Therefore, he concluded that the independence of judgement of a reasonable person in his situation would not be materially affected by their relationship and this is not a clear case of a disqualifying conflict of interest so he will be voting on the Sheriff's Office Jail budget.

Comptroller Josh Foli presented and discussed with the Commissioners the proposed budgets by department. They discussed total revenues, excluding grants, for the General Fund which are projected to increase 2.9% compared to the current year estimated revenues as well as expenditures, excluding capital outlay, in the General Fund which are budgeted to increase 9.2%. He reviewed the ending fund balance for the General Fund is projected to be 11.9% of expenditures (not including capital outlay), which is lower than the Board's recommended policy of 16.67%.

Comm. Hockaday stated that Comm. Henderson stepped out at 11:22 A.M. and returned at 11:25 A.M.

Josh Foli recommended that the Assessor's service supplies would decrease by \$39,204, District Courts Investigations and Services would increase by \$39,252, Facilities leasing cost would increase by \$9,864, \$41,250 would be added into the NACO Public Lands Assessment Center cost and an increase of the Capital Improvement fund of \$7,000,000 in grant revenue and \$7,000,000 in capital outlay for the Fernley Justice Court.

The Commissioners thanked Comptroller Josh Foli and his staff for all their efforts.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to approve the Lyon County tentative budget for fiscal year 2024-2025 with the changes noted by Comptroller Josh Foli, Comm. Jacobson seconded and the motion passed 5-0.

## **RECESS TO RECONVENE AS MASON VALLEY MOSQUITO ABATEMENT DISTRICT BOARD**

### **6. Public Participation**

Comm. Hockaday asked for public comment and there was none.

### **7. For Possible Action: Approve the tentative budget for fiscal year 2024-2025**

**7.a. For Possible Action: Approve the Mason Valley Mosquito Abatement District tentative budget for fiscal year 2024-2025.**

- **Mason Valley Mosquito Control District Tentative Budget Packet**

Comptroller Josh Foli and the Commissioners discussed the budget for the Mason Valley Mosquito Abatement District Board.

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobson moved to approve the Mason Valley Mosquito Abatement District tentative budget for fiscal year 2024-2025, Comm. Keller seconded and the motion passed 5-0.

### **8. Public Participation**

Comm. Hockaday asked for public comment and there was none.

## **ADJOURN TO RECONVENE AS CENTRAL LYON COUNTY VECTOR CONTROL DISTRICT BOARD**

### **9. Public Participation**

Comm. Hockaday asked for public comment and there was none.

### **10. For Possible Action: Approve the tentative budget for fiscal year 2024-2025**

**10.a. For Possible Action: Approve the Central Lyon Vector Control District tentative budget for fiscal year 2024-2025.**

- **Central Lyon Vector Control District Tentative Budget Packet**

Comptroller Josh Foli and the Commissioners discussed the budget for the Central Lyon Vector Control District.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to approve the Central Lyon Vector Control District tentative budget for fiscal year 2024-2025, Comm. Keller seconded, and the motion passed 5-0.

### **11. Public Participation**

Comm. Hockaday asked for public participation and there was none.

## **ADJOURN TO RECONVENE AS WALKER RIVER WEED CONTROL DISTRICT BOARD**

### **12. Public Participation**

Comm. Hockaday asked for public participation and there was none.

### **13. For Possible Action: Approve the tentative budget for fiscal year 2024-2025**

**13.a. For Possible Action: Approve the Walker River Weed Control District tentative budget for fiscal year 2024-2025.**

- **Walker River Weed Control District Tentative Budget Packet**

Comptroller Josh Foli and the Commissioners discussed the budget for the Walker River Weed Control District.

Comm. Hockaday asked for public comment and there was none.

Comm. Hendrix moved to approve the Walker River Weed Control District tentative budget for fiscal year 2024-2025, Comm. Henderson seconded, and the motion passed 5-0.

### **14. Public Participation**

Comm. Hockaday asked for public participation and there was none.

## **ADJOURN TO RECONVENE AS SILVER SPRINGS GENERAL IMPROVEMENT DISTRICT BOARD**

### **15. Public Participation**

Comm. Hockaday asked for public participation and there was none.

### **16. For Possible Action: Approve the tentative budget for fiscal year 2024-2025**

**16.a. For Possible Action: Approve the Silver Springs General Improvement District tentative budget for fiscal year 2024-2025.**

- **Silver Springs General Improvement District Tentative Budget Packet**

Comptroller Josh Foli and the Commissioners discussed the budget for the Silver Springs General Improvement District.

Comm. Hockaday asked for public comment and there was none.

Comm. Keller moved to approve the Silver Springs General Improvement District tentative budget for fiscal year 2024-2025, Comm. Hendrix seconded, and the motion passed 5-0.

### **17. Public Participation**

Comm. Hockaday asked for public participation and there was none.

## **RECESS TO RECONVENE AS WILLOWCREEK GENERAL IMPROVEMENT DISTRICT BOARD**

### **18. Public Participation**

Comm. Hockaday asked for public participation and there was none.

### **19. For Possible Action: Approve the tentative budget for fiscal year 2024-2025**

**19.a. For Possible Action: Approve the Willowcreek General Improvement District tentative budget for fiscal year 2024-2025.**

- **Willowcreek General Improvement District Tentative Budget Packet**

Comptroller Josh Foli and Commissioners discussed the budget for the Willowcreek General Improvement District.

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobson moved to approve the Willowcreek General Improvement District tentative budget for fiscal year 2024-2025, Comm. Hendrix seconded, and the motion passed 5-0.

### **20. Public Participation**

Comm. Hockaday asked for public participation and there was none.

## **ADJOURN TO RECONVENE AS THE LYON COUNTY BOARD OF COMMISSIONERS**

### **21. Commissioners Comments**

The Commissioners thanked Comptroller Josh Foli and his staff for their efforts creating this budget.

### **22. Public Participation**

Comm. Hockaday asked for public comment and there was none.

### **23. Closed Session pursuant to NRS 241.015(3)(b)(2)**

There was no closed session.

### **24. Adjourn**

Meeting was adjourned at 1:55 P.M.

**LYON COUNTY BOARD OF COMMISSIONERS**

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**DAVE HOCKADAY, Chairman**

**ATTEST**

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**STACI LINDBERG, Lyon County Clerk/Treasurer**

# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

12.e

**Subject:**

For Possible Action: Approve the April 18, 2024 minutes.

**Summary:**

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

**ATTACHMENTS**

- [BOCC April 18, 2024 Minutes](#)

**Board of County Commissioners  
Lyon County, Nevada**

The Honorable Board of Lyon County Commissioners met this day, Thursday, April 18, 2024 at 9:00 A.M. in the LYON COUNTY ADMINISTRATIVE COMPLEX, 27 S. MAIN STREET, YERINGTON, NV 89447.

**1. Roll Call**

Present: Chair David Hockaday, Vice-Chair Wes Henderson, Commissioner Scott Keller, Commissioner Tammy Hendrix and Commissioner Robert Jacobson

Staff Present: Comptroller Josh Foli, County Manager Andrew Haskin and Assistant District Attorney Illysa Fogel

**2. Invocation given by Mitch Forster of the Mason Valley Southern Baptist**

**3. Pledge of Allegiance**

**4. Public Participation**

Comm. Hockaday asked for public comment and there was none.

**5. For Possible Action: Review and Adoption of Agenda**

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson requested for item 7.a. to be heard prior to item 6.

Comm. Henderson moved to approve the agenda with the aforementioned change, Comm. Jacobson seconded, and the motion passed 5-0.

**6. Time Certain**

6.a. Time Certain at 9:00 AM: For Presentation Only: Update from the Bureau of Land Management (BLM) on current activities.

- BLM Update

John Palma from the Bureau of Land Management reviewed and discussed current activities with the Commissioners including the Yerington Anaconda Mine Site Disposal, the Mason MT Survey Geothermal Exploration, the Off-Highway Vehicle (OHV) Race Special Recreation Permits (SRPs), the proposed Solar Projects, the Fernley Phase One of the Lands Bill, the Great Basin Gas Transmission Co., the Highway 50 Water Pipeline Project, the Lyon County Wild Horse Population, the Vero Fiber Optic Line, the Wabuska Geothermal Project and the El Dorado Dam.

Comm. Hendrix asked if the Bureau of Land Management plans on making Lyon County a cooperating agency for the Solar Panel Project. John Palma replied yes and that he would be returning to the board with this item in the near future.

The Commissioners thanked John Palma for his presentation.

6.b. Time Certain at 9:05 AM: For Possible Action: Approve plans for employee health, dental, vision, and life insurance coverage effective July 1, 2024, and authorize the Human Resources Director to sign associated contracts.

- Presentation
- Health Insurance Rate Calculation Sheet

Human Resources Director Amy Hagen gave a presentation to the board reviewing the employee health, dental, vision, and life insurance coverage effective July 1, 2024.

Comm. Hockaday asked for public comment and there was none.

Comm. Hendrix moved to approve plans for employee health, dental, vision, and life insurance coverage effective July 1, 2024, and authorize the Human Resources Director to sign associated contracts, Comm. Henderson seconded, and the motion passed 5-0.

6.c. Time Certain at 9:10 AM: For Presentation Only: Update from NV Energy Representatives on Operations in Lyon County.

NV Energy staff Chris Dancy, Chloe Chism, Billie Augustine and the Commissioners reviewed and discussed operations in Lyon County including outage communications, Northern Nevada rates, franchise fees, economic development, their renewable energy profile, development process flows, acres anticipated to be used for solar fields, geothermal wind farms, etc, rooftop solar utilization, and the Greenlink Nevada Transmission Project.

The Commissioners provided Chloe Chism questions that she will be looking into and will follow up with the Commissioners and staff.

## **7. Presentation of awards and/or recognition of accomplishments**

7.a. For Presentation Only: Present Tim Shaffer with a retirement plaque, and thank him for his 22 years of service to the communities of Lyon County.

Sheriff Brad Pope presented Tim Shaffer with a retirement plaque.

The Commissioners thanked Tim Shaffer for his 22 years of service to the communities of Lyon County.

## **8. Commissioners/County Manager Reports**

Comm. Jacobsen attended the Planning Commission meeting and the Tentative Budget meeting. He invited everyone to the Boys & Girls Club event on April 27<sup>th</sup>, 2024 and thanked County manager Andrew Haskin for the tour of the Yerington Court House.

Comm. Keller attended the National Association of Counties Legislative Committee, the Carson Water Subconservancy District meeting, the annual Open Meeting Law training, the Brookings Webinar and the Regional Transportation Commission meeting.

Comm. Hendrix attended the annual Open Meeting Law training, the Search & Rescue Bingo night, the Carson Water Subconservancy District meeting. She noted there was an accident on HWY 50 and she is frustrated that safety measures aren't happening fast enough.

Comm. Henderson attended the National Association of Counties Legislative Committee, the Silver City Advisory Board, the Carson Area Metropolitan Planning Organization meeting which will be holding a special meeting at the Carson City Community Center on April 29<sup>th</sup>, 2024. He also stated on July 20<sup>th</sup>, 2024 there will be a Palooza in Silver City.

Comm. Hockaday attended the Tentative Budget meeting, the Planning Commission meeting, the Lyon Copper & Gold meeting and the Local Emergency Planning meeting.

County Manager Andrew Haskin attended the Yerington Piute Tribal Council meeting, the Carson Area Metropolitan Planning Organization meeting and the Open Meeting Law training.

## **9. Elected Official's Reports**

Sheriff Brad Pope asked the Commissioners to consider passing some sort of legislation to allow the Sheriff's Office to cite for accumulation of refuse because at this time there is nothing that the Sheriff's office can do.

Comm. Jacobson stated he is in support of this request however, he would like the Sheriff to present this to the Commissioners with what other counties policies and procedures are as well as what policies and procedures would work best for the Sheriff's staff. He stated from there, the Board could review it and make any changes they would like to see and go from there.

Comm. Keller would rather see a workshop rather than just an agenda item to review this history of this topic as it has come up in the past. Comm. Hockaday and Comm. Hendrix were in agreeance.

County Manager Andrew Haskin added there is an ordinance in the works to include the mentioned concerns.

## **10. Appointed Official's Reports**

There were none at this time.

## **11. Advisory Board Reports**

There were none at this time.

## **12. CONSENT AGENDA**

Comm. Jacobson requested to pull item 12.a. to be discussed separately.

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobson moved to approve the Consent Agenda Items 12.a. through 12.f, pulling 12.a. for further discussion, Comm. Keller seconded, and the motion passed 5-0.

### **12.a. For Possible Action: Review and accept claims and financial reports.**

- **Claims Report 3-16-24 to 3-31-24**
- **Cash Report 3-31-24**
- **Lyon County Financials 3-31-24 Commissioners**

The cash balance as of March 31, 2024 was \$118,538,662.38. County claims totaled \$2,255,151.88 and payroll totaled \$1,225,067.42.

Comm. Jacobson stated he would like clarification on the Financial Report of what the hyphen means.

County Manager Andrew Haskin stated that the hyphens show the expenses to the county which is what this report is for.

Comm. Jacobson motioned to approve 12.a. as presented, Comm. Keller seconded and the motion passed 5-0.

**12.b. For Possible Action: Review and accept travel claims.**

Travel claims total as of March 31, 2024 was \$9,443.75.

**12.c. For Possible Action: Approve April 4, 2024 Minutes**

The April 4, 2024 minutes were approved.

**12.d. For Possible Action: Approve grant award amendment to adjust the funding amount to the FY24 WIC award from the Division of Public and Behavioral Health award for Women, Infants, and Children program from \$151,376 to \$307,913.**

- FY24 WIC Notice of Subaward\_Amendment 2

**12.e. For Possible Action: Approve Detention Facility Inspection Report submitted by Commissioner Hockaday.**

- Detention Facility Quarterly Inspection Report March 2024

**12.f. For Possible Action: Approve the annual Virginia City Hillclimb event for September 14-15th, 2024 (requested by Ferrari Club of America-Pacific Region).**

- Event Letter Request

**\*\*END OF CONSENT AGENDA\*\*  
REGULAR AGENDA**

**13. Utilities**

**13.a. For Presentation Only: Utilities Department projects update from the Utilities Engineer.**

- Project Update with Appendix

Utilities Engineer Kishora Panda and the Commissioners discussed recent updates including the Silver Springs General Improvement District (SSGID) Effluent Disposal project that is in Pre-Design/Planning, the Hwy 50 - Dayton Valley Rd Sewer Replacement Project Phase 2 and Smokey Hills Water Main Replacement projects that are currently in design as well as the Rolling A Wastewater Treatment Facility Phase 4 Expansion and the Silver Springs General Improvement District - Aeration Improvements projects that are in construction. Kishora Panda also stated that no projects were completed in the last quarter.

The Commissioners thanked Kishora Panda for his presentation.

**14. Human Services**

**14.a. For Possible Action: Accept the Notice of Subaward from the State of Nevada, Department of Health and Human Services, Division of Aging and Disability Services, in the amount of**

**\$55,180, to provide Handyman Services to individuals deemed eligible per the ADSD Service Specifications.**

**• FY24 American Rescue Plan Act Handyman Notice of Subaward**

Human Services Director Shayla Holmes gave a presentation reviewing the American Rescue Plan Act Handyman Notice of Subaward.

Comm. Hendrix asked who provides the service in which Shayla Holmes responded Human Services has several licensed handymen who go out and do the work.

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobson moved to accept the Notice of Subaward from the State of Nevada, Department of Health and Human Services, Division of Aging and Disability Services, in the amount of \$55,180, to provide Handyman Services to individuals deemed eligible per the ADSD Service Specifications, Comm. Keller seconded and the motion passed 5-0.

**14.b. For Possible Action: Approve the FY24 Contract for Services of Independent Contractor between Lyon County and Healthy Communities Coalition, not to exceed \$14,249, for services funded through the FY24 Lyon County Resilient Families (LCRF) grant from the Nevada Department of Health and Human Services.**

**• FY24 Lyon County Resilient Families - Community Health Worker Contract**

Comm. Hockaday asked for public comment and there was none.

Comm. Hendrix moved to approve the FY24 Contract for Services of Independent Contractor between Lyon County and Healthy Communities Coalition, not to exceed \$14,249, for services funded through the FY24 Lyon County Resilient Families (LCRF) grant from the Nevada Department of Health and Human Services, Comm. Hockaday seconded, and the motion passed 5-0.

**14.c. For Possible Action: Approve Interlocal Contract with the Nevada Division of Public and Behavioral Health, Public Health Infrastructure and Improvement and accept allocated funding in the amount of \$271,719.74 to execute a Public Health Awareness Campaign.**

**• FY25-26 SB118 Lyon County Contract**

Human Services Director Shayla Holmes gave a presentation reviewing the Interlocal Contract with the Nevada Division of Public and Behavioral Health, Public Health Infrastructure and Improvement.

Comm. Hockaday asked for public comment and there was none.

Comm. Keller moved to approve the Interlocal Contract with the Nevada Division of Public and Behavioral Health, Public Health Infrastructure and Improvement and accept allocated funding in the amount of \$271,719.74 to execute a Public Health Awareness Campaign, Comm. Jacobson seconded, and the motion passed 4-1. Commissioner Henderson voted Nay.

**15. Advisory Board**

**15.a. For Possible Action: Appoint up to one member to the Wildlife Advisory Board with a term ending December 31, 2025.**

**• Daniel Tracy, Application**

Comm. Jacobson thanked Daniel Tracy for his application.

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobson moved to appoint Daniel Tracy to the Wildlife Advisory Board with a term ending December 31, 2025, Comm. Henderson seconded, and the motion passed 5-0.

## **16. County Manager**

### **16.a. For Possible Action: Review and approve a comment letter to the Bureau of Land Management regarding the Solar Programmatic Environmental Impact Statement.**

County Manager Andrew Haskin and the Commissioners reviewed and discussed a comment letter to the Bureau of Land Management regarding the Solar Programmatic Environmental Impact Statement.

The Commissioners thanked Jeremy Drew from RCI for drafting this letter and stated this letter is very well written.

Comm. Hockaday asked for public comment and there was none.

Comm. Hendrix moved to approve a comment letter to the Bureau of Land Management regarding the Solar Programmatic Environmental Impact Statement, Comm. Henderson seconded, and the motion passed 5-0.

## **17. Other**

### **17.a. For Possible Action: Designate the Deputy District Attorney I or II as positions for which there is a critical labor shortage.**

#### **• Critical Labor Shortage Designation for Deputy District Attorney**

County Manager Andrew Haskin gave a brief review of the request to designate the Deputy District Attorney I or II as positions for which there is a critical labor shortage.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to designate the Deputy District Attorney I or II as positions for which there is a critical labor shortage, Comm. Jacobson seconded, and the motion passed 5-0.

## **19. Agenda Requests**

Comm. Hendrix would like an item brought forward regarding people in Stagecoach having rodeos and not cleaning up afterwards.

## **20. Commissioners Comments**

Comm. Keller and Comm. Hockaday thanked staff for putting together the Open Meeting Law training.

## **19. Public Participation**

There was none at this time.

**20. Closed Session pursuant to NRS 241.015(3)(b)(2)**

There was a closed session that started at 10:25am and ended at 11:10am.

**21. Adjourn**

Meeting was adjourned at 11:57am.

**LYON COUNTY BOARD OF COMMISSIONERS**

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**DAVE HOCKADAY, Chairman**

**ATTEST**

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**STACI LINDBERG, Lyon County Clerk/Treasurer**

# Lyon County Board of County Commissioners Agenda Summary

Meeting Date: May 2, 2024

## **Agenda Item Number:**

12.f

## **Subject:**

For possible Action: Approve to go out to bid for the 2024 RTC Project in the Silver City and Schaad Lane Dayton area for Road Reconstruction and Cape Sealing and approve the proposals from Dowl Engineering for bid preparations, bidding, construction management and surveying .

## **Summary:**

This project will consist of 0.72 miles of roadways in Silver City, of road reconstruction and saw cutting patching in multiple areas and Cape seal on Schaad Lane in Dayton. The project on Schaad Lane would be "Break Out #1 in the Engineers Estimate.

## **Financial Department Comments:**

It is anticipated that the total cost will be between \$2.5M and \$3M, including engineering assistance. This is within the budgeted amount.

## **Approved As To Legal Form:**

## **County Manager Comments:**

## **Recommendation:**

Approve to go to bid for the 2024 Lyon County RTC Road Rehab Project. The Project will be in the Silver City and Schaad Lane (Dayton) areas. This project will consist of 0.72 miles of roadways in Silver City, of road reconstruction and saw cutting patching in multiple areas and Cape seal on Schaad Lane in Dayton. The project on Schaad Lane would be "Break Out #1 in the Engineers Estimate. Approve the Task Order from Dowl Engineering for bid preparation, bidding, surveying and construction management, in the amount of \$145,282.00

## **ATTACHMENTS**

- [Silver City Rehabilitation Project](#)
- [Shadd Lane Rehabilitation Project](#)
- [Dowl Task Order 2024 Road Rehab](#)
- [Dowl Fee Estimate Breakdown](#)



**Engineer's Opinion of Probable Construction Cost**

**Break Out #1 - High Street**

Item No.	Description	Unit	Quantity	Unit Price	Total Price
HS1	REMOVE EXISTING COMPOSITE ROADWAY SECTION	SF	29,450	\$ 2.25	\$ 66,262.50
HS2	4" TYPE 3 ASPHALT ON 8" TYPE 2, CLASS B BASE, ON 12" STRUCTURAL FILL	SF	29,450	\$ 8.75	\$ 257,687.50
HS3	GRADING/SHOULDERING	CY	30	\$ 45.00	\$ 1,350.00

SUBTOTAL = \$ 325,300.00

**Break Out #2 - 2nd Street**

Item No.	Description	Unit	Quantity	Unit Price	Total Price
SS1	REMOVE EXISTING COMPOSITE ROADWAY SECTION	SF	6,748	\$ 2.25	\$ 15,183.00
SS2	4" TYPE 3 ASPHALT ON 8" TYPE 2, CLASS B BASE, ON 12" STRUCTURAL FILL	SF	6,748	\$ 8.75	\$ 59,045.00
SS3	TYPE 2 AC CURB (FULL HEIGHT OR DEPRESSED)	LF	964	\$ 22.00	\$ 21,208.00

SUBTOTAL = \$ 95,436.00

**Break Out #3 - 3rd Street**

Item No.	Description	Unit	Quantity	Unit Price	Total Price
TS1	REMOVE EXISTING COMPOSITE ROADWAY SECTION	SF	3,740	\$ 2.25	\$ 8,415.00
TS2	4" TYPE 3 ASPHALT ON 8" TYPE 2, CLASS B BASE, ON 12" STRUCTURAL FILL	SF	3,740	\$ 8.75	\$ 32,725.00
TS3	TYPE 2 AC CURB (FULL HEIGHT OR DEPRESSED)	LF	470	\$ 22.00	\$ 10,340.00

SUBTOTAL = \$ 51,480.00

**Break Out #4 - 4th Street**

Item No.	Description	Unit	Quantity	Unit Price	Total Price
FS1	REMOVE EXISTING COMPOSITE ROADWAY SECTION	SF	6,720	\$ 2.25	\$ 15,120.00
FS2	4" TYPE 3 ASPHALT ON 8" TYPE 2, CLASS B BASE	SF	6,720	\$ 6.50	\$ 43,680.00
FS3	TYPE 2 AC CURB (FULL HEIGHT OR DEPRESSED)	LF	960	\$ 22.00	\$ 21,120.00

SUBTOTAL = \$ 79,920.00

**Break Out #5 - 5th Street**

Item No.	Description	Unit	Quantity	Unit Price	Total Price
F1	REMOVE EXISTING COMPOSITE ROADWAY SECTION	SF	3,488	\$ 2.25	\$ 7,848.00
F2	4" TYPE 3 ASPHALT ON 8" TYPE 2, CLASS B BASE	SF	3,488	\$ 6.50	\$ 22,672.00
F3	TYPE 2 AC CURB (FULL HEIGHT OR DEPRESSED)	LF	436	\$ 22.00	\$ 9,592.00

SUBTOTAL = \$ 40,112.00

**Break Out #6 - Gay Street**

Item No.	Description	Unit	Quantity	Unit Price	Total Price
GS1	REMOVE EXISTING COMPOSITE ROADWAY SECTION	SF	17,575	\$ 2.25	\$ 39,543.75
GS2	4" TYPE 3 ASPHALT ON 8" TYPE 2, CLASS B BASE, ON 12" STRUCTURAL FILL	SF	17,575	\$ 8.75	\$ 153,781.25
GS3	GRADING/SHOULDERING	CY	20	\$ 45.00	\$ 900.00

SUBTOTAL = \$ 194,225.00

TOTAL = \$ 786,473.00

MOB/DEMOB (10%) = \$ 78,650.00

CONTINGENCY (20%) = \$ 158,000.00

GRAND TOTAL = \$ 1,023,123.00

**General Note:**

This preliminary estimate of probable construction cost is the Engineer's best judgement as a professional engineer generally familiar with this type of construction. However, since the Engineer has no control over market conditions, the Engineer does not guarantee that proposals, bids, or actual construction cost will not vary from this estimate.

**CLIENT: Lyon County Public Works**  
**Project Name: Schadd Lane Rehabilitation Project**  
**Engineer's Opinion of Probable Construction Cost: "Preliminary"**  
**Date: March 19, 2024**



<b>Engineer's Opinion of Probable Construction Cost</b>
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<b>Break Out #1 - Corrective Maintenance Approach</b>
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Item No.	Description	Unit	Quantity	Unit Price	Total Price
CM1	CHIP SEAL PATCHING (~20% of ROADWAY AREA)	SF	35,000	\$ 2.50	\$ 87,500.00
CM2	CAPE SEAL (T3 MICRO OVER 1/2" CHIP)	SF	172,500	\$ 1.50	\$ 258,750.00
CM3	GRADING/SHOULDERING	CY	560	\$ 55.00	\$ 30,800.00

SUBTOTAL = \$ 377,050.00

MOB/DEMOB (10%) = \$ 37,800.00

CONTINGENCY (20%) = \$ 76,000.00

GRAND TOTAL = \$ 490,850.00

<b>Break Out #2 - Rehabilitation Approach</b>
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Item No.	Description	Unit	Quantity	Unit Price	Total Price
RR1	PULVERIZE EXISTING COMPOSITE ROADWAY SECTION	SF	172,500	\$ 1.25	\$ 215,625.00
RR2	4" TYPE 2 ASPHALT ON 8" RECYCLED BASE	SF	172,500	\$ 6.50	\$ 1,121,250.00
RR3	GRADING/SHOULDERING	CY	560	\$ 55.00	\$ 30,800.00

SUBTOTAL = \$ 1,367,675.00

MOB/DEMOB (10%) = \$ 136,800.00

CONTINGENCY (20%) = \$ 274,000.00

GRAND TOTAL = \$ 1,778,475.00

**General Note:**

This preliminary estimate of probable construction cost is the Engineer's best judgement as a professional engineer generally familiar with this type of construction. However, since the Engineer has no control over market conditions, the Engineer does not guarantee that proposals, bids, or actual construction cost will not vary from this estimate.



**TASK ORDER**

Task Order No.: 33

Issued under the authority of Professional Services Master Task Order Agreement

dated: December 18, 2014

Task Order Title: 2024 Road Rehabilitation

Effective Date: April 18, 2024

This Task Order is issued under the provisions of the above Professional Services Master Task Order Agreement dated December 18, 2014 between **Lyon County (CLIENT)** and **DOWL (DOWL)**.

The following representatives have been designated for the work performed under this Task Order:

CLIENT: Dustin Homan

DOWL: Keith Karpstein

**SCOPE OF WORK:** (attach additional sheet(s) as required)

Refer to Exhibit A – DOWL’s Services for Task Order

**COMPENSATION:**

See Exhibit B- DOWL’s compensation for Task Order

DOWL shall be reimbursed on a ***Time & Materials*** basis. DOWL shall invoice no more often than monthly for services provided in the prior month.

The provisions of the Master Task Order Agreement and any Special Terms and Conditions and/or Exhibits or Attachments to this Task Order shall govern the Work.

**IN WITNESS WHEREOF:** Persons authorized to commit the resources of the Parties have executed this Task Order and this Task Order may be signed in any number of counterparts, each of which is an original, and all of which taken together constitute one single document:

**Lyon County**

By: \_\_\_\_\_

Title: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

**DOWL**

By: **Keith Karpstein**  
Digitally signed by Keith Karpstein  
DN: CN=Keith Karpstein, OU=Standard, OU=Users,  
OU=Staff, DC=DOWL, DC=COM  
Reason: I am the author of this document  
Date: 2024.03.11 11:12:44-0700

Title: Senior Engineer / Associate

Date: April 11, 2024

Fed. ID. No. 92-0166301



## **Exhibit A – DOWL’s Services for Task Order**

**Task Order No.:** 33

**Task Order Title:** 2024 Road Rehabilitation

**Issued under the authority of Professional Services Master Task Order Agreement**

**Number:** Lyon/DOWL MSA Dated December 18,2014

**Project Description:** Road rehabilitation to include road reconstruction and cape seal. The following roadways included in the project and their corresponding treatments are listed below.

- High Street – Reconstruction
- 2<sup>nd</sup> Street – Reconstruction
- 3<sup>rd</sup> Street – Reconstruction
- 4<sup>th</sup> Street – Reconstruction
- 5<sup>th</sup> Street – Reconstruction
- Gay Street – Reconstruction
- Schadd Lane – Cape Seal

### **PART 1 - SERVICES**

#### **Task 1 – Project Management**

##### ***Objective***

To plan, organize, direct, control, and communicate all relevant activities set forth in this SOW within the approved budget and schedule.

##### ***Approach***

The following applies:

DOWL will routinely review project progress and communicate project status on a regular basis. Communication will be through email and telephone, and with project coordination meetings with County and DOWL staff. This task will include the following activities:

- Project administration includes scheduling maintenance, cost control, filing, resource allocation, and routine communications.
- Team coordination, including conference calls and internal meetings.
- Monitoring changes to the scope, budget, or schedule and developing change management strategies with the County.

##### ***Deliverables***

The following will be delivered under this task:

- Monthly invoices and status reports.

##### ***Assumptions***

The following assumptions apply:

- Monthly reports will be provided with timely invoices.
- Project-related issues will be identified, communicated, and resolved.



## **Task 2 – Survey and Mapping**

### ***Objective***

To generate survey and mapping data for development of CAD base maps in support of design activities for the Silver City streets.

### ***Approach***

The following approach applies:

- DOWL will utilize Lyon County GIS data for street rights-of-way and parcel lines. A boundary survey will not be required.
- DOWL will establish project control for base map preparation. The horizontal and vertical control will be based on published data. Horizontal control will conform to North American Datum of 1983 (NAD 83), and vertical control will conform to North American Vertical Datum of 1988 (NAVD 88).
- DOWL will prepare a topographic survey to support development of design drawings. The final drawing will be prepared showing 1-foot contour intervals with drawing scale of 1" = 20'.
- DOWL will locate existing conditions including, but not be limited to roadway and driveways, and utility features, drainage features and structures which are visible from the surface of the ground. These features will be mapped and shown on the topographic map.
- DOWL will coordinate with utility owners in the project area to obtain record drawings and/or maps. Fees, if applicable, are included in this task. A third-party utility locator to mark buried utilities is not included.

### ***Deliverables***

- Electronic CAD files for use in preparing design plans for the Silver City streets.

### ***Assumptions***

The following assumptions apply:

- Boundary survey and record map recordation are not included.

## **Task 3 –Bid Documents**

### ***Objective***

Prepare contract documents for bidding and opinion of probable costs for client budgetary review.

### ***Approach***

The following approach applies:

- Complete site visit to verify proposed improvements and potential conflicts and challenges, including estimating and locating patching areas.
- Request utility maps from utility agencies and map on the existing topographic map for the Silver City streets.
- Prepare roadway cross section details for the Silver City streets.
- Prepare plan and profile for the Silver City streets. 11 sheets are assumed.
- Prepare details for paving transitions, utility adjustments, and other work applicable to the Silver City streets. Up to 4 detail sheets are assumed.
- Prepare roadway exhibits for streets receiving surface treatment. Exhibits will display limits of work, surface treatment type, and total surface area.



- Prepare engineer's opinion of probable costs. This effort may include recommendations for bid alternates if funding availability is limited.
- Prepare technical specifications for roadway reconstruction, surface treatments, and related work.
- Prepare bid documents of roadway reconstruction and surface treatments, including bid schedule.
- Submit bid package to County staff for comments.
- Meet with County to review comments and finalize the bid documents.

### ***Deliverables***

The following will be delivered under this task:

- Submittal of the 90% set for County review and comment will include individual PDF files of the Plans (22"x34"), Specifications, and Opinion of Probable Construction Cost.
- Submittal of the 100% set used for bidding will include individual PDF files of the Plans (22"x34"), Specifications, and Opinion of Probable Construction Cost.

### ***Assumptions***

The following assumptions apply:

- Plans will include the following sheets:
  - Cover, general notes, legend and abbreviations (3 sheets)
  - Sheet index (1 sheet)
  - Survey and alignment control (1 sheet)
  - Plan and profile 1"=40' (11 sheets)
  - Roadway cross sections (1 sheet)
  - Details (3 sheets)
  - Surface Treatment Exhibits (1 sheet)
- County review and comment will be complete within 14 days after receiving draft bid package.
- Roadway configurations will remain the same.
- No traffic evaluation is required.
- No hydrology or hydraulic analysis is included.
- No culvert installations, replacements, or drainage infrastructure design is included.
- No Utility relocation coordination or design is included in this scope of work.
- Potholing to verify utility information is not included under DOWL in this scope of work.
- No permitting will be required under DOWL in this scope of work.
- No geotechnical investigation or pavement coring is included. Pavement structural section is provided by others.



## **Task 4 – Bidding Assistance**

### **Objective**

Assist the County in the bid solicitation, opening, review, and award process of the construction contract.

### **Approach**

Activities under this task will include the following elements:

- Advertise and bid the Project electronically through the Planet Bids platform and maintain a plan holder's list.
- Answer questions from bidders and prepare addendums as required.
- Collect and review bids and perform due-diligence checks.
- Prepare letter of recommendation for award of the contract to the County.
- Prepare and issue Notice of Award.

### **Deliverables**

The following deliverables will be submitted under this task:

- Bid results summary.
- Letter of recommendation to the County Board for award. Recommendation to the Board will be made for award of the contract to the lowest responsible and responsive bidder.
- Notice of Award.

### **Assumptions**

The following assumptions apply:

- DOWL will conduct the bid-opening virtually and no attendance is required.
- Two (2) RFIs and preparation of one (1) addendum are assumed.

## **Task 5 –Construction Administration Support**

### **Objective**

Monitor the Project and keep the County informed of the Project status at all times. This phase also includes assisting the County with the close out of the construction process and construction contract.

### **Approach**

The following activities will be performed as part of this task:

- Conduct one (1) pre-construction meeting, prepare agenda and meeting minutes for the pre-construction meeting. DOWL attendance will include our Project Manager, Project Engineer and Designer.
- Process one (1) change order(s), review payment applications, evaluate claims, review submittals, respond to RFIs, and address unanticipated conditions.
- Coordinate and attend weekly site meetings with Owner and Contractor.
- Weekly in-office construction management activities are limited to eight (8) total hours per week throughout the project duration.
  - These activities include processing of documents (described earlier), coordination of parties, daily observation report QC, etc.
  - Review construction inspection and material testing results, which will be provided by Lumos and Associates.



- Maintain all Project documentation for the duration of the Project including tracking, disbursing, and reviewing. Maintain logs for all documentation including submittals, RFCs/RFIs, field orders, work change directives, change orders.
- Certified Payroll Review:
  - Review certified payroll reports supplied by prime contractor. Reports to include prime and sub-contractors working on Project.
  - Verify contractor staffs' position, time, and wages paid are accurate and comply with the prevailing wages for the Project.
  - DOWL will not perform labor interviews or certify that the staff's time on the project are correct.
- Coordinate a substantial completion inspection and formulate a final punch-list of work items to be completed prior to final inspection.
- Conduct a final inspection meeting to verify that all outstanding work items are complete (construction observer to perform on-site final walkthrough with Contractor and County Staff).
- Recommend Project final acceptance to the County.
- Assist the County with coordination with the Labor Commission for project startup and closeout.

### ***Deliverables***

The following will be delivered under this task:

- Certified payroll reports supplied by contractor.
- Electronic copies of responses to material submittals, cutsheets, and construction plan review.
- Electronic copies of responses to work plans, RFIs, and requests for change orders.
- Draft and final notice of substantial completion.

### ***Assumptions***

The following assumptions apply:

- Pre-construction meeting to be held at DOWL's office.
- Construction and post/pre-construction activities anticipated to take twelve (12) weeks.
- Weekly construction meetings are included.
- Office engineering efforts are detailed under the Approach section of this task.
- Certified payroll reviews are assumed at one (1) hour per week. Additional hours are included for coordination with the labor commission.
- Certified Payroll reports are anticipated to be complete and correct. Contractor is to be familiar with certified payrolls and compliance.
- If certified payroll reports are not complete, DOWL will reject submission and require re-submittal by the contractor.
- DOWL's review of CPR reports will consist of verification of personnel, their time, and hourly wages meet requirements of the Project. Certification that the personnel's time on the project are correct is not provided by DOWL.
- All final certification and reporting to the Nevada Department of Labor must come from the County as they are the public body, funding Project, and have ultimate responsibility.



- Full-time construction observation or materials testing is not included and will be provided by others.

**Task 6 – Construction Staking**

**Objective**

To provide the necessary control and alignment staking for the Contractor’s use during construction for Silver City streets.

**Approach**

The following activities will be performed as part of this task:

- DOWL will verify existing control points and set additional control as needed throughout construction.
- DOWL will provide one set of stakes at an offset designated by the contractor at 50’ intervals.

**Deliverables:**

The following deliverables will be submitted under this task:

- Construction staking cut sheets.

**Assumptions:**

The following assumptions apply:

- Nine (9) days of staking will be required by our survey crew. Additional mobilizations will be charged on a time and material basis.
- Additional staking or re-staking due to removal of stakes by the public or the Contractor will be charged on a time and materials basis.
- Prevailing wage rates apply to field work.

**Task 7 - County Directed Services**

For tasks to cover the cost of Project work items that are currently unforeseen by the County, a task budget of \$10,000 is incorporated into this Contract. Labor efforts will not be charged to this task unless written authorization is obtained from the County.

**PART 2 - SCHEDULE**

DOWL will complete the work per the following schedule:

- Notice to proceed - April 2024
- Topographic base mapping - May 2023
- PS&E submittal (90%) - July 2024
- Final submittal (100%) - August 2024
- Bidding/award - September 2024
- Construction - October 2024 (Weather permitting)



**Exhibit B – DOWL’s Compensation for Task Order**

Task Order No.: 33

Task Order Title: 2024 Road Rehabilitation

Issued under the authority of Professional Services Master Task Order Agreement

Number: Lyon/DOWL MSA Dated December 14, 2014

A. Owner shall pay Engineer for Basic Services set forth in this Exhibit A, except for services of Engineer’s Resident Project Representative, if any, as follows:

1. A Time and Materials, Not to Exceed Amount of \$145,282 based on the following estimated distribution of compensation:

Task	Description	Fee
1	Project Management	\$5,250
2	Surveying and Mapping	\$15,020
3	Bid Documents	\$51,020
4	Bidding Assistance	\$4,175
5	Construction Administration Support	\$30,197
6	Construction Staking (PWP)	\$29,620
7	Owner Directed Services	\$10,000
	<b>Total</b>	<b>\$145,282</b>

2. Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services rendered but shall not exceed the total amount unless approved in writing by the Client.
3. The Amount includes compensation for Engineer’s services and services of Engineer’s Consultants, if any. Appropriate rates have been incorporated in the Amount to account for labor, overhead, profit, and Reimbursable Expenses.



**Project: 2024 Road Rehabilitation**  
**Client: Lyon County Road Department**  
**Project or Contract #:**

Prepared By:  
**Keith Karpstein**  
 Reviewed By:

**Summary**

4/11/2024

0

Phase Name	Task	Labor Subtotal		Direct Expenses Subtotal	Subconsultants	Project Totals
		Hours	Cost			
Project Management	1 Project coordination and management	16	\$ 3,540.00	\$ -	\$ -	\$ 3,540.00
	2 Monthly Reports/Progress Billings	12	\$ 1,710.00	\$ -	\$ -	\$ 1,710.00
	<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other <b>Subtotal</b>	<b>28</b>	<b>\$ 5,250.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,250.00</b>
Survey and Mapping	1 Topographic Survey	44	\$ 9,020.00	\$ 360.00	\$ -	\$ 9,380.00
	2 Base Mapping	32	\$ 5,640.00	\$ -	\$ -	\$ 5,640.00
	<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other <b>Subtotal</b>	<b>76</b>	<b>\$ 14,660.00</b>	<b>\$ 360.00</b>	<b>\$ -</b>	<b>\$ 15,020.00</b>
Bid Documents	1 Site Visit	24	\$ 4,160.00	\$ 50.40	\$ -	\$ 4,210.40
	2 Utility mapping	30	\$ 4,290.00	\$ -	\$ -	\$ 4,290.00
	3 <b>90% Plans</b>	-	\$ -	\$ -	\$ -	\$ -
	4 Cover, general notes, legend and abbreviations (3 sheets)	5	\$ 745.00	\$ -	\$ -	\$ 745.00
	5 Sheet index (1 sheet)	6	\$ 895.00	\$ -	\$ -	\$ 895.00
	6 Survey and alignment control (1 sheet)	9	\$ 1,790.00	\$ -	\$ -	\$ 1,790.00
	7 Plan and profile (11 sheets)	132	\$ 18,940.00	\$ -	\$ -	\$ 18,940.00
	8 Roadway cross sections (1 sheet)	22	\$ 3,190.00	\$ -	\$ -	\$ 3,190.00
	9 Details (3 sheets)	7	\$ 1,045.00	\$ -	\$ -	\$ 1,045.00
	10 90% Specs	22	\$ 3,030.00	\$ -	\$ -	\$ 3,030.00
	11 90% Opinion of Probable Cost	13	\$ 1,845.00	\$ -	\$ -	\$ 1,845.00
	12 100% Plans	42	\$ 5,890.00	\$ -	\$ -	\$ 5,890.00
	13 100% Specs	9	\$ 1,265.00	\$ -	\$ -	\$ 1,265.00
	14 100% Opinion of Probable Cost	7	\$ 1,045.00	\$ -	\$ -	\$ 1,045.00
	15 QA/QC	16	\$ 2,840.00	\$ -	\$ -	\$ 2,840.00
<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other <b>Subtotal</b>	<b>344</b>	<b>\$ 50,970.00</b>	<b>\$ 50.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 51,020.40</b>
Bidding Assistance	1 Advertisement and Management of PlanetBids	7	\$ 985.00	\$ 600.00	\$ -	\$ 1,585.00
	2 RFI's, Questions During Bidding, Addendum	10	\$ 1,535.00	\$ -	\$ -	\$ 1,535.00
	3 Bid Opening	1	\$ 110.00	\$ -	\$ -	\$ 110.00
	4 Bid Tabulation and Recommendation	4	\$ 480.00	\$ -	\$ -	\$ 480.00
	5 Prepare Agreement and NoA for Board Approval	3	\$ 465.00	\$ -	\$ -	\$ 465.00
<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other <b>Subtotal</b>	<b>25</b>	<b>\$ 3,575.00</b>	<b>\$ 600.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,175.00</b>
Construction Administration Support	1 Awarding Activities (NoA, Agreements, Bonds and Insurance)	5	\$ 685.00	\$ -	\$ -	\$ 685.00
	2 Conformed Documents	9	\$ 1,090.00	\$ -	\$ -	\$ 1,090.00
	3 Submittal Review	13	\$ 1,945.00	\$ -	\$ -	\$ 1,945.00
	4 Organize and Conduct Pre-Construction Conference	9	\$ 1,615.00	\$ -	\$ -	\$ 1,615.00
	5 Office Engineering/Administration	88	\$ 13,620.00	\$ -	\$ -	\$ 13,620.00
	6 Review Certified Payroll Reports	12	\$ 1,320.00	\$ -	\$ -	\$ 1,320.00
	7 Field Visits/Meetings	46	\$ 8,270.00	\$ 201.60	\$ -	\$ 8,471.60
	8 Final walk-through/punchlist	8	\$ 1,400.00	\$ 50.40	\$ -	\$ 1,450.40
<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other <b>Subtotal</b>	<b>190</b>	<b>\$ 29,945.00</b>	<b>\$ 252.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,197.00</b>



**Project: 2024 Road Rehabilitation**  
**Client: Lyon County Road Department**  
**Project or Contract #:**  
 4/11/2024

Prepared By:  
**Keith Karpstein**  
 Reviewed By:  
 0

**Summary**

Phase Name	Task	Labor Subtotal		Direct Expenses Subtotal	Subconsultants	Project Totals
		Hours	Cost			
Construction Staking	1 Construction Staking (Prevailing Wage)	72	\$ 19,800.00	\$ 700.00	\$ -	\$ 20,500.00
	2 Office Engineering	60	\$ 9,120.00	\$ -	\$ -	\$ 9,120.00
	<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other _____ <b>Subtotal</b>	132	\$ 28,920.00	\$ 700.00	\$ -	\$ 29,620.00
County Directed Services	1 Owner Directed Services	-	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
	<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other _____ <b>Subtotal</b>	-	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
<b>TOTAL</b>		<b>795</b>	<b>\$ 143,320.00</b>	<b>\$ 1,962.40</b>	<b>\$ -</b>	<b>\$ 145,282.40</b>

# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

13.a

**Subject:**

For Possible Action: To approve the request for a Zoning Map Amendment from Dominic Del Padre to amend the zoning map designation from CC (Community Commercial) to SR-2 (Suburban Residential – 2 acre minimum) on a 2.75-acre parcel (APN 019-262-08) PLZ-2024-008.

**Summary:**

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

ATTACHMENTS

- [Staff Report](#)
- [Backup](#)



**LYON COUNTY**  
**COMMUNITY DEVELOPMENT DEPARTMENT**

BUILDING \* DEVELOPMENT ENGINEERING \* PLANNING

CODE ENFORCEMENT \* ECONOMIC DEVELOPMENT

27 SOUTH MAIN STREET

YERINGTON, NV 89447

PHONE: 775-463-6592 FAX: 775-463-5305

WEBSITE: [www.lyon-county.org](http://www.lyon-county.org)

## Board of County Commissioners

**PLZ-2024-008**

<b>Proposed Action</b>	<u>Zoning Map Amendment</u>
<b>Meeting Date</b>	<u>May 2, 2024</u>
<b>Owner</b>	<u>Dominic Del Padre</u>
<b>Applicant</b>	<u>Dominic Del Padre</u>
<b>Community</b>	<u>Mark Twain</u>
<b>Location</b>	<u>418 V&amp;T Way</u>
<b>Parcel Numbers</b>	<u>019-262-08</u>
<b>Parcel Sizes (acres)</b>	<u>2.75 acres</u>
<b>Master Plan</b>	<u>Suburban Residential</u>
<b>Current Zoning</b>	<u>C2 (Title 10)</u>
<b>Proposed Zoning</b>	<u>SR-2 (Suburban Residential – 2 acre minimum)</u>
<b>Flood Zone(s)</b>	<u>X - Unshaded per FIRM 32019C0292F</u>
<b>Case Planner</b>	<u>Louis Cariola</u>

### REQUEST

Property owner Dominic Del Padre requests a zoning map amendment to change the current zoning on a 2.75-acre parcel from C2 (General Commercial) to SR-2 (Suburban Residential – 2 acre minimum) in a Suburban Character District.

### STAFF RECOMMENDATION AND PLANNING COMMISSION

Staff recommends that the Board approve the rezoning request based on the Findings as listed in the staff report as the request would be in general conformance with the 2020 Comprehensive Master Plan designation for the property. A Zoning Map Amendment request cannot be conditioned.

This item was intended to be heard at the April 9, 2024 Planning Commission meeting. The published agenda for the meeting included an error and as a result, the meeting was cancelled. The applicant then elected, as is his right, to maintain his intended public meetings schedule and have this item heard at the May 2, 2024 Board of County Commissioners meeting. There is no recommendation from the Planning Commission because the item was not heard.

**RECOMMENDED MOTION**

If the Board determines that they should approve the requested zoning map change application, then the Board should make a motion similar to the following.

**The Board of County Commissioners finds that:**

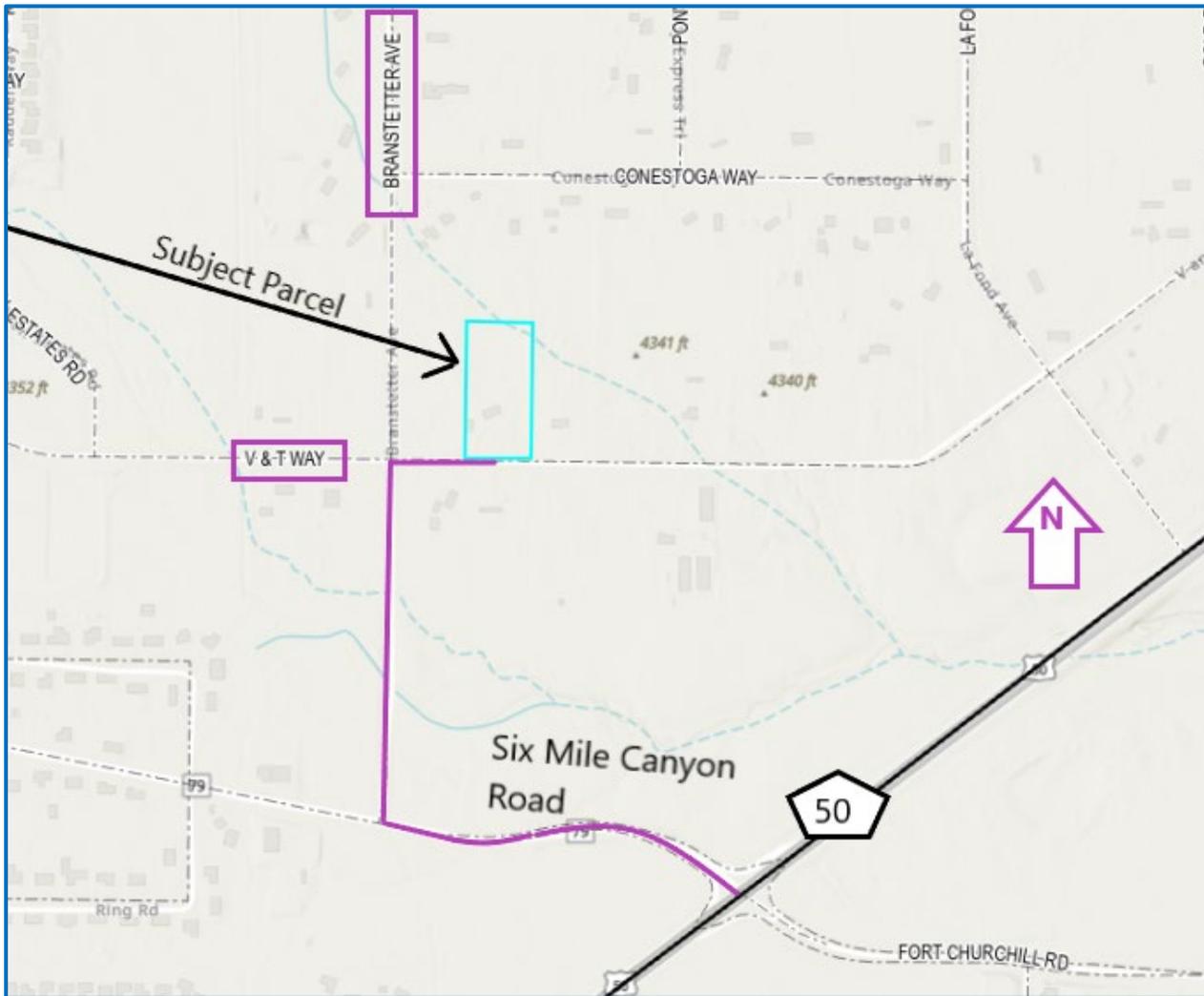
- A. The proposed amendment is consistent with the policies embodied in the adopted master plan and the underlying land use designation contained in the land use plan;
- B. The proposed amendment will not be inconsistent with the adequate public facilities policies contained in this title;
- C. The proposed amendment is compatible with the actual or master planned adjacent uses.

**Based on the aforementioned Findings, I move to approve the zoning map amendment request by Dominic Del Padre to change the zoning district from C2 (General Commercial) to SR-2 (Suburban Residential – 2 acre minimum) for a 2.75-acre parcel in Mark Twain at 418 V&T Way (APN: 019-262-08) PLZ-2024-008.**

## BACKGROUND AND PROPERTY INFORMATION

### Location, Access, and Size

The subject parcel is generally located north west of the US Highway 50 and Six Mile Canyon Road intersection in Mark Twain. Specifically, the site is approximately 260' east of the intersection of Branstetter Avenue and V&T Way. The parcel's existing access is on the south side directly from V&T Way.



The parcel is 2.75 acres in size, as are the neighboring parcels to the north, east, and west.



Current Use and Topography

The site is currently developed with a manufactured home and a detached shop building, accessed with a loop driveway . The following pictures were provided by the applicant, taken from V&T Way looking north into the site.



Flood Zone

The subject site is located within the X-Unshaded Flood Zone per the FEMA Flood Insurance Rate Map (FIRM) 32019C0292F (effective date 10/20/2016). The site is outside the 500-year flood plain and no Floodplain Development permit will be necessary for future development on site.

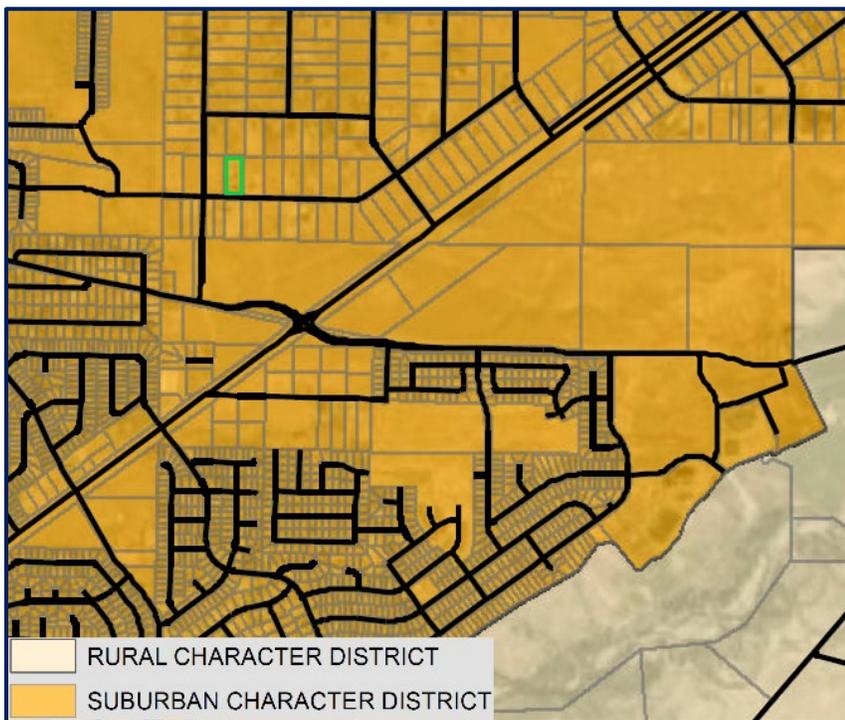
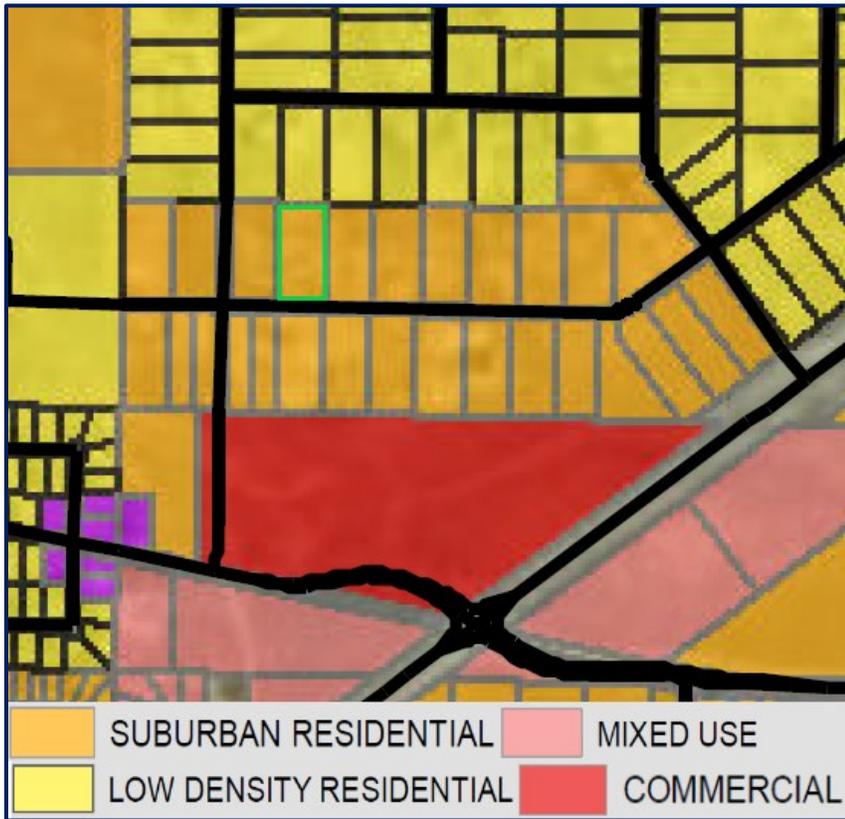


Utilities

The subject parcels are within the Lyon County Utilities service area for water and sewer, but the existing development is connected to functioning independent well and septic systems. Lyon County Sheriffs and the Central Lyon Fire Department will provide emergency response services.

Master Plan Designation

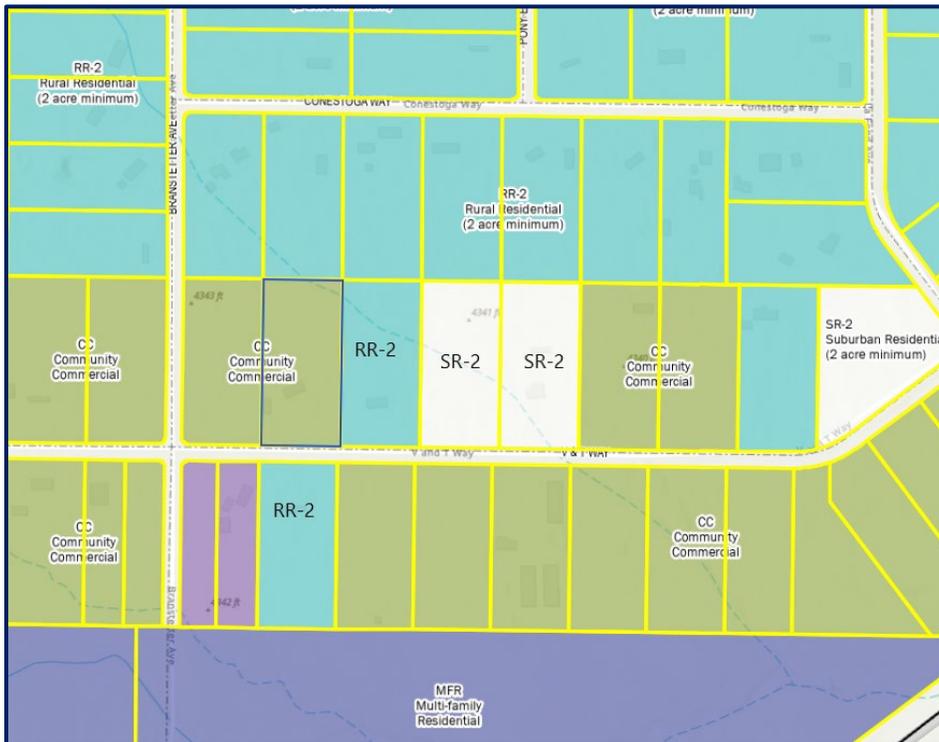
The Master Plan designation for the site is Suburban Residential, in a Suburban Character District. Along V&T Way all the parcels in the vicinity hold the Suburban Residential designation. The subject parcel, and the adjacent parcels on V&T Way, create a boundary with Rural Residential designations to the north.



## Current Zoning

The current zoning on all the parcels in the map below depicts the current zoning districts after “conversion” through the Zoning Consistency Matrix, adopted in 2018 with Title 15. These zoning districts determine the allowed uses, setbacks, and other development standards for each parcel.

This stretch of V&T Way includes a patchwork of zoning with both commercial and residential zoning on parcels that are all similarly sized at 2.75 acres. The area is in a state of transition, with a legacy of commercial zoning that has been incrementally changed to Rural Residential and Suburban Residential districts by their respective owners. Notably, this has already occurred for the parcels that bound the subject site to the north and east as well as across V&T Way to the south.



## PROPOSED ZONING

The applicant proposes to change the existing zoning to SR-2. Prior to the submittal of the application, staff discussed the requested Zone Change with the applicant and suggested a zone change to Suburban Residential-1/2 acre minimum, which is in strict compliance with the Master Plan. After review of the adjacent parcels’ sizes (all over 2-acres) staff reassessed and recommended the current request to SR-2. Staff can support this since the resultant parcel would represent less development potential and SR-2 will be consistent with the actual parcel sizes and residential density on this length of V&T Way.

The Master Plan recognizes SR-type zoning with maximum parcel sizes of one half acre as being consistent with the Suburban Residential Master Plan destination and, for 2-acre minimums, recognizes the Rural Residential designation as consistent. This means the applicant is making a request that allows significantly less development potential (only one parcel permitted on his 2.75 acre lot instead of five with half-acre minimums) than the Master Plan would technically allow with SR-1/2 zoning. This situation is not indicative of a typical process for staff recommendations, but the parcels along V&T Way have Suburban designations without well and septic connections, a quality that is a large part of the justification for smaller parcel sizes (typically found within Suburban Master Plan designated sites). The limit of one parcel based upon the new zoning also represents less potential impacts to adjacent parcels owners.

For the reasons stated above, staff supports this zoning change request to SR-2.

## STAFF REVIEW AND COMMENTS

The proposed zoning map amendment for the subject parcel is first reviewed by staff, who make a recommendation to the Planning Commission. The Planning Commission typically hears the item and makes recommendation to the Board of Commissioners. In this case, the Planning Commission did not hear the item so did not make a recommendation. The Board makes the final vote on whether or not to approve the request.

### FINDINGS FOR REVIEWING A ZONING MAP AMENDMENT REQUEST

Chapter 15.220.05 of Lyon County Code states that when considering approval of a zoning map amendment, three Findings must be considered and supported by a statement of evidence, facts and conclusions. Staff has included those three Findings in **bold type** below. Each Finding is listed with the applicant's response in *italics* and then staff's comments.

**A. The proposed amendment is consistent with the policies embodied in the adopted master plan and the underlying land use designation contained in the land use plan.**

**Applicant's Response**

*It has been covered, previously in this project narrative that the proposed zoning designation of ~~SR-1/2~~ SR-2 is consistent with the master plan designation of Suburban Residential. Following is the identification of applicable Master Plan Policies that show consistency of the request to that guiding document.*

**Policy LU 1.1:** *Follow Development Patterns as Established on Countywide Land Use Plan or a More Specific Community Plan*

*The proposed zoning designation is specifically identified in the Lyon County Comprehensive Master Plan as the consistent designation to the master plan designation of Suburban Residential.*

**Policy FS 2.1:** *Public Safety*

*The property associated with this zone map amendment is located approximately 2,000 feet from the Central Lyon County Volunteer Fire Station and the existing uses on the site are already served by fire and sheriff services. The amendment will also allow an installation of an up-to-date safety standard building and removal of a pre HUD structure. This will reduce the likely hood of needed fire response.*

**Staff Comment**

Based on review of the proposed zone change relative to the parcel sizes and actual uses in the vicinity of the subject site, staff believes the proposed zoning map amendment is consistent with the Master Plan. Single family residential uses are already established on this section of V&T Way and the requested zone change would allow development that would not present incompatible uses. As stated by the owner, the goal of this zone change is to permit the removal of an older manufactured home to be replaced with a modern structure. This Finding is met in the affirmative.

**B. The proposed amendment will not be inconsistent with the adequate public facilities policies contained in this title;**

**Applicant's Response (underline added)**

*The site currently holds approximately 2.75 acres of land zone CC (Community Commercial). The requested zoning designation of ~~SR-1/2~~ SR-2 is significantly different but in line with the Master Plan as is the majority of the surrounding properties. Any necessary public facilities are already available for proposed amendment.*

**Staff Comment**

The subject site already has paved access via V&T Way. While located in Lyon County Utilities service area for water and sewer, the existing development already has functioning and legally established water and septic systems. The proposed amendment is not inconsistent with the public facilities policies of Title 15.

**C. That the proposed amendment is compatible with the actual or master planned adjacent uses.**

**Applicant's Response (underline added)**

*The zone change request to ~~SR-1/2~~ SR-2 is compatible with the Master Planned adjacent uses as the properties north, east, and south of the subject property holds the same master plan designation of RR-2.*

**Staff Comment**

The parcels surrounding the subject parcels all share the same Master Plan designation of Suburban Residential. The actual uses include a vacant parcel to the west and residential development to the north, east, and south. This zone change request would permit a residential lot with single family residential-type development, consistent with both the Master Plan designation and actual uses on adjacent parcels. This Finding can be met in the affirmative.

## ALTERNATIVES TO APPROVAL

### Alternative Motion for Continuance

If the Board of Commissioners determine that there is insufficient information with which to make a decision on the Zoning Map Amendment application before them and that additional information, discussion and public comment are necessary to have a more complete and thorough review of the proposed project, then the Board of Commissioners should make the appropriate findings and move to continue the Public Hearing for the Zoning Map Amendment application to a future date with concurrence from the applicant. If so, then the Planning Commission may wish to consider a motion similar to the following.

#### **The Board of Commissioners finds that:**

- A. Additional information, discussion, and public review are necessary for a more thorough review of the proposed Zoning Map Amendment application.

**Based on the aforementioned finding, and with the applicant's concurrence, the Board of Commissioners continues the zoning map amendment request by Dominic Del Padre to change the zoning district from C2 (General Commercial) to SR-2 (Suburban Residential – 2 acre minimum) for a 2.75-acre parcel in Mark Twain at 418 V&T Way (APN: 019-262-08) PLZ-2024-008.**

### Alternative Motion for Denial

If after review and public comment the Board of Commissioners determines that they should recommend denial of the Zoning Map Amendment application, then the Planning Commission may wish to consider a motion similar to the following.

#### **The Board of Commissioners has considered:**

15.220.05: FINDINGS:

When approving a zoning text or map amendment the commission and the Board must make the following findings, supported by a statement of evidence, facts and conclusions.

- A. That the proposed amendment is consistent with the policies embodied in the adopted master plan and the underlying land use designation contained in the land use plan;
- B. That the proposed amendment will not be inconsistent with the adequate public facilities policies contained in this title;
- C. That the proposed amendment is compatible with the actual or master planned adjacent uses.

**After consideration of the above-listed Findings, the Board of Commissioners has determined that the Zoning Map Amendment would not be in conformance with the above-listed considerations and recommends denial of the zoning map amendment request by Dominic Del Padre to change the zoning district from C2 (General Commercial) to SR-2 (Suburban Residential – 2 acre minimum) for a 2.75-acre parcel in Mark Twain at 418 V&T Way (APN: 019-262-08) PLZ-2024-008.**

### Appeal Process

**LCC 15.606.12:** *An applicant aggrieved by a decision of the planning commission may appeal to the Board of County Commissioners within thirty (30) days of the mailing of the decision. The Board of County Commissioners shall render their decision within forty five (45) days after filing of the appeal and payment of fees.*

Attachment 1

Del Padre  
Narrative

Tab B.

# Project Description/ Narrative

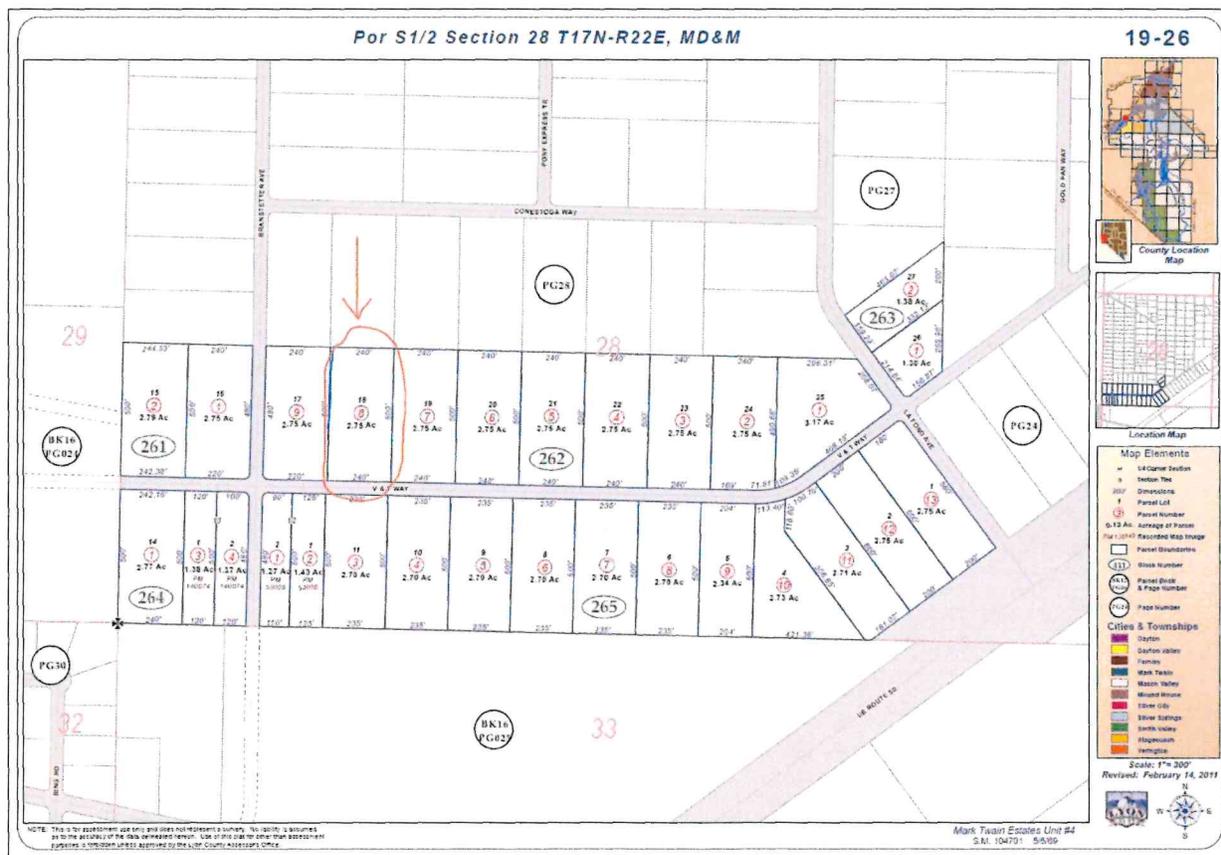
## Property Location/Site Area

The subject property is located in Mark Twain Estates, Lyon County and is a 2.75 +/- acer parcel (APN 019-262-08). The Parcel fronts and will be accessed from V & T Way. The Parcel to the North is privately owned and was previously rezoned to RR-2. As were the two properties to the East and the property South of this property. All privately owned and all holding the RR-2 designation.

There are a few parcels in the area including directly to the West that are undeveloped but the commonly held property in the area is RR-2.

A vicinity map is provided below in the parcel location and access to the site.

Figure 1: Vicinity Map



Project Request

It is requested that the zoning on the subject parcel (APN019-262-08) be changed from CC to SR-1/2. The proposed designation is conformant with the Lyon County Master Plan Designation on the property and matches the designation on the commonly owned parcels in all directions but West (APN 019-262-09). Approval of this zoning map amendment will allow for a new modular home to be placed on the property replace the 1974 Watchmen's House currently on the parcel.

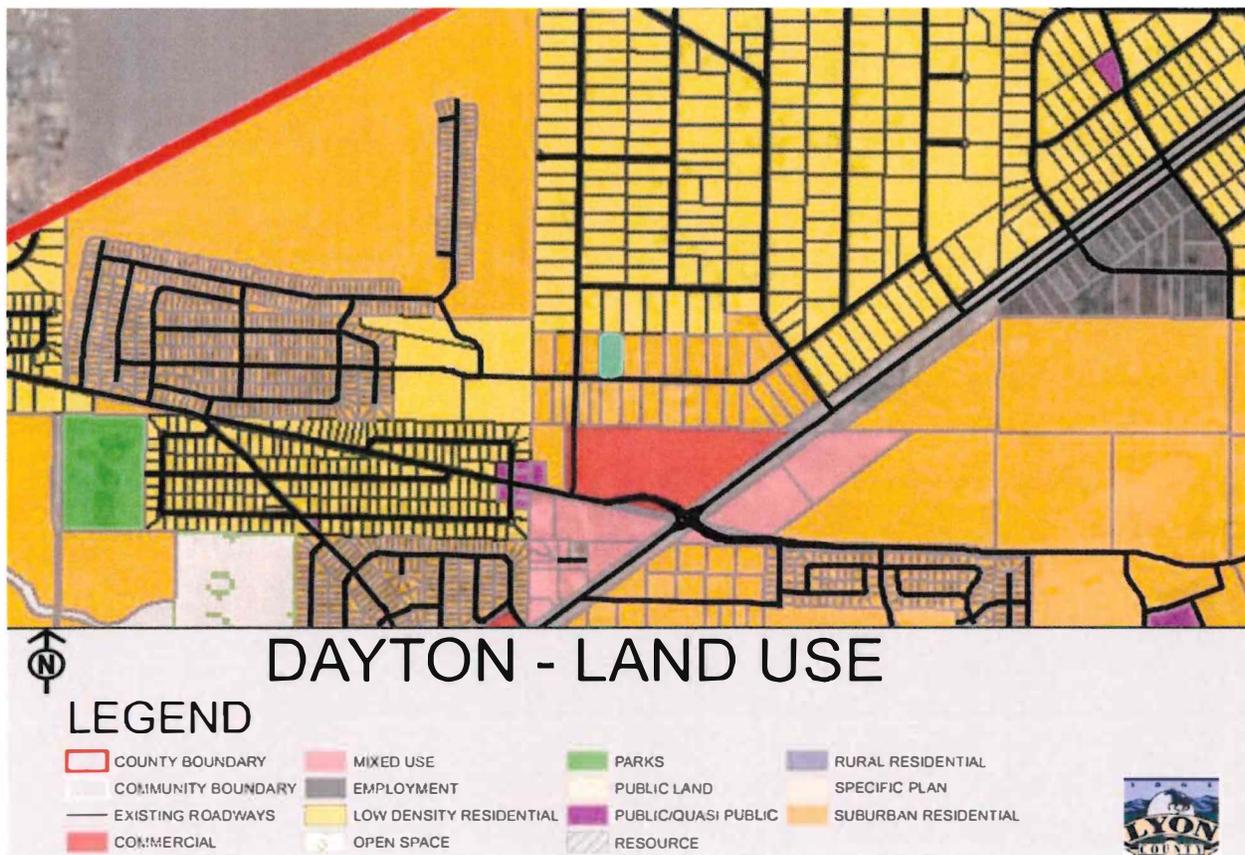
## Existing Master Plan

The parcel is master planned Suburban Residential. There is no proposed change to the Lyon County Master Plan designation on this property that is requested or is necessary with this application request.

The proposed SR-1/2 zoning designation is consistent with the master plan designation from the 2020 Lyon County Master Plan.

An Existing Master Plan Exhibit is provided below.

Figure 2 : Existing Lyon County – Dayton Master Plan



## Existing and Proposed Zoning

The subject Parcel currently has an existing zoning designation of Community Commercial (CC). The existing zoning description is not conformant to the Lyon County Master Plan. Additionally, the proposed zoning designation of SR-1/2 matches the zoning designation on the privately held parcels of +2 acers in the general vicinity. The ultimate intent is to re-zone to be in compliance with the Lyon County Master Plan and use the parcel as a residential parcel by upgrading to a modern and safe home.

Attachment 2

Del Padre  
Photographs



**Southeast Corner (2 pictures from outside the fencing)**



**Northwest Corner (one picture from inside property fencing)**



**Northeast Corner (one picture from inside property fencing)**





**Front view from V & T Way (4 Pictures from roadway)**

## Attachment 3

# Del Padre Findings

TAB – C

## Justification / Findings

### Zoning Map Amendment Findings

Per Lyon County Development Code 15.220.05 (Findings) When approving a zoning text or map amendment the commission and the board must make the following findings, because this application only requests a zone map amendment, many of the policies within the Master Plan do not have applicability at this point.

- A. The proposed amendment is consistent with the policies embodied in the adopted master plan and the underlying land use designation contained in the land use plan;

It has been covered, previously in this project narrative that the proposed zoning designation of SR-1/2 is consistent with the master plan designation of Suburban Residential. Following is the identification of applicable Master Plan Policies that show consistency of the request to that guiding document.

Policy LU 1.1: Follow Development Patterns as Established on Countywide Land Use Plan or a More

Specific Community Plan

The proposed zoning designation is specifically identified in the Lyon County Comprehensive Master Plan as the consistent designation to the master plan designation of Suburban Residential.

Policy LU 3.1: Diverse Economic Base

One of the strategies under this policy is to establish appropriate zoning districts, such as mixed-use commercial, employment, etc. This zone change adheres to this strategy.

Policy NR 3.1: Water Supply and Quality

This parcel obtains its water strictly from a well source located on property.

Policy FS 1.1: Location of New Development

One of the strategies under this policy identifies that Revise the County's desire to incentivize new development according to the Land Use map in this Plan (the Master Plan). The existing master plan designation is Suburban Residential, and the proposed zoning designation is SR-1/2. The requested designation is in conformance with the designation of the land per the Master Plan.

### Policy FS 2.1: Public Safety

The property associated with this zone map amendment is located approximately 2,000 feet from the Central Lyon County Volunteer Fire Station and the existing uses on the site are already served by fire and sheriff services. The amendment will also allow an installation of an up-to-date safety standard building and removal of a pre HUD structure. This will reduce the likely hood of needed fire response.

- B. That the proposed amendment will not be inconsistent with the adequate public facilities policies contained in this title;

The site currently holds approximately 2.75 acres of land zone CC (Community Commercial). The requested zoning designation of SR -1/2 is significantly different but in line with the Master Plan as is the majority of the surrounding properties. Any necessary public facilities are already available for proposed amendment.

- C. That the proposed amendment is compatible with the actual or master planned adjacent uses. (Ord. 603, 11-1-2018)

The zone change request to SR-1/2 is compatible with the Master Planned adjacent uses as the properties north, east, and south of the subject property holds the same master plan designation of RR-2.



**Community Development Department**  
**Del Padre**  
**Zoning Map Amendment**

PLZ-2024-008

Board of County Commissioners – Item 13.a

May 2, 2024



# Applicant Request

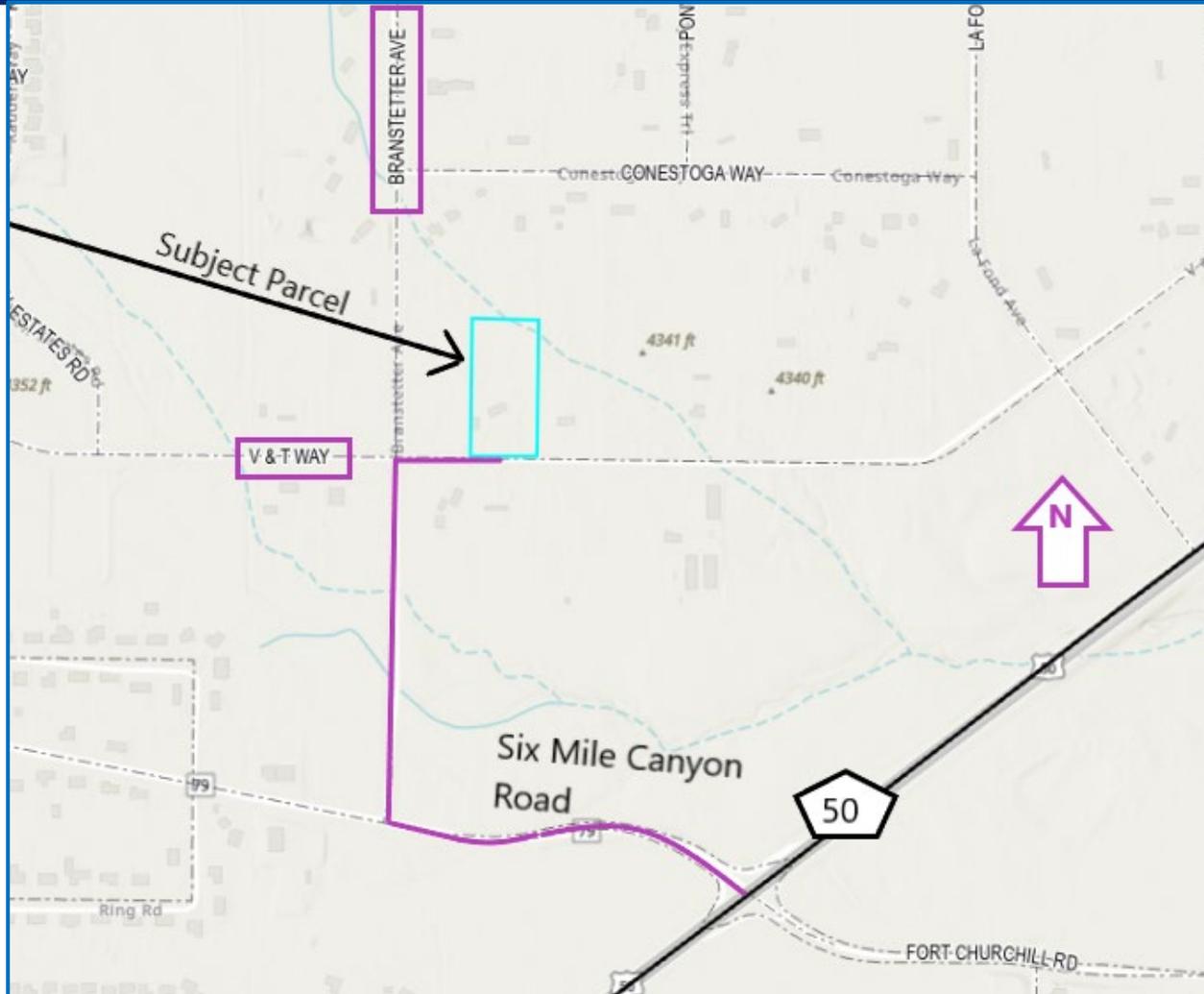
The Applicant requests a Zoning Map Amendment to change the current zoning on a **2.75-acre parcel** (APN 019-262-08) from

**General Commercial (C2) to**

**Suburban Residential – 2 acre minimum (SR-2).**



# Vicinity Map



The subject parcel is:

- Generally north west of the US Highway 50 and Six Mile Canyon Road intersection in **Mark Twain**;
- Approximately 260' east of the **intersection of Branstetter Avenue and V&T Way**; and
- The **existing access** is on the south side directly from **V&T Way (# 418)**.



# Existing Conditions / Size



- Manufactured home
- Detached shop building

All the parcels to the **east, north,** and **west** of the subject site are **2.75 acres.**

2.7 acres to south



# Existing Conditions / Pictures

View looking North from V&T Way



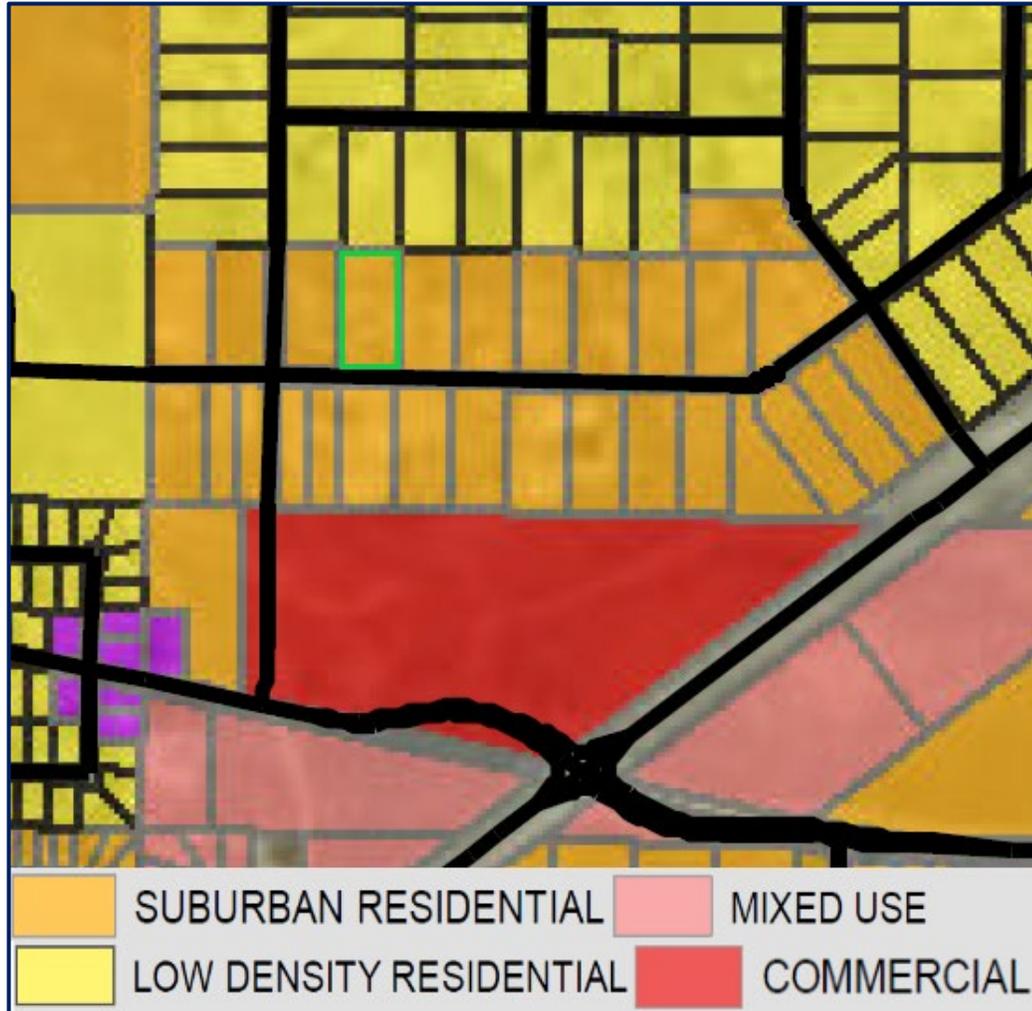
SFR is not an allowed use in the CC zoning district



# Master Plan

Community Development Department

The subject parcel is within a homogenous area of **Suburban Character District**



The subject parcel is designated **Suburban Residential** per the Master Plan.

The site is along a border with **Low Density Residential** per the Master Plan to the north.

Planning

Building

Engineering

Code Enforcement

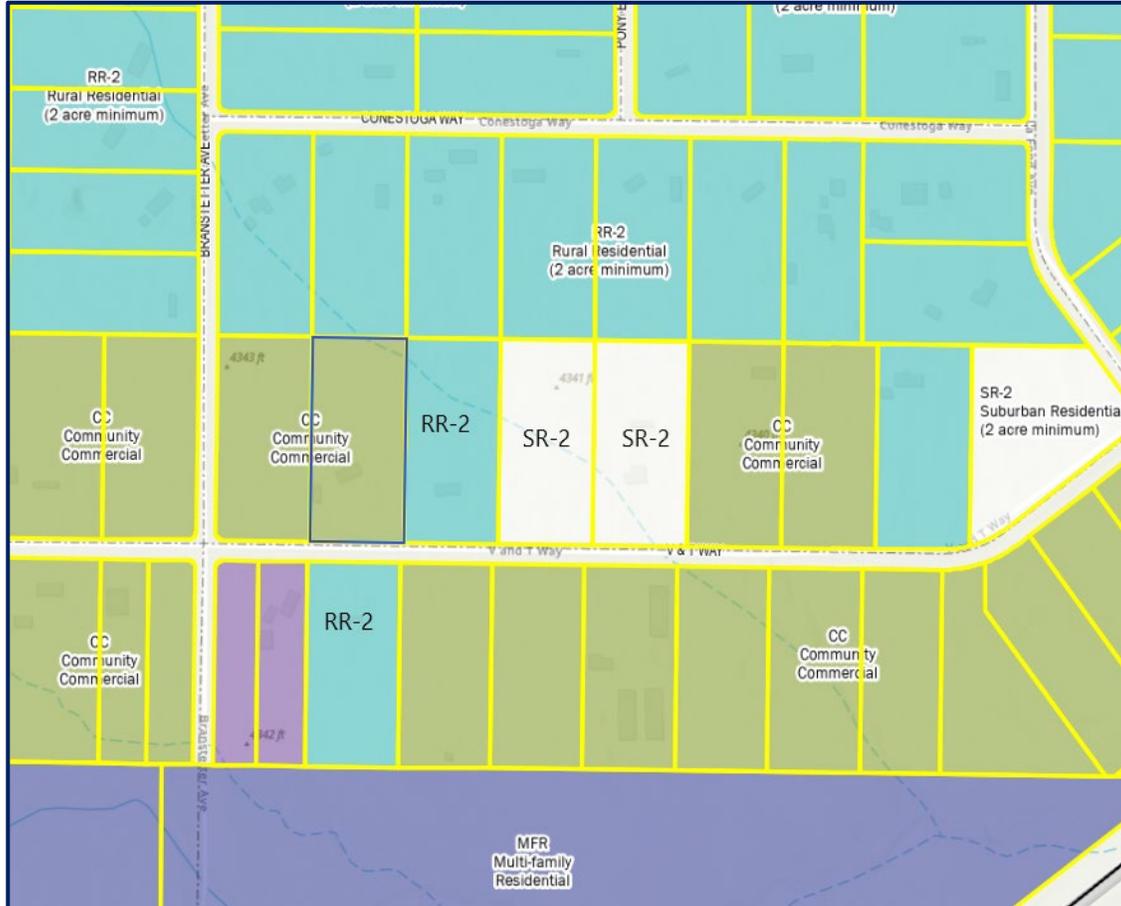
Economic Development



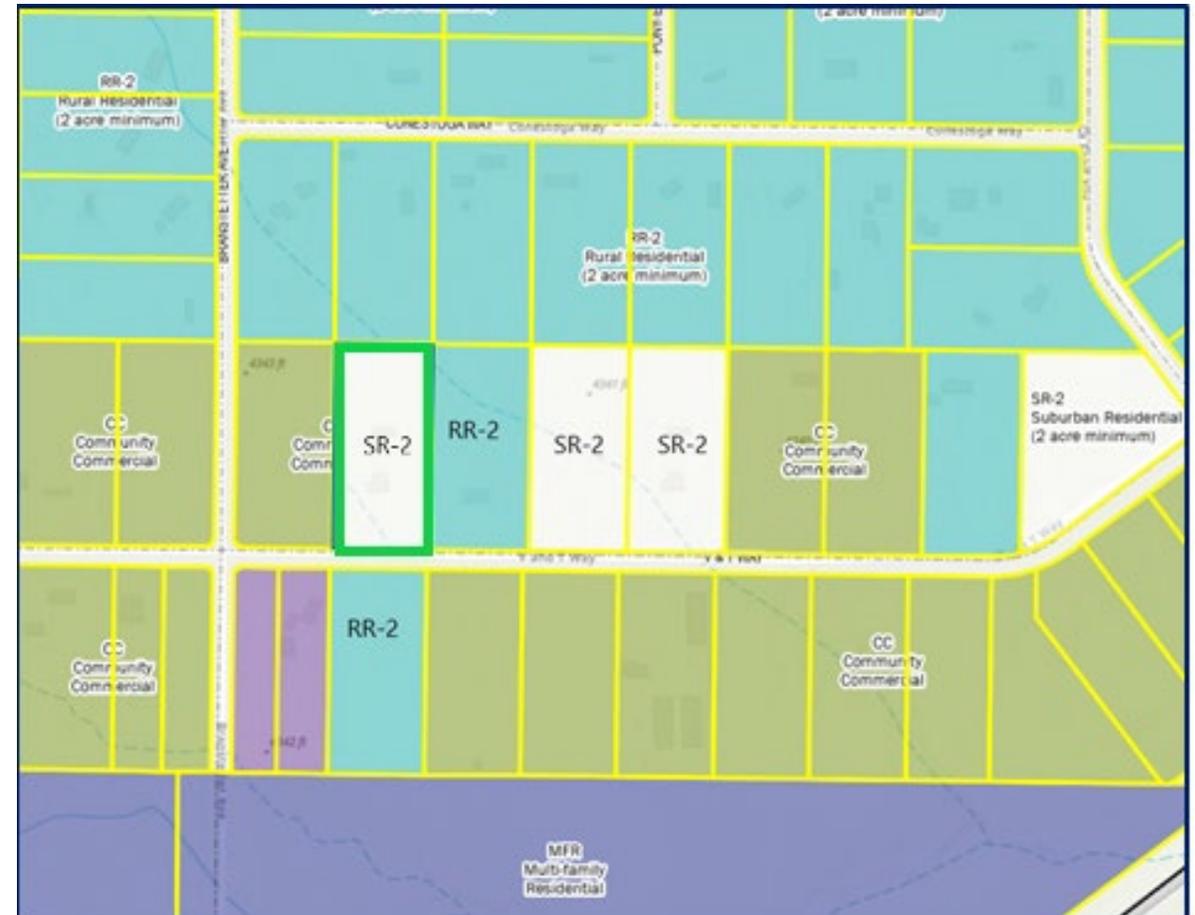
# Zoning – Current and Proposed

Community Development Department

## Current Zoning – per Zoning Consistency Matrix



## Proposed Zoning



Planning

Building

Engineering

Code Enforcement

Economic Development



# Zoning – Discussion on Proposed

This stretch of V&T Way includes a **patchwork of zoning with both commercial and residential** zoning on parcels that are all similarly sized at **2.75 acres**.

The area is in a **state of transition**, with a **legacy of commercial zoning** that has been **incrementally changed to Rural Residential and Suburban Residential** districts by their respective owners.

Notably, this has **already occurred** for the parcels that bound the subject site to the **east as well as across V&T Way to the south**.

Proposed Zoning





# Zoning – Discussion on Proposed

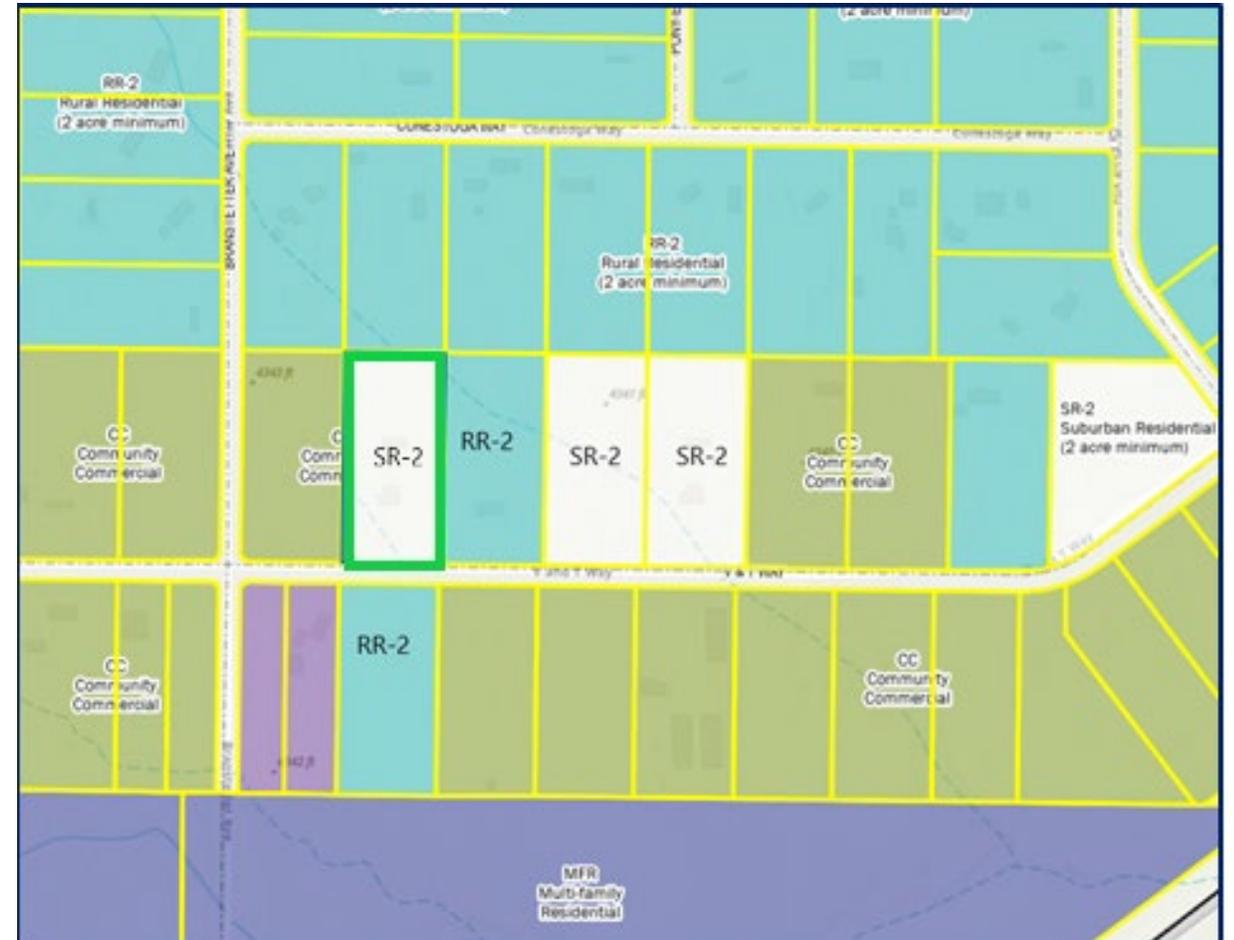
Community Development Department

The applicant was first directed to propose **SR-1/2** to be in **strict compliance with the Master Plan**.

**Staff reassessed (to SR-2) after noting all the parcel sizes in the vicinity and the lack of water and sewer connections** (which would be required for ½-acre lot development).

One-half acre lots **could result in a subdivision of 5 parcels if zoning were changed to SR-1/2**, which would **not be consistent with existing development patterns** and could have a detrimental affect on neighboring sites.

Proposed Zoning





# Findings

**Chapter 15.220.05** lists the **Findings** for the Planning Commission to consider when reviewing a request to amend zoning. The Findings must be supported by a statement of evidence, facts and conclusions prior to making a recommendation of approval or denial.

- A. The proposed amendment is consistent with the policies embodied in the adopted master plan and the underlying land use designation contained in the land use plan;**
- B. The proposed amendment will not be inconsistent with the adequate public facilities policies contained in this title;**
- C. The proposed amendment is compatible with the actual or master planned adjacent uses.**



# Finding A

Community Development Department

The proposed amendment is consistent with the policies embodied in the adopted master plan and the underlying land use designation contained in the land use plan;

***Policy LU 1.1: Follow Development Patterns as Established on Countywide Land Use Plan or a More Specific Community Plan***

- Per Chapter 3 of the Master Plan “Land Use, Economy, and Growth“, the zoning district of **Suburban Residential, 2-acre minimum** zoning is appropriate “...on the suburbanizing fringe.”
- This zoning is technically “compatible” with Low Density Residential (1 and 2 acre minimums) per the Master Plan, but still consistent with parcels in the Suburban Character District.



# Finding B

The proposed amendment will not be inconsistent with the adequate public facilities policies contained in this title;

- The site already has **legally established water and sewers systems** and is served by a **public roadway**.
- **Central Lyon Fire District** and **Lyon County Sheriffs** will provide emergency responses.



# Finding C

The proposed amendment is compatible with the actual or master planned adjacent uses.

- The actual uses to the **north, east, and south** include the same use as the subject parcel, **single family residential on ~2.7 acre parcels.**
- The Master Plan designation to the north is Low Density Residential, which is precisely compatible with the proposed zoning per Chapter 3 of the Master Plan.



# Recommendations

## Planning Commission:

The Planning Commission **meeting of April 9, 2024** included this item, but a mistake in the publishing of the notice (incorrect Zoom link) forced the County to **cancel the meeting** so there is **no Planning Commission recommendation**.

## Staff Recommendation:

Staff recommends the Board of Commissioners **approve** the rezoning request based on the findings as listed in the staff report as the request would be in general conformance with the 2020 Comprehensive Master Plan designation for the property.



# Recommended Motion

## **Recommended Motion:**

Based on the aforementioned Findings, I move that the Board of County Commissioners approve the zoning map amendment request by Dominic Del Padre to change the zoning district from C2 (General Commercial) to SR-2 (Suburban Residential – 2 acre minimum) for a 2.75-acre parcel in Mark Twain at 418 V&T Way (APN: 019-262-08) PLZ-2024-008.

# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

14.a

**Subject:**

For Report Only: Report on Early Voting and Polling locations that have been designated by the Clerk/Treasurer for the upcoming Primary Election of 2024.

**Summary:**

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

ATTACHMENTS

- [Polling Locations Disclosure](#)

**Board of County Commissioners of Lyon County submission of polling locations and criteria considered in their establishment by the Clerk Treasurer**

**NRS 293.3561 County clerk to establish criteria for selection of permanent and temporary polling places for early voting by personal appearance.**

The following Early Voting and Polling locations have been designated by the Clerk for the Primary Election of 2024.

<b><u>EARLY VOTING VOTE CENTERS</u></b>	<b><u>ELECTION DAY VOTING CENTERS</u></b>
(IN PERSON and BALLOT DROP)	<b><u>7 AM TO 7 PM on June 11, 2024</u></b>
	(IN PERSON and BALLOT DROP)
<p><b>Yerington</b> – 27 S Main Street (Admin Complex)            May 25, 2024                    10:00 a.m. To 3:00 p.m.            May 28 thru 31, 2024        9:00 a.m. To 5:00 p.m.            June 01, 2024                    10:00 a.m. To 3:00 p.m.            June 03 thru 07, 2024       9:00 a.m. To 5:00 p.m.</p>	<p>Yerington – 14 Joe Parr Way            Yerington City Hall</p>
<p><b>Fernley</b> - 595 Silver Lace Blvd (City Hall)            May 25, 2024                    10:00 a.m. To 3:00 p.m.            May 28 thru 31, 2024        9:00 a.m. To 5:00 p.m.            June 01, 2024                    10:00 a.m. To 3:00 p.m.            June 03 thru 07, 2024       9:00 a.m. To 5:00 p.m.</p>	<p>Smith Valley – 22 Day Lane            Smith Valley Library</p> <p>Fernley – 595 Silver Lace Blvd            Fernley City Hall</p>
<p><b>Dayton</b> – 34 Lakes Blvd. (Utilities Building)            May 28 thru 31, 2024       10:00 a.m. To 6:00 p.m.            June 01, 2024                    10:00 a.m. To 3:00 p.m.            June 03, thru 07, 2024    10:00 a.m. To 6:00 p.m.</p>	<p>Silver Springs – 2495 Ft. Churchill St.            Hillyard Hall</p>
<p><b>Silver Springs</b> - 2495 Ft. Churchill Street            (Hillyard Hall) Community Center            June 03 thru 05, 2024    10:00 a.m. to 6:00 p.m.</p>	<p>Dayton – 335 Dayton Valley Road            Dayton High School Gym</p> <p>Yerington Paiute Tribe – 171 Campbell            Lane – Tribal Complex</p>

The Criteria used to delegate the above vote centers were based on mandatory requirements per NRS as well as Active Voter numbers, square foot of building and miles of travel.

Locations were verified to have back up power, ADA compliance for access to the building and parking, Strong internet and cellular service, Climate controlled waiting areas, Voter access to vote centers within 20 miles of their perspective townships, and voters requests and needs as submitted by parties and advisory boards.

Silver Springs has never had a poll locations prior to the Presidential Preference Primary and the site had enough turn out to warrant a poll locations for upcoming elections as well as a short period of Early Voting to see if the community within a 20 mile radius would benefit from the early voting location in upcoming elections.

# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

14.b

**Subject:**

For Possible Action: Approve the Clerk/Treasurer's Affidavit to Commissioners that the Clerk/Treasurer's Office mailed the property tax delinquency notices/tax due notices as required by Nevada law.

**Summary:**

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

ATTACHMENTS

- [Memorandum to Commissioners Tax Notices Mailed](#)



## **LYON COUNTY CLERK/TREASURER**

**27 South Main Street  
Yerington, Nevada 89447  
Phone: (775)463-6501 OR (775)577-5033  
Fax: (775)463-5305**

**Staci Lindberg  
Clerk/Treasurer**

### Memorandum

Date: April 24, 2023  
To: Lyon County Commissioners  
From: Staci Lindberg  
Lyon County Clerk/Treasurer  
Subject: Affirmation of 1<sup>st</sup> year delinquent notices

This affidavit is to affirm that on March 22, 2024 an original notice of delinquency was mailed to 2,645 property owners.

Of the number mailed, 180 letters were returned and 122 letters were found to be undeliverable.

These records will be held in the Clerk/Treasurer's office until the period of redemption has expired.

# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

15.a

**Subject:**

For Possible Action: Approve to cancel or reschedule the July 04, 2024 Board of Commissioners meeting.

**Summary:**

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

**ATTACHMENTS**

- [Community Development Department Memo](#)



**LYON COUNTY**  
**PLANNING DEPARTMENT**

27 SOUTH MAIN STREET  
YERINGTON, NEVADA 89447  
(775) 463-6591

GAVIN HENDERSON  
COMMUNITY DEVELOPMENT  
DIRECTOR

**MEMORANDUM**

---

**TO:** Board of County Commissioners  
**FROM:** Community Development Department  
**SUBJECT:** Cancellation of July 4<sup>th</sup>, 2024 meeting  
**DATE:** April 23, 2024

---

Dear Lyon County Board of Commissioners,

I hope this memo finds you well. Upon review of related planning agenda items, the Lyon County Community Development Department currently does not have any time sensitive planning items, which would warrant holding a meeting on the July 4<sup>th</sup> holiday.

The Lyon County Community Development Department recognizes the significance of the July 4<sup>th</sup> holiday and understands the importance of allowing the commissioners, staff, and public to observe the holiday with their families and communities.

We are committed to ensuring the needs of the county are met, and we will continue to manage our efforts to ensure continuity is provided while the county partakes in the observance of the July 4<sup>th</sup> holiday.

Thank you,

A handwritten signature in blue ink, appearing to read 'G. Henderson', is written over a light blue horizontal line.

Gavin Henderson  
Community Development Director

# Lyon County Board of County Commissioners Agenda Summary

Meeting Date: May 2, 2024

## **Agenda Item Number:**

15.b

## **Subject:**

For Possible Action: Approve Amendment to the Purchase Agreement for the Dayton Government Complex Parcel in the Traditions area of Dayton to extend the time for closing and modify the provisions regarding site work on parcel and additional fill material for use by Lyon County with no change to the purchase price and extending the closing date to May 3, 2024 and authorize the County Manager to sign closing documents.

## **Summary:**

The Board approved a purchase agreement to purchase property in the Traditions area for the Dayton Government Complex. The original closing date was April 1, 2024. The parties request an extension to allow the seller to do some additional site work and also to agree to stockpile fill material that Lyon County may use as needs for construction. The purchase price remains the same and there are not other changes to the Purchase Agreement.

## **Financial Department Comments:**

## **Approved As To Legal Form:**

## **County Manager Comments:**

## **Recommendation:**

Approve Amendment to Purchase Agreement

## **ATTACHMENTS**

- [First Amendment to Purchase Agreement Dayton Govt. Complex Property](#)

**FIRST AMENDMENT TO PURCHASE AGREEMENT  
AND ESCROW INSTRUCTIONS**

**THIS FIRST AMENDMENT TO PURCHASE AGREEMENT AND ESCROW INSTRUCTIONS** (“Amendment”) is entered into and effective as of \_\_\_\_\_, 2024 (“Effective Date”) between **Stan Lucas** (“Seller”) and **Lyon County**, a political subdivision of the State of Nevada (“Buyer”).

**RECITALS**

**WHEREAS**, the parties entered into a that certain Purchase Agreement and Escrow Instructions, dated January 22, 2024 (“Agreement”) for certain real property located in Lyon County, Nevada, commonly known as Assessor's Parcel No. (“APN”) 016-406-19, formerly a part of what was APN 016-406-03 (“Property”);

**WHEREAS**, the Parties desire to modify the terms of the Agreement to extend the Closing Date and provide for Buyer’s use of fill material upon the terms and conditions herein set forth.

**NOW THEREFORE**, in consideration of the mutual covenants contained herein and in said Agreement, the parties hereto agree as follows:

A. Capitalized and Conflicting Terms; Continued Effect; Captions. Capitalized terms not otherwise defined in this Amendment shall have the meanings ascribed to them in the Agreement. To the extent the provisions of this Amendment conflict with any of the terms and conditions of the Agreement the provisions of this Amendment shall control. The parties acknowledge and agree that, except as specifically modified hereby, each of the terms and conditions of the Agreement shall remain in full force and effect and are enforceable in accordance with its respective terms.

B. Closing. Section 4.2 of the Agreement is hereby amended and restated in its entirety as follows:

4.2 Closing. Escrow shall close, as provided for in in Article 6 below, within thirty (30) days of the date of Buyer’s NOS as provided for below (“Closing”). In no event shall Closing take place later than May 3, 2024 without the written consent of the Parties. The date on which Closing actually occurs shall be referred to herein as the “Closing Date”.

C. Site Preparation. Section 9.16.1 of the Agreement is hereby amended and restated in its entirety as follows:

9.16.1 Site Preparation. Seller shall at its own expense, prepare the site for Buyer to develop the Government Center and related improvements contemplated in Section 10.4 below. This includes, but is not limited to, grading, fill, leveling and compaction, in accordance with industry standards and applicable governmental regulations. Seller agrees to provide all documentation related to the site preparation including, but not limited to, materials testing information and geotechnical reports.

Within twelve (12) months of the Closing Date, Seller shall stockpile approximately 30,000 cubic yards of clean fill material (“Fill”) on a portion of APN 016-406-20, immediately to the north of the Property. From the Closing Date until one (1) year following the issuance of a Certificate of Occupancy for the Building, Buyer shall have the right to utilize the Fill in its development and construction of the Improvements on the Property. One (1) year following the issuance of a Certificate of Occupancy for the Building, Buyer’s right to utilize the Fill shall expire and Seller shall be responsible for removing the Fill from the adjacent real property.

D. Continued Effectiveness of Agreement. Except as expressly set forth in this Amendment the Agreement remains unmodified and in full force and effect.

E. Counterparts. This Amendment may be executed in any number of counterparts, each of which will be deemed to be an original, but all of which together will constitute but one instrument.

**IN WITNESS WHEREOF**, this First Amendment has been executed as of the Effective Date set forth above.

SELLER:

Date: \_\_\_\_\_, 2024                      Stan Lucas

BUYER:

Date: \_\_\_\_\_, 2024                      Lyon County  
a political subdivision of the State of Nevada

\_\_\_\_\_  
David Hockaday, Chairman  
Lyon County Board of County Commissioners

# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

15.c

**Subject:**

For Possible Action: Approve Commissioner Hendrix to travel to Washington D.C. for the NACo County Leadership Institute June 9-13, 2024 for an estimated cost of \$1,500.00. (requested by Comm. Hendrix)

**Summary:**

This item is to approve Commissioner Hendrix to attend the NACo County Leadership Institute in Washington D.C.. NACo will be covering the hotel, the county would be covering airfare, ground transportation and per diem.

**Financial Department Comments:**

There is sufficient budget for this request.

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

Approve Commissioner Hendrix to travel to Washington D.C. for the NACo County Leadership Institute June 9-13, 2024 for an estimated cost of \$1,500.00. (requested by Comm. Hendrix)

**ATTACHMENTS**

-

# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

15.d

**Subject:**

For Possible Action: Approve the Silver City Preservation Society to use the new concrete retaining wall for a community mural project at the Silver City Park with Board approval of a final design before implementation.

**Summary:**

The Silver City Preservation Society would like to apply for a Nevada Arts Council Grant to create a mural project on the retaining wall in Silver City Park. The SCPS would be working with a group of arts educators who would facilitate a community design and execution. The final design would be approved by the community before being brought back to the BOCC for final approval.

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

Approve the Silver City Preservation Society to use the new concrete retaining wall for a community mural project at the Silver City Park with Board approval of a final design before implementation.

**ATTACHMENTS**

-

## Silver City Preservation Society

P.O. Box 385, Silver City, Nevada 89428

[silvercityschoolhousenv@gmail.com](mailto:silvercityschoolhousenv@gmail.com)

775-813-1795

### Community Mural Project

Today SCPS is asking approval from the BOCC to use the concrete retaining wall in the Silver City Park for a Community Mural.

Here is a some information about the project:

SCPS will contract with the professional artist group Tridentata Arts to facilitate the creation of a public mural in the Silver City Park. Tridentata Arts is a collective of three accomplished artists who were all art teachers in the public schools. They are Molly Moore, Annie Clark, and Lauren Gandolfo. See <https://artemisia3.org/home/about-us/> for more information about the artists.

The project will comprise a series of sessions with the artists and the community participants of all ages to brainstorm and lay out ideas on paper. A history of the area will be presented by Dr. Robert Elston to spark ideas.

The artists will then turn the ideas and sketches into a coherent design, teach painting technique, and then supervise community participants in painting the design on the concrete retaining wall.

The work is planned to begin in August of this year and be completed by the end of September.

SCPS can present the final design to the BOCC before the painting begins.

Here are some examples of murals that Tridentata Arts facilitated. Two are in Nevada and one in Truckee, CA.

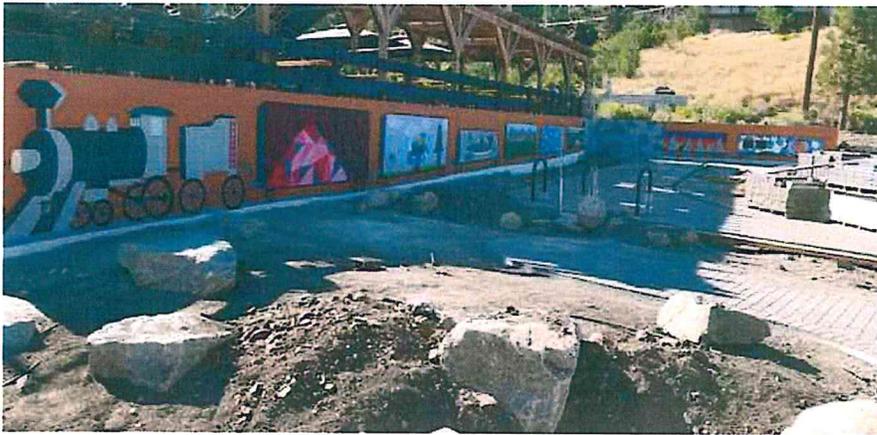
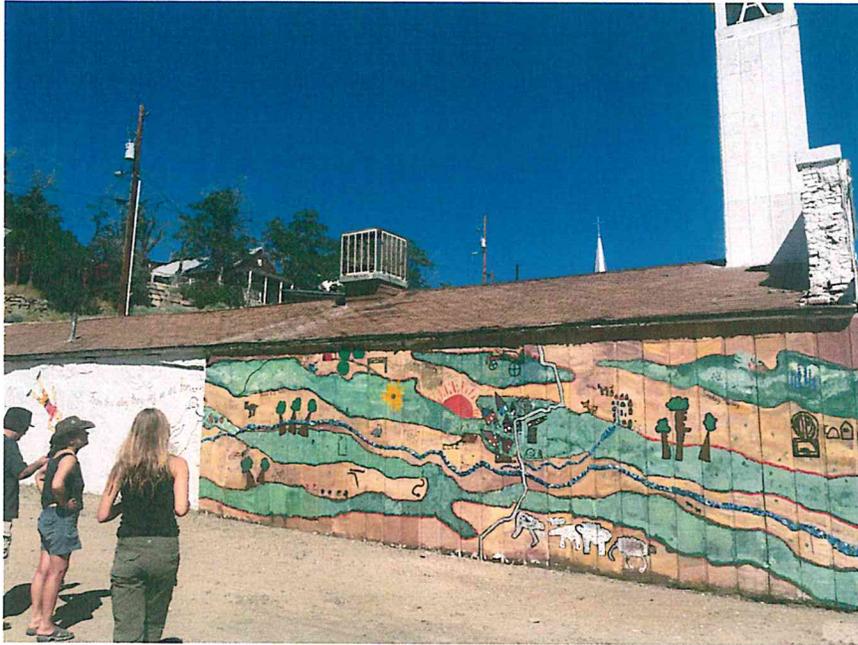
# Tridentata Arts Community Mural Examples

## Reno Arts for All Mural



# Tridentata Arts Community Mural Examples

Austin, Nevada Mural  
Truckee, CA Mural



# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

15.e

**Subject:**

For Possible Action: To discuss and provide direction to the County Manager in regards to developing a Bill Draft Resolution (BDR) for the 2025 Legislature, which may include: discussion on possible topics for a BDR; direction to staff to research and come back with information related to a possible BDR; and input from the public on possible topics for a BDR. The Board may direct staff to prepare a resolution and bring back to the Board for further consideration.

**Summary:**

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

ATTACHMENTS

-

# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

15.f

**Subject:**

For Possible Action: Adopt a resolution declaring May as "Motorcycle Safety Awareness Month" in Lyon County.  
(Requested by Comm. Henderson)

**Summary:**

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

ATTACHMENTS

- [Resolution for Motorcycle Safety Awareness Month](#)

**RESOLUTION NO. 24-**

**A RESOLUTION OF THE LYON COUNTY BOARD OF COUNTY COMMISSIONERS  
PROCLAIMING MAY 2024 AS “MOTORCYCLE SAFETY AWARENESS MONTH”**

**Whereas**, motorcycle riding is a popular form of recreation and transportation for thousands of people across Nevada; and

**Whereas**, motorcycles are a common and economical means of transportation that reduces fuel consumption and cause less wear on the roads in Lyon County; and

**Whereas**, Lyon County is home to many miles of motorcycle friendly roads that offer motorcyclists scenic rides throughout the county; and

**Whereas**, motorcyclists contribute to the economic well-being of the communities through which they ride by buying gasoline and dining at local restaurants; and

**Whereas**, the number of motorcycles on Lyon County roadways increases during warmer times of the year; and

**Whereas**, in the last two years there have been 24 accidents involving motorcycles in Lyon County; and

**Whereas**, it is vital that drivers of all vehicles be aware of, and be on the watch for, motorcycles; and

**Whereas**, unaware and distracted drivers of other vehicles present a grave danger to motorcyclists; now therefore, be it

**Resolved**, that the Lyon County Board of County Commissioners Proclaims May 2024 as “Motorcycle Safety Awareness Month;” be it finally

**Resolved**, that the Lyon County Board of County Commissioners Encourages all motorists to be aware of motorcyclists and to practice safe driving habits when motorcycles are present.

**PASSED, ADOPTED and APPROVED this 2nd day of May, 2024**

LYON COUNTY BOARD OF COMMISSIONERS

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By: Chairman, Dave Hockaday

Attest:

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Clerk of the Board, Staci Lindberg

# **Lyon County Board of County Commissioners Agenda Summary**

Meeting Date: May 2, 2024

**Agenda Item Number:**

16.a

**Subject:**

For Possible Action: Appoint up to one member to the Stagecoach Advisory Board with a term ending December 31, 2024.

**Summary:**

**Financial Department Comments:**

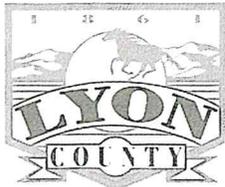
**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

ATTACHMENTS

- [Timothy Frank, Application](#)



# Lyon County Application to Serve on an Advisory Board

Please note that all information contained in this application is considered public record and available for public review.

Check the Board or Commission for which you are applying:

- |   |   |
|---|---|
| <input type="checkbox"/> 911 Surcharge Committee              | <input type="checkbox"/> Mound House Advisory Board           |
| <input type="checkbox"/> Advisory Board to Manage Wildlife    | <input type="checkbox"/> Planning Commission                  |
| <input type="checkbox"/> Animal Control Advisory Board        | <input type="checkbox"/> Regional Transportation Board        |
| <input type="checkbox"/> Central Lyon Park & Recreation Board | <input type="checkbox"/> Room Tax Board                       |
| <input type="checkbox"/> Central Lyon Vector Control Board    | <input type="checkbox"/> Silver City Cemetery Board           |
| <input type="checkbox"/> Dayton Regional Advisory Board       | <input type="checkbox"/> Silver City Advisory Board           |
| <input type="checkbox"/> Dayton Valley Events Center Board    | <input type="checkbox"/> Silver Springs Advisory Board        |
| <input type="checkbox"/> Debt Management Commission           | <input type="checkbox"/> Smith Valley Advisory Board          |
| <input type="checkbox"/> Library Board of Trustees            | <input type="checkbox"/> Smith Valley Park & Recreation Board |
| <input type="checkbox"/> Lyon County Fair Board               | <input checked="" type="checkbox"/> Stagecoach Advisory Board |
| <input type="checkbox"/> Mason Valley Advisory Board          | <input type="checkbox"/> Walker River Weed Control Board      |
| <input type="checkbox"/> Mason Valley Mosquito Abatement      |   |

Contact Information:

Name: Timothy L. Frank

Address: 5350 Meadow Lake Stagecoach NV 89429

Phone: 775 224-6755 Email: timothyfrank1960@gmail.com

How long have you been a resident of Lyon County? 9 yrs

How many board or commission meetings have you attended in the last year? 6

List boards or commissions you presently serve on or have served on in the past including dates of service:

NONE

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---

Education and/or training relevant to the position you are applying for:

2yrs com collage, 22yrs NAVY and ARMY Leadership and Management Roles.

Member of The Silver Springs Area Chamber of Com

Explain briefly why you would like to be appointed to this board or commission:

To help inform people in Staecoch & Silversprings about New Programs and events. To help the Teenagers get involved with Honor Guard and other programs starting up in this Area.

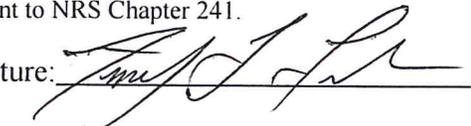
I certify that, to the best of my knowledge, the information I provided in this application is true. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal, if appointed. I acknowledge that, if appointed, I am required to: timely attend all mandatory training (including training that is a condition to being sworn in); comply with applicable record keeping requirements; and otherwise adhere to the handbook, policies, and laws by which I am bound. I am aware that failure to do so is grounds for removal from the advisory board.

Signature: 

Date: 03/29/2024

**Notice:**

At the meeting to consider your application for appointment, the Board or Commission, may consider your character, alleged misconduct, professional competence, or physical or mental health. This notice is provided pursuant to NRS 241.031 and 241.033. The topics of discussion will relate to your ability to serve in the position for which you have applied. If the Advisory Board of County Commission desires to close the meeting, they must allow you to: (a) attend the closed meeting or that portion of the closed meeting during which the character, alleged misconduct, professional competence, or physical or mental health of the person is considered; (b) have an attorney or other representative of the person's choosing present with the person during the closed meeting; and (c) present written evidence, provide testimony and present witnesses relating to the character, alleged misconduct, professional competence, or physical or mental health of the person to the public body during the closed meeting. You will not receive any additional notice, and by signing this application you hereby agree to waive any right to future notice pursuant to NRS Chapter 241.

Signature: 

Date: 03/29/2024

Please return the application to:

Lyon County Manager's Office  
ATTN: Erin Lopez  
27 South Main Street  
Yerington, Nevada 89447  
Office: (775)463-6531; Fax: (775)463-6500

Via email:

# Lyon County Board of County Commissioners Agenda Summary

Meeting Date: May 2, 2024

**Agenda Item Number:**

17.a

**Subject:**

For Possible Action: Approve the Lyon County Animal Services Advisory Board bylaws.

**Summary:**

The Animal Control Advisory Board last year started the process to review their bylaws to update current practices. Staff reviewed the submitted document and added language that would also align with the Citizen Advisory Boards Bylaws.

**Financial Department Comments:**

**Approved As To Legal Form:**

**County Manager Comments:**

**Recommendation:**

ATTACHMENTS

- [Animal Services Advisory Board Bylaws Revisions 2024](#)
- [Animal Services Advisory Board Bylaws 2000](#)

**BYLAWS**  
**LYON COUNTY ANIMAL SERVICES ADVISORY BOARD**

**ARTICLE I – Jurisdiction / Purpose / Duties**

1. The Lyon County Animal Services Advisory Board (hereinafter referred to as LCAS Board) is established by the Lyon County Board of Commissioners under Lyon County Ordinance No. 440 to represent the residents of Lyon County in an advisory capacity.
2. The purpose of the LCAS Board is:
  - a. To provide opportunities for effective public participation in developing a thoughtful and proactive approach encompassing the interactive lifestyle of person and animal to produce a positive, respectful outcome supporting both.
  - b. To facilitate communication on animal related issues in Lyon County as may benefit the County, Lyon County Animal Services and the public;
  - c. To improve and enhance Animal Services in developing competent volunteer participation, where it may be appropriate, in its daily and emergency operations.
3. The duties of the LCAS Board shall be to act as a liaison between the residents of Lyon County and the Lyon County Board of Commissioners. The LCAS Board shall advise and make recommendations to the Lyon County Board of Commissioners and to the Superintendent of Lyon County Animal Services regarding the humane treatment, control of animals, safety of animals and the public, and implementation of policies as contained in Title 7 Police Regulations, Chapter 1 – Animals and Animal Services including but not limited to:
  - a. Licensing, vaccination and sterilization of domestic animals.
  - b. Criteria for the approval and inspection of animal rescue and adoption operations.
  - c. Recommendations for amending and implementing ordinances relating to exotic animals.
  - d. Recommendations for development and implementation of programs for the humane treatment and detention of all animals.
  - e. Public education and informational programs.
  - f. Public awareness regarding health and safety issues relating to animals.
  - g. When necessary, establish temporary committees for specific issues or problems in which they submit their findings to the LCAS Board.
  - h. The Lyon County Board of Commissioners, the County Manager and/or Animal Services Superintendent may request and/or authorize the LCAS Board to review other pertinent issues for consideration, engage in other tasks or duties that may be facilitated by the LCAS Board’s public interaction.

**ARTICLE II – Membership / Vacancies / Resignations**

1. The LCAS Board shall consist of five (5) non-elected Lyon County residents drawn from various backgrounds. The Lyon County Board of Commissioners shall make each appointment based on applications received with priority being given to geographic location in the County in an attempt to ensure representation of the various and diverse communities within Lyon County.

2. The appointment of all new members shall be conditional upon completion of mandatory training (among other onboarding tasks) as set forth in the new member's welcome letter. New members shall have 30 days from receipt of the welcome letter to complete the required training and onboarding tasks. Absent good cause, failure to timely do so shall result in revocation of appointment. It shall be the responsibility of the new member to provide written notice to the County Manager's Office of completion of these tasks within the 30-day period referenced above. No new members shall be sworn in and/or take their seat on an advisory board until they have successfully completed the mandatory training and other onboarding items referenced in their welcome letter.
3. Existing members shall complete training on an annual basis. The County Manager's Office shall provide a reasonable timeframe (not to exceed 60 days) within which to complete all required annual training. Failure to timely complete such training shall constitute noncompliance with the Citizen's Advisory Board Handbook and subject to administrative review by the Board of County Commissioners.
4. Term of office shall be two (2) years. Terms will end on December 31, with three members' terms ending in an even year and two members' terms ending in an odd year.
5. The office will be non-partisan
6. Vacancies on the Lyon County Animal Services Advisory Board will be filled according to Lyon County code 3.01.03 Appointment; Organization; Compensation.
7. Any member of the LCAS Board may resign at any time by written letter of resignation to the LCAS Board and the Lyon County Manager's office.
8. A vacancy on the LCAS Board shall be deemed to exist upon the occurrence of any of the following:
  - a. Written resignation delivered to the LCAS Board and County Manager's office.
  - b. Failure to attend three (3) consecutive meetings with unexcused absences of the Advisory Board.
  - c. Death or incapacity.
  - d. Failure of any member to maintain their residence in Lyon County.
  - e. Any mid-term vacancy shall be filled as prescribed in Article II, Item 1.
  - f. Any other unforeseen occurrence or circumstance that impedes a LCAS Board member's ability to fulfill their duties or meeting requirements shall be reviewed at such time.

### **ARTICLE III – Attendance**

LCAS Board members are expected to attend all regular or special meetings. The Chair can excuse members who are unable to attend a meeting and such absence and the Chair's approval of the absence must be noted as such in the minutes.

1. A LCAS Board member may call into a meeting by conference call consistent with Open Meeting Law for the purpose of establishing a quorum in circumstances such as illness or travel but such attendance is discouraged and should not be a frequent occurrence.
2. The LCAS Board Chair will notify the Lyon County Manager's office when a member is subject to censure or removal based upon three (3) consecutive unexcused absences. The County Manager's office may place an item on the Commission agenda. A vote by the Board of County Commissioners is necessary to remove a LCAS Board member.

#### **ARTICLE IV – Meetings / Quorum / Voting**

1. The LCAS Board shall meet bi-monthly, beginning in January of each year. The date, time and venue for each meeting shall be determined by the LCAS Board.
2. All meetings, notices, agendas and relevant documents shall comply with Nevada Open Meeting Law, Citizens Advisory Board Handbook, and the Citizens Advisory Board Bylaws.
3. Special meetings of the LCAS Board may be called by the Chair, by a majority of LCAS Board members, or requested by the Lyon County Board of Commissioners and the Lyon County Manager’s office. Special meetings will be noticed according to Nevada Open Meeting Law. A special meeting may be called for and scheduled at any session of a regularly scheduled meeting.
4. A simple majority of the LCAS Board members constitutes a quorum. A vote which results in a simple majority of the quorum is sufficient to carry any action item.
5. No vote or action may be taken in the absence of a quorum and outside of the provisions of the Nevada Open Meeting Law.

#### **ARTICLE V – Officers**

1. LCAS Board shall elect from its membership the following officers: Chair, Vice-Chair, and Secretary. A person may not hold more than one office at a time. All officers are voting members. The Lyon County Commission will be notified in writing of the officers elected.
2. According to Nevada Open Meeting Law, nominations shall be offered and accepted and the vote for each office shall be by a majority show of hands.
3. Newly elected officers will assume office immediately.
4. Election of officers will be held annually or as vacancies occur. The election of officers shall be held during a regularly scheduled meeting and will be agendized. The term of office for each officer will be until December 31<sup>st</sup> of the year of election. Annual election of officers shall be completed at the first meeting in January of each year. Officers can serve for more than one term.
5. In the event that any other vacancy is created during an officer’s term, the LCAS Board will conduct a special election by majority vote to fill the vacancy at their next regular meeting.
6. The Chair is responsible for the following duties:
  - a. To call and preside over all regular and special meetings of the LCAS Board that have been properly scheduled and agendized according to Nevada Open Meeting Law.
  - b. Approve the Agenda for publication. The Chair shall coordinate with the secretary to prepare a draft agenda for review and will approve the agenda prior to posting.
  - c. Appointment of all committees.
  - d. Represent the LCAS Board where appropriate at public hearings, public meetings, Lyon County Board of Commissioners meetings, and other activities as deemed necessary by the LCAS Board. In the event the Chair is unable to appear, then the Chair may designate an alternate representative with the consent of the other Board members.
  - e. Excuse member’s attendance.

- f. Approve correspondence, reports or a Letter of Transmittal initiated by the LCAS Board prior to submitting such correspondence to the Lyon County Commission or to other boards, commissions, departments or agencies.
7. The Vice-Chair is responsible for the following duties:
  - a. Assume the duties of the Chair in the absence of the Chair.
  - b. Perform other duties as assigned by the Chair.
8. The Secretary is responsible for the following duties:
  - a. Assume the duties of the Chair in the absence of the Chair and Vice-Chair.
  - b. Record audio and prepare the minutes of all meetings of the LCAS Board in accordance with Nevada Open Meeting Law. A copy of the audio and minutes will be provided to the Lyon County Commission office for public record within forty-five (45) days of the meeting date, unless the minutes have not been approved by the LCAS Board, in which case the audio and minutes shall be provided within twenty (20) days after the LCAS Board approval.
  - c. Post meeting agendas in accordance with the Nevada State Open Meeting Law and at the locations noted on the agenda.
  - d. Receive and send correspondence and perform various secretarial duties as assigned by the Chair that pertain to the business of the LCAS Board.
  - e. The secretary will send audio recordings and final minutes to the Lyon County Manager's office for retention and distribution.

#### **ARTICLE VI – Committees**

1. The Chair may create or dissolve committees.
2. Any and all committees shall have a clearly stated purpose and a date by which the committee's business is to be concluded.

#### **ARTICLE VII – Compensation**

1. All members of the LCAS Board shall serve without compensation and shall be considered a volunteer for the duration of their term.
2. Exception may be made for reasonable travel and subsistence expenses incurred in attending meetings and activities when pre-approved by the Lyon County Manager or their designee. Any compensation shall be in accordance with Lyon County policies with amounts set by the Lyon County Board of Commissioners.

#### **ARTICLE VIII – Limitations**

1. Neither the LCAS Board nor any member thereof is authorized to enter into any contract(s) on behalf of, or otherwise obligate Lyon County.
2. The LCAS Board shall follow and adopt the guidelines of practice within the Citizen's Advisory Board Handbook and the Citizen's Advisory Board Bylaws, unless otherwise specified in this document.

#### **ARTICLE IX – Amendments**

1. Proposed amendments to these bylaws shall be discussed as an agenda item by the LCAS Board during at least one regular meeting.
2. An amendment may be adopted by a simple majority vote of the LCAS Board.

3. An amendment to these bylaws does not take effect until approved by the Lyon County Board of County Commissioners.

Approved by LYON COUNTY BOARD OF COUNTY COMMISSIONERS

this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Chair

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Adopted by LYON COUNTY ANIMAL SERVICES ADVISORY BOARD

this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Chair

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# **LYON COUNTY ANIMAL CONTROL ADVISORY BOARD BY-LAWS**

The Lyon County Board of Commissioners voted and adopted Lyon County Ordinance No. 440 and the following by-laws are hereby adopted:

## **ARTICLE I: NAME**

The name as established shall be "LYON COUNTY ANIMAL CONTROL ADVISORY BOARD."

## **ARTICLE II: PURPOSE**

The primary purpose of this advisory board is to provide opportunity for effective public participation in developing a thoughtful proactive approach encompassing the interactive lifestyle of man and animal to produce a positive respectful representation supporting both. The Lyon County Animal Control Advisory Board is an advisory to the Lyon County Board of Commissioners

## **ARTICLE III: DUTIES**

The Lyon County Animal Control Advisory Board shall act as a liaison between the residents and the Lyon County Board of Commissioners. The Lyon County Animal Control Advisory Board shall advise and make recommendations to the Lyon County Board of Commissioners and to the Director of Lyon County Animal Services<sup>1</sup> regarding the humane treatment and control of animals, implementation of policies and ordinances relating to animal control, including but not limited to:

1. Licensing, vaccination and sterilization of animals.
2. Criteria for the approval and inspection of animal rescue and adoption operations.
3. Recommendations for amending and implementing ordinances relating to exotic animals.
4. Recommendations for development and implementation programs for the humane treatment and detention of all animals.
5. Public education and information programs.
6. Public awareness regarding health issues relating to animals.
7. When necessary, establish temporary committees or standing subcommittees for specific issues or problems in which they submit their findings to the Lyon County Animal Control Advisory Board.
8. The Lyon County Board of Commissioners and/or the Director of Lyon County Animal Services<sup>2</sup> may request the Lyon County Animal Control Advisory Board to review other pertinent issues for consideration.

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<sup>1</sup>amended in accordance with Bill #01-01 Ord #456.

<sup>2</sup>amended in accordance with Bill #01-01 Ord #456.

## **ARTICLE IV: MEMBERSHIP**

Lyon County Animal Control Advisory Board shall consist of minimum five and not more than seven non-elected Lyon County residents drawn from various backgrounds. The County Board of Commissioners shall attempt to select one resident from each County Commissioner's district and to be appointed by the Lyon County Board of Commissioners.<sup>3</sup> A Lyon County Animal Control Advisory Board member's term is aligned with their respective commissioner's elected term, such as, when a commissioner's term is expired so shall the Lyon County Animal Control Advisory Board member's term expire.

## **ARTICLE V: OFFICERS**

The Lyon County Animal Control Advisory Board shall elect a Chairman and Vice Chairman from within the membership by majority vote each January for a one year term. At such time the Chairman resigns or is removed from office, the Vice Chairman shall immediately assume the office of Chairman for the remainder of the Chairman's term. At such time the Vice Chairman resigns or is removed from office, the Lyon County Animal Control Advisory Board shall elect a new Vice Chairman by majority vote during the next Advisory Board meeting.

Chairman's duties shall be to call and preside over all meetings of the Lyon County Animal Control Advisory Board, appoint the chairmen of all committees, review and approve the agenda for all Animal Control Advisory Board meetings, and represent the Lyon County Animal Control Advisory Board at various meetings and activities.

Vice Chairman's duties shall (when necessary) to act as Chairman in his/her absence and perform various duties as assigned by the Chairman.

A Secretary shall also be elected by the Lyon County Animal Control Advisory Board membership by majority vote for a one year term.

Secretary's duties shall be to take minutes, submit minutes for public record, prepare and post Lyon County Animal Control Advisory Board meeting notices, and perform various duties as assigned by the Chairman.

## **ARTICLE VI: VACANCIES**

Should any Lyon County Animal Control Advisory Board member fail to attend three consecutive meetings of the Animal Control Advisory Board it shall be deemed as an official resignation and the vacancy shall be filled as prescribed in **ARTICLE IV: MEMBERSHIP**.

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<sup>3</sup>amended in accordance with Bill #99-05 Ord #446.

In the event a Lyon County Animal Control Advisory Board member wishes to resign, he/she may do so by submitting a letter of resignation to the Animal Control Advisory Board stating the request to vacate the position and its effective date. Again the vacancy shall be filled as prescribed in **ARTICLE IV: MEMBERSHIP**.

Any other unforeseen occurrences which impede a Lyon County Animal Control Advisory Board member's ability to fulfill their duties or meeting requirements shall be reviewed at such time.

## **ARTICLE VII: MEETINGS**

Scheduling of Lyon County Animal Control Advisory Board meeting times and places shall be determined by the Animal Control Advisory Board.

All meetings shall comply with the provisions of the NEVADA OPEN MEETING LAWS.

The Lyon County Animal Control Advisory Board will meet at least once each three month calendar quarter.

QUORUM shall be defined as a majority of the Lyon County Animal Control Advisory Board's membership. No vote or action may be taken in the absence of a QUORUM.

## **ARTICLE VIII: COMMITTEES**

The Chairman may create and dissolve special committees.

The Lyon County Animal Control Advisory Board may create and dissolve ad hoc committees by majority vote.

## **ARTICLE IX: COMPENSATION**

All members of the Lyon County Animal Control Advisory Board shall serve without compensation with the exception of: reasonable travel and subsistence expenses incurred in attending meetings.

Reimbursement for reasonable travel and subsistence expenses shall be in accordance with Lyon County policies with amounts set by the Lyon County Board of Commissioners.

## ARTICLE X: LIMITATIONS

The Lyon County Animal Control Advisory Board or any member thereof may not enter into contracts on behalf or otherwise obligate Lyon County.

## ARTICLE XI: AMENDMENTS

Proposed amendments to the above by-laws shall be presented at a regular meeting of the Lyon County Animal Control Advisory Board. During the next meeting the amendments may be adopted by a majority vote of Animal Control Advisory Board members. Thereafter, the amended by-laws shall be presented for approval by the Lyon County Board of Commissioners.

**APPROVED** by the Lyon County Animal Control Advisory Board

this 10 day of OCTOBER, 2001.

  
Chairman

LYON COUNTY BOARD OF COMMISSIONERS

  
Chairman

ATTEST:

  
County Clerk

# Lyon County Board of County Commissioners Agenda Summary

Meeting Date: May 2, 2024

## **Agenda Item Number:**

17.b

## **Subject:**

For Possible Action: Propose ordinance amending Lyon County Code Title 4, Chapter 14, Section 1, increasing fee from Three Dollars (\$3.00) to Six Dollars (\$6.00) per document on the recording of certain documents by the County Recorder with the proceeds used to provide legal services for abused and neglected children Lyon County.

## **Summary:**

The district court has requested that the Board of County Commissioners consider increasing the recording fee to provide additional funding for attorney services in child abuse and neglect cases.

The Legislature enacted Senate Bill 305 during 79th Session of the Nevada Legislature (2017) which increased the recording fee allowed from Three Dollars (\$3.00) to Six Dollars (\$6.00). The 79th Nevada Legislature passed SB 305, which requires 100% of children to have an attorney appointed to represent them when there has been alleged abuse or neglect in civil child protection proceedings and proceedings to terminate parental rights. This action aligned Nevada with 43 other states across the United States. This is a change from the decision being at the discretion of a judge, which was the practice in Nevada for the appointment of legal representation for these children. The bill also allows for that \$3 fee to be increased for up to \$6.

Lyon County enacted the \$3.00 fee in 2016 with adoption of Ordinance 588. The county does not believe that a business impact statement is required because the fee is paid by individuals as well as businesses.

## **Financial Department Comments:**

The additional fee is expected to generate approximately \$30,000.

## **Approved As To Legal Form:**

## **County Manager Comments:**

## **Recommendation:**

Propose Ordinance

## **ATTACHMENTS**

- [Recording Fee Ordinance Amendment](#)

BILL NO. \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

SUMMARY: An ordinance amending Lyon County Code Title 4, Chapter 14, Section 1, increasing fee from Three Dollars (\$3.00) to Six Dollars (\$6.00) per document on the recording of certain documents by the County Recorder with the proceeds used to provide legal services for abused and neglected children Lyon County.

TITLE: AN ORDINANCE AMENDING TITLE 4, CHAPTER 14 (MISCELLANEOUS AND ADDITIONAL FEES AND TAXES), SECTION 1 OF THE LYON COUNTY CODE INCREASING THE FEE FROM THREE DOLLARS (\$3.00) TO SIX DOLLARS (\$6.00) ON THE RECORDING OF CERTAIN DOCUMENTS BY THE COUNTY RECORDER WITH THE PROCEEDS USED TO PROVIDE LEGAL SERVICES FOR ABUSED AND NEGLECTED CHILDREN; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

THE BOARD OF COUNTY COMMISSIONERS OF LYON COUNTY, NEVADA DOES HEREBY ORDAIN:

Whereas, pursuant to the legislative authority granted to a board of county commissioners by NRS 247.305(4), as enacted by Assembly Bill 192 of the 76th Session of the Nevada Legislature (2011), the Lyon County Board of County Commissioners adopted Ordinance 588 in 2016 imposing a Three Dollar (\$3.00) recording fee on the filing of certain papers with the county recorder and providing that the proceeds shall be paid to the organization operating the program for legal services for the indigent that receives the fees charged pursuant to NRS 19.031 to be used to provide legal services for abused and neglected children.

Whereas, the Legislature enacted Senate Bill 305 during 79<sup>th</sup> Session of the Nevada Legislature (2017) which increased the recording fee allowed from Three Dollars (\$3.00) to Six Dollars (\$6.00). The 79th Nevada Legislature passed SB 305, which requires 100% of children to have an attorney appointed to represent them when there has been alleged abuse or neglect in civil child protection proceedings and proceedings to terminate parental rights. This action aligned Nevada with 43 other states across the United States. This is a change from the decision being at the discretion of a judge, which was the practice in Nevada for the appointment of legal representation for these children. The bill also allows for that \$3 fee to be increased for up to \$6.

Whereas, the Board of County Commissioners desires to increase the recording fee authorized in statute from There Dollars (\$3.00) to Six Dollars (\$6.00) in order to provide additional

funding for the organization operating the program for legal services for the indigent that receives the fees charged pursuant to NRS 19.031, with the fees to be used specifically to provide legal services for abused and neglected children.

SECTION 2. Title 4, Chapter 14, Section 1 of the Lyon County Code (Miscellaneous and Additional Taxes and Fees) is hereby amended as follows:

Chapter 14

MISCELLANEOUS AND ADDITIONAL TAXES AND FEES

Chapter 14.

Additional Document Recording Fees For Legal Services for Abused and Neglected Children

14.01. Document recording fee.

The county recorder shall charge and collect a fee of six ~~three~~ dollars (\$~~63~~.00) for the recording of a document, instrument, paper, notice, deed, conveyance, map, chart, survey or any other writing in the office of the county recorder, except that no fee shall be charged under this section for recording the originally signed copy of a certificate of marriage described in NRS 122.120 or for recording the declaration of value in relation to deeds evidencing a transfer of title to real property described in Nevada.

Chapter 14.02 Remittance of Fees.

On or before the fifth day of each month, the county recorder shall pay the amount of fees collected by him or her pursuant to his subsection to the county treasurer. On or before the fifth day of each month, the county recorder shall pay the amount of fees collected by him or her pursuant to this subsection to the county treasurer. On or before the 15th day of each month, the county treasurer shall remit the money received by him or her pursuant to this subsection to the organization operating the program for legal services for the indigent that receives the fees charged pursuant to [NRS 19.031](#) to be used to provide legal services for abused and neglected children. In the event there are any excess funds or no program is identified, the funds shall be held in the District Court Restricted Fees Account to be used to provide legal services for abused and neglected children.

SECTION 3. The county recorder shall be collecting the fee imposed by this section on July 1, 2024.

SECTION 4. If any section, paragraph, sentence or phrase of this ordinance or portion thereof is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not invalidate the remaining parts of this ordinance.

SECTION 5. All ordinances, parts of ordinances, chapters, sections, subsections, clauses, phrases or sentences contained in the Lyon County Code in conflict herewith are hereby repealed.

SECTION 6. This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

PROPOSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2024.

PROPOSED BY Commissioner \_\_\_\_\_.

PASSED on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

AYES:

NAYS:

ABSENT:

ABSTENTIONS:

BOARD OF LYON COUNTY  
COMMISSIONERS

\_\_\_\_\_  
CHAIRMAN

Attest:

\_\_\_\_\_  
County Clerk

THIS ORDINANCE shall be in full force and effect from and after the \_\_\_\_\_ day  
of \_\_\_\_\_, 2024.