LYON COUNTY BOARD OF COUNTY COMMISSIONERS
THURSDAY, JANUARY 18, 2024
9:00 AM
LYON COUNTY ADMINISTRATIVE COMPLEX
27 S. MAIN STREET
YERINGTON, NV 89447

Join Zoom Meeting:
https://us02web.zoom.us/j/83368686463?pwd=ZlVGaWFOT3pGUjJPWWV0VmZRQ0N5dz09
Meeting ID: 833 6868 6463 / Passcode: 896135
Mobile: 1-253-215-8782 / 1-346-248-7799

County Commission meetings are open to the public and may be attended in person or via virtual Zoom, if available. Virtual public comment may be given if you are attending the virtual Zoom meeting by raising your hand. This can occur in several ways, including by dialing *9 from your phone to raise your hand and request to speak for public comment. Then to unmute yourself, dial *6.

Written public comments may be mailed to the Lyon County Manager's Office at 27 S. Main Street, Yerington, Nevada 89447, or emailed to countyclerks@lyon-county.org, be sure to type, PUBLIC COMMENT in the subject line. Comments must be received the day prior to the date of the meeting by 4:00 P.M. for the comments to be included in the meeting. Any written public comments received after the aforementioned time will be compiled and added as supplemental materials to the County's website and distributed to the Board of Commissioners within 24 hours after the meeting.

AGENDA

(Action will be taken on all items unless otherwise noted)
(No action will be taken on any item until it is properly agendized).

To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.

The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.

Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.

BOARD OF COMMISSIONERS CONVENING AS OTHER BOARDS - *Members of the Board of County Commissioners also serve as the Liquor Board, Central Lyon Vector Control District Board, Mason Valley Mosquito Abatement District Board, Walker River Weed Control District Board, Willowcreek General Improvement District Board, the Silver Springs General Improvement District Board, and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.*

NOTE: THIS MEETING MAY BREAK BETWEEN 11:30 - 1:30 FOR LUNCH

1. Roll Call

2. Invocation given by Archie or Travis Walker of the Smith Valley Baptist

3. Pledge of Allegiance

4. Public Participation (no action will be taken on any item until it is properly agendized) - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

5. For Possible Action: Review and adoption of agenda

6. Time Certain

6.a. Time Certain at 9:05 AM: For Possible Action: Proclaim the month of January as National Radon Action Month (NRAM) in Lyon County. (Requested by Chris Kelly of UNR)
- Proclamation for Radon

6.b. Time Certain at 9:05 AM: For Presentation Only: Holly Gatzke, Northern Area Director, will be providing a presentation updating the Lyon County Board of County Commissioners regarding program highlights and reorganization of the Extension model for UNR Lyon County Extension during the past six months.

6.c. Time Certain at 9:15 AM: For Presentation Only: Update from the Bureau of Land Management (BLM) on current activities.
- BLM Report

7. Presentation of awards and/or recognition of accomplishments

8. Commissioners/County Manager reports

9. Elected Official's reports

9.a. For Presentation Only: The Lyon County Sheriff's Office 2023 Annual Report.
- Annual Report 2023

10. Appointed Official's reports

11. Advisory Board reports

12. CONSENT AGENDA (Action Will be Taken on All Items) - *All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and*

without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

12.a. For Possible Action: Review and accept travel claims.
- Travel Report December 16, 2023 to December 31, 2023

12.b. For Possible Action: Review and accept claims and financial reports.
- Cash Report December 31, 2023
- Claims Report December 16, 2023 to December 31, 2023
- Lyon County Financials December 31, 2023

12.c. For Possible Action: Approval of changes on Assessor's tax roll due to correction in assessments and review of tax roll changes.
- Secured and Unsecured Factual Corrections

12.d. For Possible Action: Approve January 4, 2024 Minutes.
- January 4, 2023 Minutes

12.e. For Possible Action: Approve an interlocal agreement with the Office of the Attorney General, in the amount of $2,037.77, that defines the framework to oversee the Nevada Statewide Victim Notification System.
- Nevada Statewide Victim Notification System Interlocal Agreement

12.f. For Possible Action: Accept Grant Award from the State of Nevada Department of Public Safety Office of Criminal Justice Assistance in the amount of $59,504 for the purchase of hand held drug analyzers.
- Criminal Justice Assistance Drug Analyzer Grant

12.g. For Possible Action: Accept a grant from the Department of Justice (DOJ) Bureau of Justice Assistance in the amount of $17,258, to retrofit approximately 27 patrol vehicles with a safer system to store patrol rifles.
- Department of Justice Grant

12.h. For Possible Action: Accept grant award from Nevada Department of Business & Industry, Housing Division for FY2024-2025, in the amount of $49,700, for the Emergency Solutions Grant, to provide case management to homeless persons and families who are at risk of homelessness.
- FY24-25 Emergency Solutions Grant NOSA

12.i. For Possible Action: Approve a budget transfer from the General Fund contingency in the amount of $3,100 to pay for a secondary internet connection for the County for the remainder of the current fiscal year.

12.j. For Possible Acton: Approve Detention Facility Inspection Report submitted by Commissioner Hockaday.
- Detention Facility Quarterly Inspection Report December 2024

REGULAR AGENDA - *(Action will be taken on all items unless otherwise noted)*

13. Utilities

13.a. For Presentation Only: Project update from the Utilities Engineer for the fourth quarter of 2023.
- Projects Update

14. Community Development

14.a. For Presentation Only: Discussion on Transfer of Development Rights, a voluntary and incentive-based process by which property owners may transfer development potential from lands with significant conservation values to lands considered more appropriate for development.

15. Sheriff

15.a. For Possible Action: Approve amendment to the Food Service Agreement with Trinity Food Services, to increase meal cost by five (5) cents. This is an increase of approximately $5,475 to be funded from a budget transfer from the General Fund contingency.
- Amendment to Trinity Food Service Agreement

16. Advisory Board

16.a. For Possible Action: Provide direction to staff for the appointment process to Citizen Advisory Boards. (Requested by Comm. Keller)
- Lyon County CAB Ordinance
- CAB Bylaws
- RES. 21-16 Central Lyon County Parks & Recreation Board
- CAB Handbook

16.b. For Possible Action: Appoint a chairman for the first meeting of the Dayton Regional Advisory Board.
- Letter of Transmittal

16.c. For Possible Action: Appoint up to three members to the Dayton Regional Advisory Board with one term expiring December 31, 2025, and two terms expiring December 31, 2024.
- Jim Davis, Application

16.d. For Possible Action: Acknowledge the resignation of Michael Irvine and Stacey Sell from the Silver Springs Advisory Board.
- Michael Irvine, Resignation
- Stacey Sell, Resignation

16.e. For Possible Action: Appoint up to two members to the Silver Springs Advisory Board with one term expiring December 31, 2024, and the other term expiring December 31, 2025.
- Adam McGuire, Application

17. County Manager

17.a. For Possible Action: Approve Purchase Agreement and Escrow Instructions between Lyon County and Stan Lucas for Lyon County to purchase a 7.4 acre parcel in the Traditions Project for $3,991,250, to be created from APN 016-406-03, for the Dayton Government Complex Project.
- Stan Lucas Traditions Purchase Agreement

17.b. For Possible Action: Review potential Lyon County requests for Community Project Funding from the Nevada Congressional Delegation and provide direction to the County Manager on which requests should be included and how they should be ranked.

18. Agenda Requests - *Administrative Policies and Procedures 1.05, A Commission Member or elected/appointed department head may request an item be considered on a future agenda either by making an oral request at a County Commission meeting or submitting the request in writing to the County Manager at least 30 days prior to the meeting for which the item is requested to be placed on the agenda.*

19. Commissioner Comments

20. Public Participation (no action will be taken on any item until it is properly agendized) - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

21. Closed Session pursuant to NRS 241.015(3)(b)(2) - *To receive information from the District Attorney or counsel regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter, and pursuant to NRS 288.220, to receive a report on the status of ongoing labor negotiations; and direct staff accordingly.*

22. Adjourn

Pursuant to NRS 241.020, the agenda has been posted at the following locations: Lyon County Administrative Complex (27 S. Main Street, Yerington, NV), the Lyon County Website: https://www.lyon-county.org, and the State Website: https://notice.nv.gov. Supporting documentation for the items on the agenda is available to members of the public at the County Manager's Office (27 S. Main Street, Yerington, NV), by phone (775)463-6531, or by email requests to countyclerks@lyon-county.org.

Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov

T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance

Lyon County is an equal opportunity provider.

Agenda and Backup Material is Available at www.lyon-county.org

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
6.a

Subject:
Time Certain at 9:05 AM: For Possible Action: Proclaim the month of January as National Radon Action Month (NRAM) in Lyon County. (Requested by Chris Kelly of UNR)

Summary:

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:

ATTACHMENTS
- Proclamation for Radon

Proclamation Radon 2024

WHEREAS, the great state of Nevada, known for its natural beauty and diverse landscapes, is home to a unique geological feature - an abundance of surface uranium, making it the leading state in the United States with this natural resource; and

WHEREAS, uranium is harnessed for various beneficial uses, including nuclear energy production, medical applications, and scientific research;

WHEREAS, it is crucial to recognize that while uranium has beneficial applications, it also poses potential dangers when it naturally breaks down into radon gas, a colorless, odorless, naturally occurring radioactive gas that can endanger the health and well-being of our residents;

WHEREAS, radon gas occurs naturally when Uranium breaks down, silently seeping into the homes of our residents;

WHEREAS, it has come to our attention that many Nevada residents remain unaware of the hidden danger lurking within their homes, known as radon - a colorless, odorless, naturally occurring radioactive gas, which stands as the primary cause of lung cancer among nonsmokers and the second leading cause of lung cancer in smokers;

WHEREAS, the U.S. Environmental Protection Agency estimates that approximately 21,000 people in the United States tragically lose their lives each year due to lung cancer caused by indoor radon exposure. Astonishingly, lung and bronchus cancer claim more lives each year than any other form of cancer;

WHEREAS, lung cancer, impacting more women than breast cancer, poses a higher risk to Nevadans compared to the national average;

WHEREAS, it is a fact that one in four homes in Nevada contains elevated levels of radon. Remarkably, any home in Nevada could harbor elevated radon levels, even when neighboring homes do not. Living in a home with an average radon level of 4 picocuries per liter of air poses a risk comparable to smoking half a pack of cigarettes a day;

WHEREAS, it is the right of home buyers to know the radon level of any home they consider purchasing;

WHEREAS, the importance of radon testing cannot be overstated, as it is the sole means to determine whether a home contains elevated radon levels. This testing is not only easy and free but also opens the door to potential mitigation efforts that can make homes safer;

WHEREAS, the University of Nevada, Reno Extension's Nevada Radon Education Program and the U.S. Environmental Protection Agency stand firmly in support of initiatives aimed at motivating all Nevada residents to act by testing their homes for radon, mitigating elevated radon levels, and promoting new construction with radon-reducing materials and features.

NOW, THEREFORE, the Lyon County Board of County Commissioners do hereby proclaim January 2024, as **"National Radon Action Month" in Lyon County**.

ADOPTED this 18th day of January, 2024

_____

Dave Hockaday, Chair, Lyon County Board of Commissioners

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
6.b

Subject:
Time Certain at 9:05 AM: For Presentation Only: Holly Gatzke, Northern Area Director, will be providing a presentation updating the Lyon County Board of County Commissioners regarding program highlights and reorganization of the Extension model for UNR Lyon County Extension during the past six months.

Summary:

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:

ATTACHMENTS

-

Lyon Extension
Work and Organization



Holly Gatzke, Northern Area Director
University of Nevada, Reno Extension

Extension

- For nearly 150 years, Extension has taught Nevada residents research-based education to improve their lives and address critical public issues in:
  - Natural Resources
  - Horticulture
  - Agriculture
  - Health
  - Community and Economic Development
  - Youth and Family Development.
- Extension programs are built collaboratively with the community, federal, state, and county partnerships.

4-H YOUTH DEVELOPMENT 2022-23

- Taught life skills through hands-on interactions to impact the lives of 124 youth in clubs
- Thanks to 24 leaders
- Special events:
  - Growing Lyon County Jr Livestock show - doubled participants
  - Livestock Quality Assurance training provided in three locations
  - Increased participation in the Nevada 4-H Expo
  - Partnered with Silver Springs Middle School Robotics Club
  - Increased participation in the Silver State Youth Livestock Show
  - Partnering for Health Rocks, a program for preventing substance abuse at Silver Springs Middle School and Sierra Sage



4-H YOUTH DEVELOPMENT 2022-23

- Highlights:
  - Increasing 4-H enrollments and new clubs – robotics and outdoor adventure
  - Broader and increased participation in events and life skills development activities i.e. record books
  - The three seniors in 4-H were awarded college scholarships
  - One 4-H member from Lyon County competed in the National Shooting Sports
  - One Lyon County 4-H member became a National Shooting Sports Ambassador.





Healthy Lifestyles Education

- 2nd and 3rd graders at Dayton, Fernley, Silver Stage, and Yerington Elementary learned how they get their food, select healthy foods and sample vegetables
- Conducted Smarter Lunchroom assessments to improve environments in Title 1 schools to create an environment where the children would make healthier choices and adding a share cart reduced food waste. The School District's Nutritional Department partnership enhanced the success of the program.

Other Extension Programming

- Radon
- Provide resources, guidance and education to the local citizens

Extension Reorganization

Goal

Provide impactful Extension programming for the public across Nevada through enhancing connections between programming leads and staff to delivery through local offices across Nevada

Objectives

- Ensure local staff connect strongly with the community and provide quality programming
- Expand statewide programs across Nevada
- Develop a staffing plan that aligns with available state and county funds

Programming:
Existing in black and function under the new system in blue.

Current Extension Programs

- **4-H Youth Development**
  - Hillary – Clubs: volunteers & 4-H families
- **Other Extension education programs** – Radon, provide resources and answer inquiries

Proposed Extension Programs

- **4-H Youth Development Program**
  - Clubs – volunteers & 4-H families, family community events, and increase school partnerships
- **Other Extension education programs** – Radon, provide resources and answer inquiries
  - Add other possible programs small business development, integrated pest management/ pesticide application courses, and other statewide programs.

Connections/collaborations

Previous Community Connections

- County meetings – Extension Educator
- County budget – EE & Holly
- School District & community youth groups – Hillary
- Public – Staff

Proposed Community Connections

- County meetings – Extension County Coordinator with other staff attending to present programs at times
- County budget - Extension County Coordinator & Holly
- School District & community groups – Hillary & Extension County Coordinator
- Dayton part-time person to support programming for the area
- Public - Staff


Q
&
A

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
6.c

Subject:
Time Certain at 9:15 AM: For Presentation Only: Update from the Bureau of Land Management (BLM) on current activities.

Summary:

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:

ATTACHMENTS
- BLM Report

Lyon County Commissioner Meeting Updates
BLM Carson City District
January 18, 2024

Yerington Anaconda Mine Site Disposal:

- An application was submitted by Atlantic Richfield Company (ARC) to purchase the public lands associated with the Anaconda Copper Mine Site (Mine Site). The request is for direct sale of 2,062 acres of public lands in an around the Mine Site. The direct sale requires a reclassification to "suitable for disposal" of 60 acres of BLM lands.
- In September, BLM granted approval through a Notice to Proceed for Atlantic Richfield to decommission the former wastewater treatment plant and construct a new one. After construction is complete, ARC will submit an application for a right-of-way on the facility and to have the facility assigned to Weed Heights.
- We are currently working through the appraisal process while also drafting an Environmental Assessment. Once final, the EA will be released for public review and comment.

Vero Fiber Optic Line:

- Vero has proposed an approximately 450-mile fiber optic route from the Reno area to the Las Vegas area that would be installed exclusively within NDOT or county rights-of-way. The proposed route goes through Carson City, Battle Mountain, and Southern Nevada Districts as well as NAS Fallon, US Forest Service, Bureau of Reclamation, and Bureau of Indian Affairs managed lands.
- Comments on the Preliminary Environmental Assessment closed on January 10, 2023
- Construction to start in early 2024

El Dorado Dam

- The Bureau of Land Management (BLM), Sierra Front Field Office, proposes to decommission the Eldorado Dam, an earthen dam located near the community of Dayton in Lyon County, Nevada. The Eldorado Dam was constructed in 1972 on public lands under BLM's management as a water reservoir by private entities holding water rights to water flowing through Eldorado Canyon. In the four decades after construction, the dam gradually fell into disrepair. Several inspections by the Nevada State Safety of Dam Officer found the dam to be unsafe due to a deteriorated spillway and

excessive debris in the reservoir. Furthermore, the gate does not function properly and is easily clogged. The safety issues present a hazard to life and property to the downstream community of Dayton.
- It is anticipated that a Final EA, FONSI and Decision Record will be issued in February.

Minister Road Project

- The Nevada Division of State Lands, on behalf of the Division of State Parks, has applied for an access road right-of-way (ROW) and a non-motorized trail ROW on public land. The road ROW is to provide safe and legal public access to the new Walker River State Recreation Area, Pitchfork Unit. The trail ROW would provide for non-motorized access into the park, safely away from the road. The entirety of the project would include public and state lands.
- The Road ROW would be approximately 14.35 acres and will consist of improvements to portions of existing road sections, reconstruction of previously abandoned road sections and new construction. The Trails ROW would be approximately 2.8 miles long.
- This was completed and the grant authorized.

Wabuska Geothermal Project

- Open Mountain Energy LLC (OME) is proposing the Wabuska Geothermal Exploration Project on public lands managed by the BLM in Lyon County, Nevada in the Mason Valley area. The Project is located within existing Federal geothermal leases and includes the construction of drill pads and access roads, and the drilling and testing of geothermal wells.
- A Draft Environmental Assessment has been completed and BLM is currently reviewing the document.

Off-Highway Vehicle (OHV) Race Special Recreation Permits (SRPs)

- We have received 5 SRP applications in Lyon County since November. These include three applications for OHV race events, one application for an OHV tour and one application for a horse endurance event.

Proposed Solar Projects

- Parker Butte Solar Variance Cooperating Agency and Public meetings were held January 9 and 11, 2024. This area is North of Yerington.

- Mason Valley and Pine Nut Solar (EIS for solar development north of Yerington). Finalizing project timelines. NextEra is deciding whether or not they are going to pursue utilizing 6 acres of exclusion lands identified in the project (which would require an RMP amendment). They are working on the final site plans with constraints and will be able to make that decision soon. Estimated construction for Mason Valley is 2028, Pine Nut is 2029.
- Arevia Power dba Libra Solar LLC- Libra Solar: Proponent has requested a commercial-scale solar facility right-of-way on 5,413 acres of BLM lands. The project will be analyzed under an EIS. The project proposes to generate up to 700 MW of renewable solar energy. Federal Register Notice is scheduled to be published this month for the DEIS. This will begin the 45-day comment period.
- Longroad Development Company (Artemesia Solar)- EIS north of Yerington. Application submitted and BLM anticipates variance meeting in late Spring 2024.

Realty / Updates

- Hodges Transportation is conducting baselines. This project covers CCDO landscape. Hodges Transportation (military vehicle testing on 200+ miles of road which is around 1,350 acres total of BLM through the district) Funded, third party contractor is preparing baseline surveys now. Roads have been used since the 50's and no changes are proposed.
- Continue working with Fernley on Phase one of the lands bill. Focus is on Parcels 1, 3, 4, 5, 6, 7 and 8. Phase two has had the archaeologist Fieldwork Authorization granted and LSSR submitted to Cadastral.
- Great Basin Gas Transmission Co. EIS (large FERC EIS for gas pipeline upgrades throughout the state). Conducting surveys now. Will have amendments to 2 current authorizations to process once NEPA is complete. BLM is currently reviewing the NEPA
- Hwy 50 water pipeline - NEPA around FY24 Q2.

Fuels

- This fall Carson District Fire staff and contractors have been implementing 1,365 acres of fuel reduction treatments. Upper Colony Unit is 1,095 acres of mowing on the west side of Smith Valley, this project is in progress. A combination of 270 acres of mastication, hand thinning, and pile construction along Sunrise Pass Road has been completed. These units are a component of a larger project area that crosses into Douglas County.

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
9.a

Subject:
For Presentation Only: The Lyon County Sheriff's Office 2023 Annual Report.

Summary:
Lyon County Sheriff's Office 2023 Annual Report.

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:
The Lyon County Sheriff's Office 2023 Annual Report.

ATTACHMENTS
- Annual Report 2023

LYON COUNTY SHERIFF'S OFFICE

"Protect and Serve"



2023

ANNUAL REPORT

THE MISSION

The Lyon County Sheriff's Office is committed to aggressively and professionally enforcing the law and protecting our communities against those who choose a life of crime over our quality of life.



THE VISION

Sheriff Brad Pope envisions the Lyon County Sheriff's Office moving forward by continuing to aggressively pursue criminals, engage the community and develop members of the Sheriff's Office through strong leadership, extreme ownership and a commitment to professionalism.



The Communities of Lyon County

One of Nevada's original nine counties, Lyon County was created on November 25, 1861. Lyon County's communities are unique, and all have different cultures and vastly different needs:

Dayton, Fernley, Mound House, Silver City, Silver Springs, Stagecoach, Smith Valley and Yerington.





SHERIFF'S MESSAGE

It is truly an honor to serve the community as the Sheriff of Lyon County. The Lyon County Sheriff's Office is staffed by remarkabale men and women, who serve our communities, and represent some of the finest employees a Sheriff's Office can ask for.

Every Division, and Department of the Lyon County Sheriff's Office plays a pivotal role in serving our communties.

As you will see in the statistics in the following report, I have asked a lot of every member of the Lyon County Sheriff's Office and they have delivered!

Respectfully,

Sheriff Brad Pope

NEW



PROGRAMS

Full-time Coroner



DEPUTY MENDOZA

Sheriff's Traffic Enforcement Team

SERGEANT SANTOS



STET
SHERIFFS TRAFFIC ENFORCEMENT TEAM

Dedicated Fiscal Analyst



REBECCA MARTINEZ

Administrative Lieutenant

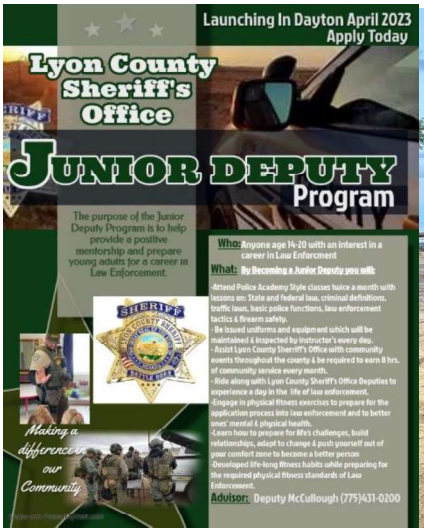


LIEUTENANT WILLEY

Combined Civil and CCW Processing



Junior Deputy Program





Warrant Wednesday



LYON COUNTY SHERIFF
WANTED

CAPTURED

Name: Joie Elizabeth Chitwood
Age: 24
Weight: 123
Hair: Red
Eyes: Hazel

Bail Amount: No Bail

Wanted For:

Possession of a controlled substance, Schedule I or II, not for purpose of sale, first or second less than 14 grams. Namely methamphetamine.

Anyone who has information regarding the whereabouts of Joie Chitwood is urged to contact the Lyon County Sheriff's Office at (775) 463-6620.

Callers may also remain anonymous by contacting Secret Witness: at https://secretwitness.com/ or by text or phone at (775) 322-4900.

LYON COUNTY SHERIFF
WANTED

CAPTURED

Name: Jeremy Eugene Hardin
Age: 43
Weight: 200
Hair: Brown
Eyes: Gray

Bail Amount: $10,000.00 (Felony) / $2,635.00 – Cash Only (Misdemeanor)

Wanted For:

One Count: Fail to Appear on: Possess w/ intent sell Controlled Substance (Felony)
One Count: Fail to Appear on: Possess drug paraphernalia (Misdemeanor)

Last known to frequent the Dayton, NV area.

Anyone who has information regarding the whereabouts of Jeremy Eugene Hardin is urged to contact the Lyon County Sheriff's Office at (775) 463-6620.

Callers may also remain anonymous by contacting Secret Witness: at https://secretwitness.com/ or by text or phone at (775) 322-4900.

LYON COUNTY SHERIFF
WANTED

CAPTURED

Name: Darren Andrew Chapa
Age: 30
Sex: Male
Height: 5'10"
Weight: 233
Hair: Black
Eyes: Brown

Bail Amount: No Bail

Wanted For:

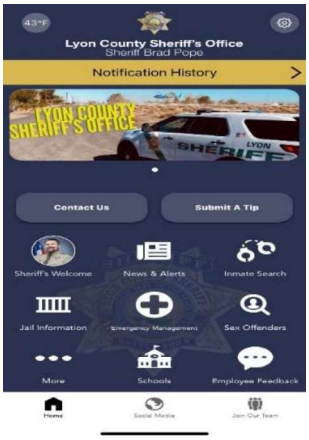
Failure to appear in a Drug Court hearing on the underlying charge of Possession of a controlled substance, Schedule I or II, not for purpose of sale, first or second less than 14 grams.

Anyone who has information regarding the whereabouts of Darren Chapa is urged to contact the Lyon County Sheriff's Office at (775) 463-6620.

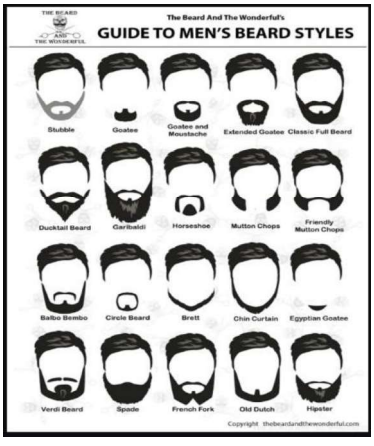
Callers may also remain anonymous by contacting Secret Witness: at https://secretwitness.com/ or by text or phone at (775) 322-4900.

Social Media Liaison

THE SHERIFF'S APP



Beards



Backpack Drive







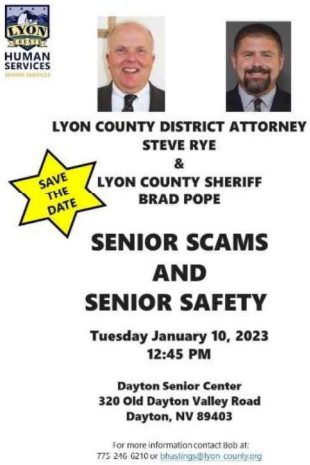
Saturation Patrols



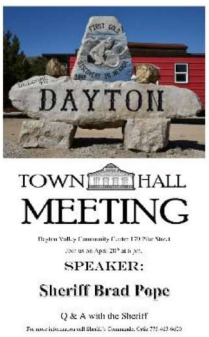
Refuse to be a Victim



Senior Scams and Safety



Town Hall Meetings





How Teens Abuse Medicine



THE RESTRUCTURING



OF THE LYON COUNTY SHERIFF'S OFFICE

Prior to 2023, the Lyon County Sheriff's was operating with a "contained" command structure that became less effective as Lyon County grew. The Lyon County Sheriff's Office Command Staff was "contained" in a small area of Lyon County.

Prior administrations consisted of the following Command Staff positions:

Sheriff

Undersheriff

Patrol Captain

Jail Captain

Administrative Captain

These positions were based in the main Sheriff's Office, in Yerington.

Restructuring the Command Staff:

In order to ensure the Sheriff's mission was being communicated throughout Lyon County, changes and restructuring were necessary.

The current Command Staff positions are:

Sheriff



Chief Deputy – Northern Commander (Based in Fernley)



Western Commander (Based in Dayton)



Central Commander (Based in Silver Springs)



Southern Commander (Based in Yerington)



Re-establishing the Silver Springs Patrol squad:

Prior to 2023 a dedicated Silver Springs Patrol Squad was non-existent. This created a law enforcement vacuum that sucked resources continuously from other Patrol Squads. Resources from Fernley, Dayton and Mason Valley were constantly being diverted to Silver Springs to answer calls for service. Response times were unacceptable, and dangerously high.

The Silver Springs Patrol Squad was re-established and began operating almost immediately in the beginning of 2023. Response times in Silver Springs, and the other patrol areas began to decrease significantly. (See response times report)

Establishing 24 hour supervision in the Lyon County Jail:

Prior to 2023, the Lyon County Jail was operating with three supervisor positions. Those positions consisted of one Lieutenant and two Sergeants. All three of these positions operated on a “day shift” rotation and the Jail was often left without a supervisor during weekends and evenings.

A Sergeant position was added to the Lyon County Jail, and the schedule of the supervisors was changed to establish 24 hour supervisor coverage.

* Personnel issues have kept a true 24 hour supervisor schedule from coming to fruition.

STAFFING LEVELS

HIRING PRACTICES

Staffing levels:

As of 12/31/2023 we are operating 91% of being fully staffed. Lyon County Sheriff's Office staffing is at:

Southern Command: 9/10

Central Command: 8/12

Western Command: 15/16

Northern Command: 19/20

Investigations: 7/08

Detention: 19/20

Dispatch: 10/16

Administration: 13/13

Control Room Operators: 08/12

*14 of these positions need to complete Field Training or the Academy

Hiring practices:

In the beginning of 2023, the Lyon County Sheriff's Office was operating with 20+ vacant Deputy positions, and a turnover rate of approximately 50% (SWORN). Recruitment and retention are high priorities of the Lyon County Sheriff's Office.

Recruitment efforts have yielded the following results:

Deputies hired: 24

Administrative Staff hired: 3

Dispatchers hired: 5

Control Room Operators hired: 3

Turnover rate: 8% (SWORN)

MAJOR EVENTS

WILSON CANYON ROCKSLIDE

The size of the rock and mudslide on Hwy. 208 between Yerington and Smith Valley is “monumental,” according to Nevada Department of Transportation officials.

“This is essentially an entire face of the roadside cliff that has come down, with not just boulders but earth as well,” said Meg Ragonese, public information officer for NDOT.



REMSA PLANE CRASH



Our thoughts and prayers are with the families.

PARTNERSHIP WITH LCSD

LYON COUNTY SHERIFF

Brad Pope
Sheriff

"To Protect and Serve"

Wayne Workman
Superintendent

"Every Student…Every Classroom…Everyday.

To: Citizens, Students, and Staff of Lyon County and the Lyon County School District
From: Chief Deputy Mitch Brantingham and Superintendent Wayne Workman
Date: April 12, 2023
RE: Response to School Violence

In response to the recent increase of reports of violence and weapons at schools nationwide, the Lyon County Sheriff's Office (LCSO), in conjunction with the Lyon County School District (LCSD), is implementing a zero tolerance stance. Effective immediately, all Sheriff's Office personnel responding to incidents of violence, weapons or allegations of any such activity at LCSD schools, events, properties, or related areas will conduct proactive criminal investigations and pursue criminal charges to the fullest extent of the law.

No fight, affray, battery, assault, unlawful assembly, rout and riot, possession of dangerous weapons, threats, possession of controlled substances/paraphernalia, disturbances of the peace, and/or disturbance of school will be tolerated or allowed to stand without criminal action taken by the Sheriff's Office.

LCSO School Resource Officers, School Administrators, Teachers, and Other School Staff will be diligently identifying, reporting, and stopping further acts as described above. In addition to the criminal liability incurred by students participating in these behaviors, school administrators will issue discipline to the fullest extent allowed by law and according to LCSD Board Policy JG: Policy on Student Discipline.

LCSD administrators and teachers will be educating students age 11 and older regarding the state laws related to school violence, the possible consequences, and the implementation of the zero tolerance stance in coordination with local law enforcement. Students will be educated on this topic during advisory and homeroom class as applicable during the next few weeks.

The Lyon County Sheriff's Office and area law enforcement officials will be conducting additional proactive patrols and walk-throughs periodically at our schools for the remainder of the school year in furtherance of this mission.

If you have questions or concerns regarding these proactive measures, you are encouraged to contact your child's school or your local Sheriff's Office substation.

LYON COUNTY SHERIFF'S OFFICE • 911 HARVEY WAY #1 • YERINGTON, NV 89447 SHERIFF ADMINISTRATION • (775) 463-6600 • (775) 577-5021 • FAX (775) 463-6610

LYON COUNTY SCHOOL DISTRICT | 25 E. GOLDFIELD AVE, YERINGTON, NV 89447 | (775) 463-6800 | FAX (775) 463-6808 | www.lyoncsd.org

ZERO TOLERANCE POLICY

FLOODING IN LYON COUNTY







TROY DRIVER'S SUICIDE

reno gazette journal

Subscribe Sign In

Today's Headlines

Lyon County Sheriff: 'I have no empathy for the damned soul of Troy Driver'

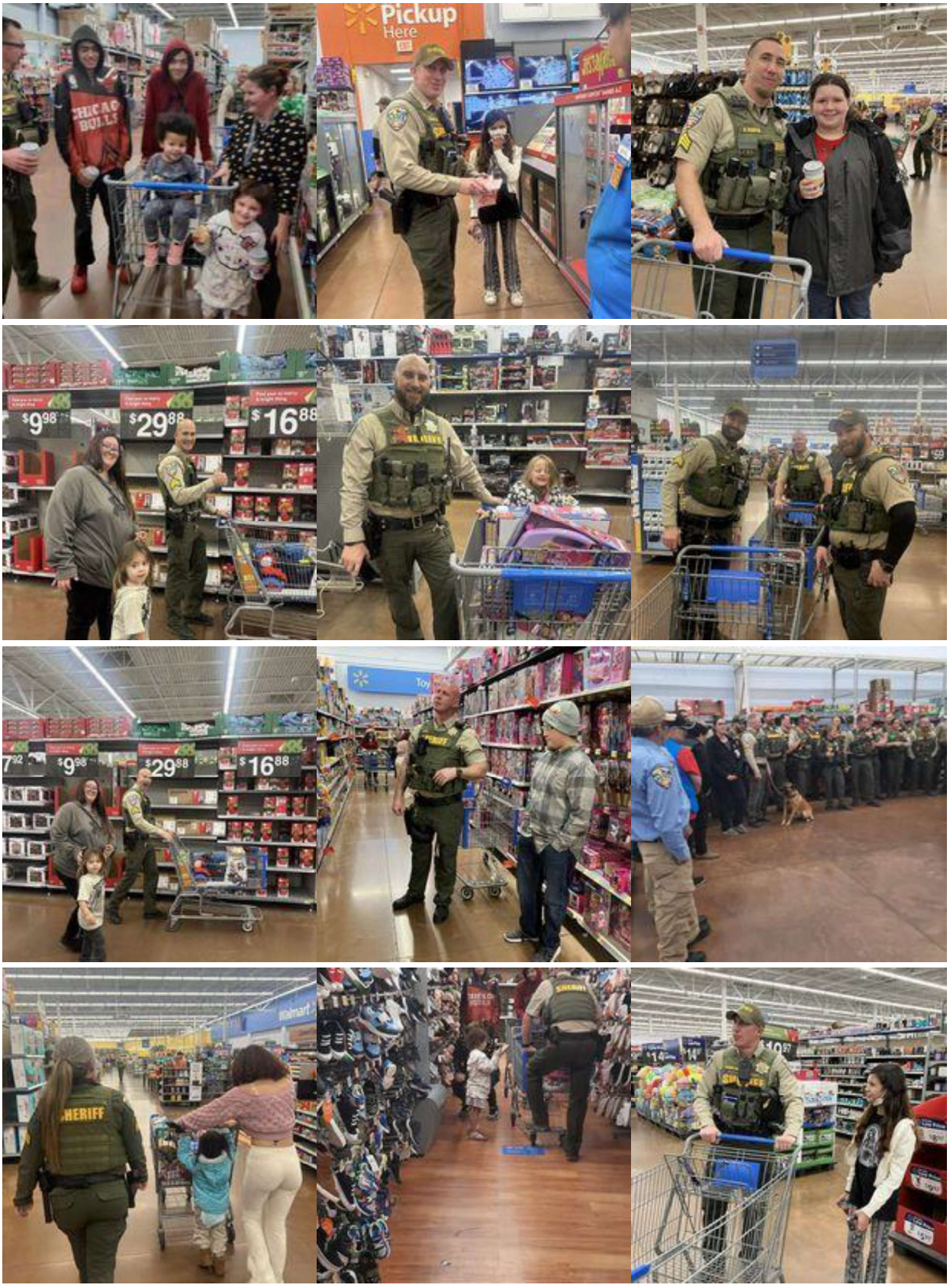
NEWS 12:27 p.m. PT Aug. 16

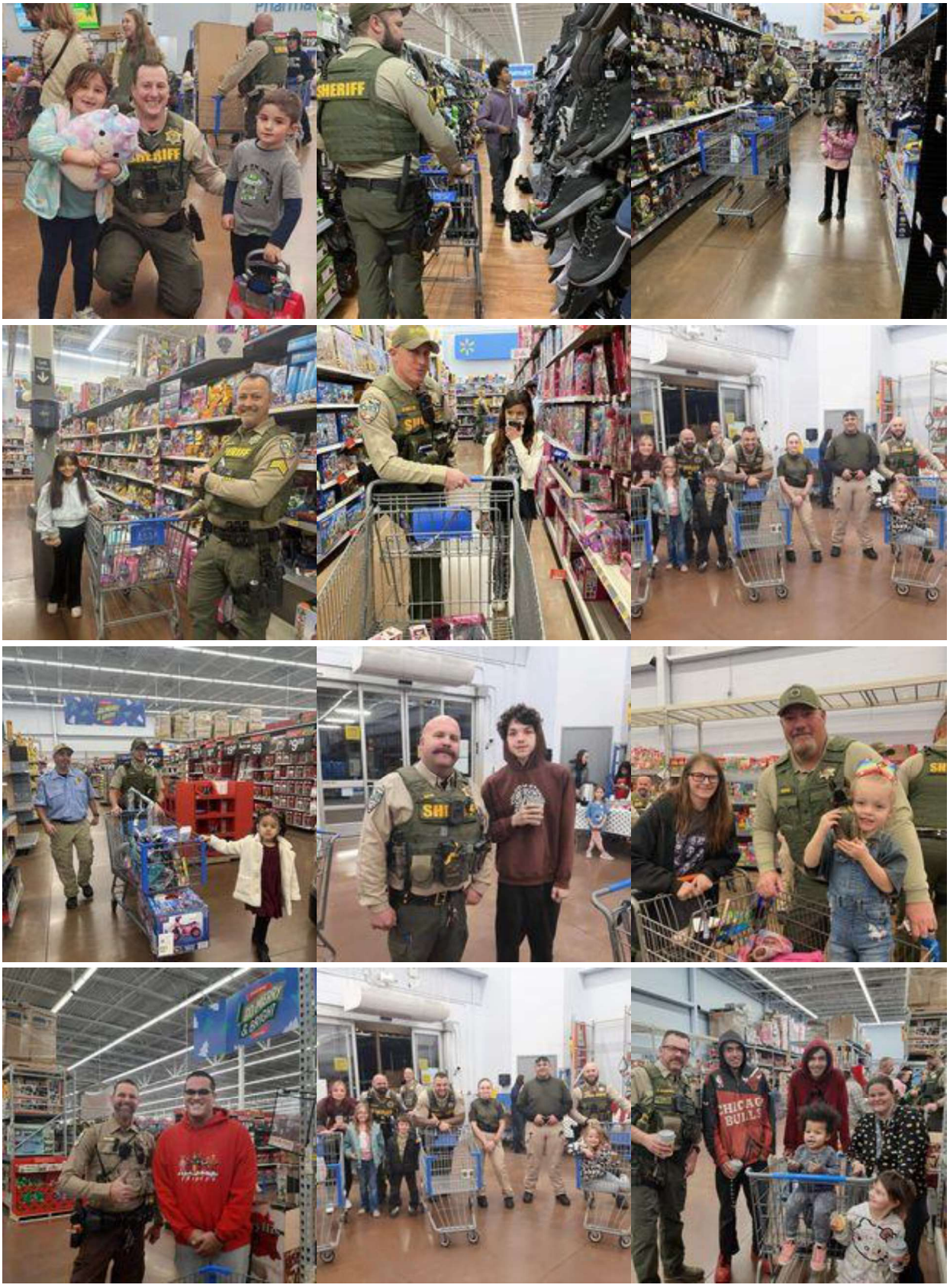


Lyon County officials will provide updates on the apparent suicide of Troy Driver, held in connection with the 2022 death of Naomi Irion.

SHOP WITH A SHERIFF 2023




Pickup
Here
$9.98
$29.88
$16.88


SHERIFF


Low Price
$14
SHERIFF









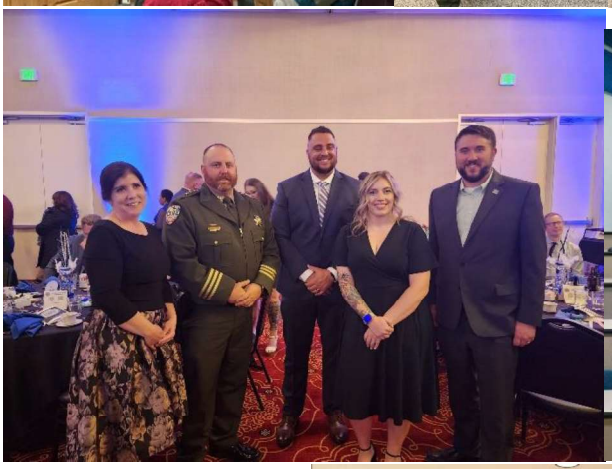

42 Lyon County Kids were given the opportunity to shop for Christmas presents!

LYON COUNTY SHERIFF'S OFFICE

AWARDS AND RECONGTION














WELCOME
WELCOME
JOINING FORCES
Recognition
&
Training
Conference












LYON


LYON





LYON COUNTY SHERIFF'S OFFICE



STATISTICS

RESPONSE TIMES

	2022	2023
Fernley Patrol Zone		
Priority 1	0:26:30	0:10:06
Priority 2	0:36:04	0:12:13
Priority 3	0:42:44	0:17:59
Silver Springs Patrol Zone		
Priority 1	0:26:51	0:13:50
Priority 2	0:37:30	0:15:44
Priority 3	1:02:58	0:20:14
Dayton Patrol Zone		
Priority 1	0:35:23	0:8:46
Priority 2	0:28:22	0:13:07
Priority 3	0:37:57	0:16:11
Walker River Patrol Zone		
Priority 1	0:29:30	0:9:59
Priority 2	0:25:57	0:16:13
Priority 3	0:35:46	0:22:23

***HH(Hour):MM(Minute):SC(Second)**

TRAFFIC STOPS

	2022	2023	
County Wide Traffic Stops	4,171	6,365	+ 52%
Fernley Patrol Zone	1,121	1,467	+ 30%
Silver Springs Patrol Zone	540	1,113	+ 106%
Dayton Patrol Zone	1,009	2,075	+ 105%
Walker River Patrol Zone	589	645	+ 9%



O.T.S.

OFFICE OF TRAFFIC SAFETY



The Lyon County Sheriff's Office receives grant funding from the State of Nevada, specifically for traffic enforcement on State roadways. Sergeant Julie Redmond oversees the program.

OTS STATISTICS:	**2022**	**2023**
Total # of Stops:	876	1,869
Warnings:	281	805
Total Cites:	595	921
DUI:	11	45
Speed:	441	404
Cell Phone:	5	9
DL Violation:	34	56
No Insurance:	21	34
Red Light:	12	5
Fail to Yield:	0	18
Other (Equipment, Reg/etc):	71	395

SATURATION PATROLS

01/27/2023 Fernley:

163 - Total Law Enforcement Contacts

10 - Subjects Arrested

101 - Total Traffic Stops

03/31/2023 Dayton:

153 - Total Law Enforcement Contacts

11 - Subjects Arrested

145 - Total Traffic Stops

06/09/2023 Silver Springs:

74 - Total Traffic Stops

83 – Total Law Enforcement Contacts

9 – Subjects Arrested

09/08/2023 Fernley:

65 - Total Traffic Stops

84 – Total Law Enforcement Contacts

4 – Subjects Arrested

10/13/2023 Mason Valley:

79 - Total Traffic Stops

100 – Total Law Enforcement Contacts

3 – Subjects Arrested

INVESTIGATIONS DIVISION















The Lyon County Sheriff's Office Investigations Division is comprised of three divisions which are the Major Crimes Division, the Special Investigations Unit and the Deputy Coroner.

For the majority of 2023, the Major Crimes Division consisted of one Detective Lieutenant and two Detective Sergeants.

The Special Investigations Unit consisted of one Detective Sergeant.

The Coroner Division consists of one Deputy.

In November, the Lyon County Sheriff's Office was able to add one Detective to the Major Crimes Division and add one Detective to the Special Investigations Unit. The Investigations Division now consists of seven sworn staff. Although the Investigations Division consists of three different divisions with three different missions, the three divisions constantly work together as designed to support each other and support the overall mission of the Lyon County Sheriff's Office.

The following is a statistical breakdown of each division for the year 2023:

MAJOR CRIMES DIVISION:

The majority of Investigations conducted by the Major Crimes Division are Felony Investigations and are assigned to the Investigations Division by each patrol area. From January 1, 2023 to December 31, 2023, the Major Crimes Division completed 463 reports which is broken down into 85 original reports and 378 supplement reports. The following are specific numbers showing the types of Investigations conducted by the Major Crimes Division in 2023:

Homicides: 4 that occurred in Lyon County, 1 Outside Agency Assist Investigation.

Violent Crimes (Battery with a deadly weapon, etc.): 8

Suspicious Death / Suicide: 5

Sex Crimes against Adults: 6

Sex Crimes against Juveniles: 63

Child Abuse: 8

Sex Offender Failure to Register: 3

Miscellaneous Juvenile Incidents: 12

Missing Persons: 7

Child Pornography: 10

Property Crimes / Theft: 10

Fraud Crimes: 10

Elder Abuse: 1

Parental Abduction: 1

Stalking, harassment, threats: 4

Bestiality: 1

Many arrests have been made stemming from these investigations to include 4 Homicide arrests. Many of these investigations are closed pending the issuance of arrest warrants and many investigations are still on-going. It should also be noted that two Officers in the Major Crimes Division were awarded the Lyon County Sheriff's Office Life Saving Medal during the year of 2023.

SPECIAL INVESTIGATIONS:

From January 1, 2023 through December 31, 2023, the Special Investigations Unit made:

Arrests: 42

Methamphetamine Seized: 2.25 pounds

Cocaine Seized: 67.6 grams

Fentanyl Seized: 5.9 grams

Heroin Seized: 1 Gram

Marijuana Seized: 37.7 Grams

Other: 68 Illegal THC Vape Pens

Other: 4 Stolen Vehicles recovered, 5 Illegal firearms seized

CORONER DIVISION:

The Deputy Coroner Division consists of one Deputy Coroner who is responsible for overseeing all Coroner Investigations completed within Lyon County. The Deputy Coroner program was established on May 1, 2023. From May 1, 2023 to December 31, 2023, the Deputy Coroner has completed 108 reports which is broken down into 31 original Coroner reports and 77 Coroner Supplement Reports.

The Deputy Coroner has responded to and assumed responsibility of 31 death scenes and has additionally assumed responsibility for approximately 77 death investigations in which Deputies from the Patrol Division responded to the original call for service.

The Deputy Coroner position has been successful in streamlining Coroner Investigations which includes next of kin notification, contacting numerous Doctors, scheduling extremal

examinations and autopsies with the Washoe County Medical Examiner's Office, coordinating with funeral homes, and coordinating organ donations.

It should be noted that the Deputy Coroner has done such an outstanding job that the Lyon County Sheriff's Office received the Coroner of the Year award from the Nevada Donor Network. It should also be noted that the Deputy Coroner was also awarded with the Lyon County Sheriff's Office Life Saving Medal during the year of 2023.

DISPATCH DIVISON



Total dispatched calls for service:

2022: 34,092

2023: 36,778 (+2,686)

Calls for service by patrol area (2023):

Fernley: 13,611

Dayton: 12,168

Silver Springs / Stagecoach: 6,445

Mason Valley / Smith Valley: 4,240

Total Calls Received:	2022	2023
911 Accidental Dials	--	6
911 CALL	2064	3195
ABANDOND VEHICLES	214	239
ACCIDENT INJURY	364	409
ACCIDENT NON INJURY	431	411
ACCIDENTAL SHOOTING	1	2
ASSAULT WITH DEADLY WEAPON	62	82
AIRCRAFT EMERGENCY/CRASH	3	4

Total Calls Received:	**2022**	**2023**
ALARM	688	652
ALL OTHER ANIMAL CALLS	882	964
ALL ARSONS	2	1
ASSAULT	17	14
OUTSIDE AGENCY ASSIST	152	87
ASSIST CARSON CITY S.O.	49	42
ASSIST CHURCHILL S.O.	13	13
ASSIST CHILD AND FAMILY SERV	22	25
ASSIST DOUGLAS COUNTY S.O.	9	4
ASSIST LYON COUNTY S.O.	259	77
ASSIST NHP	351	341
ASSIST STATE PARKS	2	--
ASSIST STOREY COUNTY S.O.	32	27
ASSIST TRIBAL P.D.	23	5
ASSIST WASHOE COUNTY S.O.	29	25
ASSIST YERINGTON P.D.	173	39
ATTEMPT TO LOCATE	111	124
BATTERY	83	91
BOMB THREAT	1	3
BURGLARY IN PROGRESS	41	65
BURGLARY ANY TYPE	175	205
CHILD CALL	43	122
CHILD IN NEED OF SUPERVISION	3	13
CIVIL ISSUE	193	229
COUNTERFEIT	15	6
COURTESY REPORT	1	1

Total Calls Received:	**2022**	**2023**
CUSTODY DISPUTE	50	51
DEATH INVESTIGATION	6	10
DIRTBIKE COMPLAINT	124	85
ALL OTHERS NOT LISTED	360	303
DISTURBING THE PEACE	5	1
DISABLED VEHICLE	270	281
THIRD PARTY DOMESTIC REPORT	321	292
DOMESTIC PHYSICAL OR VERBAL	479	600
DESTRUCTION OF PROPERTY	161	139
EMBEZZLEMENT	29	40
COMMUNICATIONS EQUIPMENT ISSU	10	6
EXTRA PATROL	313	203
FIELD INVESTIGATION	3	--
FIGHT	79	106
FIRE ALARM	12	10
FIRE PAGE	154	129
FIREWORKS	74	65
FOLLOW UP	2369	2277
FRAUD ALL TYPES	268	216
GRAFFITI	13	18
SUBJECT WITH GUN	1	1
HARASSMENT	554	607
HIT AND RUN	4	--
HOLD UP OR PANIC ALARM	75	64
HOME INVASION	19	12
HOME VISIT	98	222

Total Calls Received:	**2022**	**2023**
HOUSEWATCH	10	7
ILLEGAL DUMPING	38	52
ILLEGALLY PARKED VEHICLE	61	65
INFORMATION ONLY	186	180
INJURY TO MOTOR VEHICLE	107	89
INTOXICATED SUBJECT	83	118
CIVIL PAPER SERVICE	1826	1901
JUVENILE SEXUAL ASSAULT	1	2
JUVENILE INCIDENT	1403	873
RUN A WAY JUVENILE	63	91
KIDNAPPING	1	2
KEEP THE PEACE	416	437
LARCENY ALL TYPES	563	422
MALICIOUS MISCHIEF	10	13
AMBULANCE PAGE	529	537
MENTAL SUBJECT	73	139
MENTAL HEALTH TRANSPORT	7	3
MISSING JUVENILE	7	26
MISSING PERSON	35	57
M.O.S.T. REFERRAL LYON	427	471
MOST FOLLOW UP	321	253
MESSAGE DELIVERY	51	32
MUTUAL AID FIRE/EMS	8	--
POSSESSION OF CONTROLLED SUB	21	58
NEIGHBOR DISPUTE	173	165
NOISE COMPLAINT	251	213

Total Calls Received:	**2022**	**2023**
NTAC INFORMATION CALL	3	4
OPEN DOOR	43	25
ANY OTHER CALLS	167	210
PROPERTY LOST/FOUND	162	161
PROWLER CALL	54	42
PUBLIC SERVICE	195	195
PURSUIT	13	23
REDDI REPORT	68	69
REPOSSED VEHICLE	7	--
ROBBERY	8	1
SEARCH AND RESCUE INCIDENT	31	28
SCHOOL ZONE PATROL	1	2
SEARCH WARRANT	10	6
SEXUAL ASSAULT	2	1
OTHER SEX CRIMES NOT LISTED	15	41
SHOP LIFTING	108	79
SHOTS FIRED	154	168
SHOTS PUBLIC LAND LY	14	12
School Resource Officer FLWUP	254	291
SUBJECT STOP	267	400
Third Party Suicide Threats	222	233
SUICIDE ATT/THREAT	86	124
SUICIDE THREATS	2	1
SUSPICIOUS CIRCUMSTANCES	1618	1432
SUSPICIOUS PERSON	296	280
SUSPICIOUS VEHICLE	690	724

Total Calls Received:	**2022**	**2023**
TEST CALL	10	2
TPO SERVICE	606	628
TPO VIOLATION	54	82
TRAFFIC STOP	4174	6365
TRAIN INCIDENT	2	6
TRESPASSING	31	39
TRAFFIC INCIDENT	1188	1119
TRUANT JUVENILE	34	39
UNKNOWN TROUBLE	267	349
URINATING IN PUBLIC	5	3
UNWANTED SUBJECT	502	524
VAGRANT	49	53
VIN VERIFICATION	1274	1161
WARRANT SERVICE	65	100
WATER COMPLAINTS	5	5
WELFARE CHECK	1194	1200
WALK THROUGH	1093	984
WORK CARD SERVICE	11	54
Total Calls:	**34,092**	**36,778**

***Initial calls for service are not always classified the same by the end of the call.**

DETENTION DIVISION

Command Structure



Commander Powell



Lieutenant Bixby



Sergeant Vandiver



Sergeant Haas



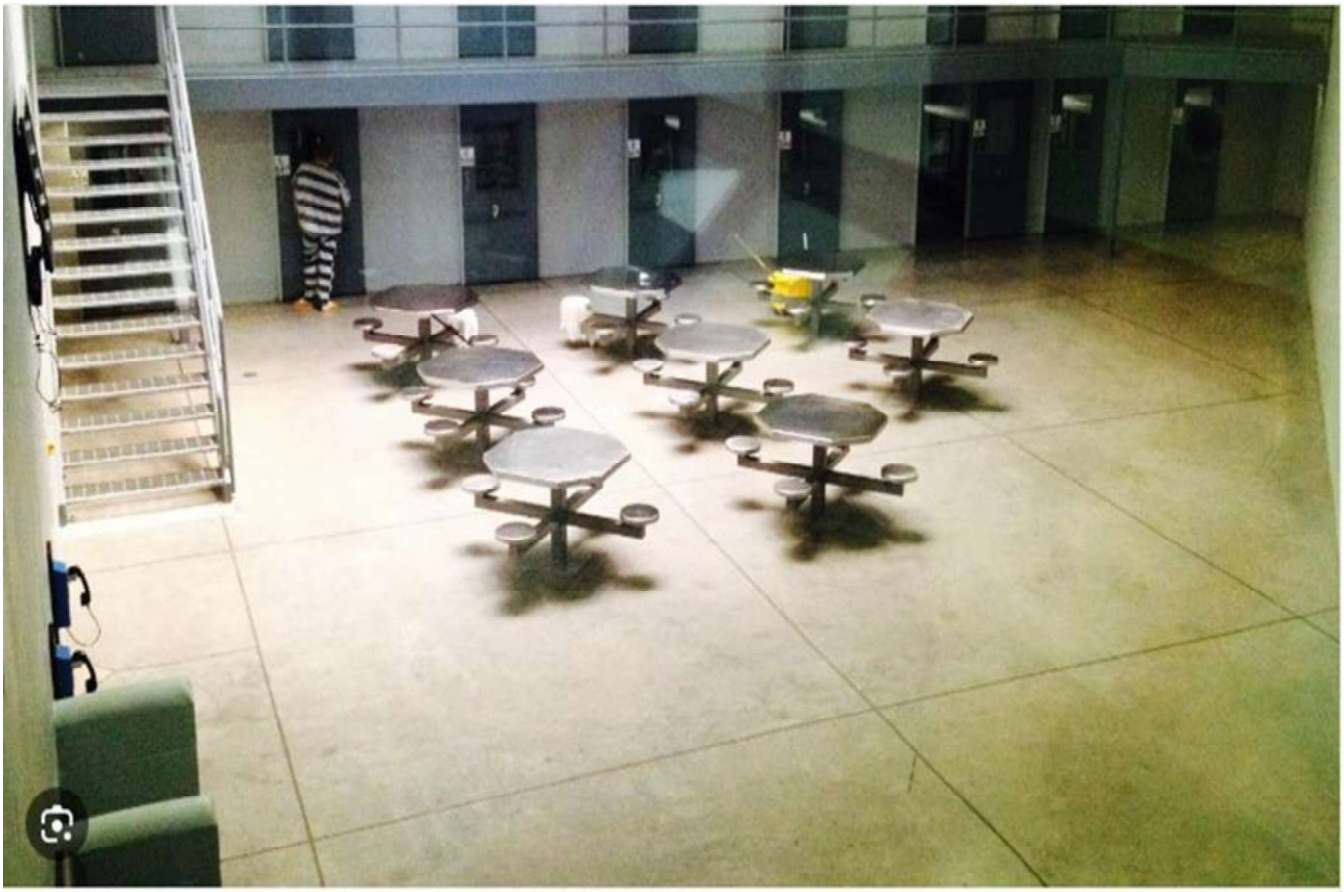
Sergeant Lopez

LYON COUNTY JAIL BOOKINGS BY AGENCY:

AGENCY	2022	2023
BIAW	0	1
CHSO	1	0
DOWL	2	0
DWTP	0	1
FAPD	1	0
FMO	0	4
FPSP	15	2
GCB	0	1
LYJP	0	3
LYSO	**1,168**	**1,343**
MISO	3	1
NDI	1	0
NDIJ	0	1
NDSP	6	7
NHPJ	219	167
NSP	1	0
NYPB	1	1
PNP	34	28
SFM	1	0
WRTP	20	14
YPD	94	86
YETP	19	20
TOTAL:	1,586	1,680

AVERAGE DAILY POPULATION OF THE LYON COUNTY JAIL:

2022	2023
68	91



RECORDS DIVISION

	2022	2023
Civil Process:	**1974**	**2225**
TPO:	**287**	**457**
EPO:	**55**	**90**
Reports:	**5501**	**5248**
NIBRS:	**Unreported**	**3067**
Seals:	**0**	**156**
FOIA Req.	**Unreported**	**24**
CCW Issued	**1048**	**1101**

M.O.S.T.

Mobile Outreach Safety Team



Deputy Zachary Westbrook

	2022	2023
M.O.S.T. REFERRAL LYON	**427**	**471**
M.O.S.T. FOLLOW UP	**321**	**253**

M.O.S.T. 305 / 471 are unduplicated referrals.

Volunteers In Policing (VIPS)



LARRY DEPAUL VIP COORDINATOR

Lyon County Sheriff's VIP Program

YTD Summary Report		YTD 2023		YTD 2022		YTD 2021	
VIPs Worked		45		42			
Hours:	Patrol	6,425		6,879		5,769	
	Special Assingment	1,094		629		370	
	Admin Support	1,169		968		654	
	Meetings	623		421		263	
	Training	32		12		23	
	Vehicle Maintenance	365		50		30	
	Total	9,708		8,959		7,109	
Housewatch (Adjusted for duplicates)		8,321		10,144		7,556	
VIN Checks (Adjusted for duplicates)		1,606		1,627		1,688	
Special Events		26		12			
Civils	Attempted	1130		1,069		932	
	Serve	463	41%	378	35%	331	36%
	Unable	213	19%	285	27%	189	20%

Search and Rescue

S.A.R.









VOLUNTEER HOURS:

2022: 8068

2023: 8368


1861
LYON
COUNTY
SHERIFF'S OFFICE

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
12.a

Subject:
For Possible Action: Review and accept travel claims.

Summary:
The Board of Commissioners has requested to have the travel report presented to them. It is not required by statute.

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:
Accept travel claims.

ATTACHMENTS

- Travel Report December 16, 2023 to December 31, 2023

LYON COUNTY TRAVEL REPORT
December 16-31, 2023

Department / Name	Description	Amount
Sheriff		
Michael Messmann	Advanced CVSA Examiner Orlando, FL 01/07-01/13/2024 - Per Diem	352.00
Colleen Straub	Appreciation Lunch Silver Springs 12/12/2023 - Mileage	41.26
Savannah Souza	Meeting with Steve Rye to discuss Sheriffs Sale Yerington, NV 12/20/2023 - Mileage	44.54
Commissioners		
Robert Jacobson	Travel Oct-Dec 2023 - Mileage	241.04
District Court		
Victoria Tovar	Dayton Juvenile Court 12/6 & 12/20/2023 - Mileage	146.72
Library		
Mandy Bennett	Board Meeting Dayton, NV 12/12/2023 - Mileage	34.06
Kay Edwards	Board Meeting Dayton, NV 12/12/2023 - Mileage	34.06
Charles Love	Cover Branch Silver Springs 12/12/2023 - Mileage	41.92
Planning		
Michael Carlson	Planning Commission Meeting 12/12/2023 - Mileage	61.57
Mark Jones	Planning Commission Meeting 12/12/2023 - Mileage	38.12
Ralph Ewing	Planning Commission Meeting 12/12/2023 - Mileage	61.57
		34.06
Human Services		
Todd Cospewicz	Global Exchange Conference Orlando, FL 11/11-11/17/2023 - Lodging, Taxi, Lift	1,602.21
Shayla Holmes	Global Exchange Conference Orlando, FL 11/12-11/15/2023 - Uber, Airport Parking, Lodging	1,266.83
Juvenile Probation		
Victoria Kubis	Dayton Juvenile Court 12/20/2023 - Mileage	19.65
Animal Services		
Megan Williams	Essential Animal Services Training Las Vegas, NV 12/4-12/8/2023 - Car Rental, Lodging, Airfare	1,515.33
		5,534.94

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
12.b

Subject:
For Possible Action: Review and accept claims and financial reports.

Summary:
Under NRS 244, the Comptroller approves bills for payment and the Board reviews the claims report.

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:
Accept claims and financial reports.

ATTACHMENTS

- Cash Report December 31, 2023
- Claims Report December 16, 2023 to December 31, 2023
- Lyon County Financials December 31, 2023

CASH REPORT

December 31, 2023

LYON COUNTY	BALANCE
Governmental Funds	
General	17,197,757.44
Park Construction Tax	1,002,525.37
Cooperative Extension	524,590.24
Unemployment	424,377.53
Room Tax	84,961.68
County Stabilization	3,450,000.00
Aid to Domestic Violence	515.00
Vehicle Acquisition	523,100.40
Fair and Rodeo	238,956.22
Justice Court Special Assessment	1,021,170.81
District Court Restricted Fees	751,608.25
Juvenile Probation Special Assessment	225,862.37
Library Gift	10,747.06
Mining Claim Map	20,259.07
911 Surcharge	758,173.03
Animal Control Donations	112,530.88
Road	1,030,474.31
R T C	13,894,954.14
Road Improvement	1,488,046.17
Opioid Settlement	454,883.90
General Indigent	381,070.37
Medical Indigent	5,252,608.29
Senior Services	667,057.39
Senior Services Donations	182,668.10
Capital Improvements	26,150,545.79
Subtotal Governmental Funds	**75,849,443.81**
Enterprise Funds	
Dayton Water Utility	13,046,403.81
Dayton Sewer Utility	18,729,722.11
Subtotal Enterprise Funds	**31,776,125.92**
Component Unit Funds	
Mason Valley Mosquito Control District	811,010.36
Central Lyon County Vector Control District	431,001.84
Walker River Weed Control District	243,473.57
Silver Springs General Improvement District	4,308,466.61
Willowcreek General Improvement District	825,246.65
Subtotal Component Unit Funds	**6,619,199.03**
Total Lyon County	**114,244,768.76**

CUSTODIAL FUNDS	BALANCE
DNA Testing	1,189.34
Western Nevada Regional Youth Center	1,211,676.99
Mason Valley Swimming Pool District	3,110,963.17
Silver Springs/Stagecoach Hospital	1,975,486.48
Fernley Swimming Pool District	3,344,298.00
City of Fernley	604,069.41
Mason Valley Fire Protection District	.
General Fund	61,493.16
Ambulance Fund	1,553,389.88
Acquisition Fund	305,834.81
Emergency Fund	16,324.78
North Lyon County Fire Protection District	226,806.97
Smith Valley Fire Protection District	
General Fund	309,584.86
Emergency Fund	382,703.69
Acquisition Fund	1,209,526.75
Stagecoach General Improvement District	21,985.75
South Lyon Hospital District	1,442,238.22
State of Nevada	1,416,657.89
City of Yerington	46,460.22
Fish and Game	4,823.25
Walker River Irrigation District	197,386.52
Range Improvement	408.07
Lyon County Bond	630,945.96
Coroner Estate Proceeds	3,886.96
County Trust Property & Inmate Trust	513,361.74
Social Security Payees/Public Guardianships	305,807.24
Central Lyon County Fire Protection District	
General Fund	574,455.57
Ambulance Fund	39,143.70
Carson Water Sub-Conservancy District	59,961.28
Dayton Valley Ground Water	3,607.59
Smith Valley Artesia	8,348.59
Mason Valley Artesia	46,462.65
Churchill Valley Ground Water	1,486.08
Truckee Carson Irrigation District	24,992.45
Brady Hot Springs Ground Water	-
Fernley Ground Water	3,823.43
Lyon County School District	
General Fund	1,223,008.78
Debt Service Fund	941,853.08
Total Custodial Funds	**21,824,453.31**

(cash balances with a debit balance are overdrawn (negative cash))

SUMMARY	
Lyon County	114,244,768.76
Custodial Funds	21,824,453.31
Unallocated Cash	
Unapportioned Secured Taxes	-
Unapportioned Unsecured Taxes	-
Unapportioned Purchase Cards	-
Unapportioned Interest	1,347,536.66
TOTAL	**137,416,758.73**

BANK ACCOUNTS AND PETTY CASH	
Wells Fargo Bank Checking	30,215,124.69
US Bank Investment	87,087,372.60
Local Government Investment Pool	20,104,828.79
Inmate Trust	744.65
Fernley Swimming Pool Imprest	300.00
Dayton Utilities Imprest	500.00
Silver Springs GID Imprest	500.00
Petty Cash	7,388.00
TOTAL	**137,416,758.73**

CLAIMS REPORT
DECEMBER 16 THROUGH DECEMBER 31, 2023

LYON COUNTY	BILLS	PAYROLL
Governmental Funds		
General	707,069.93	989,560.22
Employee Benefits		
Park Construction Tax	21,980.00	
Co-Op Extension	683.93	
Unemployment		
Room Tax	5,690.95	
Aid to Domestic Violence		
Vehicle Acquisition	25,498.25	
Fair and Rodeo	108.41	
Capital Improvements		
Justice Court Special Assessment	13,226.74	
District Court Restricted Fees		
Juvenile Probation Special Assessment		1,030.32
County Library Gift		
911 Surcharge	10,089.56	
Mining Claim Map		
Road	15,227.60	48,940.68
R T C	191,676.04	
Road Improvement	604.13	
Opioid Settlement	2,835.00	8,787.91
General Indigent	25,499.07	58,597.19
Medical Indigent	15,400.00	6,713.54
Senior Services	32,476.38	46,311.17
Senior Services Donations	1,571.18	
Animal Control Donations		
Enterprise Funds		
Dayton Water Utility	6,425.60	55,577.77
Dayton Sewer Utility	2,552,599.51	44,906.34
Component Unit Funds		
Mason Valley Mosquito Control District	35.79	3,972.16
Central Lyon Vector Control District		
Walker River Weed Control District		
Silver Springs General Improvement District	7,287.40	
Willowcreek General Improvement District		
Subtotal	**3,635,985.47**	**1,264,397.30**

TRUST AND AGENCY	BILLS	PAYROLL
DNA Testing		
Western Regional Youth Facility	8,464.73	52,588.49
Mason Valley Swimming Pool District	2,035.00	
Silver Springs/Stagecoach Hospital	5,922.81	2,660.08
Fernley Swimming Pool	18,375.06	20,646.15
City of Fernley		
Mason Valley Fire Protection District	15,660.18	35,727.25
North Lyon County Fire Protection District		
Smith Valley Fire Protection District	1,548.53	6,165.20
Stagecoach General Improvement District		
South Lyon Hospital District	127,276.30	
State of Nevada	22,493.67	
City of Yerington		
Fish and Game		
Walker River Irrigation District		
Range Improvement		
Lyon County Bond		
Coroner Estate Proceeds		
County Trust Property		
Social Security Payee Program	4,932.56	
Central Lyon County Fire Protection District		
Carson Water Sub-Conservancy District		
Dayton Valley Ground Water		
Smith Valley Artesia		
Mason Valley Artesia		
Churchill Valley Ground Water		
Truckee Carson Irrigation District		
Fernley Ground Water		
Brady Hot Springs Ground Water		
Lyon County School District		
Subtotal	**206,708.84**	**117,787.17**
SUMMARY		
Lyon County	3,635,985.47	1,264,397.30
Trust & Agency	206,708.84	117,787.17
TOTAL	**3,842,694.31**	**1,382,184.47**

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3a Taxes								
100 30000	Real Property Taxes	-14,585,549	0	-14,585,549	-7,963,597.14	.00	-6,621,951.86	54.6%*
100 30030	Deferred Ag Taxes	0	0	0	-577.89	.00	577.89	100.0%
100 30040	Trust Reconveyances	0	0	0	-1,326.15	.00	1,326.15	100.0%
100 30110	Geothermal Proceeds	0	0	0	-4,203.21	.00	4,203.21	100.0%
100 30200	Unsecured Property Ta	0	0	0	-551,121.65	.00	551,121.65	100.0%
100 30210	Prior Year Unsecured	0	0	0	-1,326.24	.00	1,326.24	100.0%
100 30220	Other Years Unsecured	0	0	0	-8.87	.00	8.87	100.0%
100 30240	Prpty Tax Over/Short	0	0	0	61.23	.00	-61.23	100.0%*
100 30300	Centrally Assessed Ta	0	0	0	-421,706.44	.00	421,706.44	100.0%
TOTAL Taxes		-14,585,549	0	-14,585,549	-8,943,806.36	.00	-5,641,742.64	61.3%
3c Licenses								
100 31000	Business License	-320,000	0	-320,000	-324,601.36	.00	4,601.36	101.4%
100 31050	Liquor License	-95,000	0	-95,000	-63,062.51	.00	-31,937.49	66.4%*
100 31060	Marijuana Fees	-110,000	0	-110,000	-52,737.43	.00	-57,262.57	47.9%*
100 31070	Local Gaming License	-200,000	0	-200,000	-153,335.00	.00	-46,665.00	76.7%*
100 31200	Franchise Fees	-390,000	0	-390,000	-128,897.23	.00	-261,102.77	33.1%*
100 31260	Utility License Fees	-2,600,000	0	-2,600,000	-122,678.74	.00	-2,477,321.26	4.7%*
100 31550	Animal Licenses	-4,100	0	-4,100	-2,502.00	.00	-1,598.00	61.0%*
100 31600	Building Permits	-1,000,000	0	-1,000,000	-648,530.99	.00	-351,469.01	64.9%*
100 31640	Miscellaneous Buildin	-28,500	0	-28,500	-21,382.48	.00	-7,117.52	75.0%*
100 31700	Prostitution Work Per	-15,000	0	-15,000	-9,760.00	.00	-5,240.00	65.1%*
TOTAL Licenses		-4,762,600	0	-4,762,600	-1,527,487.74	.00	-3,235,112.26	32.1%
3e Intergovernmental								
100 32200 13080	Bulletproof Vest	0	0	0	-12,711.96	.00	12,711.96	100.0%
100 32235 13006	OCJA CESF	0	-29,950	-29,950	-29,950.00	.00	.00	100.0%
100 32255 13055	Title II Formula	0	0	0	-90,000.00	.00	90,000.00	100.0%
100 32259 12205	BIA Detention Be	0	0	0	-69,375.00	.00	69,375.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100 32440 80004 ARPA Grant	0	-332,973	-332,973	-332,973.08	.00	.00	100.0%
100 32510 13110 OTS Join Forces	0	-8,410	-8,410	-8,410.07	.00	.07	100.0%
100 32520 13120 OTS Join Forces	0	-5,401	-5,401	-5,400.52	.00	-.48	100.0%*
100 32810 12000 Child Support	-310,000	0	-310,000	-73,885.68	.00	-236,114.32	23.8%*
100 32815 11125 AB518	0	-66,400	-66,400	-140,400.00	.00	74,000.00	211.4%
100 32830 12010 Child Support In	0	-1,051	-1,051	-2,010.26	.00	959.26	191.3%
100 32835 Court Master	0	-1,256	-1,256	-6,066.85	.00	4,810.85	483.0%
100 33000 Consolidated Taxes	-22,453,323	0	-22,453,323	-7,534,423.14	.00	-14,918,899.86	33.6%*
100 33100 State Gaming Tax	-115,000	0	-115,000	-4,816.44	.00	-110,183.56	4.2%*
100 33300 Animal Control Plates	-1,200	0	-1,200	-455.00	.00	-745.00	37.9%*
100 33404 Indigent Defense Gran	-1,036,067	0	-1,036,067	.00	.00	-1,036,067.00	.0%*
100 33410 12200 Foster Room & Bo	0	-18,650	-18,650	-30,124.48	.00	11,474.48	161.5%
100 33565 11131 AB321 BALLOT STO	0	0	0	-28,816.00	.00	28,816.00	100.0%
100 33900 18010 State Collection	0	0	0	-9,777.00	.00	9,777.00	100.0%
100 34040 Public Defender - Fer	-120,000	0	-120,000	-70,000.00	.00	-50,000.00	58.3%*
100 34050 Public Defender - Yer	-24,000	0	-24,000	-12,000.00	.00	-12,000.00	50.0%*
100 34310 13240 School Resource	0	-103,708	-103,708	-128,349.95	.00	24,641.95	123.8%
10000226 32320 Narcotic Seizure	-15,000	0	-15,000	-2,716.40	.00	-12,283.60	18.1%*
TOTAL Intergovernmental	-24,074,590	-567,799	-24,642,389	-8,592,661.83	.00	-16,049,727.25	34.9%
3g Charges for Service							
100 35000 Clerk Fees	-225,000	0	-225,000	-99,939.17	.00	-125,060.83	44.4%*
100 35030 Candidate Fees	-2,000	0	-2,000	.00	.00	-2,000.00	.0%*
100 35050 Administrative Fees	-238,095	0	-238,095	-248,095.00	.00	10,000.00	104.2%
100 35060 School Constr. Tax Ad	-4,000	0	-4,000	-1,536.00	.00	-2,464.00	38.4%*
100 35100 Recorder Fees	-300,000	0	-300,000	-166,490.75	.00	-133,509.25	55.5%*
100 35130 Recorder Marriage Lic	-650	0	-650	-450.00	.00	-200.00	69.2%*
100 35140 Recorder Copies Fee	-15,500	0	-15,500	-6,795.47	.00	-8,704.53	43.8%*
100 35190 Recorder RPTT Fee	-17,000	0	-17,000	-9,178.39	.00	-7,821.61	54.0%*
100 35300 Assessor Commission F	-1,100,000	0	-1,100,000	-158,258.06	.00	-941,741.94	14.4%*
100 35310 90001 Assessor Tech Fe	-315,000	0	-315,000	-52,813.95	.00	-262,186.05	16.8%*
100 35350 GIS Fees	-4,000	0	-4,000	-4,351.20	.00	351.20	108.8%
100 35400 Planning and Zoning F	-140,000	0	-140,000	-68,872.40	.00	-71,127.60	49.2%*
100 35410 Site Plan Review Fee	-4,800	0	-4,800	-4,590.00	.00	-210.00	95.6%*
100 35420 Subdivision Inspect F	-90,000	0	-90,000	-152,507.00	.00	62,507.00	169.5%
100 35430 Improvement Drawing F	-50,000	0	-50,000	-11,731.25	.00	-38,268.75	23.5%*
100 35500 Sheriff's Fees	-115,000	0	-115,000	-44,040.53	.00	-70,959.47	38.3%*
100 35510 Prisoner's Board	-170,000	0	-170,000	-6,298.96	.00	-163,701.04	3.7%*
100 35515 False Alarm Fees	-12,000	0	-12,000	-6,452.60	.00	-5,547.40	53.8%*
100 35525 Sheriffs Civil Fees	-25,000	0	-25,000	-14,359.00	.00	-10,641.00	57.4%*

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100 35590	Emergency Mgmt Fee -	-4,000	0	-4,000	.00	.00	-4,000.00	.0%*
100 35600	Animal Services Fees	-55,000	0	-55,000	-35,272.58	.00	-19,727.42	64.1%*
100 35900	Cemetery Fee - Dayton	-1,500	0	-1,500	-3,000.00	.00	1,500.00	200.0%
100 35910	Cemetery Fee - Silver	-1,500	0	-1,500	.00	.00	-1,500.00	.0%*
100 35920	Cemetery Fee - SS	-1,500	0	-1,500	.00	.00	-1,500.00	.0%*
100 35930	Cemetery Fee - Smith	-1,500	0	-1,500	-400.00	.00	-1,100.00	26.7%*
100 35940	Cemetery Fee - Yering	-1,500	0	-1,500	-2,940.00	.00	1,440.00	196.0%
100 36210	Dayton Fairground Rev	-1,000	0	-1,000	-1,305.00	.00	305.00	130.5%
10000200 35110	Recorder Tech Fe	-55,000	0	-55,000	-26,760.00	.00	-28,240.00	48.7%*
10000200 35120	Foreclosure Medi	0	0	0	-5.00	.00	5.00	100.0%
10000215 35010	Clerk Tech Fee	-2,500	0	-2,500	-1,240.00	.00	-1,260.00	49.6%*
10000230 35530	Jail Phones	-13,850	0	-13,850	-27,149.73	.00	13,299.73	196.0%
10000235 35540	Jail Commissary	-15,000	0	-15,000	-11,250.43	.00	-3,749.57	75.0%*
10000290 35150	Recorder Indigen	-450	0	-450	-182.04	.00	-267.96	40.5%*
10000295 35505	Sheriff's Corone	-10,000	0	-10,000	.00	.00	-10,000.00	.0%*
TOTAL Charges for Service		-2,992,345	0	-2,992,345	-1,166,264.51	.00	-1,826,080.49	39.0%
3i Fines and Forfeits								
100 37000	Library Fines	-4,000	0	-4,000	-1,560.60	.00	-2,439.40	39.0%*
100 37140	District Court Admin	-600	0	-600	-120.32	.00	-479.68	20.1%*
100 37170	Drug Court Fees	-6,500	0	-6,500	-2,760.00	.00	-3,740.00	42.5%*
100 37200	General Juvenile Fees	-9,500	0	-9,500	-3,460.00	.00	-6,040.00	36.4%*
100 37220	Juvenile Probation Fe	0	0	0	-467.82	.00	467.82	100.0%
100 37300	Justice Court Fees	-270,000	0	-270,000	-233,554.77	.00	-36,445.23	86.5%*
100 37305	Justice Court Filing	-13,000	0	-13,000	-7,400.00	.00	-5,600.00	56.9%*
100 37310	Local Ordinance Fines	-75,000	0	-75,000	-58,855.14	.00	-16,144.86	78.5%*
100 37320	Fines & Forfeited Bai	-160,000	0	-160,000	-26,193.00	.00	-133,807.00	16.4%*
100 37340	Bailiff Service Fees	-25,000	0	-25,000	-10,960.00	.00	-14,040.00	43.8%*
100 37350	Public Defender Fees	-30,000	0	-30,000	-10,278.13	.00	-19,721.87	34.3%*
100 37510	Chemical Analysis	-7,500	0	-7,500	-3,334.67	.00	-4,165.33	44.5%*
100 37520	Victims of Crime	-1,200	0	-1,200	-20.00	.00	-1,180.00	1.7%*
100 37600	DNA Testing - Distric	-7,800	0	-7,800	-1,215.04	.00	-6,584.96	15.6%*
10000225 38210	Narcotics Seizur	-15,000	0	-15,000	.00	.00	-15,000.00	.0%*
10000290 37150	Indigent Legal S	-9,600	0	-9,600	-3,677.00	.00	-5,923.00	38.3%*
10000290 37160	Elderly Legal Se	-5,000	0	-5,000	-2,143.00	.00	-2,857.00	42.9%*
TOTAL Fines and Forfeits		-639,700	0	-639,700	-365,999.49	.00	-273,700.51	57.2%
3k Other Revenues								
100 38000	Investment Income	-700,000	0	-700,000	-546,238.91	.00	-153,761.09	78.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100 38020 Delinquent Tax Penalt	-400,000	0	-400,000	-215,274.78	.00	-184,725.22	53.8%*
100 38100 Sales & Rental	-70,000	0	-70,000	-28,964.05	.00	-41,035.95	41.4%*
100 38230 Miscellaneous Revenue	-65,000	0	-65,000	-26,241.78	.00	-38,758.22	40.4%*
100 38240 Miscellaneous Restitu	-1,000	0	-1,000	.00	.00	-1,000.00	.0%*
100 38490 18020 Smith Valley Fri	0	-1,641	-1,641	-3,282.30	.00	1,641.30	200.0%
10000240 38410 VIP Donations	0	0	0	-7,526.21	.00	7,526.21	100.0%
10000241 38300 Donations	0	0	0	-10,717.62	.00	10,717.62	100.0%
10000242 38300 Donations	0	0	0	-60.00	.00	60.00	100.0%
10000246 38421 JR Deputy Explro	0	0	0	-2,500.00	.00	2,500.00	100.0%
10000247 38300 Donations	0	0	0	-33,916.19	.00	33,916.19	100.0%
10000250 38430 JPO Wilderness D	0	0	0	-1,100.00	.00	1,100.00	100.0%
10000295 38000 Investment Incom	-500	0	-500	-241.30	.00	-258.70	48.3%*
TOTAL Other Revenues	-1,236,500	-1,641	-1,238,141	-876,063.14	.00	-362,077.86	70.8%
3z Beginning Fund Bal							
100 39999 Opening Fund Balance	-11,528,852	0	-11,528,852	.00	.00	-11,528,852.00	.0%*
10000200 39999 Opening Fund Bal	-129,888	0	-129,888	.00	.00	-129,888.00	.0%*
10000210 39999 Opening Fund Bal	-1,300	0	-1,300	.00	.00	-1,300.00	.0%*
10000215 39999 Opening Fund Bal	-7,376	0	-7,376	.00	.00	-7,376.00	.0%*
10000225 39999 Opening Fund Bal	-16,514	0	-16,514	.00	.00	-16,514.00	.0%*
10000230 39999 Opening Fund Bal	-8,607	0	-8,607	.00	.00	-8,607.00	.0%*
10000235 39999 Opening Fund Bal	-18,764	0	-18,764	.00	.00	-18,764.00	.0%*
10000240 39999 Opening Fund Bal	-4,742	0	-4,742	.00	.00	-4,742.00	.0%*
10000241 39999 Opening Fund Bal	-9,766	0	-9,766	.00	.00	-9,766.00	.0%*
10000242 39999 Opening Fund Bal	-5	0	-5	.00	.00	-5.00	.0%*
10000245 39999 Opening Fund Bal	-333	0	-333	.00	.00	-333.00	.0%*
10000246 39999 Opening Fund Bal	-2,700	0	-2,700	.00	.00	-2,700.00	.0%*
10000250 39999 Opening Fund Bal	-13,296	0	-13,296	.00	.00	-13,296.00	.0%*
10000255 39999 Opening Fund Bal	-2,437	0	-2,437	.00	.00	-2,437.00	.0%*
10000295 39999 Opening Fund Bal	-19,962	0	-19,962	.00	.00	-19,962.00	.0%*
TOTAL Beginning Fund Bal	-11,764,542	0	-11,764,542	.00	.00	-11,764,542.00	.0%
TOTAL General	-60,055,826	-569,440	-60,625,266	-21,472,283.07	.00	-39,152,983.01	35.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
110 General Support								
4c Benefits								
100110 41310	Life Insurance	0	0	0	-31.50	.00	31.50	100.0%
100110 41400	PEBS	200,000	0	200,000	87,496.73	.00	112,503.27	43.7%
TOTAL Benefits		200,000	0	200,000	87,465.23	.00	112,534.77	43.7%
4e Services & Supplies								
100110 50100	Public Administrat	30,000	0	30,000	7,500.00	.00	22,500.00	25.0%
100110 50130	Special Projects	200	0	200	87.39	.00	112.61	43.7%
100110 52100	Postage	60,000	0	60,000	22,441.57	.00	37,558.43	37.4%
100110 52200	Insurance	825,000	0	825,000	806,396.39	.00	18,603.61	97.7%
100110 52500	Ethics Commission	8,000	0	8,000	4,522.02	.00	3,477.98	56.5%
100110 53400	Ordinance Codifica	3,000	0	3,000	500.00	.00	2,500.00	16.7%
100110 54010	Attorney - Labor	70,000	0	70,000	52,297.68	.00	17,702.32	74.7%
100110 54020	Attorney	2,000	0	2,000	4,985.00	.00	-2,985.00	249.3%*
100110 54030	Attorney - WR Medi	7,200	0	7,200	.00	.00	7,200.00	.0%
100110 54100	Lobbyist	150,000	0	150,000	58,002.00	.00	91,998.00	38.7%
100110 54200	Sale Costs	24,000	0	24,000	.00	.00	24,000.00	.0%
100110 54300	NACO	40,000	0	40,000	38,744.00	.00	1,256.00	96.9%
100110 56210	Travel - Equalizat	400	0	400	.00	.00	400.00	.0%
100110 61000	Rural NV Counselin	75,000	0	75,000	75,000.00	.00	.00	100.0%
100110 61010	Conservation Distr	40,000	0	40,000	20,000.00	.00	20,000.00	50.0%
100110 61020	Economic Dev Autho	50,000	0	50,000	50,000.00	.00	.00	100.0%
100110 61100	Yerington Ad Valor	200,000	0	200,000	116,666.69	.00	83,333.31	58.3%
100110 61120	Yerington Airport	4,000	0	4,000	4,000.00	.00	.00	100.0%
TOTAL Services & Supplies		1,588,800	0	1,588,800	1,261,142.74	.00	327,657.26	79.4%
TOTAL General Support		1,788,800	0	1,788,800	1,348,607.97	.00	440,192.03	75.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
111 Commissioner/Cnty Mgr								
4a Salaries								
100111 40000	Salaries	395,738	0	395,738	188,686.59	.00	207,051.41	47.7%
TOTAL Salaries		395,738	0	395,738	188,686.59	.00	207,051.41	47.7%
4c Benefits								
100111 41000	Retirement	91,411	0	91,411	43,081.79	.00	48,329.21	47.1%
100111 41005	Retirement - VOYA	10,055	0	10,055	4,769.44	.00	5,285.56	47.4%
100111 41100	Workers' Comp	15,973	0	15,973	5,342.12	.00	10,630.88	33.4%
100111 41110	Workers' Comp - Ad	5,150	0	5,150	1,014.71	.00	4,135.29	19.7%
100111 41200	Medicare	5,737	0	5,737	2,640.54	.00	3,096.46	46.0%
100111 41300	Health Insurance	79,680	0	79,680	32,836.86	.00	46,843.14	41.2%
100111 41302	Vision Insurance	504	0	504	217.44	.00	286.56	43.1%
100111 41303	Dental Insurance	3,577	0	3,577	1,452.96	.00	2,124.04	40.6%
100111 41310	Life Insurance	217	0	217	109.20	.00	107.80	50.3%
TOTAL Benefits		212,304	0	212,304	91,465.06	.00	120,838.94	43.1%
4e Services & Supplies								
100111 50000	Supplies	5,000	0	5,000	180.39	.00	4,819.61	3.6%
100111 50130	Special Projects	35,000	0	35,000	6,182.00	.00	28,818.00	17.7%
100111 51000	Fuel	1,000	0	1,000	89.62	.00	910.38	9.0%
100111 52000	Copier Maintenance	1,680	0	1,680	598.01	.00	1,081.99	35.6%
100111 52030	Printer Services	120	0	120	60.00	.00	60.00	50.0%
100111 52300	Advertising	2,700	0	2,700	.00	.00	2,700.00	.0%
100111 53530	Software Support	13,200	0	13,200	12,000.00	.00	1,200.00	90.9%
100111 56000	Training	4,000	0	4,000	2,715.00	.00	1,285.00	67.9%
100111 56200	Travel	10,000	0	10,000	2,533.43	.00	7,466.57	25.3%
100111 56205	Travel - Commissio	30,000	0	30,000	9,166.80	.00	20,833.20	30.6%
100111 60700	Telephone	4,200	0	4,200	1,915.12	.00	2,284.88	45.6%
TOTAL Services & Supplies		106,900	0	106,900	35,440.37	.00	71,459.63	33.2%
4g Capital Outlay								

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
111 Commissioner/Cnty Mgr								
100111 70700	Capital Outlay - V	0	0	0	43,851.00	.00	-43,851.00	100.0%*
TOTAL Capital Outlay		0	0	0	43,851.00	.00	-43,851.00	100.0%
TOTAL Commissioner/Cnty Mgr		714,942	0	714,942	359,443.02	.00	355,498.98	50.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
112 Clerk-Treasurer								
4a Salaries								
100112 40000	Salaries	380,930	0	380,930	192,780.57	.00	188,149.43	50.6%
100112 40010	Temporary Salaries	20,556	0	20,556	.00	.00	20,556.00	.0%
100112 40500	Overtime	8,000	0	8,000	326.09	.00	7,673.91	4.1%
TOTAL Salaries		409,486	0	409,486	193,106.66	.00	216,379.34	47.2%
4c Benefits								
100112 41000	Retirement	91,589	0	91,589	39,877.78	.00	51,711.22	43.5%
100112 41001	Early Retirement I	10,384	0	10,384	10,356.84	.00	27.16	99.7%
100112 41010	Social Security	1,274	0	1,274	.00	.00	1,274.00	.0%
100112 41100	Workers' Comp	19,306	0	19,306	6,158.14	.00	13,147.86	31.9%
100112 41200	Medicare	5,938	0	5,938	2,721.42	.00	3,216.58	45.8%
100112 41300	Health Insurance	86,291	0	86,291	39,692.30	.00	46,598.70	46.0%
100112 41302	Vision Insurance	504	0	504	229.52	.00	274.48	45.5%
100112 41303	Dental Insurance	3,577	0	3,577	1,533.68	.00	2,043.32	42.9%
100112 41310	Life Insurance	217	0	217	98.80	.00	118.20	45.5%
TOTAL Benefits		219,080	0	219,080	100,668.48	.00	118,411.52	46.0%
4e Services & Supplies								
100112 50000	Supplies	3,365	0	3,365	1,180.59	.00	2,184.41	35.1%
100112 50075	Tax Bills	16,635	0	16,635	12,912.61	.00	3,722.39	77.6%
100112 50235	Voting Machines	45,000	0	45,000	.00	.00	45,000.00	.0%
100112 51000	Fuel	100	0	100	.00	.00	100.00	.0%
100112 52020	Equipment Maintena	20,500	0	20,500	.00	.00	20,500.00	.0%
100112 52030	Printer Services	1,000	0	1,000	327.63	.00	672.37	32.8%
100112 52115	Bank Charges	153,600	0	153,600	17,952.58	.00	135,647.42	11.7%
100112 52300	Advertising	3,000	0	3,000	.00	.00	3,000.00	.0%
100112 53300	Election	60,000	0	60,000	505.53	.00	59,494.47	.8%
100112 53300 11131	Election	0	0	0	28,816.00	.00	-28,816.00	100.0%*
100112 53530	Software Support	136,500	0	136,500	39,188.53	.00	97,311.47	28.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100112 56000 Training	1,000	0	1,000	250.00	.00	750.00	25.0%
100112 56200 Travel	900	0	900	218.32	.00	681.68	24.3%
10011221 50000 Supplies	9,876	0	9,876	1,081.98	.00	8,794.02	11.0%
TOTAL Services & Supplies	451,476	0	451,476	102,433.77	.00	349,042.23	22.7%
TOTAL Clerk-Treasurer	1,080,042	0	1,080,042	396,208.91	.00	683,833.09	36.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
113 Recorder								
4a Salaries								
100113 40000	Salaries	273,478	0	273,478	129,508.45	.00	143,969.55	47.4%
100113 40520	Comp Payout	0	0	0	40.49	.00	-40.49	100.0%*
TOTAL Salaries		273,478	0	273,478	129,548.94	.00	143,929.06	47.4%
4c Benefits								
100113 41000	Retirement	74,153	0	74,153	34,611.94	.00	39,541.06	46.7%
100113 41100	Workers' Comp	10,356	0	10,356	1,429.25	.00	8,926.75	13.8%
100113 41200	Medicare	3,965	0	3,965	1,829.85	.00	2,135.15	46.2%
100113 41300	Health Insurance	49,364	0	49,364	24,682.20	.00	24,681.80	50.0%
100113 41302	Vision Insurance	288	0	288	144.96	.00	143.04	50.3%
100113 41303	Dental Insurance	2,044	0	2,044	968.64	.00	1,075.36	47.4%
100113 41310	Life Insurance	124	0	124	62.40	.00	61.60	50.3%
TOTAL Benefits		140,294	0	140,294	63,729.24	.00	76,564.76	45.4%
4e Services & Supplies								
100113 50000	Supplies	2,500	0	2,500	818.28	.00	1,681.72	32.7%
100113 50050	Microfiche	10,000	0	10,000	1,464.20	.00	8,535.80	14.6%
100113 50060	Records Management	3,500	0	3,500	2,853.83	.00	646.17	81.5%
100113 52000	Copier Maintenance	700	0	700	59.17	.00	640.83	8.5%
100113 52030	Printer Services	175	0	175	54.37	.00	120.63	31.1%
100113 56000	Training	500	0	500	150.00	.00	350.00	30.0%
100113 56200	Travel	500	0	500	222.46	.00	277.54	44.5%
10011320 50000	Supplies	146,988	0	146,988	7,260.00	.00	139,728.00	4.9%
10011320 53530	Software Support	37,000	0	37,000	23,394.91	.00	13,605.09	63.2%
10011320 56000	Training	500	0	500	.00	.00	500.00	.0%
10011320 56200	Travel	400	0	400	.00	.00	400.00	.0%
10011321 50080	Foreclosure Medi	1,300	0	1,300	.00	.00	1,300.00	.0%
TOTAL Services & Supplies		204,063	0	204,063	36,277.22	.00	167,785.78	17.8%
TOTAL Recorder		617,835	0	617,835	229,555.40	.00	388,279.60	37.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
114 Assessor								
4a Salaries								
100114 40000	Salaries	655,823	0	655,823	298,073.69	.00	357,749.31	45.5%
TOTAL Salaries		655,823	0	655,823	298,073.69	.00	357,749.31	45.5%
4c Benefits								
100114 41000	Retirement	174,267	0	174,267	76,565.41	.00	97,701.59	43.9%
100114 41100	Workers' Comp	23,964	0	23,964	3,597.97	.00	20,366.03	15.0%
100114 41200	Medicare	9,509	0	9,509	4,264.99	.00	5,244.01	44.9%
100114 41300	Health Insurance	107,439	0	107,439	47,286.00	.00	60,153.00	44.0%
100114 41302	Vision Insurance	648	0	648	289.92	.00	358.08	44.7%
100114 41303	Dental Insurance	4,599	0	4,599	1,937.28	.00	2,661.72	42.1%
100114 41310	Life Insurance	279	0	279	124.80	.00	154.20	44.7%
TOTAL Benefits		320,705	0	320,705	134,066.37	.00	186,638.63	41.8%
4e Services & Supplies								
100114 50000	Supplies	1,500	0	1,500	698.92	.00	801.08	46.6%
100114 50000 90001	Supplies	228,496	0	228,496	81,141.00	.00	147,355.00	35.5%
100114 50070	Tax Roll Printing	32,500	0	32,500	4,524.26	.00	27,975.74	13.9%
100114 51000	Fuel	1,300	0	1,300	594.70	.00	705.30	45.7%
100114 52000	Copier Maintenance	400	0	400	31.02	.00	368.98	7.8%
100114 52030	Printer Services	1,350	0	1,350	458.12	.00	891.88	33.9%
100114 53530 90001	Software Supp	86,504	0	86,504	46,490.00	.00	40,014.00	53.7%
100114 56000	Training	3,000	0	3,000	240.00	.00	2,760.00	8.0%
100114 56200	Travel	2,000	0	2,000	848.30	.00	1,151.70	42.4%
100114 56200 90001	Travel	0	0	0	130.82	.00	-130.82	100.0%*
TOTAL Services & Supplies		357,050	0	357,050	135,157.14	.00	221,892.86	37.9%
TOTAL Assessor		1,333,578	0	1,333,578	567,297.20	.00	766,280.80	42.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
116 Facilities								
4a Salaries								
100116 40000	Salaries	751,376	0	751,376	368,996.79	.00	382,379.21	49.1%
100116 40320	Shift Differential	3,000	0	3,000	1,622.00	.00	1,378.00	54.1%
100116 40500	Overtime	8,600	0	8,600	6,598.83	.00	2,001.17	76.7%
100116 40520	Comp Payout	0	0	0	362.25	.00	-362.25	100.0%*
TOTAL Salaries		762,976	0	762,976	377,579.87	.00	385,396.13	49.5%
4c Benefits								
100116 41000	Retirement	202,140	0	202,140	93,046.40	.00	109,093.60	46.0%
100116 41100	Workers' Comp	34,351	0	34,351	7,961.55	.00	26,389.45	23.2%
100116 41200	Medicare	11,063	0	11,063	5,333.84	.00	5,729.16	48.2%
100116 41300	Health Insurance	175,205	0	175,205	85,565.23	.00	89,639.77	48.8%
100116 41302	Vision Insurance	945	0	945	475.63	.00	469.37	50.3%
100116 41303	Dental Insurance	6,707	0	6,707	3,178.33	.00	3,528.67	47.4%
100116 41310	Life Insurance	407	0	407	204.73	.00	202.27	50.3%
TOTAL Benefits		430,818	0	430,818	195,765.71	.00	235,052.29	45.4%
4e Services & Supplies								
10001020 56500	Building Mainten	85,000	0	85,000	21,889.81	.00	63,110.19	25.8%
10001020 60100	Electric Service	155,000	0	155,000	58,418.67	.00	96,581.33	37.7%
10001020 60200	Gas Service	42,600	0	42,600	19,724.65	.00	22,875.35	46.3%
10001020 60700	Telephone	3,300	0	3,300	1,655.57	.00	1,644.43	50.2%
10001030 60250	Water & Sewer Se	1,000	0	1,000	377.27	.00	622.73	37.7%
10001040 60100	Electric Service	2,800	0	2,800	1,647.84	.00	1,152.16	58.9%
10001040 60200	Gas Service	5,400	0	5,400	1,719.92	.00	3,680.08	31.9%
10001040 60250	Water & Sewer Se	1,250	0	1,250	672.57	.00	577.43	53.8%
10001210 60100	Electric Service	12,300	0	12,300	5,292.94	.00	7,007.06	43.0%
10001210 60200	Gas Service	1,600	0	1,600	475.64	.00	1,124.36	29.7%
10001210 60600	Garbage Service	2,875	0	2,875	1,187.96	.00	1,687.04	41.3%
10001430 60100	Electric Service	1,350	0	1,350	381.04	.00	968.96	28.2%

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10001430 60250	Water & Sewer Se	450	0	450	1,469.20	.00	-1,019.20	326.5%*
10002000 60100	Electric Service	2,350	0	2,350	1,449.93	.00	900.07	61.7%
10002000 60200	Gas Service	3,700	0	3,700	1,019.26	.00	2,680.74	27.5%
10002000 60250	Water & Sewer Se	850	0	850	419.75	.00	430.25	49.4%
10002010 57020	Office Rent	64,938	0	64,938	37,880.50	.00	27,057.50	58.3%
10002010 60100	Electric Service	7,100	0	7,100	3,343.09	.00	3,756.91	47.1%
10002010 60200	Gas Service	4,700	0	4,700	1,451.35	.00	3,248.65	30.9%
10002020 60100	Electric Service	1,150	0	1,150	516.36	.00	633.64	44.9%
10002020 60200	Gas Service	1,700	0	1,700	469.71	.00	1,230.29	27.6%
10002020 60250	Water & Sewer Se	1,800	0	1,800	579.13	.00	1,220.87	32.2%
10002020 60700	Telephone	525	0	525	255.99	.00	269.01	48.8%
10002090 60110	Electric - Stree	160,000	0	160,000	60,454.30	.00	99,545.70	37.8%
10002300 60250	Water & Sewer Se	800	0	800	362.70	.00	437.30	45.3%
10002310 60100	Electric Service	3,600	0	3,600	1,541.67	.00	2,058.33	42.8%
10002310 60200	Gas Service	5,350	0	5,350	1,235.12	.00	4,114.88	23.1%
10004000 60100	Electric Service	15,000	0	15,000	6,335.03	.00	8,664.97	42.2%
10004000 60200	Gas Service	12,000	0	12,000	1,864.25	.00	10,135.75	15.5%
10004000 60250	Water & Sewer Se	21,000	0	21,000	12,469.28	.00	8,530.72	59.4%
10004000 60600	Garbage Service	7,500	0	7,500	3,296.47	.00	4,203.53	44.0%
10005200 60100	Electric Service	4,100	0	4,100	1,012.11	.00	3,087.89	24.7%
10005200 60200	Gas Service	300	0	300	.00	.00	300.00	.0%
10007000 60200	Gas Service	4,600	0	4,600	549.43	.00	4,050.57	11.9%
10008000 60100	Electric Service	1,800	0	1,800	691.41	.00	1,108.59	38.4%
10008000 60200	Gas Service	6,000	0	6,000	.00	.00	6,000.00	.0%
100116 50000	Supplies	10,000	0	10,000	7,285.96	.00	2,714.04	72.9%
100116 50130	Special Projects	52,000	0	52,000	.00	.00	52,000.00	.0%
100116 50230	Equipment	17,000	0	17,000	18,969.70	.00	-1,969.70	111.6%*
100116 50430	Tools	6,000	0	6,000	2,354.51	.00	3,645.49	39.2%
100116 50440	Safety Supplies	9,000	0	9,000	5,098.92	.00	3,901.08	56.7%
100116 50450	Building Supplies	40,000	0	40,000	17,996.36	.00	22,003.64	45.0%
100116 50460	Janitorial Supplie	57,000	0	57,000	29,147.75	.00	27,852.25	51.1%
100116 50990	Building Signs	2,500	0	2,500	550.84	.00	1,949.16	22.0%
100116 51000	Fuel	38,500	0	38,500	18,445.37	.00	20,054.63	47.9%
100116 52030	Printer Services	200	0	200	71.60	.00	128.40	35.8%
100116 52640	Facility Upgrade	24,500	0	24,500	1,614.20	.00	22,885.80	6.6%
100116 53900	Contract Services	120,925	0	120,925	67,851.36	.00	53,073.64	56.1%
100116 56000	Training	10,000	0	10,000	.00	.00	10,000.00	.0%
100116 56200	Travel	2,000	0	2,000	.00	.00	2,000.00	.0%
100116 56410	Equipment Repairs	4,200	0	4,200	4,546.28	.00	-346.28	108.2%*
100116 56500	Building Maintenan	160,000	0	160,000	84,466.82	.00	75,533.18	52.8%
100116 56505	Building Painting	30,000	0	30,000	.00	.00	30,000.00	.0%
100116 56800	Grounds Maintenanc	12,000	0	12,000	4,702.58	.00	7,297.42	39.2%
100116 56900	Parking Lot Stripi	1,000	0	1,000	.00	.00	1,000.00	.0%
100116 56910	Asphalt & Concrete	30,000	0	30,000	12,620.00	.00	17,380.00	42.1%

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ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100116 60100	Electric Service	36,000	0	36,000	19,297.79	.00	16,702.21	53.6%
100116 60200	Gas Service	18,000	0	18,000	9,451.52	.00	8,548.48	52.5%
100116 60250	Water & Sewer Serv	14,500	0	14,500	3,956.28	.00	10,543.72	27.3%
100116 60300	Water Service	4,900	0	4,900	1,908.33	.00	2,991.67	38.9%
100116 60400	Sewer Service	370	0	370	.00	.00	370.00	.0%
100116 60600	Garbage Service	6,200	0	6,200	2,543.33	.00	3,656.67	41.0%
100116 60700	Telephone	17,000	0	17,000	6,804.89	.00	10,195.11	40.0%
1002030 60100	Electric Service	100	0	100	102.33	.00	-2.33	102.3%*
1002030 60300	Water Service	250	0	250	60.88	.00	189.12	24.4%
1003090 60110	Electric - Street	18,000	0	18,000	7,501.24	.00	10,498.76	41.7%
TOTAL Services & Supplies		1,387,933	0	1,387,933	579,458.76	.00	808,474.24	41.7%
4g Capital Outlay								
100116 70000	Capital Outlay	185,000	0	185,000	.00	.00	185,000.00	.0%
100116 70600	Capital Outlay - E	91,000	0	91,000	32,991.85	.00	58,008.15	36.3%
100116 70700	Capital Outlay - V	304,000	0	304,000	188,432.75	.00	115,567.25	62.0%
TOTAL Capital Outlay		580,000	0	580,000	221,424.60	.00	358,575.40	38.2%
TOTAL Facilities		3,161,727	0	3,161,727	1,374,228.94	.00	1,787,498.06	43.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
121 Human Resources								
4a Salaries								
100121 40000	Salaries	234,653	0	234,653	102,604.36	.00	132,048.64	43.7%
TOTAL Salaries		234,653	0	234,653	102,604.36	.00	132,048.64	43.7%
4c Benefits								
100121 41000	Retirement	52,519	0	52,519	33,913.07	.00	18,605.93	64.6%
100121 41100	Workers' Comp	5,178	0	5,178	1,095.39	.00	4,082.61	21.2%
100121 41200	Medicare	3,402	0	3,402	1,487.22	.00	1,914.78	43.7%
100121 41300	Health Insurance	31,049	0	31,049	10,262.01	.00	20,786.99	33.1%
100121 41302	Vision Insurance	144	0	144	66.44	.00	77.56	46.1%
100121 41303	Dental Insurance	1,022	0	1,022	443.96	.00	578.04	43.4%
100121 41310	Life Insurance	62	0	62	28.60	.00	33.40	46.1%
TOTAL Benefits		93,376	0	93,376	47,296.69	.00	46,079.31	50.7%
4e Services & Supplies								
100121 50000	Supplies	2,000	0	2,000	135.80	.00	1,864.20	6.8%
100121 52030	Printer Services	100	0	100	16.19	.00	83.81	16.2%
100121 52300	Advertising	2,500	0	2,500	.00	.00	2,500.00	.0%
100121 52400	Background Checks	3,400	0	3,400	1,807.25	.00	1,592.75	53.2%
100121 52430	Drug Testing	13,500	0	13,500	5,721.04	.00	7,778.96	42.4%
100121 52920	Law Library	2,700	0	2,700	.00	.00	2,700.00	.0%
100121 53530	Software Support	2,800	0	2,800	2,973.63	.00	-173.63	106.2%*
100121 53900	Contract Services	6,500	0	6,500	4,627.17	.00	1,872.83	71.2%
100121 56000	Training	2,000	0	2,000	542.50	.00	1,457.50	27.1%
100121 56200	Travel	500	0	500	.00	.00	500.00	.0%
TOTAL Services & Supplies		36,000	0	36,000	15,823.58	.00	20,176.42	44.0%
TOTAL Human Resources		364,029	0	364,029	165,724.63	.00	198,304.37	45.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
122 Comptroller								
4a Salaries								
100122 40000	Salaries	405,302	0	405,302	189,509.59	.00	215,792.41	46.8%
100122 40500	Overtime	0	0	0	10.36	.00	-10.36	100.0%*
TOTAL Salaries		405,302	0	405,302	189,519.95	.00	215,782.05	46.8%
4c Benefits								
100122 41000	Retirement	117,143	0	117,143	54,504.32	.00	62,638.68	46.5%
100122 41100	Workers' Comp	12,945	0	12,945	3,063.45	.00	9,881.55	23.7%
100122 41200	Medicare	5,627	0	5,627	2,576.07	.00	3,050.93	45.8%
100122 41300	Health Insurance	70,585	0	70,585	35,642.28	.00	34,942.72	50.5%
100122 41302	Vision Insurance	359	0	359	169.12	.00	189.88	47.1%
100122 41303	Dental Insurance	2,477	0	2,477	1,130.08	.00	1,346.92	45.6%
100122 41310	Life Insurance	155	0	155	72.80	.00	82.20	47.0%
TOTAL Benefits		209,291	0	209,291	97,158.12	.00	112,132.88	46.4%
4e Services & Supplies								
100122 50000	Supplies	3,800	0	3,800	1,870.91	.00	1,929.09	49.2%
100122 51000	Fuel	250	0	250	401.48	.00	-151.48	160.6%*
100122 52030	Printer Services	950	0	950	418.40	.00	531.60	44.0%
100122 52300	Advertising	2,600	0	2,600	158.06	.00	2,441.94	6.1%
100122 53530	Software Support	20,500	0	20,500	20,971.93	.00	-471.93	102.3%*
100122 53950	Audit	68,000	0	68,000	.00	.00	68,000.00	.0%
100122 53960	Audit - Special Wo	12,000	0	12,000	.00	.00	12,000.00	.0%
100122 56000	Training	225	0	225	375.00	.00	-150.00	166.7%*
100122 56200	Travel	800	0	800	599.14	.00	200.86	74.9%
100122 60700	Telephone	1,300	0	1,300	597.50	.00	702.50	46.0%
TOTAL Services & Supplies		110,425	0	110,425	25,392.42	.00	85,032.58	23.0%
TOTAL Comptroller		725,018	0	725,018	312,070.49	.00	412,947.51	43.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
123 Information Technology								
4a Salaries								
100123 40000	Salaries	287,967	0	287,967	138,209.41	.00	149,757.59	48.0%
100123 40500	Overtime	500	0	500	.00	.00	500.00	.0%
TOTAL Salaries		288,467	0	288,467	138,209.41	.00	150,257.59	47.9%
4c Benefits								
100123 41000	Retirement	85,972	0	85,972	40,691.08	.00	45,280.92	47.3%
100123 41100	Workers' Comp	7,767	0	7,767	452.53	.00	7,314.47	5.8%
100123 41200	Medicare	4,182	0	4,182	1,956.56	.00	2,225.44	46.8%
100123 41300	Health Insurance	36,927	0	36,927	18,463.26	.00	18,463.74	50.0%
100123 41302	Vision Insurance	216	0	216	108.72	.00	107.28	50.3%
100123 41303	Dental Insurance	1,533	0	1,533	726.48	.00	806.52	47.4%
100123 41310	Life Insurance	93	0	93	46.80	.00	46.20	50.3%
TOTAL Benefits		136,690	0	136,690	62,445.43	.00	74,244.57	45.7%
4e Services & Supplies								
100123 50000	Supplies	49,000	0	49,000	47,724.78	.00	1,275.22	97.4%
100123 50200	Computers	50,000	0	50,000	39,827.58	.00	10,172.42	79.7%
100123 51000	Fuel	1,650	0	1,650	981.67	.00	668.33	59.5%
100123 51020	Licenses	12,000	0	12,000	.00	.00	12,000.00	.0%
100123 52000	Copier Maintenance	51,500	0	51,500	16,588.97	.00	34,911.03	32.2%
100123 52030	Printer Services	60	0	60	25.00	.00	35.00	41.7%
100123 53500	Web Page	20,557	0	20,557	.00	.00	20,557.00	.0%
100123 53520	Email Services	100,000	0	100,000	65,596.80	.00	34,403.20	65.6%
100123 53530	Software Support	165,000	0	165,000	100,470.90	.00	64,529.10	60.9%
100123 53900	Contract Services	40,000	0	40,000	17,707.50	.00	22,292.50	44.3%
100123 56000	Training	3,000	0	3,000	.00	.00	3,000.00	.0%
100123 56200	Travel	500	0	500	.00	.00	500.00	.0%
100123 56410	Equipment Repairs	15,000	0	15,000	.00	.00	15,000.00	.0%
100123 60100	Electric Service	16,500	0	16,500	6,868.40	.00	9,631.60	41.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100123 60200	Gas Service	5,000	0	5,000	8,064.80	.00	-3,064.80	161.3%*
100123 60700	Telephone	37,000	0	37,000	19,495.71	.00	17,504.29	52.7%
100123 60810	Data Circuits	25,000	0	25,000	13,328.30	.00	11,671.70	53.3%
TOTAL Services & Supplies		591,767	0	591,767	336,680.41	.00	255,086.59	56.9%
4g Capital Outlay								
100123 70600	Capital Outlay - E	35,000	0	35,000	.00	.00	35,000.00	.0%
TOTAL Capital Outlay		35,000	0	35,000	.00	.00	35,000.00	.0%
TOTAL Information Technology		1,051,924	0	1,051,924	537,335.25	.00	514,588.75	51.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
150 Building								
4a Salaries								
100150 40000	Salaries	527,869	0	527,869	217,774.10	.00	310,094.90	41.3%
TOTAL Salaries		527,869	0	527,869	217,774.10	.00	310,094.90	41.3%
4c Benefits								
100150 41000	Retirement	111,775	0	111,775	59,099.03	.00	52,675.97	52.9%
100150 41100	Workers' Comp	15,533	0	15,533	6,053.64	.00	9,479.36	39.0%
100150 41200	Medicare	7,653	0	7,653	3,074.05	.00	4,578.95	40.2%
100150 41300	Health Insurance	94,817	0	94,817	33,913.75	.00	60,903.25	35.8%
100150 41302	Vision Insurance	432	0	432	199.32	.00	232.68	46.1%
100150 41303	Dental Insurance	3,067	0	3,067	1,331.88	.00	1,735.12	43.4%
100150 41310	Life Insurance	187	0	187	85.80	.00	101.20	45.9%
TOTAL Benefits		233,464	0	233,464	103,757.47	.00	129,706.53	44.4%
4e Services & Supplies								
100150 50000	Supplies	3,500	0	3,500	843.96	.00	2,656.04	24.1%
100150 50230	Equipment	15,000	0	15,000	.00	.00	15,000.00	.0%
100150 50480	Books & Publicatio	1,700	0	1,700	.00	.00	1,700.00	.0%
100150 51000	Fuel	13,000	0	13,000	6,003.20	.00	6,996.80	46.2%
100150 52000	Copier Maintenance	150	0	150	97.51	.00	52.49	65.0%
100150 52030	Printer Services	1,200	0	1,200	.00	.00	1,200.00	.0%
100150 53530	Software Support	40,350	0	40,350	15,234.00	.00	25,116.00	37.8%
100150 53630	Site Plan Review	20,000	0	20,000	.00	.00	20,000.00	.0%
100150 53660	Consulting Service	10,000	0	10,000	9,365.00	.00	635.00	93.7%
100150 53920	Professional Fees	1,000	0	1,000	500.00	.00	500.00	50.0%
100150 56000	Training	11,000	0	11,000	.00	.00	11,000.00	.0%
100150 57020	Office Rent	1,383	0	1,383	.00	.00	1,383.00	.0%
100150 60700	Telephone	4,900	0	4,900	1,185.88	.00	3,714.12	24.2%
TOTAL Services & Supplies		123,183	0	123,183	33,229.55	.00	89,953.45	27.0%
TOTAL Building		884,516	0	884,516	354,761.12	.00	529,754.88	40.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
153 Planning								
4a Salaries								
100153 40000	Salaries	366,370	0	366,370	155,097.18	.00	211,272.82	42.3%
100153 40010	Temporary Salaries	6,720	0	6,720	1,760.00	.00	4,960.00	26.2%
TOTAL Salaries		373,090	0	373,090	156,857.18	.00	216,232.82	42.0%
4c Benefits								
100153 41000	Retirement	88,294	0	88,294	30,921.25	.00	57,372.75	35.0%
100153 41010	Social Security	417	0	417	109.12	.00	307.88	26.2%
100153 41100	Workers' Comp	10,742	0	10,742	2,788.33	.00	7,953.67	26.0%
100153 41200	Medicare	5,409	0	5,409	2,237.96	.00	3,171.04	41.4%
100153 41300	Health Insurance	55,109	0	55,109	19,493.72	.00	35,615.28	35.4%
100153 41302	Vision Insurance	288	0	288	120.80	.00	167.20	41.9%
100153 41303	Dental Insurance	2,045	0	2,045	807.20	.00	1,237.80	39.5%
100153 41310	Life Insurance	125	0	125	52.00	.00	73.00	41.6%
TOTAL Benefits		162,429	0	162,429	56,530.38	.00	105,898.62	34.8%
4e Services & Supplies								
100153 50000	Supplies	2,500	0	2,500	398.57	.00	2,101.43	15.9%
100153 51000	Fuel	600	0	600	.00	.00	600.00	.0%
100153 52000	Copier Maintenance	800	0	800	33.04	.00	766.96	4.1%
100153 52030	Printer Services	2,000	0	2,000	560.50	.00	1,439.50	28.0%
100153 52300	Advertising	3,000	0	3,000	1,630.36	.00	1,369.64	54.3%
100153 53530	Software Support	27,213	0	27,213	14,642.00	.00	12,571.00	53.8%
100153 53640	Improvement Drawin	50,000	0	50,000	33,276.76	.00	16,723.24	66.6%
100153 53650	Subdivision Inspec	100,000	0	100,000	55,339.78	.00	44,660.22	55.3%
100153 53660	Consulting Service	30,000	0	30,000	.00	.00	30,000.00	.0%
100153 53670	Engineering Servic	5,000	0	5,000	.00	.00	5,000.00	.0%
100153 56000	Training	1,000	0	1,000	.00	.00	1,000.00	.0%
100153 56100	Dues	1,200	0	1,200	.00	.00	1,200.00	.0%
100153 56200	Travel	2,000	0	2,000	.00	.00	2,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100153 56230	Travel - Planning	4,000	0	4,000	1,564.64	.00	2,435.36	39.1%
100153 57020	Office Rent	2,536	0	2,536	.00	.00	2,536.00	.0%
100153 60700	Telephone	0	0	0	417.94	.00	-417.94	100.0%*
TOTAL Services & Supplies		231,849	0	231,849	107,863.59	.00	123,985.41	46.5%
TOTAL Planning		767,368	0	767,368	321,251.15	.00	446,116.85	41.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
167 Vehicle Maintenance								
4a Salaries								
100167 40000	Salaries	195,063	0	195,063	91,558.37	.00	103,504.63	46.9%
100167 40320	Shift Differential	0	0	0	.69	.00	-.69	100.0%*
100167 40500	Overtime	2,000	0	2,000	.00	.00	2,000.00	.0%
100167 40620	Callback Holiday	0	0	0	69.96	.00	-69.96	100.0%*
TOTAL Salaries		197,063	0	197,063	91,629.02	.00	105,433.98	46.5%
4c Benefits								
100167 41000	Retirement	62,706	0	62,706	29,111.84	.00	33,594.16	46.4%
100167 41100	Workers' Comp	8,090	0	8,090	1,314.38	.00	6,775.62	16.2%
100167 41200	Medicare	2,857	0	2,857	1,319.51	.00	1,537.49	46.2%
100167 41300	Health Insurance	34,984	0	34,984	16,559.09	.00	18,424.91	47.3%
100167 41302	Vision Insurance	226	0	226	107.19	.00	118.81	47.4%
100167 41303	Dental Insurance	1,597	0	1,597	716.37	.00	880.63	44.9%
100167 41310	Life Insurance	97	0	97	46.13	.00	50.87	47.6%
TOTAL Benefits		110,557	0	110,557	49,174.51	.00	61,382.49	44.5%
4e Services & Supplies								
100167 50000	Supplies	9,000	0	9,000	9,128.77	.00	-128.77	101.4%*
100167 50420	Laundry	6,400	0	6,400	2,403.54	.00	3,996.46	37.6%
100167 50430	Tools	5,500	0	5,500	1,907.30	.00	3,592.70	34.7%
100167 50440	Safety Supplies	1,800	0	1,800	1,630.59	.00	169.41	90.6%
100167 51000	Fuel	5,000	0	5,000	1,609.60	.00	3,390.40	32.2%
100167 51010	Oil & Grease	14,000	0	14,000	6,247.13	.00	7,752.87	44.6%
100167 52410	Physicals	150	0	150	.00	.00	150.00	.0%
100167 52600	Vehicle Registrati	400	0	400	90.00	.00	310.00	22.5%
100167 56000	Training	1,500	0	1,500	.00	.00	1,500.00	.0%
100167 56200	Travel	350	0	350	.00	.00	350.00	.0%
100167 56400	Repairs and Mainte	200,000	0	200,000	118,579.51	.00	81,420.49	59.3%
100167 56500	Building Maintenan	2,000	0	2,000	.00	.00	2,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100167 60100	Electric Service	4,700	0	4,700	2,218.03	.00	2,481.97	47.2%
100167 60200	Gas Service	5,000	0	5,000	777.35	.00	4,222.65	15.5%
100167 60700	Telephone	1,500	0	1,500	523.80	.00	976.20	34.9%
TOTAL Services & Supplies		257,300	0	257,300	145,115.62	.00	112,184.38	56.4%
TOTAL Vehicle Maintenance		564,920	0	564,920	285,919.15	.00	279,000.85	50.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
215 District Attorney							
4a Salaries							
100215 40000 Salaries	1,264,265	0	1,264,265	535,778.18	.00	728,486.82	42.4%
100215 40005 Stipend	26,000	0	26,000	.00	.00	26,000.00	.0%
100215 40005 11125 Stipend	0	21,850	21,850	23,650.00	.00	-1,800.00	108.2%*
100215 40500 Overtime	5,000	0	5,000	766.13	.00	4,233.87	15.3%
TOTAL Salaries	1,295,265	21,850	1,317,115	560,194.31	.00	756,920.69	42.5%
4c Benefits							
100215 41000 Retirement	328,749	0	328,749	134,350.97	.00	194,398.03	40.9%
100215 41000 11125 Retirement -	0	0	0	4,783.97	.00	-4,783.97	100.0%*
100215 41100 Workers' Comp	36,246	0	36,246	4,445.51	.00	31,800.49	12.3%
100215 41100 11125 Workers' Comp	0	0	0	29.95	.00	-29.95	100.0%*
100215 41200 Medicare	18,782	0	18,782	7,536.12	.00	11,245.88	40.1%
100215 41200 11125 Medicare	0	0	0	327.94	.00	-327.94	100.0%*
100215 41300 Health Insurance	224,588	0	224,588	77,825.13	.00	146,762.87	34.7%
100215 41300 11125 Health Insura	0	0	0	2,223.57	.00	-2,223.57	100.0%*
100215 41302 Vision Insurance	1,008	0	1,008	434.93	.00	573.07	43.1%
100215 41302 11125 Vision Insura	0	0	0	12.03	.00	-12.03	100.0%*
100215 41303 Dental Insurance	7,154	0	7,154	2,906.29	.00	4,247.71	40.6%
100215 41303 11125 Dental Insura	0	0	0	80.35	.00	-80.35	100.0%*
100215 41310 Life Insurance	434	0	434	187.22	.00	246.78	43.1%
100215 41310 11125 Life Insuranc	0	0	0	5.18	.00	-5.18	100.0%*
TOTAL Benefits	616,961	0	616,961	235,149.16	.00	381,811.84	38.1%
4e Services & Supplies							
100215 50000 Supplies	15,000	0	15,000	4,511.53	.00	10,488.47	30.1%
100215 51000 Fuel	7,500	0	7,500	1,302.86	.00	6,197.14	17.4%
100215 52000 Copier Maintenance	750	0	750	111.74	.00	638.26	14.9%
100215 52030 Printer Services	5,400	0	5,400	2,036.35	.00	3,363.65	37.7%
100215 52750 Expert Witness	30,000	0	30,000	27,533.20	.00	2,466.80	91.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100215 52920	Law Library	19,098	0	19,098	8,952.16	.00	10,145.84	46.9%
100215 52930	Victims of Sexual	5,000	0	5,000	80.00	.00	4,920.00	1.6%
100215 53530	Software Support	70,000	0	70,000	40,321.40	.00	29,678.60	57.6%
100215 53900	Contract Services	77,000	0	77,000	42,650.00	.00	34,350.00	55.4%
100215 56000	Training	11,000	0	11,000	771.13	.00	10,228.87	7.0%
100215 56200	Travel	1,500	0	1,500	590.96	.00	909.04	39.4%
100215 60700	Telephone	1,860	0	1,860	956.86	.00	903.14	51.4%
10021510 50000	Supplies	2,437	0	2,437	.00	.00	2,437.00	.0%
TOTAL Services & Supplies		246,545	0	246,545	129,818.19	.00	116,726.81	52.7%
TOTAL District Attorney		2,158,771	21,850	2,180,621	925,161.66	.00	1,255,459.34	42.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
217 Child Support								
4a Salaries								
100217 40000	Salaries	276,938	0	276,938	131,894.67	.00	145,043.33	47.6%
100217 40500	Overtime	750	0	750	.00	.00	750.00	.0%
TOTAL Salaries		277,688	0	277,688	131,894.67	.00	145,793.33	47.5%
4c Benefits								
100217 41000	Retirement	65,455	0	65,455	30,779.54	.00	34,675.46	47.0%
100217 41100	Workers' Comp	12,945	0	12,945	3,142.54	.00	9,802.46	24.3%
100217 41200	Medicare	4,026	0	4,026	1,734.29	.00	2,291.71	43.1%
100217 41300	Health Insurance	73,293	0	73,293	38,317.86	.00	34,975.14	52.3%
100217 41302	Vision Insurance	360	0	360	181.20	.00	178.80	50.3%
100217 41303	Dental Insurance	2,555	0	2,555	1,210.80	.00	1,344.20	47.4%
100217 41310	Life Insurance	155	0	155	78.00	.00	77.00	50.3%
TOTAL Benefits		158,789	0	158,789	75,444.23	.00	83,344.77	47.5%
4e Services & Supplies								
100217 50000	Supplies	3,500	0	3,500	1,867.62	.00	1,632.38	53.4%
100217 52000	Copier Maintenance	2,500	0	2,500	407.51	.00	2,092.49	16.3%
100217 52030	Printer Services	1,500	0	1,500	391.20	.00	1,108.80	26.1%
100217 52100	Postage	6,500	0	6,500	2,697.95	.00	3,802.05	41.5%
100217 52780	Paternity Testing	600	0	600	526.00	.00	74.00	87.7%
100217 52920	Law Library	2,387	0	2,387	.00	.00	2,387.00	.0%
100217 52920 12010	Law Library	0	1,051	1,051	5,025.64	.00	-3,974.64	478.2%*
100217 60100	Electric Service	1,600	0	1,600	1,016.77	.00	583.23	63.5%
100217 60200	Gas Service	1,700	0	1,700	537.53	.00	1,162.47	31.6%
100217 60250	Water & Sewer Serv	500	0	500	176.45	.00	323.55	35.3%
100217 60700	Telephone	700	0	700	346.90	.00	353.10	49.6%
TOTAL Services & Supplies		21,487	1,051	22,538	12,993.57	.00	9,544.43	57.7%
TOTAL Child Support		457,964	1,051	459,015	220,332.47	.00	238,682.53	48.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
220 Public Guardian								
4a Salaries								
100220 40000	Salaries	86,415	0	86,415	41,191.86	.00	45,223.14	47.7%
TOTAL Salaries		86,415	0	86,415	41,191.86	.00	45,223.14	47.7%
4c Benefits								
100220 41000	Retirement	15,696	0	15,696	7,379.74	.00	8,316.26	47.0%
100220 41100	Workers' Comp	2,667	0	2,667	55.82	.00	2,611.18	2.1%
100220 41200	Medicare	1,253	0	1,253	593.18	.00	659.82	47.3%
100220 41300	Health Insurance	436	0	436	218.04	.00	217.96	50.0%
100220 41302	Vision Insurance	74	0	74	37.32	.00	36.68	50.4%
100220 41303	Dental Insurance	526	0	526	249.42	.00	276.58	47.4%
100220 41310	Life Insurance	32	0	32	16.08	.00	15.92	50.3%
TOTAL Benefits		20,684	0	20,684	8,549.60	.00	12,134.40	41.3%
4e Services & Supplies								
100220 50000	Supplies	500	0	500	308.37	.00	191.63	61.7%
100220 51000	Fuel	2,000	0	2,000	997.67	.00	1,002.33	49.9%
100220 52030	Printer Services	60	0	60	30.00	.00	30.00	50.0%
100220 56000	Training	3,000	0	3,000	1,150.00	.00	1,850.00	38.3%
100220 56200	Travel	3,000	0	3,000	3,276.15	.00	-276.15	109.2%*
100220 60100	Electric Service	315	0	315	71.75	.00	243.25	22.8%
100220 60200	Gas Service	190	0	190	34.01	.00	155.99	17.9%
100220 60250	Water & Sewer Serv	201	0	201	20.07	.00	180.93	10.0%
100220 60700	Telephone	744	0	744	310.57	.00	433.43	41.7%
TOTAL Services & Supplies		10,010	0	10,010	6,198.59	.00	3,811.41	61.9%
TOTAL Public Guardian		117,109	0	117,109	55,940.05	.00	61,168.95	47.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
231 Court Services								
4a Salaries								
100231 40000	Salaries	181,320	0	181,320	72,328.47	.00	108,991.53	39.9%
100231 40150	Acting Pay	0	0	0	46.16	.00	-46.16	100.0%*
100231 40500	Overtime	20,000	0	20,000	5,124.05	.00	14,875.95	25.6%
100231 40510	Overtime Holiday	0	0	0	3,168.31	.00	-3,168.31	100.0%*
100231 40520	Comp Payout	0	0	0	1,193.40	.00	-1,193.40	100.0%*
TOTAL Salaries		201,320	0	201,320	81,860.39	.00	119,459.61	40.7%
4c Benefits								
100231 41000	Retirement	31,731	0	31,731	16,220.56	.00	15,510.44	51.1%
100231 41100	Workers' Comp	7,767	0	7,767	1,613.39	.00	6,153.61	20.8%
100231 41200	Medicare	2,920	0	2,920	1,158.82	.00	1,761.18	39.7%
100231 41300	Health Insurance	33,585	0	33,585	13,520.23	.00	20,064.77	40.3%
100231 41302	Vision Insurance	216	0	216	78.52	.00	137.48	36.4%
100231 41303	Dental Insurance	1,533	0	1,533	524.68	.00	1,008.32	34.2%
100231 41310	Life Insurance	93	0	93	33.80	.00	59.20	36.3%
TOTAL Benefits		77,845	0	77,845	33,150.00	.00	44,695.00	42.6%
4e Services & Supplies								
100231 50000	Supplies	3,500	0	3,500	1,836.91	.00	1,663.09	52.5%
100231 51000	Fuel	6,000	0	6,000	956.53	.00	5,043.47	15.9%
100231 52020	Equipment Maintena	250	0	250	.00	.00	250.00	.0%
100231 52030	Printer Services	300	0	300	60.00	.00	240.00	20.0%
100231 52430	Drug Testing	8,000	0	8,000	2,298.00	.00	5,702.00	28.7%
100231 53530	Software Support	8,500	0	8,500	7,229.57	.00	1,270.43	85.1%
100231 53900	Contract Services	7,800	0	7,800	.00	.00	7,800.00	.0%
100231 53900 11125	Contract Serv	0	5,850	5,850	6,825.00	.00	-975.00	116.7%*
100231 53940	Electronic Surveil	6,500	0	6,500	1,049.70	.00	5,450.30	16.1%
100231 56000	Training	3,000	0	3,000	.00	.00	3,000.00	.0%
100231 56200	Travel	3,000	0	3,000	.00	.00	3,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100231 60700 Telephone	3,500	0	3,500	937.63	.00	2,562.37	26.8%
TOTAL Services & Supplies	50,350	5,850	56,200	21,193.34	.00	35,006.66	37.7%
TOTAL Court Services	329,515	5,850	335,365	136,203.73	.00	199,161.27	40.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
232 District Court Clerks								
4a Salaries								
100232 40000	Salaries	389,714	0	389,714	171,038.07	.00	218,675.93	43.9%
TOTAL Salaries		389,714	0	389,714	171,038.07	.00	218,675.93	43.9%
4c Benefits								
100232 41000	Retirement	81,838	0	81,838	35,934.43	.00	45,903.57	43.9%
100232 41100	Workers' Comp	18,123	0	18,123	4,566.73	.00	13,556.27	25.2%
100232 41200	Medicare	5,651	0	5,651	2,410.70	.00	3,240.30	42.7%
100232 41300	Health Insurance	78,438	0	78,438	39,218.88	.00	39,219.12	50.0%
100232 41302	Vision Insurance	504	0	504	217.44	.00	286.56	43.1%
100232 41303	Dental Insurance	3,577	0	3,577	1,452.96	.00	2,124.04	40.6%
100232 41310	Life Insurance	217	0	217	93.60	.00	123.40	43.1%
TOTAL Benefits		188,348	0	188,348	83,894.74	.00	104,453.26	44.5%
4e Services & Supplies								
100232 50000	Supplies	3,000	0	3,000	900.89	.00	2,099.11	30.0%
100232 52000	Copier Maintenance	700	0	700	541.13	.00	158.87	77.3%
100232 52020	Equipment Maintena	22,000	0	22,000	11,799.50	.00	10,200.50	53.6%
100232 52030	Printer Services	1,700	0	1,700	387.10	.00	1,312.90	22.8%
100232 53530	Software Support	50,000	0	50,000	40,351.00	.00	9,649.00	80.7%
100232 56000	Training	3,500	0	3,500	432.44	.00	3,067.56	12.4%
100232 56200	Travel	2,500	0	2,500	1,111.66	.00	1,388.34	44.5%
100232 60700	Telephone	1,500	0	1,500	610.33	.00	889.67	40.7%
TOTAL Services & Supplies		84,900	0	84,900	56,134.05	.00	28,765.95	66.1%
TOTAL District Court Clerks		662,962	0	662,962	311,066.86	.00	351,895.14	46.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
233 District Court								
4a Salaries								
100233 40000	Salaries	461,474	1,256	462,730	213,186.73	.00	249,543.27	46.1%
100233 40010	Temporary Salaries	38,000	0	38,000	24,213.13	.00	13,786.87	63.7%
100233 40500	Overtime	1,500	0	1,500	.00	.00	1,500.00	.0%
TOTAL Salaries		500,974	1,256	502,230	237,399.86	.00	264,830.14	47.3%
4c Benefits								
100233 41000	Retirement	107,879	0	107,879	49,425.19	.00	58,453.81	45.8%
100233 41010	Social Security	2,356	0	2,356	1,501.22	.00	854.78	63.7%
100233 41100	Workers' Comp	33,177	0	33,177	10,496.85	.00	22,680.15	31.6%
100233 41200	Medicare	7,264	0	7,264	3,431.94	.00	3,832.06	47.2%
100233 41300	Health Insurance	67,170	0	67,170	30,786.03	.00	36,383.97	45.8%
100233 41302	Vision Insurance	432	0	432	199.32	.00	232.68	46.1%
100233 41303	Dental Insurance	3,066	0	3,066	1,331.88	.00	1,734.12	43.4%
100233 41310	Life Insurance	186	0	186	148.20	.00	37.80	79.7%
TOTAL Benefits		221,530	0	221,530	97,320.63	.00	124,209.37	43.9%
4e Services & Supplies								
100233 50000	Supplies	6,500	0	6,500	1,764.87	.00	4,735.13	27.2%
100233 52000	Copier Maintenance	650	0	650	211.17	.00	438.83	32.5%
100233 52030	Printer Services	1,100	0	1,100	430.00	.00	670.00	39.1%
100233 52700	Witness Fees	5,000	0	5,000	255.78	.00	4,744.22	5.1%
100233 52710	Court Reporting	142,000	0	142,000	69,013.08	.00	72,986.92	48.6%
100233 52720	Transcript	60,000	0	60,000	26,404.10	.00	33,595.90	44.0%
100233 52740	Jury Costs	25,000	0	25,000	2,260.51	.00	22,739.49	9.0%
100233 52770	DNA Testing	5,000	0	5,000	.00	.00	5,000.00	.0%
100233 52900	Pre Sentencing Inv	100,000	0	100,000	63,878.88	.00	36,121.12	63.9%
100233 52920	Law Library	25,000	0	25,000	9,323.69	.00	15,676.31	37.3%
100233 53900	Contract Services	6,000	0	6,000	.00	.00	6,000.00	.0%
100233 53920	Professional Fees	65,000	0	65,000	29,904.50	.00	35,095.50	46.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100233 54020 Attorney	65,000	0	65,000	23,944.55	.00	41,055.45	36.8%
100233 56000 Training	5,000	0	5,000	.00	.00	5,000.00	.0%
100233 56100 Dues	3,750	0	3,750	1,102.80	.00	2,647.20	29.4%
100233 56200 Travel	5,000	0	5,000	1,173.76	.00	3,826.24	23.5%
100233 60700 Telephone	2,200	0	2,200	801.87	.00	1,398.13	36.4%
10023329 52910 Indigent/Elderly	15,050	0	15,050	2,762.48	.00	12,287.52	18.4%
TOTAL Services & Supplies	537,250	0	537,250	233,232.04	.00	304,017.96	43.4%
TOTAL District Court	1,259,754	1,256	1,261,010	567,952.53	.00	693,057.47	45.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
234 Walker River JC							
4a Salaries							
100234 40000 Salaries	369,435	0	369,435	179,504.48	.00	189,930.52	48.6%
100234 40005 11125 Stipend	0	4,500	4,500	4,500.00	.00	.00	100.0%
100234 40500 Overtime	9,000	0	9,000	1,948.34	.00	7,051.66	21.6%
100234 40510 Overtime Holiday	0	0	0	253.33	.00	-253.33	100.0%*
100234 40520 Comp Payout	0	0	0	3,517.33	.00	-3,517.33	100.0%*
TOTAL Salaries	378,435	4,500	382,935	189,723.48	.00	193,211.52	49.5%
4c Benefits							
100234 41000 Retirement	89,131	0	89,131	42,302.76	.00	46,828.24	47.5%
100234 41000 11125 Retirement -	0	0	0	467.10	.00	-467.10	100.0%*
100234 41001 Early Retirement I	12,223	0	12,223	.00	.00	12,223.00	.0%
100234 41100 Workers' Comp	23,914	0	23,914	4,101.46	.00	19,812.54	17.2%
100234 41200 Medicare	5,776	0	5,776	2,675.82	.00	3,100.18	46.3%
100234 41200 11125 Medicare	0	0	0	65.23	.00	-65.23	100.0%*
100234 41300 Health Insurance	78,438	0	78,438	39,127.66	.00	39,310.34	49.9%
100234 41300 11125 Health Insura	0	0	0	91.22	.00	-91.22	100.0%*
100234 41302 Vision Insurance	432	0	432	216.85	.00	215.15	50.2%
100234 41302 11125 Vision Insura	0	0	0	.59	.00	-.59	100.0%*
100234 41303 Dental Insurance	3,066	0	3,066	1,449.01	.00	1,616.99	47.3%
100234 41303 11125 Dental Insura	0	0	0	3.95	.00	-3.95	100.0%*
100234 41310 Life Insurance	186	0	186	155.75	.00	30.25	83.7%
100234 41310 11125 Life Insuranc	0	0	0	.25	.00	-.25	100.0%*
TOTAL Benefits	213,166	0	213,166	90,657.65	.00	122,508.35	42.5%
4e Services & Supplies							
100234 50000 Supplies	6,000	0	6,000	1,130.32	.00	4,869.68	18.8%
100234 51000 Fuel	4,000	0	4,000	315.57	.00	3,684.43	7.9%
100234 52000 Copier Maintenance	2,000	0	2,000	528.53	.00	1,471.47	26.4%
100234 52030 Printer Services	1,500	0	1,500	211.88	.00	1,288.12	14.1%

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100234 52700	Witness Fees	2,000	0	2,000	325.00	.00	1,675.00	16.3%
100234 52720	Transcript	5,000	0	5,000	2,572.80	.00	2,427.20	51.5%
100234 52730	Interpreter	2,500	0	2,500	.00	.00	2,500.00	.0%
100234 52740	Jury Costs	6,000	0	6,000	.00	.00	6,000.00	.0%
100234 53530	Software Support	1,500	0	1,500	510.00	.00	990.00	34.0%
100234 53920	Professional Fees	500	0	500	3,789.90	.00	-3,289.90	758.0%*
100234 53925	Judge Pro Tem	8,850	0	8,850	843.82	.00	8,006.18	9.5%
100234 54020	Attorney	500	0	500	.00	.00	500.00	.0%
100234 56000	Training	0	0	0	225.00	.00	-225.00	100.0%*
100234 56100	Dues	500	0	500	.00	.00	500.00	.0%
100234 56200	Travel	750	0	750	60.00	.00	690.00	8.0%
100234 60700	Telephone	3,000	0	3,000	906.70	.00	2,093.30	30.2%
TOTAL Services & Supplies		44,600	0	44,600	11,419.52	.00	33,180.48	25.6%
4g Capital Outlay								
100234 70700	Capital Outlay - V	59,100	0	59,100	.00	.00	59,100.00	.0%
TOTAL Capital Outlay		59,100	0	59,100	.00	.00	59,100.00	.0%
TOTAL Walker River JC		695,301	4,500	699,801	291,800.65	.00	408,000.35	41.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
236 Fernley JC							
4a Salaries							
100236 40000 Salaries	386,503	0	386,503	162,310.53	.00	224,192.47	42.0%
100236 40005 11125 Stipend	0	5,400	5,400	5,400.00	.00	.00	100.0%
100236 40500 Overtime	7,500	0	7,500	3,382.75	.00	4,117.25	45.1%
100236 40520 Comp Payout	0	0	0	2,333.39	.00	-2,333.39	100.0%*
TOTAL Salaries	394,003	5,400	399,403	173,426.67	.00	225,976.33	43.4%
4c Benefits							
100236 41000 Retirement	92,346	0	92,346	40,346.87	.00	51,999.13	43.7%
100236 41000 11125 Retirement -	0	0	0	467.10	.00	-467.10	100.0%*
100236 41100 Workers' Comp	23,914	0	23,914	11,201.57	.00	12,712.43	46.8%
100236 41100 11125 Workers' Comp	0	0	0	9.65	.00	-9.65	100.0%*
100236 41200 Medicare	5,713	0	5,713	2,317.00	.00	3,396.00	40.6%
100236 41200 11125 Medicare	0	0	0	65.83	.00	-65.83	100.0%*
100236 41300 Health Insurance	96,489	0	96,489	34,555.02	.00	61,933.98	35.8%
100236 41300 11125 Health Insura	0	0	0	1,103.88	.00	-1,103.88	100.0%*
100236 41302 Vision Insurance	432	0	432	176.88	.00	255.12	40.9%
100236 41302 11125 Vision Insura	0	0	0	4.32	.00	-4.32	100.0%*
100236 41303 Dental Insurance	3,066	0	3,066	1,182.04	.00	1,883.96	38.6%
100236 41303 11125 Dental Insura	0	0	0	28.76	.00	-28.76	100.0%*
100236 41310 Life Insurance	186	0	186	138.52	.00	47.48	74.5%
100236 41310 11125 Life Insuranc	0	0	0	1.88	.00	-1.88	100.0%*
TOTAL Benefits	222,146	0	222,146	91,599.32	.00	130,546.68	41.2%
4e Services & Supplies							
100236 50000 Supplies	5,000	0	5,000	2,123.96	.00	2,876.04	42.5%
100236 51000 Fuel	1,400	0	1,400	316.00	.00	1,084.00	22.6%
100236 52030 Printer Services	1,200	0	1,200	642.21	.00	557.79	53.5%
100236 52700 Witness Fees	3,000	0	3,000	1,884.99	.00	1,115.01	62.8%
100236 52720 Transcript	12,000	0	12,000	2,596.00	.00	9,404.00	21.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100236 52730	Interpreter	6,000	0	6,000	3,668.00	.00	2,332.00	61.1%
100236 52740	Jury Costs	8,000	0	8,000	.00	.00	8,000.00	.0%
100236 53920	Professional Fees	500	0	500	2,000.00	.00	-1,500.00	400.0%*
100236 53925	Judge Pro Tem	8,500	0	8,500	1,777.98	.00	6,722.02	20.9%
100236 54020	Attorney	500	0	500	.00	.00	500.00	.0%
100236 56200	Travel	350	0	350	110.31	.00	239.69	31.5%
100236 60700	Telephone	1,000	0	1,000	235.96	.00	764.04	23.6%
TOTAL Services & Supplies		47,450	0	47,450	15,355.41	.00	32,094.59	32.4%
TOTAL Fernley JC		663,599	5,400	668,999	280,381.40	.00	388,617.60	41.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
237 Dayton JC							
4a Salaries							
100237 40000 Salaries	357,000	0	357,000	165,200.87	.00	191,799.13	46.3%
100237 40005 11125 Stipend	0	5,400	5,400	6,300.00	.00	-900.00	116.7%*
100237 40010 Temporary Salaries	1,900	0	1,900	1,456.82	.00	443.18	76.7%
100237 40500 Overtime	5,000	0	5,000	693.67	.00	4,306.33	13.9%
100237 40510 Overtime Holiday	0	0	0	315.42	.00	-315.42	100.0%*
TOTAL Salaries	363,900	5,400	369,300	173,966.78	.00	195,333.22	47.1%
4c Benefits							
100237 41000 Retirement	99,601	0	99,601	45,219.43	.00	54,381.57	45.4%
100237 41000 11125 Retirement -	0	0	0	1,307.25	.00	-1,307.25	100.0%*
100237 41010 Social Security	118	0	118	90.32	.00	27.68	76.5%
100237 41100 Workers' Comp	24,023	0	24,023	5,523.86	.00	18,499.14	23.0%
100237 41200 Medicare	5,466	0	5,466	2,378.90	.00	3,087.10	43.5%
100237 41200 11125 Medicare	0	0	0	88.40	.00	-88.40	100.0%*
100237 41300 Health Insurance	79,680	0	79,680	37,977.95	.00	41,702.05	47.7%
100237 41300 11125 Health Insura	0	0	0	734.56	.00	-734.56	100.0%*
100237 41302 Vision Insurance	432	0	432	196.08	.00	235.92	45.4%
100237 41302 11125 Vision Insura	0	0	0	3.24	.00	-3.24	100.0%*
100237 41303 Dental Insurance	3,066	0	3,066	1,310.31	.00	1,755.69	42.7%
100237 41303 11125 Dental Insura	0	0	0	21.57	.00	-21.57	100.0%*
100237 41310 Life Insurance	186	0	186	146.79	.00	39.21	78.9%
100237 41310 11125 Life Insuranc	0	0	0	1.41	.00	-1.41	100.0%*
TOTAL Benefits	212,572	0	212,572	95,000.07	.00	117,571.93	44.7%
4e Services & Supplies							
100237 50000 Supplies	10,000	0	10,000	5,839.57	.00	4,160.43	58.4%
100237 51000 Fuel	1,700	0	1,700	687.32	.00	1,012.68	40.4%
100237 52000 Copier Maintenance	700	0	700	136.52	.00	563.48	19.5%
100237 52030 Printer Services	1,550	0	1,550	399.10	.00	1,150.90	25.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100237 52100	Postage	4,000	0	4,000	887.03	.00	3,112.97	22.2%
100237 52700	Witness Fees	1,500	0	1,500	250.98	.00	1,249.02	16.7%
100237 52720	Transcript	12,000	0	12,000	6,448.00	.00	5,552.00	53.7%
100237 52730	Interpreter	4,000	0	4,000	1,882.69	.00	2,117.31	47.1%
100237 52740	Jury Costs	4,000	0	4,000	.00	.00	4,000.00	.0%
100237 53920	Professional Fees	4,000	0	4,000	.00	.00	4,000.00	.0%
100237 53925	Judge Pro Tem	8,850	0	8,850	2,037.96	.00	6,812.04	23.0%
100237 54020	Attorney	3,000	0	3,000	.00	.00	3,000.00	.0%
100237 60100	Electric Service	5,400	0	5,400	2,902.96	.00	2,497.04	53.8%
100237 60200	Gas Service	2,850	0	2,850	699.55	.00	2,150.45	24.5%
100237 60700	Telephone	1,700	0	1,700	808.90	.00	891.10	47.6%
TOTAL Services & Supplies		65,250	0	65,250	22,980.58	.00	42,269.42	35.2%
TOTAL Dayton JC		641,722	5,400	647,122	291,947.43	.00	355,174.57	45.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
238 Juvenile Probation								
4a Salaries								
100238 40000	Salaries	844,481	0	844,481	409,636.96	.00	434,844.04	48.5%
100238 40010	Temporary Salaries	11,700	0	11,700	6,109.74	.00	5,590.26	52.2%
100238 40320	Shift Differential	0	0	0	197.50	.00	-197.50	100.0%*
100238 40350	Standby	23,000	0	23,000	10,913.67	.00	12,086.33	47.5%
100238 40360	Standby Holiday	0	0	0	782.89	.00	-782.89	100.0%*
100238 40500	Overtime	28,000	0	28,000	11,076.83	.00	16,923.17	39.6%
100238 40520	Comp Payout	0	0	0	1,384.11	.00	-1,384.11	100.0%*
100238 40610	Callback	0	0	0	9,140.62	.00	-9,140.62	100.0%*
100238 40620	Callback Holiday	0	0	0	408.65	.00	-408.65	100.0%*
TOTAL Salaries		907,181	0	907,181	449,650.97	.00	457,530.03	49.6%
4c Benefits								
100238 41000	Retirement	347,526	0	347,526	166,426.68	.00	181,099.32	47.9%
100238 41010	Social Security	725	0	725	378.79	.00	346.21	52.2%
100238 41100	Workers' Comp	101,870	0	101,870	11,178.64	.00	90,691.36	11.0%
100238 41200	Medicare	13,155	0	13,155	6,277.73	.00	6,877.27	47.7%
100238 41300	Health Insurance	162,245	0	162,245	84,070.86	.00	78,174.14	51.8%
100238 41302	Vision Insurance	936	0	936	471.12	.00	464.88	50.3%
100238 41303	Dental Insurance	6,643	0	6,643	3,148.08	.00	3,494.92	47.4%
100238 41310	Life Insurance	403	0	403	702.00	.00	-299.00	174.2%*
TOTAL Benefits		633,503	0	633,503	272,653.90	.00	360,849.10	43.0%
4e Services & Supplies								
100238 50000	Supplies	2,500	0	2,500	.00	.00	2,500.00	.0%
100238 50010	Office Supplies	23,257	0	23,257	18,387.01	.00	4,869.99	79.1%
100238 50120	Range	15,243	0	15,243	11,397.24	.00	3,845.76	74.8%
100238 50510	Juvenile Recreatio	2,420	0	2,420	978.49	.00	1,441.51	40.4%
100238 51000	Fuel	34,000	0	34,000	14,771.25	.00	19,228.75	43.4%
100238 52000	Copier Maintenance	1,000	0	1,000	273.96	.00	726.04	27.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100238 52410	Physicals	600	0	600	.00	.00	600.00	.0%
100238 52430	Drug Testing	13,240	0	13,240	7,519.00	.00	5,721.00	56.8%
100238 52810	Youth Parole	66,327	0	66,327	49,439.25	.00	16,887.75	74.5%
100238 52820	Detention	505,000	0	505,000	277,893.24	.00	227,106.76	55.0%
100238 52825	WNRYC Assessment	669,801	0	669,801	334,900.50	.00	334,900.50	50.0%
100238 52830	China Springs	219,544	0	219,544	128,845.84	.00	90,698.16	58.7%
100238 53530	Software Support	21,246	0	21,246	15,399.15	.00	5,846.85	72.5%
100238 53820	Cognitive Behavior	4,400	0	4,400	.00	.00	4,400.00	.0%
100238 53920	Professional Fees	7,000	0	7,000	464.39	.00	6,535.61	6.6%
100238 53920 12200	Professional	0	18,650	18,650	18,649.84	.00	.16	100.0%
100238 53940	Electronic Surveil	11,000	0	11,000	3,846.25	.00	7,153.75	35.0%
100238 56000	Training	9,200	0	9,200	2,817.95	.00	6,382.05	30.6%
100238 56200	Travel	7,150	0	7,150	3,593.68	.00	3,556.32	50.3%
100238 60100	Electric Service	2,650	0	2,650	962.94	.00	1,687.06	36.3%
100238 60200	Gas Service	1,750	0	1,750	527.88	.00	1,222.12	30.2%
100238 60300	Water Service	800	0	800	320.00	.00	480.00	40.0%
100238 60400	Sewer Service	370	0	370	161.25	.00	208.75	43.6%
100238 60700	Telephone	9,950	0	9,950	4,326.62	.00	5,623.38	43.5%
10023850 50000	Supplies	13,296	0	13,296	.00	.00	13,296.00	.0%
TOTAL	Services & Supplies	1,641,744	18,650	1,660,394	895,475.73	.00	764,918.27	53.9%
TOTAL	Juvenile Probation	3,182,428	18,650	3,201,078	1,617,780.60	.00	1,583,297.40	50.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
239 Public Defender								
4e Services & Supplies								
100239 52750	Expert Witness	30,000	0	30,000	22,808.25	.00	7,191.75	76.0%
100239 52751	Expert Witness - D	0	0	0	5,157.50	.00	-5,157.50	100.0%*
100239 53020	Special Investigat	60,000	0	60,000	58,776.71	.00	1,223.29	98.0%
100239 53021	Special Investigat	150,000	0	150,000	8,344.66	.00	141,655.34	5.6%
100239 53900	Contract Services	15,000	0	15,000	.00	.00	15,000.00	.0%
100239 54000	Public Defender	1,150,000	0	1,150,000	665,791.00	.00	484,209.00	57.9%
100239 54000 11125	Public Defend	0	23,400	23,400	27,300.00	.00	-3,900.00	116.7%*
100239 54020	Attorney	250,000	0	250,000	191,841.92	.00	58,158.08	76.7%
100239 54021	Attorney - Death P	200,000	0	200,000	23,693.75	.00	176,306.25	11.8%
100239 54025	Public Defender -	120,000	0	120,000	70,000.00	.00	50,000.00	58.3%
100239 54026	Public Defender -	24,000	0	24,000	14,000.00	.00	10,000.00	58.3%
TOTAL Services & Supplies		1,999,000	23,400	2,022,400	1,087,713.79	.00	934,686.21	53.8%
TOTAL Public Defender		1,999,000	23,400	2,022,400	1,087,713.79	.00	934,686.21	53.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
324 Dispatch								
4a Salaries								
100324 40000	Salaries	919,253	0	919,253	292,634.11	.00	626,618.89	31.8%
100324 40120	Special Training	0	0	0	5,876.88	.00	-5,876.88	100.0%*
100324 40320	Shift Differential	30,000	0	30,000	9,670.00	.00	20,330.00	32.2%
100324 40500	Overtime	190,000	0	190,000	128,644.94	.00	61,355.06	67.7%
100324 40510	Overtime Holiday	0	0	0	17,257.44	.00	-17,257.44	100.0%*
100324 40520	Comp Payout	0	0	0	311.39	.00	-311.39	100.0%*
100324 40610	Callback	10,000	0	10,000	4,995.59	.00	5,004.41	50.0%
TOTAL Salaries		1,149,253	0	1,149,253	459,390.35	.00	689,862.65	40.0%
4c Benefits								
100324 41000	Retirement	239,815	0	239,815	83,137.72	.00	156,677.28	34.7%
100324 41010	Social Security	0	0	0	290.26	.00	-290.26	100.0%*
100324 41100	Workers' Comp	41,424	0	41,424	5,826.24	.00	35,597.76	14.1%
100324 41200	Medicare	16,664	0	16,664	6,414.99	.00	10,249.01	38.5%
100324 41300	Health Insurance	255,710	0	255,710	61,843.01	.00	193,866.99	24.2%
100324 41302	Vision Insurance	1,152	0	1,152	332.20	.00	819.80	28.8%
100324 41303	Dental Insurance	8,176	0	8,176	2,219.80	.00	5,956.20	27.2%
100324 41310	Life Insurance	496	0	496	143.00	.00	353.00	28.8%
TOTAL Benefits		563,437	0	563,437	160,207.22	.00	403,229.78	28.4%
4e Services & Supplies								
100324 50000	Supplies	20,000	0	20,000	4,788.29	.00	15,211.71	23.9%
100324 50240	Communications Equ	6,446	0	6,446	.00	.00	6,446.00	.0%
100324 52000	Copier Maintenance	350	0	350	281.66	.00	68.34	80.5%
100324 52020	Equipment Maintena	30,887	0	30,887	17,412.50	.00	13,474.50	56.4%
100324 52030	Printer Services	70	0	70	25.00	.00	45.00	35.7%
100324 52400	Background Checks	9,000	0	9,000	3,700.00	.00	5,300.00	41.1%
100324 56000	Training	3,422	0	3,422	1,602.64	.00	1,819.36	46.8%
100324 56200	Travel	2,000	0	2,000	.00	.00	2,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100324 57040 Bald Mountain Rent	11,300	0	11,300	.00	.00	11,300.00	.0%
TOTAL Services & Supplies	83,475	0	83,475	27,810.09	.00	55,664.91	33.3%
TOTAL Dispatch	1,796,165	0	1,796,165	647,407.66	.00	1,148,757.34	36.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
325 Animal Services								
4a Salaries								
100325 40000	Salaries	342,238	0	342,238	152,226.34	.00	190,011.66	44.5%
100325 40320	Shift Differential	0	0	0	13.00	.00	-13.00	100.0%*
100325 40500	Overtime	18,000	0	18,000	6,915.66	.00	11,084.34	38.4%
100325 40510	Overtime Holiday	0	0	0	1,231.78	.00	-1,231.78	100.0%*
100325 40610	Callback	0	0	0	1,175.91	.00	-1,175.91	100.0%*
100325 40620	Callback Holiday	0	0	0	203.96	.00	-203.96	100.0%*
TOTAL Salaries		360,238	0	360,238	161,766.65	.00	198,471.35	44.9%
4c Benefits								
100325 41000	Retirement	59,892	0	59,892	26,523.50	.00	33,368.50	44.3%
100325 41100	Workers' Comp	16,634	0	16,634	4,369.08	.00	12,264.92	26.3%
100325 41110	Workers' Comp - Ad	0	0	0	117.65	.00	-117.65	100.0%*
100325 41200	Medicare	5,223	0	5,223	2,338.95	.00	2,884.05	44.8%
100325 41300	Health Insurance	84,488	0	84,488	26,503.54	.00	57,984.46	31.4%
100325 41302	Vision Insurance	432	0	432	169.12	.00	262.88	39.1%
100325 41303	Dental Insurance	3,066	0	3,066	1,130.08	.00	1,935.92	36.9%
100325 41310	Life Insurance	186	0	186	72.80	.00	113.20	39.1%
TOTAL Benefits		169,921	0	169,921	61,224.72	.00	108,696.28	36.0%
4e Services & Supplies								
100325 50000	Supplies	30,000	0	30,000	11,054.80	.00	18,945.20	36.8%
100325 50400	Uniforms	900	0	900	1,575.51	.00	-675.51	175.1%*
100325 51000	Fuel	12,000	0	12,000	4,635.18	.00	7,364.82	38.6%
100325 52000	Copier Maintenance	260	0	260	173.77	.00	86.23	66.8%
100325 52030	Printer Services	60	0	60	25.00	.00	35.00	41.7%
100325 53530	Software Support	1,100	0	1,100	.00	.00	1,100.00	.0%
100325 53800	Vet Services	11,000	0	11,000	12,238.77	.00	-1,238.77	111.3%*
100325 53810	Spay and Neuter	20,000	0	20,000	11,536.31	.00	8,463.69	57.7%
100325 56200	Travel	350	0	350	.00	.00	350.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100325 60100	Electric Service	14,000	0	14,000	5,858.33	.00	8,141.67	41.8%
100325 60200	Gas Service	18,000	0	18,000	7,019.02	.00	10,980.98	39.0%
100325 60300	Water Service	4,000	0	4,000	1,843.95	.00	2,156.05	46.1%
100325 60400	Sewer Service	756	0	756	322.50	.00	433.50	42.7%
100325 60700	Telephone	1,900	0	1,900	1,110.46	.00	789.54	58.4%
TOTAL Services & Supplies		114,326	0	114,326	57,393.60	.00	56,932.40	50.2%
4g Capital Outlay								
100325 70700	Capital Outlay - V	140,000	0	140,000	.00	.00	140,000.00	.0%
TOTAL Capital Outlay		140,000	0	140,000	.00	.00	140,000.00	.0%
TOTAL Animal Services		784,485	0	784,485	280,384.97	.00	504,100.03	35.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
326 Sheriff								
4a Salaries								
100326 40000	Salaries	4,925,276	0	4,925,276	1,950,059.27	.00	2,975,216.73	39.6%
100326 40000	13240 Salaries	0	39,446	39,446	98,443.72	.00	-58,997.72	249.6%*
100326 40010	Temporary Salaries	18,000	0	18,000	19,540.17	.00	-1,540.17	108.6%*
100326 40030	Military Leave	0	0	0	5,675.92	.00	-5,675.92	100.0%*
100326 40040	Canine Handler	40,000	0	40,000	12,004.84	.00	27,995.16	30.0%
100326 40110	Field Training	0	0	0	7,602.00	.00	-7,602.00	100.0%*
100326 40125	Bilingual	0	0	0	39.00	.00	-39.00	100.0%*
100326 40130	Range	0	0	0	1,071.00	.00	-1,071.00	100.0%*
100326 40135	POST Cert Training	0	0	0	84.00	.00	-84.00	100.0%*
100326 40210	Post Incentives	22,500	0	22,500	17,250.00	.00	5,250.00	76.7%
100326 40220	Physical Incentive	3,500	0	3,500	2,500.00	.00	1,000.00	71.4%
100326 40320	Shift Differential	92,000	0	92,000	37,306.75	.00	54,693.25	40.6%
100326 40350	Standby	0	0	0	13,225.82	.00	-13,225.82	100.0%*
100326 40360	Standby Holiday	0	0	0	365.88	.00	-365.88	100.0%*
100326 40410	Uniform Allowance	132,000	0	132,000	67,000.00	.00	65,000.00	50.8%
100326 40410	13240 Uniform Allow	0	3,000	3,000	4,500.00	.00	-1,500.00	150.0%*
100326 40500	Overtime	810,000	0	810,000	484,516.51	.00	325,483.49	59.8%
100326 40500	13110 Overtime	0	6,392	6,392	6,392.39	.00	-.39	100.0%*
100326 40500	13120 Overtime	0	5,401	5,401	5,400.52	.00	.48	100.0%
100326 40510	Overtime Holiday	0	0	0	60,066.19	.00	-60,066.19	100.0%*
100326 40520	Comp Payout	0	0	0	7,910.42	.00	-7,910.42	100.0%*
100326 40610	Callback	27,000	0	27,000	11,146.90	.00	15,853.10	41.3%
100326 40620	Callback Holiday	0	0	0	673.79	.00	-673.79	100.0%*
TOTAL Salaries		6,070,276	54,239	6,124,515	2,812,775.09	.00	3,311,739.91	45.9%
4c Benefits								
100326 41000	Retirement	2,522,467	0	2,522,467	982,515.75	.00	1,539,951.25	39.0%
100326 41000	13240 Retirement -	0	44,101	44,101	48,497.46	.00	-4,396.46	110.0%*
100326 41010	Social Security	1,116	0	1,116	1,211.49	.00	-95.49	108.6%*
100326 41100	Workers' Comp	788,965	0	788,965	107,893.88	.00	681,071.12	13.7%
100326 41100	13240 Workers' Comp	0	1,513	1,513	1,513.04	.00	-.04	100.0%*
100326 41200	Medicare	93,130	0	93,130	38,361.68	.00	54,768.32	41.2%
100326 41200	13240 Medicare	0	1,320	1,320	1,468.09	.00	-148.09	111.2%*

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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100326 41300 Health Insurance	1,240,037	0	1,240,037	430,005.87	.00	810,031.13	34.7%
100326 41300 13240 Health Insura	0	13,505	13,505	13,318.12	.00	186.88	98.6%
100326 41302 Vision Insurance	5,831	0	5,831	2,160.23	.00	3,670.77	37.0%
100326 41302 13240 Vision Insura	0	84	84	82.50	.00	1.50	98.2%
100326 41303 Dental Insurance	41,313	0	41,313	14,919.39	.00	26,393.61	36.1%
100326 41303 13240 Dental Insura	0	559	559	551.13	.00	7.87	98.6%
100326 41310 Life Insurance	11,136	0	11,136	4,371.38	.00	6,764.62	39.3%
100326 41310 13240 Life Insuranc	0	180	180	177.51	.00	2.49	98.6%
TOTAL Benefits	4,703,995	61,262	4,765,257	1,647,047.52	.00	3,118,209.48	34.6%
4e Services & Supplies							
100326 50000 Supplies	55,000	0	55,000	22,313.93	.00	32,686.07	40.6%
100326 50000 13006 Supplies	0	29,950	29,950	29,950.00	.00	.00	100.0%
100326 50120 Range	43,500	0	43,500	6,302.58	.00	37,197.42	14.5%
100326 50150 K-9 Supplies	20,000	0	20,000	7,777.76	.00	12,222.24	38.9%
100326 50170 Drone Expense	4,500	0	4,500	357.98	.00	4,142.02	8.0%
100326 50240 Communications Equ	16,500	0	16,500	.00	.00	16,500.00	.0%
100326 50400 Uniforms	28,100	0	28,100	17,872.89	.00	10,227.11	63.6%
100326 51000 Fuel	390,000	0	390,000	181,919.85	.00	208,080.15	46.6%
100326 52000 Copier Maintenance	1,000	0	1,000	1,575.47	.00	-575.47	157.5%*
100326 52020 Equipment Maintena	15,190	0	15,190	11,954.00	.00	3,236.00	78.7%
100326 52030 Printer Services	8,000	0	8,000	1,905.23	.00	6,094.77	23.8%
100326 52400 Background Checks	15,000	0	15,000	8,714.00	.00	6,286.00	58.1%
100326 52410 Physicals	51,776	0	51,776	17,640.00	.00	34,136.00	34.1%
100326 52440 Fingerprinting	50,000	0	50,000	21,936.25	.00	28,063.75	43.9%
100326 52620 Emergency Towing	20,000	0	20,000	437.50	.00	19,562.50	2.2%
100326 52660 Seized Vehicle Tow	5,000	0	5,000	2,885.25	.00	2,114.75	57.7%
100326 53020 Special Investigat	30,450	0	30,450	7,573.29	.00	22,876.71	24.9%
100326 53030 DUI Processing	15,000	0	15,000	8,419.90	.00	6,580.10	56.1%
100326 53040 Forensic Lab	131,264	0	131,264	131,264.00	.00	.00	100.0%
100326 53050 Coroner Fees	300,000	0	300,000	94,254.72	.00	205,745.28	31.4%
100326 53530 Software Support	125,631	0	125,631	146,218.32	.00	-20,587.32	116.4%*
100326 53900 Contract Services	180,000	0	180,000	75,795.92	.00	104,204.08	42.1%
100326 56000 Training	68,178	0	68,178	43,827.31	.00	24,350.69	64.3%
100326 56200 Travel	48,700	0	48,700	31,932.34	.00	16,767.66	65.6%
100326 56200 13110 Travel	0	2,018	2,018	2,017.68	.00	.32	100.0%
100326 56460 Vehicle Repairs &	500	0	500	.00	.00	500.00	.0%
100326 57000 Rental	600	0	600	300.00	.00	300.00	50.0%
100326 57010 Equipment Rental	67,896	0	67,896	86,216.28	.00	-18,320.28	127.0%*
100326 60100 Electric Service	7,500	0	7,500	4,150.13	.00	3,349.87	55.3%

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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100326 60200 Gas Service	5,300	0	5,300	1,190.68	.00	4,109.32	22.5%
100326 60300 Water Service	590	0	590	258.84	.00	331.16	43.9%
100326 60400 Sewer Service	620	0	620	241.90	.00	378.10	39.0%
100326 60600 Garbage Service	28,968	0	28,968	12,030.94	.00	16,937.06	41.5%
100326 60700 Telephone	33,500	0	33,500	15,245.26	.00	18,254.74	45.5%
10032625 50000 Supplies	31,514	0	31,514	3,364.26	.00	28,149.74	10.7%
10032626 50000 Supplies	15,000	0	15,000	.00	.00	15,000.00	.0%
10032640 50000 Supplies	4,742	0	4,742	2,676.64	.00	2,065.36	56.4%
10032641 50000 Supplies	0	0	0	11,430.00	.00	-11,430.00	100.0%*
10032641 50150 K-9 Supplies	9,766	0	9,766	.00	.00	9,766.00	.0%
10032642 50000 Supplies	5	0	5	.00	.00	5.00	.0%
10032645 50720 Youth Services	333	0	333	.00	.00	333.00	.0%
10032646 50000 Supplies	2,700	0	2,700	1,687.24	.00	1,012.76	62.5%
10032647 50000 Supplies	0	0	0	25,281.81	.00	-25,281.81	100.0%*
10032695 50000 Supplies	30,462	0	30,462	2,860.17	.00	27,601.83	9.4%
TOTAL Services & Supplies	1,862,785	31,968	1,894,753	1,041,780.32	.00	852,972.68	55.0%
4g Capital Outlay							
100326 70700 Capital Outlay - V	259,700	0	259,700	176,765.67	.00	82,934.33	68.1%
TOTAL Capital Outlay	259,700	0	259,700	176,765.67	.00	82,934.33	68.1%
TOTAL Sheriff	12,896,756	147,469	13,044,225	5,678,368.60	.00	7,365,856.40	43.5%

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ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
327 Emergency Management								
4a Salaries								
100327 40000	Salaries	103,265	0	103,265	48,832.38	.00	54,432.62	47.3%
TOTAL Salaries		103,265	0	103,265	48,832.38	.00	54,432.62	47.3%
4c Benefits								
100327 41000	Retirement	18,071	0	18,071	8,430.95	.00	9,640.05	46.7%
100327 41100	Workers' Comp	2,589	0	2,589	54.20	.00	2,534.80	2.1%
100327 41200	Medicare	1,497	0	1,497	707.93	.00	789.07	47.3%
100327 41300	Health Insurance	11,195	0	11,195	5,597.46	.00	5,597.54	50.0%
100327 41302	Vision Insurance	72	0	72	36.24	.00	35.76	50.3%
100327 41303	Dental Insurance	511	0	511	242.16	.00	268.84	47.4%
100327 41310	Life Insurance	31	0	31	15.60	.00	15.40	50.3%
TOTAL Benefits		33,966	0	33,966	15,084.54	.00	18,881.46	44.4%
4e Services & Supplies								
100327 50000	Supplies	5,000	0	5,000	654.27	.00	4,345.73	13.1%
100327 50000 11120	Supplies	7,250	0	7,250	.00	.00	7,250.00	.0%
100327 50000 13700	Supplies	0	0	0	2,932.15	.00	-2,932.15	100.0%*
100327 50975 80007	Sand and Sand	0	0	0	72.00	.00	-72.00	100.0%*
100327 51000	Fuel	4,400	0	4,400	1,394.80	.00	3,005.20	31.7%
100327 52030	Printer Services	60	0	60	.00	.00	60.00	.0%
100327 53530	Software Support	12,000	0	12,000	12,196.26	.00	-196.26	101.6%*
100327 53900	Contract Services	0	0	0	4,337.98	.00	-4,337.98	100.0%*
100327 56000	Training	600	0	600	700.00	.00	-100.00	116.7%*
100327 56200	Travel	4,000	0	4,000	763.84	.00	3,236.16	19.1%
100327 60700	Telephone	1,200	0	1,200	258.87	.00	941.13	21.6%
100327 61075 80004	MV Boys & Gir	0	19,581	19,581	19,581.12	.00	.00	100.0%
100327 61080 80004	Central Lyon	0	300,000	300,000	300,000.00	.00	.00	100.0%
TOTAL Services & Supplies		34,510	319,581	354,091	342,891.29	.00	11,199.83	96.8%
TOTAL Emergency Management		171,741	319,581	491,322	406,808.21	.00	84,513.91	82.8%

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ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
328 Jail								
4a Salaries								
100328 40000	Salaries	1,811,762	0	1,811,762	832,498.65	.00	979,263.35	45.9%
100328 40040	Canine Handler	0	0	0	1,965.23	.00	-1,965.23	100.0%*
100328 40110	Field Training	0	0	0	4,201.50	.00	-4,201.50	100.0%*
100328 40120	Special Training	0	0	0	2,147.50	.00	-2,147.50	100.0%*
100328 40125	Bilingual	0	0	0	49.50	.00	-49.50	100.0%*
100328 40210	Post Incentives	5,500	0	5,500	6,550.00	.00	-1,050.00	119.1%*
100328 40220	Physical Incentive	2,000	0	2,000	1,500.00	.00	500.00	75.0%
100328 40320	Shift Differential	65,000	0	65,000	19,950.00	.00	45,050.00	30.7%
100328 40350	Standby	0	0	0	3.62	.00	-3.62	100.0%*
100328 40410	Uniform Allowance	52,000	0	52,000	31,800.00	.00	20,200.00	61.2%
100328 40500	Overtime	296,000	0	296,000	168,368.44	.00	127,631.56	56.9%
100328 40510	Overtime Holiday	0	0	0	42,006.01	.00	-42,006.01	100.0%*
100328 40520	Comp Payout	0	0	0	4,653.23	.00	-4,653.23	100.0%*
100328 40610	Callback	0	0	0	3,230.19	.00	-3,230.19	100.0%*
TOTAL Salaries		2,232,262	0	2,232,262	1,118,923.87	.00	1,113,338.13	50.1%
4c Benefits								
100328 41000	Retirement	777,690	0	777,690	383,354.46	.00	394,335.54	49.3%
100328 41100	Workers' Comp	250,448	0	250,448	30,795.07	.00	219,652.93	12.3%
100328 41120	Workers' Comp - Wo	4,200	0	4,200	890.05	.00	3,309.95	21.2%
100328 41200	Medicare	32,368	0	32,368	15,647.58	.00	16,720.42	48.3%
100328 41300	Health Insurance	459,850	0	459,850	202,365.80	.00	257,484.20	44.0%
100328 41302	Vision Insurance	2,304	0	2,304	1,067.19	.00	1,236.81	46.3%
100328 41303	Dental Insurance	16,352	0	16,352	7,131.08	.00	9,220.92	43.6%
100328 41310	Life Insurance	3,492	0	3,492	1,779.51	.00	1,712.49	51.0%
TOTAL Benefits		1,546,704	0	1,546,704	643,030.74	.00	903,673.26	41.6%
4e Services & Supplies								
100328 50000	Supplies	6,000	0	6,000	1,356.71	.00	4,643.29	22.6%

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ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100328 50120	Range	10,000	0	10,000	4,313.87	.00	5,686.13	43.1%
100328 50240	Communications Equ	2,000	0	2,000	.00	.00	2,000.00	.0%
100328 50400	Uniforms	28,260	0	28,260	1,069.99	.00	27,190.01	3.8%
100328 50700	Jail Supplies	20,000	0	20,000	15,985.96	.00	4,014.04	79.9%
100328 50710	Board of Prisoners	410,000	0	410,000	193,531.43	.00	216,468.57	47.2%
100328 51000	Fuel	28,000	0	28,000	6,725.46	.00	21,274.54	24.0%
100328 52000	Copier Maintenance	1,200	0	1,200	266.73	.00	933.27	22.2%
100328 52020	Equipment Maintena	15,000	0	15,000	2,600.50	.00	12,399.50	17.3%
100328 52400	Background Checks	3,000	0	3,000	8,466.00	.00	-5,466.00	282.2%*
100328 52410	Physicals	13,500	0	13,500	9,668.00	.00	3,832.00	71.6%
100328 53010	Medical Care	825,000	0	825,000	398,178.43	.00	426,821.57	48.3%
100328 53060	Extradition	6,000	0	6,000	9,000.00	.00	-3,000.00	150.0%*
100328 53530	Software Support	25,000	0	25,000	29,503.75	.00	-4,503.75	118.0%*
100328 56000	Training	35,000	0	35,000	13,683.79	.00	21,316.21	39.1%
100328 56200	Travel	22,000	0	22,000	4,310.13	.00	17,689.87	19.6%
10032830 50000	Supplies	22,457	0	22,457	12,886.48	.00	9,570.52	57.4%
10032835 50000	Supplies	33,764	0	33,764	2,892.52	.00	30,871.48	8.6%
TOTAL Services & Supplies		1,506,181	0	1,506,181	714,439.75	.00	791,741.25	47.4%
TOTAL Jail		5,285,147	0	5,285,147	2,476,394.36	.00	2,808,752.64	46.9%

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ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
329 Search & Rescue								
4c Benefits								
100329 41100	Workers' Comp	22,000	0	22,000	5,453.76	.00	16,546.24	24.8%
TOTAL Benefits		22,000	0	22,000	5,453.76	.00	16,546.24	24.8%
4e Services & Supplies								
100329 50000	Supplies	16,000	0	16,000	2,626.45	.00	13,373.55	16.4%
100329 50170	Drone Expense	3,000	0	3,000	84.50	.00	2,915.50	2.8%
100329 50240	Communications Equ	3,200	0	3,200	1,073.21	.00	2,126.79	33.5%
100329 51000	Fuel	17,000	0	17,000	4,618.22	.00	12,381.78	27.2%
100329 52020	Equipment Maintena	7,000	0	7,000	1,480.73	.00	5,519.27	21.2%
100329 56000	Training	2,000	0	2,000	.00	.00	2,000.00	.0%
100329 60700	Telephone	2,664	0	2,664	827.49	.00	1,836.51	31.1%
TOTAL Services & Supplies		50,864	0	50,864	10,710.60	.00	40,153.40	21.1%
TOTAL Search & Rescue		72,864	0	72,864	16,164.36	.00	56,699.64	22.2%

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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
660 Cemeteries							
4c Benefits							
100660 41100 Workers' Comp	1,100	0	1,100	138.72	.00	961.28	12.6%
TOTAL Benefits	1,100	0	1,100	138.72	.00	961.28	12.6%
4e Services & Supplies							
100660 50980 Cemetery	8,500	0	8,500	1,011.59	.00	7,488.41	11.9%
100660 60100 Electric Service	4,500	0	4,500	2,193.71	.00	2,306.29	48.7%
100660 60300 Water Service	1,000	0	1,000	408.02	.00	591.98	40.8%
10066150 50980 Cemetery	8,000	0	8,000	366.47	.00	7,633.53	4.6%
10066151 50980 Cemetery	5,000	0	5,000	2,920.00	.00	2,080.00	58.4%
10066250 50980 Cemetery	4,000	0	4,000	339.82	.00	3,660.18	8.5%
10066350 50980 Cemetery	5,400	0	5,400	350.00	.00	5,050.00	6.5%
10066550 50980 Cemetery	6,000	0	6,000	388.08	.00	5,611.92	6.5%
10066850 50980 Cemetery	2,620	0	2,620	650.00	.00	1,970.00	24.8%
TOTAL Services & Supplies	45,020	0	45,020	8,627.69	.00	36,392.31	19.2%
TOTAL Cemeteries	46,120	0	46,120	8,766.41	.00	37,353.59	19.0%

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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
673 Consumer Health							
4e Services & Supplies							
100673 53900 Contract Services	72,136	0	72,136	64,181.01	.00	7,954.99	89.0%
TOTAL Services & Supplies	72,136	0	72,136	64,181.01	.00	7,954.99	89.0%
TOTAL Consumer Health	72,136	0	72,136	64,181.01	.00	7,954.99	89.0%

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ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
674 Public Health								
4e Services & Supplies								
100674 53900	Contract Services	12,000	0	12,000	7,000.00	.00	5,000.00	58.3%
TOTAL Services & Supplies		12,000	0	12,000	7,000.00	.00	5,000.00	58.3%
TOTAL Public Health		12,000	0	12,000	7,000.00	.00	5,000.00	58.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
719 Child Protective Services							
4e Services & Supplies							
100719 53900 Contract Services	826,754	0	826,754	.00	.00	826,754.00	.0%
TOTAL Services & Supplies	826,754	0	826,754	.00	.00	826,754.00	.0%
TOTAL Child Protective Services	826,754	0	826,754	.00	.00	826,754.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
818 Library								
4a Salaries								
100818 40000	Salaries	573,518	0	573,518	249,100.91	.00	324,417.09	43.4%
100818 40010	Temporary Salaries	2,000	0	2,000	480.00	.00	1,520.00	24.0%
100818 40010 18020	Temporary Sal	0	1,440	1,440	1,560.00	.00	-120.00	108.3%*
100818 40150	Acting Pay	0	0	0	285.39	.00	-285.39	100.0%*
100818 40500	Overtime	2,750	0	2,750	1,468.79	.00	1,281.21	53.4%
100818 40510	Overtime Holiday	0	0	0	615.47	.00	-615.47	100.0%*
TOTAL Salaries		578,268	1,440	579,708	253,510.56	.00	326,197.44	43.7%
4c Benefits								
100818 41000	Retirement	119,613	0	119,613	46,170.13	.00	73,442.87	38.6%
100818 41001	Early Retirement I	11,134	0	11,134	11,101.58	.00	32.42	99.7%
100818 41010	Social Security	789	0	789	431.90	.00	357.10	54.7%
100818 41010 18020	Social Securi	0	89	89	96.72	.00	-7.72	108.7%*
100818 41100	Workers' Comp	27,859	0	27,859	7,714.64	.00	20,144.36	27.7%
100818 41100 18020	Workers' Comp	0	91	91	98.54	.00	-7.54	108.3%*
100818 41110	Workers' Comp - Ad	0	0	0	132.35	.00	-132.35	100.0%*
100818 41200	Medicare	8,386	0	8,386	3,609.04	.00	4,776.96	43.0%
100818 41200 18020	Medicare	0	21	21	22.62	.00	-1.62	107.7%*
100818 41300	Health Insurance	100,828	0	100,828	36,810.03	.00	64,017.97	36.5%
100818 41302	Vision Insurance	576	0	576	223.48	.00	352.52	38.8%
100818 41303	Dental Insurance	4,088	0	4,088	1,493.32	.00	2,594.68	36.5%
100818 41310	Life Insurance	248	0	248	96.20	.00	151.80	38.8%
TOTAL Benefits		273,521	201	273,722	108,000.55	.00	165,721.45	39.5%
4e Services & Supplies								
100818 50000	Supplies	18,000	0	18,000	5,997.88	.00	12,002.12	33.3%
100818 50200	Computers	23,465	0	23,465	23,111.04	.00	353.96	98.5%
100818 50470	Audio Visual	0	0	0	5,757.25	.00	-5,757.25	100.0%*
100818 50480	Books & Publicatio	90,000	0	90,000	24,306.10	.00	65,693.90	27.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100818 50490	Periodicals	100	0	100	10.18	.00	89.82	10.2%
100818 51000	Fuel	4,000	0	4,000	1,396.25	.00	2,603.75	34.9%
100818 52000	Copier Maintenance	4,000	0	4,000	2,144.68	.00	1,855.32	53.6%
100818 52030	Printer Services	1,000	0	1,000	135.33	.00	864.67	13.5%
100818 52100	Postage	5,000	0	5,000	1,436.01	.00	3,563.99	28.7%
100818 53510	Electronic Resourc	0	0	0	74.95	.00	-74.95	100.0%*
100818 53530	Software Support	60,000	0	60,000	41,351.56	.00	18,648.44	68.9%
100818 56000	Training	1,200	0	1,200	50.00	.00	1,150.00	4.2%
100818 56100	Dues	500	0	500	324.00	.00	176.00	64.8%
100818 56200	Travel	2,000	0	2,000	1,638.37	.00	361.63	81.9%
100818 56220	Travel - Trustee	1,500	0	1,500	134.94	.00	1,365.06	9.0%
100818 60700	Telephone	3,000	0	3,000	1,429.74	.00	1,570.26	47.7%
10081811 60100	Electric Service	9,500	0	9,500	4,824.15	.00	4,675.85	50.8%
10081811 60200	Gas Service	8,000	0	8,000	2,256.25	.00	5,743.75	28.2%
10081811 60250	Water & Sewer Se	6,000	0	6,000	3,471.86	.00	2,528.14	57.9%
10081821 60100	Electric Service	4,800	0	4,800	2,469.96	.00	2,330.04	51.5%
10081821 60200	Gas Service	2,750	0	2,750	605.78	.00	2,144.22	22.0%
10081821 60250	Water & Sewer Se	1,450	0	1,450	785.57	.00	664.43	54.2%
10081831 60100	Electric Service	2,250	0	2,250	1,071.19	.00	1,178.81	47.6%
10081831 60300	Water Service	1,325	0	1,325	556.05	.00	768.95	42.0%
10081831 60400	Sewer Service	258	0	258	107.50	.00	150.50	41.7%
10081841 60100	Electric Service	4,100	0	4,100	1,839.02	.00	2,260.98	44.9%
10081841 60200	Gas Service	1,550	0	1,550	308.21	.00	1,241.79	19.9%
10081841 60250	Water & Sewer Se	5,500	0	5,500	4,134.52	.00	1,365.48	75.2%
10081841 60600	Garbage Service	3,218	0	3,218	1,636.60	.00	1,581.40	50.9%
10081851 60000	Utilities	5,100	0	5,100	.00	.00	5,100.00	.0%
TOTAL Services & Supplies		269,566	0	269,566	133,364.94	.00	136,201.06	49.5%
TOTAL Library		1,121,355	1,641	1,122,996	494,876.05	.00	628,119.95	44.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
842 Fairgrounds							
4c Benefits							
100842 41100 Workers' Comp	1,800	0	1,800	397.06	.00	1,402.94	22.1%
TOTAL Benefits	1,800	0	1,800	397.06	.00	1,402.94	22.1%
4e Services & Supplies							
100842 50000 Supplies	10,000	0	10,000	2,732.21	.00	7,267.79	27.3%
100842 56400 Repairs and Mainte	5,000	0	5,000	5,514.28	.00	-514.28	110.3%*
TOTAL Services & Supplies	15,000	0	15,000	8,246.49	.00	6,753.51	55.0%
4g Capital Outlay							
100842 70000 80004 Capital Outla	0	13,392	13,392	13,391.96	.00	.00	100.0%
TOTAL Capital Outlay	0	13,392	13,392	13,391.96	.00	.00	100.0%
TOTAL Fairgrounds	16,800	13,392	30,192	22,035.51	.00	8,156.45	73.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
849 Parks								
4a Salaries								
100849 40000	Salaries	343,024	0	343,024	165,357.05	.00	177,666.95	48.2%
100849 40500	Overtime	3,500	0	3,500	.00	.00	3,500.00	.0%
100849 40520	Comp Payout	0	0	0	346.82	.00	-346.82	100.0%*
TOTAL Salaries		346,524	0	346,524	165,703.87	.00	180,820.13	47.8%
4c Benefits								
100849 41000	Retirement	69,822	0	69,822	30,799.26	.00	39,022.74	44.1%
100849 41100	Workers' Comp	17,090	0	17,090	4,128.59	.00	12,961.41	24.2%
100849 41200	Medicare	5,025	0	5,025	2,346.58	.00	2,678.42	46.7%
100849 41300	Health Insurance	63,234	0	63,234	24,823.07	.00	38,410.93	39.3%
100849 41302	Vision Insurance	351	0	351	140.45	.00	210.55	40.0%
100849 41303	Dental Insurance	2,491	0	2,491	938.39	.00	1,552.61	37.7%
100849 41310	Life Insurance	151	0	151	60.47	.00	90.53	40.0%
TOTAL Benefits		158,164	0	158,164	63,236.81	.00	94,927.19	40.0%
4e Services & Supplies								
100849 50000	Supplies	3,000	0	3,000	506.55	.00	2,493.45	16.9%
100849 50230	Equipment	28,000	0	28,000	22,846.50	.00	5,153.50	81.6%
100849 50400	Uniforms	3,500	0	3,500	1,295.14	.00	2,204.86	37.0%
100849 51000	Fuel	13,000	0	13,000	5,595.27	.00	7,404.73	43.0%
100849 52000	Copier Maintenance	150	0	150	.00	.00	150.00	.0%
100849 52030	Printer Services	150	0	150	.00	.00	150.00	.0%
100849 52410	Physicals	500	0	500	130.00	.00	370.00	26.0%
100849 53900	Contract Services	20,960	0	20,960	13,850.00	.00	7,110.00	66.1%
100849 56000	Training	1,000	0	1,000	.00	.00	1,000.00	.0%
100849 56200	Travel	300	0	300	.00	.00	300.00	.0%
100849 56410	Equipment Repairs	3,500	0	3,500	.00	.00	3,500.00	.0%
100849 56810	Park Maintenance	35,000	0	35,000	16,745.20	.00	18,254.80	47.8%
100849 56820	Open Space Mainten	30,000	0	30,000	10,898.59	.00	19,101.41	36.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100849 60100	Electric Service	13,000	0	13,000	6,228.84	.00	6,771.16	47.9%
100849 60300	Water Service	30,000	0	30,000	29,048.42	.00	951.58	96.8%
100849 60400	Sewer Service	600	0	600	311.89	.00	288.11	52.0%
100849 60600	Garbage Service	100	0	100	80.10	.00	19.90	80.1%
100849 60700	Telephone	2,100	0	2,100	2,417.91	.00	-317.91	115.1%*
100849 61130	Yerington Park Agm	40,000	0	40,000	40,000.00	.00	.00	100.0%
100849 61200	Fernley Park Agmt	60,000	0	60,000	60,000.00	.00	.00	100.0%
10084954 50000	Supplies	15,000	0	15,000	4,211.78	.00	10,788.22	28.1%
TOTAL Services & Supplies		299,860	0	299,860	214,166.19	.00	85,693.81	71.4%
4g Capital Outlay								
100849 70000	Capital Outlay	40,000	0	40,000	.00	.00	40,000.00	.0%
100849 70600	Capital Outlay - E	35,000	0	35,000	32,991.85	.00	2,008.15	94.3%
TOTAL Capital Outlay		75,000	0	75,000	32,991.85	.00	42,008.15	44.0%
TOTAL Parks		879,548	0	879,548	476,098.72	.00	403,449.28	54.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
999 Transfers and Fund Balance								
4q Contingency								
100999 89000	Contingency	1,476,141	0	1,476,141	.00	.00	1,476,141.00	.0%
TOTAL Contingency		1,476,141	0	1,476,141	.00	.00	1,476,141.00	.0%
4s Transfers Out								
100999 98118	Transfer To JPO Sp	200,000	0	200,000	200,000.00	.00	.00	100.0%
100999 98500	Transfer to Capita	4,500,000	0	4,500,000	4,500,000.00	.00	.00	100.0%
TOTAL Transfers Out		4,700,000	0	4,700,000	4,700,000.00	.00	.00	100.0%
4z Ending Fund Balance								
100999 99999	Ending Fund Balanc	4,674,990	0	4,674,990	.00	.00	4,674,990.00	.0%
TOTAL Ending Fund Balance		4,674,990	0	4,674,990	.00	.00	4,674,990.00	.0%
TOTAL Transfers and Fund Balance		10,851,131	0	10,851,131	4,700,000.00	.00	6,151,131.00	43.3%
TOTAL General Fund		0	0	0	5,844,887.19	.00	-5,844,887.19	100.0%
	TOTAL REVENUES	-60,055,826	-569,440	-60,625,266	-21,472,283.07	.00	-39,152,983.01	
	TOTAL EXPENSES	60,055,826	569,440	60,625,266	27,317,170.26	.00	33,308,095.82	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 102 Park Construction Tax Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3a Taxes								
10200010 30500	Park Constr Tax	-220,000	0	-220,000	-92,050.00	.00	-127,950.00	41.8%*
10200030 30530	Park Constr Tax	-18,000	0	-18,000	-11,000.00	.00	-7,000.00	61.1%*
10200040 30540	Park Constr Tax	-20,000	0	-20,000	-7,000.00	.00	-13,000.00	35.0%*
TOTAL Taxes		-258,000	0	-258,000	-110,050.00	.00	-147,950.00	42.7%
3k Other Revenues								
10200010 38000	Investment Incom	-20,000	0	-20,000	-12,178.44	.00	-7,821.56	60.9%*
10200030 38000	Investment Incom	-1,200	0	-1,200	-668.43	.00	-531.57	55.7%*
10200040 38000	Investment Incom	-1,800	0	-1,800	-803.28	.00	-996.72	44.6%*
TOTAL Other Revenues		-23,000	0	-23,000	-13,650.15	.00	-9,349.85	59.3%
3z Beginning Fund Bal								
10200010 39999	Opening Fund Bal	-920,744	0	-920,744	.00	.00	-920,744.00	.0%*
10200030 39999	Opening Fund Bal	-53,741	0	-53,741	.00	.00	-53,741.00	.0%*
10200040 39999	Opening Fund Bal	-59,503	0	-59,503	.00	.00	-59,503.00	.0%*
TOTAL Beginning Fund Bal		-1,033,988	0	-1,033,988	.00	.00	-1,033,988.00	.0%
TOTAL General		-1,314,988	0	-1,314,988	-123,700.15	.00	-1,191,287.85	9.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 102 Park Construction Tax Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
849 Parks							
4e Services & Supplies							
10284910 50000 Supplies	0	0	0	27,780.00	.00	-27,780.00	100.0%*
10284940 50000 Supplies	0	0	0	30,176.37	.00	-30,176.37	100.0%*
TOTAL Services & Supplies	0	0	0	57,956.37	.00	-57,956.37	100.0%
4g Capital Outlay							
10284910 70000 Capital Outlay	1,160,744	0	1,160,744	79,748.21	.00	1,080,995.79	6.9%
10284930 70000 Capital Outlay	72,941	0	72,941	.00	.00	72,941.00	.0%
10284940 70000 Capital Outlay	81,303	0	81,303	.00	.00	81,303.00	.0%
TOTAL Capital Outlay	1,314,988	0	1,314,988	79,748.21	.00	1,235,239.79	6.1%
TOTAL Parks	1,314,988	0	1,314,988	137,704.58	.00	1,177,283.42	10.5%
TOTAL Park Construction Tax Fund	0	0	0	14,004.43	.00	-14,004.43	100.0%
TOTAL REVENUES	-1,314,988	0	-1,314,988	-123,700.15	.00	-1,191,287.85	
TOTAL EXPENSES	1,314,988	0	1,314,988	137,704.58	.00	1,177,283.42	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 107 Cooperative Extension Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3a Taxes								
107 30000	Real Property Taxes	-201,542	0	-201,542	-111,454.50	.00	-90,087.50	55.3%*
107 30030	Deferred Ag Taxes	0	0	0	-7.77	.00	7.77	100.0%
107 30040	Trust Reconveyances	0	0	0	-17.26	.00	17.26	100.0%
107 30110	Geothermal Proceeds	0	0	0	-54.44	.00	54.44	100.0%
107 30200	Unsecured Property Ta	0	0	0	-7,635.47	.00	7,635.47	100.0%
107 30210	Prior Year Unsecured	0	0	0	-17.73	.00	17.73	100.0%
107 30220	Other Years Unsecured	0	0	0	-.08	.00	.08	100.0%
107 30300	Centrally Assessed Ta	0	0	0	-5,827.09	.00	5,827.09	100.0%
TOTAL	Taxes	-201,542	0	-201,542	-125,014.34	.00	-76,527.66	62.0%
3k Other Revenues								
107 38000	Investment Income	-14,000	0	-14,000	-6,198.38	.00	-7,801.62	44.3%*
TOTAL	Other Revenues	-14,000	0	-14,000	-6,198.38	.00	-7,801.62	44.3%
3z Beginning Fund Bal								
107 39999	Opening Fund Balance	-415,941	0	-415,941	.00	.00	-415,941.00	.0%*
TOTAL	Beginning Fund Bal	-415,941	0	-415,941	.00	.00	-415,941.00	.0%
TOTAL	General	-631,483	0	-631,483	-131,212.72	.00	-500,270.28	20.8%

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ACCOUNTS FOR: 107 Cooperative Extension Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
811 Cooperative Extension								
4e Services & Supplies								
107811 50000	Supplies	2,500	0	2,500	1,118.37	.00	1,381.63	44.7%
107811 51000	Fuel	0	0	0	366.63	.00	-366.63	100.0%*
107811 53900	Contract Services	183,540	0	183,540	39,159.48	.00	144,380.52	21.3%
107811 56500	Building Maintenan	5,000	0	5,000	.00	.00	5,000.00	.0%
107811 60100	Electric Service	1,450	0	1,450	440.92	.00	1,009.08	30.4%
107811 60200	Gas Service	1,600	0	1,600	458.04	.00	1,141.96	28.6%
107811 60250	Water & Sewer Serv	1,150	0	1,150	454.01	.00	695.99	39.5%
107811 60300	Water Service	700	0	700	178.44	.00	521.56	25.5%
107811 60600	Garbage Service	800	0	800	208.73	.00	591.27	26.1%
107811 60700	Telephone	5,902	0	5,902	2,745.16	.00	3,156.84	46.5%
TOTAL Services & Supplies		202,642	0	202,642	45,129.78	.00	157,512.22	22.3%
4q Contingency								
107811 89000	Contingency	6,079	0	6,079	.00	.00	6,079.00	.0%
TOTAL Contingency		6,079	0	6,079	.00	.00	6,079.00	.0%
TOTAL Cooperative Extension		208,721	0	208,721	45,129.78	.00	163,591.22	21.6%

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ACCOUNTS FOR: 107 Cooperative Extension Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
999 Transfers and Fund Balance							
4z Ending Fund Balance							
107999 99999 Ending Fund Balanc	422,762	0	422,762	.00	.00	422,762.00	.0%
TOTAL Ending Fund Balance	422,762	0	422,762	.00	.00	422,762.00	.0%
TOTAL Transfers and Fund Balance	422,762	0	422,762	.00	.00	422,762.00	.0%
TOTAL Cooperative Extension Fund	0	0	0	-86,082.94	.00	86,082.94	100.0%
TOTAL REVENUES	-631,483	0	-631,483	-131,212.72	.00	-500,270.28	
TOTAL EXPENSES	631,483	0	631,483	45,129.78	.00	586,353.22	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 108 Unemployment Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3z Beginning Fund Bal								
108 39999	Opening Fund Balance	-416,813	0	-416,813	.00	.00	-416,813.00	.0%*
TOTAL	Beginning Fund Bal	-416,813	0	-416,813	.00	.00	-416,813.00	.0%
TOTAL	General	-416,813	0	-416,813	.00	.00	-416,813.00	.0%

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ACCOUNTS FOR: 108 Unemployment Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
110 General Support							
4c Benefits							
108110 41500 Unemployment	416,813	0	416,813	729.64	.00	416,083.36	.2%
TOTAL Benefits	416,813	0	416,813	729.64	.00	416,083.36	.2%
TOTAL General Support	416,813	0	416,813	729.64	.00	416,083.36	.2%
TOTAL Unemployment Fund	0	0	0	729.64	.00	-729.64	100.0%
TOTAL REVENUES	-416,813	0	-416,813	.00	.00	-416,813.00	
TOTAL EXPENSES	416,813	0	416,813	729.64	.00	416,083.36	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 109 Room Tax Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3a Taxes								
109 30810	3/8 Cent Room Tax	-3,000	0	-3,000	-1,750.91	.00	-1,249.09	58.4%*
109 30820	5/8 Cent Room Tax	-5,000	0	-5,000	-2,918.17	.00	-2,081.83	58.4%*
109 30830	5 Cent Room Tax	-39,600	0	-39,600	-23,345.16	.00	-16,254.84	59.0%*
TOTAL	Taxes	-47,600	0	-47,600	-28,014.24	.00	-19,585.76	58.9%
3e Intergovernmental								
109 34000	Room Tax Grant - Fern	-35,400	0	-35,400	-19,611.91	.00	-15,788.09	55.4%*
109 34010	Room Tax Grant - Yeri	-10,000	0	-10,000	-5,439.90	.00	-4,560.10	54.4%*
TOTAL	Intergovernmental	-45,400	0	-45,400	-25,051.81	.00	-20,348.19	55.2%
3k Other Revenues								
109 38000	Investment Income	-3,500	0	-3,500	-1,095.40	.00	-2,404.60	31.3%*
109 38030	Penalties	0	0	0	-1.11	.00	1.11	100.0%
TOTAL	Other Revenues	-3,500	0	-3,500	-1,096.51	.00	-2,403.49	31.3%
3z Beginning Fund Bal								
109 39999	Opening Fund Balance	-63,064	0	-63,064	.00	.00	-63,064.00	.0%*
TOTAL	Beginning Fund Bal	-63,064	0	-63,064	.00	.00	-63,064.00	.0%
TOTAL	General	-159,564	0	-159,564	-54,162.56	.00	-105,401.44	33.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 109 Room Tax Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
840 Room Tax							
4c Benefits							
109840 41100 Workers' Comp	200	0	200	.00	.00	200.00	.0%
TOTAL Benefits	200	0	200	.00	.00	200.00	.0%
4e Services & Supplies							
109840 54600 Room Tax Grants	73,464	0	73,464	22,438.42	.00	51,025.58	30.5%
109840 61500 Room Tax - State S	3,000	0	3,000	1,750.98	.00	1,249.02	58.4%
TOTAL Services & Supplies	76,464	0	76,464	24,189.40	.00	52,274.60	31.6%
TOTAL Room Tax	76,664	0	76,664	24,189.40	.00	52,474.60	31.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 109 Room Tax Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
842 Fairgrounds							
4e Services & Supplies							
109842 56400 Repairs and Mainte	27,800	0	27,800	8,144.74	.00	19,655.26	29.3%
109842 60100 Electric Service	8,000	0	8,000	5,760.32	.00	2,239.68	72.0%
109842 60200 Gas Service	1,700	0	1,700	.00	.00	1,700.00	.0%
109842 60600 Garbage Service	400	0	400	154.21	.00	245.79	38.6%
10984224 50000 Supplies	5,000	0	5,000	1,141.70	.00	3,858.30	22.8%
TOTAL Services & Supplies	42,900	0	42,900	15,200.97	.00	27,699.03	35.4%
TOTAL Fairgrounds	42,900	0	42,900	15,200.97	.00	27,699.03	35.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 109 Room Tax Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
999 Transfers and Fund Balance							
4z Ending Fund Balance							
109999 99999 Ending Fund Balanc	40,000	0	40,000	.00	.00	40,000.00	.0%
TOTAL Ending Fund Balance	40,000	0	40,000	.00	.00	40,000.00	.0%
TOTAL Transfers and Fund Balance	40,000	0	40,000	.00	.00	40,000.00	.0%
TOTAL Room Tax Fund	0	0	0	-14,772.19	.00	14,772.19	100.0%
TOTAL REVENUES	-159,564	0	-159,564	-54,162.56	.00	-105,401.44	
TOTAL EXPENSES	159,564	0	159,564	39,390.37	.00	120,173.63	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 110 Stabilization Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3z Beginning Fund Bal								
110 39999	Opening Fund Balance	-3,450,000	0	-3,450,000	.00	.00	-3,450,000.00	.0%*
TOTAL	Beginning Fund Bal	-3,450,000	0	-3,450,000	.00	.00	-3,450,000.00	.0%
TOTAL	General	-3,450,000	0	-3,450,000	.00	.00	-3,450,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 110 Stabilization Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
110 General Support							
4e Services & Supplies							
110110 50000 Supplies	3,450,000	0	3,450,000	.00	.00	3,450,000.00	.0%
TOTAL Services & Supplies	3,450,000	0	3,450,000	.00	.00	3,450,000.00	.0%
TOTAL General Support	3,450,000	0	3,450,000	.00	.00	3,450,000.00	.0%
TOTAL Stabilization Fund	0	0	0	.00	.00	.00	.0%
TOTAL REVENUES	-3,450,000	0	-3,450,000	.00	.00	-3,450,000.00	
TOTAL EXPENSES	3,450,000	0	3,450,000	.00	.00	3,450,000.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 111 Assist Victims Violence Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3c Licenses								
111 31500	Marriage Licenses	-5,000	0	-5,000	-2,250.00	.00	-2,750.00	45.0%*
TOTAL	Licenses	-5,000	0	-5,000	-2,250.00	.00	-2,750.00	45.0%
3g Charges for Service								
111 35210	Recorder Dom Viol Fee	-1,000	0	-1,000	-360.00	.00	-640.00	36.0%*
TOTAL	Charges for Service	-1,000	0	-1,000	-360.00	.00	-640.00	36.0%
TOTAL	General	-6,000	0	-6,000	-2,610.00	.00	-3,390.00	43.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 111 Assist Victims Violence Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
600 Health							
4e Services & Supplies							
111600 52940 Aid to Abused Wome	6,000	0	6,000	2,095.00	.00	3,905.00	34.9%
TOTAL Services & Supplies	6,000	0	6,000	2,095.00	.00	3,905.00	34.9%
TOTAL Health	6,000	0	6,000	2,095.00	.00	3,905.00	34.9%
TOTAL Assist Victims Violence Fund	0	0	0	-515.00	.00	515.00	100.0%
TOTAL REVENUES	-6,000	0	-6,000	-2,610.00	.00	-3,390.00	
TOTAL EXPENSES	6,000	0	6,000	2,095.00	.00	3,905.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 114 Vehicle Acquisition Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3c Licenses								
114 31300	Prostitution Licenses	-330,000	0	-330,000	-145,200.00	.00	-184,800.00	44.0%*
TOTAL	Licenses	-330,000	0	-330,000	-145,200.00	.00	-184,800.00	44.0%
3k Other Revenues								
114 38000	Investment Income	-5,000	0	-5,000	-7,337.70	.00	2,337.70	146.8%
TOTAL	Other Revenues	-5,000	0	-5,000	-7,337.70	.00	2,337.70	146.8%
3z Beginning Fund Bal								
114 39999	Opening Fund Balance	-389,903	0	-389,903	.00	.00	-389,903.00	.0%*
TOTAL	Beginning Fund Bal	-389,903	0	-389,903	.00	.00	-389,903.00	.0%
TOTAL	General	-724,903	0	-724,903	-152,537.70	.00	-572,365.30	21.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 114 Vehicle Acquisition Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
326 Sheriff							
4g Capital Outlay							
114326 70700 Capital Outlay - V	349,000	0	349,000	108,936.00	.00	240,064.00	31.2%
TOTAL Capital Outlay	349,000	0	349,000	108,936.00	.00	240,064.00	31.2%
TOTAL Sheriff	349,000	0	349,000	108,936.00	.00	240,064.00	31.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 114 Vehicle Acquisition Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
700 Indigent and Senior							
4g Capital Outlay							
114700 70700 Capital Outlay - V	35,000	0	35,000	25,498.25	.00	9,501.75	72.9%
TOTAL Capital Outlay	35,000	0	35,000	25,498.25	.00	9,501.75	72.9%
TOTAL Indigent and Senior	35,000	0	35,000	25,498.25	.00	9,501.75	72.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 114 Vehicle Acquisition Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
999 Transfers and Fund Balance							
4z Ending Fund Balance							
114999 99999 Ending Fund Balanc	340,903	0	340,903	.00	.00	340,903.00	.0%
TOTAL Ending Fund Balance	340,903	0	340,903	.00	.00	340,903.00	.0%
TOTAL Transfers and Fund Balance	340,903	0	340,903	.00	.00	340,903.00	.0%
TOTAL Vehicle Acquisition Fund	0	0	0	-18,103.45	.00	18,103.45	100.0%
TOTAL REVENUES	-724,903	0	-724,903	-152,537.70	.00	-572,365.30	
TOTAL EXPENSES	724,903	0	724,903	134,434.25	.00	590,468.75	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 115 Fair & Rodeo Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General							
3e Intergovernmental							
115 34020 18500 Room Tax Grant	0	-6,713	-6,713	-6,713.42	.00	.42	100.0%
115 34020 18505 Room Tax Grant	0	0	0	-2,935.00	.00	2,935.00	100.0%
TOTAL Intergovernmental	0	-6,713	-6,713	-9,648.42	.00	2,935.42	143.7%
3g Charges for Service							
115 36200 Fairground Revenue	0	0	0	-80.00	.00	80.00	100.0%
115 36600 81030 Entry Fees	-6,415	0	-6,415	-6,090.00	.00	-325.00	94.9%*
115 36600 81035 Entry Fees	-600	0	-600	-560.00	.00	-40.00	93.3%*
115 36600 81045 Entry Fees	-940	0	-940	-1,050.00	.00	110.00	111.7%
115 36600 81050 Entry Fees	-120	0	-120	-90.00	.00	-30.00	75.0%*
115 36600 81060 Entry Fees	-395	0	-395	-220.00	.00	-175.00	55.7%*
115 36600 81075 Entry Fees	-45	0	-45	-80.00	.00	35.00	177.8%
115 36610 81010 Box Seats	-4,440	0	-4,440	-4,440.00	.00	.00	100.0%
115 36610 81015 Box Seats	-4,280	0	-4,280	-4,360.00	.00	80.00	101.9%
115 36610 81020 Box Seats	-4,480	0	-4,480	-4,820.00	.00	340.00	107.6%
115 36620 81010 Gen. Admission A	-9,713	0	-9,713	-9,427.00	.00	-286.00	97.1%*
115 36620 81015 Gen. Admission A	-6,974	0	-6,974	-5,808.00	.00	-1,166.00	83.3%*
115 36620 81020 Gen. Admission A	-23,640	0	-23,640	-23,535.00	.00	-105.00	99.6%*
115 36630 81010 Gen. Admission C	-780	0	-780	-776.00	.00	-4.00	99.5%*
115 36630 81015 Gen. Admission C	-660	0	-660	-528.00	.00	-132.00	80.0%*
115 36630 81020 Gen. Admission C	-4,290	0	-4,290	-3,900.00	.00	-390.00	90.9%*
115 36640 81030 Sponsors	-16,425	0	-16,425	-13,475.00	.00	-2,950.00	82.0%*
115 36640 81055 Sponsors	-35,850	0	-35,850	-47,375.00	.00	11,525.00	132.1%
115 36650 81065 Ice Sales	-1,448	0	-1,448	-1,242.00	.00	-206.00	85.8%*
115 36655 81030 Shavings Income	-205	0	-205	.00	.00	-205.00	.0%*
115 36660 81005 Vendor Revenue	-15,125	0	-15,125	-14,364.00	.00	-761.00	95.0%*
115 36670 81070 Thursday Wristba	-5,052	0	-5,052	-6,325.00	.00	1,273.00	125.2%
115 36680 81070 Friday Wristband	-8,801	0	-8,801	-10,961.00	.00	2,160.00	124.5%
115 36690 81070 Saturday Wristba	-15,979	0	-15,979	-19,686.00	.00	3,707.00	123.2%
115 36705 81070 Weekend Wristban	-1,020	0	-1,020	-720.00	.00	-300.00	70.6%*
115 36710 81005 Carnival	-5,701	0	-5,701	-6,219.00	.00	518.00	109.1%
115 36715 81005 Parade	-850	0	-850	-550.00	.00	-300.00	64.7%*
115 36720 81005 Beer Sales	-7,944	0	-7,944	-7,554.50	.00	-389.50	95.1%*

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 115 Fair & Rodeo Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Charges for Service		-182,172	0	-182,172	-194,235.50	.00	12,063.50	106.6%
3k Other Revenues								
115 38000	Investment Income	-6,500	0	-6,500	-3,137.68	.00	-3,362.32	48.3%*
115 38100	Sales & Rental	-10,000	0	-10,000	-8,080.00	.00	-1,920.00	80.8%*
115 38300	Donations	0	0	0	-99.00	.00	99.00	100.0%
TOTAL Other Revenues		-16,500	0	-16,500	-11,316.68	.00	-5,183.32	68.6%
3z Beginning Fund Bal								
115 39999	Opening Fund Balance	-213,283	0	-213,283	.00	.00	-213,283.00	.0%*
TOTAL Beginning Fund Bal		-213,283	0	-213,283	.00	.00	-213,283.00	.0%
TOTAL General		-411,955	-6,713	-418,668	-215,200.60	.00	-203,467.40	51.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 115 Fair & Rodeo Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
842 Fairgrounds							
4a Salaries							
115842 40500 Overtime	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL Salaries	1,000	0	1,000	.00	.00	1,000.00	.0%
4c Benefits							
115842 41100 Workers' Comp	15	0	15	.00	.00	15.00	.0%
115842 41200 Medicare	15	0	15	.00	.00	15.00	.0%
TOTAL Benefits	30	0	30	.00	.00	30.00	.0%
4e Services & Supplies							
115842 50000 Supplies	0	0	0	731.49	.00	-731.49	100.0%*
115842 50000 81005 Supplies	4,300	0	4,300	3,762.57	.00	537.43	87.5%
115842 50000 81030 Supplies	3,000	0	3,000	7,044.39	.00	-4,044.39	234.8%*
115842 50000 81035 Supplies	600	0	600	600.00	.00	.00	100.0%
115842 50000 81045 Supplies	3,500	0	3,500	3,750.00	.00	-250.00	107.1%*
115842 50000 81060 Supplies	400	0	400	154.47	.00	245.53	38.6%
115842 50000 81065 Supplies	0	0	0	69.78	.00	-69.78	100.0%*
115842 50000 81070 Supplies	400	0	400	619.70	.00	-219.70	154.9%*
115842 50800 81005 Food	1,000	0	1,000	.00	.00	1,000.00	.0%
115842 52300 18500 Advertising	0	6,713	6,713	6,713.42	.00	-.42	100.0%*
115842 52300 18505 Advertising	0	0	0	2,935.00	.00	-2,935.00	100.0%*
115842 53900 81005 Contract Serv	2,000	0	2,000	.00	.00	2,000.00	.0%
115842 53900 81070 Contract Serv	2,400	0	2,400	1,477.50	.00	922.50	61.6%
115842 53901 81005 Entertainment	32,000	0	32,000	33,975.00	.00	-1,975.00	106.2%*
115842 54700 Fair & Rodeo Costs	14,900	0	14,900	350.00	.00	14,550.00	2.3%
115842 60100 Electric Service	1,300	0	1,300	511.96	.00	788.04	39.4%
115842 60600 81005 Garbage Servi	4,700	0	4,700	5,136.10	.00	-436.10	109.3%*
115842 62000 81010 Event Contrac	15,600	0	15,600	15,600.00	.00	.00	100.0%
115842 62000 81015 Event Contrac	26,500	0	26,500	27,000.00	.00	-500.00	101.9%*
115842 62020 81010 Ticket Sales	567	0	567	566.67	.00	.33	99.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 115 Fair & Rodeo Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
115842 62020 81015 Ticket Sales	567	0	567	566.67	.00	.33	99.9%
115842 62020 81020 Ticket Sales	567	0	567	566.66	.00	.34	99.9%
115842 62030 81010 Security Cont	650	0	650	756.67	.00	-106.67	116.4%*
115842 62030 81015 Security Cont	650	0	650	756.66	.00	-106.66	116.4%*
115842 62030 81020 Security Cont	650	0	650	756.67	.00	-106.67	116.4%*
115842 62030 81060 Security Cont	400	0	400	400.00	.00	.00	100.0%
115842 62050 81010 Ambulance Sta	500	0	500	.00	.00	500.00	.0%
115842 62050 81015 Ambulance Sta	400	0	400	.00	.00	400.00	.0%
115842 62060 81005 Sanihuts	7,700	0	7,700	7,333.50	.00	366.50	95.2%
115842 62070 81005 Lodging	3,000	0	3,000	2,968.00	.00	32.00	98.9%
115842 62070 81015 Lodging	400	0	400	419.76	.00	-19.76	104.9%*
115842 62070 81030 Lodging	850	0	850	891.46	.00	-41.46	104.9%*
115842 62080 81020 YFD Profit	21,500	0	21,500	18,889.33	.00	2,610.67	87.9%
115842 62090 81005 Awards	400	0	400	.00	.00	400.00	.0%
115842 62090 81025 Awards	1,200	0	1,200	1,200.00	.00	.00	100.0%
115842 62090 81030 Awards	5,300	0	5,300	7,100.25	.00	-1,800.25	134.0%*
115842 62090 81035 Awards	420	0	420	218.00	.00	202.00	51.9%
115842 62090 81040 Awards	300	0	300	.00	.00	300.00	.0%
115842 62090 81050 Awards	440	0	440	372.00	.00	68.00	84.5%
115842 62090 81075 Awards	150	0	150	279.00	.00	-129.00	186.0%*
115842 62100 81020 Event Winners	5,300	0	5,300	5,500.00	.00	-200.00	103.8%*
115842 62110 81030 Equip & Awnin	13,311	0	13,311	12,255.00	.00	1,056.00	92.1%
115842 62120 81030 Show Premiums	2,200	0	2,200	2,592.00	.00	-392.00	117.8%*
115842 62130 81030 Judges/Other	2,200	0	2,200	3,114.80	.00	-914.80	141.6%*
115842 62130 81060 Judges/Other	200	0	200	.00	.00	200.00	.0%
115842 62150 81005 Appreciation	1,100	0	1,100	1,074.41	.00	25.59	97.7%
115842 62170 81030 Sponsor Signs	0	0	0	1,463.00	.00	-1,463.00	100.0%*
115842 62170 81055 Sponsor Signs	8,000	0	8,000	8,400.00	.00	-400.00	105.0%*
TOTAL Services & Supplies	191,522	6,713	198,235	188,871.89	.00	9,363.11	95.3%
4q Contingency							
115842 89000 Contingency	5,777	0	5,777	.00	.00	5,777.00	.0%
TOTAL Contingency	5,777	0	5,777	.00	.00	5,777.00	.0%
TOTAL Fairgrounds	198,329	6,713	205,042	188,871.89	.00	16,170.11	92.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 115 Fair & Rodeo Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
999 Transfers and Fund Balance							
4z Ending Fund Balance							
115999 99999 Ending Fund Balanc	213,626	0	213,626	.00	.00	213,626.00	.0%
TOTAL Ending Fund Balance	213,626	0	213,626	.00	.00	213,626.00	.0%
TOTAL Transfers and Fund Balance	213,626	0	213,626	.00	.00	213,626.00	.0%
TOTAL Fair & Rodeo Fund	0	0	0	-26,328.71	.00	26,328.71	100.0%
TOTAL REVENUES	-411,955	-6,713	-418,668	-215,200.60	.00	-203,467.40	
TOTAL EXPENSES	411,955	6,713	418,668	188,871.89	.00	229,796.11	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 116 Justice Court Assessment Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3i Fines and Forfeits								
11600300 37410	Dayton JC 25% Fe	-8,200	0	-8,200	-6,815.25	.00	-1,384.75	83.1%*
11600310 37440	Dayton JC Admin	-8,050	0	-8,050	-4,653.00	.00	-3,397.00	57.8%*
11600320 37470	Dayton JC Facili	-11,500	0	-11,500	-6,575.00	.00	-4,925.00	57.2%*
11600330 37420	Fernley JC 25% F	-22,600	0	-22,600	-8,615.63	.00	-13,984.37	38.1%*
11600340 37450	Fernley JC Admin	-4,550	0	-4,550	-3,612.00	.00	-938.00	79.4%*
11600350 37480	Fernley JC Facil	-6,500	0	-6,500	-5,165.00	.00	-1,335.00	79.5%*
11600360 37430	Walker River JC	-72,000	0	-72,000	-23,096.49	.00	-48,903.51	32.1%*
11600370 37460	WR JC Admin Asse	-10,200	0	-10,200	-4,796.00	.00	-5,404.00	47.0%*
11600380 37490	WR JC Facility A	-15,000	0	-15,000	-6,381.25	.00	-8,618.75	42.5%*
TOTAL Fines and Forfeits		-158,600	0	-158,600	-69,709.62	.00	-88,890.38	44.0%
3z Beginning Fund Bal								
11600300 39999	Opening Fund Bal	-29,594	0	-29,594	.00	.00	-29,594.00	.0%*
11600310 39999	Opening Fund Bal	-6,343	0	-6,343	.00	.00	-6,343.00	.0%*
11600320 39999	Opening Fund Bal	-388,436	0	-388,436	.00	.00	-388,436.00	.0%*
11600330 39999	Opening Fund Bal	-89,054	0	-89,054	.00	.00	-89,054.00	.0%*
11600340 39999	Opening Fund Bal	-7,392	0	-7,392	.00	.00	-7,392.00	.0%*
11600350 39999	Opening Fund Bal	-172,248	0	-172,248	.00	.00	-172,248.00	.0%*
11600360 39999	Opening Fund Bal	-164,927	0	-164,927	.00	.00	-164,927.00	.0%*
11600370 39999	Opening Fund Bal	-19,671	0	-19,671	.00	.00	-19,671.00	.0%*
11600380 39999	Opening Fund Bal	-158,684	0	-158,684	.00	.00	-158,684.00	.0%*
TOTAL Beginning Fund Bal		-1,036,349	0	-1,036,349	.00	.00	-1,036,349.00	.0%
TOTAL General		-1,194,949	0	-1,194,949	-69,709.62	.00	-1,125,239.38	5.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 116 Justice Court Assessment Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
234 Walker River JC							
4a Salaries							
11634360 40000 Salaries	20,000	0	20,000	5,000.00	.00	15,000.00	25.0%
TOTAL Salaries	20,000	0	20,000	5,000.00	.00	15,000.00	25.0%
4e Services & Supplies							
11634360 50000 Supplies	216,927	0	216,927	.00	.00	216,927.00	.0%
11634370 50000 Supplies	29,871	0	29,871	12,500.00	.00	17,371.00	41.8%
TOTAL Services & Supplies	246,798	0	246,798	12,500.00	.00	234,298.00	5.1%
4g Capital Outlay							
11634380 70000 Capital Outlay	173,684	0	173,684	.00	.00	173,684.00	.0%
TOTAL Capital Outlay	173,684	0	173,684	.00	.00	173,684.00	.0%
TOTAL Walker River JC	440,482	0	440,482	17,500.00	.00	422,982.00	4.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 116 Justice Court Assessment Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
236 Fernley JC							
4e Services & Supplies							
11636330 50000 Supplies	111,654	0	111,654	11,473.39	.00	100,180.61	10.3%
11636340 50000 Supplies	11,942	0	11,942	1,437.96	.00	10,504.04	12.0%
11636350 50000 Supplies	0	0	0	13,226.74	.00	-13,226.74	100.0%*
TOTAL Services & Supplies	123,596	0	123,596	26,138.09	.00	97,457.91	21.1%
4g Capital Outlay							
11636350 70000 Capital Outlay	178,748	0	178,748	.00	.00	178,748.00	.0%
TOTAL Capital Outlay	178,748	0	178,748	.00	.00	178,748.00	.0%
TOTAL Fernley JC	302,344	0	302,344	26,138.09	.00	276,205.91	8.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 116 Justice Court Assessment Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
237 Dayton JC							
4a Salaries							
11637300 40000 Salaries	13,000	0	13,000	3,250.00	.00	9,750.00	25.0%
TOTAL Salaries	13,000	0	13,000	3,250.00	.00	9,750.00	25.0%
4e Services & Supplies							
11637300 50000 Supplies	24,794	0	24,794	12,500.00	.00	12,294.00	50.4%
11637310 50000 Supplies	14,393	0	14,393	1,135.71	.00	13,257.29	7.9%
TOTAL Services & Supplies	39,187	0	39,187	13,635.71	.00	25,551.29	34.8%
4g Capital Outlay							
11637320 70000 Capital Outlay	399,936	0	399,936	.00	.00	399,936.00	.0%
TOTAL Capital Outlay	399,936	0	399,936	.00	.00	399,936.00	.0%
TOTAL Dayton JC	452,123	0	452,123	16,885.71	.00	435,237.29	3.7%
TOTAL Justice Court Assessment Fund	0	0	0	-9,185.82	.00	9,185.82	100.0%
TOTAL REVENUES	-1,194,949	0	-1,194,949	-69,709.62	.00	-1,125,239.38	
TOTAL EXPENSES	1,194,949	0	1,194,949	60,523.80	.00	1,134,425.20	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 117 District Ct Restricted Fees Fd		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3g Charges for Service								
11700265 35125	Dis Crt Mediatio	-400	0	-400	.00	.00	-400.00	.0%*
11700285 35220	Recorder Childre	-33,000	0	-33,000	-16,056.00	.00	-16,944.00	48.7%*
11700286 35220	Recorder Legal F	-11,000	0	-11,000	-5,352.00	.00	-5,648.00	48.7%*
11700287 35220	Recorder Legal F	-55,000	0	-55,000	-26,760.00	.00	-28,240.00	48.7%*
TOTAL Charges for Service		-99,400	0	-99,400	-48,168.00	.00	-51,232.00	48.5%
3i Fines and Forfeits								
11700260 37110	District Court F	-62,500	0	-62,500	-29,534.00	.00	-32,966.00	47.3%*
11700261 37110	District Court F	-1,450	0	-1,450	-444.00	.00	-1,006.00	30.6%*
11700270 37120	District Court T	-150	0	-150	-136.00	.00	-14.00	90.7%*
11700280 37130	District Court S	-12,000	0	-12,000	-5,520.00	.00	-6,480.00	46.0%*
TOTAL Fines and Forfeits		-76,100	0	-76,100	-35,634.00	.00	-40,466.00	46.8%
3z Beginning Fund Bal								
11700260 39999	Opening Fund Bal	-244,232	0	-244,232	.00	.00	-244,232.00	.0%*
11700261 39999	Opening Fund Bal	-8,311	0	-8,311	.00	.00	-8,311.00	.0%*
11700265 39999	Opening Fund Bal	-1,300	0	-1,300	.00	.00	-1,300.00	.0%*
11700270 39999	Opening Fund Bal	-685	0	-685	.00	.00	-685.00	.0%*
11700280 39999	Opening Fund Bal	-66,495	0	-66,495	.00	.00	-66,495.00	.0%*
11700285 39999	Opening Fund Bal	-2,848	0	-2,848	.00	.00	-2,848.00	.0%*
11700286 39999	Opening Fund Bal	-96,283	0	-96,283	.00	.00	-96,283.00	.0%*
11700287 39999	Opening Fund Bal	-308,698	0	-308,698	.00	.00	-308,698.00	.0%*
TOTAL Beginning Fund Bal		-728,852	0	-728,852	.00	.00	-728,852.00	.0%
TOTAL General		-904,352	0	-904,352	-83,802.00	.00	-820,550.00	9.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 117 District Ct Restricted Fees Fd		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
233 District Court								
4e Services & Supplies								
11723325 53920	Professional Fee	9,761	0	9,761	.00	.00	9,761.00	.0%
11723326 50000	Supplies	306,732	0	306,732	25,544.32	.00	281,187.68	8.3%
11723327 50000	Supplies	835	0	835	.00	.00	835.00	.0%
11723328 50000	Supplies	78,495	0	78,495	242.28	.00	78,252.72	.3%
11723329 50000	Supplies	35,848	0	35,848	12,500.00	.00	23,348.00	34.9%
11723330 54040	Attorney Guardia	107,283	0	107,283	1,420.00	.00	105,863.00	1.3%
11723331 54040	Attorney Guardia	363,698	0	363,698	12,500.00	.00	351,198.00	3.4%
11723365 50000	Supplies	1,700	0	1,700	.00	.00	1,700.00	.0%
TOTAL Services & Supplies		904,352	0	904,352	52,206.60	.00	852,145.40	5.8%
TOTAL District Court		904,352	0	904,352	52,206.60	.00	852,145.40	5.8%
TOTAL District Ct Restricted Fees Fd		0	0	0	-31,595.40	.00	31,595.40	100.0%
	TOTAL REVENUES	-904,352	0	-904,352	-83,802.00	.00	-820,550.00	
	TOTAL EXPENSES	904,352	0	904,352	52,206.60	.00	852,145.40	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 118 JPO Assessment Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3i Fines and Forfeits								
118 37230	Juvenile Admin Assess	-7,000	0	-7,000	-3,726.00	.00	-3,274.00	53.2%*
118 37240	City Juvenile Admin A	-5,000	0	-5,000	-731.44	.00	-4,268.56	14.6%*
TOTAL	Fines and Forfeits	-12,000	0	-12,000	-4,457.44	.00	-7,542.56	37.1%
3o Transfers In								
118 39600	Transfer from General	-200,000	0	-200,000	-200,000.00	.00	.00	100.0%
TOTAL	Transfers In	-200,000	0	-200,000	-200,000.00	.00	.00	100.0%
3z Beginning Fund Bal								
118 39999	Opening Fund Balance	-34,212	0	-34,212	.00	.00	-34,212.00	.0%*
TOTAL	Beginning Fund Bal	-34,212	0	-34,212	.00	.00	-34,212.00	.0%
TOTAL	General	-246,212	0	-246,212	-204,457.44	.00	-41,754.56	83.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 118 JPO Assessment Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
238 Juvenile Probation								
4a Salaries								
118238 40010	Temporary Salaries	39,000	0	39,000	11,349.67	.00	27,650.33	29.1%
TOTAL Salaries		39,000	0	39,000	11,349.67	.00	27,650.33	29.1%
4c Benefits								
118238 41010	Social Security	2,418	0	2,418	703.68	.00	1,714.32	29.1%
118238 41100	Workers' Comp	2,244	0	2,244	716.79	.00	1,527.21	31.9%
118238 41200	Medicare	566	0	566	164.57	.00	401.43	29.1%
TOTAL Benefits		5,228	0	5,228	1,585.04	.00	3,642.96	30.3%
4e Services & Supplies								
118238 50000	Supplies	2,500	0	2,500	616.40	.00	1,883.60	24.7%
TOTAL Services & Supplies		2,500	0	2,500	616.40	.00	1,883.60	24.7%
TOTAL Juvenile Probation		46,728	0	46,728	13,551.11	.00	33,176.89	29.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 118 JPO Assessment Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
999 Transfers and Fund Balance							
4z Ending Fund Balance							
118999 99999 Ending Fund Balanc	199,484	0	199,484	.00	.00	199,484.00	.0%
TOTAL Ending Fund Balance	199,484	0	199,484	.00	.00	199,484.00	.0%
TOTAL Transfers and Fund Balance	199,484	0	199,484	.00	.00	199,484.00	.0%
TOTAL JPO Assessment Fund	0	0	0	-190,906.33	.00	190,906.33	100.0%
TOTAL REVENUES	-246,212	0	-246,212	-204,457.44	.00	-41,754.56	
TOTAL EXPENSES	246,212	0	246,212	13,551.11	.00	232,660.89	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 120 Library Gift Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3z Beginning Fund Bal								
120 39999	Opening Fund Balance	-13,347	0	-13,347	.00	.00	-13,347.00	.0%*
TOTAL	Beginning Fund Bal	-13,347	0	-13,347	.00	.00	-13,347.00	.0%
TOTAL	General	-13,347	0	-13,347	.00	.00	-13,347.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 120 Library Gift Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
818 Library							
4e Services & Supplies							
120818 50000 Supplies	13,347	0	13,347	2,600.00	.00	10,747.00	19.5%
TOTAL Services & Supplies	13,347	0	13,347	2,600.00	.00	10,747.00	19.5%
TOTAL Library	13,347	0	13,347	2,600.00	.00	10,747.00	19.5%
TOTAL Library Gift Fund	0	0	0	2,600.00	.00	-2,600.00	100.0%
TOTAL REVENUES	-13,347	0	-13,347	.00	.00	-13,347.00	
TOTAL EXPENSES	13,347	0	13,347	2,600.00	.00	10,747.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 129 Mining Claim Map Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3g Charges for Service								
129 35200	Map Fees	-2,000	0	-2,000	-480.00	.00	-1,520.00	24.0%*
TOTAL	Charges for Service	-2,000	0	-2,000	-480.00	.00	-1,520.00	24.0%
3z Beginning Fund Bal								
129 39999	Opening Fund Balance	-19,459	0	-19,459	.00	.00	-19,459.00	.0%*
TOTAL	Beginning Fund Bal	-19,459	0	-19,459	.00	.00	-19,459.00	.0%
TOTAL	General	-21,459	0	-21,459	-480.00	.00	-20,979.00	2.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 129 Mining Claim Map Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
113 Recorder							
4e Services & Supplies							
129113 53920 Professional Fees	21,459	0	21,459	.00	.00	21,459.00	.0%
TOTAL Services & Supplies	21,459	0	21,459	.00	.00	21,459.00	.0%
TOTAL Recorder	21,459	0	21,459	.00	.00	21,459.00	.0%
TOTAL Mining Claim Map Fund	0	0	0	-480.00	.00	480.00	100.0%
TOTAL REVENUES	-21,459	0	-21,459	-480.00	.00	-20,979.00	
TOTAL EXPENSES	21,459	0	21,459	.00	.00	21,459.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 130 911 Surcharge Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3g Charges for Service								
130 35560	911 Surcharge	-750,000	0	-750,000	-329,668.30	.00	-420,331.70	44.0%*
TOTAL	Charges for Service	-750,000	0	-750,000	-329,668.30	.00	-420,331.70	44.0%
3z Beginning Fund Bal								
130 39999	Opening Fund Balance	-835,901	0	-835,901	.00	.00	-835,901.00	.0%*
TOTAL	Beginning Fund Bal	-835,901	0	-835,901	.00	.00	-835,901.00	.0%
TOTAL	General	-1,585,901	0	-1,585,901	-329,668.30	.00	-1,256,232.70	20.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 130 911 Surcharge Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
324 Dispatch							
4e Services & Supplies							
130234 50240 Communications Equ	1,247,901	0	1,247,901	44,305.99	.00	1,203,595.01	3.6%
130234 53530 Software Support	28,000	0	28,000	50,239.00	.00	-22,239.00	179.4%*
130234 60700 Telephone	75,000	0	75,000	32,850.23	.00	42,149.77	43.8%
130234 60710 Telephone - 911	235,000	0	235,000	97,548.14	.00	137,451.86	41.5%
TOTAL Services & Supplies	1,585,901	0	1,585,901	224,943.36	.00	1,360,957.64	14.2%
TOTAL Dispatch	1,585,901	0	1,585,901	224,943.36	.00	1,360,957.64	14.2%
TOTAL 911 Surcharge Fund	0	0	0	-104,724.94	.00	104,724.94	100.0%
TOTAL REVENUES	-1,585,901	0	-1,585,901	-329,668.30	.00	-1,256,232.70	
TOTAL EXPENSES	1,585,901	0	1,585,901	224,943.36	.00	1,360,957.64	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 131 Animal Control Donation Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3k Other Revenues								
131 38310	Animal Control Donati	0	0	0	-4,696.00	.00	4,696.00	100.0%
TOTAL	Other Revenues	0	0	0	-4,696.00	.00	4,696.00	100.0%
3z Beginning Fund Bal								
131 39999	Opening Fund Balance	-135,803	0	-135,803	.00	.00	-135,803.00	.0%*
TOTAL	Beginning Fund Bal	-135,803	0	-135,803	.00	.00	-135,803.00	.0%
TOTAL	General	-135,803	0	-135,803	-4,696.00	.00	-131,107.00	3.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 131 Animal Control Donation Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
325 Animal Services							
4e Services & Supplies							
131325 53800 Vet Services	35,803	0	35,803	.00	.00	35,803.00	.0%
131325 53810 Spay and Neuter	100,000	0	100,000	.00	.00	100,000.00	.0%
131325 56000 Training	0	0	0	1,539.70	.00	-1,539.70	100.0%*
131325 56200 Travel	0	0	0	3,662.35	.00	-3,662.35	100.0%*
TOTAL Services & Supplies	135,803	0	135,803	5,202.05	.00	130,600.95	3.8%
TOTAL Animal Services	135,803	0	135,803	5,202.05	.00	130,600.95	3.8%
TOTAL Animal Control Donation Fund	0	0	0	506.05	.00	-506.05	100.0%
TOTAL REVENUES	-135,803	0	-135,803	-4,696.00	.00	-131,107.00	
TOTAL EXPENSES	135,803	0	135,803	5,202.05	.00	130,600.95	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 202 Road Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3c Licenses								
202 31260	Utility License Fees	-1,000,000	0	-1,000,000	-1,000,000.00	.00	.00	100.0%
202 31650	Excavation Permits	-20,000	0	-20,000	-6,676.39	.00	-13,323.61	33.4%*
TOTAL	Licenses	-1,020,000	0	-1,020,000	-1,006,676.39	.00	-13,323.61	98.7%
3e Intergovernmental								
202 32020	Forest Service In Lie	-110,000	0	-110,000	.00	.00	-110,000.00	.0%*
202 32440 80004	ARPA Grant	0	-184	-184	-183.75	.00	.00	100.0%
202 33210	Gas Tax - 1.75 Cent	-290,304	0	-290,304	-103,961.85	.00	-186,342.15	35.8%*
202 33220	Gas Tax - 1.25 Cent	-299,073	0	-299,073	-101,147.77	.00	-197,925.23	33.8%*
202 33230	Gas Tax - 2.35 Cent	-438,074	0	-438,074	-148,315.61	.00	-289,758.39	33.9%*
202 33240	Gas Tax - 1 Cent Opt	-171,107	0	-171,107	-61,058.82	.00	-110,048.18	35.7%*
TOTAL	Intergovernmental	-1,308,558	-184	-1,308,742	-414,667.80	.00	-894,073.95	31.7%
3k Other Revenues								
202 38000	Investment Income	-9,300	0	-9,300	-3,783.70	.00	-5,516.30	40.7%*
TOTAL	Other Revenues	-9,300	0	-9,300	-3,783.70	.00	-5,516.30	40.7%
3z Beginning Fund Bal								
202 39999	Opening Fund Balance	-557,859	0	-557,859	.00	.00	-557,859.00	.0%*
TOTAL	Beginning Fund Bal	-557,859	0	-557,859	.00	.00	-557,859.00	.0%
TOTAL	General	-2,895,717	-184	-2,895,901	-1,425,127.89	.00	-1,470,772.86	49.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 202 Road Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
411 Road								
4a Salaries								
202411 40000	Salaries	894,978	0	894,978	429,079.63	.00	465,898.37	47.9%
202411 40010	Temporary Salaries	14,725	0	14,725	.00	.00	14,725.00	.0%
202411 40320	Shift Differential	0	0	0	20.00	.00	-20.00	100.0%*
202411 40500	Overtime	25,000	0	25,000	1,893.32	.00	23,106.68	7.6%
202411 40520	Comp Payout	0	0	0	733.47	.00	-733.47	100.0%*
202411 40610	Callback	0	0	0	295.85	.00	-295.85	100.0%*
202411 40620	Callback Holiday	0	0	0	1,874.31	.00	-1,874.31	100.0%*
TOTAL Salaries		934,703	0	934,703	433,896.58	.00	500,806.42	46.4%
4c Benefits								
202411 41000	Retirement	211,668	0	211,668	97,138.04	.00	114,529.96	45.9%
202411 41010	Social Security	913	0	913	.00	.00	913.00	.0%
202411 41100	Workers' Comp	37,093	0	37,093	5,829.57	.00	31,263.43	15.7%
202411 41200	Medicare	13,554	0	13,554	6,116.15	.00	7,437.85	45.1%
202411 41300	Health Insurance	187,416	0	187,416	85,311.45	.00	102,104.55	45.5%
202411 41302	Vision Insurance	1,008	0	1,008	471.12	.00	536.88	46.7%
202411 41303	Dental Insurance	7,154	0	7,154	2,905.92	.00	4,248.08	40.6%
202411 41310	Life Insurance	434	0	434	202.80	.00	231.20	46.7%
TOTAL Benefits		459,240	0	459,240	197,975.05	.00	261,264.95	43.1%
4e Services & Supplies								
202411 50000	Supplies	5,000	0	5,000	1,475.16	.00	3,524.84	29.5%
202411 50430	Tools	3,500	0	3,500	1,126.02	.00	2,373.98	32.2%
202411 50440	Safety Supplies	5,500	0	5,500	3,649.68	.00	1,850.32	66.4%
202411 50960	Traffic Supplies	35,000	0	35,000	14,272.58	.00	20,727.42	40.8%
202411 51000	Fuel	110,000	0	110,000	60,996.01	.00	49,003.99	55.5%
202411 52000	Copier Maintenance	50	0	50	.00	.00	50.00	.0%
202411 52030	Printer Services	80	0	80	46.60	.00	33.40	58.3%
202411 52410	Physicals	950	0	950	215.00	.00	735.00	22.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 202 Road Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
202411 52630	Snow Removal	10,000	0	10,000	.00	.00	10,000.00	.0%
202411 53920	Professional Fees	15,000	0	15,000	4,600.00	.00	10,400.00	30.7%
202411 56000	Training	1,500	0	1,500	1,560.00	.00	-60.00	104.0%*
202411 56200	Travel	250	0	250	68.00	.00	182.00	27.2%
202411 56430	Traffic Signal Mai	9,500	0	9,500	758.71	.00	8,741.29	8.0%
202411 56500	Building Maintenan	7,000	0	7,000	.00	.00	7,000.00	.0%
202411 57000	Rental	3,500	0	3,500	27,031.00	.00	-23,531.00	772.3%*
202411 60100	Electric Service	13,000	0	13,000	4,976.65	.00	8,023.35	38.3%
202411 60200	Gas Service	10,000	0	10,000	1,883.11	.00	8,116.89	18.8%
202411 60250	Water & Sewer Serv	400	0	400	58.14	.00	341.86	14.5%
202411 60300	Water Service	1,600	0	1,600	786.81	.00	813.19	49.2%
202411 60400	Sewer Service	400	0	400	193.50	.00	206.50	48.4%
202411 60700	Telephone	8,500	0	8,500	10,885.10	.00	-2,385.10	128.1%*
TOTAL Services & Supplies		240,730	0	240,730	134,582.07	.00	106,147.93	55.9%
4g Capital Outlay								
202411 70400 80004	Capital Outla	0	184	184	183.75	.00	.00	100.0%
TOTAL Capital Outlay		0	184	184	183.75	.00	.00	100.0%
TOTAL Road		1,634,673	184	1,634,857	766,637.45	.00	868,219.30	46.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 202 Road Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
414 Heavy Equipment							
4a Salaries							
202414 40000 Salaries	136,250	0	136,250	55,438.26	.00	80,811.74	40.7%
202414 40500 Overtime	2,000	0	2,000	.00	.00	2,000.00	.0%
202414 40620 Callback Holiday	0	0	0	303.14	.00	-303.14	100.0%*
TOTAL Salaries	138,250	0	138,250	55,741.40	.00	82,508.60	40.3%
4c Benefits							
202414 41000 Retirement	32,606	0	32,606	13,773.33	.00	18,832.67	42.2%
202414 41100 Workers' Comp	5,339	0	5,339	898.43	.00	4,440.57	16.8%
202414 41200 Medicare	2,005	0	2,005	808.24	.00	1,196.76	40.3%
202414 41300 Health Insurance	23,089	0	23,089	7,813.15	.00	15,275.85	33.8%
202414 41302 Vision Insurance	149	0	149	50.60	.00	98.40	34.0%
202414 41303 Dental Insurance	1,054	0	1,054	338.00	.00	716.00	32.1%
202414 41310 Life Insurance	64	0	64	21.76	.00	42.24	34.0%
TOTAL Benefits	64,306	0	64,306	23,703.51	.00	40,602.49	36.9%
4e Services & Supplies							
202414 50000 Supplies	4,500	0	4,500	4,333.63	.00	166.37	96.3%
202414 50420 Laundry	7,500	0	7,500	2,785.63	.00	4,714.37	37.1%
202414 50430 Tools	12,000	0	12,000	2,035.58	.00	9,964.42	17.0%
202414 50440 Safety Supplies	1,800	0	1,800	484.12	.00	1,315.88	26.9%
202414 51000 Fuel	8,000	0	8,000	1,460.42	.00	6,539.58	18.3%
202414 51010 Oil & Grease	7,000	0	7,000	4,833.87	.00	2,166.13	69.1%
202414 52030 Printer Services	60	0	60	5.00	.00	55.00	8.3%
202414 52410 Physicals	350	0	350	.00	.00	350.00	.0%
202414 56000 Training	1,500	0	1,500	.00	.00	1,500.00	.0%
202414 56400 Repairs and Mainte	190,000	0	190,000	94,027.30	.00	95,972.70	49.5%
202414 56500 Building Maintenan	6,000	0	6,000	1,888.96	.00	4,111.04	31.5%
202414 60200 Gas Service	8,000	0	8,000	881.05	.00	7,118.95	11.0%
202414 60700 Telephone	2,500	0	2,500	893.52	.00	1,606.48	35.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 202 Road Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Services & Supplies	249,210	0	249,210	113,629.08	.00	135,580.92	45.6%
TOTAL Heavy Equipment	451,766	0	451,766	193,073.99	.00	258,692.01	42.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 202 Road Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
999 Transfers and Fund Balance							
4q Contingency							
202999 89000 Contingency	62,593	0	62,593	.00	.00	62,593.00	.0%
TOTAL Contingency	62,593	0	62,593	.00	.00	62,593.00	.0%
4z Ending Fund Balance							
202999 99999 Ending Fund Balanc	746,685	0	746,685	.00	.00	746,685.00	.0%
TOTAL Ending Fund Balance	746,685	0	746,685	.00	.00	746,685.00	.0%
TOTAL Transfers and Fund Balance	809,278	0	809,278	.00	.00	809,278.00	.0%
TOTAL Road Fund	0	0	0	-465,416.45	.00	465,416.45	100.0%
TOTAL REVENUES	-2,895,717	-184	-2,895,901	-1,425,127.89	.00	-1,470,772.86	
TOTAL EXPENSES	2,895,717	184	2,895,901	959,711.44	.00	1,936,189.31	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 217 Regional Transportation Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3a Taxes								
21700120 30710	Road Constr Tax	-700,000	0	-700,000	-83,049.20	.00	-616,950.80	11.9%*
21700140 30720	Road Constr Tax	-40,000	0	-40,000	-8,870.40	.00	-31,129.60	22.2%*
TOTAL Taxes		-740,000	0	-740,000	-91,919.60	.00	-648,080.40	12.4%
3e Intergovernmental								
21700100 33200	Gasoline Taxes	-1,499,035	0	-1,499,035	-537,669.08	.00	-961,365.92	35.9%*
21700100 33270	Diesel Tax-.05 C	-1,231,594	0	-1,231,594	-340,327.25	.00	-891,266.75	27.6%*
21700110 33200	Gasoline Taxes	-1,058,307	0	-1,058,307	-379,590.42	.00	-678,716.58	35.9%*
21700110 33270	Diesel Tax-.05 C	-869,497	0	-869,497	-240,268.54	.00	-629,228.46	27.6%*
21700130 33200	Gasoline Taxes	-181,244	0	-181,244	-65,007.99	.00	-116,236.01	35.9%*
21700130 33270	Diesel Tax-.05 C	-148,909	0	-148,909	-41,147.97	.00	-107,761.03	27.6%*
TOTAL Intergovernmental		-4,988,586	0	-4,988,586	-1,604,011.25	.00	-3,384,574.75	32.2%
3k Other Revenues								
21700100 38000	Investment Incom	-135,000	0	-135,000	-70,461.69	.00	-64,538.31	52.2%*
21700110 38000	Investment Incom	-250,000	0	-250,000	-114,115.56	.00	-135,884.44	45.6%*
21700130 38000	Investment Incom	-5,000	0	-5,000	-10,648.42	.00	5,648.42	213.0%
TOTAL Other Revenues		-390,000	0	-390,000	-195,225.67	.00	-194,774.33	50.1%
3z Beginning Fund Bal								
21700100 39999	Opening Fund Bal	-6,103,909	0	-6,103,909	.00	.00	-6,103,909.00	.0%*
21700110 39999	Opening Fund Bal	-7,542,335	0	-7,542,335	.00	.00	-7,542,335.00	.0%*
21700120 39999	Opening Fund Bal	-260,185	0	-260,185	.00	.00	-260,185.00	.0%*
21700130 39999	Opening Fund Bal	-794,672	0	-794,672	.00	.00	-794,672.00	.0%*
TOTAL Beginning Fund Bal		-14,701,101	0	-14,701,101	.00	.00	-14,701,101.00	.0%
TOTAL General		-20,819,687	0	-20,819,687	-1,891,156.52	.00	-18,928,530.48	9.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 217 Regional Transportation Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
411 Road							
4c Benefits							
21741100 41100 Workers' Comp	500	0	500	.00	.00	500.00	.0%
TOTAL Benefits	500	0	500	.00	.00	500.00	.0%
4e Services & Supplies							
21741100 50970 Road and Bridge	8,969,038	0	8,969,038	3,901,073.30	.00	5,067,964.70	43.5%
21741110 50970 Road and Bridge	9,720,139	0	9,720,139	106,166.57	.00	9,613,972.43	1.1%
21741120 50970 Road and Bridge	960,185	0	960,185	126,900.20	.00	833,284.80	13.2%
21741130 50970 Road and Bridge	1,129,825	0	1,129,825	.00	.00	1,129,825.00	.0%
21741140 50970 Road and Bridge	40,000	0	40,000	.00	.00	40,000.00	.0%
TOTAL Services & Supplies	20,819,187	0	20,819,187	4,134,140.07	.00	16,685,046.93	19.9%
TOTAL Road	20,819,687	0	20,819,687	4,134,140.07	.00	16,685,546.93	19.9%
TOTAL Regional Transportation Fund	0	0	0	2,242,983.55	.00	-2,242,983.55	100.0%
TOTAL REVENUES	-20,819,687	0	-20,819,687	-1,891,156.52	.00	-18,928,530.48	
TOTAL EXPENSES	20,819,687	0	20,819,687	4,134,140.07	.00	16,685,546.93	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 276 Road Improvement Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3a Taxes								
276 30700	Road Constr Tax - Cou	-245,000	0	-245,000	-126,450.20	.00	-118,549.80	51.6%*
TOTAL	Taxes	-245,000	0	-245,000	-126,450.20	.00	-118,549.80	51.6%
3z Beginning Fund Bal								
276 39999	Opening Fund Balance	-1,711,572	0	-1,711,572	.00	.00	-1,711,572.00	.0%*
TOTAL	Beginning Fund Bal	-1,711,572	0	-1,711,572	.00	.00	-1,711,572.00	.0%
TOTAL	General	-1,956,572	0	-1,956,572	-126,450.20	.00	-1,830,121.80	6.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 276 Road Improvement Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
411 Road							
4e Services & Supplies							
276411 50970 Road and Bridge Co	1,636,572	0	1,636,572	90,893.08	.00	1,545,678.92	5.6%
276411 50970 80006 Road and Brid	0	0	0	28,056.94	.00	-28,056.94	100.0%*
276411 50970 80007 Road and Brid	0	0	0	2,643.94	.00	-2,643.94	100.0%*
TOTAL Services & Supplies	1,636,572	0	1,636,572	121,593.96	.00	1,514,978.04	7.4%
4g Capital Outlay							
276411 70000 Capital Outlay	320,000	0	320,000	149,715.96	.00	170,284.04	46.8%
276411 70700 Capital Outlay - V	0	0	0	54,998.25	.00	-54,998.25	100.0%*
TOTAL Capital Outlay	320,000	0	320,000	204,714.21	.00	115,285.79	64.0%
TOTAL Road	1,956,572	0	1,956,572	326,308.17	.00	1,630,263.83	16.7%
TOTAL Road Improvement Fund	0	0	0	199,857.97	.00	-199,857.97	100.0%
TOTAL REVENUES	-1,956,572	0	-1,956,572	-126,450.20	.00	-1,830,121.80	
TOTAL EXPENSES	1,956,572	0	1,956,572	326,308.17	.00	1,630,263.83	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 301 Opioid Settlement Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3e Intergovernmental								
301 33290	Opioid Settlement	-60,000	0	-60,000	-218,927.18	.00	158,927.18	364.9%
TOTAL	Intergovernmental	-60,000	0	-60,000	-218,927.18	.00	158,927.18	364.9%
3z Beginning Fund Bal								
301 39999	Opening Fund Balance	-335,443	0	-335,443	.00	.00	-335,443.00	.0%*
TOTAL	Beginning Fund Bal	-335,443	0	-335,443	.00	.00	-335,443.00	.0%
TOTAL	General	-395,443	0	-395,443	-218,927.18	.00	-176,515.82	55.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 301 Opioid Settlement Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
700 Indigent and Senior							
4a Salaries							
301700 40000 Salaries	198,288	0	198,288	73,247.10	.00	125,040.90	36.9%
301700 40500 Overtime	0	0	0	37.52	.00	-37.52	100.0%*
TOTAL Salaries	198,288	0	198,288	73,284.62	.00	125,003.38	37.0%
4c Benefits							
301700 41000 Retirement - PERS	48,712	0	48,712	17,508.68	.00	31,203.32	35.9%
301700 41100 Workers' Comp	7,767	0	7,767	1,657.89	.00	6,109.11	21.3%
301700 41200 Medicare	2,876	0	2,876	1,040.30	.00	1,835.70	36.2%
301700 41300 Health Insurance	33,585	0	33,585	12,044.12	.00	21,540.88	35.9%
301700 41302 Vision Insurance	216	0	216	75.46	.00	140.54	34.9%
301700 41303 Dental Insurance	1,533	0	1,533	504.27	.00	1,028.73	32.9%
301700 41310 Life Insurance	93	0	93	32.51	.00	60.49	35.0%
TOTAL Benefits	94,782	0	94,782	32,863.23	.00	61,918.77	34.7%
4e Services & Supplies							
301700 50000 Supplies	5,324	0	5,324	74.39	.00	5,249.61	1.4%
301700 50720 Youth Services	10,000	0	10,000	.00	.00	10,000.00	.0%
301700 53530 Software Support	0	0	0	13,335.00	.00	-13,335.00	100.0%*
301700 53900 Contract Services	52,800	0	52,800	2,685.00	.00	50,115.00	5.1%
301700 56000 Training	10,000	0	10,000	2,718.00	.00	7,282.00	27.2%
301700 56200 Travel	10,000	0	10,000	7,217.62	.00	2,782.38	72.2%
TOTAL Services & Supplies	88,124	0	88,124	26,030.01	.00	62,093.99	29.5%
TOTAL Indigent and Senior	381,194	0	381,194	132,177.86	.00	249,016.14	34.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 301 Opioid Settlement Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
999 Transfers and Fund Balance							
4z Ending Fund Balance							
301999 99999 Ending Fund Balanc	14,249	0	14,249	.00	.00	14,249.00	.0%
TOTAL Ending Fund Balance	14,249	0	14,249	.00	.00	14,249.00	.0%
TOTAL Transfers and Fund Balance	14,249	0	14,249	.00	.00	14,249.00	.0%
TOTAL Opioid Settlement Fund	0	0	0	-86,749.32	.00	86,749.32	100.0%
TOTAL REVENUES	-395,443	0	-395,443	-218,927.18	.00	-176,515.82	
TOTAL EXPENSES	395,443	0	395,443	132,177.86	.00	263,265.14	

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ACCOUNTS FOR: 303 Indigent Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3a Taxes								
303 30000	Real Property Taxes	-604,624	0	-604,624	-329,744.60	.00	-274,879.40	54.5%*
303 30040	Trust Reconveyances	0	0	0	-48.28	.00	48.28	100.0%
303 30200	Unsecured Property Ta	0	0	0	-22,854.19	.00	22,854.19	100.0%
303 30210	Prior Year Unsecured	0	0	0	-54.44	.00	54.44	100.0%
303 30220	Other Years Unsecured	0	0	0	-.23	.00	.23	100.0%
303 30300	Centrally Assessed Ta	0	0	0	-17,481.27	.00	17,481.27	100.0%
TOTAL Taxes		-604,624	0	-604,624	-370,183.01	.00	-234,440.99	61.2%
3c Licenses								
303 31200	Franchise Fees	0	0	0	-4,000.00	.00	4,000.00	100.0%
TOTAL Licenses		0	0	0	-4,000.00	.00	4,000.00	100.0%
3e Intergovernmental								
303 32010 17000	WIC Grant	0	-77,183	-77,183	-77,182.97	.00	-.03	100.0%*
303 32060 17070	Nevada Home Visi	0	-49,296	-49,296	-49,295.77	.00	-.23	100.0%*
303 32060 17075	Nevada Home Visi	0	-6,644	-6,644	-6,644.46	.00	.46	100.0%
303 32120 17020	Emergency Soluti	0	-4,268	-4,268	-4,268.00	.00	.00	100.0%
303 32440 17370	ARPA Grant	0	-44,273	-44,273	-44,273.08	.00	.08	100.0%
303 32715 17340	Title IVB-1 Gran	0	-6,148	-6,148	-13,480.93	.00	7,332.93	219.3%
303 32754 17272	HRSA - NYE	0	0	0	-4,000.00	.00	4,000.00	100.0%
303 32756 17225	CDC Health Dispa	0	-341	-341	-340.77	.00	-.23	99.9%*
303 32768 17242	IVB-2 Family Sup	0	-4,129	-4,129	-6,828.75	.00	2,699.75	165.4%
303 32769 17542	CBCAP ARPA	0	-29,060	-29,060	-29,059.55	.00	-.45	100.0%*
303 32780 17010	CSBG - Indigent	0	-16,259	-16,259	-29,749.39	.00	13,490.39	183.0%
303 32781 17010	CSBG - Supplemen	0	-3,088	-3,088	-3,088.32	.00	.32	100.0%
303 32990 13850	OTS Grant	0	-2,065	-2,065	-2,065.13	.00	.13	100.0%
303 33260	Marijuana Shared Rev	-126,290	0	-126,290	.00	.00	-126,290.00	.0%*
303 33600 17100	Family Resource	0	-5,113	-5,113	-9,343.51	.00	4,230.51	182.7%
303 33605 17230	Family Planning	0	-3,645	-3,645	-3,645.00	.00	.00	100.0%

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ACCOUNTS FOR: 303 Indigent Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
303 33610 17120 Welfare Set Asid	0	-361	-361	-719.42	.00	358.42	199.3%
303 33620 17130 FRC Differential	0	-34,772	-34,772	-34,772.10	.00	.10	100.0%
303 33635 17105 Systems of Care	0	0	0	.00	.00	.00	.0%
303 33650 17110 LIHTF Family Enh	0	-826	-826	-8,682.25	.00	7,856.25	1051.1%
303 33665 17310 FASTT Grant	0	-23,755	-23,755	-23,755.03	.00	.03	100.0%
303 33675 17290 MOST Grant	0	-16,777	-16,777	-16,777.39	.00	.39	100.0%
TOTAL Intergovernmental	-126,290	-328,003	-454,293	-367,971.82	.00	-86,321.18	81.0%
3k Other Revenues							
303 38000 Investment Income	-9,500	0	-9,500	-7,230.32	.00	-2,269.68	76.1%*
303 38560 17105 Systems of Care	0	-47,666	-47,666	-26,600.88	.00	-21,065.12	55.8%*
303 38561 17109 Substance Abuse	0	0	0	-5,140.40	.00	5,140.40	100.0%
TOTAL Other Revenues	-9,500	-47,666	-57,166	-38,971.60	.00	-18,194.40	68.2%
3z Beginning Fund Bal							
303 39999 Opening Fund Balance	-689,131	0	-689,131	.00	.00	-689,131.00	.0%*
TOTAL Beginning Fund Bal	-689,131	0	-689,131	.00	.00	-689,131.00	.0%
TOTAL General	-1,429,545	-375,669	-1,805,214	-781,126.43	.00	-1,024,087.57	43.3%

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FOR 2024 06

ACCOUNTS FOR: 303 Indigent Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
700 Indigent and Senior							
4a Salaries							
303700 40000 Salaries	413,157	4,737	417,894	139,554.02	.00	278,339.98	33.4%
303700 40000 17000 Salaries	0	31,402	31,402	89,248.50	.00	-57,846.50	284.2%*
303700 40000 17010 Salaries	0	9,901	9,901	23,452.67	.00	-13,551.67	236.9%*
303700 40000 17011 Salaries	0	0	0	18,874.42	.00	-18,874.42	100.0%*
303700 40000 17020 Salaries	0	0	0	24,102.83	.00	-24,102.83	100.0%*
303700 40000 17070 Salaries	0	16,802	16,802	76,258.65	.00	-59,456.65	453.9%*
303700 40000 17100 Salaries	0	0	0	14,276.29	.00	-14,276.29	100.0%*
303700 40000 17105 Salaries	0	29,530	29,530	33,127.36	.00	-3,597.36	112.2%*
303700 40000 17130 Salaries	0	17,970	17,970	43,525.70	.00	-25,555.70	242.2%*
303700 40000 17242 Salaries	0	368	368	10,950.87	.00	-10,582.87	2975.8%*
303700 40000 17261 Salaries	0	0	0	6,868.11	.00	-6,868.11	100.0%*
303700 40000 17270 Salaries	0	0	0	11,809.27	.00	-11,809.27	100.0%*
303700 40000 17290 Salaries	0	4,263	4,263	13,368.91	.00	-9,105.91	313.6%*
303700 40000 17310 Salaries	0	7,345	7,345	13,422.09	.00	-6,077.09	182.7%*
303700 40000 17340 Salaries	0	501	501	15,620.32	.00	-15,119.32	3117.8%*
303700 40000 17542 Salaries	0	13,651	13,651	30,795.49	.00	-17,144.49	225.6%*
303700 40000 17650 Salaries	0	0	0	32,792.97	.00	-32,792.97	100.0%*
303700 40010 Temporary Salaries	2,500	0	2,500	.00	.00	2,500.00	.0%
303700 40500 Overtime	6,000	0	6,000	.00	.00	6,000.00	.0%
303700 40520 Comp Payout	0	0	0	1.41	.00	-1.41	100.0%*
303700 40520 17000 Comp Payout	0	0	0	7.08	.00	-7.08	100.0%*
TOTAL Salaries	421,657	136,470	558,127	598,056.96	.00	-39,929.96	107.2%
4c Benefits							
303700 41000 Retirement	108,670	0	108,670	34,951.49	.00	73,718.51	32.2%
303700 41000 17000 Retirement	0	19,646	19,646	26,089.31	.00	-6,443.31	132.8%*
303700 41000 17010 Retirement	0	4,224	4,224	4,223.97	.00	.03	100.0%
303700 41000 17011 Retirement -	0	0	0	3,302.96	.00	-3,302.96	100.0%*
303700 41000 17020 Retirement	0	0	0	4,166.61	.00	-4,166.61	100.0%*
303700 41000 17070 Retirement -	0	12,746	12,746	17,924.19	.00	-5,178.19	140.6%*
303700 41000 17100 Retirement	0	415	415	4,746.02	.00	-4,331.02	1143.6%*
303700 41000 17105 Retirement -	0	5,665	5,665	5,664.73	.00	.27	100.0%
303700 41000 17130 Retirement	0	7,334	7,334	8,164.05	.00	-830.05	111.3%*

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ACCOUNTS FOR: 303 Indigent Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
303700 41000 17242 Retirement -	0	1,621	1,621	2,212.61	.00	-591.61	136.5%*
303700 41000 17261 Retirement -	0	0	0	1,201.93	.00	-1,201.93	100.0%*
303700 41000 17270 Retirement -	0	0	0	2,183.41	.00	-2,183.41	100.0%*
303700 41000 17290 Retirement -	0	3,957	3,957	4,346.56	.00	-389.56	109.8%*
303700 41000 17310 Retirement -	0	3,907	3,907	4,240.57	.00	-333.57	108.5%*
303700 41000 17340 Retirement -	0	2,691	2,691	3,351.75	.00	-660.75	124.6%*
303700 41000 17542 Retirement -	0	5,882	5,882	6,436.45	.00	-554.45	109.4%*
303700 41000 17650 Retirement -	0	0	0	10,757.87	.00	-10,757.87	100.0%*
303700 41010 Social Security	155	0	155	.00	.00	155.00	.0%
303700 41100 Workers' Comp	17,131	0	17,131	2,920.84	.00	14,210.16	17.1%
303700 41100 17000 Workers' Comp	0	2,188	2,188	2,225.35	.00	-37.35	101.7%*
303700 41100 17010 Workers' Comp	0	1,056	1,056	1,055.84	.00	.16	100.0%
303700 41100 17011 Workers' Comp	0	0	0	533.72	.00	-533.72	100.0%*
303700 41100 17020 Workers' Comp	0	0	0	1,085.98	.00	-1,085.98	100.0%*
303700 41100 17070 Workers' Comp	0	1,386	1,386	1,385.60	.00	.40	100.0%
303700 41100 17100 Workers' Comp	0	655	655	655.50	.00	-.50	100.1%*
303700 41100 17105 Workers' Comp	0	1,640	1,640	1,640.16	.00	-.16	100.0%*
303700 41100 17130 Workers' Comp	0	482	482	502.43	.00	-20.43	104.2%*
303700 41100 17242 Workers' Comp	0	146	146	188.05	.00	-42.05	128.8%*
303700 41100 17261 Workers' Comp	0	0	0	209.71	.00	-209.71	100.0%*
303700 41100 17270 Workers' Comp	0	0	0	165.03	.00	-165.03	100.0%*
303700 41100 17290 Workers' Comp	0	329	329	328.86	.00	.14	100.0%
303700 41100 17310 Workers' Comp	0	562	562	561.63	.00	.37	99.9%
303700 41100 17340 Workers' Comp	0	122	122	121.61	.00	.39	99.7%
303700 41100 17542 Workers' Comp	0	773	773	781.35	.00	-8.35	101.1%*
303700 41100 17650 Workers' Comp	0	0	0	742.41	.00	-742.41	100.0%*
303700 41200 Medicare	6,718	0	6,718	1,967.65	.00	4,750.35	29.3%
303700 41200 17000 Medicare	0	926	926	1,218.94	.00	-292.94	131.6%*
303700 41200 17010 Medicare	0	327	327	326.83	.00	.17	99.9%
303700 41200 17011 Medicare	0	0	0	260.03	.00	-260.03	100.0%*
303700 41200 17020 Medicare	0	0	0	333.83	.00	-333.83	100.0%*
303700 41200 17070 Medicare	0	741	741	1,046.60	.00	-305.60	141.2%*
303700 41200 17100 Medicare	0	164	164	198.99	.00	-34.99	121.3%*
303700 41200 17105 Medicare	0	462	462	462.37	.00	-.37	100.1%*
303700 41200 17130 Medicare	0	568	568	625.99	.00	-57.99	110.2%*
303700 41200 17242 Medicare	0	126	126	155.04	.00	-29.04	123.0%*
303700 41200 17261 Medicare	0	0	0	94.87	.00	-94.87	100.0%*
303700 41200 17270 Medicare	0	0	0	165.13	.00	-165.13	100.0%*
303700 41200 17290 Medicare	0	163	163	179.93	.00	-16.93	110.4%*
303700 41200 17310 Medicare	0	156	156	172.01	.00	-16.01	110.3%*
303700 41200 17340 Medicare	0	192	192	224.97	.00	-32.97	117.2%*
303700 41200 17542 Medicare	0	389	389	425.80	.00	-36.80	109.5%*
303700 41200 17650 Medicare	0	0	0	445.15	.00	-445.15	100.0%*
303700 41300 Health Insurance	83,799	0	83,799	26,810.01	.00	56,988.99	32.0%

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ACCOUNTS FOR: 303 Indigent Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
303700 41300 17000 Health Insura	0	22,112	22,112	26,094.03	.00	-3,982.03	118.0%*
303700 41300 17010 Health Insura	0	3,389	3,389	3,388.74	.00	.26	100.0%
303700 41300 17011 Health Insura	0	0	0	3,367.87	.00	-3,367.87	100.0%*
303700 41300 17020 Health Insura	0	0	0	2,906.13	.00	-2,906.13	100.0%*
303700 41300 17070 Health Insura	0	15,688	15,688	19,666.21	.00	-3,978.21	125.4%*
303700 41300 17100 Health Insura	0	3,703	3,703	3,703.12	.00	-.12	100.0%*
303700 41300 17105 Health Insura	0	6,348	6,348	6,348.14	.00	-.14	100.0%*
303700 41300 17130 Health Insura	0	8,002	8,002	8,002.27	.00	-.27	100.0%*
303700 41300 17242 Health Insura	0	1,777	1,777	1,777.36	.00	-.36	100.0%*
303700 41300 17261 Health Insura	0	0	0	970.63	.00	-970.63	100.0%*
303700 41300 17270 Health Insura	0	0	0	2,138.48	.00	-2,138.48	100.0%*
303700 41300 17290 Health Insura	0	3,244	3,244	3,243.63	.00	.37	100.0%
303700 41300 17310 Health Insura	0	5,922	5,922	5,921.68	.00	.32	100.0%
303700 41300 17340 Health Insura	0	2,510	2,510	2,509.51	.00	.49	100.0%
303700 41300 17542 Health Insura	0	8,022	8,022	8,021.68	.00	.32	100.0%
303700 41300 17650 Health Insura	0	0	0	9,342.59	.00	-9,342.59	100.0%*
303700 41302 Vision Insurance	544	0	544	151.47	.00	392.53	27.8%
303700 41302 17000 Vision Insura	0	112	112	132.54	.00	-20.54	118.3%*
303700 41302 17010 Vision Insura	0	19	19	19.42	.00	-.42	102.2%*
303700 41302 17011 Vision Insura	0	0	0	19.00	.00	-19.00	100.0%*
303700 41302 17020 Vision Insura	0	0	0	16.81	.00	-16.81	100.0%*
303700 41302 17070 Vision Insura	0	79	79	98.65	.00	-19.65	124.9%*
303700 41302 17100 Vision Insura	0	22	22	21.66	.00	.34	98.5%
303700 41302 17105 Vision Insura	0	39	39	39.35	.00	-.35	100.9%*
303700 41302 17130 Vision Insura	0	51	51	51.39	.00	-.39	100.8%*
303700 41302 17242 Vision Insura	0	11	11	11.20	.00	-.20	101.8%*
303700 41302 17261 Vision Insura	0	0	0	5.63	.00	-5.63	100.0%*
303700 41302 17270 Vision Insura	0	0	0	11.36	.00	-11.36	100.0%*
303700 41302 17290 Vision Insura	0	16	16	15.94	.00	.06	99.6%
303700 41302 17310 Vision Insura	0	22	22	21.87	.00	.13	99.4%
303700 41302 17340 Vision Insura	0	16	16	16.23	.00	-.23	101.4%*
303700 41302 17542 Vision Insura	0	42	42	42.24	.00	-.24	100.6%*
303700 41302 17650 Vision Insura	0	0	0	43.13	.00	-43.13	100.0%*
303700 41303 Dental Insurance	3,748	0	3,748	1,011.82	.00	2,736.18	27.0%
303700 41303 17000 Dental Insura	0	749	749	885.62	.00	-136.62	118.2%*
303700 41303 17010 Dental Insura	0	130	130	129.71	.00	.29	99.8%
303700 41303 17011 Dental Insura	0	0	0	127.04	.00	-127.04	100.0%*
303700 41303 17020 Dental Insura	0	0	0	112.35	.00	-112.35	100.0%*
303700 41303 17070 Dental Insura	0	525	525	659.00	.00	-134.00	125.5%*
303700 41303 17100 Dental Insura	0	145	145	144.77	.00	.23	99.8%
303700 41303 17105 Dental Insura	0	263	263	262.89	.00	.11	100.0%
303700 41303 17130 Dental Insura	0	343	343	343.17	.00	-.17	100.0%*
303700 41303 17242 Dental Insura	0	75	75	74.88	.00	.12	99.8%
303700 41303 17261 Dental Insura	0	0	0	37.56	.00	-37.56	100.0%*

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ACCOUNTS FOR: 303 Indigent Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
303700 41303 17270 Dental Insura	0	0	0	75.90	.00	-75.90	100.0%*
303700 41303 17290 Dental Insura	0	107	107	106.56	.00	.44	99.6%
303700 41303 17310 Dental Insura	0	146	146	146.06	.00	-.06	100.0%*
303700 41303 17340 Dental Insura	0	109	109	108.55	.00	.45	99.6%
303700 41303 17542 Dental Insura	0	283	283	282.50	.00	.50	99.8%
303700 41303 17650 Dental Insura	0	0	0	288.41	.00	-288.41	100.0%*
303700 41310 Life Insurance	233	0	233	67.87	.00	165.13	29.1%
303700 41310 17000 Life Insuranc	0	48	48	57.03	.00	-9.03	118.8%*
303700 41310 17010 Life Insuranc	0	12	12	11.77	.00	.23	98.1%
303700 41310 17011 Life Insuranc	0	0	0	11.48	.00	-11.48	100.0%*
303700 41310 17020 Life Insuranc	0	0	0	11.56	.00	-11.56	100.0%*
303700 41310 17070 Life Insuranc	0	34	34	42.46	.00	-8.46	124.9%*
303700 41310 17100 Life Insuranc	0	9	9	9.33	.00	-.33	103.7%*
303700 41310 17105 Life Insuranc	0	17	17	16.94	.00	.06	99.6%
303700 41310 17130 Life Insuranc	0	22	22	22.11	.00	-.11	100.5%*
303700 41310 17242 Life Insuranc	0	5	5	4.82	.00	.18	96.4%
303700 41310 17261 Life Insuranc	0	0	0	3.27	.00	-3.27	100.0%*
303700 41310 17270 Life Insuranc	0	0	0	5.42	.00	-5.42	100.0%*
303700 41310 17290 Life Insuranc	0	7	7	6.86	.00	.14	98.0%
303700 41310 17310 Life Insuranc	0	9	9	9.41	.00	-.41	104.6%*
303700 41310 17340 Life Insuranc	0	7	7	6.99	.00	.01	99.9%
303700 41310 17542 Life Insuranc	0	18	18	18.21	.00	-.21	101.2%*
303700 41310 17650 Life Insuranc	0	0	0	18.55	.00	-18.55	100.0%*
TOTAL Benefits	220,998	165,850	386,848	307,423.52	.00	79,424.48	79.5%
4e Services & Supplies							
303700 50000 Supplies	20,000	0	20,000	8,408.15	.00	11,591.85	42.0%
303700 50000 13850 Supplies	0	265	265	265.04	.00	-.04	100.0%*
303700 50000 17070 Supplies	0	1,295	1,295	1,295.00	.00	.00	100.0%
303700 50000 17075 Supplies	0	6,644	6,644	6,644.46	.00	-.46	100.0%*
303700 50000 17110 Supplies	0	826	826	16,001.25	.00	-15,175.25	1937.2%*
303700 50000 17120 Supplies	0	361	361	719.42	.00	-358.42	199.3%*
303700 50000 17225 Supplies	0	341	341	400.75	.00	-59.75	117.5%*
303700 50000 17230 Supplies	0	10	10	9.76	.00	.24	97.6%
303700 50000 17272 Supplies	0	0	0	3,645.12	.00	-3,645.12	100.0%*
303700 50310 Miscellaneous	3,000	0	3,000	296.05	.00	2,703.95	9.9%
303700 50310 17070 Miscellaneous	0	0	0	58.85	.00	-58.85	100.0%*
303700 51130 Vehicle Operations	10,000	0	10,000	5,460.04	.00	4,539.96	54.6%
303700 51130 17105 Vehicle Opera	0	541	541	540.58	.00	.42	99.9%
303700 52030 Printer Services	2,300	0	2,300	862.00	.00	1,438.00	37.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 303 Indigent Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
303700 53530 17225 Software Supp	0	0	0	10,353.00	.00	-10,353.00	100.0%*
303700 53900 Contract Services	15,950	0	15,950	5,225.43	.00	10,724.57	32.8%
303700 53900 17230 Contract Serv	0	2,980	2,980	5,625.00	.00	-2,645.00	188.8%*
303700 53900 17290 Contract Serv	0	4,691	4,691	4,690.58	.00	.42	100.0%
303700 53900 17310 Contract Serv	0	3,926	3,926	11,546.40	.00	-7,620.40	294.1%*
303700 53900 17650 Contract Serv	0	0	0	1,571.83	.00	-1,571.83	100.0%*
303700 56000 Training	0	0	0	75.00	.00	-75.00	100.0%*
303700 56000 13850 Training	0	505	505	505.00	.00	.00	100.0%
303700 56000 17109 Training	0	0	0	1,490.00	.00	-1,490.00	100.0%*
303700 56000 17272 Training	0	0	0	2,262.57	.00	-2,262.57	100.0%*
303700 56000 17290 Training	0	0	0	700.00	.00	-700.00	100.0%*
303700 56200 Travel	20,000	0	20,000	54.10	.00	19,945.90	.3%
303700 56200 13850 Travel	0	1,295	1,295	1,295.09	.00	-.09	100.0%*
303700 56200 17109 Travel	0	0	0	3,650.40	.00	-3,650.40	100.0%*
303700 56200 17290 Travel	0	0	0	3,780.54	.00	-3,780.54	100.0%*
303700 57000 Rental	33,298	0	33,298	19,658.59	.00	13,639.41	59.0%
303700 57000 17020 Rental	0	4,268	4,268	4,268.00	.00	.00	100.0%
303700 57110 Direct Assistance	145,000	0	145,000	16,116.67	.00	128,883.33	11.1%
303700 57110 17230 Direct Assist	0	385	385	384.53	.00	.47	99.9%
303700 57110 17360 Direct Assist	0	0	0	31,850.86	.00	-31,850.86	100.0%*
303700 57110 17370 Direct Assist	0	39,196	39,196	50,826.80	.00	-11,630.80	129.7%*
303700 60100 Electric Service	17,000	0	17,000	7,336.13	.00	9,663.87	43.2%
303700 60100 17360 Electric Serv	0	0	0	10,108.23	.00	-10,108.23	100.0%*
303700 60100 17370 Electric Serv	0	2,369	2,369	2,368.72	.00	.28	100.0%
303700 60200 Gas Service	7,400	0	7,400	1,965.86	.00	5,434.14	26.6%
303700 60200 17360 Gas Service	0	0	0	3,879.67	.00	-3,879.67	100.0%*
303700 60200 17370 Gas Service	0	2,708	2,708	4,075.31	.00	-1,367.31	150.5%*
303700 60250 Water & Sewer Serv	1,450	0	1,450	779.97	.00	670.03	53.8%
303700 60300 Water Service	1,550	0	1,550	566.42	.00	983.58	36.5%
303700 60400 Sewer Service	250	0	250	80.60	.00	169.40	32.2%
303700 60600 Garbage Service	700	0	700	173.79	.00	526.21	24.8%
303700 60700 Telephone	10,366	0	10,366	5,195.91	.00	5,170.09	50.1%
303700 60700 17105 Telephone	0	743	743	742.68	.00	.32	100.0%
TOTAL Services & Supplies	288,264	73,349	361,613	257,810.15	.00	103,802.85	71.3%
4q Contingency							
303700 89000 Contingency	27,928	0	27,928	.00	.00	27,928.00	.0%
TOTAL Contingency	27,928	0	27,928	.00	.00	27,928.00	.0%
TOTAL Indigent and Senior	958,847	375,669	1,334,516	1,163,290.63	.00	171,225.37	87.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 303 Indigent Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
999 Transfers and Fund Balance							
4z Ending Fund Balance							
303999 99999 Ending Fund Balanc	470,698	0	470,698	.00	.00	470,698.00	.0%
TOTAL Ending Fund Balance	470,698	0	470,698	.00	.00	470,698.00	.0%
TOTAL Transfers and Fund Balance	470,698	0	470,698	.00	.00	470,698.00	.0%
TOTAL Indigent Fund	0	0	0	382,164.20	.00	-382,164.20	100.0%
TOTAL REVENUES	-1,429,545	-375,669	-1,805,214	-781,126.43	.00	-1,024,087.57	
TOTAL EXPENSES	1,429,545	375,669	1,805,214	1,163,290.63	.00	641,923.37	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 304 Medical Indigent Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3a Taxes								
304 30000	Real Property Taxes	-2,116,184	0	-2,116,184	-1,157,108.31	.00	-959,075.69	54.7%*
304 30030	Deferred Ag Taxes	0	0	0	-89.25	.00	89.25	100.0%
304 30040	Trust Reconveyances	0	0	0	-265.25	.00	265.25	100.0%
304 30110	Geothermal Proceeds	0	0	0	-571.81	.00	571.81	100.0%
304 30200	Unsecured Property Ta	0	0	0	-80,032.13	.00	80,032.13	100.0%
304 30210	Prior Year Unsecured	0	0	0	-192.77	.00	192.77	100.0%
304 30220	Other Years Unsecured	0	0	0	-.91	.00	.91	100.0%
304 30300	Centrally Assessed Ta	0	0	0	-61,184.44	.00	61,184.44	100.0%
TOTAL	Taxes	-2,116,184	0	-2,116,184	-1,299,444.87	.00	-816,739.13	61.4%
3e Intergovernmental								
304 33895	IAF Credit	0	0	0	-93,173.83	.00	93,173.83	100.0%
TOTAL	Intergovernmental	0	0	0	-93,173.83	.00	93,173.83	100.0%
3k Other Revenues								
304 38000	Investment Income	-115,000	0	-115,000	-62,096.63	.00	-52,903.37	54.0%*
TOTAL	Other Revenues	-115,000	0	-115,000	-62,096.63	.00	-52,903.37	54.0%
3z Beginning Fund Bal								
304 39999	Opening Fund Balance	-3,648,488	0	-3,648,488	.00	.00	-3,648,488.00	.0%*
TOTAL	Beginning Fund Bal	-3,648,488	0	-3,648,488	.00	.00	-3,648,488.00	.0%
TOTAL	General	-5,879,672	0	-5,879,672	-1,454,715.33	.00	-4,424,956.67	24.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 304 Medical Indigent Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
674 Public Health							
4e Services & Supplies							
304674 53900 Contract Services	213,860	0	213,860	79,500.00	.00	134,360.00	37.2%
TOTAL Services & Supplies	213,860	0	213,860	79,500.00	.00	134,360.00	37.2%
TOTAL Public Health	213,860	0	213,860	79,500.00	.00	134,360.00	37.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 304 Medical Indigent Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
700 Indigent and Senior								
4a Salaries								
304700 40000	Salaries	188,172	0	188,172	66,436.81	.00	121,735.19	35.3%
TOTAL Salaries		188,172	0	188,172	66,436.81	.00	121,735.19	35.3%
4c Benefits								
304700 41000	Retirement	44,539	0	44,539	16,587.40	.00	27,951.60	37.2%
304700 41100	Workers' Comp	5,295	0	5,295	72.63	.00	5,222.37	1.4%
304700 41200	Medicare	2,730	0	2,730	948.49	.00	1,781.51	34.7%
304700 41300	Health Insurance	26,653	0	26,653	9,182.13	.00	17,470.87	34.5%
304700 41302	Vision Insurance	212	0	212	49.02	.00	162.98	23.1%
304700 41303	Dental Insurance	1,498	0	1,498	327.67	.00	1,170.33	21.9%
304700 41310	Life Insurance	92	0	92	21.11	.00	70.89	22.9%
TOTAL Benefits		81,019	0	81,019	27,188.45	.00	53,830.55	33.6%
4e Services & Supplies								
304700 53210	Medical Assistance	300,000	0	300,000	11,725.00	.00	288,275.00	3.9%
304700 53220	300% Match	1,612,336	0	1,612,336	195,917.03	.00	1,416,418.97	12.2%
304700 53230	Supplemental	201,542	0	201,542	77,127.13	.00	124,414.87	38.3%
304700 53240	Developmental Serv	109,000	0	109,000	3,917.00	.00	105,083.00	3.6%
304700 61400	Indigent Care Acci	302,313	0	302,313	115,690.70	.00	186,622.30	38.3%
TOTAL Services & Supplies		2,525,191	0	2,525,191	404,376.86	.00	2,120,814.14	16.0%
4g Capital Outlay								
304700 70200	Capital Outlay - B	2,500,000	0	2,500,000	.00	.00	2,500,000.00	.0%
TOTAL Capital Outlay		2,500,000	0	2,500,000	.00	.00	2,500,000.00	.0%
TOTAL Indigent and Senior		5,294,382	0	5,294,382	498,002.12	.00	4,796,379.88	9.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 304 Medical Indigent Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
999 Transfers and Fund Balance							
4z Ending Fund Balance							
304999 99999 Ending Fund Balanc	371,430	0	371,430	.00	.00	371,430.00	.0%
TOTAL Ending Fund Balance	371,430	0	371,430	.00	.00	371,430.00	.0%
TOTAL Transfers and Fund Balance	371,430	0	371,430	.00	.00	371,430.00	.0%
TOTAL Medical Indigent Fund	0	0	0	-877,213.21	.00	877,213.21	100.0%
TOTAL REVENUES	-5,879,672	0	-5,879,672	-1,454,715.33	.00	-4,424,956.67	
TOTAL EXPENSES	5,879,672	0	5,879,672	577,502.12	.00	5,302,169.88	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 380 Senior Services Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3a Taxes								
380 30000	Real Property Taxes	-1,209,249	0	-1,209,249	-604,353.21	.00	-604,895.79	50.0%*
380 30030	Deferred Ag Taxes	0	0	0	-13.61	.00	13.61	100.0%
380 30110	Geothermal Proceeds	0	0	0	-326.76	.00	326.76	100.0%
380 30200	Unsecured Property Ta	0	0	0	-45,129.64	.00	45,129.64	100.0%
380 30210	Prior Year Unsecured	0	0	0	-107.24	.00	107.24	100.0%
380 30300	Centrally Assessed Ta	0	0	0	-34,962.54	.00	34,962.54	100.0%
TOTAL Taxes		-1,209,249	0	-1,209,249	-684,893.00	.00	-524,356.00	56.6%
3e Intergovernmental								
380 32700 17510	IIIC-1	-46,223	0	-46,223	.00	.00	-46,223.00	.0%*
380 32700 17511	IIIC-1	0	0	0	-23,429.90	.00	23,429.90	100.0%
380 32710 17520	IIIC-2	-190,135	0	-190,135	.00	.00	-190,135.00	.0%*
380 32710 17521	IIIC-2	0	0	0	-54,138.60	.00	54,138.60	100.0%
380 32727 17527	ADSD - ARPA	0	-68,732	-68,732	-68,731.83	.00	-.17	100.0%*
380 32760	Nutrition Services	-60,000	0	-60,000	.00	.00	-60,000.00	.0%*
380 32845 17565	NVCC NV Care Con	0	-2,805	-2,805	-11,228.82	.00	8,423.82	400.3%
380 33601 17740	ADSD IN HOME SUP	0	-4,395	-4,395	-8,544.40	.00	4,149.40	194.4%
380 33645 17565	NVCC Nevada Care	0	-18,303	-18,303	-18,303.00	.00	.00	100.0%
380 33680 17720	Homemaker	0	-14,865	-14,865	-23,175.90	.00	8,310.90	155.9%
380 33690 17700	Independent Livi	0	-28,640	-28,640	-47,297.11	.00	18,657.11	165.1%
380 33820 17520	C2 Grant	-196,068	0	-196,068	-38,149.80	.00	-157,918.20	19.5%*
380 33830 17510	C1 Grant	-50,403	0	-50,403	-23,670.80	.00	-26,732.20	47.0%*
380 33830 17511	C1 Grant	0	0	0	-10,743.45	.00	10,743.45	100.0%
380 33965 13275	Energy Assistanc	0	-230	-230	-320.00	.00	90.00	139.1%
TOTAL Intergovernmental		-542,829	-137,970	-680,799	-327,733.61	.00	-353,065.39	48.1%
3g Charges for Service								
380 35850	Human Svcs Charges	0	0	0	-10,000.00	.00	10,000.00	100.0%
380 36500	Project Income IIIC-1	-89,727	0	-89,727	-30,645.76	.00	-59,081.24	34.2%*

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 380 Senior Services Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
380 36510	Project Income IIIC-2	-44,599	0	-44,599	-16,083.73	.00	-28,515.27	36.1%*
380 36520	Project Income IIIB	-4,000	0	-4,000	-1,361.75	.00	-2,638.25	34.0%*
TOTAL	Charges for Service	-138,326	0	-138,326	-58,091.24	.00	-80,234.76	42.0%
3k Other Revenues								
380 38230	Miscellaneous Revenue	0	0	0	-462.28	.00	462.28	100.0%
380 38340	March for Meals Donat	-10,000	0	-10,000	.00	.00	-10,000.00	.0%*
380 38555 17705	FHN ILG Grant	0	-6,385	-6,385	-8,973.69	.00	2,588.69	140.5%
TOTAL	Other Revenues	-10,000	-6,385	-16,385	-9,435.97	.00	-6,949.03	57.6%
3z Beginning Fund Bal								
380 39999	Opening Fund Balance	-759,517	0	-759,517	.00	.00	-759,517.00	.0%*
TOTAL	Beginning Fund Bal	-759,517	0	-759,517	.00	.00	-759,517.00	.0%
TOTAL	General	-2,659,921	-144,355	-2,804,276	-1,080,153.82	.00	-1,724,122.18	38.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 380 Senior Services Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
700 Indigent and Senior							
4a Salaries							
380700 40000 Salaries	841,311	30,161	871,472	355,029.39	.00	516,442.61	40.7%
380700 40000 17545 Salaries	0	0	0	10,098.98	.00	-10,098.98	100.0%*
380700 40000 17565 Salaries	0	8,041	8,041	32,998.49	.00	-24,957.49	410.4%*
380700 40000 17570 Salaries	0	0	0	36,429.33	.00	-36,429.33	100.0%*
380700 40000 17705 Salaries	0	0	0	26,346.12	.00	-26,346.12	100.0%*
380700 40000 17708 Salaries	0	0	0	968.10	.00	-968.10	100.0%*
380700 40010 Temporary Salaries	14,000	0	14,000	.00	.00	14,000.00	.0%
380700 40500 Overtime	2,000	0	2,000	679.35	.00	1,320.65	34.0%
TOTAL Salaries	857,311	38,202	895,513	462,549.76	.00	432,963.24	51.7%
4c Benefits							
380700 41000 Retirement	180,139	0	180,139	75,326.73	.00	104,812.27	41.8%
380700 41000 17545 Retirement -	0	0	0	2,648.71	.00	-2,648.71	100.0%*
380700 41000 17565 Retirement -	0	5,936	5,936	7,912.75	.00	-1,976.75	133.3%*
380700 41000 17570 Retirement	0	0	0	7,939.54	.00	-7,939.54	100.0%*
380700 41000 17705 Retirement -	0	0	0	6,035.70	.00	-6,035.70	100.0%*
380700 41000 17708 Retirement -	0	0	0	255.63	.00	-255.63	100.0%*
380700 41010 Social Security	868	0	868	.00	.00	868.00	.0%
380700 41100 Workers' Comp	48,737	0	48,737	16,472.64	.00	32,264.36	33.8%
380700 41100 17545 Workers' Comp	0	0	0	338.80	.00	-338.80	100.0%*
380700 41100 17565 Workers' Comp	0	786	786	841.26	.00	-55.26	107.0%*
380700 41100 17570 Workers' Comp	0	0	0	1,908.68	.00	-1,908.68	100.0%*
380700 41100 17705 Workers' Comp	0	101	101	901.12	.00	-800.12	892.2%*
380700 41100 17708 Workers' Comp	0	0	0	12.08	.00	-12.08	100.0%*
380700 41200 Medicare	12,432	0	12,432	5,054.93	.00	7,377.07	40.7%
380700 41200 17545 Medicare	0	0	0	139.20	.00	-139.20	100.0%*
380700 41200 17565 Medicare	0	344	344	456.73	.00	-112.73	132.8%*
380700 41200 17570 Medicare	0	0	0	517.82	.00	-517.82	100.0%*
380700 41200 17705 Medicare	0	247	247	364.34	.00	-117.34	147.5%*
380700 41200 17708 Medicare	0	0	0	14.03	.00	-14.03	100.0%*
380700 41300 Health Insurance	185,613	0	185,613	85,636.66	.00	99,976.34	46.1%
380700 41300 17545 Health Insura	0	0	0	2,469.52	.00	-2,469.52	100.0%*
380700 41300 17565 Health Insura	0	5,767	5,767	7,352.00	.00	-1,585.00	127.5%*

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ACCOUNTS FOR: 380 Senior Services Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
380700 41300 17570 Health Insura	0	0	0	7,889.57	.00	-7,889.57	100.0%*
380700 41300 17705 Health Insura	0	4,179	4,179	5,986.97	.00	-1,807.97	143.3%*
380700 41302 Vision Insurance	570	0	570	236.19	.00	333.81	41.4%
380700 41302 17545 Vision Insura	0	0	0	12.22	.00	-12.22	100.0%*
380700 41302 17565 Vision Insura	0	29	29	36.51	.00	-7.51	125.9%*
380700 41302 17570 Vision Insura	0	0	0	16.39	.00	-16.39	100.0%*
380700 41302 17705 Vision Insura	0	24	24	33.04	.00	-9.04	137.7%*
380700 41303 Dental Insurance	4,028	0	4,028	1,578.32	.00	2,449.68	39.2%
380700 41303 17545 Dental Insura	0	0	0	81.65	.00	-81.65	100.0%*
380700 41303 17565 Dental Insura	0	193	193	243.87	.00	-50.87	126.4%*
380700 41303 17570 Dental Insura	0	0	0	109.47	.00	-109.47	100.0%*
380700 41303 17705 Dental Insura	0	163	163	220.90	.00	-57.90	135.5%*
380700 41310 Life Insurance	281	0	281	101.63	.00	179.37	36.2%
380700 41310 17545 Life Insuranc	0	0	0	5.29	.00	-5.29	100.0%*
380700 41310 17565 Life Insuranc	0	12	12	15.73	.00	-3.73	131.1%*
380700 41310 17570 Life Insuranc	0	0	0	7.04	.00	-7.04	100.0%*
380700 41310 17705 Life Insuranc	0	11	11	14.73	.00	-3.73	133.9%*
TOTAL Benefits	432,668	17,792	450,460	239,188.39	.00	211,271.61	53.1%
4e Services & Supplies							
380700 50000 Supplies	65,000	0	65,000	33,611.60	.00	31,388.40	51.7%
380700 50000 17708 Supplies	0	0	0	519.88	.00	-519.88	100.0%*
380700 50310 Miscellaneous	19,000	0	19,000	7,305.62	.00	11,694.38	38.5%
380700 50800 Food	369,329	0	369,329	160,044.26	.00	209,284.74	43.3%
380700 51130 Vehicle Operations	60,000	0	60,000	28,376.31	.00	31,623.69	47.3%
380700 52030 Printer Services	180	0	180	55.00	.00	125.00	30.6%
380700 53900 Contract Services	7,800	0	7,800	.00	.00	7,800.00	.0%
380700 53900 17720 Contract Serv	0	14,047	14,047	31,817.75	.00	-17,770.75	226.5%*
380700 53900 17740 Contract Serv	0	4,395	4,395	9,681.91	.00	-5,286.91	220.3%*
380700 56200 Travel	1,000	0	1,000	.00	.00	1,000.00	.0%
380700 60100 Electric Service	39,800	0	39,800	19,823.84	.00	19,976.16	49.8%
380700 60200 Gas Service	25,500	0	25,500	9,645.75	.00	15,854.25	37.8%
380700 60250 Water & Sewer Serv	9,635	0	9,635	5,286.80	.00	4,348.20	54.9%
380700 60300 Water Service	3,500	0	3,500	1,331.64	.00	2,168.36	38.0%
380700 60400 Sewer Service	500	0	500	193.50	.00	306.50	38.7%
380700 60600 Garbage Service	3,300	0	3,300	1,890.63	.00	1,409.37	57.3%
380700 60700 Telephone	10,080	0	10,080	4,146.73	.00	5,933.27	41.1%
380700 60700 17705 Telephone	0	1,187	1,187	1,435.33	.00	-248.33	120.9%*
TOTAL Services & Supplies	614,624	19,629	634,253	315,166.55	.00	319,086.45	49.7%
4g Capital Outlay							

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 380 Senior Services Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
700 Indigent and Senior							
380700 70700 Capital Outlay - V	37,935	0	37,935	12,632.44	.00	25,302.56	33.3%
380700 70700 17527 Capital Outla	0	68,732	68,732	68,731.83	.00	.17	100.0%
TOTAL Capital Outlay	37,935	68,732	106,667	81,364.27	.00	25,302.73	76.3%
4q Contingency							
380700 89000 Contingency	58,276	0	58,276	.00	.00	58,276.00	.0%
TOTAL Contingency	58,276	0	58,276	.00	.00	58,276.00	.0%
TOTAL Indigent and Senior	2,000,814	144,355	2,145,169	1,098,268.97	.00	1,046,900.03	51.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 380 Senior Services Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
999 Transfers and Fund Balance							
4z Ending Fund Balance							
380999 99999 Ending Fund Balanc	659,107	0	659,107	.00	.00	659,107.00	.0%
TOTAL Ending Fund Balance	659,107	0	659,107	.00	.00	659,107.00	.0%
TOTAL Transfers and Fund Balance	659,107	0	659,107	.00	.00	659,107.00	.0%
TOTAL Senior Services Fund	0	0	0	18,115.15	.00	-18,115.15	100.0%
TOTAL REVENUES	-2,659,921	-144,355	-2,804,276	-1,080,153.82	.00	-1,724,122.18	
TOTAL EXPENSES	2,659,921	144,355	2,804,276	1,098,268.97	.00	1,706,007.03	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 382 Senior Services Donation Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3k Other Revenues								
382 38350	Senior Center Donatio	0	0	0	-1,370.00	.00	1,370.00	100.0%
382 38370	Dayton Sen Center Don	0	0	0	-7,217.53	.00	7,217.53	100.0%
382 38380	Fernley Sen Center Do	0	0	0	-3,097.32	.00	3,097.32	100.0%
382 38390	SS Sen Center Donatio	0	0	0	-11,092.90	.00	11,092.90	100.0%
382 38395	Yerington Sen Cntr Do	0	0	0	-12,706.65	.00	12,706.65	100.0%
TOTAL	Other Revenues	0	0	0	-35,484.40	.00	35,484.40	100.0%
3z Beginning Fund Bal								
382 39999	Opening Fund Balance	-151,262	0	-151,262	.00	.00	-151,262.00	.0%*
TOTAL	Beginning Fund Bal	-151,262	0	-151,262	.00	.00	-151,262.00	.0%
TOTAL	General	-151,262	0	-151,262	-35,484.40	.00	-115,777.60	23.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 382 Senior Services Donation Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
700 Indigent and Senior							
4e Services & Supplies							
382700 50000 Supplies	151,262	0	151,262	295.91	.00	150,966.09	.2%
382700 50830 Dayton Senior Cent	0	0	0	3,435.10	.00	-3,435.10	100.0%*
382700 50840 Fernley Senior Cen	0	0	0	3,730.06	.00	-3,730.06	100.0%*
382700 50850 SS Senior Center	0	0	0	3,686.07	.00	-3,686.07	100.0%*
382700 50860 Yerington Senior C	0	0	0	6,212.89	.00	-6,212.89	100.0%*
TOTAL Services & Supplies	151,262	0	151,262	17,360.03	.00	133,901.97	11.5%
TOTAL Indigent and Senior	151,262	0	151,262	17,360.03	.00	133,901.97	11.5%
TOTAL Senior Services Donation Fund	0	0	0	-18,124.37	.00	18,124.37	100.0%
TOTAL REVENUES	-151,262	0	-151,262	-35,484.40	.00	-115,777.60	
TOTAL EXPENSES	151,262	0	151,262	17,360.03	.00	133,901.97	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 427 MV Mosquito Control District		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3a Taxes								
427 30000	Real Property Taxes	-281,587	0	-281,587	-111,927.52	.00	-169,659.48	39.7%*
427 30040	Trust Reconveyances	0	0	0	-5.55	.00	5.55	100.0%
427 30110	Geothermal Proceeds	0	0	0	-191.69	.00	191.69	100.0%
427 30200	Unsecured Property Ta	0	0	0	-9,144.99	.00	9,144.99	100.0%
427 30210	Prior Year Unsecured	0	0	0	-3.73	.00	3.73	100.0%
427 30220	Other Years Unsecured	0	0	0	-.30	.00	.30	100.0%
427 30300	Centrally Assessed Ta	0	0	0	-11,727.23	.00	11,727.23	100.0%
TOTAL	Taxes	-281,587	0	-281,587	-133,001.01	.00	-148,585.99	47.2%
3e Intergovernmental								
427 33000	Consolidated Taxes	-109,614	0	-109,614	-36,780.60	.00	-72,833.40	33.6%*
TOTAL	Intergovernmental	-109,614	0	-109,614	-36,780.60	.00	-72,833.40	33.6%
3g Charges for Service								
427 35050	Administrative Fees	-10,000	0	-10,000	-10,000.00	.00	.00	100.0%
TOTAL	Charges for Service	-10,000	0	-10,000	-10,000.00	.00	.00	100.0%
3k Other Revenues								
427 38000	Investment Income	-28,000	0	-28,000	-9,527.59	.00	-18,472.41	34.0%*
TOTAL	Other Revenues	-28,000	0	-28,000	-9,527.59	.00	-18,472.41	34.0%
3z Beginning Fund Bal								
427 39999	Opening Fund Balance	-830,794	0	-830,794	.00	.00	-830,794.00	.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 427 MV Mosquito Control District	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Beginning Fund Bal	-830,794	0	-830,794	.00	.00	-830,794.00	.0%
TOTAL General	-1,259,995	0	-1,259,995	-189,309.20	.00	-1,070,685.80	15.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 427 MV Mosquito Control District	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
600 Health							
4a Salaries							
427600 40000 Salaries	77,646	0	77,646	36,888.81	.00	40,757.19	47.5%
427600 40010 Temporary Salaries	19,277	0	19,277	5,800.86	.00	13,476.14	30.1%
TOTAL Salaries	96,923	0	96,923	42,689.67	.00	54,233.33	44.0%
4c Benefits							
427600 41000 Retirement	26,011	0	26,011	12,152.53	.00	13,858.47	46.7%
427600 41010 Social Security	1,195	0	1,195	367.17	.00	827.83	30.7%
427600 41100 Workers' Comp	4,584	0	4,584	692.92	.00	3,891.08	15.1%
427600 41200 Medicare	1,406	0	1,406	619.00	.00	787.00	44.0%
427600 41300 Health Insurance	11,195	0	11,195	5,597.46	.00	5,597.54	50.0%
427600 41302 Vision Insurance	72	0	72	36.24	.00	35.76	50.3%
427600 41303 Dental Insurance	511	0	511	242.16	.00	268.84	47.4%
427600 41310 Life Insurance	31	0	31	15.60	.00	15.40	50.3%
427600 41500 Unemployment	2,000	0	2,000	.00	.00	2,000.00	.0%
TOTAL Benefits	47,005	0	47,005	19,723.08	.00	27,281.92	42.0%
4e Services & Supplies							
427600 50000 Supplies	5,000	0	5,000	868.67	.00	4,131.33	17.4%
427600 50950 Chemicals	150,000	0	150,000	17,268.30	.00	132,731.70	11.5%
427600 51000 Fuel	4,000	0	4,000	1,714.90	.00	2,285.10	42.9%
427600 51100 Public Health Thre	40,000	0	40,000	.00	.00	40,000.00	.0%
427600 51110 Flood Reserve	40,000	0	40,000	34,740.70	.00	5,259.30	86.9%
427600 52200 Insurance	16,000	0	16,000	17,655.00	.00	-1,655.00	110.3%*
427600 56000 Training	1,000	0	1,000	.00	.00	1,000.00	.0%
427600 56200 Travel	2,000	0	2,000	.00	.00	2,000.00	.0%
427600 56400 Repairs and Mainte	5,000	0	5,000	.00	.00	5,000.00	.0%
427600 57010 Equipment Rental	50,000	0	50,000	33,960.00	.00	16,040.00	67.9%
427600 60700 Telephone	450	0	450	216.49	.00	233.51	48.1%
TOTAL Services & Supplies	313,450	0	313,450	106,424.06	.00	207,025.94	34.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 427 MV Mosquito Control District	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
4q Contingency							
427600 89000 Contingency	13,721	0	13,721	.00	.00	13,721.00	.0%
TOTAL Contingency	13,721	0	13,721	.00	.00	13,721.00	.0%
TOTAL Health	471,099	0	471,099	168,836.81	.00	302,262.19	35.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 427 MV Mosquito Control District	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
999 Transfers and Fund Balance							
4z Ending Fund Balance							
427999 99999 Ending Fund Balanc	788,896	0	788,896	.00	.00	788,896.00	.0%
TOTAL Ending Fund Balance	788,896	0	788,896	.00	.00	788,896.00	.0%
TOTAL Transfers and Fund Balance	788,896	0	788,896	.00	.00	788,896.00	.0%
TOTAL MV Mosquito Control District	0	0	0	-20,472.39	.00	20,472.39	100.0%
TOTAL REVENUES	-1,259,995	0	-1,259,995	-189,309.20	.00	-1,070,685.80	
TOTAL EXPENSES	1,259,995	0	1,259,995	168,836.81	.00	1,091,158.19	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 454 CLC Vector Control District		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3a Taxes								
454 30000	Real Property Taxes	-306,599	0	-306,599	-176,122.45	.00	-130,476.55	57.4%*
454 30040	Trust Reconveyances	0	0	0	-8.55	.00	8.55	100.0%
454 30110	Geothermal Proceeds	0	0	0	-20.13	.00	20.13	100.0%
454 30200	Unsecured Property Ta	0	0	0	-11,933.63	.00	11,933.63	100.0%
454 30210	Prior Year Unsecured	0	0	0	-11.15	.00	11.15	100.0%
454 30220	Other Years Unsecured	0	0	0	-.18	.00	.18	100.0%
454 30300	Centrally Assessed Ta	0	0	0	-9,132.11	.00	9,132.11	100.0%
TOTAL	Taxes	-306,599	0	-306,599	-197,228.20	.00	-109,370.80	64.3%
3k Other Revenues								
454 38000	Investment Income	-10,800	0	-10,800	-4,790.12	.00	-6,009.88	44.4%*
TOTAL	Other Revenues	-10,800	0	-10,800	-4,790.12	.00	-6,009.88	44.4%
3z Beginning Fund Bal								
454 39999	Opening Fund Balance	-285,829	0	-285,829	.00	.00	-285,829.00	.0%*
TOTAL	Beginning Fund Bal	-285,829	0	-285,829	.00	.00	-285,829.00	.0%
TOTAL	General	-603,228	0	-603,228	-202,018.32	.00	-401,209.68	33.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 454 CLC Vector Control District	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
600 Health							
4c Benefits							
454600 41100 Workers' Comp	700	0	700	176.47	.00	523.53	25.2%
TOTAL Benefits	700	0	700	176.47	.00	523.53	25.2%
4e Services & Supplies							
454600 50000 Supplies	1,000	0	1,000	.00	.00	1,000.00	.0%
454600 51100 Public Health Thre	150,000	0	150,000	.00	.00	150,000.00	.0%
454600 53900 Contract Services	270,000	0	270,000	118,075.00	.00	151,925.00	43.7%
454600 56200 Travel	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL Services & Supplies	422,000	0	422,000	118,075.00	.00	303,925.00	28.0%
4q Contingency							
454600 89000 Contingency	12,681	0	12,681	.00	.00	12,681.00	.0%
TOTAL Contingency	12,681	0	12,681	.00	.00	12,681.00	.0%
TOTAL Health	435,381	0	435,381	118,251.47	.00	317,129.53	27.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 454 CLC Vector Control District	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
999 Transfers and Fund Balance							
4z Ending Fund Balance							
454999 99999 Ending Fund Balanc	167,847	0	167,847	.00	.00	167,847.00	.0%
TOTAL Ending Fund Balance	167,847	0	167,847	.00	.00	167,847.00	.0%
TOTAL Transfers and Fund Balance	167,847	0	167,847	.00	.00	167,847.00	.0%
TOTAL CLC Vector Control District	0	0	0	-83,766.85	.00	83,766.85	100.0%
TOTAL REVENUES	-603,228	0	-603,228	-202,018.32	.00	-401,209.68	
TOTAL EXPENSES	603,228	0	603,228	118,251.47	.00	484,976.53	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 455 WR Weed Control District		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3a Taxes								
455 30900	Weed Assessment	-87,386	0	-87,386	-59,607.01	.00	-27,778.99	68.2%*
TOTAL	Taxes	-87,386	0	-87,386	-59,607.01	.00	-27,778.99	68.2%
3k Other Revenues								
455 38000	Investment Income	-6,100	0	-6,100	-2,925.04	.00	-3,174.96	48.0%*
TOTAL	Other Revenues	-6,100	0	-6,100	-2,925.04	.00	-3,174.96	48.0%
3z Beginning Fund Bal								
455 39999	Opening Fund Balance	-182,485	0	-182,485	.00	.00	-182,485.00	.0%*
TOTAL	Beginning Fund Bal	-182,485	0	-182,485	.00	.00	-182,485.00	.0%
TOTAL	General	-275,971	0	-275,971	-62,532.05	.00	-213,438.95	22.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 455 WR Weed Control District		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
600 Health								
4a Salaries								
455600 40010	Temporary Salaries	20,654	0	20,654	9,738.73	.00	10,915.27	47.2%
TOTAL Salaries		20,654	0	20,654	9,738.73	.00	10,915.27	47.2%
4c Benefits								
455600 41010	Social Security	1,281	0	1,281	603.80	.00	677.20	47.1%
455600 41100	Workers' Comp	1,846	0	1,846	615.05	.00	1,230.95	33.3%
455600 41200	Medicare	299	0	299	141.21	.00	157.79	47.2%
455600 41500	Unemployment	8,000	0	8,000	.00	.00	8,000.00	.0%
TOTAL Benefits		11,426	0	11,426	1,360.06	.00	10,065.94	11.9%
4e Services & Supplies								
455600 50000	Supplies	1,500	0	1,500	505.71	.00	994.29	33.7%
455600 50300	Weed Control	1,000	0	1,000	.00	.00	1,000.00	.0%
455600 50950	Chemicals	10,000	0	10,000	1,197.50	.00	8,802.50	12.0%
455600 51000	Fuel	2,500	0	2,500	1,301.91	.00	1,198.09	52.1%
455600 53900	Contract Services	2,500	0	2,500	.00	.00	2,500.00	.0%
455600 53970	Administrative Cha	10,000	0	10,000	10,000.00	.00	.00	100.0%
455600 56000	Training	250	0	250	.00	.00	250.00	.0%
455600 56400	Repairs and Mainte	1,000	0	1,000	.00	.00	1,000.00	.0%
455600 60700	Telephone	1,000	0	1,000	283.06	.00	716.94	28.3%
TOTAL Services & Supplies		29,750	0	29,750	13,288.18	.00	16,461.82	44.7%
4q Contingency								
455600 89000	Contingency	1,855	0	1,855	.00	.00	1,855.00	.0%
TOTAL Contingency		1,855	0	1,855	.00	.00	1,855.00	.0%
TOTAL Health		63,685	0	63,685	24,386.97	.00	39,298.03	38.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 455 WR Weed Control District	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
999 Transfers and Fund Balance							
4z Ending Fund Balance							
455999 99999 Ending Fund Balanc	212,286	0	212,286	.00	.00	212,286.00	.0%
TOTAL Ending Fund Balance	212,286	0	212,286	.00	.00	212,286.00	.0%
TOTAL Transfers and Fund Balance	212,286	0	212,286	.00	.00	212,286.00	.0%
TOTAL WR Weed Control District	0	0	0	-38,145.08	.00	38,145.08	100.0%
TOTAL REVENUES	-275,971	0	-275,971	-62,532.05	.00	-213,438.95	
TOTAL EXPENSES	275,971	0	275,971	24,386.97	.00	251,584.03	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 500 Capital Improvements Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General							
3a Taxes							
50000410 30400 Public Safety Sa	-2,120,000	0	-2,120,000	-750,478.55	.00	-1,369,521.45	35.4%*
TOTAL Taxes	-2,120,000	0	-2,120,000	-750,478.55	.00	-1,369,521.45	35.4%
3e Intergovernmental							
500 32000 Payment in Lieu of Ta	-2,425,000	0	-2,425,000	.00	.00	-2,425,000.00	.0%*
500 32400 14500 FAA - SS Airport	0	0	0	-37,463.79	.00	37,463.79	100.0%
500 32440 80004 ARPA Grant	0	-172,350	-172,350	-172,349.82	.00	.00	100.0%
500 33250 Jet Fuel Tax	0	0	0	-24.32	.00	24.32	100.0%
TOTAL Intergovernmental	-2,425,000	-172,350	-2,597,350	-209,837.93	.00	-2,387,511.89	8.1%
3k Other Revenues							
500 38000 Investment Income	-600,000	0	-600,000	-322,653.00	.00	-277,347.00	53.8%*
50000400 38140 Airport Lease In	-2,600	0	-2,600	.00	.00	-2,600.00	.0%*
TOTAL Other Revenues	-602,600	0	-602,600	-322,653.00	.00	-279,947.00	53.5%
3o Transfers In							
500 39600 Transfer from General	-4,500,000	0	-4,500,000	-4,500,000.00	.00	.00	100.0%
TOTAL Transfers In	-4,500,000	0	-4,500,000	-4,500,000.00	.00	.00	100.0%
3z Beginning Fund Bal							
500 39999 Opening Fund Balance	-17,865,355	0	-17,865,355	.00	.00	-17,865,355.00	.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 500 Capital Improvements Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
50000400 39999 Opening Fund Bal	-10,102	0	-10,102	.00	.00	-10,102.00	.0%*
50000410 39999 Opening Fund Bal	-7,495,246	0	-7,495,246	.00	.00	-7,495,246.00	.0%*
TOTAL Beginning Fund Bal	-25,370,703	0	-25,370,703	.00	.00	-25,370,703.00	.0%
TOTAL General	-35,018,303	-172,350	-35,190,653	-5,782,969.48	.00	-29,407,683.34	16.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 500 Capital Improvements Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
110 General Support							
4e Services & Supplies							
500110 61100 Yerington Ad Valor	20,000	0	20,000	10,000.00	.00	10,000.00	50.0%
500110 61220 Fernley Ad Valorem	180,000	0	180,000	90,000.00	.00	90,000.00	50.0%
TOTAL Services & Supplies	200,000	0	200,000	100,000.00	.00	100,000.00	50.0%
4g Capital Outlay							
500110 70000 Capital Outlay	2,425,000	0	2,425,000	.00	.00	2,425,000.00	.0%
500110 70200 Capital Outlay - B	22,760,557	0	22,760,557	.00	.00	22,760,557.00	.0%
500110 70200 80004 Capital Outla	0	3,057	3,057	3,056.82	.00	.00	100.0%
TOTAL Capital Outlay	25,185,557	3,057	25,188,614	3,056.82	.00	25,185,557.00	.0%
TOTAL General Support	25,385,557	3,057	25,388,614	103,056.82	.00	25,285,557.00	.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 500 Capital Improvements Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
233 District Court							
4g Capital Outlay							
50023341 70200 Capital Outlay -	9,615,246	0	9,615,246	5,110,213.57	.00	4,505,032.43	53.1%
TOTAL Capital Outlay	9,615,246	0	9,615,246	5,110,213.57	.00	4,505,032.43	53.1%
TOTAL District Court	9,615,246	0	9,615,246	5,110,213.57	.00	4,505,032.43	53.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 500 Capital Improvements Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
236 Fernley JC							
4g Capital Outlay							
500236 70200 80004 Capital Outla	0	169,293	169,293	169,293.00	.00	.00	100.0%
TOTAL Capital Outlay	0	169,293	169,293	169,293.00	.00	.00	100.0%
TOTAL Fernley JC	0	169,293	169,293	169,293.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 500 Capital Improvements Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
454 Public Works							
4e Services & Supplies							
500454 50000 14500 Supplies	0	0	0	686.00	.00	-686.00	100.0%*
500454 53920 11000 Professional	0	0	0	2,051.25	.00	-2,051.25	100.0%*
TOTAL Services & Supplies	0	0	0	2,737.25	.00	-2,737.25	100.0%
4g Capital Outlay							
500454 70500 Capital Outlay - A	4,798	0	4,798	.00	.00	4,798.00	.0%
500454 70500 14500 Capital Outla	0	0	0	38,865.00	.00	-38,865.00	100.0%*
50045400 70500 Capital Outlay -	12,702	0	12,702	.00	.00	12,702.00	.0%
TOTAL Capital Outlay	17,500	0	17,500	38,865.00	.00	-21,365.00	222.1%
TOTAL Public Works	17,500	0	17,500	41,602.25	.00	-24,102.25	237.7%
TOTAL Capital Improvements Fund	0	0	0	-358,803.84	.00	358,803.84	100.0%
TOTAL REVENUES	-35,018,303	-172,350	-35,190,653	-5,782,969.48	.00	-29,407,683.34	
TOTAL EXPENSES	35,018,303	172,350	35,190,653	5,424,165.64	.00	29,766,487.18	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 623 Dayton Water Utility Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General							
3e Intergovernmental							
623 34200 Carson Subconservancy	0	0	0	-30,012.00	.00	30,012.00	100.0%
623 34200 11110 Carson Subconser	0	0	0	-507.00	.00	507.00	100.0%
TOTAL Intergovernmental	0	0	0	-30,519.00	.00	30,519.00	100.0%
3g Charges for Service							
623 35700 Water Use Fees	-4,725,000	0	-4,725,000	-994,644.04	.00	-3,730,355.96	21.1%*
623 35730 MXU Fees	-16,000	0	-16,000	-10,818.60	.00	-5,181.40	67.6%*
623 35735 Engineering Fees	-20,000	0	-20,000	.00	.00	-20,000.00	.0%*
623 35740 Inspection Fees	-40,000	0	-40,000	-19,456.88	.00	-20,543.12	48.6%*
623 35750 Backflow Testing	-5,100	0	-5,100	-3,450.00	.00	-1,650.00	67.6%*
623 35770 Water Rights	0	0	0	-240.00	.00	240.00	100.0%
623 35810 Material Fees	-30,000	0	-30,000	-17,984.08	.00	-12,015.92	59.9%*
623 35820 Service Charge Fees	-82,000	0	-82,000	-15,239.90	.00	-66,760.10	18.6%*
62300500 35720 Source Water Fee	-79,000	0	-79,000	-13,836.36	.00	-65,163.64	17.5%*
TOTAL Charges for Service	-4,997,100	0	-4,997,100	-1,075,669.86	.00	-3,921,430.14	21.5%
3k Other Revenues							
623 38000 Investment Income	-350,000	0	-350,000	-169,795.16	.00	-180,204.84	48.5%*
623 38030 Penalties	-51,000	0	-51,000	-12,724.10	.00	-38,275.90	24.9%*
623 38130 Rental Income	-2,429	0	-2,429	.00	.00	-2,429.00	.0%*
623 38230 Miscellaneous Revenue	0	0	0	-961.27	.00	961.27	100.0%
62300500 38030 Penalties	-1,150	0	-1,150	-228.50	.00	-921.50	19.9%*
TOTAL Other Revenues	-404,579	0	-404,579	-183,709.03	.00	-220,869.97	45.4%
3m Connection Fees							
623 82000 Connection Charge	0	0	0	-362,366.00	.00	362,366.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 623 Dayton Water Utility Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Connection Fees	0	0	0	-362,366.00	.00	362,366.00	100.0%
3z Beginning Fund Bal							
623 39999 Opening Fund Balance	-29,542	0	-29,542	.00	.00	-29,542.00	.0%*
62300500 39999 Opening Fund Bal	-438,875	0	-438,875	.00	.00	-438,875.00	.0%*
TOTAL Beginning Fund Bal	-468,417	0	-468,417	.00	.00	-468,417.00	.0%
4a Salaries							
623 40000 Salaries	1,193,969	0	1,193,969	510,893.32	.00	683,075.68	42.8%
623 40010 Temporary Salaries	34,200	0	34,200	.00	.00	34,200.00	.0%
623 40030 Military Leave	0	0	0	1,819.35	.00	-1,819.35	100.0%*
623 40150 Acting Pay	0	0	0	80.15	.00	-80.15	100.0%*
623 40320 Shift Differential	0	0	0	223.68	.00	-223.68	100.0%*
623 40350 Standby	24,000	0	24,000	9,578.72	.00	14,421.28	39.9%
623 40360 Standby Holiday	0	0	0	740.51	.00	-740.51	100.0%*
623 40500 Overtime	36,000	0	36,000	2,845.12	.00	33,154.88	7.9%
623 40520 Comp Payout	0	0	0	1,302.18	.00	-1,302.18	100.0%*
623 40610 Callback	22,000	0	22,000	9,733.05	.00	12,266.95	44.2%
623 40620 Callback Holiday	0	0	0	73.75	.00	-73.75	100.0%*
TOTAL Salaries	1,310,169	0	1,310,169	537,289.83	.00	772,879.17	41.0%
4c Benefits							
623 41000 Retirement	313,941	0	313,941	135,857.51	.00	178,083.49	43.3%
623 41002 PERS GASB 68 Adj	35,000	0	35,000	.00	.00	35,000.00	.0%
623 41010 Social Security	3,119	0	3,119	.00	.00	3,119.00	.0%
623 41100 Workers' Comp	48,887	0	48,887	6,781.63	.00	42,105.37	13.9%
623 41200 Medicare	18,998	0	18,998	7,690.11	.00	11,307.89	40.5%
623 41300 Health Insurance	224,536	0	224,536	90,223.64	.00	134,312.36	40.2%
623 41301 Health Insurance - OP	20,000	0	20,000	.00	.00	20,000.00	.0%
623 41302 Vision Insurance	1,220	0	1,220	519.41	.00	700.59	42.6%
623 41303 Dental Insurance	8,651	0	8,651	3,470.61	.00	5,180.39	40.1%
623 41310 Life Insurance	550	0	550	229.11	.00	320.89	41.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 623 Dayton Water Utility Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Benefits	674,902	0	674,902	244,772.02	.00	430,129.98	36.3%
4e Services & Supplies							
623 50000 Supplies	200,000	0	200,000	16,797.64	.00	183,202.36	8.4%
623 51020 Licenses	14,000	0	14,000	7,103.40	.00	6,896.60	50.7%
623 52000 Copier Maintenance	3,000	0	3,000	512.36	.00	2,487.64	17.1%
623 52030 Printer Services	400	0	400	81.00	.00	319.00	20.3%
623 52100 Postage	24,000	0	24,000	14,880.00	.00	9,120.00	62.0%
623 52200 Insurance	65,000	0	65,000	59,277.08	.00	5,722.92	91.2%
623 52300 Advertising	500	0	500	.00	.00	500.00	.0%
623 53530 Software Support	30,000	0	30,000	32,973.87	.00	-2,973.87	109.9%*
623 53620 Plan Review	25,000	0	25,000	60,696.25	.00	-35,696.25	242.8%*
623 53680 Water Rights Services	65,000	0	65,000	11,128.46	.00	53,871.54	17.1%
623 53920 Professional Fees	375,000	0	375,000	16,320.00	.00	358,680.00	4.4%
623 53920 11110 Professional Fee	0	0	0	635.00	.00	-635.00	100.0%*
623 53970 Administrative Charge	63,500	0	63,500	63,500.00	.00	.00	100.0%
623 56000 Training	13,000	0	13,000	2,585.12	.00	10,414.88	19.9%
623 56200 Travel	3,700	0	3,700	1,741.20	.00	1,958.80	47.1%
623 56500 Building Maintenance	15,000	0	15,000	2,214.72	.00	12,785.28	14.8%
623 57000 Rental	2,500	0	2,500	988.84	.00	1,511.16	39.6%
623 60100 Electric Service	8,000	0	8,000	2,737.94	.00	5,262.06	34.2%
623 60200 Gas Service	3,000	0	3,000	685.19	.00	2,314.81	22.8%
623 60700 Telephone	16,000	0	16,000	5,887.96	.00	10,112.04	36.8%
62300500 53920 Professional Fee	519,025	0	519,025	41,343.75	.00	477,681.25	8.0%
TOTAL Services & Supplies	1,445,625	0	1,445,625	342,089.78	.00	1,103,535.22	23.7%
4m Depreciation							
623 81000 Depreciation	1,560,000	0	1,560,000	.00	.00	1,560,000.00	.0%
TOTAL Depreciation	1,560,000	0	1,560,000	.00	.00	1,560,000.00	.0%
TOTAL General	-879,400	0	-879,400	-528,112.26	.00	-351,287.74	60.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 623 Dayton Water Utility Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
070 Distribution								
4e Services & Supplies								
623070 50040	System Supplies	10,000	0	10,000	.00	.00	10,000.00	.0%
623070 50400	Uniforms	6,000	0	6,000	6,457.66	.00	-457.66	107.6%*
623070 50430	Tools	2,500	0	2,500	902.22	.00	1,597.78	36.1%
623070 50440	Safety Supplies	1,000	0	1,000	1,010.00	.00	-10.00	101.0%*
623070 50900	MXU	30,000	0	30,000	.00	.00	30,000.00	.0%
623070 53900	Contract Services	4,000	0	4,000	.00	.00	4,000.00	.0%
623070 53910	Spraying	1,500	0	1,500	251.69	.00	1,248.31	16.8%
623070 56400	Repairs and Mainte	120,000	0	120,000	76,512.16	.00	43,487.84	63.8%
623070 56410	Equipment Repairs	2,000	0	2,000	.00	.00	2,000.00	.0%
623070 56420	Telemetry Maintena	4,000	0	4,000	5,640.82	.00	-1,640.82	141.0%*
623070 56440	Meter Repair & Mai	20,000	0	20,000	6,580.67	.00	13,419.33	32.9%
623070 56450	Fire Hydrant Repai	20,000	0	20,000	5,562.98	.00	14,437.02	27.8%
623070 56600	Water Tank Mainten	10,000	0	10,000	1,342.33	.00	8,657.67	13.4%
623070 57010	Equipment Rental	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL Services & Supplies		232,000	0	232,000	104,260.53	.00	127,739.47	44.9%
TOTAL Distribution		232,000	0	232,000	104,260.53	.00	127,739.47	44.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 623 Dayton Water Utility Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
071 Pumping								
4e Services & Supplies								
623071 50440	Safety Supplies	1,000	0	1,000	75.17	.00	924.83	7.5%
623071 50910	Wellhead Protectio	3,000	0	3,000	.00	.00	3,000.00	.0%
623071 50930	Lubricants	500	0	500	.00	.00	500.00	.0%
623071 53900	Contract Services	20,000	0	20,000	6,760.00	.00	13,240.00	33.8%
623071 53910	Spraying	4,000	0	4,000	1,030.00	.00	2,970.00	25.8%
623071 56400	Repairs and Mainte	75,000	0	75,000	9,339.37	.00	65,660.63	12.5%
623071 56420	Telemetry Maintena	10,000	0	10,000	2,395.55	.00	7,604.45	24.0%
623071 56500	Building Maintenan	10,000	0	10,000	2,795.25	.00	7,204.75	28.0%
623071 57010	Equipment Rental	500	0	500	.00	.00	500.00	.0%
623071 60100	Electric Service	275,000	0	275,000	165,457.65	.00	109,542.35	60.2%
623071 60310	Carson City Intert	40,000	0	40,000	.00	.00	40,000.00	.0%
TOTAL Services & Supplies		439,000	0	439,000	187,852.99	.00	251,147.01	42.8%
TOTAL Pumping		439,000	0	439,000	187,852.99	.00	251,147.01	42.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 623 Dayton Water Utility Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
072 Treatment								
4e Services & Supplies								
623072 50440	Safety Supplies	500	0	500	.00	.00	500.00	.0%
623072 50920	Laboratory	40,000	0	40,000	1,775.03	.00	38,224.97	4.4%
623072 50950	Chemicals	11,000	0	11,000	8,441.86	.00	2,558.14	76.7%
623072 55000	Contract Laborator	45,000	0	45,000	5,130.50	.00	39,869.50	11.4%
623072 56400	Repairs and Mainte	20,000	0	20,000	13,491.81	.00	6,508.19	67.5%
623072 56500	Building Maintenan	5,000	0	5,000	-15.29	.00	5,015.29	-.3%
TOTAL Services & Supplies		121,500	0	121,500	28,823.91	.00	92,676.09	23.7%
TOTAL Treatment		121,500	0	121,500	28,823.91	.00	92,676.09	23.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 623 Dayton Water Utility Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
075 Fleet							
4e Services & Supplies							
623075 50000 Supplies	2,000	0	2,000	627.76	.00	1,372.24	31.4%
623075 50410 Uniform Rental	1,500	0	1,500	1,330.99	.00	169.01	88.7%
623075 50430 Tools	1,500	0	1,500	-17.65	.00	1,517.65	-1.2%
623075 50440 Safety Supplies	400	0	400	11.99	.00	388.01	3.0%
623075 51000 Fuel	45,000	0	45,000	19,566.33	.00	25,433.67	43.5%
623075 53900 Contract Services	2,000	0	2,000	.00	.00	2,000.00	.0%
623075 56410 Equipment Repairs	15,000	0	15,000	9,357.67	.00	5,642.33	62.4%
623075 56460 Vehicle Repairs &	15,000	0	15,000	10,197.57	.00	4,802.43	68.0%
623075 56500 Building Maintenan	3,000	0	3,000	171.00	.00	2,829.00	5.7%
623075 60200 Gas Service	1,500	0	1,500	348.12	.00	1,151.88	23.2%
TOTAL Services & Supplies	86,900	0	86,900	41,593.78	.00	45,306.22	47.9%
TOTAL Fleet	86,900	0	86,900	41,593.78	.00	45,306.22	47.9%
TOTAL Dayton Water Utility Fund	0	0	0	-165,581.05	.00	165,581.05	100.0%
TOTAL REVENUES	-5,870,096	0	-5,870,096	-1,652,263.89	.00	-4,217,832.11	
TOTAL EXPENSES	5,870,096	0	5,870,096	1,486,682.84	.00	4,383,413.16	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 624 Dayton Sewer Utility Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3g Charges for Service								
624 35050	Administrative Fees	-95,000	0	-95,000	-2,671.96	.00	-92,328.04	2.8%*
624 35735	Engineering Fees	-10,000	0	-10,000	.00	.00	-10,000.00	.0%*
624 35740	Inspection Fees	-20,000	0	-20,000	-13,003.06	.00	-6,996.94	65.0%*
624 35800	Sewer Use Fees	-6,825,000	0	-6,825,000	-1,125,211.98	.00	-5,699,788.02	16.5%*
TOTAL	Charges for Service	-6,950,000	0	-6,950,000	-1,140,887.00	.00	-5,809,113.00	16.4%
3k Other Revenues								
624 38000	Investment Income	-450,000	0	-450,000	-260,596.89	.00	-189,403.11	57.9%*
624 38030	Penalties	-76,500	0	-76,500	-16,787.54	.00	-59,712.46	21.9%*
624 38130	Rental Income	-1,490	0	-1,490	.00	.00	-1,490.00	.0%*
624 38230	Miscellaneous Revenue	0	0	0	-818.86	.00	818.86	100.0%
TOTAL	Other Revenues	-527,990	0	-527,990	-278,203.29	.00	-249,786.71	52.7%
3m Connection Fees								
624 82000	Connection Charge	0	0	0	-460,578.00	.00	460,578.00	100.0%
TOTAL	Connection Fees	0	0	0	-460,578.00	.00	460,578.00	100.0%
4a Salaries								
624 40000	Salaries	959,318	0	959,318	425,254.97	.00	534,063.03	44.3%
624 40030	Military Leave	0	0	0	606.42	.00	-606.42	100.0%*
624 40150	Acting Pay	0	0	0	264.69	.00	-264.69	100.0%*
624 40320	Shift Differential	0	0	0	81.63	.00	-81.63	100.0%*
624 40350	Standby	23,000	0	23,000	10,137.24	.00	12,862.76	44.1%
624 40360	Standby Holiday	0	0	0	634.49	.00	-634.49	100.0%*
624 40500	Overtime	55,000	0	55,000	10,003.70	.00	44,996.30	18.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 624 Dayton Sewer Utility Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
624 40510	Overtime Holiday	0	0	0	985.13	.00	-985.13	100.0%*
624 40520	Comp Payout	0	0	0	493.16	.00	-493.16	100.0%*
624 40610	Callback	10,000	0	10,000	6,391.90	.00	3,608.10	63.9%
624 40620	Callback Holiday	0	0	0	274.18	.00	-274.18	100.0%*
TOTAL	Salaries	1,047,318	0	1,047,318	455,127.51	.00	592,190.49	43.5%
4c Benefits								
624 41000	Retirement	241,712	0	241,712	96,527.77	.00	145,184.23	39.9%
624 41002	PERS GASB 68 Adj	50,000	0	50,000	.00	.00	50,000.00	.0%
624 41100	Workers' Comp	36,598	0	36,598	6,435.91	.00	30,162.09	17.6%
624 41200	Medicare	15,187	0	15,187	6,495.07	.00	8,691.93	42.8%
624 41300	Health Insurance	169,850	0	169,850	69,320.97	.00	100,529.03	40.8%
624 41301	Health Insurance - OP	10,000	0	10,000	.00	.00	10,000.00	.0%
624 41302	Vision Insurance	1,002	0	1,002	403.96	.00	598.04	40.3%
624 41303	Dental Insurance	7,100	0	7,100	2,699.46	.00	4,400.54	38.0%
624 41310	Life Insurance	442	0	442	184.00	.00	258.00	41.6%
TOTAL	Benefits	531,891	0	531,891	182,067.14	.00	349,823.86	34.2%
4e Services & Supplies								
624 50000	Supplies	200,000	0	200,000	21,480.27	.00	178,519.73	10.7%
624 51020	Licenses	10,000	0	10,000	7,204.00	.00	2,796.00	72.0%
624 52000	Copier Maintenance	2,250	0	2,250	364.84	.00	1,885.16	16.2%
624 52030	Printer Services	400	0	400	69.00	.00	331.00	17.3%
624 52100	Postage	15,000	0	15,000	9,120.00	.00	5,880.00	60.8%
624 52200	Insurance	70,000	0	70,000	61,030.00	.00	8,970.00	87.2%
624 52300	Advertising	300	0	300	.00	.00	300.00	.0%
624 53530	Software Support	8,000	0	8,000	11,794.42	.00	-3,794.42	147.4%*
624 53620	Plan Review	20,000	0	20,000	12,411.25	.00	7,588.75	62.1%
624 53680	Water Rights Services	200	0	200	.00	.00	200.00	.0%
624 53920	Professional Fees	375,000	0	375,000	6,017.50	.00	368,982.50	1.6%
624 53970	Administrative Charge	53,550	0	53,550	53,550.00	.00	.00	100.0%
624 56000	Training	15,000	0	15,000	2,033.86	.00	12,966.14	13.6%
624 56200	Travel	3,500	0	3,500	1,563.96	.00	1,936.04	44.7%
624 56500	Building Maintenance	10,000	0	10,000	940.94	.00	9,059.06	9.4%
624 57000	Rental	2,500	0	2,500	842.34	.00	1,657.66	33.7%
624 60100	Electric Service	8,000	0	8,000	2,582.09	.00	5,417.91	32.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 624 Dayton Sewer Utility Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
624 60200	Gas Service	2,000	0	2,000	583.58	.00	1,416.42	29.2%
624 60700	Telephone	12,000	0	12,000	5,015.66	.00	6,984.34	41.8%
TOTAL	Services & Supplies	807,700	0	807,700	196,603.71	.00	611,096.29	24.3%
4m Depreciation								
624 81000	Depreciation	1,760,000	0	1,760,000	.00	.00	1,760,000.00	.0%
TOTAL	Depreciation	1,760,000	0	1,760,000	.00	.00	1,760,000.00	.0%
4o Debt Service								
624 83130	Interest - Bonds	598,825	0	598,825	220,836.86	.00	377,988.14	36.9%
TOTAL	Debt Service	598,825	0	598,825	220,836.86	.00	377,988.14	36.9%
TOTAL	General	-2,732,256	0	-2,732,256	-825,033.07	.00	-1,907,222.93	30.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 624 Dayton Sewer Utility Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
062 Rolling A								
4e Services & Supplies								
624062 50400	Uniforms	4,000	0	4,000	3,105.26	.00	894.74	77.6%
624062 50430	Tools	2,000	0	2,000	2,010.90	.00	-10.90	100.5%*
624062 50440	Safety Supplies	1,000	0	1,000	1,407.19	.00	-407.19	140.7%*
624062 50920	Laboratory	16,000	0	16,000	2,784.44	.00	13,215.56	17.4%
624062 50940	Chlorine	240,000	0	240,000	82,041.09	.00	157,958.91	34.2%
624062 50950	Chemicals	60,000	0	60,000	10,428.95	.00	49,571.05	17.4%
624062 53910	Spraying	12,000	0	12,000	3,770.00	.00	8,230.00	31.4%
624062 55000	Contract Laborator	20,000	0	20,000	9,085.00	.00	10,915.00	45.4%
624062 55020	Sludge Disposal	190,000	0	190,000	62,542.40	.00	127,457.60	32.9%
624062 56400	Repairs and Mainte	110,000	0	110,000	38,808.05	.00	71,191.95	35.3%
624062 56420	Telemetry Maintena	11,000	0	11,000	4,637.48	.00	6,362.52	42.2%
624062 56500	Building Maintenan	10,000	0	10,000	3,402.16	.00	6,597.84	34.0%
624062 57010	Equipment Rental	3,000	0	3,000	.00	.00	3,000.00	.0%
624062 60100	Electric Service	240,000	0	240,000	102,761.42	.00	137,238.58	42.8%
624062 60200	Gas Service	12,000	0	12,000	4,596.74	.00	7,403.26	38.3%
TOTAL Services & Supplies		931,000	0	931,000	331,381.08	.00	599,618.92	35.6%
TOTAL Rolling A		931,000	0	931,000	331,381.08	.00	599,618.92	35.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 624 Dayton Sewer Utility Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
063 South Plant							
4e Services & Supplies							
624063 50430 Tools	1,000	0	1,000	502.55	.00	497.45	50.3%
624063 50920 Laboratory	1,000	0	1,000	.00	.00	1,000.00	.0%
624063 53910 Spraying	5,000	0	5,000	700.00	.00	4,300.00	14.0%
624063 55000 Contract Laborator	15,000	0	15,000	4,835.00	.00	10,165.00	32.2%
624063 56400 Repairs and Mainte	10,000	0	10,000	376.74	.00	9,623.26	3.8%
624063 56420 Telemetry Maintena	500	0	500	.00	.00	500.00	.0%
624063 56500 Building Maintenan	500	0	500	.00	.00	500.00	.0%
624063 57010 Equipment Rental	500	0	500	.00	.00	500.00	.0%
624063 60100 Electric Service	5,000	0	5,000	2,772.81	.00	2,227.19	55.5%
TOTAL Services & Supplies	38,500	0	38,500	9,187.10	.00	29,312.90	23.9%
TOTAL South Plant	38,500	0	38,500	9,187.10	.00	29,312.90	23.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 624 Dayton Sewer Utility Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
071 Pumping								
4e Services & Supplies								
624071 50430	Tools	2,500	0	2,500	1,175.65	.00	1,324.35	47.0%
624071 50440	Safety Supplies	2,000	0	2,000	198.03	.00	1,801.97	9.9%
624071 50950	Chemicals	35,000	0	35,000	16,711.00	.00	18,289.00	47.7%
624071 53910	Spraying	4,000	0	4,000	560.00	.00	3,440.00	14.0%
624071 56400	Repairs and Mainte	100,000	0	100,000	2,996.32	.00	97,003.68	3.0%
624071 56420	Telemetry Maintena	4,000	0	4,000	2,325.54	.00	1,674.46	58.1%
624071 56500	Building Maintenan	5,000	0	5,000	.00	.00	5,000.00	.0%
624071 57010	Equipment Rental	500	0	500	.00	.00	500.00	.0%
624071 60100	Electric Service	60,000	0	60,000	24,634.84	.00	35,365.16	41.1%
TOTAL Services & Supplies		213,000	0	213,000	48,601.38	.00	164,398.62	22.8%
TOTAL Pumping		213,000	0	213,000	48,601.38	.00	164,398.62	22.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 624 Dayton Sewer Utility Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
074 Collection							
4e Services & Supplies							
624074 50430 Tools	2,000	0	2,000	128.72	.00	1,871.28	6.4%
624074 50440 Safety Supplies	200	0	200	.00	.00	200.00	.0%
624074 56400 Repairs and Mainte	20,000	0	20,000	426.90	.00	19,573.10	2.1%
TOTAL Services & Supplies	22,200	0	22,200	555.62	.00	21,644.38	2.5%
TOTAL Collection	22,200	0	22,200	555.62	.00	21,644.38	2.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 624 Dayton Sewer Utility Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
075 Fleet							
4e Services & Supplies							
624075 50000 Supplies	1,500	0	1,500	1,043.95	.00	456.05	69.6%
624075 50410 Uniform Rental	1,000	0	1,000	226.63	.00	773.37	22.7%
624075 50430 Tools	1,500	0	1,500	388.29	.00	1,111.71	25.9%
624075 50440 Safety Supplies	100	0	100	11.99	.00	88.01	12.0%
624075 51000 Fuel	40,000	0	40,000	16,732.83	.00	23,267.17	41.8%
624075 56410 Equipment Repairs	15,000	0	15,000	6,444.33	.00	8,555.67	43.0%
624075 56460 Vehicle Repairs &	12,000	0	12,000	4,134.64	.00	7,865.36	34.5%
624075 56500 Building Maintenan	1,500	0	1,500	.00	.00	1,500.00	.0%
624075 60200 Gas Service	1,500	0	1,500	348.13	.00	1,151.87	23.2%
TOTAL Services & Supplies	74,100	0	74,100	29,330.79	.00	44,769.21	39.6%
TOTAL Fleet	74,100	0	74,100	29,330.79	.00	44,769.21	39.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 624 Dayton Sewer Utility Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
999 Transfers and Fund Balance							
4z Ending Fund Balance							
624999 99999 Ending Fund Balanc	1,453,456	0	1,453,456	.00	.00	1,453,456.00	.0%
TOTAL Ending Fund Balance	1,453,456	0	1,453,456	.00	.00	1,453,456.00	.0%
TOTAL Transfers and Fund Balance	1,453,456	0	1,453,456	.00	.00	1,453,456.00	.0%
TOTAL Dayton Sewer Utility Fund	0	0	0	-405,977.10	.00	405,977.10	100.0%
TOTAL REVENUES	-7,477,990	0	-7,477,990	-1,879,668.29	.00	-5,598,321.71	
TOTAL EXPENSES	7,477,990	0	7,477,990	1,473,691.19	.00	6,004,298.81	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 634 Silver Springs GID Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3g Charges for Service								
634 35740	Inspection Fees	-5,000	0	-5,000	-200.00	.00	-4,800.00	4.0%*
634 35800	Sewer Use Fees	-308,000	0	-308,000	-99,996.30	.00	-208,003.70	32.5%*
TOTAL	Charges for Service	-313,000	0	-313,000	-100,196.30	.00	-212,803.70	32.0%
3k Other Revenues								
634 38000	Investment Income	-122,000	0	-122,000	-53,843.88	.00	-68,156.12	44.1%*
634 38010	EDU Interest Income	-114,727	0	-114,727	-142,052.51	.00	27,325.51	123.8%
634 38030	Penalties	-5,000	0	-5,000	-27,444.66	.00	22,444.66	548.9%
634 38100	Sales & Rental	-19,009	0	-19,009	-8,854.36	.00	-10,154.64	46.6%*
TOTAL	Other Revenues	-260,736	0	-260,736	-232,195.41	.00	-28,540.59	89.1%
3z Beginning Fund Bal								
634 39999	Opening Fund Balance	-81,038	0	-81,038	.00	.00	-81,038.00	.0%*
TOTAL	Beginning Fund Bal	-81,038	0	-81,038	.00	.00	-81,038.00	.0%
4e Services & Supplies								
634 50000	Supplies	25,000	0	25,000	1,106.53	.00	23,893.47	4.4%
634 50430	Tools	500	0	500	47.39	.00	452.61	9.5%
634 50440	Safety Supplies	500	0	500	51.93	.00	448.07	10.4%
634 50920	Laboratory	2,000	0	2,000	2,304.18	.00	-304.18	115.2%*
634 50940	Chlorine	45,000	0	45,000	14,017.39	.00	30,982.61	31.1%
634 51000	Fuel	5,500	0	5,500	2,312.85	.00	3,187.15	42.1%
634 51020	Licenses	4,000	0	4,000	2,812.00	.00	1,188.00	70.3%
634 52100	Postage	5,000	0	5,000	3,310.00	.00	1,690.00	66.2%
634 52200	Insurance	15,000	0	15,000	15,901.12	.00	-901.12	106.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 634 Silver Springs GID Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
634 53900	Contract Services	114,869	0	114,869	21,000.00	.00	93,869.00	18.3%
634 53910	Spraying	4,500	0	4,500	600.00	.00	3,900.00	13.3%
634 53920	Professional Fees	58,650	0	58,650	344.52	.00	58,305.48	.6%
634 53950	Audit	7,000	0	7,000	.00	.00	7,000.00	.0%
634 53970	Administrative Charge	2,905	0	2,905	2,905.00	.00	.00	100.0%
634 55000	Contract Laboratory	8,000	0	8,000	3,311.00	.00	4,689.00	41.4%
634 56400	Repairs and Maintenan	75,000	0	75,000	31,555.68	.00	43,444.32	42.1%
634 56420	Telemetry Maintenance	3,000	0	3,000	350.00	.00	2,650.00	11.7%
634 56500	Building Maintenance	500	0	500	.00	.00	500.00	.0%
634 56610	Collection System Mai	20,000	0	20,000	.00	.00	20,000.00	.0%
634 57000	Rental	3,000	0	3,000	.00	.00	3,000.00	.0%
634 60100	Electric Service	40,000	0	40,000	21,800.19	.00	18,199.81	54.5%
634 60200	Gas Service	2,500	0	2,500	501.82	.00	1,998.18	20.1%
634 60300	Water Service	1,500	0	1,500	320.00	.00	1,180.00	21.3%
634 60600	Garbage Service	850	0	850	399.48	.00	450.52	47.0%
TOTAL	Services & Supplies	444,774	0	444,774	124,951.08	.00	319,822.92	28.1%
4m Depreciation								
634 81000	Depreciation	210,000	0	210,000	.00	.00	210,000.00	.0%
TOTAL	Depreciation	210,000	0	210,000	.00	.00	210,000.00	.0%
TOTAL	General	0	0	0	-207,440.63	.00	207,440.63	100.0%
TOTAL	Silver Springs GID Fund	0	0	0	-207,440.63	.00	207,440.63	100.0%
	TOTAL REVENUES	-654,774	0	-654,774	-332,391.71	.00	-322,382.29	
	TOTAL EXPENSES	654,774	0	654,774	124,951.08	.00	529,822.92	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 656 Willowcreek GID Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
000 General								
3a Taxes								
656 30000	Real Property Taxes	-754	0	-754	-479.75	.00	-274.25	63.6%*
656 30200	Unsecured Property Ta	0	0	0	-13.90	.00	13.90	100.0%
656 30300	Centrally Assessed Ta	0	0	0	-7.55	.00	7.55	100.0%
656 30910	Special Assessment	-88,500	0	-88,500	-56,491.55	.00	-32,008.45	63.8%*
TOTAL	Taxes	-89,254	0	-89,254	-56,992.75	.00	-32,261.25	63.9%
3e Intergovernmental								
656 33000	Consolidated Taxes	-2,304	0	-2,304	-767.88	.00	-1,536.12	33.3%*
TOTAL	Intergovernmental	-2,304	0	-2,304	-767.88	.00	-1,536.12	33.3%
3g Charges for Service								
656 35700	Water Use Fees	-72,000	0	-72,000	-34,233.72	.00	-37,766.28	47.5%*
656 35800	Sewer Use Fees	-44,000	0	-44,000	-18,264.66	.00	-25,735.34	41.5%*
TOTAL	Charges for Service	-116,000	0	-116,000	-52,498.38	.00	-63,501.62	45.3%
3k Other Revenues								
656 38000	Investment Income	-21,500	0	-21,500	-9,846.84	.00	-11,653.16	45.8%*
656 38100	Sales & Rental	0	0	0	-4,890.83	.00	4,890.83	100.0%
TOTAL	Other Revenues	-21,500	0	-21,500	-14,737.67	.00	-6,762.33	68.5%
3z Beginning Fund Bal								
656 39999	Opening Fund Balance	-20,229	0	-20,229	.00	.00	-20,229.00	.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 656 Willowcreek GID Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Beginning Fund Bal	-20,229	0	-20,229	.00	.00	-20,229.00	.0%
TOTAL General	-249,287	0	-249,287	-124,996.68	.00	-124,290.32	50.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 656 Willowcreek GID Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
048 Sewer							
3m Connection Fees							
656048 82000 Connection Charge	0	0	0	-3,800.00	.00	3,800.00	100.0%
TOTAL Connection Fees	0	0	0	-3,800.00	.00	3,800.00	100.0%
4e Services & Supplies							
656048 50000 Supplies	45,000	0	45,000	17,161.00	.00	27,839.00	38.1%
656048 52200 Insurance	6,500	0	6,500	6,557.00	.00	-57.00	100.9%*
TOTAL Services & Supplies	51,500	0	51,500	23,718.00	.00	27,782.00	46.1%
4m Depreciation							
656048 81000 Depreciation	67,582	0	67,582	.00	.00	67,582.00	.0%
TOTAL Depreciation	67,582	0	67,582	.00	.00	67,582.00	.0%
4o Debt Service							
656048 83120 Interest - USDA Bo	34,923	0	34,923	17,566.67	.00	17,356.33	50.3%
TOTAL Debt Service	34,923	0	34,923	17,566.67	.00	17,356.33	50.3%
TOTAL Sewer	154,005	0	154,005	37,484.67	.00	116,520.33	24.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

ACCOUNTS FOR: 656 Willowcreek GID Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
056 Water							
4e Services & Supplies							
656056 50000 Supplies	30,000	0	30,000	10,145.34	.00	19,854.66	33.8%
656056 60300 Water Service	17,500	0	17,500	7,753.03	.00	9,746.97	44.3%
TOTAL Services & Supplies	47,500	0	47,500	17,898.37	.00	29,601.63	37.7%
4m Depreciation							
656056 81000 Depreciation	47,782	0	47,782	.00	.00	47,782.00	.0%
TOTAL Depreciation	47,782	0	47,782	.00	.00	47,782.00	.0%
TOTAL Water	95,282	0	95,282	17,898.37	.00	77,383.63	18.8%
TOTAL Willowcreek GID Fund	0	0	0	-69,613.64	.00	69,613.64	100.0%
TOTAL REVENUES	-249,287	0	-249,287	-128,796.68	.00	-120,490.32	
TOTAL EXPENSES	249,287	0	249,287	59,183.04	.00	190,103.96	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	5,425,849.47	.00	-5,425,849.47	100.0%

** END OF REPORT - Generated by Josh Foli **

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
12.c

Subject:
For Possible Action: Approval of changes on Assessor's tax roll due to correction in assessments and review of tax roll changes.

Summary:

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:
Approval of changes on Assessor's tax roll due to correction in assessments and review of tax roll changes.

ATTACHMENTS
- Secured and Unsecured Factual Corrections

Meeting: 1/18/2024

LYON COUNTY

The Assessor's Office deems the following Secured Property accounts to be factual corrections:

Acct #	Name/Owner	Reason for Deletion	Tax Dist.	Tax. Year.	Tax Amount
014-651-02	GUTIERREZ, ADRIENNE	MH FIRE NOT LIVABLE	2.1	2023-2024	$86.37
006-071-08	STORRS, WILLIAM S JR	HOME FIRE REMOVED HOME	8.5	2023-2024	$20.35
029-621-05	CUNHA, MICHAEL	TAX CAP CORRECTION	8.4	2021-2022	$255.99
029-621-05	CUNHA, MICHAEL	TAX CAP CORRECTION	8.4	2022-2023	$425.68
029-621-05	CUNHA, MICHAEL	TAX CAP CORRECTION	8.4	2023-2024	$613.40
020-303-04	NEVILLE, ROBERT	DV EXEMPT	6.0	2023-2024	$296.14
019-304-25	BAZAN, CHRISTOPHER	DV EXEMPT	8.4	2023-2024	$650.69
029-413-18	MELHAFF, BRADLEY	DV EXEMPT	8.4	2023-2024	$862.42
004-091-07	HAYDEN, TIMOTHY L	DV EXEMPT	2.0	2023-2024	$679.73
019-305-05	CROSSLEY, MARC W	DV EXEMPT	8.4	2023-2024	$249.56
021-491-65	BESSIERE, MAURICE	DV EXEMPT	6.0	2023-2024	$458.59
021-051-35	NAUER, AARON	DV EXEMPT	6.0	2023-2024	$943.02
029-152-09	VERKADE, WILLEM	TAX CAP CORRECTION	8.8	2023-2024	$925.89
					$6,467.83

Meeting: 1/18/2024

LYON COUNTY

The Assessor's Office deems the following Unsecured Property accounts to be factual corrections:

Acct #	Name/Owner	Reason for Deletion	Tax Dist.	Tax. Year.	Tax Amount
MH007034	GUTIERREZ, ADRIENNE	MH FIRE	2.1	2023-2024	$255.17
TOTAL:					**$255.17**

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
12.d

Subject:
For Possible Action: Approve January 4, 2024 Minutes.

Summary:

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:
Approve January 4, 2024 Minutes.

ATTACHMENTS
- January 4, 2023 Minutes

Board of County Commissioners
Lyon County, Nevada

The Honorable Board of Lyon County Commissioners met this day, Thursday, January 4, 2024 at 9:00 A.M. in the LYON COUNTY ADMINISTRATIVE COMPLEX, 27 S. MAIN STREET, YERINGTON, NV 89447.

1. Roll Call

Present: Chair David Hockaday, Vice-Chair Wes Henderson, Commissioner Scott Keller, Commissioner Tammy Hendrix and Commissioner Robert Jacobson

Staff Present: County Manager Andrew Haskin, Comptroller Josh Foli and District Attorney Steve Rye

2. Invocation given by Matt Christensen of The Church of Jesus Christ of Latter-day Saints

3. Pledge of Allegiance

4. Public Participation

Comm. Hockaday asked for public comment and there was none.

5. For Possible Action: Review and Adoption of Agenda

Comm. Hockaday asked for public comment and there was none.

Comm. Keller moved to approve the agenda, Comm. Jacobson seconded, and the motion passed 5-0.

6. Time Certain

6.a. Time Certain at 9:00 AM: For Possible Action: Elect the Board of County Commissioners Chair and to fix the term of office for the Chair as required by NRS 244.070.

Comm. Hockaday asked for public comment and there was none.

Comm. Hendrix moved to nominate Comm. Dave Hockaday as the Board of County Commissioners Chair with a term ending the first meeting of 2025, Comm. Henderson seconded and the motion passed 5-0.

6.b. For Time Certain at 9:00 AM: For Possible Action: Elect the Board of County Commissioners Vice Chair and to fix the term of office for the Vice Chair as required by NRS 244.070.

Commissioner Hockaday asked for public comment.

Comm. Jacobson moved to nominate Comm. Wes Henderson as the Board of County Commissioners Vice Chair with a term ending the first meeting of 2025, Comm. Hockaday seconded and the motion passed 5-0.

6.c. For Time Certain at 9:00 A.M: Public Hearing- Bill No. 23-02: For Possible Action: Approve an ordinance amending Lyon County Code Title 15- Land Use and Development Code related to Accessory Dwelling Units; Chapter 15.335.03.A and other matters properly related thereto.

- **Title 15 Land Use Tiny Homes Ordinance (Final)**
- **Title 15 Land Use Tiny Homes Draft Ordinance (Track Changes)**

· **Staff Report**
· **Senate Bill 150 EN Tiny Houses**
· **Newspaper Notice**

Community Development Director Louis Cariola gave a presentation reviewing the ordinance amending Lyon County Code Title 15- Land Use and Development Code related to Accessory Dwelling Units.

Comm. Hockaday asked for public comment.

Comm. Henderson moved to approve an ordinance amending Lyon County Code Title 15- Land Use and Development Code related to Accessory Dwelling Units; Chapter 15.335.03.A and other matters properly related thereto, Comm. Hendrix seconded and the motion passed 5-0.

7. Presentation of awards and/or recognition of accomplishments

7.a. For Presentation Only: Present Sergeant Lopez with a Retirement plaque.

Sheriff Brad Pope presented a Retirement Plaque to Sergeant Lopez.

The Commissioners thanked Sergeant Lopez for his service.

8. Commissioners/County Manager Reports

Comm. Hendrix stated the Comstock Historical Society meeting was canceled, however, she attended the Stagecoach Advisory Board meeting on 01/03/2024.

Comm. Henderson congratulated Comm. Hockaday for his appointment.

Comm. Keller stated he enjoyed time with his family for the holidays.

Comm. Jacobsen stated he enjoyed time with his family for the holidays.

Comm. Hockaday stated there is still an open position on the Smith Valley Advisory Board. He asked the Roads Department to look at the damaged signs on Artesia Road in Wellington.

County Manager Andrew Haskin stated he is back in the office full time. He stated there is an upcoming change that will be brought to the board for discussion regarding the way the Advisory Boards submit their agendas. He also plans on bringing an item to the Board to discuss and clarify the roles of the Advisory Boards.

9. Elected Official's Reports

9.a. For Report Only: Canal Township Justice Court Statistics.
· **November 2023 Statistics Report**

9.b. For Report Only: Dayton Justice Court Statistics.
· **Criminal and Civil Statistics November 2023**

Sheriff Brad Pope stated there have not been any accidents on Miller Lane but will be presenting data once the stop signs have been installed. He stated his annual report will be presented at the next meeting.

10. Appointed Official's Reports

Comptroller Josh Foli updated the Board letting them know that on April 8, 2024 there will be a Tentative Budget Meeting and the Final Budget Meeting will be on May 20, 2024. He stated at the next meeting he will be presenting an item to the Board to discuss a different vendor for internet service.

11. Advisory Board Reports

Stagecoach Advisory Board Vice Chair Amanda Brinnand gave updates on board member capacity and provided feedback for a recommended parcel map approval.

Silver City Advisory Board Chair Erich Obermayr discussed road issues and code enforcement issues. He stated that residents are concerned if they will still be able to build tiny homes. He updated the board with an upcoming member application for a vacancy on the Advisory Board.

12. CONSENT AGENDA

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobson moved to approve the Consent Agenda as presented, Comm. Henderson seconded, and the motion passed 5-0.

12.a. For Possible Action: Review and accept travel claims.

Travel claims total as of December 15th, 2023 was $12,080.45.

12.b. For Possible Action: Review and accept claims and financial reports.

The cash balance as of December 15th, 2023 was $134,137,851.58. County claims totaled $3,373,164.20 and payroll totaled $2,957,012.28.

12.c. For Possible Action: Approve December 21, 2023 Minutes

The December 21, 2023 Minutes were approved.

12.d. For Possible Action: Accept grant award from the State of Nevada Department of Health and Human Services (DHHS), for the Community Services Block Grant (CSBG), in the amount of $127,357.00.

· **FY24 Community Service Block Grant 1407 NOSA**

12.e. For Possible Action: Accept grant award from State of Nevada, Division of Public and Behavioral Health award for Women, Infants, and Children program in the amount of, $100,975.00 for four months with the remainder to be awarded post the federal budget process being complete.

· **FY24 WIC Notice of Subaward SG-2024-00007**

****END OF CONSENT AGENDA****
REGULAR AGENDA

13. Sheriff

13.a. For Possible Action: Approve contract between Lyon County and Rural Medevac Alliance, Inc. ("RMA") for Lyon County to provide dispatch services for RMA at the rate of $1,150 per month for an initial term of four (4) years with an optional renewal of four (4) years.

· **Rural Medevac Alliance, Inc Dispatch Services Agreement**

Comm. Henderson stated that the effective date for the contract needs to be corrected and Joey Loehner from Rural Medevac Alliance stated he will work with District Attorney Steve Rye to get it corrected.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to approve the contract between Lyon County and Rural Medevac Alliance, Inc. ("RMA") for Lyon County to provide dispatch services for RMA at the rate of $1,150 per month for an initial term of four (4) years with an optional renewal of four (4) years, Comm. Keller seconded, and the motion passed 5-0.

14. Advisory Board

14.a. For Possible Action: Appoint up to two members to the Central Lyon County Park Advisory Board with terms expiring December 31, 2024.

· **Brittnee Somers -Parks and Rec Application**

Commissioners stated they would like to start seeing further consideration taken for applicants.

County Manager Andrew Haskin stated an agenda item can be added for another meeting to discuss this further.

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobson moved to appoint Brittnee Somers to the Central Lyon County Park Advisory Board with term expiring December 31, 2024, Comm. Keller seconded, and the motion passed 5-0.

14.b. For Possible Action: Approve to change the meeting day of the Silver City Advisory Board to the 3rd Thursday of the month at 7:00 pm.

· **Letter of Transmittal**

Comm. Henderson asked if the day of the week was the issue or if it was the week of the month that was the issue.

Silver City Advisory Board Chair Erich Obermayr stated that it is the day of the week that is the issue.

County Manager Andrew Haskin stated if there is further discussion needed for a decision to be made, this item can be brought back.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to approve to change the meeting day of the Silver City Advisory Board to the 3rd Thursday of the month at 7:00 pm, Comm. Hendrix seconded, and the motion passed 5-0.

15. Comptroller

15.a. For Possible Action: Approve the purchase of ten replacement vehicles for the Sheriff's Office in the amount of $700,000, to be funded from a budget transfer from the General Fund contingency.

Comptroller Josh Foli gave a presentation reviewing the requested purchase of 10 replacement vehicles for the Sheriff's Office.

Commissioners and Josh Foli discussed resourcing and budgeting for vehicles for the Sheriff's Office.

Comm. Henderson stated he is concerned with the priority for completion of the Moundhouse Community Center.

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobson moved to approve the purchase of ten replacement vehicles for the Sheriff's Office in the amount of $700,000, to be funded from a budget transfer from the General Fund contingency, Comm. Keller seconded, and the motion passed 5-0.

15.b. For Possible Action: Approve a contract with Prism Systems Corporation in the amount of $145,400 to upgrade the existing door and camera control system in the Justice Complex.
· **Prism Systems Upgrade Contract**

Comptroller Josh Foli gave a presentation discussing the contract with Prism Systems Corporation.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to approve a contract with Prism Systems Corporation in the amount of $145,400 to upgrade the existing door and camera control system in the Justice Complex, Comm. Hendrix seconded, and the motion passed 5-0.

16. County Manager

16.a. For Possible Action: Appoint County Commissioners and staff to the following Boards, Commissions, or Committees for calendar year 2024:
Comstock Historic District
Debt Management Commission
Dayton Valley Conservation District
Mason Valley Conservation District
Smith Valley Conservation District
Nevada Public Agency Insurance Pool
Public Agency Compensation Trust
Nevada Association of Counties
1. **Board of Directors- 1 Commissioner**
2. **Legislative Committee - Up to 2 Commissioners**
3. **Public Lands and Natural Resources Committee - Up to 2 Commissioners**

Local Emergency Planning Committee
Northern Nevada Development Authority
Nevada WORKS
Walker River Irrigation District
Carson Water Subconservancy District

Lyon County Room Tax Board
Quarterly Jail Inspection
Truckee Canal Safety Commission
Lyon County Regional Transportation Commission
Quad County Legislative Coalition
Carson Area Metropolitan Planning Organization
State Land Use Planning Agency
Nevada Local Justice Reinvestment Coordinating Council
Nevada Commission of the Aging
Intergovernmental Executive Committee (Expiring Term of December 31, 2025)
· Commissioner Appointments 2023
· LC Policy 1-3 General Powers & Responsibilities

Comm. Hockaday reviewed the list on a spreadsheet presented live during the meeting. For each appointment allocation, the Commissioners reviewed along with staff which ones they wanted to keep or change. For the Nevada Association of Counties Board of Directors, both Comm. Henderson and Comm. Keller wanted to be the primary representation.

Comm. Hockaday asked for all those in favor to appoint Comm. Henderson to Nevada Association of Counties Board of Directors and for all those who oppose. The vote passed 3-2 with Comm. Keller and Comm. Hendrix opposed. Comm. Keller stated he would like to remain as the alternate.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to appoint commissioners and staff to the various boards and commissions as displayed on the worksheet, Comm. Keller seconded, and the motion passed 5-0.

Comm. Keller stated that he would like a report from the Nevada Association of Counties Board of Directors with updates that can be provided to boards and committees.

16.b. For Possible Action: Update on the development of a Lyon County Lands Bill and provide direction to the County Manager on the Lands Bill.

County Manager Andrew Haskin stated that after his meeting with Congressional Delegation, it was recommended that the board move forward with one Lands Bill rather than two Lands Bills. He also stated that Bureau of Land Management informed him that they have land that could be utilized for future growth in the Mound House area. The commissioners and staff discussed timelines for completion and boards and commissions that will need to stay informed.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to direct the County Manager to continue work on one Lyon County Lands Bill, to communicate with the Tribe and to report back to the board no later than the first meeting in March with a progress update, Comm. Keller seconded, and the motion passed 5-0.

17. Human Resources

17.a. For Possible Action: Approve County Manager's annual performance evaluation, and, provided his performance is deemed satisfactory, approve a merit increase in the amount of 2.5% of his base salary.

- **FY24 County Manager Performance Review**
- **Notice of Meeting**

The Commissioners thanked Andrew Haskin for his continued efforts.

Comm. Hockaday asked for public comment.

Andrew Sichak stated that he is impressed with County Manager Andrew Haskin's performance and would like to see a greater merit increase in his base salary.

Comm. Keller moved to approve the County Manager's annual performance evaluation and approve a merit increase in the amount of 2.5% of his base salary effective on his anniversary date, Comm. Henderson seconded, and the motion passed 5-0.

18. Agenda Requests

There was none at this time.

19. Commissioners Comments

Comm. Keller and Comm. Henderson stated they would like an update from the Parks Board.

Comm. Hockaday thanked the board for allowing him to continue as chair.

21. Public Participation

Comm. Hockaday asked for public comment and there was none.

22. Closed Session pursuant to NRS 241.015(3)(b)(2)

There was no closed session.

23. Adjourn

Meeting was adjourned at 10:45am.

LYON COUNTY BOARD OF COMMISSIONERS

_____

DAVE HOCKADAY, Chairman

ATTEST

_____

STACI LINDBERG, Lyon County Clerk/Treasurer

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
12.e

Subject:
For Possible Action: Approve an interlocal agreement with the Office of the Attorney General, in the amount of $2,037.77, that defines the framework to oversee the Nevada Statewide Victim Notification System.

Summary:
Please see attached document.

This item is covered by the existing budget.

Financial Department Comments:
This item was already budgeted.

Approved As To Legal Form:

County Manager Comments:

Recommendation:
Approve an interlocal agreement with the Office of the Attorney General that defines the framework to oversee the Nevada Statewide Victim Notification System.

ATTACHMENTS
- Nevada Statewide Victim Notification System Interlocal Agreement

CETS #:	
Agency Reference #:	

INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES

A Contract Between the State of Nevada
Acting by and through its

Public Entity #1:	**Office of the Attorney General**
Address:	**100 N. Carson Street**
City, State, Zip Code:	**Carson City, Nevada 89701**
Contact:	**Tanya Lyons**
Phone:	**775-684-1119**
Fax:	
Email:	**AGAccounting@ag.nv.gov**

Public Entity #2:	**Lyon County Sheriff's Office**
Address:	**911 Harvey Way**
City, State, Zip Code:	**Yerington, Nevada 89447**
Contact:	**Sheriff Pope**
Phone:	**(775) 463-6600**
Fax:	
Email:	**bpope@lyon-county.org**

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, it is deemed that the services hereinafter set forth are both necessary and in the best interests of the State of Nevada.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **REQUIRED APPROVAL.** This Contract shall not become effective until and unless approved by appropriate official action of the governing body of each party.

2. **DEFINITIONS**

TERM	DEFINITION
State	The State of Nevada and any State agency identified herein, its officers, employees and immune contractors.
Contracting Entity	The public entities identified above.
Fiscal Year	The period beginning July 1st and ending June 30th of the following year.
Contract	Unless the context otherwise requires, 'Contract' means this document titled Interlocal Contract Between Public Agencies and all Attachments or Incorporated Documents.

CETS #:	
Agency Reference #:	

3. **CONTRACT TERM.** This Contract shall be effective as noted below, unless sooner terminated by either party as specified in ***Section 4, Termination***.

Effective From:	July 1, 2023	To:	June 30, 2025

4. **TERMINATION**. This Contract may be terminated by either party prior to the date set forth in ***Section 3, Contract Term***, provided that a termination shall not be effective until **30** days after a party has served written notice upon the other party. This Contract may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Contract shall be terminated immediately if for any reason State and/or federal funding ability to satisfy this Contract is withdrawn, limited, or impaired.

5. **NOTICE**. All communications, including notices, required or permitted to be given under this Contract shall be in writing and directed to the parties at the addresses stated above. Notices may be given: (a) by delivery in person; (b) by a nationally recognized next day courier service, return receipt requested; or (c) by certified mail, return receipt requested. If specifically requested by the party to be notified, valid notice may be given by facsimile transmission or email to the address(es) such party has specified in writing.

6. **INCORPORATED DOCUMENTS**. The parties agree that this Contract, inclusive of the following Attachments, specifically describes the Scope of Work. This Contract incorporates the following Attachments in descending order of constructive precedence:

ATTACHMENT AA:	INCORPORATED TERMS

Any provision, term or condition of an Attachment that contradicts the terms of this Contract, or that would change the obligations of the State under this Contract, shall be void and unenforceable.

7. **CONSIDERATION**. The parties agree that the services specified in ***Section 6, Incorporated Documents*** at a cost as noted below:

Total Contract or installments payable at:	Upon Invoice

Total Contract Not to Exceed:	$2,037.77
Contract payable as follows:	$1,003.83 FY24; $1,033.94 FY25

Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

8. **ASSENT**. The parties agree that the terms and conditions listed in the incorporated Attachments of this Contract are also specifically a part of this Contract and are limited only by their respective order of precedence and any limitations expressly provided.

9. **INSPECTION & AUDIT**

A. Books and Records. Each party agrees to keep and maintain under general accepted accounting principles full, true and complete records, agreements, books, and document as are necessary to fully disclose to the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all State and federal regulations and statutes.

CETS #:	
Agency Reference #:	

B. Inspection & Audit. Each party agrees that the relevant books, records (written, electronic, computer related or otherwise), including but not limited to relevant accounting procedures and practices of the party, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location where such records may be found, with or without notice by the State Auditor, Employment Security, the Department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the State Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives.

C. Period of Retention. All books, records, reports, and statements relevant to this Contract must be retained a minimum three years and for five years if any federal funds are used in this Contract. The retention period runs from the date of termination of this Contract. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.

10. **BREACH - REMEDIES**. Failure of either party to perform any obligation of this Contract shall be deemed a breach. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages, and to a prevailing party reasonable attorneys' fees and costs. It is specifically agreed that reasonable attorneys' fees shall not exceed $150.00 per hour.

11. **LIMITED LIABILITY**. The parties will not waive and intend to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Actual damages for any State breach shall never exceed the amount of funds which have been appropriated for payment under this Contract, but not yet paid, for the fiscal year budget in existence at the time of the breach.

12. **FORCE MAJEURE**. Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, acts of public enemy, acts of terrorism, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.

13. **INDEMNIFICATION**. Neither party waives any right or defense to indemnification that may exist in law or equity.

14. **INDEPENDENT PUBLIC AGENCIES**. The parties are associated with each other only for the purposes and to the extent set forth in this Contract, and in respect to performance of services pursuant to this Contract, each party is and shall be a public agency separate and distinct from the other party and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or constructed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

15. **WAIVER OF BREACH**. Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

16. **SEVERABILITY**. If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

17. **ASSIGNMENT**. Neither party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other party.

18. **OWNERSHIP OF PROPRIETARY INFORMATION**. Unless otherwise provided by law any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of preparation by either party in performance of its obligations under this Contract shall be the joint property of both parties.

CETS #:	
Agency Reference #:	

19. **PUBLIC RECORDS**. Pursuant to NRS 239.010, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests.

20. **CONFIDENTIALITY**. Each party shall keep confidential all information, in whatever form, produced, prepared, observed or received by that party to the extent that such information is confidential by law or otherwise required by this Contract.

21. **FEDERAL FUNDING**. In the event, federal funds are used for payment of all or part of this Contract, the parties agree to comply with all applicable federal laws, regulations and executive orders, including, without limitation the following:

    A. The parties certify, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to Executive Orders 12549 and 12689 and Federal Acquisition Regulation Subpart 9.4, and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.

    B. The parties and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder, including 28 C.F.R. Section 35, inclusive, and any relevant program-specific regulations.

    C. The parties and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964 (P.L. 88-352), as amended, the Rehabilitation Act of 1973 (P.L. 93-112), as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions.)

    D. Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended. Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

22. **PROPER AUTHORITY**. The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to perform the services set forth in ***Section 6, Incorporated Documents***.

23. **GOVERNING LAW – JURISDICTION**. This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the exclusive jurisdiction of and venue in the First Judicial District Court, Carson City, Nevada for enforcement of this Contract.

24. **ENTIRE AGREEMENT AND MODIFICATION**. This Contract and its integrated Attachment(s) constitute the entire agreement of the parties and as such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated Attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such Attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto, approved by the Office of the Attorney General.

CETS #:	
Agency Reference #:	

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

Public Entity #1 Authorized Signature — Date — Title
Office of the Attorney General

Public Entity #2 Authorized Signature — Date — Title
Lyon County Sheriff's Office

APPROVED BY BOARD OF EXAMINERS

Signature – Board of Examiners

On: _____
Date

Approved as to form by:

Deputy Attorney General for Attorney General

On: _____
Date

ATTACHMENT AA
INCORPORATED TERMS
Nevada Statewide Victim Notification System

1. Background

1.1. Purpose – This agreement defines a framework of cooperation between the parties set forth below to oversee the Nevada Statewide Victim Notification System.

1.2. Governing Authority – *See* NRS 217.010 – NRS 217.270 (Aid to Certain Victims of Crime) and NRS 277 (Cooperative Agreements).

1.3. Parties - The parties to this agreement are the Office of the Attorney General ("OAG"), in its capacity as the lead agency for the Nevada Victim Notification System ("VNS") and Public Entity #2 referenced in the foregoing Interlocal Contract Between Public Agencies ("End User").

1.4. VNS Vendor – As of the time of this agreement, there is an existing vendor providing the Victim Notification System through a contract with the OAG and a pending new contract procurement process for a successor Victim Notification System vendor ("VNS Vendor") and is responsible for ongoing project implementation, overall project management, administration, communications, coordination, and operation of VNS. *See* OAG Contract (as amended) with Appriss Insights, LLC through December 31, 2023 and successor contract to cover periods after December 31, 2023.

2. End User Responsibilities – The following provisions are in addition to the End User's obligation to contribute funds to pay for VNS statewide.

2.1. Coordination with VNS Vendor – The End User will cooperate with the VNS Vendor to assure transmittal of data from the End User to the VNS Vendor's operations center/platform. This includes cooperation and communication with the VNS Vendor to resolve any applicable equipment or data transmission issues.

2.2. Utilization of VNS - The End User agrees that any workstation, cloud based platform, or other equipment or functionality provided by the VNS Vendor as part of an interface in association with VNS, or for the collection of data for purposes of VNS, is restricted solely to ongoing implementation and utilization of VNS.

2.3. Obligation to Notify the OAG – The End User will report to the OAG any new facilities, facility mergers, or closing of existing facilities to ensure proper installation or removal of applicable hardware and/or software related to VNS. This obligation to notify the OAG includes advance written notification (at least 30 calendar days) in the event that the End User elects to engage the services of a private provider to manage its detention center functions.

2.3.1. Notification Options – Parties may utilize the notice provision set forth in paragraph 5 of the foregoing Interlocal Contract document, however, for purposes of notification about circumstances or obligations in this attachment, the parties may also utilize written

electronic mail notification. Parties have a mutual obligation to communicate changes in contact information related to electronic mail addresses for this purpose.

2.4. **Cooperating to Ensure Ongoing Success of VNS** – The End User agrees the following are essential cooperative functions of the End User, including an overall obligation to notify the OAG and/or VNS Vendor as applicable related to changes in designated points of contact/liaisons:

2.4.1. **Public Awareness** – The End User agrees to provide and forward applicable VNS related materials to local law enforcement agencies and their employees to ensure victim/survivors of crime are aware of VNS services.

2.4.2. **Crime Victim Registration** – The End User agrees to assign staff to be responsible for entering data necessary to register victims of crime for automated VNS services, including updating registration data as necessary. Assigned End User staff should remain informed related to any training or resources related to utilization of VNS in this capacity.

2.4.3. **Timely Event Reporting and Identification Number(s)** – The End User understands and agrees that booking system and jail management data must be accurately updated as soon as possible to help ensure timely and relevant notification to VNS registered victims of crime. This timely event reporting obligation includes End User utilization of their own records management system identification number when booking offenders as well as inclusion and entry of a State of Nevada Identification Number, if available.

2.4.4. **Monitoring of Automated System** – The End User agrees to assign staff to receive notification result emails from VNS as established by the VNS Vendor and to update the same should staff members change.

2.4.5. **Monitoring of System Functionality** – The End User agrees to assign one dedicated point of contact liaison staff member to the VNS Vendor's technical team in the event there is an interruption in communication or services for any reason.

2.4.6. **Information and Referral Services** – The End User agrees to assign staff to the function of answering questions from victims of crime and the general public about use of VNS' automated system.

2.4.7. **Continuity of Communication** – The End User agrees to assign one staff person to serve as a program liaison point of contact with the OAG and provide their name and relevant contact information with an ongoing obligation to update regarding the identity of the liaison.

2.5. **Advance Reporting of Change in Booking Vendor** – Should End User anticipate a change in vendors for their booking system, it must be reported in advance to the OAG (at least 30 calendar days if practicable). Any and all costs incurred by the End User as a result of securing a new booking system or vendor for the same will remain the responsibility of the End User.

2.6. **Training Time Allocation** – The End User agrees to provide training time to staff assigned to work on VNS as part of their normal work schedule.

3. OAG Responsibilities

3.1. **Funding Utilization** – The OAG will utilize funds provided by the End User to contribute to expenses related to VNS statewide.

3.1.1. **Grant Funding** – The OAG will undertake continued efforts to secure grant funding to cover portion(s) of statewide costs for VNS.

3.2. **Confidentiality** – The OAG will not disclose, provide to, or permit any person or entity to obtain confidential information to which they are not legally entitled, except for those authorized employees of the OAG.

3.3. **Coordination with VINE Vendor** – The OAG will work with the VNS Vendor in order to seek uninterrupted VNS services for victims of crime.

3.4. **Training and Ongoing Support** – The OAG and VNS Vendor will provide training and ongoing support resources for assigned/designated staff responsible for using and/or supporting the VNS program's use and adoption within the End User agency. This includes provision of materials to the End User for use in promotion of victim of crime and public awareness and use of VNS.

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
12.f

Subject:
For Possible Action: Accept Grant Award from the State of Nevada Department of Public Safety Office of Criminal Justice Assistance in the amount of $59,504 for the purchase of hand held drug analyzers.

Summary:
The Lyon County Sheriff's Office was awarded a Grant Award from the State of Nevada Department of Public Safety Office of Criminal Justice Assistance in the amount of $59,504 for the purchase of hand held drug analyzers. This allows narcotics to be safely analyzed and presumptively tested without opening packaging and handling controlled substances.

Financial Department Comments:
There doesn't appear to be any matching funds.

Approved As To Legal Form:

County Manager Comments:

Recommendation:
Accept Grant Award from the State of Nevada Department of Public Safety Office of Criminal Justice Assistance in the amount of $59,504 for the purchase of hand held drug analyzers.

ATTACHMENTS

- Criminal Justice Assistance Drug Analyzer Grant

Nevada Department of
Public Safety
Office of Criminal Justice Assistance

STATE OF NEVADA
DEPARTMENT OF PUBLIC SAFETY

OFFICE OF CRIMINAL JUSTICE ASSISTANCE

Grant Award

JUSTICE ASSISTANCE GRANT (JAG)

CFDA# 16.738

SUB-GRANTEE:	Lyon County Sheriff's Office	**PROJECT NUMBER:**	20-JAG-38
ADDRESS:	911 Harvey Way #1 Yerington, NV 89447-2359	**UEI #**	UT4JJJ9N6L69
PROJECT TITLE:	Handheld Drug Analyzers		
GRANT PERIOD	*January 1, 2024 – September 30, 2024*	**TOTAL FEDERAL GRANT FUNDS:**	$59,504.00

APPROVED BUDGET FOR PROJECT

CATEGORY	TOTAL PROJECT COSTS
Personnel	$.00
Travel	$.00
Supplies/Operating	$1,408.00
Equipment (Over $5,000 per item)	$58,096.00
Contracts/Consultants	$.00
Confidential Funds	$.00
Other (Includes Conf Registrations)	$.00
Total	$59,504.00

This award is subject to the requirements (General and Fiscal Conditions, including General Operating Policies) established by the Office of Criminal Justice Assistance, Nevada Department of Public Safety.

✓ SPECIAL CONDITIONS: This project is subject to such conditions or limitations as set forth on the attached page(s).

AGENCY APPROVAL	SUBGRANTEE ACCEPTANCE
Office of Criminal Justice Assistance Victoria Hauan, Administrator	Lyon County Sheriff's Office Brad Pope, Sheriff
X Victoria Hauan 11-30-2023	X Brad Pope
Signature of Approving Official Date	Signature of Agency Approving Official Date 11/22/23

Award Conditions and Assurances

Complete and submit this form to the Office of Criminal Justice Assistance (OCJA) with the signed award.

Award Information and Instructions

Award Information:

Subrecipient Agency/Organization	Lyon County Sheriff's Office	
Project Title	Handheld Drug Analyzers	
Project/Award #	20-JAG-38	CFDA #: 16.738

Instructions:
In Table A - "Special Conditions" below, the Office of Criminal Justice Assistance's (OCJAs) Program Manager assigned to the award above marked the applicable Special Conditions. Please read carefully, sign and date the last page confirming awareness and compliance of the applicable Special Conditions and return this document to OCJA with the Award Package.

Table A – Special Conditions

Name	Applicable	
1. Audit Arrangements	☒Yes	☐ No
2. Equipment Purchase 1122 Programs	☐Yes	☒ No
3. Reimbursement of Grant Expenditures	☒Yes	☐ No
4. Bullet Proof Vests Mandatory Wear Policy	☐Yes	☒ No
5. Confidential Funds	☐Yes	☒ No
6. Task Force Training Online	☐Yes	☒ No
7. Executive Order 13929 Safe Policing for Safe Communities Certification letter	☒Yes	☐ No
8. Employment eligibility verification for hiring under the award.	☒Yes	☐ No
9. Other	☐Yes	☒ No
10. Certification of Civil Rights Requirements & Designation of Civil Rights Liaison	☒Yes	☐ No

NOTE: ***Pursuant to Executive Order 13513, 74 Fed. Reg. 51225, the Department of Public Safety and the Office of Criminal Justice Assistance encourage subrecipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.***

Note: Federal requirements prohibit OCJA from reimbursing subrecipients with missing or incomplete documentation.

1. Audit Arrangements

Subrecipient Agency/Organization Address:	911 Harvey Way #1		
City:	Yerington NV	**Zip:**	89447-2359
Name of Financial Manager:	Rebecca Martinez, Fiscal Analyst	**Phone:**	775-463-6600 x.1011
Email	rmartinez@lyon-county.org	**Fax:**	

Does the subrecipient agency expect to spend an aggregate total of $750,000 in federal funds in the current fiscal year? (subrecipient agency refers to the entire County, city, state agency or tribe receiving the award)

NO ☐ - stop; continue to the next applicable Special Condition

YES ☒ - Complete the information below and continue with the next special condition –if none are applicable, sign and return this form in its entirety to OCJA. This form is part of the award package.

Name of Auditor/Firm:	Jim Sciarani & Co		
Address:	30 Broadway Ave, Yerington NV	**Zip:**	89447
Point of Contact	Jim Sciarani	**Phone:**	(775) 463-4100
Email	jimc sciarani.com	**Fax:**	
Anticipated submission date of the audited financial statement to OCJA :			1/2/2024

2. Equipment Purchases 1122 Program

OCJA requires subrecipients awarded $1,000 or more for equipment purchases to contact the State Coordinator for the 1122 General Services Administration Purchasing Program to determine the viability of acquiring approved equipment through the program. When purchasing through the 1122 program, retain the quote, or the letter from the State Coordinator authorizing the purchase outside the program in the award file for your records.

Regardless of the funding source, this program is open to state and local government agencies for purchases under $1,000.

3. Reimbursement of Grant Expenditures

In compliance with state and federal mandates, OCJA cannot reimburse subrecipients for financial claims with expenditures until after receiving the federal award and all federal special conditions have been met. State agencies must complete the State Legislative process approving the receipt of the award. *Late fees are not eligible for reimbursement with federal funds.* Please consider that regardless of a possible delay in reimbursement, the requirement to submit monthly program progress reports and quarterly BJA PMT reports does not change.

4. Bullet Proof Vest Mandatory Wear Policy

The subrecipient certifies it has a current written "Mandatory Wear" Policy in effect for uniformed officers while on duty. The policy must be in place before any Justice Assistance Grant funding can be used for the purchase of ballistic-resistant and stab-resistant body armor. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty.

5. Confidential Funds

I certify that I read, understand and agree to abide by all the conditions for confidential funds, including the establishment of written procedures, as set forth in the effective edition of the Office of Justice Programs (OJP), "Financial Guide." **Keep a copy of the written procedures in the award file for your records.**

6. Task Force Training Online

Agencies receiving partial or full funding for Task Force(s) activities from the Justice Assistance Grant, agree that within 120 days of award acceptance, **each current member of a law enforcement task force** funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete this training once during the life of this award, or once every four years if multiple awards include this requirement. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership **(ww.ctfli.org).** This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. When BJA funding supports a task force, a task force personnel roster should be compiled and maintained, **along with course completion certificates.**

7. **Executive Order 13929 Safe Policing for Safe Communities**, the Attorney General determined that all state, local, and university or college law enforcement agencies must be certified by an approved independent credentialing body or have started the certification process no later than January 31, 2021, to be eligible for FY 2021 DOJ discretionary grant funding. To become certified, the law enforcement agency must meet two mandatory conditions: (1) the agency's use of force policies adhere to all applicable federal, state, and local laws; and (2) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law. The certification requirement also applies to law enforcement agencies receiving DOJ discretionary grant funding through a subaward.

Include the certification letter for your agency from P.O.S.T.

8. Employment eligibility verification for hiring under the award.

All subrecipients must ensure that as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the subrecipient properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the subrecipient who are or will be involved in activities under this award of both—

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

9. Other

10. Certification of Civil Rights Requirements & Designation of Civil Rights Liaison

As Project Director for the above stated grant award, I agree:

1. To submit the contact information (name, telephone, email address) for the Civil Rights Liaison (Liaison) appointed by the agency/organization.
2. That the Liaison will coordinate the agency's/organization's compliance with the Federal Office of Justice Program's civil rights requirements.
3. That the Liaison will comply with the federal Office of Civil Rights training requirements found on the website http://ojp.gov/about/ocr/assistance.htm;
4. That **within 30 days** of receiving OCJA's award package, the Liaison will complete the certification form certifying that s/he completed the required training.
5. That the subrecipient agency/organization is aware OCJA will monitor compliance with civil rights requirements.

The Project Director:

- Refers to the person with direct responsibility for the administration of the proposed project to carry out the terms of the Grant Award, Award Conditions and Program Assurances.
- Ensures agreed upon grant-funded activities, operations, and the scope of the work.
- Keeps costs within approved amounts and maintains source documents
- Submits required progress reports and **may** submit reimbursement claims to DPS-OCJA throughout the grant year.
- All correspondence from OCJA pertaining to your project will be sent to the Project Director's attention.

NOTE: ***OCJA will not process fiscal reimbursements for claims related to awards without the Liaison's completed certification and/or contact information.***

Contact Information for Designated Liaison:

Name	Amy Hagen		
Title	Human Resource Manager		
Email	ahagen@lyon-county.org	**Phone**	(775) 463-651
Address	27 S. Main St. Yerington NV 89447		

I certify I read, understand and agree to the applicable special conditions as outlined in Page 1, Table A of this document and the Program Assurances. I agree to the above stated Civil Rights Requirements and Designation of Civil Rights Liaison.

Mitch Brantingham — **Chief Deputy**
Project Director Name — **Title**

Signature: [signature] 1081 — **Date:** 11/22/2023

Brad Pope — **Sheriff**
Agency Authorized Official Name — **Title**

Signature: Brad Pope — **Date:** 11/22/2023

The Authorizing Official is the person in your agency ultimately responsible for all fiscal and operational aspects, including this project.

Civil Rights Liaison Certification & Training

Complete and return this form **within 30 days** of receiving OCJA'S grant award package when one or more of the four items below apply.

1. This is the first time the agency/organization is a subrecipient of funds from OCJA.
2. A change occurred in the agency/organization's Civil Rights Liaison
3. OCJA notified the agency/organization of significant changes in the law or the Office of Civil Rights training
4. OCJA's Administrator requests the completion of the training.

As the Civil Rights Liaison for the above Agency/Organization, I certify that:

1. the Agency/Organization is aware that, in accordance with federal law, OCJA will audit and monitor compliance with federal civil rights requirements.
2. I read the information located on the federal Office of Civil Rights webpage, http://ojp.gov/about/ocr/sample_documentation.htm regarding the Sample Civil Rights Compliance Checklist;
3. **by checking the list of training segments below**, I viewed the required and applicable civil rights training segments completing the self-tests found on the federal Office of Civil Rights webpage http://ojp.gov/about/ocr/assistance.htm .

Required Training Segments for ALL Subrecipients

Viewing the following three training segments and completion of the respective self-tests is a requirement for all agencies receiving grant funds from OCJA.

- [X] Overview of the Office for Civil Rights and Laws Enforced and self-test.
- [X] Obligations of Recipients of DOJ Funding to Provide Services to Limited English Proficient Person and Self –test.
- [X] Standard Assurances and How the Office for Civil Rights Enforce Civil Rights Laws and Self-test.

Additional required segments and Self-test for FAITH-BASED Subrecipients:

- [ ] Civil Rights Laws that Affect Funded Faith-Based Organizations.

Additional required segments and Self-test for TRIBAL Subrecipients:

- [ ] Civil rights Protections for American Indians in Programs funded by DOJ and Obligations of Funded Indian Tribes.

Liaison Signature: Amy Hagan **Date:** 11/27/2023

Subrecipient Agency/Organization	Lyon County Sheriff's Office
Project Title	Handheld drug analyzer
Project/Award #	20-JAG-38

Program Assurances

The applicant hereby assures compliance with the following conditions as part of the Notice of Grant Award:

1. A narrative **Monthly Progress** report shall be submitted to the Office of Criminal Justice Assistance (OCJA) on the approved form on the 25th of each month during the grant period. Reimbursements for Financial Claims may be delayed if progress reports are not up to date. Forms will be supplied by your program manager and will be available at http://www.ocj.nv.gov The Bureau of Justice Assistance requires an electronic quarterly report for the Performance Measurement Tools (PMT) due **Quarterly** on the 20th day following the close of each quarter.

2. The Subrecipient shall **issue a press release** to their local media detailing the project, funding source, goals, objectives and probable outcome within 60 days of issuance of the signed Grant Award. Include a copy of the press release with the monthly progress report.

3. Any publication, invention, patent, photograph, negative, book, drawing, record, document, or other material prepared by the grantee/sub-grantee in the performance of its obligations under this grant **must identify the funding source**. Contact at OCJA for approved wording

4. The Final Progress Report must be submitted to OCJA within **60 days following the end of the grant period.** Late reports, unless approved by OCJA, will result in non-payment of final claim.

5. Written approval must be obtained from OCJA for a change in the scope of work and/or goals and objectives, including changes to travel plans. The approval must be acquired prior to any purchases and/or adjustments to the grant. A Project Change Form must be completed and submitted to OJCA for consideration which is available on the OCJA web page.

6. OCJA retains the right to terminate this grant, for cause, at any time before completion of the grant period when determined the grantee failed to comply with the conditions of the grant award.

7. To the extent limited in accordance with NRS 41.0305 to NRS 41.039, if applicable, sub-grantee agrees to indemnify, save and hold the state, its agents and employees harmless from any and all liability, claims, actions, damages, losses, and expenses, including without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of this agreement by sub-grantee, its agents or employees.

8. The grantee/sub-grantee acknowledges and agrees to notify OCJA of the disposition of property or equipment purchased with grant funds within 60 days of disposition or loss.

Mitch Brantingham **Chief Deputy**
Project Director Name **Title**

Signature: _____ **Date:** 11/22/2023

Brad Pope **Sheriff**
Agency Authorized Official Name **Title**

Signature: _____ **Date:** 11/22/2023

This document must be signed by the Project Director and the Agency Authorized Official.

Financial Assurances

The subrecipient hereby assures compliance with the following conditions as part of the Notice of Grant Award:

1. If the application includes funding for one or more **salaried** positions, this will be reimbursed at a **pro-rated amount over the 12-month grant period**.
2. A Financial claim shall be submitted to the Office of Criminal Justice Assistance (OCJA) when there are expenditures no later than 30 days following the end of the month. Financial claims must be submitted on the approved form available on the OCJA web site http://ocj.nv.gov .
3. When submitting a financial claim, the subrecipient understands that the claim will not be paid if it reflects activities or expenses made prior to **the project period start date or after the ending date of the grant period.**
4. Reimbursements for Financial Claims may be delayed if progress reports are delinquent.
5. Grantee/Subrecipient understands that written pre-approval must be obtained from OCJA to make any budget modifications that transfer funds between budget categories. Modification requests will be considered on a case-by-case basis and must be made prior to the last 60 days of the grant period on the Project Change Request form available on the OCJA web page. Expenditure of funds for items not previously authorized may be considered on a case by case basis.
6. Any programmatic changes that impact the budget or scope of work require pre-approval and submittal of a project change request form.
7. The **final** financial claim form must be submitted to OCJA no later than **90** days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of the final claim.
8. Grant revenue and expenditure records must be maintained and made available to OCJA for monitoring and audit purposes.
9. OCJA retains the right to terminate this grant for cause at any time before completion of the grant period when it has determined the grantee/subrecipient has failed to comply with the conditions of the grant award.
10. Financial management **must comply with the requirements of 2 CFR Part 200 Subparts A through F and all appendices,** incorporated into this agreement by reference.
11. All grant expenditures are to be reasonable and allowable in accordance with **2 CFR Part 200 Subparts A through F and all appendices** incorporated into this agreement by reference.
12. Grantee/subrecipient shall comply with the audit requirements of the Single Audit Act Amendment of 1986 and 2 CFR Part 200 Subparts A through F and all appendices, incorporated into this agreement by reference to include the required submission of the most recent annual independent audit.
13. Upon OCJA request, required documentation for the performance of internal audits must be provided within 30 days. Grant closeout is contingent upon OCJA audit and resolution of any discrepancies.

Name: Rebecca Martinez Title: Fiscal Analyst

Signature: Rebecca Martinez Date: 11/22/2023

This document must be signed by the Chief Financial Officer or Fiscal Manager for the organization.

Links to all OMB circulars referenced above are available on the OCJA web page at http://www.ocj.nv.gov – under Federal Resources / OMB Circulars

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
12.g

Subject:
For Possible Action: Accept a grant from the Department of Justice (DOJ) Bureau of Justice Assistance in the amount of $17,258, to retrofit approximately 27 patrol vehicles with a safer system to store patrol rifles.

Summary:
The Lyon County Sheriff's office will use the JAG funds for a retro fit for safer ways to store the patrol rifles to where a deputy can quickly and safely access a rifle in the event of an emergency. There is no financial commitment from the Lyon County Sheriff's Office , the retro fit will cover 27 Patrol Vehicles.

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:
Accept a grant from the Department of Justice (DOJ) Bureau of Justice Assistance in the amount of $17,258, to retrofit approximately 27 patrol vehicles with a safer system to store patrol rifles.

ATTACHMENTS
- Department of Justice Grant

Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Name and Address of Recipient:	COUNTY OF LYON 27 S MAIN ST
City, State and Zip:	YERINGTON, NV 89447
Recipient UEI:	UT4JJJ9N6L69
Project Title: To Retrofit our patrol vehicles for safer ways to store the patrol rifles to where a deputy can quickly and safely access a rifle in the event of an emergency	**Award Number:** 15PBJA-23-GG-03650-JAGX
Solicitation Title: BJA FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation	
Federal Award Amount: $17,258.00	**Federal Award Date:** 9/25/23
Awarding Agency:	Office of Justice Programs Bureau of Justice Assistance
Funding Instrument Type:	Grant
Opportunity Category: D **Assistance Listing:** 16.738 - Edward Byrne Memorial Justice Assistance Grant Program	
Project Period Start Date: 10/1/22	**Project Period End Date:** 9/30/24
Budget Period Start Date: 10/1/22	**Budget Period End Date**: 9/30/24
Project Description: The Lyon County Sheriff's office will use the JAG funds for a retro fit for safer ways to store the patrol rifles to where a deputy can quickly and safely access a rifle in the event of an emergency.	

Award Letter

September 25, 2023

Dear Rebecca Martinez,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by COUNTY OF LYON for an award under the funding opportunity entitled 2023 BJA FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation. The approved award amount is $17,258.
Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Maureen Henneberg
Deputy Assistant Attorney General

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance to give assurances that they will comply with those laws. Taken together, these civil rights laws prohibit recipients of federal financial assistance from DOJ from discriminating in services and employment because of race, color, national origin, religion, disability, sex, and, for grants authorized under the Violence Against Women Act, sexual orientation and gender identity. Recipients are also prohibited from discriminating in services because of age. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with DOJ awards, see https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm.

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria.

These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a nondiscriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOPs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEOP requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5).

The OCR is available to help you and your organization meet the civil rights requirements that are associated with DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to contact the OCR at askOCR@ojp.usdoj.gov.

Memorandum Regarding NEPA

NEPA Letter Type

OJP - Ongoing NEPA Compliance Incorporated into Further Developmental Stages

NEPA Letter

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party.? Accordingly,?prior to obligating?funds for any of the specified activities, the grantee must first determine if any of the specified activities will be?funded by the grant.

?

The specified activities requiring environmental analysis are:

a. New construction;

b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;

c.? A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;

d.? Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and

e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see https://www.bja.gov/Funding/

nepa.html.

NEPA Coordinator

First Name	Middle Name	Last Name
Orbin		Terry

Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Recipient Information

Recipient Name
COUNTY OF LYON

UEI
UT4JJJ9N6L69

Street 1
27 S MAIN ST

Street 2

City
YERINGTON

State/U.S. Territory
Nevada

Zip/Postal Code
89447

Country
United States

County/Parish

Province

Award Details

Federal Award Date
9/25/23

Award Type
Initial

Award Number
15PBJA-23-GG-03650-JAGX

Supplement Number
00

Federal Award Amount
$17,258.00

Funding Instrument Type
Grant

Assistance Listing Number	Assistance Listings Program Title
16.738	Edward Byrne Memorial Justice Assistance Grant Program

Statutory Authority

Title I of Public Law 90-351 (generally codified at 34 U.S.C. 10101-10726), including subpart 1 of part E (codified at 34 U.S.C. 10151-10158); see also 28 U.S.C. 530C(a)

[X]
I have read and understand the information presented in this section of the Federal Award Instrument.

Project Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Solicitation Title

2023 BJA FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

Awarding Agency

OJP

Program Office

BJA

Application Number

GRANT13963147

Grant Manager Name

Elaine Vanlandingham

Phone Number

202-598-7415

E-mail Address

Elaine.Vanlandingham@usdoj.gov

Project Title

To Retrofit our patrol vehicles for safer ways to store the patrol rifles to where a deputy can quickly and safely access a rifle in the event of an emergency

Performance Period Start Date

10/01/2022

Performance Period End Date

09/30/2024

Budget Period Start Date

10/01/2022

Budget Period End Date

09/30/2024

Project Description

The Lyon County Sheriff's office will use the JAG funds for a retro fit for safer ways to store the patrol rifles to where a deputy can quickly and safely access a rifle in the event of an emergency.

[X]
I have read and understand the information presented in this section of the Federal Award Instrument.

Financial Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

[X]
I have read and understand the information presented in this section of the Federal Award Instrument.

Award Conditions

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

1

Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards

Consistent with Executive Order 14074, “Advancing Effective, Accountable Policing and Criminal Justice Practices To Enhance Public Trust and Public Safety,” OJP has prohibited the use of federal funds under this award for purchases or transfers of specified equipment by law enforcement agencies. In addition, OJP requires the recipient, and any subrecipient (“subgrantee”) at any tier, to put in place specified controls prior to using federal funds under this award to acquire or transfer any property identified on the “controlled equipment” list. The details of the requirement are posted on the OJP web site at https://www.ojp.gov/funding/explore/prohibited-and-controlled-equipment (Award condition: Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards), and are incorporated by reference here.

2

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

3

Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

4

Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2022 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2022 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2022 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at https://ojp.gov/funding/Part200UniformRequirements.htm.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at

any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

5

Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

6

Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

7

Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at https://ojp.gov/financialguide/DOJ/index.htm), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

8

Compliance with general appropriations-law restrictions on the use of federal funds (FY 2022)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2022, are set out at https://www.ojp.gov/funding/Explore/FY22AppropriationsRestrictions.htm, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

9

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at https://www.ecfr.gov/cgi-bin/ECFR?page=browse), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

10

Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

11

Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqts.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

12

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

13

Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

14

Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate

person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (https://www.e-verify.gov/) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

15

OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees.

16

Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at https://ojp.gov/funding/Explore/Interact-Minors.htm (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

17

Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

18

Required training for Grant Award Administrator and Financial Manager

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after October 15, 2020, will satisfy this condition.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period

of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants. Successful completion of such a training on or after October 15, 2020, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at https://onlinegfmt.training.ojp.gov/. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

19

Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

20

Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

21

Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

22

Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

23

Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

24

All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at https://ojp.gov/funding/Explore/SubawardAuthorization.htm (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

25

Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed $250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, $250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed $250,000)), and are incorporated by reference here.

26

Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

27

Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

28

Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at https://oig.justice.gov/hotline/contact-grants.htm (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at https://oig.justice.gov/hotline.

29

Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at https://www.sam.gov/. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at https://ojp.gov/funding/Explore/SAM.htm (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

30

Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

31

Justice Information Sharing

Information sharing projects funded under this award must comply with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) must conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: https:/ / it.ojp.gov/ gsp_grantcondition. The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

32

Avoidance of duplication of networks

To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the recipient can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

33

Law enforcement task forces - required training

Within 120 days of award acceptance, each current member of a law enforcement task force funded with award funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, must complete required online (internet-based) task force training. Additionally, all future task force members must complete this training once during the period of performance for this award, or once every four years if multiple OJP awards include this requirement.

The required training is available free of charge online through the BJA-funded Center for Task Force Integrity and Leadership (www.ctfli.org). The training addresses task force effectiveness, as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. If award funds are used to support a task force, the recipient must compile and maintain a task force personnel roster, along with course completion certificates.

Additional information regarding the training is available through BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).

34

Required monitoring of subawards

The recipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

35

Any written, visual, or audio publications funded in whole or in part under this award, with the exception of press releases, shall contain the following statements: "This project was supported by Grant No. <AWARD_NUMBER> awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.

36

Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service: "This Web site is funded in whole or in part through a grant from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

37

Verification and updating of recipient contact information

The recipient must verify its Grant Award Administrator, Financial Manager, and Authorized Representative contact information in JustGrants, including telephone number and e-mail address. If any information is incorrect or has changed, the award recipient’s Entity Administrator must make changes to contact information through DIAMD. Instructions on how to update contact information in JustGrants can be found at https://justicegrants.usdoj.gov/training/training-entity-management.

38

Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA.

The recipient understands that this condition applies to new activities as set out below, whether or not they are being specifically funded with these award funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are:

a. New construction;

b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;

c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;

d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and

e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at https://bja.gov/Funding/nepa.html, for programs relating to methamphetamine laboratory operations.

Application of This Condition to Recipient's Existing Programs or Activities: For any of the recipient's or its subrecipients' existing programs or activities that will be funded by these award funds, the recipient, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

39

Recipients utilizing award funds for forensic genealogy testing must adhere to the United States Department of Justice Interim Policy Forensic Genealogical DNA Analysis and Searching (https://www.justice.gov/olp/page/file/1204386/download), and must collect and report the metrics identified in Section IX of that document to BJA.

40

Establishment of trust fund

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish a trust fund account. Recipients (and subrecipients) must maintain advance payments of federal awards in interest-bearing accounts, unless regulatory exclusions apply (2 C.F.R. 200.305(b)(8)). The trust fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate the award funds in the trust fund (including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the

time of closeout.

41

All State and Local JAG recipients must submit quarterly Federal Financial Reports (SF-425). Additionally, State JAG and Local JAG Category Two ($25K or more) must submit semi-annual performance reports through JustGrants and Local JAG Category One (Less than $25K) must submit annual performance reports through JustGrants. Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, the recipient must provide data that measure the results of its work. The recipient must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website: https://bjapmt.ojp.gov/. For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage (https://bjapmt.ojp.gov/help/jagdocs.html). Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.

42

Required data on law enforcement agency training

Any law enforcement agency receiving direct or sub-awarded funding from this JAG award must submit quarterly accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.

43

Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after October 1, 2022

The recipient may obligate (federal) award funds only after the recipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (October 1, 2022), however, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via an Award Condition Modification (ACM)). (A withholding condition is a condition in the award document that precludes the recipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Except to the extent (if any) that an award condition expressly precludes reimbursement of project costs incurred "at-risk," if and when the recipient makes a valid acceptance of this award and OJP removes each applicable withholding condition through an Award Condition Modification (ACM), the recipient is authorized to obligate (federal) award funds to reimburse itself for project costs incurred "at-risk" earlier during the period of performance (such as project costs incurred prior to award acceptance or prior to removal of an applicable withholding condition), provided that those project costs otherwise are allowable costs under the award.

44

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS. With the exception of Forensic Genetic Genealogy, no profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS. Booking agencies should work with their state CODIS agency to ensure all requirements are met for participation in Rapid DNA (see National Rapid DNA Booking Operational Procedures Manual).

45

Submission of eligible records relevant to the National Instant Background Check System

Consonant with federal statutes that pertain to firearms and background checks -- including 18 U.S.C. 922 and 34 U.S.C. ch. 409 -- if the recipient (or any subrecipient at any tier) uses this award to fund (in whole or in part) a specific project or program (such as a law enforcement, prosecution, or court program) that results in any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the National Instant Background Check System (NICS), or that has as one of its purposes the establishment or improvement of records

systems that contain any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS, the recipient (or subrecipient, if applicable) must ensure that all such court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS are promptly made available to the NICS or to the "State" repository/database that is electronically available to (and accessed by) the NICS, and -- when appropriate -- promptly must update, correct, modify, or remove such NICS-relevant "eligible records".

In the event of minor and transitory non-compliance, the recipient may submit evidence to demonstrate diligent monitoring of compliance with this condition (including subrecipient compliance). DOJ will give great weight to any such evidence in any express written determination regarding this condition.

46

Prohibition on use of award funds for match under BVP program

JAG funds may not be used as the 50% match for purposes of the DOJ Bulletproof Vest Partnership (BVP) program.

47

Certification of body armor "mandatory wear" policies, and compliance with NIJ standards

If recipient uses funds under this award to purchase body armor, the recipient must submit a signed certification that each law enforcement agency receiving body armor purchased with funds from this award has a written "mandatory wear" policy in effect. The recipient must keep signed certifications on file for any subrecipients planning to utilize funds from this award for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any funds from this award may be used by an agency for body armor. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards, and is listed on the NIJ Compliant Body Armor Model List. In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information and the NIJ Compliant Body Armor List may be found by following the links located on the NIJ Body Armor page: https://nij.ojp.gov/topics/equipment-and-technology/body-armor

48

Extreme risk protection programs funded by JAG must include, at a minimum: pre-deprivation and post-deprivation due process rights that prevent any violation or infringement of the Constitution of the United States, including but not limited to the Bill of Rights, and the substantive or procedural due process rights guaranteed under the Fifth and Fourteenth Amendments to the Constitution of the United States, as applied to the States, and as interpreted by State courts and United States courts (including the Supreme Court of the United States). Such programs must include, at the appropriate phase to prevent any violation of constitutional rights, at minimum, notice, the right to an in-person hearing, an unbiased adjudicator, the right to know opposing evidence, the right to present evidence, and the right to confront adverse witnesses; the right to be represented by counsel at no expense to the government; pre-deprivation and post-deprivation heightened evidentiary standards and proof which mean not less than the protections afforded to a similarly situated litigant in Federal court or promulgated by the State's evidentiary body, and sufficient to ensure the full protections of the Constitution of the United States, including but not limited to the Bill of Rights, and the substantive and procedural due process rights guaranteed under the Fifth and Fourteenth Amendments to the Constitution of the United States, as applied to the States, and as interpreted by State courts and United States courts (including the Supreme Court of the United States). The heightened evidentiary standards and proof under such programs must, at all appropriate phases to prevent any violation of any constitutional right, at minimum, prevent reliance upon evidence that is unsworn or unaffirmed, irrelevant, based on inadmissible hearsay, unreliable, vague, speculative, and lacking a foundation; and penalties for abuse of the program.

49

Expenditures prohibited without waiver

No funds under this award may be expended on the purchase of items prohibited by the JAG program statute, unless, as set forth at 34 U.S.C. 10152, the BJA Director certifies that extraordinary and exigent circumstances exist, making such expenditures essential to the maintenance of public safety and good order.

50

FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of $30,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at https://ojp.gov/funding/Explore/FFATA.htm (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than $30,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

51

Exceptions regarding Prohibited and Controlled Equipment under OJP awards

Notwithstanding any provision to the contrary in the other terms and conditions of this award, including in the condition regarding "Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards," the requirements for the “Transfer/Sale of Award-Funded Controlled Equipment to Other LEAs” and the requirements for the “Transfer/Sale of Award-Funded Controlled Equipment to NON-LEAs” do not apply to this award.

52

The recipient agrees that no funds under this grant award (including via subcontract or subaward, at any tier) may be used for unmanned aircraft systems (UAS), which includes unmanned aircraft vehicles (UAV), or for any accompanying accessories to support UAS.

53

Initial period of performance; requests for extension.

The recipient understands that for award amounts of less than $25,000 under JAG (Category 1), the initial period of performance of the award is two years. The recipient further understands that any requests for an extension of the period of performance for an award of less than $25,000 will be approved automatically for up to a total of two additional years, pursuant to 34 U.S.C. 10152(f) and in accordance with the program solicitation associated with this award.

Any request for an extension of the period of performance beyond a four-year award period will require approval, and the approval (if any) will be at the discretion of the Director of BJA.

54

Applicants must ensure that Limited English Proficiency persons have meaningful access to the services under this program(s). National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Streets Act, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The U.S. Department of Justice has issued guidance for grantees to help them comply with Title VI requirements. The guidance document can be accessed on the Internet at www.lep.gov.

55

Cooperating with OJP Monitoring

The recipient agrees to cooperate with OJP monitoring of this award pursuant to OJP's guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief Financial Officer (OCFO)) requests related to such monitoring, including requests related to desk reviews and/or site visits. The recipient agrees to provide to OJP all documentation necessary for OJP to complete its monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's monitoring activities may result in actions that affect the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to award funds; referral to the DOJ OIG for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

56

Use of program income

Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

57

Compliance with 28 C.F.R. Part 23

With respect to any information technology system funded or supported by funds under this award, the recipient (and any subrecipient at any tier) must comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 34 U.S.C. 10231(c)-(d). The recipient may not satisfy such a fine with federal funds.

58

Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

59

Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

60

The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

61

The recipient understands that, in accepting this award, the Authorized Representative declares and certifies, among other things, that he or she possesses the requisite legal authority to accept the award on behalf of the recipient entity and, in so doing, accepts (or adopts) all material requirements that relate to conduct throughout the period of performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the individual has the requisite legal authority.

62

In accepting this award, the recipient agrees that grant funds cannot be used for Facial Recognition Technology (FRT) unless the recipient has policies and procedures in place to ensure that the FRT will be utilized in an appropriate and responsible manner that promotes public safety, and protects privacy, civil rights, and civil liberties and complies with all applicable provisions of the U.S. Constitution, including the Fourth Amendment's protection against unreasonable searches and seizures and the First Amendment's freedom of association and speech, as well as other laws and regulations. Recipients utilizing funds for FRT must make such policies and procedures available to DOJ upon request.

63

Withholding of funds for Required certification from the chief executive of the applicant government

The recipient may not expend or draw down any award funds until the recipient submits the required "Certifications and Assurances by the Chief Executive of the Applicant Government," properly-executed (as determined by OJP), and an Award Condition Modification has been issued to remove this condition.

64

Withholding of funds for Budget narrative or information

The recipient may not expend or draw down any award funds until the recipient submits, and OJP reviews and accepts, the required budget information or narrative for the award, and an Award Condition Modification has been issued to remove this condition.

[X]
I have read and understand the information presented in this section of the Federal Award Instrument.

Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official	Name of Approving Official	Signed Date And Time
Deputy Assistant Attorney General	Maureen Henneberg	9/20/23 8:57 PM

Authorized Representative

Declaration and Certification

Entity Acceptance

Title of Authorized Entity Official
Fiscal Analyst

Name of Authorized Entity Official
Rebecca Martinez

Signed Date And Time
10/25/2023 5:51 PM

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
12.h

Subject:
For Possible Action: Accept grant award from Nevada Department of Business & Industry, Housing Division for FY2024-2025, in the amount of $49,700, for the Emergency Solutions Grant, to provide case management to homeless persons and families who are at risk of homelessness.

Summary:
This is an annual renewal of funding received through the State of Nevada Housing Division. The Purpose of the grant is to provide case management services to re-house individuals and families and/or prevent them from becoming homeless.

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:
Accept grant award from Nevada Department of Business & Industry, Housing Division for FY2024-2025, in the amount of $49,700, for the Emergency Solutions Grant, to provide case management to homeless persons and families who are at risk of homelessness.

ATTACHMENTS

- FY24-25 Emergency Solutions Grant NOSA

Nevada Department of Business and Industry Housing Division

PY 2023 EMERGENCY SOLUTIONS GRANT
NOTICE OF SUB-RECIPIENT AWARD

CFDA Number 14.231

Grant #E23-DC-32-0001

Reason for Award: EMERGENCY SOLUTIONS GRANT FUNDING FOR HOMELESS ASSISTANCE, HOMELESS PREVENTION, AND OTHER ELIGIBLE ACTIVITIES

Program Name: EMERGENCY SOLUTIONS GRANT PROVIDED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	Address: 1830 E. College Pkwy, Ste. 200, Carson City NV 89706
Sub-recipient name: Lyon County	Address: 620 Lake Ave Silver Springs, NV 89429

Project period: July 1, 2023 - June 30, 2025

Federal Award Date: September 7, 2023

Approved cost categories:

1. Administration	$2,400.00
2. Street Outreach	$19,000.00
3. Homelessness Prevention	$11,500.00
4. Rapid Rehousing	$13,500.00
5. Emergency Shelter	$1,700.00
6. HMIS and Data Collection	$1,600.00
Total Award	**$49,700.00**

Disbursement schedule as follows:

Sub-recipients must submit executed draw reimbursement requests monthly by the 15th, which are to be accompanied by an HMIS ESG CAPER report, evidence of match contribution, and staff time sheets if salaries are charged to this grant.

Source of funds:

1. FEDERAL (HUD) 100%

In accepting these grant funds, it is understood and agreed that:

1. This allocation is subject to the successful award of funding by HUD to the Nevada Housing Division. The Division shall make available funds for eligible costs incurred after the Project period reflected above;
2. Expenditures must comply with all applicable state and/or federal regulations;
3. The sub-recipient shall comply with the Additional Stipulations, Section 1, attached hereto and incorporated by reference;
4. Funds are subject to recapture and reallocation, as allowed in Part 576 of the Emergency Solutions Grant program, for failure to meet any of the following: 1) expenditure timeliness; 2) submission of reports and draw reimbursement requests by due dates; 3) lack of participation in HMIS and the CoC's centralized/coordinated assessment system (once available); and 4) failure to provide annual financial statements by deadlines reflected in this Notice. Sub-recipients will receive written notification of concerns and if applicable, the Division's intent to recapture funds. Notification will be provided 30 days in advance of recapture. Sub-recipients subject to recapture of grant funds shall also be subject to future funding sanctions;
5. The sub-recipient shall comply with the ESG Program Reporting Contents; and
6. The sub-recipient shall comply with the Place of Performance for Certification regarding Drug-free Workplace Requirements.

Authorized sub-recipient official:

By: _____

Signature of person authorized to accept this Grant on behalf of the sub-recipient

David Hockaday, Chair

Lyon County Board of Commissioners 775-461-6302 Date:_____

Printed Name Telephone Number

Agency SAM number: UT4JJJ9N6L69

Administrator, Nevada Housing Division:

By: _____ Date:_____

Stephen Aichroth, Administrator

SECTION 1

ADDITIONAL STIPULATIONS

The sub-recipient hereby accepts and agrees to the following additional stipulations in this Section 1 for the funds received pursuant to this award:

PART I- PROGRAM REQUIREMENTS

A. Comply with the Emergency Solutions Grant (ESG) Program requirements of 24 CFR Part 576;

B. Develop and implement ESG Program Policies and Procedures, including elements reflected in 24 CFR Part 576 Subpart B (§§576.100576.107, inclusive); Subpart E (§§576.400 – 576.408, inclusive), and §576.500. Procedures shall include a summary of program rules and regulations; Written Standards which include, at a minimum, standards reflected in the Rural Nevada Continuum of Care/ESG Program Written Standards; confidentiality of records of domestic violence victims, or other victims of assault; termination policy of beneficiaries; nondiscrimination policy; drug-free workforce policy; standard of conduct governing performance of employees engaging in purchasing and/or the award or administration of contracts to avoid conflicts of interest; and a written code of conduct. Sub-recipients shall also develop and disseminate a written grievance procedure that clearly defines the requirements for clients to formally dispute denials of assistance and shall document and make available all grievances and resolutions for review by the Division during site visits;

C. Agree to provide programs and services as allowed in 24 CFR Part 576 Subpart B and approved by the Division, and assist eligible homeless or at risk of homelessness clients as defined in 24 CFR §576.2;

D. Agree to design programs and services that will ensure successful outcomes for the Division's Performance Standards;

E. Agree to participate in local Workforce Investment Boards and/or local community coalitions; to encourage collaboration efforts with other providers that will assist the sub-recipient to meet ESG and HEARTH Act goals; and will participate in at least 75% of local continuum of care meetings. Sub-recipient shall provide to the Division a summary of meetings attended, partnerships formed, and collaboration efforts annually or when requested by Division staff;

F. Comply with the requirement of Subpart E of 24 CFR §576.400(e) to develop Written Standards for providing ESG assistance. At a minimum the Standards must include all components reflected in 24 CFR §576.400(d)(3)(i)-(ix), inclusive, and minimum standards reflected in the Rural Nevada Continuum of Care/ESG Program Written Standards guidelines. Homeless prevention and rapid re-housing client eligibility criteria, identified in the Written Standards, shall be made available to the public via agency website, Nevada 211, or other site available to the public;

G. Comply with 24 CFR §§91.5 and 576.2 regarding definitions of homeless and at-risk of homelessness, and documenting that all program participants meet these definitions;

H. Comply with the requirements of 24 CFR §576.401(a) to conduct an evaluation of program participant eligibility and need for program assistance. Includes an initial evaluation to determine each individual or family's eligibility for ESG assistance and the amount and types of assistance needed to regain stability in permanent housing. Per 24 CFR §576.401(e)(2),the sub-recipient is exempt from the requirement under 24 CFR §576.401(e)(1)(i) if the Violence Against Women Act of 1994 or the Family Violence Prevention and Services Act prohibits that sub-recipient from making its shelter or

housing conditional on the participant's acceptance of services;

I. Comply with the requirements of 24 CFR §576.401(b) to re-evaluate program participant's eligibility and types and amounts of assistance the program participant needs not less than once every 3 months for participants receiving homelessness prevention assistance, and not less than once annually for program participants receiving rapid re-housing assistance. Each re-evaluation must establish that the program participant does not have an annual income that exceeds 30% of area median income for the area and the participant lacks sufficient resources and support networks necessary to retain housing without ESG assistance. Each re-evaluation must be documented in the program participant's case file and HMIS;

J. Shall demonstrate need for ESG Program funds by meeting expenditure timelines as follows: At a minimum, twenty-five percent (25%) of the allocation shall be expended within the first six months of the grant period and fifty percent (50%) expended the first year. Seventy-five percent (75%) of the allocation shall be expended by the eighteenth month and one hundred percent (100%) in two years. Sub-recipients are allowed to spend their allocation at a faster pace. If requested, the sub-recipient further agrees to submit a detailed description of the strategy to expend all funds to the Division if it is determined that the sub-recipient is not on target to expend funds within timelines reflected above. In all circumstances funds must be completely expended within the 24-month timeframe or funds will be recaptured by the U.S. Department of Housing and Urban Development (HUD);

K. Comply with the requirement to provide matching funds for the amount of the entire allocation, as required by 24 CFR§ 576.201 and 42 USC §11375. Agrees to maintain documentation of the sources and amounts of funds used for program match for a period of five (5) years after grant closeout. Requests for match waivers must be submitted in writing;

L. Comply with the requirements of 24 CFR §576.103 which provides for funding of homeless prevention activities for: (1) an individual or family who: (i) has an annual income ***below*** 30% of median family income for the area, as determined by HUD; (ii) does not have sufficient resources or support networks, e.g., family, friends, faith-based or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of HUD's homeless definition; and (iii) meets one of the following conditions: (a) has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance; (b) is living in the home of another because of economic hardship; (c) has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; (d) lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State or local government programs for low-income individuals; (e) lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 person per room, as defined by the U.S. Census Bureau; or (f) is exiting a publicly funded institution, or system of care(such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); Assistance must not supplant funding for preexisting homeless prevention activities from any other source; (2) A child or youth who does not qualify as "homeless" under 24 CFR §576.2, but qualifies as homeless under federal programs listed in 24 CFR §576.2(2); or (3) a child or youth who does not qualify has "homeless" under this section, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11434a(2)), and the parent(s) or guardian(s) of that child or youth if living with him or her;

M. Comply with requirements concerning record keeping and reporting requirements of

24 CFR §576.500, including documentation of client eligibility, and documentation of homeless and chronically homeless status for individuals and families, as defined by HUD. Providers assisting victims of domestic violence and other assaults are exempt from compliance with certain requirements and should refer to 24 CFR §576.500(b)(5) to determine acceptable evidence to document client eligibility;

N. Comply with the requirement of 24 CFR §576.500(x) in which sub-recipients must develop and implement written procedures to ensure: (i) all records containing personally identifying information (as defined in HUD's standards for participation, data collection, and reporting in a local HMIS) of any individual or family who applies for and/or receives ESG assistance will be kept secure and confidential; (ii) the address or location of any domestic violence, dating violence, sexual assault, or stalking shelter project assisted under the ESG program will not be made public, except with written authorization of the person responsible for the operation of the shelter; and (iii) the address or location of any housing of a program participant will not be made public, except as provided under a preexisting privacy policy of the sub-recipient and consistent with state and local laws regarding privacy and obligations of confidentiality. Furthermore, the sub-recipient shall execute and retain on file the Division's Privacy Policy. Confidentiality procedures must be in writing and must be maintained in accordance with these requirements;

O. Comply with 24 CFR §576.102(b) which states the age of a child under age 18 must not be used as a basis for denying any family's admission to an emergency shelter that uses Emergency Solutions Grant funding or services and provides shelter to families with children under age 18;

P. Shall identify a staff person who will be responsible for coordinating a child's access to education if the sub-recipient serves households with children. All efforts must be documented in the client file;

Q. Shall maintain files for clients who receive assistance including names (or other identifying number), dates, amount of assistance, type of assistance, and all supporting documentation for five (5) years from last date of service;

R. Shall submit a Reimbursement Request Form to the Division, monthly requesting reimbursement of funds expended for eligible ESG activities. Reimbursements will not be authorized unless expenditures are substantiated in writing and is accompanied with all backup documentation requested by the Division. Failure to submit a reimbursement request monthly may result in program sanctions implemented by the Division, as defined in Part IV. If requested, sub-recipient agrees to provide supporting documentation of expenditures, including copies of receipts, invoices, time sheets, etc. as part of a Desk Audit Review of the ESG program;

S. Shall submit ESG Annual Reports which includes data obtained from HMIS by the deadline implemented by the Division;

T. Shall ensure that no renovation or major rehabilitation will take place in property listed in the National Register of Historic Places; be located in a historic district or immediately adjacent to a property listed on the Register; be deemed by the State Historic Preservation Officer to be eligible for listing on the Register; take place in any 100- year flood plain designated by map by Federal Emergency Management Agency; or be completed unless there is a successful completion of HUD's environmental assessment review;

U. Comply with requirements listed in Section 1402(d) of the Housing and Community Development Act of 1992 which amends Section 415 of the Stewart B. McKinney Homeless Assistance Act which requires that termination of assistance to any individual or family be according to a formal process established by the sub-recipient that recognizes the rights of individuals affected, which may include a hearing;

V. Comply with HUD's "Equal Access to Housing in HUD Programs regardless of Sexual Orientation or Gender Identity" final rule (Equal Access rule). Refer to CPD Notice 15-02 dated February 20, 2015, titled "Appropriate Placement for Transgender Persons in Single-Sex Emergency Shelters and Other Facilities" for specific requirements;

W. Shall submit a Certification of Local Government Approval for each project operated within the local government's jurisdiction if the ESG sub-recipient is a non-profit agency. In the event a project receives funding from future ESG allocations, the certification must allow the local government the opportunity to withdraw its approval of the project at a future date;

X. Shall submit in writing on sub-recipient letterhead all requests to amend ESG allocations, along with a revised ESG Program Budget Form (Attachment 9), prior to expending funds from a Category other than what has been previously approved via the ESG Notice of Sub-Recipient Award. The written request shall include: (1) an explanation of the amounts to be transferred from the applicable categories; (2) a summary of how funds are proposed to be used; (3) a summary of the cash or in-kind services that will be used to meet the increased match requirement for the category ESG funds will be transferred; and (4) a summary of any changes to the number of program participants anticipated to be assisted under the revised categories;

Y. Shall develop, to the maximum extent practicable and where appropriate, practices and protocols to ensure that publicly funded institutions, such as health care facilities, foster care or other youth facilities, and correction/jail programs do not discharge persons to the streets or otherwise result in homelessness. New sub-recipient shall develop and submit an action plan with timelines for developing community-wide discharge plans within 12 months of grant award and shall develop and execute Memorandums of Understanding (MOU's) with partner agencies identified in the sub-recipient's discharge plan. If existing plans are in place, sub-recipients agree to provide a copy to the Division with this award;

Z. Shall maintain control of access to accounting records, assets, blank forms, and confidential records to ensure that only authorized persons have access; Shall ensure that shelter building(s) meet or exceed state, local and HUD's habitability standards;

AA. Make available all client files, along with any financial and program records, for periodic review by the Division. Monitoring of a sub-recipient may be conducted by the Division, local HUD Office of Community Planning and Development, HUD's Office of Special Needs Assistance Programs, HUD's Office of Inspector General, HUD's Office of Fair Housing and Equal Opportunity, a contractor hired on behalf of the Division for the purposes of auditing programs funded through the State, or other authorized state or federal agency, to determine compliance with the requirements of each program. In lieu of a site visit the Division may request copies of supporting documentation be uploaded into the local HMIS in order to conduct a desk audit review of all sub-recipients except victim service provider;

BB. Shall make available copies of all monitoring letters from other federal, state, or local grant funded programs by the Division's request. Copies of written responses addressing areas of concerns or findings shall be included. These copies shall be provided during monitoring visits or more frequently if requested by Division staff;

CC. Comply with the requirement that a member of an Agency's Board of Director's (if a non-profit) or other applicable Board or Commission tour shelters funded through the ESG program to ensure appropriate habitability standards are in place. This tour should be conducted at least once during the grant period and documented for review during site visits;

DD. If ESG funds are used for shelter operations or essential services related to street outreach or emergency shelter, the sub-recipient agrees to provide services or shelters

to homeless individuals and families for the period during which ESG assistance is provided, without regard to a particular site or structure, so long as the sub-recipient services the same type of persons (e.g. families with children, unaccompanied youth, veterans, disable individuals, or victims of domestic violence) or persons in the same geographic area;

EE. Agrees to assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local and private assistance when available for such individuals;

FF. If an emergency shelter's rehabilitation costs exceed 75 percent of the building's value before rehabilitation, the building will be maintained as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the building's value after conversion, the building will be maintained as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the building will be maintained as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation;

GG. Any renovation carried out with ESG funds shall be sufficient to ensure that the building involved is safe and sanitary.

PART II-FINANCIAL MANAGEMENT REQUIREMENTS

A. Shall ensure the expenditure of these funds is in accordance with the audit requirements of the Single Audit Act of 1984 (Public Law 98-502) and Office Management and Budget Circular A-128;

B. Comply with requirements of OMB Circulars A-128, concerning nondiscrimination and equal opportunity;

C. Comply with the requirements of 2 CFR 200 regarding financial management and oversight of grant funds;

D. Acknowledge the requirements of Nevada law that in all contracts with state agencies it is required that all contractors provide proof of workers' compensation coverage. Sub-recipient agrees to provide proof of workers' compensation coverage in accordance with NRS 616.280 prior to the commencement of any work;

E. Comply with requirements of the Division for submission of financial reports as follows:

Sub-recipients expending $750,000 or more annually in federal funds shall submit one copy of its most recent 2 CFR 200 single audit to the Division within 60 days of completion, and not later than nine months from the agency's fiscal year end. This audit must be performed by a Certified Public Accountant annually.

Sub-recipients expending less than $750,000 but more than $100,000 in federal funds annually are exempt from 2 CFR 200 single audit requirements but must request that an audited financial statement be conducted annually. The audited financial statement shall be submitted to the Division within 30 days of receipt, and not later than six months from the agency's fiscal year end.

Sub-recipients expending less than $100,000 must submit unaudited financial

statements, a profit and loss statement, and a letter stating the agency expended less than $100,000 in Federal funds within 60 days following the end of each fiscal year. This letter shall be written on agency letterhead and shall include the signature of the Executive Director. Failure to comply with this part may result in Sanctions described in Section IV of this document. Any sub-recipient not required to conduct a 2 CFR 200 audit or audited financial statements by the Division, but is required to do so under another program, shall provide a copy of the 2 CFR 200 audit or audited financial statement in lieu of the unaudited financial statement normally required. The deadline for submission of these copies is the same as above;

F. Comply with requirements of 2 CFR 200 that states any recipient that passes through federal funding to a sub-recipient is responsible for communicating the Federal award information to each sub-recipient, including informing each sub-recipient of the Catalog of Federal Domestic Assistance (CFDA) title and number;

G. Shall keep an inventory/equipment log of property purchased using $5,000.00 or more in ESG funds and shall make it available for review by Division staff when requested;

H. Comply with all state, local and federal procurement laws and requirements;

I. Shall develop written policies and internal controls to include at a minimum: hiring procedures to ensure that staff qualifications are equal to job responsibilities and that individuals hired are competent to do the job; adequate separation of duties to ensure that no one individual has authority over an entire financial transaction; procedures for the recording of transactions, as well as an accounting manual and a chart of accounts; a policy specifying approval authority for financial transactions and guidelines for controlling expenditures; written position descriptions that describe the responsibilities of all key employees; an organization chart showing titles and lines of authority for all individuals involved in approving or recording financial and other transactions; protocol for creating and maintaining staff time records to support amounts charged to ESG grant if wages are chargeable to more than one funding source, and record that costs charged to the ESG grant are eligible under program regulations;

J. Shall have a system in place for maintaining its financial records relative to the ESG grant for five (5) years from the last expenditure report to the Division, or until any litigation, claim, auditor or other action involving the records has been resolved, whichever comes later; and

K. Shall maintain current CCR registrations and SAMs number and shall notify the Division of any changes to either.

PART III-OTHER FEDERAL REQUIREMENTS

A. Agrees to conduct an environmental review in accordance with The National Environmental Policy Act of 1969 set forth in Public Law 91 190 and the implementing regulations in 24 CFR, Part 58.

B. Comply with requirements of 24 CFR §576.104(a)(4) and §576.408 concerning Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970;

C. Comply with Executive Order 13166 concerning Limited English Proficiency (LEP) Persons to improve access of federally funded programs to people who are not native English speakers and do not understand the language;

D. Agrees to follow Nondiscrimination and Equal Opportunity requirements as defined in 24 CFR §5.105(a). The use of Emergency Solutions Grant funds requires that sub-recipients make facilities and services available to all on a nondiscriminatory basis and publicize this fact. The procedures a sub-recipient uses to convey the availability of such facilities and services should reach all persons, without regard to handicaps, race, color, religion, sex, age, familial status or national origin within their service area who may qualify for them. If not, the sub-recipient must establish additional procedures that

will ensure that these persons are made aware of the facilities and services. Sub-recipients must adopt procedures to disseminate information to anyone who is interested regarding the existence and location of handicap accessible services or facilities. Sub-recipient shall ensure that forms, applications, brochures, and other materials provided to the public are formatted with appropriate language to comply with Equal Opportunity laws and regulations;

E. Comply with Section 808(e)(5) of the Fair Housing Act. HUD has a statutory duty to affirmatively promote fair housing and requires the same of its funding sub-recipients. Sub-recipients will have a duty to affirmatively further fair housing opportunities for classes protected under the Fair Housing Act. Protected classes include race, color, national origin, religion, sex, disability, and familial status. Examples of affirmatively furthering fair housing include: (1) marketing the program to all eligible persons, including persons with disabilities and persons with limited English proficiency; (2) making buildings and communications that facilitate applications and service delivery accessible to persons with disabilities (see, for example, HUD's rule on effective communications at 24 CFR §8.6); (3) providing fair housing counseling services or referrals to fair housing agencies; (4) informing participants of how to file a housing discrimination complaint, including providing the toll-free number for the Housing Discrimination Hotline: 1-800-669-9777; and (5) recruiting landlords and service providers in areas that expand housing choice to program participants if applicable;

F. Comply with requirements of 24 CFR Part 35 concerning the Lead-Based Paint Hazard requirements;

G. Shall meet the requirements of the Americans with Disabilities Act 1990;

H. Comply with the Drug-Free Workplace Act of 1988 (41 U.S.C. 701, et seq.) and HUD's implementing regulations at 24 CFR part 21;

I. Comply with requirements of 24 CFR §576.57(d) regarding Conflict of Interest requirements; and

J. Comply with requirements 24 CFR §576.406 regarding faith-based activities.

PART IV-PROGRAM SANCTIONS

A. Shall accept Program Sanctions if the following issues or concerns occur:
   1. Sub-recipient is not on target to expend ESG allocation within timeframes stated in Section 1, Part I(B) of this Notice;
   2. Sub-recipient has not provided copies of required documents as requested in Section 1, Part II(D) of this Notice;
   3. Sub-recipient has been late in providing monthly draw reimbursement requests and client data reports as reflected in Section 1, Part I(M) of this Notice;
   4. Sub-recipient has been late in providing annual reports that are due within 20 days of the end of each fiscal year;
   5. Sub-recipient has not met requirements of Section 1, Part V of this Notice pertaining to HMIS requirements;
   6. Sub-recipient has expended funds for ineligible costs; or
   7. The Division has been contacted by another Agency, including a federal, state, or local jurisdiction, foundation, non-profit agency, or other grant funder, with concerns that the sub-recipient is noncompliant in one or more of their programs and the noncompliance is of such concern that the Division feels that Sanctions are in order.

B. Sanctions for noncompliance with the above may include, but are not limited to:
   1. A warning letter regarding further Sanctions for continued noncompliance;
   2. Conditioning of a future grant award;

3. Directives to stop incurring certain costs;
4. Retraction of remaining grant funds;
5. Requirement to repay certain grant amounts spent ineligibly;
6. Reducing the level of funds a sub-recipient may otherwise be entitled to, including other Grant Programs funded by the Division; or
7. Electing not to provide future funds until appropriate actions is taken to ensure compliance, including other Programs funded by the Division.

PART V-
HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS) AND CENTRALIZED/COORDINATED INTAKE AND REFERRAL SYSTEM

A. Agrees to participate in the local Homeless Management Information System (HMIS) (or comparable database if a victim services provider) including collecting and entering the required Data Elements for clients served with ESG funds within one (1) week of assistance. Furthermore, sub-recipient agrees to provide program staff access to training when requested by the HMIS Lead Agency or the Division. The Division may delay reimbursement of funding if it is determined that a sub-recipient is not entering client information into the selected HMIS database as required;

B. If a shelter, agrees to collect and enter required Data Elements for clients served in shelters regardless if funds are expended;

C. Agrees to appoint a point-of-contact and an HMIS Security Officer (if required by new HMIS regulations) and shall provide contact information to the HMIS Lead Agency;

D. Shall be responsible for understanding and ensuring the sub-recipient and all Users abide by the following policies:
   1. HMIS Memorandum of Understanding executed between the sub-recipient and HMIS Lead Agency;
   2. HMIS Notice of Privacy Practices;
   3. HMIS Standard Operating Procedures;
   4. Agency Data Sharing Agreement (see paragraph E below);
   5. HMIS Agency Partnership Agreement;
   6. Requirement to track client recidivism, length of stay, documentation of case notes demonstrating client eligibility in HMIS; and
   7. Any other policies or procedures issued by the HUD, the Division, HMIS Lead Agency, HMIS Grantee, HMIS Steering Committee or local Continuum of Care;

E. Agrees to complete the HMIS Self-Assessment Worksheet annually and submit a copy of the completed and executed document to the Division. A copy shall then be provided to the HMIS Steering Committee or designated HMIS Lead Agency. As part of this process the Executive Director or designated staff shall review HMIS authorization forms, privacy notices, desk signage, release forms, written complaint policies, and other applicable forms or notices to ensure the most recent, accurate and updated information is provided to households receiving ESG assistance. Sample notices and forms can be downloaded from the HMIS Lead Agency website;

F. Shall execute a Data Sharing Agreement with the HMIS Lead Agency to ensure duplication of services do not occur at a statewide level;

G. Shall utilize HMIS to track goals and document outcomes for ESG programs. The Executive Director or designated staff shall review HMIS data and available internal reports at least monthly for accuracy of user input, and to ensure data quality standards are met. Furthermore, sub-recipient shall review reports provided by the HMIS Lead Agency and shall correct errors or issues as needed. ***Data quality percentage rates for***

***"missing data" shall not be less than 90% for clients entered into HMIS*;**

H. Shall cooperate with entities conducting HMIS monitoring visits, including Division staff, the HMIS Lead Agency, the HMIS Grantee, or a member of the HMIS Steering Committee. Sub-recipients shall download and complete the current HMIS Self-Assessment Checklist from the HMIS Lead Agency's website and have it available for review during the site visit;

I. Shall comply with the requirement of 24 CFR §576.400(d) that states "Once the Continuum of Care has developed a centralized assessment system or a coordinated assessment system in accordance with requirements to be established by HUD, each ESG-funded program or project within the Continuum of Care's area must use and or participate in that assessment system. The sub-recipient must work with the Continuum of Care to ensure the screening, assessment and referral of program participants are consistent with the written standards developed by the sub-recipient. A victim service provider may choose not to use the Continuum of Care's centralized or coordinated assessment system".

SECTION 2

ATTACHMENTS 1-8

Complete (if applicable), execute and return all Attachments reflected in this Section 2 with the ESG Award Notice.

Attachment 1 – Certification Regarding Drug-Free Workplace Requirements: Signed and Attached ☑

Attachment 2- Certification Regarding Sub-Recipient Lobbying Requirements: Signed and Attached ☑

Attachment 3 – Certification Regarding Fair Housing Requirements of Sub-Recipients: Signed and Attached ☑

Attachment 4 – ESG Privacy Policy Notice: Signed and Attached ☑

Attachment 5 – ESG Conflict of Interest Policy: Signed and Attached ☑

Attachment 6 – ESG Client Termination and Grievance Policies: Signed and Attached ☑

Attachment 7 – Maintenance of Effort Cert for Units of General Purpose Local Governments: Signed and Attached ☑

Attachment 8 – ESG Line of Credit Authorization Form: Completed and Attached ☑

ATTACHMENT 1

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

Name of Sub-Recipient:	Lyon County
Grant Program Name:	ESG Program
CFDA Number:	14.231
Grant Period:	July 1, 2023 - June 30, 2025

Total estimated number of employees expected to be engaged in the performance of the grant at the site(s) noted above: 10

Applicants awarded funds from HUD are required to provide a drug-free workplace. Compliance with this requirement means that the applicant will:

1. Publish a statement notifying employees that it is unlawful to manufacture, distribute, dispense, possess, or use a controlled substance in the applicant's workplace and that such activity is prohibited. The statement must specify the actions that will be taken against employees for violation of this prohibition. The statement must also notify employees that, as a condition of employment under the federal award, they are required to abide by the terms of the statement and that each employee must agree to notify the employer in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace, no later than 5 calendar days after such conviction;

2. Establish an ongoing drug-free awareness program to inform employees about:
   a. The dangers of drug abuse in the workplace;
   b. The applicant's policy of maintaining a drug-free workplace;
   c. Any available drug counseling, rehabilitation, or employee assistance programs; and
   d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Notify the Division in writing within 10 calendar days after receiving notice from an employee of a drug abuse conviction or otherwise receiving actual notice of a drug abuse conviction the information reflected under (a), (b), (c) and (d) of this paragraph. The notification must be provided in writing to Nevada Housing Division, 1830 E. College Parkway, Suite 200, Carson City NV 89706. Once notified the Division will be required to notify HUD's Office of Strategic Planning and Management, Grants Management and Oversight, Department of Housing and Urban Development, 451 7th Street, SW, Room 3156, Washington DC 20410-3000, along with the following information:
   a. The program title and award number for each HUD award covered;
   b. The HUD staff contact name, telephone and fax numbers;
   c. A grantee contact name, telephone and fax numbers; and
   d. The convicted employee's position and title;

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS (continued)

4. Require that each employee engaged in the performance of the federally funded award be given a copy of the drug-free workplace statement required in item (1) above and notify the employee that one of the following actions will be taken against the employee within 30 calendar days of receiving notice of any drug abuse conviction:
   a. Institution of a personnel action against the employee, up to and including termination consistent with requirements of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended; or
   b. Imposition of a requirement that the employee participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency; and

5. Identify to the agency making the award all known workplaces under the award. Your workplace identification must include the actual address of buildings or other sites where work under the award will take place. You must also inform the agency of any workplace changes during the performance of the award. Your identification of the workplaces must occur either:
   a. At the time of application or upon award; or
   b. In documents that you keep on file in your offices during performance of the award, in which case you must make the information available for inspection upon request by the agency.

Please list below the site(s) expected to be used for the performance of work under the grant covered by the certification:

Place of Performance (includes street address, city, county, state, zip code for each site):

Lyon County

I agree to comply with federal requirements above and certify programs and services will be administered, in good faith, to endure that the workplace and/or facility is free from the illegal use, possession or distribution of drugs or alcohol by its beneficiaries.

Certified by:

Signature of Sub-recipient Representative

David Hockaday, Chair
Lyon County Board of Commissioners
Printed Name/Title

Date

ATTACHMENT 2

CERTIFICATION REGARDING SUB-RECIPIENT LOBBYING REQUIREMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S.

Certified by:

_____

Signature of Sub-recipient Representative

David Hockaday, Chair
Lyon County Board of Commissioners _____ _____
Printed Name/Title Date

ATTACHMENT 3

CERTIFICATION REGARDING FAIR HOUSING REQUIREMENTS OF EMERGENCY SOLUTIONS GRANT SUB-RECIPIENTS

The undersigned certifies that the sub-recipient shall comply with the nondiscrimination and equal opportunity requirements of 24 CFR §5.105(a) and §576.407(a) and (b):

1. The sub-recipient must make known that use of the facilities, assistance, and services are available to all on a nondiscriminatory basis. If it is unlikely that the procedures that the sub-recipient intends to use to make known the availability of the facilities, assistance, and services will reach persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for those facilities and services, ***the sub-recipient must establish additional procedures that ensure that those persons are made aware of the facilities, assistance, and service;***

2. The sub-recipient must take appropriate steps to ensure effective communication with persons with disabilities including, but not limited to, adopting procedures that will make available to interested persons information concerning the location of assistance, services, and facilities that are accessible to persons with disabilities. Consistent with Title VI and Executive Order 13166, sub-recipients are also required to take reasonable steps to ensure meaningful access to programs and activities for limited English proficiency (LEP) persons; and

3. The sub-recipient will document compliance with the above requirements by:

- Maintaining records demonstrating compliance with the nondiscrimination and equal opportunity requirements under 24 CFR §576.407(a), including data concerning race, ethnicity, disability status, sex, and family characteristics of persons and households who are applicants for, or program participants in, any program or activity funded in whole or in part with ESG funds along with the affirmative outreach requirements in §576.407(b).

Certified by:

_____

Signature of Sub-recipient Representative

David Hockaday, Chair
Lyon County Board of Commissioners _____ _____
Printed Name/Title Date

ATTACHMENT 4

EMERGENCY SOLUTIONS GRANT PROGRAM
Privacy Policy Notice

This is a policy statement regarding the State of Nevada's Privacy Policy for the Emergency Solutions Grant Program through the Nevada Housing Division. This Privacy Policy shall be implemented by the Division and all sub-recipients**.**

A. What This Notice Covers

1. This Notice describes the privacy policy and practices to be implemented by the Division and its sub-recipient service providers of the Emergency Solutions Grant Program. The policy and practices in this Notice cover the processing of personal information for clients participating in the ESG program, including data entered into HMIS, and must be included as part of the sub-recipient's policies and procedures.

    a. Protected Personal Information (PPI) is any information that a sub-recipient maintains about a client that: Allows identification of an individual directly or indirectly;
    b. Can be manipulated by a reasonably foreseeable method to identify a specific individual; or
    c. Can be linked with other available information to identify a specific client. When this notice refers to "personal information" it means PPI.

2. The State and all sub-recipients shall adopt this policy in accordance with the HMIS Data and Technical Standards issued by the U.S. Department of Housing and Urban Development, the HMIS Steering Committee, and BitFocus, Inc. acting as the HMIS Lead Agency for training and HMIS implementation.

3. This notice will identify how the State and sub-recipients will process personal information. All shall follow the policy and practices described in this notice, and include them in the agency's formal Privacy Policy Notice executed by the client.

4. This Notice shall be amended as policies or practices change. Amendments may affect personal information that is obtained before the effective date of an Amendment. Sub-grantees will be notified of new notices at least 30 days prior to taking effect.

5. The Division will provide a written copy of this privacy notice to any individual or organization that requests one.

B. How and Why Service Providers Collect Personal Information

1. The Division and its sub-recipient service providers shall collect personal information only when appropriate to provide services or for another specific purpose of the agency, or when required by law. Providers may collect information for the following purposes:

    a. To provide or coordinate services to a client;
    b. To locate other programs that may be able to assist a client;

c. For functions related to payment or reimbursement from others for services that are provided;
d. To operate the agency and its programs, including legal activities, audits, personnel oversight, contract monitoring, program evaluation, and other management and/or administrative functions;
e. To comply with government and funder reporting obligations;
f. For research, data analysis, and community reporting purposes; and
g. When required by law.

2. The Division and its sub-recipient service providers only use lawful and fair means to collect personal information.

3. The Division and its sub-recipient service providers normally collect personal information with the knowledge or consent of clients. If a client seeks assistance and provides personal information, there shall be the assumption that the client consents to the collection of information as described in this Notice and that data may be entered into HMIS.

4. The State and its sub-recipient service providers may also obtain information about a client from other available sources such as:

   a. Individuals who accompany the clients, such as a guardian, caretaker, or advocate;
   b. Other private organizations that provide services to the client;
   c. County and other government agencies such as state and local mental health providers, Department of Health and Human Services, etc.; and
   d. Telephone directories and other published sources.

5. A sign shall be posted at each intake desk or other location explaining the reasons a client is asked for personal information. The signage shall be obtained from BitFocus, Inc. and shall say:

> ***"We collect personal information directly from you for reasons that are discussed in our privacy statement. We may be required to collect some personal information by law or by organizations that give us money to operate this program. Other personal information that we collect is important to run our programs, to improve services for homeless persons, and to better understand the needs of homeless persons. We only collect information that we consider to be appropriate.***
>
> ***Nosotros colectamos información personal directamente de usted por razones que se explican en nuestra declaración de privacidad. Podríamos tener que colectar cierta información personal por ley o por las organizaciones que nos dan dinero para operar este programa. Otra información personal que colectemos es importante para realizar nuestros programas, para mejorar los servicios para las personas sin hogar y para comprender mejor las necesidades de las personas sin hogar. Solo colectamos información que consideramos conveniente."***

C. How the Division and Sub-Recipient Service Providers Will Use and Disclose Personal Information

1. Personal information will be used for activities described in this part of the Notice. As necessary, the Division or its sub-recipient service providers may or may not make any of these uses or disclosures. It shall be assumed that the client consents to the use or disclosure of personal information for the purposes described here and for other uses and disclosures that is determined to be compatible with these uses or disclosures:
   a. To provide or coordinate services for individuals to help them obtain or retain services. Service providers may share client records (with consent) with other organizations that may have separate privacy policies and that may allow different uses and disclosures of the information;
   b. For functions related to payment or reimbursement for services;
   c. To carry out administrative functions such as audits, oversight and management of the HPRP program, including the maintenance and operation of HMIS;
   d. To create de-identified (anonymous) information that can be used for research and statistical purposes without identifying clients;
   e. When required by law to the extent that use or disclosure complies with and is limited to the requirements of law;
   f. To avert a serious threat to health or safety if:
      i. It is believed that use or disclosure is necessary to prevent or lessen a serious and imminent threat to the health or safety of an individual or the public; and
      ii. The use or disclosure is made to a person reasonably able to prevent or lessen the threat, including the target of the threat;
   g. To report about an individual that is reasonably believed to be a victim of abuse, neglect, or domestic violence to a government authority (including a social service or protective services agency) authorized by law to receive reports of abuse, neglect, or domestic violence under any of the following circumstances:
      i. Where the disclosure is required by law and the disclosure complies with and is limited to the requirements of the law;
      ii. If the individual agrees to the disclosure; or
      iii. To the extent that the disclosure is expressly authorized by statute or regulation:
         1. it is believed the disclosure is necessary to prevent serious harm to the individual or other potential victims; or
         2. if the individual is unable to agree because of incapacity, then a law enforcement or other public official authorized to receive the report represents that the agency for which disclosure is sought is not intended to be used against the individual and that an immediate enforcement activity that depends upon the disclosure would be materially and adversely affected by waiting until the individual is able to agree to the disclosure; and
      iv. When the agency makes a permitted disclosure about a victim of abuse, neglect, or domestic violence, they will promptly inform the individual who is the victim that a disclosure has been or will be made, except if:
         1. In the exercise of professional judgment it is believed informing the individual would place them at risk of serious harm, or
         2. The agency would be informing a personal representative (such as a family member or friend), and reasonably believes the personal

representative is responsible for the abuse, neglect or other injury, and that informing the personal representative would not be in the best interests of the individual as determined in the exercise of professional judgment;

h. For academic research purposes, release of personal information will only be allowed if research is:
    i. Conducted by an institution that has a formal relationship with the Division or its sub-recipient service providers, as long as the research is conducted by either:
        1. An individual employed by or affiliated with the Division or sub-recipient service provider for use in a research project conducted under a written research agreement approved in writing the Division; or
        2. An institution for use in a research project conducted under a written research agreement approved in writing by a sub-recipient Executive Director; and
    ii. The formal relationship is contained in a written research agreement that must
        1. Establish rules and limitations for the processing and security of personal information in the course of the research;
        2. Provide for the return or proper disposal of all personal information at the conclusion of the research;
        3. Restrict additional use or disclosure of personal information, except where required by law;
        4. Require that the recipient of data formally agree to comply with all terms and conditions of the agreement; and
        5. Not be a substitute for approval, if appropriate, of a research project by an Institutional Review Board, Privacy Board, or other applicable human subject's protection institution;

i. To a law enforcement official for a law enforcement purpose (if consistent with applicable law and standards of ethical conduct) under any of the following circumstances:
    i. In response to a lawful court order, court-ordered warrant, subpoena, or summons issued by a judicial officer, or a grand jury subpoena; and
    ii. If the law enforcement official makes a written request for personal information that:
        1. Is signed by a supervisory official of the law enforcement agency seeking personal information;
        2. States that the information is relevant and material to a legitimate law enforcement investigation;
        3. Identifies the personal information sought;
        4. Is specific and limited in scope to the extend reasonably practicable in light of the purpose for which the information is sought; and
        5. States that de-identified information could not be used to accomplish the purpose of the disclosure;
    iii. If it is believed in good faith that the personal information constitutes evidence of criminal conduct that occurred on Division or its sub-recipient service provider's premises;
    iv. In response to an oral request for the purpose of identifying or locating a suspect, fugitive, material witness, or missing person, and the personal information disclosed consists only of name, address, date of birth,

place of birth, social security number, and distinguishing physical characteristics; and

v. If the official is an authorized federal official seeking personal information for the provision of protective services to the President or other person authorized by 18 U.S.C. §3056, or to foreign heads of state or other persons authorized by 22 U.S.C §2709(a)(3), or for the conduct of investigations authorized by 18 U.S.C §§871 and 879 (threats against the President and others); and if the information requested is specific and limited in scope to the extent reasonably practicable in light of the purpose for which the information is sought; and

j. To comply with governmental reporting obligations for homeless management information systems and for oversight of compliance with homeless management information system requirements.

2. Before any use or disclosure of a client's personal information not described in this notice, the Division or its sub-recipient service providers will seek client consent first.

D. How to Inspect and Correct Personal Information

1. A client may wish to inspect and have a copy of personal information maintained by the Division or its sub-recipient service providers. The Division and/or its sub-recipient service providers will respond to any such request within a reasonable time frame, usually two to three business days.

2. The Division or its sub-recipient service providers will consider a request from a client for correction of inaccurate or incomplete personal information that is maintained. If agreed that the information is inaccurate or incomplete, the Division or its sub-recipient service providers may delete it or chose to mark it as inaccurate or incomplete and will supplement it with additional information.

3. To inspect, receive a copy of, or ask for correction of personal information, a client may ask and ESG staff member. The appropriate staff member will be located to assist with the review and/or correction of the file within a reasonable time period, usually two to three business days.

4. The Division or its sub-recipient service providers may deny a request for inspection or copying of personal information if:
   a. The information was compiled in reasonable anticipation of litigation or comparable proceedings;
   b. The information is about another individual (other than a health care provider or homeless provider);
   c. The information was obtained under a promise or confidentiality (other than a promise from a health care provider or homeless provider) and if the disclosure would reveal the source of the information; or
   d. Disclosure of the information would be reasonably likely to endanger the life or physical safety of any individual.

5. If the Division or its sub-recipient service provider denies a request for access or correction, there will be included an explanation of the reason for the denial. The Division or its sub-recipient will also include, as part of the personal information that is maintained, documentation of the request and the reason for denial.

6. The Division or its sub-recipient service provider may reject repeated or harassing requests for access or correction.

E. Data Quality

1. The Division and its sub-recipient service providers collect only personal information that is relevant to the purposes stated in this Notice or as required for reporting to funders. To the extent necessary, the Division and its sub-recipient service providers seek to maintain only personal information that is accurate, complete, and timely.

2. The Division or its sub-recipient service providers or the HMIS Lead Agency may dispose of personal information not in current use seven years after the information was created or last changed. As an alternative to disposal, the Division or its sub-recipient service providers, or the HMIS Lead Agency may choose to remove identifiers from the information so that the data can be maintained for analysis purposes.

3. The Division or its sub-recipient service providers, or the HMIS Lead Agency may keep information for a longer period if required to do so by statute, regulation, contract or other requirement.

F. Complaints and Accountability

1. The Division and its sub-recipient service providers accept and consider questions or complaints about client privacy and security policies and practices. The client has the right to be heard if he or she believes that confidentiality rights have been violated, if a client has been denied access to personal records, or the client has been put at personal risk, or harmed. The Division and its sub-recipient service providers have established a formal grievance process for use in such circumstances. To file a complaint or grievance, a client may request a copy of the process from the Division's website at www.nvhousing.state.nv.us, by calling the Division at 775-687-2040, or by contacting the applicable sub-recipient service provider.

   For a complaint or grievance against data collected for the HMIS database, clients may obtain a Client Grievance Form at http://www.miner-hmis.com/client-forms/. Forms may be submitted to the following:

   BitFocus, Inc. - HMIS Lead Agency
   Via FAX to: (702) 991-1881
   Via US Mail to:
   BitFocus, Inc.
   9101 W. Sahara Ave #105-158
   Las Vegas, NV 89117

2. Staff members of the Division and its sub-recipient service providers, including employees, volunteers, affiliates, contractors and associates, are required to comply with this privacy notice. Each staff member must receive and acknowledge that they received of a copy of this notice.

G. Privacy Notice Change History

Each copy of this Notice will have a history of changes made to the document. This document's change history is as follows

Version 1.0 July 1, 2012

The undersigned certifies that the sub-recipient shall comply with this Privacy Policy and shall adopt a similar policy for the agency and will be provided to program staff:

Certified by:

_____
Signature of sub-recipient representative

Davis Hockaday, Chair
Lyon County Board of Commissioners
Printed Name/Title

_____
Date

ATTACHMENT 5

EMERGENCY SOLUTIONS GRANT PROGRAM
Conflict-of-Interest Policy

This is a policy statement regarding State of Nevada's Conflict-of-Interest Policy for the Emergency Solutions Grant Program through the Nevada Housing Division. This Policy shall be implemented by the Division and its sub-recipients.

A. Organizational conflicts of interest

The provision of any type or amount of ESG assistance may not be conditioned on an individual's or family's acceptance or occupancy of emergency shelter or housing owned by the Division, the sub-recipient, or a parent or subsidiary of the sub-recipient. No sub-recipient may, with respect to individuals or families occupying housing owned by the sub-recipient, or any parent or subsidiary of the sub-recipient, carry out the initial evaluation required pursuant to 24 CFR §576.401, or administer homelessness prevention assistance as reflected under 24 CFR §576.103.

B. Individual conflicts of interest

For procurement of goods and services, the Division and its sub-recipients must comply with the codes of conduct and conflict of interest requirements under 24 CFR Part 85 and 2 CFR Part 200 Subpart D - Procurement Standards detailed at:

https://www.ecfr.gov/current/title-24/part-85 and https://www.ecfr.gov/current/title-2/part-200/subject-group-ECFR45ddd4419ad436d.

For all other transactions and activities, the following restrictions apply:

1. Conflicts Prohibited:
No person described in paragraph B(2) of this section who exercises or has exercised any functions or responsibilities with respect to activities assisted under the ESG program, or who is in a position to participate in a decision-making process or gain inside information with regard to activities assisted under the program, may obtain a financial interest or benefit from an assisted activity; have a financial interest in any contract, subcontract, or agreement with respect to an assisted activity; or have a financial interest in the proceeds derived from an assisted activity, either for him or herself or for those with whom he or she has family or business ties, during his or her tenure or during the one-year period following his or her tenure.

2. Person Covered:
The conflict of interest provisions of paragraph B (1) of this section apply to any person who is an employee, agency, consultant, officer, or elected or appointed official of the Division or its sub-recipients.

3. Exceptions:
Upon the written request by the Division, HUD has stated that they may grant an exception to the provisions of this rule on a case-by-case basis, taking into account the cumulative effects of the criteria in paragraph B(3)(ii), provided that the Division has satisfactorily met the threshold requirements of paragraph B(3)(i).

i. *Threshold requirements.* HUD will consider an exception only after the Division has provided the following documentation:

   a. If the Division or its sub-recipient is a government, disclosure of the nature of the conflict, accompanied by an assurance that there has been public disclosure of the conflict and a description of how the public disclosure was made; and

   b. An opinion of the Division's attorney that the interest for which the exception is sought would not violate state or local law.

ii. *Factors to be considered for exemptions.* In determining whether to grant a requested exception after the Division has satisfactorily met the threshold requirements under paragraph B(3)(i), HUD must conclude that the exception will serve to further the purposes of the ESG program and the effective and efficient administration of the Division or its sub-recipient's program or project, taking into account the cumulative effect of the following factors, as applicable:

   a. Whether the exception would provide a significant cost benefit or an essential degree of expertise to the program or project that would otherwise not be available;

   b. Whether an opportunity was provided for open competitive bidding or negotiation;

   c. Whether the affected person has withdrawn from his or her functions, responsibilities or the decision-making process with respect to the specific activity in question;

   d. Whether the interest or benefit was present before the affected person was in the position described in paragraph B(1);

   e. Whether undue hardship results to the Division, the sub-recipient, or the person affected, when weighed against the public interest served by avoiding the prohibited conflict; and

   f. Any other relevant considerations.

C. Contractors

All contractors of the Division or sub-recipient must comply with the same requirements that apply to sub-recipients.

D. Additional Requirements for ESG sub-recipients and contractors

Sub-recipient Conflict-of- Interest policies must also include instructions to staff that may be in the situation of needing assistance themselves, or providing assistance to close friends or family members, to ensure that ESG funds are not used inappropriately. Sub-recipient staff must be aware of the sub-recipient's Policy, evidenced by their signature, that they have received a copy of the Policy. The original executed copy shall be maintained in the ESG program file.

E. Conflict of Interest Change History

Each copy of this Notice will have a history of changes made to the document. This document's change history is as follows:

Version 1.0 July 1, 2012

The undersigned certifies that the sub-recipient shall comply with this Conflict-of-Interest Policy and shall adopt a similar policy for the agency which will be provided to program staff:

Certified by:

_____
Signature

David Hockaday, Chair
Lyon County Board of Commissioners _____ _____
Printed Name/Title Date

ATTACHMENT 6

EMERGENCY SOLUTIONS GRANT PROGRAM
Client Termination and Grievance Policies

HUD requires sub-recipients to develop formal Termination and Grievance Policies and to instruct agencies providing Emergency Solutions Grant (ESG) Program funds to do the same. Agency Termination and Grievance Policies will be reviewed as part of the Division's ESG monitoring site visit.

The following is the Division's policies regarding both termination of ESG assistance and the process for clients to pursue challenges to an agency's decision to deny ESG assistance as reflected in the ESG Policies and Procedures manual.

Termination Policy:

Sub-recipients may terminate assistance to a program participant who violates program requirements. Sub-recipients may resume assistance to a program participant whose assistance was previously terminated. In terminating assistance to a program participant, the sub-recipient must provide a formal process that recognizes the rights of individuals receiving assistance to due process of law. The process, at a minimum, should consist of:

- Written notice to the program participant containing a clear statement of the reasons for termination;
- A review of the decision, in which the program participant is given the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision; and
- Prompt written notice of the final decision to the program participant.

Sub-recipients must also make every effort to ensure that clients discharged from ESG assistance, either due to termination due to violation of program requirements or because a program participant has reached the maximum number of months that they are eligible for assistance, are not discharged into the streets or into an unstable housing situation.

Grievance Policy:

Each sub-recipient is required to establish a formal process, in writing and available to potential clients, that includes necessary steps needed to challenge an agency's decision to deny ESG assistance. The procedure should include contact information at the local agency, Division if funds were allocated from the State, and the HUD contact in San Francisco.

Denial of assistance may include, but is not limited to, the individual or household's ineligibility for the program or failure to provide verifiable evidence of eligibility, etc. Sub-recipients must have a procedure that governs applicant denial and grievance processes. These procedures should describe the program requirements and how an applicant did not qualify or was denied. The grievance procedure could be the same as a program participant terminated. This would include, for example, allowing applicants to request a hearing regarding the termination of their denial. The termination, denial, and grievance procedures should be readily available to participants either in written information or by posting the in a public place. It is critical to the nature of ESG and transparency to effectively communicate these procedures to program participants and ensure that the procedures are fully understood.

Staff members of the Division and its sub-recipient service providers, including employees, volunteers, affiliates, contractors and associates, are required to comply with this grievance policy. Each staff member must receive and acknowledge that they received of a copy of this notice. The original copy shall be maintained in the sub-recipients ESG Program File.

The undersigned certifies that the sub-recipient shall adopt a similar policy that shall be provided to members of the public if requesting assistance with ESG funds, regardless of whether or not the applicant is accepted into the ESG program:

Certified by:

_____

Signature
David Hockaday, Chair
Lyon County Board of Commissioners _____
Printed Name/Title Date

ATTACHMENT 7

MAINTENANCE OF EFFORT CERTIFICATION
FOR
UNITS OF GENERAL PURPOSE LOCAL GOVERNMENTS

The unit of general purpose local government certifies that the Emergency Solutions Grant funds allocated with this Award Notice for Street Outreach, Emergency Shelter Operations, or Emergency Shelter Essential Services ***will not replace**** funds that were provided by the unit of local government for emergency shelter or street outreach activities during the previous twelve (12) months, per requirements reflected in 24 C.F.R. Part §576.101(c) which states:

"If the recipient or sub-recipient is a unit of general purpose local government, its ESG funds cannot be used to replace funds the local government provided for street outreach and emergency shelter services during the immediately preceding 12-month period, unless HUD determines that the unit of general purpose local government is in a severe financial deficit."

Certified by:

David Hockaday

Printed Name of Local Government Authorized Representative

Chair, Lyon County Board of Commissioners

Title

Authorized Representative Signature

ATTACHMENT 8

State of Nevada
DEPARTMENT OF BUSINESS & INDUSTRY
Housing Division
1830 E. College Pkwy, Ste. 200, Carson City NV 89706
(775) 687-2240 / (800) 227-4960
Fax (775) 687-4040
www.housing.nv.gov

EMERGENCY SOLUTIONS GRANT PROGRAM

Line of Credit Authorization

Pursuant to the Emergency Solutions Grant Program Guidelines, the following person(s) is/are authorized to execute drawdown functions and deliver all instruments required by or contemplated in connection therewith on behalf of the below named administrative agent:

Administrative Agent: Lyon County Human Services Address: 620 Lake Ave, Silver Springs, NV 89429 Mailing: PO Box 1141, Silver Springs, NV 89429 Phone: 775-577-5009 Tax ID #: 88-6000097	Type of function: (mark one) 1 ☐ New User(s) 2 ☑ Recertify Existing User(s) 3 ☐ Terminate Authority
Authorized User's Name/Title	Authorized User's Signature
Shayla Holmes, Director Lyon County Human Services	
Jennifer Thomas, Administrative Services Manager Lyon County Human Services	

I authorize the above-identified person(s) to drawdown funds on behalf of the above-referenced administrative agent according to the Emergency Solutions Grant Program Guidelines:

_____ _____
Administrative Agent Signature Date

David Hockaday, Chair
Lyon County Board of Commissioners
Title

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
12.i

Subject:
For Possible Action: Approve a budget transfer from the General Fund contingency in the amount of $3,100 to pay for a secondary internet connection for the County for the remainder of the current fiscal year.

Summary:
The IT Department has requested quotes from various internet providers over the past six months to provide a secondary internet connection. The most responsive and least expensive is approximately $610 per month. This will provide additional redundancy for circumstances when one provider has a network outage as many of the our offices use software that requires internet access to function.

Financial Department Comments:
It is recommended that this be funded from a budget transfer from the General Fund Contingency in the amount of $3,100 for this fiscal year's funding.

Approved As To Legal Form:

County Manager Comments:

Recommendation:
Approve a budget transfer from the General Fund contingency in the amount of $3,100 to pay for a secondary internet connection for the County for the remainder of the current fiscal year.

ATTACHMENTS

-

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
12.j

Subject:
For Possible Acton: Approve Detention Facility Inspection Report submitted by Commissioner Hockaday.

Summary:

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:

ATTACHMENTS

- Detention Facility Quarterly Inspection Report December 2024

LYON COUNTY DETENTION FACILITY QUARTERLY INSPECITON CHECKLIST (NRS 211.020)

NRS 211.020 The board of county commissioners:
1. Is responsible for building, inspecting, and repairing any county or branch county jail located in its county.
2. Once every 3 months, shall inquire into the security of the jail and the treatment and condition of the prisoners.
3. Shall take all necessary precautions against escape, sickness, or infection.

Sheriff: **Brad Pope**

Detention Facility Administrator: **Cmdr Powell**
Maximum Capacity: **180** beds
Detainee Population: **90** (as of date of inspection)
Number of Full Time Detention Deputies: **19** (as of date of inspection)
Date Detention Facility Last Inspected by Independent Professional:
Name of Inspection Company:

Inspection Date: **12/21/2023** Time: **1400**
Inspected by: **David Hockaday** Title: **Lyon County Commissioner**
Signature: David D Hockaday Date: 12/21/2023

Inspection Date: Time:
Inspected by: Title:

Signature: Date:

Inspection Date: Time:
Inspected by: Title:

Signature: Date:

Date of last Fire Inspection: Agency:

Date of last Fire Drill: / / Agency:

Date of last Health Inspection: Agency:

INSPECTION

ITEM	SUFFICENT	OF CONCERN	COMMENT
1. Detainee Space Allotment	X		
2. General Housekeeping	X		Excellent
3. Detainee Welfare/Surveillance	X		
4. Food Service	X		One hot and two standard/cold meals a day
5. Detainee Grievances	X		
6. Fire Extinguishing Equipment	X		
7. Lighting	X		
8. HVAC Equipment	X		
9. Plumbing And Water Supply	X		
10. Personal Hygiene and Toilet Facilities	X		No problems and no complaints
11. Vermin and Pest Control	X		
12. Medical and Mental Care	X		
13. Facility Policies: current, staff trained, and training documented	X		

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
13.a

Subject:
For Presentation Only: Project update from the Utilities Engineer for the fourth quarter of 2023.

Summary:

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:

ATTACHMENTS
- Projects Update

Lyon County Board of County Commissioners Meeting
January 18, 2024

LYON COUNTY UTILITIES DEPARTMENT
Utilities Department Project Status

SUMMARY

Projects **In Pre-Design/Planning**

1 Silver Springs General Improvement District - Aeration Improvements
2 Silver Springs General Improvement District Effluent Disposal Preliminary Engineering Report

Projects **In Design**

1 Hwy 50 - Dayton Valley Rd Sewer Replacement Project Phase 2

Projects **In Construction**

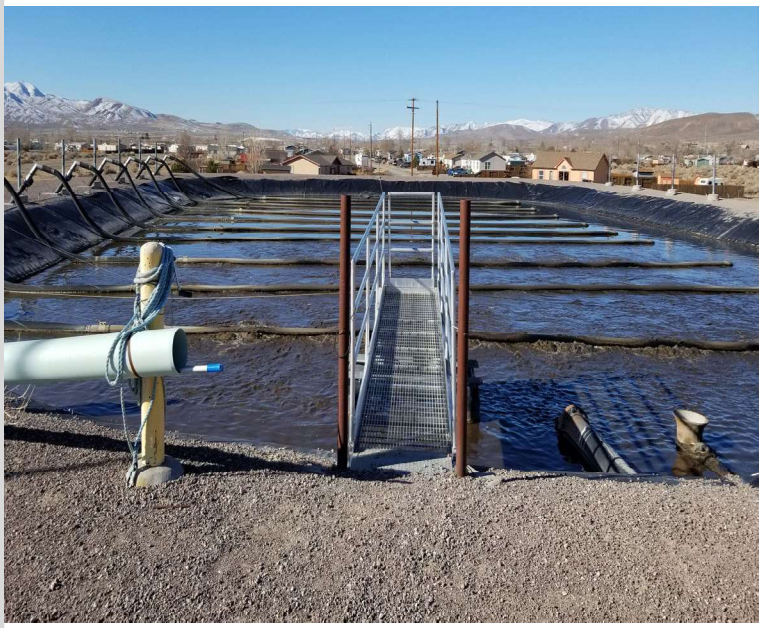
1 Rolling A Wastewater Treatment Facility Phase 4 Expansion

Projects **Completed (Last Quarter)**

1 Sewer Lift Station 2 Replacement
2 10-Mile Hill Tank

Lyon County Utilities Department
Project Update January 18, 2024

Project: **Silver Springs General Improvement District (SSGID) - Aeration Improvements**





Description: BioLac treatment system has been experiencing mechanical component failures due to ageing and lack of maintenances affecting the treatment plant operation and performances. The project scope includes replacement of all aeration headers, valves and aeration blowers.

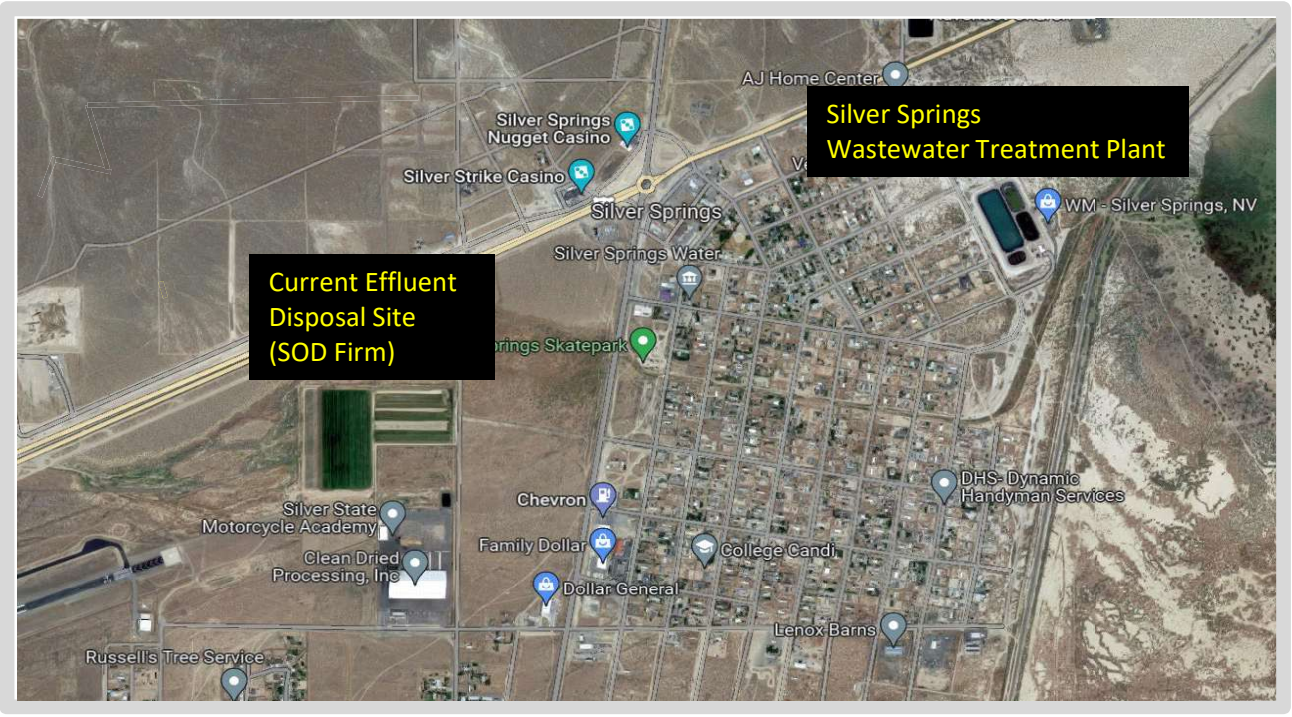
Budget: $827,726 (2023 Estimated project cost)
$662,181 (SSGID NWCII Grant - ARPA00811)
$0 (Project cost to date)

Schedule/ Status:
- Scope and contract is being finalized with the supplier
- Staff will manage the project
- Construction from mid summer to fall

Change Orders:
Notes:

Lyon County Utilities Department
Project Update January 18, 2024

Project: **Silver Springs General Improvement District (SSGID)**
Effluent Disposal Preliminary Engineering Report (PER)



Description: Current effluent disposal from the wastewater facility is not sustainable. Study scope includes evaluation of alternative effluent disposal options and geotechnical investigation for a potential Rapid Infiltration Basin (RIB).

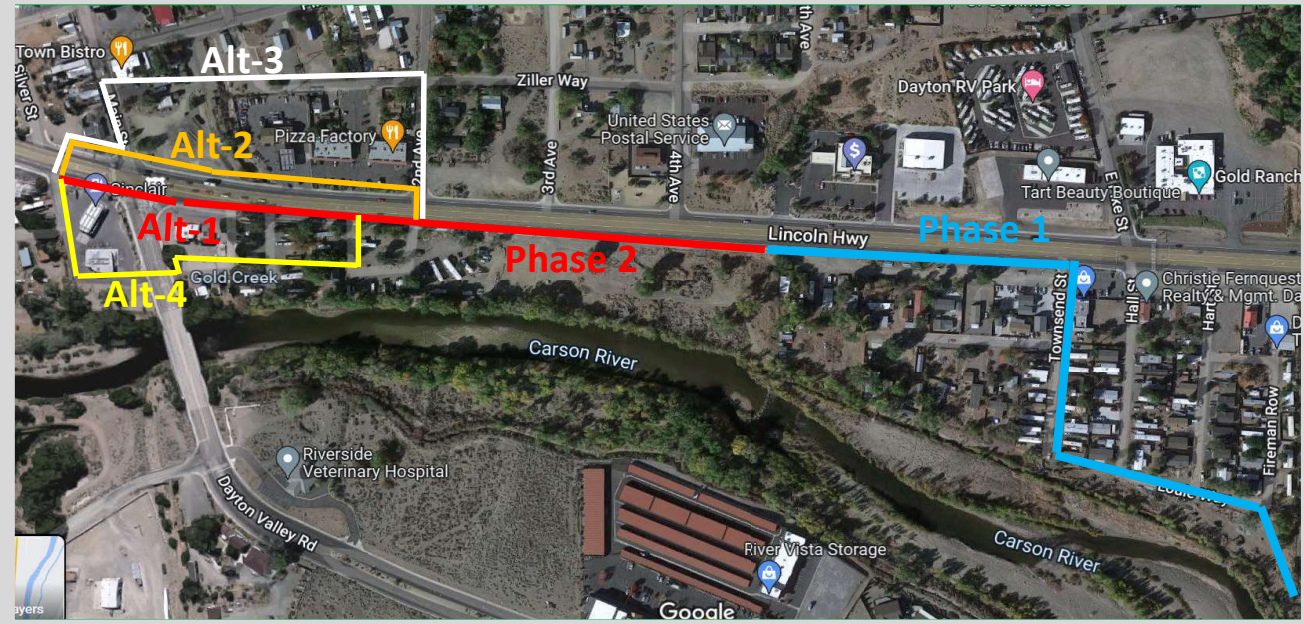
Budget: $93,247 (SSGID Fund 634)
$31,000 (Project cost to date)

Schedule/ Status:
- Staff is reviewing the DRAFT PER
- Effluent disposal options evaluated are:
    1) Discharge to Lake Lahontan
    2) New Irrigation site with additional storage
    3) Evaporation ponds
    4) Rapid Infiltration Basins (RIB)

Change Orders:
Notes:

Lyon County Utilities Department
Project Update January 18, 2024

Project: **Hwy 50 - Dayton Valley Rd Sewer Replacement Project Phase 2**



Description: Phase 2 of the sewer project includes rehabilitation or replacement of the existing 8-inch Asbestos Concrete (AC) pipe between the manhole east of Sinclair Gas Station and the manhole across the post office (about 1800 linear foot).

Budget: $7.6 MM (FY 2023 - Dayton Sewer Fund)
$355,610 (For Design, Approved 12/21)
$0 (Project cost to date)

Schedule/Status:

- Project Kick-off meeting	By mid January
- 50% design completion	May 17, 2024
- Final Construction documents	Aug 16, 2024
- Advertisement	Aug 27, 2024
- Bid opening	Sept 24, 2024
- Construction Contract for Board's approval	Oct 17, 2024

Change Orders:
Notes:

Lyon County Utilities Department

Project Update January 18, 2024

Project: **Rolling A Wastewater Treatment Facility Phase 4 Expansion**



Description: The project will <u>increase plant annual average treatment capacity</u> from 1.0 Million gallons per day to 1.4 million gallons per day. Scope includes, (1) construction of new equalization tank, flow splitting structure, two sequencing batch reactors, thickening unit, and a dewatering unit and (2) rehabilitation of existing headworks and sequencing batch reactor.

Budget:

$15.0 MM (FY 2020- Dayton Sewer Fund)
$23.9 MM (2023 Estimated project cost)
$6.3 MM (Project cost to date)

Construction contract	$19.99 MM
Contractor payment to date	$3.99 MM

Schedule/ Status:

- Construction began	Oct 2, 2023
- Construction progress satisfactory	
- Possible delay with one critical major equipment package	
- Construction completion (24 months)	Sept 2025

Change Orders: None

Notes:

Lyon County Utilities Department

Project Update January 18, 2024

Project : **Sewer Lift Station 2 Replacement**



Description: The project will increase sewer pumping capacity from the existing Lift Station 2 matching with the Rolling A plant phase 4 expansion. Scope includes a new Lift Station (#2A, 1250 gallons per minute) across the Dayton Valley Rd, 12-inch force main from the new Lift Station #2A connecting the existing Lift Station 3A-Rolling A plant forcemain at Sutro Rd, South Plant connection, and flow metering.

Budget: $7.5 MM (FY 2020 - Dayton Sewer Fund, Initial approval)
$4.48 MM (2023 Estimated project cost)
$4.4 MM (FINAL project cost)

Construction contract (including $333,000 contingency)	$ 3,616,560
FINAL contractor payment	$ 3,490,008
Contingency fund used thru 13 Work change directives	$ 230,099
Details of construction cost	Appendix A

Schedule/Status:

- Construction began:	May 2022
- Final completion and acceptance	Nov 22, 2023

Change Orders: Change order #1 extended contract completion time to Jul 1, 2023
Change order #2 extended contract completion time to Sep 23, 2023
Change order #3 extended contract final completion time to Nov 22, 2023

Notes:

Lyon County Utilities Department

Project Update January 18, 2024

Project: **10-Mile Hill Tank**



Description: 10-Mile Hill Tank project scope includes construction of a 1.0 million gallon welded steel water storage tank with access road from Hwy 50, approximately 6,500 linear feet of 16-inch water transmission main (C905 PVC), electrical and telemetry system.

Budget: $7.75 MM (FY 2023 - Dayton Water Fund)
$4.013 MM (FINAL Project cost)

Construction contract (including $550,000 contingency)	$4.14 MM
FINAL contractor payment	$3.63 MM
Contingency fund used thru 4 Work change directives	$ 24,808
Details of construction cost	Appendix B

Schedule/ Status:

- Construction began	Apr 17, 2023
- Final completion and acceptance	Nov 10, 2023

Change Orders: None

Notes:

Appendix A

LYON COUNTY UTILITIES
LIFT STATION #2A REPLACEMENT PROJECT

DAYTON, NV

Public Works Project No. LY-2021-070

Project Cost Summary

and

Work Change Directives (WCD)

Progress Estimate – Unit Price Work **Contractor's Application for Payment No. RTN**

For (Contract): N/A									Application Period: 09/05/23 - 09/30/23					
Owner's Contract #: PWP-LY-2021-070									Application Date: 12/18/2023					
A		Contract B				Total to Date C	D	Previous Amount		This Period		Stored Materials E	F	% Complete G	Balance to Finish
Bid Item No.	Description	Bid Item Quantity	Unit	Unit Price	Contract Price ($)	Quantity Installed to Date	Value of Work Installed to Date	Previous Quantity Installed	Previous Amount ($)	Quantity Installed this Period	Current Amount ($)	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
1	Mobilization/Demobilization	1	LS	$100,000.00	$100,000.00	1.00	$100,000.00	1.00	$100,000.00				$100,000.00	100.00%	
2	Temporary Traffic Control	1	LS	$29,800.00	$29,800.00	1.00	$29,800.00	1.00	$29,800.00				$29,800.00	100.00%	
3	Temporary Erosion Control	1	LS	$15,700.00	$15,700.00	1.00	$15,700.00	1.00	$15,700.00				$15,700.00	100.00%	
4	Sewer Bypass Pumping	1	LS	$19,710.00	$19,710.00	1.00	$19,710.00	1.00	$19,710.00				$19,710.00	100.00%	
5	Wet Well (10' ID)	1	LS	$205,305.00	$205,305.00	1.00	$205,305.00	1.00	$205,305.00				$205,305.00	100.00%	
6	Valve Vault (8' x 8')	1	LS	$180,065.00	$180,065.00	1.00	$180,065.00	1.00	$180,065.00				$180,065.00	100.00%	
7	Meter Vault (10'x10')	1	LS	$232,500.00	$232,500.00	1.00	$232,500.00	1.00	$232,500.00				$232,500.00	100.00%	
8	Sewer Lift Station Pumps	2	EA	$45,660.00	$91,320.00	2.00	$91,320.00	2.00	$91,320.00				$91,320.00	100.00%	
9	Circulation Infrastructure	1	LS	$30,915.00	$30,915.00	1.00	$30,915.00	1.00	$30,915.00				$30,915.00	100.00%	
10	Electrical Building Construction	1	LS	$209,735.00	$209,735.00	1.00	$209,735.00	1.00	$209,735.00				$209,735.00	100.00%	
11	Site Electrical & SCADA	1	LS	$513,078.00	$513,078.00	1.00	$513,078.00	1.00	$513,078.00				$513,078.00	100.00%	
12	C900 PVC Sanitary Sewer Force Main - 12"	5,236	LF	$135.71	$710,577.56	5,180.00	$702,977.80	5,180.00	$702,977.80				$702,977.80	98.93%	$7,599.76
13	SDR-35 PVC Sanitary Sewer Main - 8" and 15"	116	LF	$143.70	$16,669.20	98.00	$14,082.60	98.00	$14,082.60				$14,082.60	84.48%	$2,586.60
14	Sewer Manhole - 60" ID	3	EA	$11,607.73	$34,823.19	3.00	$34,823.19	3.00	$34,823.19				$34,823.19	100.00%	
15	Sewer Manhole - 48" ID	1	EA	$8,062.00	$8,062.00	1.00	$8,062.00	1.00	$8,062.00				$8,062.00	100.00%	
16	Sanitary Sewer Force Main Artificial High Point	1	LS	$119,900.00	$119,900.00	1.00	$119,900.00	1.00	$119,900.00				$119,900.00	100.00%	
17	C900 PVC Water Main - 12"	70	LF	$127.00	$8,890.00	68.00	$8,636.00	68.00	$8,636.00				$8,636.00	97.14%	$254.00
18	Flush Valve Assembly	1	EA	$6,421.00	$6,421.00	1.00	$6,421.00	1.00	$6,421.00				$6,421.00	100.00%	
19	Water Service - Main to Irrigation POC / Yard hydrant	1	LS	$10,255.00	$10,255.00	1.00	$10,255.00	1.00	$10,255.00				$10,255.00	100.00%	
20	Site Paving (3" AC)	5,605	SF	$7.96	$44,615.80	5,436.00	$43,270.56	5,436.00	$43,270.56				$43,270.56	96.98%	$1,345.24
21	Dayton Valley Road Paving (5" AC)	1,602	SF	$12.11	$19,400.22	1,563.00	$18,927.93	1,563.00	$18,927.93				$18,927.93	97.57%	$472.29
22	Palmer Drive Road Paving Extension (4" AC)	2,698	SF	$5.84	$15,756.32	2,600.00	$15,184.00	2,600.00	$15,184.00				$15,184.00	96.37%	$572.32
23	Moore Avenue Road Paving Extension (4" AC)	114	SF	$5.84	$665.76	114.00	$665.76	114.00	$665.76				$665.76	100.00%	
24	Site Landscape, Planting, Irrigation and Rock Mulch	1	LS	$31,550.00	$31,550.00	1.00	$31,550.00	1.00	$31,550.00				$31,550.00	100.00%	
25	Lift Station Splitface Block Wall Yard Fencing	314	LF	$513.82	$161,339.48	314.00	$161,339.48	314.00	$161,339.48				$161,339.48	100.00%	
26	Lift Station Chainlink Access Gate and Mangate	1	LS	$18,230.00	$18,230.00	1.00	$18,230.00	1.00	$18,230.00				$18,230.00	100.00%	
27	Lift Station Site Earthwork and Grading	500	CY	$19.24	$9,620.00	500.00	$9,620.00	500.00	$9,620.00				$9,620.00	100.00%	
28	PCC Sidewalk	334	SF	$30.35	$10,136.90	328.00	$9,954.80	328.00	$9,954.80				$9,954.80	98.20%	$182.10
29	PCC Type 1 Curb and Gutter	180	LF	$60.22	$10,839.60	179.00	$10,779.38	179.00	$10,779.38				$10,779.38	99.44%	$60.22
30	Driveway Entrance	675	SF	$21.74	$14,674.50	675.00	$14,674.50	675.00	$14,674.50				$14,674.50	100.00%	
31	Type 2 Aggregate Base Roadway Extension	3,075	SF	$4.32	$13,284.00	3,075.00	$13,284.00	3,075.00	$13,284.00				$13,284.00	100.00%	
32	12" Offsite Gate Valves	9	EA	$5,875.00	$52,875.00	9.00	$52,875.00	9.00	$52,875.00				$52,875.00	100.00%	
33	Lift Station #2 Abandonment	1	LS	$36,266.00	$36,266.00	1.00	$36,266.00	1.00	$36,266.00				$36,266.00	100.00%	
34	2-inch Grind and Overlay	464	SY	$61.89	$28,716.96	314.00	$19,433.46	314.00	$19,433.46				$19,433.46	67.67%	$9,283.50
35	Offsite Combination Air Valve Assembly	3	EA	$26,455.00	$79,365.00	3.00	$79,365.00	3.00	$79,365.00				$79,365.00	100.00%	
36	Fire Hydrant Assembly	1	EA	$20,100.00	$20,100.00	1.00	$20,100.00	1.00	$20,100.00				$20,100.00	100.00%	
37	Force Account	1	LS	$333,000.00	$333,000.00	0.69	230,099.46	0.71	$234,880.59	-0.01	-$4,781.13		$230,099.46	69.10%	$102,900.54
38	4" Conduit for Future Fiber Optic Installation	5090	LF	$33.87	$172,398.30	5,054.00	$171,178.98	5,054.00	$171,178.98				$171,178.98	99.29%	$1,219.32
	Force Account														
37.01	WCD #03 - Additional Work Performed					0.05	$16,687.57	0.05	$16,687.57						
37.02	WCD #04 - Remobilization					0.30	$100,000.00	0.30	$100,000.00						
37.03	WCD #05 - AC Pricing Increase					0.04	$13,701.77	0.04	$13,701.77						
37.04	WCD #08 - Added Curb/Gutter & Catch Basin					0.02	$6,971.33	0.02	$6,971.33						
37.05	WCD #09 - AC Price Increase & Pressure Switch					0.05	$16,430.04	0.05	$16,430.04						
37.06	WCD #07 - 967 Lakeview Lateral					0.04	$12,831.26	0.04	$12,831.26						
37.07	WCD #06 - Artificial Highpoint Modifications					0.04	$13,763.80	0.04	$13,763.80						
37.08	WCD #10 - Tesco control for Pressure Switch					0.02	$5,909.73	0.02	$5,909.73						
37.09	WCD #11 - Wet Well Inside Drop Piping					0.06	$18,367.89	0.06	$18,367.89						
37.10	WCD #01 - SSPM Tie-In					0.06	$18,360.56	0.06	$18,360.56						
37.11	WCD #12 - Pumps Investigation Work					0.04	$11,856.64	0.04	$11,856.64						
37.12	WCD #13 - Wet Well Defects Credit					-0.01	-$4,781.13			-0.01	-$4,781.13				
	Change Orders														
Original Contract Amount					$3,616,559.79										
Current Contract Amount					$3,616,559.79						-$4,781.13		$3,490,083.90	96.5%	$126,475.89
Work Completed							$3,490,083.90								
Materials Stored															
Less Retention															
Previous Payments							$3,336,184.79								
Total							$153,899.11								

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FARR WEST
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Work Change Directive (WCD)

Work Change Directive No. 1

Owner:	Lyon County Utilities	Issuance Date:	June 21, 2022
Engineer:	Farr West Engineering	Effective Date:	June 21, 2022
Contractor:	Peek Brothers Construction	Project Name:	Lift Station #2A Replacement
		FWE Project No.:	2206

Contractor is directed to proceed promptly with the following changes:

Description of changes:

1. During potholing it was discovered that the existing Lift Station 2 force main was not located as indicated on plans. Lyon County identified another tie-in location and Farr West Engineering provided a revised plan and connection detail.

2. Total reimbursement under Bid Item 37 – Force Account amounts to $18,360.56. Remaining balance of Bid Item 37 is $314,639.44.

3. One additional contract day will be added to the Contract via Change Order #1 at a later date.

Document References:

Plan Sheet: Sheet C3.1 Specification No: _____

Attachments:

- Contractor's Change Order Proposal
- Revised Sheet C3.1 with revised plan and tie-in connection detail.

FARR WEST
ENGINEERING

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- ☐ Non-agreement on pricing of proposed change.
- ☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:

- ☐ Unit Price
- ☒ Lump Sum
- ☐ Time & Materials
- ☐ Other: _____

Method of determining change in Contract Times

- ☐ Contractor's Records
- ☐ Engineer's Records
- ☒ Other: N/A

Estimated increase in Contract Price: None.

Estimated increase in Contract Times:
Substantial Completion (days): 1
Ready for Final Payment (days): 1

RECOMMENDED:	ACCEPTED:	APPROVED:
By: Jared Trowbridge (Farr West)	By: John Garrett (Peek Brothers Construction)	By: David Bruketta (Lyon County)
Title: Project Manager	Title: Project Manager	Title: Utilities Director
Date: 06/22/2022	Date: 6/23/2022	Date: 6/23/2022

FARR WEST
ENGINEERING

Work Change Directive (WCD)

Work Change Directive No. 2

Owner:	Lyon County Utilities	Issuance Date:	August 5, 2022
Engineer:	Farr West Engineering	Effective Date:	August 5, 2022
Contractor:	Peek Brothers Construction	Project Name:	Lift Station #2A Replacement
		FWE Project No.:	2206

Contractor is directed to proceed promptly with the following changes:

Description of changes:

1. See attached revised generator foundation based on the information provided in Peek Brother's submittal. The size of the foundation is based off two criteria. The size must be at least 6 inches greater than the generator footprint (in our case the fuel tank) and big enough to provide the minimum edge distance for the anchor bolts. In the long direction, the 6" criteria controlled, in the short direction, the anchorage edge distance controlled.

2. The calculations indicate that the generator is to be anchored with carbon wedge anchors. However, this is an exterior application, so the Structural Engineer requires stainless steel anchors. Please note that a barrier must be provided between dis-similar metals.

Document References:

Plan Sheet: Sheet S5.2 Specification No: N/A

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Attachments:

- Revised Sheet S5.2

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- ☐ Non-agreement on pricing of proposed change.
- ☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:

- ☐ Unit Price
- ☐ Lump Sum
- ☐ Time & Materials
- ☒ Other: N/A

Method of determining change in Contract Times

- ☐ Contractor's Records
- ☐ Engineer's Records
- ☒ Other: N/A

Estimated increase in Contract Price: None.

Estimated increase in Contract Times:
Substantial Completion (days): 0
Ready for Final Payment (days): 0

RECOMMENDED:	ACCEPTED:	APPROVED:
By: Jared Trowbridge (Farr West)	By: John Garrett (Peek Brothers Construction)	By: David Bruketta (Lyon County)
Title: Project Manager	Title: Project Manager	Title: Utilities Director
Date: 9/8/2022	Date: 9/7/2022	Date: 9/8/2022

FARR WEST
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Work Change Directive (WCD)

Work Change Directive No. 3

Owner:	Lyon County Utilities	Issuance Date:	September 19, 2022
Engineer:	Farr West Engineering	Effective Date:	September 19, 2022
Contractor:	Peek Brothers Construction	Project Name:	Lift Station #2A Replacement
		FWE Project No.:	2206

Contractor is directed to proceed promptly with the following changes:

Description of changes:

1. On June 13th, 2022, the Contractor performed additional exploratory work and hand digging for the existing electrical lines located in the southeast planter of Palmer Dr. The marked electrical lines from NV Energy found in the field were different than the plans. When searching for the lines, there were many unmarked conduits that were discovered. This caused the crew to work extremely slow to avoid all of the conflicting conduits that had been discovered.

2. On May 20th, 2022, the Contractor experienced slow production when installing the force main across Dayton Valley Road at STA. 42+65 after encountering an unmarked AT&T telephone line. The crew had to dig and work around the telephone line until an AT&T representative informed Peek Brothers that the line was abandoned. On June 10th, 2022, the Contractor was trenching across Dayton Valley Road to install NV Energy Conduit. During the excavation they encountered three (3) 2" beige conduit lines from Charter which were unmarked and crossed the proposed trench. The Contractor provided additional exploratory potholes and worked slowly to protect the unmarked utilities.

3. On June 7th, 2022, the Contractor discovered four 6" PVC pipes and two 3" electrical conduits that were unmarked when excavating for the waterline extension on Palmer Dr on Sheet C2.4. just west of the proposed Lift Station 2A site. The crew discontinued work until there was a solution made to the conduits conflict. Once it was determined that the lines should be protected, the Contractor proceeded by digging slowly in order to protect the facilities

4/5. On June 1th, 2022, the Contractor discovered buried conduit for future electrical use just east of SSMH #4 on the north side of Dayton Valley Rd. This unmarked conduit slowed down the excavation for the gravity sewer and required construction adjustments. On June 6th, 2022, the unmarked conduits was evaluated thoroughly to determine if there was an option to use the existing conduit for the proposed lift station's electrical lines, as this would have eliminated the need to trench across Dayton Valley Rd and save a considerable amount of money. However it was deemed unsuitable after mandrel testing and potholing which confirmed the difficult construction hazards and provided the conclusion that the electrical conduits were to be installed per plan.

6. Total reimbursement under Bid Item 37 – Force Account amounts to $16,687.57. Remaining balance of Bid Item 37 is $297,951.87

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Document References:
Plan Sheet: _____ Specification No: C-700 Section 5.05E

Attachments:
- Contractor's Change Order Proposal

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

☐ Non-agreement on pricing of proposed change.
☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:
☐ Unit Price
☐ Lump Sum
☒ Time & Materials
☐ Other: _____

Method of determining change in Contract Times
☒ Contractor's Records
☒ Engineer's Records
☐ Other: N/A

Estimated increase in Contract Price: None.

Estimated increase in Contract Times:
Substantial Completion (days): 2
Ready for Final Payment (days): 0

RECOMMENDED:	ACCEPTED:	APPROVED:
By: _____	By: _____	By: _____
Jared Trowbridge (Farr West)	John Garrett (Peek Brothers Construction)	David Bruketta (Lyon County)
Title: Project Manager	Title: Project Manager	Title: Utilities Director
Date: 9/19/2022	Date: 9-20-2022	Date: 9/21/2022

FARR WEST
ENGINEERING

Work Change Directive (WCD)

Work Change Directive No. 4

Owner:	Lyon County Utilities	Issuance Date:	November 23, 2022
Engineer:	Farr West Engineering	Effective Date:	November 23, 2022
Contractor:	Peek Brothers Construction	Project Name:	Lift Station #2A Replacement
		FWE Project No.:	2206

Description of changes and background:

1. Due to supply chain disruptions, many valves, pipes and fittings that were scheduled for delivery with Peek Brothers were delayed. This delay required the Contractor to demobilize all construction equipment and some materials.

2. All remaining procured materials that were delayed have now arrived and the Contractor is ready to begin construction. But before they begin construction the Contractor has requested to be paid one additional "mobilization" per bid item number 1. Please see the Contractors request on page 4 of this work change directive.

3. The Engineer requested additional written backup documentation and justification in conjunction with this payment request and that request was denied by Travis Peek. Please see pages 5-7 for email correspondence. However, voicemails were left for Farr West with additional information.

4. The Engineer would have liked to see additional written backup documentation supporting this request, but through several phone calls with Travis Peek and Lyon County, we have enough justification to recommend approval for this mutually acceptable proposal. See below for additional justification notes:

Justification:

- After months of delay, this $100,000 request appears reasonable. The mobilization bid item is 2.7% of the contract price. This does not appear to be overpriced when on past projects we have seen the mobilization price be between 5%-8% of the contract price.
- Nearly every piece of construction equipment is returning to the site. That is because there is still trenching, grading, paving, and PCC flatwork remaining.
- Change Order #1 added 229 days to the contract. The original contract length was 210 days and the mobilization price was $100,000. Please see the attached schedule on pages 8-10 which supports the 229 days that were added to the contract. Mobilization bid items generally include bonds, overhead insurance, and other costs. Doubling the contract time and doubling the mobilization costs is reasonable from this perspective.
- Per general conditions section 11.04 paragraph B2 – "An adjustment in Contract Price will be determined as follows: 2. Where the Work involved is not covered by unit prices contained in the Contract Documents, then by mutually agreed lump sum." This shows that this vehicle for payment is contractually acceptable.

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- Since September 2020 when the bid was prepared, construction costs have gone up significantly. This is another supportive argument for acceptance of the 2020 value.
- Additional delays could expose the County to additional costs.

Conclusion:

- Due to the nature of the delays that have impacted the Lift Station #2A Project, Farr West supports Peek Brothers request for additional payment for mobilization costs and recommends payment without additional justification because the costs appear reasonable. Proceeding/commencing construction with this authorization of Force Account appears to be in the best interest of the County.

Total reimbursement under Bid Item 37 – Force Account amounts to $100,000.00. Remaining balance of Bid Item 37 is $197,951.87

Document References:

Plan Sheet: _____ Specification No: C-700 Section 11.04

Attachments:

- Contractor's Change Order Proposal
- Remobilization Change Order Emails
- Lift Station 2A Schedule with Material Delays

Purpose for Work Change Directive:

Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- ☐ Non-agreement on pricing of proposed change.
- ☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:

- ☐ Unit Price
- ☒ Lump Sum
- ☐ Time & Materials
- ☐ Other: _____

Method of determining change in Contract Times

- ☐ Contractor's Records
- ☐ Engineer's Records
- ☐ Other: N/A

Estimated increase in Contract Price: None.

Estimated increase in Contract Times:

Substantial Completion (days): 0

Ready for Final Payment (days): 0

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	RECOMMENDED:	ACCEPTED:	APPROVED:
By:	Jared Trowbridge (Farr West)	John Garrett (Peek Brothers Construction)	David Bruketta (Lyon County)
Title:	Project Manager	Project Manager	Utilities Director
Date:	11/23/2022	11/23/2022	11/23/2022

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Work Change Directive (WCD)

Work Change Directive No. 5

Owner:	Lyon County Utilities	Issuance Date:	February 13, 2023
Engineer:	Farr West Engineering	Effective Date:	February 13, 2023
Contractor:	Peek Brothers Construction	Project Name:	Lift Station #2A Replacement
		FWE Project No.:	2206

Description of changes and background:

1. Due to the unforeseen material and weather delays in the Lift Station 2A Project, the price of asphalt paving has increased from the agreed on price at the time of the project's bid. This increase in price covers the increased costs for the oils and materials needed to produce the asphalt mix.

Justification:

- After 16 months of delay, the pay request of $13,701.77 appears reasonable. We have continually seen the prices for all construction materials/work steadily increase due to the current market inflation that is taking place nationwide.

- In the approved Change Order #1 for the Lift Station 2A Project, Peek Brothers did caution that the asphalt paving pricing would most likely increase due to the all the delays in the project. It was noted that per Peek Brother's contract with Advanced Asphalt for asphalt pricing would only be good through the year 2022.

- Per General Conditions Section 4.05 Paragraph C – "If the Contractor's performance or progress is delayed, disrupted, or interfered with by unanticipated causes not the fault of and beyond the control of Owner, Contractor, and those for which they are responsible, then Contractor shall be entitled to an equitable adjustment in Contract Times" and further in Section 4.05 Paragraph G – "Contractor must submit any Change Proposal seeking adjustment in Contract Price or Contract Times under this paragraph within 30 days of the commencement of the delaying. disrupting, or interfering event." This shows that this vehicle for payment is contractually acceptable.

Conclusion:

- Due to the nature of the delays that have impacted the Lift Station #2A Project, Farr West supports Peek Brothers request for additional payment for asphalt paving costs and recommends payment without additional justification because the costs appear reasonable. Proceeding/commencing construction with this authorization of Force Account appears to be in the best interest of the County.

Total reimbursement under Bid Item 37 – Force Account amounts to $13,701.77. Remaining balance of Bid Item 37 is $184,250.10

Document References:

Plan Sheet: C1.4/C5.9/C7.1 Specification No: C-700 Section 4.05

FARR WEST
ENGINEERING

Attachments:

- Contractor's Change Order Proposal
- Original Asphalt Pricing Quote
- New Asphalt Pricing Quote

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- ☐ Non-agreement on pricing of proposed change.
- ☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:

- ☐ Unit Price
- ☒ Lump Sum
- ☐ Time & Materials
- ☐ Other: _____

Method of determining change in Contract Times

- ☐ Contractor's Records
- ☐ Engineer's Records
- ☐ Other: N/A

Estimated increase in Contract Price: None.

Estimated increase in Contract Times:
Substantial Completion (days): 0
Ready for Final Payment (days): 0

RECOMMENDED:	ACCEPTED:	APPROVED:
By: Jared Trowbridge (Farr West)	By: John Garrett (Peek Brothers Construction)	By: David Bruketta (Lyon County)
Title: Project Manager	Title: Project Manager	Title: Utilities Director
Date: 2-16-2023	Date: 2-14-2023	Date: 2/17/2023

FARR WEST
ENGINEERING

Work Change Directive (WCD)

Work Change Directive No. 6

Owner:	Lyon County Utilities	Issuance Date:	August 1, 2023
Engineer:	Farr West Engineering	Effective Date:	August 1, 2023
Contractor:	Peek Brothers Construction	Project Name:	Lift Station #2A Replacement
		FWE Project No.:	2206

Description of changes and background:

- The proposed downstream 12-inch gate valve on the Artificial High Point had insufficient clearance from the existing 6-inch effluent line after it was installed. It was decided the best option moving forward was to remove this valve and reinstall it away from the 6-inch effluent line. This work change directive covers the costs for the material, labor, and equipment to install the proposed modifications to the artificial highpoint.

  Note: All material included in this work change directive must comply with American Iron and Steel (AIS) requirements. See Document References below.

Total reimbursement under Bid Item 37 – Force Account amounts to $13,763.80. Remaining balance of Bid Item 37 is $150,683.71.

Document References:
Plan Sheet: C6.3 Specification No: 00820 – SRF Requirements

Attachments:
- Contractor's Change Order Proposal
- Artificial Highpoint Plan Revisions
- Inspector's Daily Field Reports
- AIS Material Certifications

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

☐ Non-agreement on pricing of proposed change.
☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:
☐ Unit Price
☐ Lump Sum
☒ Time & Materials
☐ Other: _____

Method of determining change in Contract Times
☐ Contractor's Records
☐ Engineer's Records
☐ Other: N/A

FARR WEST
ENGINEERING

Estimated increase in Contract Price: None.

Estimated increase in Contract Times:
Substantial Completion (days): 0
Ready for Final Payment (days): 0

	RECOMMENDED:	ACCEPTED:	APPROVED:
By:	Jared Trowbridge (Farr West)	Michael Sehorn V.P.	David Bruketta
		Michael Sehorn (Peek Brothers Construction)	David Bruketta (Lyon County)
Title:	Project Manager	Vice President	Utilities Director
Date:	8/16/23	10 Aug 23	8/18/2023

PEEK Brothers CONSTRUCTION
PO Box 2608 Fernley, NV 89408
(775)835-6472 Fax (775)835-0893
NV License # 0077037

Change Order Request

Project # 211191

Lyon County Lift Station #2A
Dayton, NV

Peek Brothers Construction
Tel: 775-835-6472 Fax: 775-835-0893

Change Order #:	6	**Date:**	**07/26/23**

To:	Jared Trowbridge Farr West Engineering 5510 Longley Lane Reno, NV 89511 775-284-7271	**From:**	John Garrett Peek Brothers Construction PO Box 2608 Fernley, NV 89408 775-233-6663

Description	**Required By**	**Status**	
Artificial high point modifications	Farr West Engineering	Pending	
		Days Req	**Amt Req**
		2	**$13,763.80**
Dates of Work		**Amt Prop**	
5/17/23 - 5/18/23		$13,763.80	

Notes

This change order covers the material, labor, and equipment to install the proposed modifications at the artificial high point.

High Point Modifications

Labor	**Hours**	**Rate/HR**	**OT**	**OT Rate**		**Total**
Foreman (2)	23.5	$89.29		$133.94	$	2,098.32
Laborer (2)	26	$59.98		$89.97	$	1,559.48
Operator (1)	13	$86.75		$130.13	$	1,127.75
				Total Labor	$	4,785.55
Equipment						
50G Excavator	10	$ 55.00			$	550.00
410 Backhoe	3	$ 65.00			$	195.00
Work Truck	23.5	$ 30.00			$	705.00
5 Yard	2	$ 90.00			$	180.00
				Total Equipment	$	1,630.00
Materials	**Quantity**	**Cost/Unit**	**Tax**			
WNS Material	1	$ 5,610.46	$ 398.34			**$6,008.80**
Bedding Sand (TN)	12.6	$ 7.00				**$88.20**
				Total Materials		$6,097.00

Item Description	**Amt Proposed**
Valve #4 Proposed Modifications	$12,512.55
Peek Brothers OH&P	$1,251.25
Change Order #6 Total Amount	**$13,763.80**

Approved By:
Sign: _____ Date

Print Name: _____

FARR WEST

High Point Modifications

Recorded by Tom Hoffert

LABOR

5-17-2023		5-18-2023	
2 ea. Foreman	16 hrs.	1 ea. Foreman	2.5 hrs.
		1 ea. Foreman	5.0 hrs.
1 ea. Equipment Operator	8 hrs.	1 ea. Equipment Operator	5.0 hrs.
2 ea. Labors	16 hrs.	2 ea. Labors	10 hrs.

EQUIPMENT

5-17-2023		5-18-2023	
Foreman Truck	8 hrs.	Foreman Truck	2.5 hrs.
Crew Truck & trailer	8 hrs.	Crew Truck & trailer	5.0 hrs.
50G Deere Excavator	6 hrs.	50G Deere Excavator	4.0 hrs.
210L Deere Tractor	1 hr.	210L Deere Tractor	2.0 hrs.
		5 Yard Dump	2.0 hrs.

MATERIAL

1 ea. - 2” Apollo SS Ball Valve

1 ea. - 2” x 3” SS Nipple

15’ of 12” DI pipe with Protecto coating

1 ea. - 45° angle (FLG. X MJ)

1 ea. - 12” RFCA

1 ea. - 12” Full face gasket

4 ea. - 12” MJ gaskets

7 yards of bedding sand

WESTERN NEVADA SUPPLY
* * Q U O T A T I O N * *

TO: PEEK BROTHERS CONSTRUCTION
"LIFT STATION #2A"
420 DAYTON VALLEY RD.
DAYTON, NV 89403

JOB:HIGH POINT MODIFICATIONS LIST

REMARKS:
** DARIO EMAILED LIST **

DATE: 07/25/23 NO. 1061891
EFFECTIVE 07/25/23 TO 08/25/23

TERMS: NET 30 DAYS PAGE# 1
FOB: JOBSITE
PREP. BY: MATT CHICVARA
775-353-0266
mchicvara@goblueteam.com

WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL

Western Nevada Supply Co expressly reserves the right to equitably adjust the quoted price at any time prior to shipment in the event that material costs increase for reasons beyond our control

*** SALES TAX NOT INCLUDED ***

Qty	Part #	Description	Price.....	Extended
1	===> MATERIAL			
1	WZNS585016	2 APOL SS THD BALL VLV 76F-108-27-UAA	629.67	629.67
1	WZNS563661	2 X 3 316SS DOM A312 SCH40 NIP	15.17	15.17
18	WZNS563847	12 X 18’ TYT JOINT PC350 DI PIPE P401/AC	76.86	1383.48
1	WZNS563764	12 USA DI MJ X FLG 45 P401/AC	2419.53	2419.53
1	WFI1B01011	12 MEGA FLG ADPT	587.49	587.49
1	WZNS618338	12 MEGA FLG BLUE B&N SET AIS	457.48	457.48
1	WAZ1301077	12 FULL FACE FLG TYTE GSKT	32.00	32.00
4	WFI1319075	12 MJ GSKT SSB	21.41	85.64
		SEGMENT 1 TOTAL		5,610.46
		QUOTATION TOTALS		5,610.46

* * * SALES TAX NOT INCLUDED * * *
THE MATERIAL LIST ABOVE IS QUOTED PER THE PLANS / SPECS PROVIDED TO WNS,
AND WHETHER SPECIFIED OR NOT WILL BE SUBJECT TO THE ENGINEERS APPROVAL.
ALL SALES ARE SUBJECT TO SALES TAX.

FARR WEST
ENGINEERING

Work Change Directive (WCD)

Work Change Directive No. 7

Owner:	Lyon County Utilities	Issuance Date:	March 21, 2023
Engineer:	Farr West Engineering	Effective Date:	March 21, 2023
Contractor:	Peek Brothers Construction	Project Name:	Lift Station #2A Replacement
		FWE Project No.:	2206

Description of changes and background:

- There is a building located at 967 Lakeview Dr (APN 016-361-57) with a pressurized sanitary sewer lateral that feeds into the existing 12" sewer force main that runs south to north from the South Dayton Wastewater Treatment Plant to the existing Lift Station 2. After the proposed Lift Station 2A is online, Lift Station 2 will be abandoned along with this 12" existing force main which will cause this building's lateral to be flowing into an abandoned line. This work change directive covers the costs for the material, labor, and equipment to install the proposed modifications to the existing sanitary sewer lateral.

  Note: All material included in this work change directive must comply with American Iron and Steel (AIS) requirements. See Document References below.

Total reimbursement under Bid Item 37 – Force Account amounts to $12,831.26. Remaining balance of Bid Item 37 is $152,157.20

Document References:
Plan Sheet: N/A Specification No: 00820 – SRF Requirements

Attachments:
- Contractor's Change Order Proposal
- 967 Lakeview Dr Sewer Lateral Exhibit
- AIS Material Certifications

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

☐ Non-agreement on pricing of proposed change.
☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:
☐ Unit Price
☒ Lump Sum
☐ Time & Materials
☐ Other: _____

Method of determining change in Contract Times
☐ Contractor's Records
☐ Engineer's Records
☐ Other: N/A

FARR WEST
ENGINEERING

Estimated increase in Contract Price: None.

Estimated increase in Contract Times:
Substantial Completion (days): 0
Ready for Final Payment (days): 0

RECOMMENDED:	ACCEPTED:	APPROVED:
By: Jared Trowbridge (Farr West)	By: John Garrett (Peek Brothers Construction)	By: David Bruketta (Lyon County)
Title: Project Manager	Title: Project Manager	Title: Utilities Director
Date: 4/4/2023	Date: 4/4/2023	Date: 4/4/2023

FARR WEST
ENGINEERING

Work Change Directive (WCD)

Work Change Directive No. 8

Owner:	Lyon County Utilities	Issuance Date:	March 31, 2023
Engineer:	Farr West Engineering	Effective Date:	March 31, 2023
Contractor:	Peek Brothers Construction	Project Name:	Lift Station #2A Replacement
		FWE Project No.:	2206

Description of changes and background:

- Concrete curb was adjusted ±6" horizontally to the south due to location of block wall pillar. This adjustment created a ±6" gap between the concrete curb and the inside of the block wall. This Work Change Directive would fill this gap with concrete.

- A catch basin inlet box was discovered with a buried steel plate covering on the west side of Palmer Ct. This inlet was installed to be used in the future extension of Palmer Ct. It is recommended to extend the existing curb, gutter and sidewalk to the extents of the discovered catch basin inlet and provide the Type 4R catch basin frame to the complete the installation of this curb inlet. This area is within the extents of the Palmer Ct restoration limits and would require an additional seven (7) linear feet of curb and gutter to extend to this future catch basin.

Total reimbursement under Bid Item 37 – Force Account amounts to $6,971.33. Remaining balance of Bid Item 37 is $145,185.87

Document References:

Plan Sheet: C1.3 Specification No: N/A

Attachments:

- Contractor's Change Order Proposal
- Block Wall/Curb Backfill and West Palmer Ct Extension Document

FARR WEST
ENGINEERING

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- ☐ Non-agreement on pricing of proposed change.
- ☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:

- ☐ Unit Price
- ☒ Lump Sum
- ☐ Time & Materials
- ☐ Other: _____

Method of determining change in Contract Times

- ☐ Contractor's Records
- ☐ Engineer's Records
- ☐ Other: N/A

Estimated increase in Contract Price: None.

Estimated increase in Contract Times:
Substantial Completion (days): 0
Ready for Final Payment (days): 0

RECOMMENDED:	ACCEPTED:	APPROVED:
By: _____	By: _____	By: _____
Jared Trowbridge (Farr West)	John Garrett (Peek Brothers Construction)	David Bruketta (Lyon County)
Title: Project Manager	Title: Project Manager	Title: Utilities Director
Date: 4/4/2023	Date: 4/4/2023	Date: 4/4/2023

FARR WEST
ENGINEERING

Work Change Directive (WCD)

Work Change Directive No. 9

Owner:	Lyon County Utilities	Issuance Date:	June 15, 2023
Engineer:	Farr West Engineering	Effective Date:	June 15, 2023
Contractor:	Peek Brothers Construction	Project Name:	Lift Station #2A Replacement
		FWE Project No.:	2206

Description of changes and background:

- This Work Change Directive includes the work required for the addition of two pressure switches to the pressure gauge assembly located within the Lift Station 2A valve vault.
- This Work Change Directive includes the work required to cut and cap the existing conduits at the Lift Station 2A wet well and for the rerouting of conduits through the cable tray locate in the wet well hatch.
- During the Lift Station 2A waterline construction on Palmer Dr., it was discovered that Palmer Dr. had an asphalt thickness of 5". This work change directive would cover the price of asphalt and all the required work to pave the additional 1" thickness of AC for the Palmer Dr paving portion of the Lift Station 2A Project.

Total reimbursement under Bid Item 37 – Force Account amounts to $16,430.04. Remaining balance of Bid Item 37 is $128,755.83.

Document References:
Plan Sheet: E1.7; E1.8; I1.2; C1.3; C2.2; C2.4 Specification No: N/A

Attachments:
- Contractor's Change Order Proposal
- Construction Daily Field Report

FARR WEST
ENGINEERING

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- ☐ Non-agreement on pricing of proposed change.
- ☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:

- ☐ Unit Price
- ☒ Lump Sum
- ☐ Time & Materials
- ☐ Other: _____

Method of determining change in Contract Times

- ☐ Contractor's Records
- ☐ Engineer's Records
- ☐ Other: N/A

Estimated increase in Contract Price: None.

Estimated increase in Contract Times:
Substantial Completion (days): 0
Ready for Final Payment (days): 0

RECOMMENDED:	ACCEPTED:	APPROVED:
By: _____	By: _____ V.P	By: _____
Jared Trowbridge (Farr West)	~~John Garrett~~ (Peck Brothers Construction)	David Bruketta (Lyon County)
Title: Project Manager	Title: ~~Project Manager~~ V.P	Title: Utilities Director
Date: 06/16/2023	Date: 16 JUNE 2023	Date: 6/22/2023

License: 0077037

Change Order

Order#: 9

Order Date: 04/17/2023

To: Lyon County Utilities
34 Lakes Blvd
Dayton NV 89403

Project: 211191
Lift Station #2A Replacement Project
PO Box 1699

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached ☐

Ordered By: 1050 Taylor Fray **Customer Order:**

Specifications Attached ☐

Description of Work	Amount
Reinstall Conduit + Add Pressure Switches	13,855.19
Added AC Paving in Palmer Ct	2,574.85

Notes

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change **16,430.04**

The original Contract Sum was	3,616,559.79
Net change by previous Change Orders	169,395.72
The Contract Sum prior to this Change Order	3,785,955.51
The Contract Sum will be changed by this Change Order	16,430.04
The new Contract Sum including this Change Order will be	3,802,385.55
The Contract Time will be changed by	0 Days

Owner: _____ Date: _____

Contractor: _____ Date: _____

PO Box 2608 Fernley, NV 89408
(775)835-6472 Fax (775)835-0893
NV License # 0077037

Change Order Request

Project # 211191

Lyon County Lift Station #2A
Dayton, NV

Peek Brothers Construction
Tel: 775-835-6472 Fax: 775-835-0893

Change Order #:	9	**Date:**	**05/19/23**

To:	Jared Trowbridge Farr West Engineering 5510 Longley Lane Reno, NV 89511 775-284-7271	**From:**	John Garrett Peek Brothers Construction PO Box 2608 Fernley, NV 89408 775-233-6663

Description	**Required By**	**Status**	
Rough In Wet Well per Revised Detail	Farr West Engineering	Pending	
		Days Req	**Amt Req**
		1	**$13,855.19**
Dates of Work		**Amt Prop**	
N/A		$13,855.19	

Notes

This change order covers the material, labor, and equipment to excavate for change in underground conduit and installation of new pressure gague.

Labor	**Hours**	**Rate/HR**	**OT**	**OT Rate**	**Total**
Foreman (1)	4	$ 89.29		$ 133.94	$ 357.16
Laborer (2)	4	$ 59.98		$ 90.98	$ 239.92
Operator (1)	2	$ 86.75		$ 130.13	$ 173.50
				Total Labor	$ 770.58
Equipment					
50 Excavator	2	$ 55.00			$ 110.00
410 Backhoe		$ 65.00			$ -
Work Truck	4	$ 30.00			$ 120.00
2K Water Truck		$ 100.00			$ -
				Total Equipment	$ 230.00
Materials	**Quantity**				
				Total Material	$ -
Subcontractor					
Triumph Electric - Reinstall underground conduit per new detail E1.12					$ 7,754.05
Triumph Electric - Pressure Switch Add					$ 3,841.00
				Total Subcontractor	$ 11,595.05
				Subtotal	$ 12,595.63

Item Description	**Amt Proposed**
Change Order #09	$12,595.63
Peek Brothers OH&P	$1,259.56
Change Order #9	**$13,855.19**

Approved By:
Sign: _____ Date

Print Name: _____

TRIUMPH ELECTRIC, INC.
NV LIC. #0067820

1360 Greg Street Suite 106
Sparks, Nevada 89431

NV License# 0067820
Bid Limit: UNLIMITED

Fax (775)-355-1977
Phone (775)-355-1965

CHANGE ORDER REQUEST		
Proposal Submitted To: Peek Brothers Construction	Phone:	Fax:
Date: Thursday, April 13, 2023	Job Name: Lyon County LS #2 Replacement	Job Location: Dayton NV

SCOPE OF WORK TO PERFORM

Reinstall underground conduits to wet well per new detail drawing E1.12.

Attachments:

1. Bid Summary
2. L/M breakdown

TRIUMPH ELECTRIC, INC.
NV LIC. #0067820

1360 Greg Street Suite 106
Sparks, Nevada 89431

NV License# 0067820
Bid Limit: UNLIMITED

Fax (775)-355-1977
Phone (775)-355-1965

EXCLUSIONS	
-	Cut, patch and paint
-	Temp power and lighting
-	Excavation, backfill, sawcut, duct banks
-	Permits
-	Bonds
-	Overtime

PRICE	
Price	$7,754.05

Respectfully Submitted By, Ryan Flickinger

LC LS #2 Replacement : LC LS new rough in detail pricing

Totals (Summary) - Bid Summary: Default

Material	
Non-Quoted	$2,718.65
Quotes	0.00
Sales Tax (8.27%)	224.70
Total Material	$2,943.35
Labor	
Direct (32.94 hours @ $95.00)	$3,129.30
Non-Productive Labor	570.00
Total Labor (38.94 hours)	$3,699.30
Direct Job Expenses	$100.00
Tools and Miscellaneous Materials	0.00
Subcontracts	0.00
Job Subtotal (Prime Cost)	$6,742.65
Overhead (0.00%)	0.00
Profit (15.00%)	1,011.40
Job Total	$7,754.05
Actual Bid Price	$7,754.05
Material to Direct Labor ratio: 0.48	
Prime Cost per square foot	$0.00
Job Total per square foot	$0.00
Actual Bid Price per square ft	$0.00
Labor cost per square foot	$0.00
Labor hours per square foot	0.00
Gross Profit %	13.04
Gross Profit $	$1,011.40
Net Profit %	13.04

LC LS #2 Replacement : LC LS new rough in detail pricing
Job Number: CO1048-1
Bid Summary: Default
Extension By Phase

Item #	Description	Quantity	Price	U	Ext Price	Labor Hr	U	Ext Lab Hr
		--- 01 Raceway, Fittings & Boxes ---						
1180	2" PVC Coated Rigid Steel	20	1,599.99	C	320.00	8.25	C	1.65
1352	2" GRC Elbow	10	30.14	C	3.01	0.54	E	5.40
1595	4" Locknut	4	487.22	C	19.49	0.29	E	1.16
1607	4" Plastic Bushing	2	201.64	C	4.03	0.29	E	0.58
1667	2" Myers Hub PVC coated	5	126.34	E	631.70	0.20	E	1.00
1770	2" Cut & Thread	10	0.00	E	0.00	0.36	E	3.60
1786	4" X Close Nipple	1	16.43	E	16.43	0.40	E	0.40
2025	2" PVC Coated Rigid Coupling	10	18.44	E	184.40	0.15	E	1.50
2340	2" Unistrut Strap	10	700.99	C	70.10	10.00	C	1.00
	--- 01 Raceway, Fittings & Boxes Total ---				1,249.16			16.29
		--- 06 Underground/Site ---						
2119	2" PVC Coupling	10	74.00	C	7.40	0.07	E	0.70
8175	2" PVC (Schedule-80)	60	401.79	C	241.07	3.00	C	1.80
	--- 06 Underground/Site Total ---				248.47			2.50
		--- 07 Misc ---						
6644	Unistrut (Deep)	10	500.01	C	50.00	10.00	C	1.00
6650	Cut 12 Gauge 1-5/8x1-5/8 Channel (labor)	20	0.00	E	0.00	0.15	E	3.00
16546659	2" PVC Female Adaptor	20	112.84	C	22.57	0.16	E	3.20
16553434	1/2" Wedge Anchor	8	16.00	E	128.00	0.15	E	1.20
T0001	10 mil tape	4	15.00	E	60.00	0.50	E	2.00
T0002	18"x18" N4X box	1	824.75	E	824.75	1.50	E	1.50
T0004	2" pipe cap	5	17.14	E	85.70	0.05	E	0.25
T0005	Enlarge hole in trench duct plate	1	50.00	E	50.00	2.00	E	2.00
	--- 07 Misc Total ---				1,221.02			14.15
	Job Total				2,718.65			32.94

* Target, Labor column 2

TRIUMPH ELECTRIC, INC.

NV LIC. #0067820

1360 Greg Street Suite 106
Sparks, Nevada 89431

NV License# 0067820
Bid Limit: UNLIMITED

Fax (775)-355-1977
Phone (775)-355-1965

CHANGE ORDER REQUEST		
Proposal Submitted To: Peek Brothers Construction	Phone:	Fax:
Date: Thursday, May 18, 2023	Job Name: Lyon County LS #2 Replacement	Job Location: Dayton NV

SCOPE OF WORK TO PERFORM

Provide pressure switches as requested.

Attachments:

1. Bid Summary
2. Pressure Switches quote - GT Hall

TRIUMPH ELECTRIC, INC.
NV LIC. #0067820

1360 Greg Street Suite 106
Sparks, Nevada 89431

NV License# 0067820
Bid Limit: UNLIMITED

Fax (775)-355-1977
Phone (775)-355-1965

EXCLUSIONS	
-	Cut, patch and paint
-	Temp power and lighting
-	Excavation, backfill, sawcut, duct banks
-	Permits
-	Bonds
-	Overtime

PRICE	
Price	$3,841.00

Respectfully Submitted By, Ryan Flickinger

LC LS #2 Replacement : LC LS Pressure switches
Totals (Summary) - Bid Summary: Default

Material	
Non-Quoted	$0.00
Quotes	0.00
Sales Tax (8.27%)	0.00
Total Material	$0.00
Labor	
Direct (0.00 hours @ $0.00)	$0.00
Non-Productive Labor	380.00
Total Labor (4.00 hours)	$380.00
Direct Job Expenses	$100.00
Tools and Miscellaneous Materials	0.00
Subcontracts	2,860.00
Job Subtotal (Prime Cost)	$3,340.00
Overhead (0.00%)	0.00
Profit (15.00%)	501.00
Job Total	$3,841.00
Actual Bid Price	$3,841.00
Material to Direct Labor ratio: 0.00	
Prime Cost per square foot	$0.00
Job Total per square foot	$0.00
Actual Bid Price per square ft	$0.00
Labor cost per square foot	$0.00
Labor hours per square foot	0.00
Gross Profit %	13.04
Gross Profit $	$501.00
Net Profit %	13.04

GEORGE T. HALL COMPANY

Change Request (GTH #001) rev. A

Date: May 17, 2023

GTH Reference Job# N21052
Reference Quote# PQ210198

Ryan Flickinger
Triumph Electric

Project: Lyon County LS2A
Reference PO: LC LS #2-2
Change Order Subject: PSH/PI 61 & 62 additions

Dear Ryan,

Following is revised pricing for the requested materials and related services. Please let me know if you have any questions.

I. Primary Materials (Annular seal items)

Item	Qty.	Mfg.	Description
1	2	Ashcroft	Pressure switch (rising w/ trip point at 48PSI)
2	1	Service	Flush and refill entire assembly.

II. Services

- Shipment to and from service center
- Specification and coordination on suitable products that are readily available.
- Documentation management
- Onsite configuration, testing and verification of proper operation.

Total for materials and services listed (Including applicable sales tax): $2,860.00.

Thank you,

Mike Howard

FARR WEST
ENGINEERING

DAILY FIELD OBSERVATION REPORT

Lyon County Utilities
Lift Station #2 Replacement Project
PWP NO. LY-2021-070

GENERAL

Date:	4/11/2023		Report #:	127
Day:	Tuesday		Weather:	Cloudy w/ increasing winds
Temperature:	54° Low	70° High	Site Conditions:	Cool to warm & dry

RESIDENT PROJECT REPRESENTATIVE

Construction Observer:	Tom Hoffert	**Start Time:**	**Stop Time:**
		7:00 AM	3:30 PM

PRIME CONTRACTOR

Contractor:	Peek Brothers Construction	**Start Time:**	**Stop Time:**
Representative / Title	Jerry Peek / Supt.	7:00 AM	2:00 PM

VISITORS

Agency / Company	Representative / Title
Lyon County	Blaine / Joseph / Sean / Brody / Stephanie / Kishora
Dowl	Jared / Hunter / Matt
Peek Brothers	John / Michael / Jerry
Lumos	Burt

INSTRUCTIONS GIVEN/RECEIVED

To	By	Information
Burt w/Lumos	Tom w/Dowl	Scheduled concrete testing for Wednesday @ 7:30 AM for 12 yards.
Tom w/Dowl	John w/Peek	Concrete now scheduled for 7:30 AM from 3D as American mix not approved.

TRAFFIC CONTROL

TC Checked	Yes
TC Comply with TC Plan?	Yes
Instructions Given	

SUBCONTRACTOR OR AGENT

Crew Number	Hours	Description of Crew (Tasks assigned, size of crew, etc.)
1	4 hrs.	Names: **Peek Brothers –** Jerry & Crew of 1 Classifications: Supt. / Labor Equipment: 50G Deere Excavator / Vibra-Plate Wacker / Water Truck Tasks Assigned: Dig out for concrete forms and electrical conduit runs at Wet Well.
2	8 hrs.	Names: **Triumph Electric –** Scott & Crew of 2 Classifications: Foreman / Technicians Equipment: Service Truck / Forklift / Tasks Assigned: Installing electrical panels inside building and set on housekeeping pad.
3	5.5 hrs.	Names: **Northern Nevada Concrete –** Crew of 4 Classifications: Foreman / Labors Equipment: Crew Truck & trailer Tasks Assigned: Layout, grade setting & curb/gutter form installation.
4		Names: Classifications: Equipment: Tasks Assigned:
5		Names: Classifications: Equipment: Tasks Assigned:

DAILY SUMMARY

Time	General Work Performed (Identify Crew #)
7:00 – 11:00 AM	**Crew #1 Peek Brothers** 7:00 – 8:00 AM dug out for re-routing of electrical conduit runs along Wet Well to access tray. 8:00 – 8:30 AM repaired hot box 1" electrical conduit, bedded with sand and topped off with Type 2 base. Compacted with Wacker. 8:30 – 11:00 AM assisted concrete form setting crew scrapping base to form grade and re-compacting driveway with Vibra-plate Wacker. **NOTE –** Water Truck watering down around lift Station and north side of Dayton Valley Rd. due to the dry and windy conditions.
7:00 – 3:30 PM	**Crew #2 Triumph Electric** 7:00 – 3:30 PM moved electrical panels into building and staged at housekeeping pad.
7:00 – 12:30 PM	**Crew #3 Northern Nevada Concrete** 7:00 – 8:30 AM Installed forms along north interior wall for curb/gutter to be 6" off pillars at a slope of 0.6% from East to West. 8:30 – 10:30 AM Installed forms along West side of Palmer Dr. for curb/gutter, driveway approach, wing on South side and post curb. 10:00 – 12:30 PM Installed forms and 4R Catch Basin on West side of Palmer Dr.
	Crew #4 **Crew #5**

TESTING

Time	Description	Location & STA.	Pass? (Y/N)

DELAYS

Time Range	Cause of Delay	Equipment Down / Hrs.

WORK / ITEMS TO BE CORRECTED

Items to be corrected/completed	Location & STA.



Tom Hoffert
Dowl

PROJECT PHOTOS



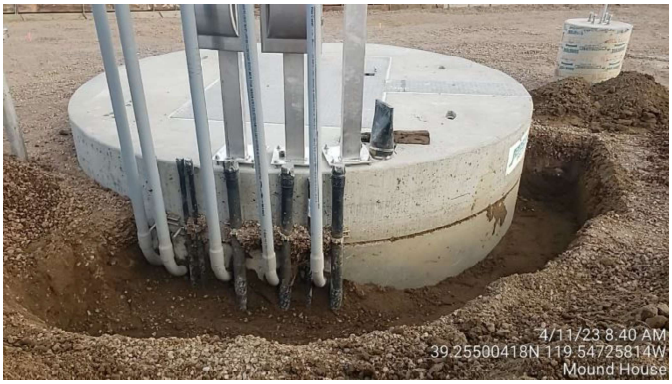
Excavator digs for electrical at Wet Well



Working electrical panels to get inside building



Wet Well electrical trench to cable tray



Wet Well electrical trench to cable tray



North wall curb/gutter forms



North wall curb/gutter forms



Sealing base after getting down to proper grade



Looking at post curb forms going into Lift Station



Part of electrical panel set up on housekeeping pad



Type 4R catch basin SW side of Palmer Dr.



Putting back together electrical panels

FARR WEST
ENGINEERING

DAILY FIELD OBSERVATION REPORT

Lyon County Utilities
Lift Station #2 Replacement Project
PWP NO. LY-2021-070

GENERAL

Date:	4/18/2023		Report #:	132
Day:	Tuesday		Weather:	AM snow flurries & windy PM partly cloudy & windy
Temperature:	32° Low	46° High	Site Conditions:	Cold & chilly - damp

RESIDENT PROJECT REPRESENTATIVE

Construction Observer:	Tom Hoffert	**Start Time:**	**Stop Time:**
		7:00 AM	3:30 PM

PRIME CONTRACTOR

Contractor:	Peek Brothers Construction	**Start Time:**	**Stop Time:**
Representative / Title	Jerry Peek / Supt.	7:00 AM	3:30 PM

VISITORS

Agency / Company	Representative / Title
Lyon County Building Official	Gene Stewart / Bldg. Inspector
Lyon County Utilities	Sean / Kishor / Stephanie / Blaine / Joseph / Steve
Peek	John / Taylor / Hillary
Dowl	Jared / Dakota
Lumos	Chris

INSTRUCTIONS GIVEN/RECEIVED

To	By	Information
John w/Peek Matt w/Advanced Asphalt	Tom w/Dowl	Palmer Dr. to be paved at 5” thick to match existing.

TRAFFIC CONTROL

TC Checked	Yes
TC Comply with TC Plan?	Yes
Instructions Given	

SUBCONTRACTOR OR AGENT

Crew Number	Hours	Description of Crew (Tasks assigned, size of crew, etc.)
1	8 hrs.	Names: **Peek Brothers –** Crew of 4 Classifications: Foreman / Equipment Operator / Labor Equipment: Water Truck / 50G Deere Excavator / 317G Deere Skid-steer / CAT Roller Tasks Assigned: Prepare Palmer Dr. extension for paving.
2	8 hrs.	Names: **Triumph Electric –** Crew of 1 Classifications: Technicians Equipment: Service Truck / Tasks Assigned: Installing electrical conduits and wiring inside and outside.
3	1 hr.	Names: **George T. Hall –** Crew of 2 Classifications: Technicians Equipment: Service Truck Tasks Assigned: Re-install panels
4		Names: Classifications: Equipment: Tasks Assigned:
5		Names: Classifications: Equipment: Tasks Assigned:

DAILY SUMMARY

Time	General Work Performed (Identify Crew #)
7:00 – 3:30 PM	**Crew #1 Peek Brothers** Work on grading for Palmer Dr. extension. Removed saw cut asphalt for tie into existing roadway surface. Installed moisture conditioned Type 2 base and compacted with roller/Wacker.
7:00 – 3:30 PM	**Crew #2 Triumph Electric** 7:00 – 10:00 AM Worked on Bldg. interior conduit routing and low voltage wire pulling. 10:00 – 12:00 PM Worked on finishing exterior grounding rod connections around Bldg. 11:00 – 3:30 PM Worked on re-routing Wet Well 2" conduits.
11:00 – 12:00 PM	**Crew #3 George T. Hall** Re-installed RTU & Float Backup Panel cabinets.
	Crew #4 **Crew #5**

TESTING

Time	Description	Location & STA.	Pass? (Y/N)
8:30 – 9:30 AM	Lyon County Building Inspector on-site checking electrical grounding for perm power.	Dayton Valley Rd. & Palmer Dr.	Approved, sticker installed on meter panel.

DELAYS

Time Range	Cause of Delay	Equipment Down / Hrs.

WORK / ITEMS TO BE CORRECTED

Items to be corrected/completed	Location & STA.



Tom Hoffert
Dowl Inspector

PROJECT PHOTOS



Water Truck wetting down Type 2 base



RTU & Float Control panels reinstalled



Wacker compaction along driveway



Wet Well sweeps with risers removed



Palmer Dr. Type 2 compaction with roller



Wet Well sweeps capped with duct tape

	
Existing Palmer Dr. saw cut edge for tie-in	Shunt Trip mounted to NW wall

FARR WEST
ENGINEERING

DAILY FIELD OBSERVATION REPORT

Lyon County Utilities
Lift Station #2 Replacement Project
PWP NO. LY-2021-070

GENERAL

Date:	4/19/2023		Report #:	133
Day:	Wednesday		Weather:	Partly cloudy w/sunshine & PM wind
Temperature:	28° Low	54° High	Site Conditions:	Cold to Chilly - dry

RESIDENT PROJECT REPRESENTATIVE

Construction Observer:	Tom Hoffert	**Start Time:**	**Stop Time:**
		7:00 AM	3:30 PM

PRIME CONTRACTOR

Contractor:	Peek Brothers Construction	**Start Time:**	**Stop Time:**
Representative / Title	Jerry Peek / Supt.	7:00 AM	3:00 PM

VISITORS

Agency / Company	Representative / Title
Lyon County Utilities	Blaine / Joseph
Peek	Troy

INSTRUCTIONS GIVEN/RECEIVED

To	By	Information
Burt w/Lumos	Tom w/Dowl	Scheduled for Type 2 base compaction testing Thursday @ 9:00 AM. Asphalt testing for Friday @ 8:00 AM.

TRAFFIC CONTROL

TC Checked	Yes
TC Comply with TC Plan?	Yes
Instructions Given	

SUBCONTRACTOR OR AGENT

Crew Number	Hours	Description of Crew (Tasks assigned, size of crew, etc.)
1	8 hrs.	Names: **Peek Brothers –** Crew of 3 Classifications: Foreman / Equipment Operator / Labor Equipment: Water Truck / 50G Deere Excavator / 317G Deere Skid-steer / CAT Roller / End Dump / Tasks Assigned: Prepare Palmer Dr. extension for paving and fine grading inside Lift Station.
2	8 hrs.	Names: **Triumph Electric –** Crew of 2 Classifications: Foreman / Technician Equipment: Service Truck / Tasks Assigned: Installing electrical conduits outside at Wet Well.
3	.	Names: Classifications: Equipment: Tasks Assigned:
4		Names: Classifications: Equipment: Tasks Assigned:
5		Names: Classifications: Equipment: Tasks Assigned:

DAILY SUMMARY

Time	General Work Performed (Identify Crew #)
7:00 – 3:00 PM	**Crew #1 Peek Brothers** 7:00 – 3:00 PM Set grade hubs for Palmer Dr. extension and fine grading inside Lift Station. Checked grades/slopes and installed moisture conditioned Type 2 base and compacted with roller/Wacker & Vibra-Plate. 7:30 AM 1 ea. End Dump Type 2 base delivery. **NOTE –** put wood blocks down for ramp up to and off driveway into Lift Station – drove Skid-Steer, CAT Roller and Water Truck into Lift Station over concrete installed last Thursday.
7:00 – 3:30 PM	**Crew #2 Triumph Electric** 7:00 – 12:00 PM Worked on re-routing Wet Well 2" conduits to cable tray. Installed galvanized sweeps and Sch.80 PVC around outside of Wet Well. Pushed on 2" PVC caps on sweeps coming out of Wet Well. 12:00 – 3:30 PM Cut, threaded 2" metal riser pipes and installed at Wet Well.
	Crew #3
	Crew #4 **Crew #5**

TESTING

Time	Description	Location & STA.	Pass? (Y/N)

DELAYS

Time Range	Cause of Delay	Equipment Down / Hrs.

WORK / ITEMS TO BE CORRECTED

Items to be corrected/completed	Location & STA.

Tom Hoffert
Dowl Inspector

PROJECT PHOTOS



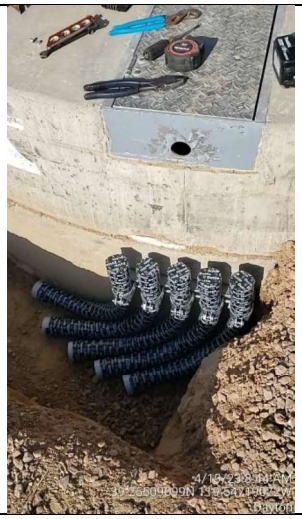
Uncovered driveway concrete approach



Palmer Dr. and driveway curb/guttter



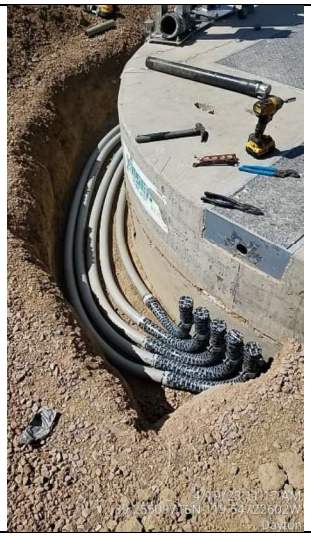
Palmer Dr. about at grade



2” metal sweeps to cable tray @ Wet Well



Compaction inside Lift Station



Wet Well conduit runs



Wet Well conduit runs



Water Truck access to Lift Station



Palmer Dr. grading

FARR WEST
ENGINEERING

DAILY FIELD OBSERVATION REPORT

Lyon County Utilities
Lift Station #2 Replacement Project
PWP NO. LY-2021-070

GENERAL

Date:	6/2/2023		Report #:	161
Day:	Friday		Weather:	Light breeze w/lots of sunshine
Temperature:	48° Low	79° High	Site Conditions:	Cool to warm & humid

RESIDENT PROJECT REPRESENTATIVE

Construction Observer:	Tom Hoffert	**Start Time:**	**Stop Time:**
		7:00 AM	3:30 PM

PRIME CONTRACTOR

Contractor:	Peek Brothers Construction	**Start Time:**	**Stop Time:**
Representative / Title	Jerry Peek / Supt.	7:00 AM	3:30 PM

VISITORS

Agency / Company	Representative / Title
Lyon County Utilities	Brody / JD Patterson

INSTRUCTIONS GIVEN/RECEIVED

To	By	Information
Tom w/Dowl	Scott w/Triumph	They'll be on-site Wednesday, Thursday & Friday next week getting everything ready for startup on the 12th.

TRAFFIC CONTROL

TC Checked	Yes
TC Comply with TC Plan?	Yes
Instructions Given	

SUBCONTRACTOR OR AGENT

Crew Number	Hours	Description of Crew (Tasks assigned, size of crew, etc.)
1	8 hrs.	Names: **Peek Brothers –** Jerry & Crew of 3 Classifications: Foreman / Labors Equipment: Crew Truck / 210L Deere Tractor Tasks Assigned: Install pressure gauge assembly in Vault #1 / install 17" x 30" Pull Box for future chemical tank.
2	2 hrs.	Names: **Triumph Electric** - Scott Classifications: Foreman Equipment: Service Truck Tasks Assigned: Assist George T Hall with point-to-point checks.
3	2 hrs.	Names: **George T Hall** - Jesse Classifications: Instrumentation Technician Equipment: Service Truck Tasks Assigned: Continue with point-to-point checks with Triumph
4		Names: Classifications: Equipment: Tasks Assigned:
5		Names: Classifications: Equipment: Tasks Assigned:

DAILY SUMMARY

Time	General Work Performed (Identify Crew #)
7:00 – 3:30 PM	**Crew #1 Peek Brothers** 7:00 – 1:00 PM Installed 17" x 30" H20 box set on concrete blocks for conduits to future chemical tank with 1' concrete collar around. Cut stubbed up conduits with grinding saw and left uncapped in pull box. 11:00 – 3:30 PM Installed the two pressure gauge assemblies in 8" piping Vault #1, torqued bolts to 90 ft. lbs. Cut 8" DI pipe at RFCA to make room to move pipe for installation of gauge assembly, coated end of DI pipe with epoxy touch-up coating.
12:00 – 2:00 PM	**Crew #2 Triumph Electric** Assist George T Hall with point-to-point checks. 12:30 – 1:00 PM Tesco Rep. on-site checking items for startup, email Scott w/Triumph as-builts for soft starts.
12:00 - 2:00 PM	**Crew #3 George T Hall** Continue checking point to point with Triumph.
	Crew #4 **Crew #5**

TESTING

Time	Description	Location & STA.	Pass? (Y/N)

DELAYS

Time Range	Cause of Delay	Equipment Down / Hrs.

WORK / ITEMS TO BE CORRECTED

Items to be corrected/completed	Location & STA.



Tom Hoffert
Dowl Inspector

PROJECT PHOTOS



Future chemical tank conduits to be lowered



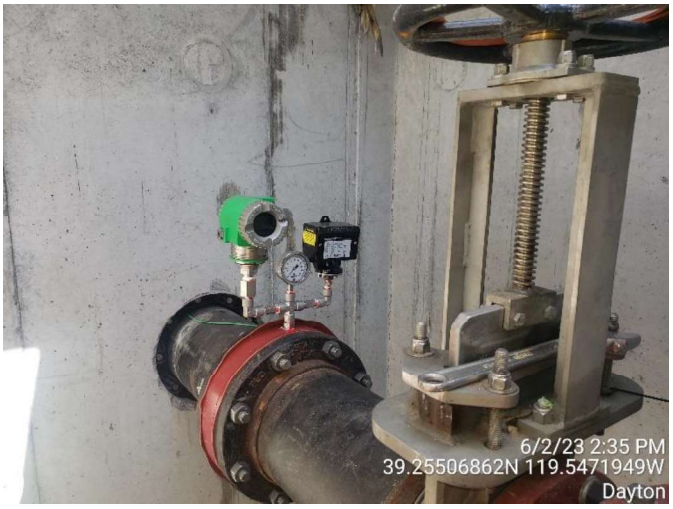
Concrete mix used for collar around pull box



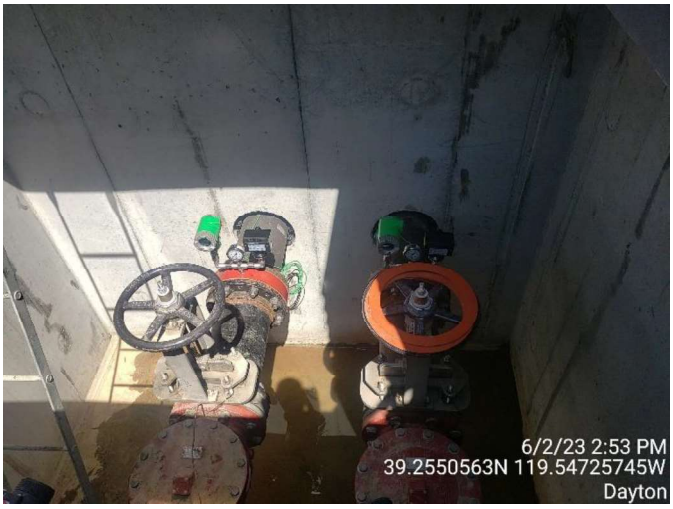
Future chemical tank conduit pull box



Concrete collar for pull box



Pressure gauge assembly installed



Pressure gauge assemblies installed

Peek Brothers Construction

Change order #2 for Lyon County lift Station 2023

Due to the Lyon County wanting us both to prep and pave Item 22 for 5” of match existing asphalt from the 4” that was bid, this price will reflect us using an additional 18 Tons of asphalt per the request.

Total change order pricing is $ 2,239 Dollars.

Thank You,

Matt Young

Estimator/Project Manager

Advanced Asphalt

775-870-0740

Peek Brothers Construction

Representative

Signed..Matt Young.....

4-18-23

Signed..Taylor Fray.....

4/19/2023

FARR WEST
ENGINEERING

DAILY FIELD OBSERVATION REPORT

Lyon County Utilities
Lift Station #2 Replacement Project
PWP NO. LY-2021-070

GENERAL

Date:	4/26/2023		Report #:	138
Day:	Wednesday		Weather:	Clear & sunny
Temperature:	37° Low	77° High	Site Conditions:	Cold to warm - dry

RESIDENT PROJECT REPRESENTATIVE

Construction Observer:	Tom Hoffert	**Start Time:**	**Stop Time:**
		6:30 AM	3:30 PM

PRIME CONTRACTOR

Contractor:	Peek Brothers Construction	**Start Time:**	**Stop Time:**
Representative / Title	Jerry Peek / Supt.	6:30 AM	10:00 AM

VISITORS

Agency / Company	Representative / Title
Lumos	Dean / Material Tester/Inspector

INSTRUCTIONS GIVEN/RECEIVED

To	By	Information

TRAFFIC CONTROL

TC Checked	Yes
TC Comply with TC Plan?	Yes
Instructions Given	

SUBCONTRACTOR OR AGENT

Crew Number	Hours	Description of Crew (Tasks assigned, size of crew, etc.)
1	3.5 hrs.	Names: **Peek Brothers –** Crew of 2 Classifications: Foreman / Labor Equipment: Crew Truck / Water Truck / 317G Deere Skid-Steer / Tasks Assigned: Drain discharge lines and remove pressure gauge assemblies from Vault #1.
2	Not onsite	Names: **Triumph Electric –** Crew of Classifications: Foreman / Technicians Equipment: Service Truck / Tasks Assigned:
3	9 hrs.	Names: **Advanced Asphalt –** Levi & Crew of 10 Classifications: Foreman / Equipment Operators / Labors Equipment: 3 ea. Crew Trucks / 270 Komatsu Loader / 11RH Bomag Hard Wheel Roller / P385B Weiler Paver / 2 ea. 120AD & 138AD Bomag Roller / Water Truck / Tack Truck / 4 ea. Transfer Trucks & Trailers / Tasks Assigned: Install/compact Type 3 asphalt in Lift Station and Type 2 asphalt in Palmer Dr.
4		Names: Classifications: Equipment: Tasks Assigned:
5		Names: Classifications: Equipment: Tasks Assigned:

DAILY SUMMARY

Time	General Work Performed (Identify Crew #)
6:30 – 10:00 AM	**Crew #1 Peek Brothers** 6:30 – 7:30 AM assisted Advanced Asphalt with layout for paving limits. 7:30 – 10:00 AM drained 8" discharge lines in Vault #1 and removed the two pressure gauge assemblies and put in building for Triumph Electric.
	Crew #2 Triumph Electric
6:30 – 3:30 PM	**Crew #3 Advanced Asphalt** 6:30 – 8:00 AM Layout paving limits / vibra rolled & watered-down base surface / applied tack coat to all concrete to asphalt connection surfaces. 8:00 – 12:00 PM Installed/compacted 3" thick Granite ½" HMA64-28NV 3V 50BR 15DL mix inside Lift Station. 11:40 – 1:00 PM Installed 1st lift of 3" thick Granite ¾" HMA64-28NV 4V 75BR 15DL mix for Palmer Dr. extension. 1:30 – 3;30 PM Installed 2nd lift of 2" thick Granite ¾" HMA64-28NV 4V 75BR 15DL mix for Palmer Dr. extension.
	Crew #4 **Crew #5**

TESTING

Time	Description	Location & STA.	Pass? (Y/N)
9:00 – 12:00 PM	Lumos Technician on-site for sampling of asphalt mixes used.	600 Dayton Valley Rd. Inside Lift Station Yard	Collected samples of ½" HMA64-28NV 3V 50BR 15DL mix Thin lift compaction tests ranged from 94% to 98%
12:00 – 2:00 PM	Lumos Technician on-site for sampling of asphalt mixes used.	Palmer Dr. extension	¾" HMA64-28NV 4V 75BR 15DL mix Thin lift compaction tests ranged from 94% to 95%

DELAYS

Time Range	Cause of Delay	Equipment Down / Hrs.

WORK / ITEMS TO BE CORRECTED

Items to be corrected/completed	Location & STA.



Tom Hoffert
Dowl Inspector

PROJECT PHOTOS



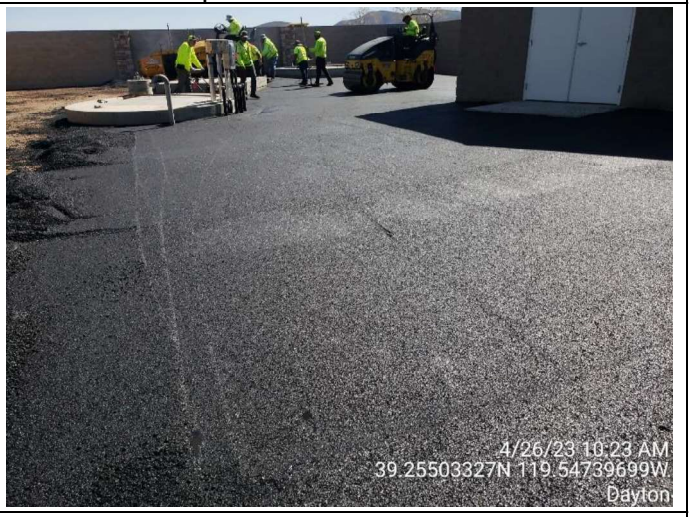
Entry from Palmer to Lift Sttion



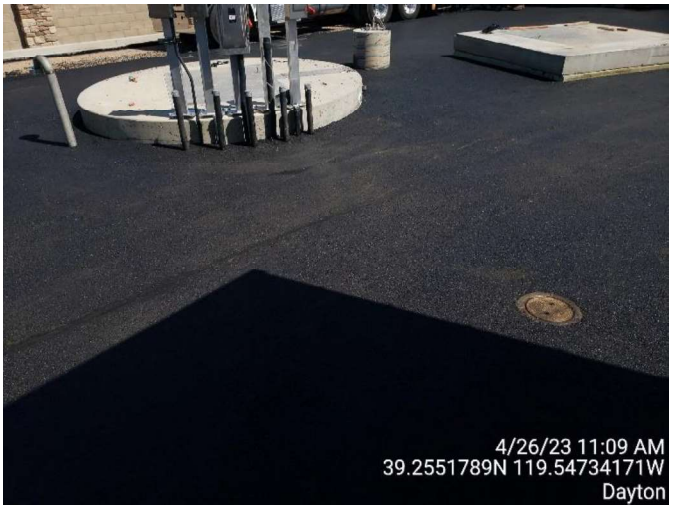
Looking from NE corner of yard at completed pavement installation



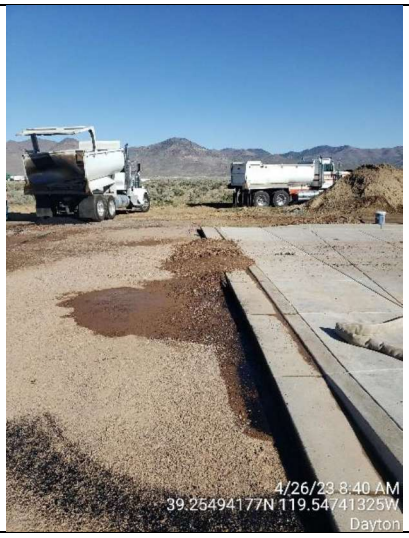
Shows the entry stoop with 1” lip



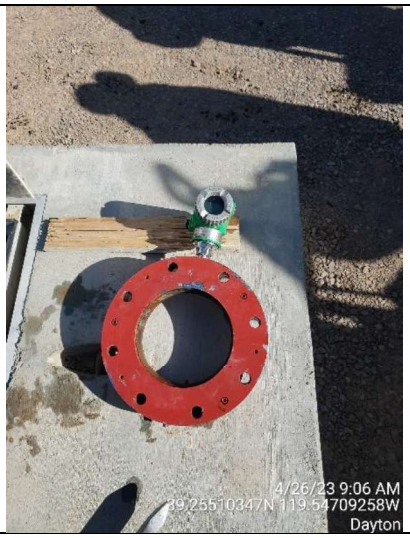
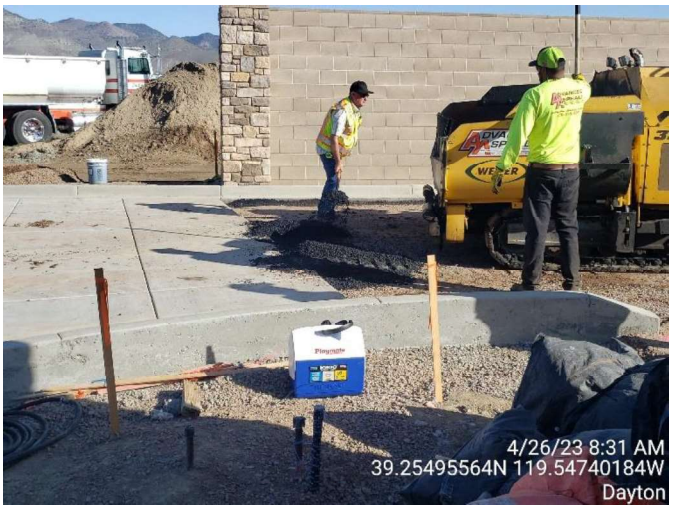
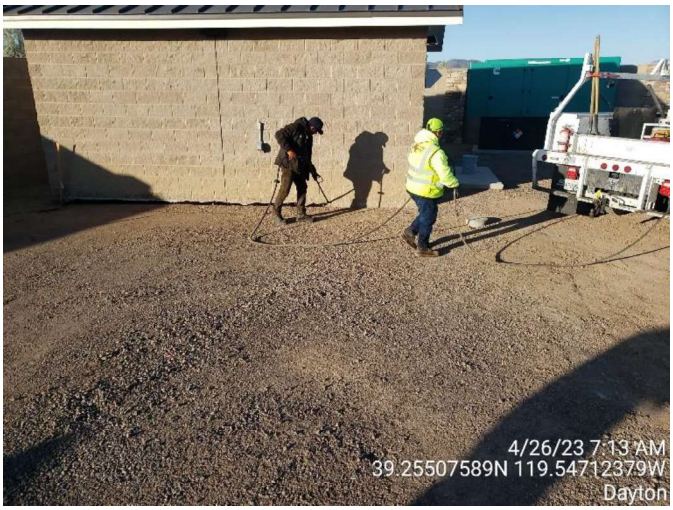
Asphalt installation and compaction



Asphalt at Wet Well & Vault #1



Type 2 base ramp at Palmer to Lift Station

	
A removed pressure gauge	Removed pressure gauge assemblies
	
Asphalt ramp for paver to enter Lift Station	Tack coat around Wet Well
	
Tack coat along North curb/gutter	Tack coat along building

FARR WEST
ENGINEERING

Work Change Directive (WCD)

Work Change Directive No. 10

Owner:	Lyon County Utilities	Issuance Date:	July 13, 2023
Engineer:	Farr West Engineering	Effective Date:	July 13, 2023
Contractor:	Peek Brothers Construction	Project Name:	Lift Station #2A Replacement
		FWE Project No.:	2206

Description of changes and background:

- This Work Change Directive includes the work required for Tesco to provide controls for the additional pressure switches to the pressure gauge assembly located within the Lift Station 2A valve vault. This quote was mistakenly omitted from the approved WCD #09 that included the rest of the additional work to add the two pressure switches.

Total reimbursement under Bid Item 37 – Force Account amounts to $5,138.09. Remaining balance of Bid Item 37 is $123,616.94.

Document References:

Plan Sheet: E1.7; E1.8; I1.2; C1.3; C2.2; C2.4 Specification No: N/A

Attachments:

- Contractor's Change Order Proposal
- Approved WCD #09

FARR WEST
ENGINEERING

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- ☐ Non-agreement on pricing of proposed change.
- ☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:

- ☐ Unit Price
- ☒ Lump Sum
- ☐ Time & Materials
- ☐ Other: _____

Method of determining change in Contract Times

- ☐ Contractor's Records
- ☐ Engineer's Records
- ☐ Other: N/A

Estimated increase in Contract Price: None.

Estimated increase in Contract Times:
Substantial Completion (days): 0
Ready for Final Payment (days): 0

RECOMMENDED:	ACCEPTED:	APPROVED:
By: _____	By: _____	By: _____
Jared Trowbridge (Farr West)	Michael Sehorn (Peek Brothers Construction)	David Bruketta (Lyon County)
Title: Project Manager	Title: Vice President	Title: Utilities Director
Date: 8/3/23	Date: 1 AUG 23	Date: 8/18/2023

FARR WEST
ENGINEERING

Work Change Directive (WCD)

Work Change Directive No. 11

Owner:	Lyon County Utilities	Issuance Date:	August 22, 2023
Engineer:	Farr West Engineering	Effective Date:	August 22, 2023
Contractor:	Peek Brothers Construction	Project Name:	Lift Station #2A Replacement
		FWE Project No.:	2206

Description of changes and background:

- This Work Change Directive includes the time, equipment, and material costs for the addition of the wet well inside drop piping. The inside drop piping was added to the project to help address the pump vibrations that have been observed during the pump cycles.

Total reimbursement under Bid Item 37 – Force Account amounts to $18,367.89. Remaining balance of Bid Item 37 is $109,976.05.

Document References:

Plan Sheet: C2.3 Specification No: N/A

Attachments:

- Contractor's Change Order Proposal
- Approved WCD #11

FARR WEST
ENGINEERING

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- ☐ Non-agreement on pricing of proposed change.
- ☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:

- ☐ Unit Price
- ☐ Lump Sum
- ☒ Time & Materials
- ☐ Other: _____

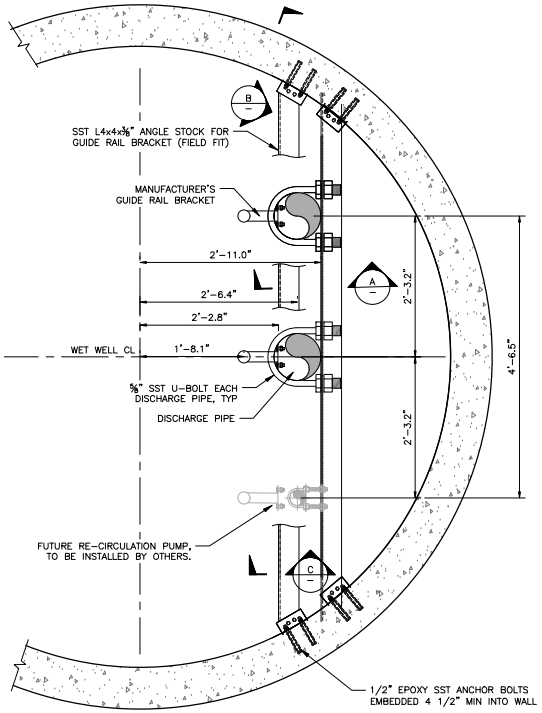
Method of determining change in Contract Times

- ☐ Contractor's Records
- ☐ Engineer's Records
- ☐ Other: N/A

Estimated increase in Contract Price: None.

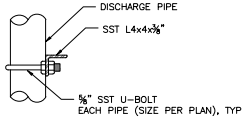
Estimated increase in Contract Times:
Substantial Completion (days): 0
Ready for Final Payment (days): 0

RECOMMENDED:	ACCEPTED:	APPROVED:
By: Greg Lyman (Farr West)	By: John Garrett (Peck Brothers Construction)	By: David Bruketta (Lyon County)
Title: Senior Project Manager	Title: Project Manager	Title: Utilities Director
Date: 8/22/23	Date: 8/23/2023	Date: 8/22/2023



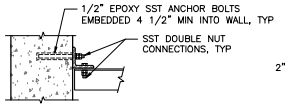
NOTES:

1. ALL DIMENSIONS PROVIDED SHALL BE VERIFIED WITH MANUFACTURER'S SHOP DRAWINGS PRIOR TO CONSTRUCTION.
2. REFER TO DETAIL 2/C2.3 FOR LEVEL TRANSDUCER AND FLOAT TREE.

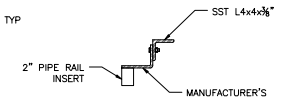


A MINIMUM OF TWO PIPE HANGERS ARE TO BE INSTALLED WITH PROJECT.

PIPE HANGER BRACKET SECTION (A)
SCALE: NTS

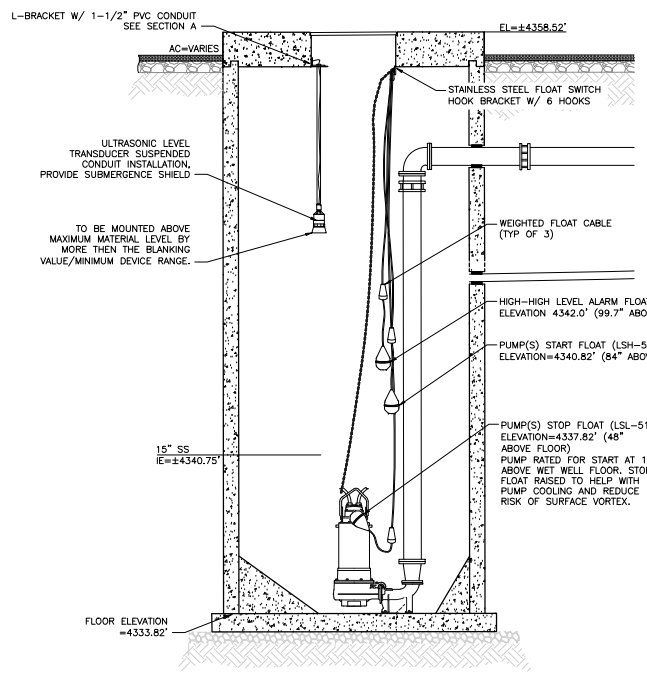


ANGLE STOCK BRACKET SECTION (B)
SCALE: NTS



GUIDE RAIL BRACKET SECTION (C)
SCALE: NTS

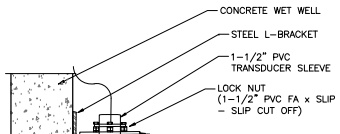
PIPE HANGER BRACKET DETAIL (1/C2.3)
SCALE: 1" = 1'-0"



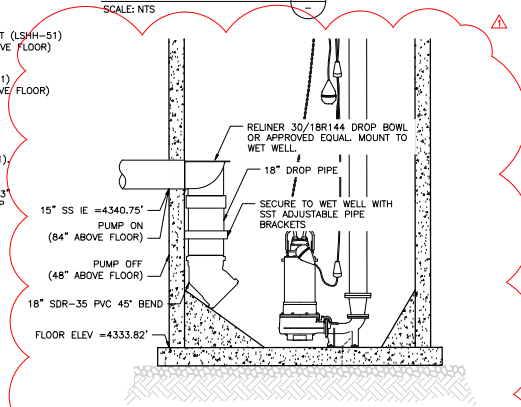
NOTES:

1. CONTRACTOR TO INSTALL FLOAT HOOK MOUNT AWAY FROM THE PUMPS PULLING PATH TO MINIMIZE CHANCE OF ENTANGLEMENT.
2. PROVIDE MIN. 20' OF CABLE SLACK MINIMUM FOR REMOVAL.

LEVEL FLOAT PIPE TREE (2/C2.3)
SCALE: NTS



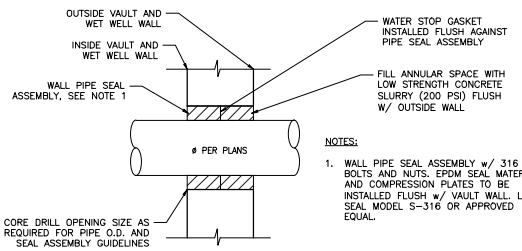
REMOVABLE TRANSDUCER SLEEVE DETAIL (A)
SCALE: NTS



NOTES:

1. WET WELL INSIDE DROP TO BE RELINER 30/18R144 OR APPROVED EQUIVALENT. OTHER SUBSTITUTIONS WILL BE CONSIDERED BASED ON PART AVAILABILITY.
2. CONTRACTOR SHALL ROLL 45° BEND FORTY-FIVE DEGREES AWAY FROM PUMP #1. ADDITIONAL FIELD CUTTING AND MODIFICATIONS TO PIPING AND 45° BEND MAY BE REQUIRED TO ENSURE CLEARANCE AWAY FROM ALL CONCRETE WALLS AND FILLETS.

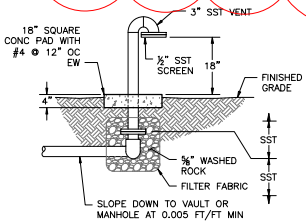
WET WELL INSIDE DROP (5/C2.3)
SCALE: NTS



NOTES:

1. WALL PIPE SEAL ASSEMBLY w/ 316 SST BOLTS AND NUTS. EPDM SEAL MATERIAL AND COMPRESSION PLATES TO BE INSTALLED FLUSH w/ VAULT WALL. LINK SEAL MODEL S-316 OR APPROVED EQUAL.

PIPE PENETRATION - RUBBER SEAL (3/C2.3)
SCALE: NTS



VENT DETAIL (4/C2.3)
SCALE: NTS

REV	BY	DATE	DESCRIPTION	APVD	DATE
1	QL	08/16/23	WCD #11		

DESIGNED: JT
DRAWN: QL
CHECKED: GL
DATE: AUGUST 2023

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

FARR WEST ENGINEERING
5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
FAX: (775) 851-0766
FARRWESTENGINEERING.COM

LYON COUNTY, NV
Utilities Department

RECORD DRAWING

LYON COUNTY
LIFT STATION #2 REPLACEMENT PROJECT

CIVIL

LIFT STATION 2A DETAILS

JOB NO: 1757
DRAWING NO: C2.3
SHEET NO: 11 OF 73

FILE SPEC: P:\Client Projects\Lyon County (02)\1757 LS_2_FY2020\5.0 Drawings\5.2 DWG\1757_C-2.3-C2.4.dwg
PLOT DATE: Aug 16, 2023 - 12:31pm

FARR WEST
ENGINEERING

Work Change Directive (WCD)

Work Change Directive No. 12

Owner:	Lyon County Utilities	Issuance Date:	November 15, 2023
Engineer:	Farr West Engineering	Effective Date:	November 15, 2023
Contractor:	Peek Brothers Construction	Project Name:	Lift Station #2A Replacement
		FWE Project No.:	2206

Description of changes and background:

- This Work Change Directive includes the work/time required by Peek Brothers to bypass pump, clean & sanitize wet well, enter wet well utilizing confined space entry, and assess pump installation to help trouble shoot the vibration issues that was occurring.

Total reimbursement under Bid Item 37 – Force Account amounts to $11,856.64. Remaining balance of Bid Item 37 is $98,119.41.

Document References:

Plan Sheet: N/A Specification No: N/A

Attachments:

- Contractor's Change Order Proposal
- Inspector's Daily Field Reports

FARR WEST
ENGINEERING

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- ☐ Non-agreement on pricing of proposed change.
- ☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:

- ☐ Unit Price
- ☐ Lump Sum
- ☒ Time & Materials
- ☐ Other: _____

Method of determining change in Contract Times

- ☐ Contractor's Records
- ☐ Engineer's Records
- ☐ Other: N/A

Estimated increase in Contract Price: None.

Estimated increase in Contract Times:
Substantial Completion (days): 0
Ready for Final Payment (days): 0

RECOMMENDED:	ACCEPTED:	APPROVED:
By: Jared Trowbridge (Farr West)	By: John Garrett (Peek Brothers Construction)	By: David Bruketta (Lyon County)
Title: Project Manager	Title: Project Manager	Title: Utilities Director
Date: 11/15/2023	Date: 11/15/2023	Date: 11/17/2023

PEEK Brothers CONSTRUCTION
PO Box 2608 Fernley, NV 89408
(775)835-6472 Fax (775)835-0893
NV License # 0077037

Change Order Request

Project # 211191

Lyon County Lift Station #2A
Dayton, NV

Peek Brothers Construction
Tel: 775-835-6472 Fax: 775-835-0893

Change Order #: 12 **Date:** 10/05/23

To: Jared Trowbridge
Farr West Engineering
5510 Longley Lane
Reno, NV 89511
775-284-7271

From: John Garrett
Peek Brothers Construction
PO Box 2608
Fernley, NV 89408
775-233-6663

Description	Required By	Status	
		Pending	
		Days Req	Amt Req
			$11,856.64

Dates of Work	Amt Prop
8/8/23 - 8/16/23	$5,544.72

Notes

This change order is for the expense accured to clean out wet well, check and test pumps, check valves, and time spent setting up for entry into wet well.

Labor	Hours	Rate/HR	OT	OT Rate	Total
Foreman	27.5	$ 89.29		$ 133.94	$ 2,455.48
Laborer	37.75	$ 59.98		$ 90.98	$ 2,264.25
				Subtotal	$ 4,719.72
Equipment					
Foreman's Truck	27.5	$ 30.00			$ 825.00
				Subtotal	$ 825.00
Other	**Quantity**				
Rain for Rent	1.0	LS			$6,311.92
				Subtotal	$6,311.92
				Total	$11,856.64

Item Description	Amt Proposed
Change Order	$11,856.64

Approved By:
Sign: _____ Date

Print Name: _____

PEEK BROTHERS CONSTRUCTION DAILY JOB REPORT

Superintendent/Foreman	Steve Allred	Tuesday, August 8, 2023
Job Name	_211191_LiftStation_Replacement_2A	

Employee and Work Performed

Employee Name	Prevail. Wage	Cost Code	Hours	Description of Work Performed and Special Conditions
Austen McAfee	Laborer	Concrete	3	Finished sidewalk grade and set G- 5 box.
Jose Martinez-Little Chipe (1139)	Laborer	Concrete	3	
Rigoberto Ramos	Laborer	Concrete	3	
Kelly Murphy	Operator	Concrete	3	
Stephen Allred	Foreman	Concrete	1	
Austen McAfee	Laborer	Sewer	6.5	
Jose Martinez-Little Chipe (1139)	Laborer	Sewer	7	Poured pillow for water line above force main on Dayton Valley Rd.. Cleanup job site. Set up to by pass wet well for repairs. Set up for entry into wet well (safety gear). Wash down and rinse wet well.
Rigoberto Ramos	Laborer	Sewer	7	
Kelly Murphy	Operator	Sewer	2	
Stephen Allred	Foreman	Sewer	10	
Kelly Murphy	Laborer	Sewer	5	
				COULD NOT RUN PUMPS BECAUSE OF LEAKS FROM 9 AM TILL 230
Extir Pacheco-Ramirez	Laborer	Sewer	8	
Steven Graham	Laborer	Sewer	8	
				PUMP WATCH!!!! FOR PUMPS THAT ARE BYPASSING SEWER FROM THE WET WELL.

Materials

Material	Quantity	Vendor	Truck #	Truck Owner	Notes
Haul Off	3 loads			JP Trucking	
Water	On site		2	Peek Brothers	
					1 trash run, 1 asphalt and 1 concrete

Equipment

Type	Hours
L-005 Cat 966k Loader	3
L-005 Cat 966k Loader	2

PEEK BROTHERS CONSTRUCTION DAILY JOB REPORT

Superintendent/Foreman	Steve Allred	Wednesday, August 9, 2023
Job Name	_211191_LiftStation_Replacement_2A	

Employee and Work Performed

Employee Name	Prevail. Wage	Cost Code	Hours	Description of Work Performed and Special Conditions
Antonio Tognoni		Sewer		Backfilled on south side of Dayton Valley Rd.. general cleanup. Cleaned out wet well and inspected pump base and pipe to pump base for damage. Nothing was found to be a problem. Possible obstruction causing problem with pump. Confined space all protected measures were used.
Austen McAfee	Laborer	Sewer	2.5	
Jose Martinez-Little Chepe (1120)	Laborer	Sewer	2.5	
Kelly Murphy	Operator	Sewer	3	
Kelly Murphy	Laborer	Sewer	5	
Rigoberto Ramos	Laborer	Sewer	8.5	
Stephen Allred	Foreman	Sewer	7.5	
				PUMP WATCH: MAKING SURE THAT THE PUMPS ARE RUNNING OVER NIGHT.
Steven Graham	Laborer	Sewer	8	
Extir Pacheco-Ramirez	Laborer	Sewer	8	

Materials

Material	Quantity	Vendor	Truck #	Truck Owner	Notes
Water	On site		2	Peek Brothers	

Equipment

Type	Hours
L-005 Cat 966k Loader	3

PEEK BROTHERS CONSTRUCTION DAILY JOB REPORT

Superintendent/Foreman	Steve Allred	Monday, August 14, 2023
Job Name	_211191_LiftStation_Replacement_2A	

Employee and Work Performed

Employee Name	*Prevail. Wage*	*Cost Code*	*Hours*	*Description of Work Performed and Special Conditions*
Rigoberto Ramos RR	Laborer	Sewer	10	Lower pump #1 back into wet well. Check coating, connection between pipe and pump. Did multiple tests with pump and disassembled and reassembled check valve. One thing that seem to help pump #1 to stop shaking was to use the knife valve to slow the rate of flow. Another was diverting flow away
Stephen Allred	Foreman	Sewer	10	

Materials

Material	*Quantity*	*Vendor*	*Truck #*	*Truck Owner*	*Notes*

Equipment

Type	*Hours*

PEEK BROTHERS CONSTRUCTION DAILY JOB REPORT

Superintendent/Foreman	Jerry Peek	Tuesday, August 15, 2023
Job Name	_211191_LiftStation_Replacement_2A	

Employee and Work Performed

Employee Name	*Prevail. Wage*	*Cost Code*	*Hours*	*Description of Work Performed and Special Conditions*
Jerry Peek			3	HAD MEETING WITH DOWL AND LYON COUNTY. SPENT TIME HELPING JARRED AND GREG FROM DOWL TRYING TO FIGURE OUT THE VIBRATIONS IN PUMP 1

Materials

Material	*Quantity*	*Vendor*	*Truck #*	*Truck Owner*	*Notes*

Equipment

Type	*Hours*
53 2021 Ford F350	3

PEEK BROTHERS CONSTRUCTION DAILY JOB REPORT

Superintendent/Foreman	Steve Allred	Wednesday, August 16, 2023
Job Name	_211191_LiftStation_Replacement_2A	

Employee and Work Performed

Employee Name	*Prevail. Wage*	*Cost Code*	*Hours*	*Description of Work Performed and Special Conditions*
Extir Pacheco-Ramirez	Laborer	Sewer	1.5	Put ladder down in wet well with boards to divert sewage flow.
Stephen Allred	Foreman	Sewer	2	

Materials

Material	*Quantity*	*Vendor*	*Truck #*	*Truck Owner*	*Notes*

Equipment

Type	*Hours*

INVOICE

Rain For Rent Reno
1230 Glendale Ave
Sparks NV 89431
United States
775-358-0875

24/7 Emergency 800-742-7246
www.rainforrent.com

Your sales person	REMIT PAYMENTS TO:
RICH DUNCAN	Rain for Rent RAIN FOR RENT FILE 52541 LOS ANGELES, CA 90074-2541

CONTRACT # 1177681
CUSTOMER PEEK BROTHERS CONSTRUCTION INC

CUSTOMER # 117880

NAME PEEK BROTHERS CONSTRUCTION INC

ADDRESS PO BOX 2608
FERNLEY NV 89408

PHONE

INVOICE#	INVOICE DATE	PO or JOB#	PAYMENT DUE
1926172	9/26/2023	211191-1400	10/26/2023

PLEASE PAY $6,311.92

SHIPPED TO JOBSITE:

NAME PEEK BROTHERS CONSTRUCTION INC

ADDRESS LIFE STATION 2A
Dayton Valley Rd & Minor Road
Dayton NV 89403

PHONE

Notes:

COMPLETE RETURN

QTY	UOM	DESCRIPTION	PRODUCT #	STATUS	DATE OUT	BILLED THRU	DAYS BILLED	PRICE	AMOUNT	TAXABLE
1.00	EA	Pump Trash 6" DV150I HD 1104D44TA TR	615651	Returned	9/7/2023	9/8/2023	2.00	$866.66	$866.66	Y
1.00	EA	Pump Trash 6" DV150I HD 4045TF285 TR	611158	Returned	9/7/2023	9/8/2023	2.00	$866.66	$866.66	Y
1.00	EA	SPILLGUARD ECON ULT 12'X16'X1'	283187	Returned	9/7/2023	9/8/2023	2.00	$43.94	$43.94	Y
4.00	EA	Adapter 4" Ind Groove x MNPT STL59	720781	Returned	9/7/2023	9/8/2023	2.00	$7.07	$28.28	Y
4.00	EA	Adapter 6" Flange x Ind Groove Weld STL	726306	Returned	9/7/2023	9/8/2023	2.00	$11.51	$46.04	Y
2.00	EA	Adapter Reducing 6"x4" Ind Groove Cast 7150	725077	Returned	9/7/2023	9/8/2023	2.00	$10.42	$20.84	Y
7.00	EA	Coupler 4" Ind Groove Heavy Wt Cast 77	720764	Returned	9/7/2023	9/8/2023	2.00	$4.42	$30.94	Y
6.00	EA	Coupler 6" Ind Groove Heavy Wt Cast 77	720766	Returned	9/7/2023	9/8/2023	2.00	$5.05	$30.30	Y
1.00	EA	Elbow 6" 90 Degree Ind Groove Cast 7110	721174	Returned	9/7/2023	9/8/2023	2.00	$10.63	$10.63	Y
4.00	EA	Hose 4"x10' HD Tank Truck Camlock 150#	722881	Returned	9/7/2023	9/8/2023	2.00	$37.10	$148.40	Y
2.00	EA	Hose 4"x10' HD Tank Truck Camlock 150#	722881	Returned	9/7/2023	9/8/2023	2.00	$37.10	$74.20	Y
1.00	EA	Hose 4"x25' HD Tank Truck Camlock 150#	722880	Returned	9/7/2023	9/8/2023	2.00	$65.75	$65.75	Y
3.00	EA	Hose 4"x25' HD Tank Truck Camlock 150#	722880	Returned	9/7/2023	9/8/2023	2.00	$65.75	$197.25	Y
2.00	EA	Hose 4"x25' HD Tank Truck Ind Groove 150#	722431	Returned	9/7/2023	9/8/2023	2.00	$65.87	$131.74	Y
2.00	EA	Hose 6"x25' Suction Ind Groove PVC	723416	Returned	9/7/2023	9/8/2023	2.00	$80.23	$160.46	Y
1.00	EA	Pipe 6"x2' Ind Groove AL	976902	Returned	9/7/2023	9/8/2023	2.00	$4.83	$4.83	Y
1.00	EA	Tee 4" Ind Groove 7120 Cast STL	720744	Returned	9/7/2023	9/8/2023	2.00	$7.25	$7.25	Y
2.00	EA	Valve 4" Gate 514T11 Brass	721084	Returned	9/7/2023	9/8/2023	2.00	$25.10	$50.20	Y
1.00	EA	Delivery Hauling Delivery of hoses on 09/07	M110			SERVICES	0.00	$1,061.38	$1,061.38	
1.00	EA	Install Labor 09/07	M140			SERVICES	0.00	$519.75	$519.75	
1.00	EA	Return Hauling	M108			SERVICES	0.00	$630.00	$630.00	
1.00	EA	Removal Labor	M141			SERVICES	0.00	$261.00	$261.00	
1.00	EA	Fuel Surcharge	FSC			SERVICES	0.00	$710.38	$710.38	Y

INVOICE

Rain For Rent Reno
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CONTRACT # 1177681
CUSTOMER PEEK BROTHERS CONSTRUCTION INC

CUSTOMER # 117880

NAME PEEK BROTHERS CONSTRUCTION INC

ADDRESS PO BOX 2608
FERNLEY NV 89408

PHONE

INVOICE#	INVOICE DATE	PO or JOB#	PAYMENT DUE
1926172	9/26/2023	211191-1400	10/26/2023

PLEASE PAY $6,311.92

SHIPPED TO JOBSITE:

NAME PEEK BROTHERS CONSTRUCTION INC

ADDRESS LIFE STATION 2A
Dayton Valley Rd & Minor Road
Dayton NV 89403

PHONE

QTY	UOM	DESCRIPTION	PRODUCT #	STATUS	DATE OUT	BILLED THRU	DAYS BILLED	PRICE	AMOUNT	TAXABLE

ENVIRONMENTAL FEE:	$90.49
TOTAL SALES:	$0.00
TOTAL RENTALS:	$2,784.37
TOTAL SERVICES:	$3,182.51
TOTAL OTHER:	$0.00
SUBTOTAL:	$6,057.37
TAX:	$254.55
TOTAL:	$6,311.92

FOR PROPER CREDIT, PLEASE INCLUDE INVOICE NUMBER ON YOUR PAYMENT.
PAST DUE AMOUNTS ARE SUBJECT TO A SERVICE CHARGE OF 1.50%
CUSTOMER, (RENTEE OR BUYER as context requires), shall be deemed to accept all terms, conditions and provisions hereof upon execution of this agreement; ordering; or delivery of equipment to customer, whichever comes first.

PAYMENT TERMS: NET 30

SIGNATURE: _____ DATE: _____

Printed Date: 9/26/2023

FARR WEST
ENGINEERING

DAILY FIELD OBSERVATION REPORT

Lyon County Utilities
Lift Station #2 Replacement Project
PWP NO. LY-2021-070

GENERAL

Date:	8/8/2023		Report #:	191
Day:	Tuesday		Weather:	Sunny w/light breeze
Temperature:	59° Low	90° High	Site Conditions:	Warm to hot & dry

RESIDENT PROJECT REPRESENTATIVE

		Start Time:	**Stop Time:**
Construction Observer:	Tom Hoffert	6:30 AM	5:30 PM

PRIME CONTRACTOR

		Start Time:	**Stop Time:**
Contractor:	Peek Brothers Construction		
Representative / Title	Jerry Peek / Supt.	6:00 AM	One Peek person will be on-site around the clock when by-pass pumping in operation

VISITORS

Agency / Company	**Representative / Title**
Lyon County Utilities	David / Kishora / Stephanie / Sean / Brody / Joseph / Sewer Operations Crew of 5
Peek	John / Safety Official
Dowl	Jared
Lumos	Dean

INSTRUCTIONS GIVEN/RECEIVED

To	**By**	**Information**
Tom w/Dowl	Steve w/Peek	They'll have two people take shifts over night for watching by-pass pumps.
Tom w/Dowl	John w/Peek	Northern Nevada Concrete will not be on-site tomorrow but return on Friday and finish installing sidewalk and pad in front of transformer at 7:00 AM. Rescheduled Lumos for testing to Friday's pour.

TRAFFIC CONTROL

TC Checked	Yes
TC Comply with TC Plan?	Yes
Instructions Given	All looks good, Peek set-up flagging signs and monitored throughout day.

SUBCONTRACTOR OR AGENT

Crew Number	Hours	Description of Crew (Tasks assigned, size of crew, etc.)
1	10 hrs.	Names: **Peek Brothers –** Steve & Crew of 5 Classifications: Foremen / Equipment Operator / 3 ea. Labors / Mechanic Equipment: Crew Truck / CAT 335F Excavator / CAT 966K Loader / Deere 50G Excavator / Water Truck / 5 yd. Dump Truck / Crane Truck Tasks Assigned: Prep for Wet Well entry / assist Northern Nevada with curb/gutter/sidewalk form installations on Dayton Valley Rd.
2		Names: **Triumph –** Classifications: Equipment: Tasks Assigned:
3		Names: **George T. Hall –** Classifications: Equipment: Tasks Assigned:
4	4.5 hrs.	Names: **Northern Nevada Concrete –** Crew of 5 Classifications: Foreman / Finishers / Labors Equipment: 2 ea. Crew Trucks Tasks Assigned: Form and pour curb/gutter on Dayton Valley Rd. & inside Wet Well.
5		Names: Classifications: Equipment: Tasks Assigned:

DAILY SUMMARY

Time	General Work Performed (Identify Crew #)
7:00 –5:00 PM	**Crew #1 Peek Brothers** 7:00 – 7:30 AM checked/verified traffic control still in-place and as per approved plan, Reader boards read Road Work from 7-28 to 8-11. 6:30 – 8:00 AM Re-plumbed by-pass connection to port south of Vault #2. 7:00 – 7:30 AM Installed concrete support under 10" waterline at 12" force main crossing on south side of Dayton Valley Rd. 7:30 – 9:00 AM Installed Type 2 base along back side of northern curb/gutter on Dayton Valley Rd. and compacted with vibratory plate Wacker. 9:30 AM Mechanic arrived with crane truck for pump removal. 9:45 – 1:30 PM Tested by-pass pumps with water truck for leaks. Found leaking 4" valve, suction connections at both pumps, one by-pump as alarm for low fuel (even though tank was full) and one by-pump suction hose cracked and in need of replacement. Rain for Rent notified and will be on-site in about 2 hrs. Changed gaskets, suction hose and tightened bolts at pump suction line connection. 12:30 – 1:30 PM Bedded 10" waterline and compacted with Wacker and then covered trench with steel plate. 1:50 PM 15" sewer plug installed into NW side of SSMH #2. 2:00 PM By-pass pump started operation pumping from SSMH #2 into by-pass port on south side of Vault #2, pumping at 10 to 15 psi into force main to Rolling A. 2:10 – 4:00 PM Hose down and spray simple green solution on interior walls of Wet Well. 2:30 PM Turned disconnect off at Wet Well and installed lockout tag. Also, turned off Pump #1 main breaker. 3:00 – 3:30 PM Pulled Pump #1 from Wet Well and set aside. 3:30 – 4:00 PM Rain for Rent back on-site installing new fittings on pump suction connection to backup by-pass pump. 3:45 PM Steve arrived for 1st shift (4 PM to midnight) watching by-pass pumping operation overnight. 2nd shift to be 11 PM to 7 AM. 3:30 – 4:00 PM Lyon County Sewer Crew checked SSMH's for sewer lines flowing to Lift Station 2A for surcharging, all SSMH's were operating within flow channels. No apparent problems with by-pass pumps causing any problems within sewer system. 4:00 – 5:00 PM Using water truck hosed down interior of Wet Well, especially around pump bases.
	Crew #2 Triumph
	Crew #3 George T. Hall
5:30 – 12:00 PM	**Crew #4 Northern Nevada Concrete** 5:30 – 6:00 AM Installed expansion joint along north block wall inside Wet Well and hung plastic on block. 6:00 – 7:00 AM Installed 5 yds. of 3D Concrete of 2023 CTY 4000 psi w/residential fibers for curb/gutter along inside of Wet Well's north block wall. 7:00 – 10:00 AM Finish, remove forms/plastic and seal with Vocoomp. NOTE – **Installed <u>66 LF of curb/gutter</u> yesterday. Finished concrete for change orders inside Lift Station along North wall and sidewalk at catch basin West side of Palmer Dr.**

TESTING

Time	Description	Location & STA.	Pass? (Y/N)
11:30 AM	Lumos on-site testing concrete used for curb/gutter/sidewalk on north & south sides of Dayton Valley Rd.	Picked up cylinders from Monday's pour	

DELAYS

Time Range	Cause of Delay	Equipment Down / Hrs.

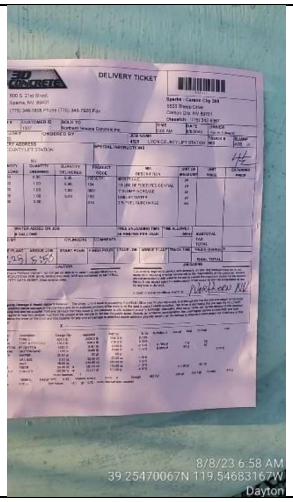
WORK / ITEMS TO BE CORRECTED

Items to be corrected/completed	Location & STA.
8" DI spool cut end in Vault #2 needs to have touch up epoxy coating installed.	Wet Well
Need to clean out three catch basins - one on north side, one on south side of Dayton Valley Road and one on west side of Palmer Dr.	Dayton Valley & Palmer
Noise sounds when Pump #1 runs, need to tighten up bolts/clamps inside Wet Well.	Wet Well



Tom Hoffert
Project Representative III

PROJECT PHOTOS

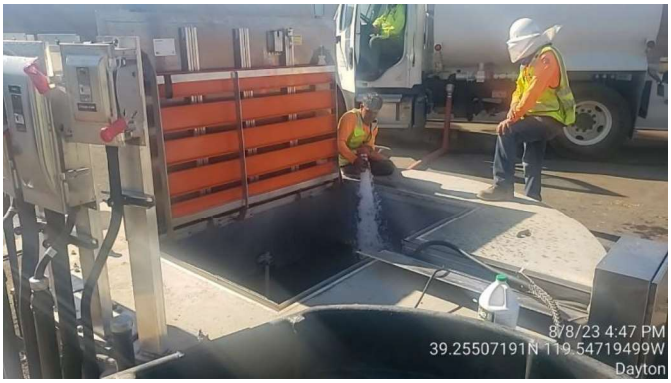
<table>
<tr><td> 
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<tr><td>Concrete ticket for today’s pour inside Lift Station</td><td>Concrete support placed under 10” waterline</td></tr>
<tr><td> 
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<tr><td>Compacting sidewalk area on north side of Dayton Valley Rd.</td><td>By-pass discharge connection to Rolling A force main</td></tr>
<tr><td> 
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<tr><td>Locate Station box set for sidewalk pouring</td><td>Decking built for support of Tripod</td></tr>
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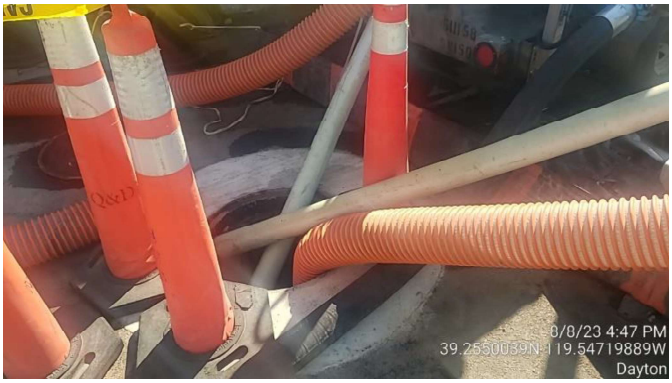
Sidewalk on Palmer Dr.



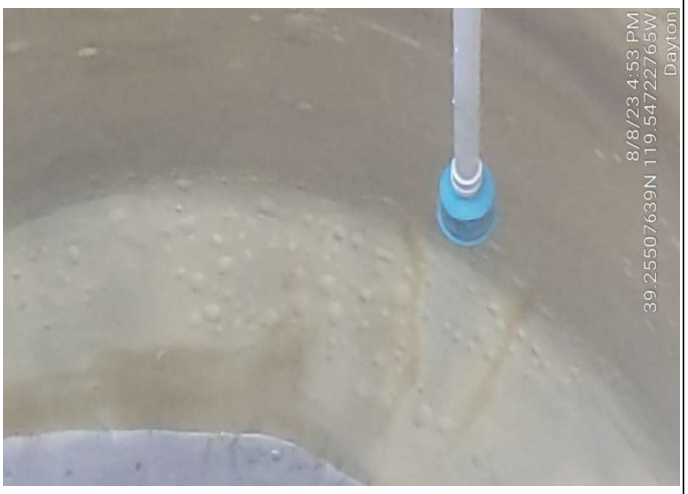
Removing Pump #1



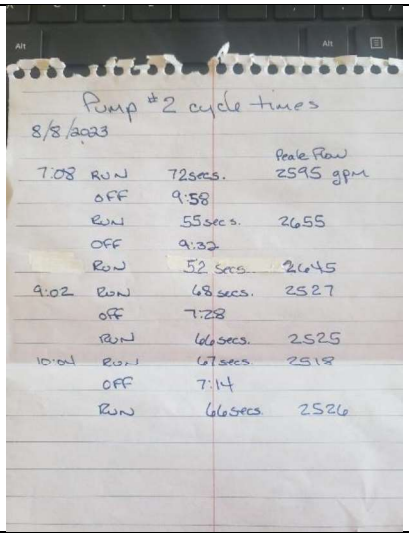
Cleaning Wet Well with Water Truck



By-pass pumping suction hoses in SSMH #2



Cleaned shelf in Wet Well with blistering showing



Pump #2 cycle times

8/8/2023

			Peak Flow
7:08	RUN	72secs.	2595 gpm
	OFF	9:58	
	RUN	55secs.	2655
	OFF	9:32	
	RUN	52 secs.	2645
9:02	RUN	48 secs.	2527
	OFF	7:28	
	RUN	66secs.	2525
10:04	RUN	67secs.	2518
	OFF	7:14	
	RUN	66secs.	2526

Pump cycles

FARR WEST
ENGINEERING

DAILY FIELD OBSERVATION REPORT

Lyon County Utilities
Lift Station #2 Replacement Project
PWP NO. LY-2021-070

GENERAL

Date:	8/9/2023		Report #:	192
Day:	Wednesday		Weather:	Sunny w/increasing clouds
Temperature:	61° Low	90° High	Site Conditions:	Warm to hot, humid & dry

RESIDENT PROJECT REPRESENTATIVE

Construction Observer:	Tom Hoffert	**Start Time:**	**Stop Time:**
		7:00 AM	3:00 PM

PRIME CONTRACTOR

Contractor:	Peek Brothers Construction	**Start Time:**	**Stop Time:**
Representative / Title	Jerry Peek / Supt.	7:00 AM	One Peek person will be on-site around the clock when by-pass pumping in operation

VISITORS

Agency / Company	Representative / Title
Lyon County Utilities	Stephanie / Sewer Operations Technician
Peek	John / Mike / 2 ea. Safety Officials

INSTRUCTIONS GIVEN/RECEIVED

To	By	Information

TRAFFIC CONTROL

TC Checked	Yes
TC Comply with TC Plan?	Yes
Instructions Given	

SUBCONTRACTOR OR AGENT

Crew Number	Hours	Description of Crew (Tasks assigned, size of crew, etc.)
1	8 hrs.	Names: **Peek Brothers –** Antonio, Steve & Crew of 5 Classifications: 2 ea. Foremen / Equipment Operator / 3 ea. Labors / Vactor Crew of 3 Equipment: Crew Truck / CAT 335F Excavator / CAT 966K Loader / Deere 50G Excavator / Water Truck / 5 yd. Dump Truck / Tasks Assigned: Prep & enter Wet Well for checking base and possible noise transmission source.
2		Names: **Triumph –** Classifications: Equipment: Tasks Assigned:
3		Names: **George T. Hall –** Classifications: Equipment: Tasks Assigned:
4		Names: **Northern Nevada Concrete –** Crew of 5 Classifications: Foreman / Finishers / Labors Equipment: 2 ea. Crew Trucks Tasks Assigned:
5		Names: Classifications: Equipment: Tasks Assigned:

DAILY SUMMARY

Time	General Work Performed (Identify Crew #)
7:00 –3:00 PM	**Crew #1 Peek Brothers** 7:00 – 7:30 AM checked/verified traffic control still in-place and as per approved plan, Reader boards read Road Work from 7-28 to 8-11. 7:30 – 9:00 AM Finished installing bedding sand/compaction of 10" waterline, electric & telecom lines on south side of Dayton Valley Rd. Compacted with Wacker and placed warning tape above each utility line, then installed 12" Type 2 base, compacted (left 3" low in paved portion) and covered remaining trench with steel plate. 7:30 – 12:30 PM Bonanza Septic Service truck on-site trying to remove remaining 9" of liquid in Wet Well. Truck tried for an hour but was not able lift any liquid out. Assisted with liquid removal by Peek Vactor. 8:00 – 8:45 AM Lyon County Fire Captain meet with Peek Safety Officials regarding Confined Space Entry. 8:00AM & 3:00 PM Lyon County Sewer Crew checked SSMH's flowing sewer to Lift Station 2A for surcharging. Flows at SSMH's were operating within flow channels. No apparent problems with by-pass pumps causing any problems within sewer system. 9:15 – 12:20 AM Peek Vac-Con truck & Crew of 3 on-site removing last 9" of liquid from Wet Well. There was approx. 2" of sludge in the bottom. 10:00 AM Two labors left site for the day. 10:15 AM liquid level at 2.0". 10:40 AM Peek Safety Officials conducted safety meeting going over Confined Space entry and everyone's roll. 10:55 AM Turned off Pump #2 and locked out disconnect top of Wet Well. 11:17 – 1:02 PM Steve w/Peek entered Wet Well wearing harness, 4 gas detector on vest and connected to Tri pod with two lanyards. Finished cleaning bottom with Vactor, checked base bolts and pump base face for levelness at 0.40%. All bolts were tight, epoxy coating showed no signs of cracking, 2" SS pipe snug at base. Found pieces of a 4" PVC sewer cleanout plug that was underneath were pump sits. NOTE – Steve was inside 1 hr., 45 minutes, 18 seconds. While in the Wet Well, Peek Safety Officials kept checks on atmosphere, recording each reading / there was two blowers going constantly and 5 people at Wet Well ready to action. Site was noisy so hand signals were the main method of communication. 1:50 – 2:00 PM Steve re-entered Wet Well and installed 15" sewer plug in inlet sewer line. NOTE – Steve was inside 6 minutes, 38 seconds. 2:00 – 3:00 PM Gathered/stowed equipment and cleaned site some and secured Wet Well by putting down safety grate.
	Crew #2 Triumph
	Crew #3 George T. Hall
	Crew #4 Northern Nevada Concrete

TESTING

Time	Description	Location & STA.	Pass? (Y/N)

DELAYS

Time Range	Cause of Delay	Equipment Down / Hrs.

WORK / ITEMS TO BE CORRECTED

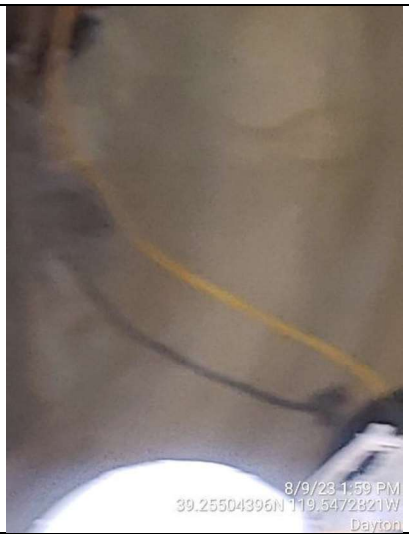
Items to be corrected/completed	Location & STA.
8" DI spool cut end in Vault #2 needs to have touch up epoxy coating installed.	Wet Well
Need to clean out three catch basins - one on north side, one on south side of Dayton Valley Road and one on west side of Palmer Dr.	Dayton Valley & Palmer
Noise sounds when Pump #1 runs, need to tighten up bolts/clamps inside Wet Well.	Wet Well



Tom Hoffert
Project Representative III

PROJECT PHOTOS

	
Sanding communication conduits	12” force main trench base compaction on south side of Dayton Valley Rd.
	
Vactor starting to lift remaining liquid from Wet Well	Locked out disconnect panels
	
Shows the broken piece of 4” PVC plug at Pump #1 base prior to entry	Trying to show setup and manpower used for entry

	
Material removed from below Pump #1	Shows (barely) the installed 15” plug on inlet pipe
	
Pump #1 base after cleaning bottom	Pump #1 base after cleaning bottom

FARR WEST
ENGINEERING

DAILY FIELD OBSERVATION REPORT

Lyon County Utilities
Lift Station #2 Replacement Project
PWP NO. LY-2021-070

GENERAL

Date:	8/14/2023		Report #:	196
Day:	Monday		Weather:	Overcast w/light breeze, PM rain
Temperature:	66° Low	88° High	Site Conditions:	Warm to hot, humid & dry

RESIDENT PROJECT REPRESENTATIVE

		Start Time:	**Stop Time:**
Construction Observer:	Tom Hoffert	7:00 AM	5:30 PM

PRIME CONTRACTOR

		Start Time:	**Stop Time:**
Contractor:	Peek Brothers Construction		
Representative / Title	Jerry Peek / Supt.	7:00 AM	5:30 PM

VISITORS

Agency / Company	**Representative / Title**
Peek	John / Safety Official

INSTRUCTIONS GIVEN/RECEIVED

To	**By**	**Information**
Tom w/Dowl	Steve w/Peek	There is no planned crew work at lift Station tomorrow.

TRAFFIC CONTROL

TC Checked	Yes
TC Comply with TC Plan?	Yes
Instructions Given	

SUBCONTRACTOR OR AGENT

Crew Number	Hours	Description of Crew (Tasks assigned, size of crew, etc.)
1	10 hrs.	Names: **Peek Brothers –** Antonio, Steve & Crew of 2 Classifications: 2 ea. Foremen / Mechanic / Labor Equipment: Crew Truck / CAT 335F Excavator / CAT 966K Loader / Deere 50G Excavator / Water Truck / 5 yd. Dump Truck / Mechanic Crane Truck Tasks Assigned: Re-install Pump #1, check plumbness and run pump tests for smooth operation.
2		Names: **Triumph –** Classifications: Equipment: Tasks Assigned:
3		Names: Classifications: Equipment: Tasks Assigned:
4		Names: Classifications: Equipment: Tasks Assigned:
5		Names: Classifications: Equipment: Tasks Assigned:

DAILY SUMMARY

Time	General Work Performed (Identify Crew #)
7:00 – 5:15 PM	**Crew #1 Peek Brothers** 7:00 AM Setup Confined Space Entry equipment 7:25 – 7:31 AM Entered Wet Well checking pump base before installing pump. 7:38 – 7:46 AM Installed Pump #1 7:49 – 8:00 AM Entered Wet Well checking how pump was sitting into base, appeared like it was in good. Clearance from floor to bottom of pump was 4.25". 8:10 AM Removed lock out tag and turned Pump #1 to auto. 8:14 – 10:30 AM Filled Wet Well with water from fire hydrant and cycled pump #1 checking flows, run times and for noise. While using freshwater flows ranged from 1458 to 2123 gpm, with little noise being made/heard. 10:30 AM By-pass pumping system off, started pulling 15" plug from SSMH #2. Lift Station put in auto for lead/lag operation. 11:10 AM Plug finally removed, had some problem removing with flows to Wet Well. Started hearing noise when Pump #1 running. 12:12 PM Changed ARV in Vault #1 on Pump #1 line with ARV from Vault #2 South Plant line. Reason was ARV did not seem the same with Pump #2. 12:30 PM ARV seems to be working similarly as on Pump #2. Took check valve apart on Pump #1 line, look like flapper had slip out of place. Started Pump #1 backup and heard same noise. 1:30 PM Re-checked flapper and all was good. Pump #1 still making load noises. 2:00 – 2:30 PM Removed flapper from check valve on Pump #1 and ran system, still have same load noises when Pump #1 runs. 2:40 PM Re-installed flapper and ran Pump #1 with same noise come during operation. 3:20 PM Checked time to peak flow of Pump #2 at 24.85 seconds. 3:28 PM Checked time to peak flow of Pump #1 at 25.33 seconds. 3:36 PM Held 15" sewer plug under 15" inflow line to disperse flow from Pump #1, time to peak flow of 2570 gpm was 27.59 seconds. 3:50 PM Pump #1 running, closed gate valve in front of Vault #2 Rolling A line 18 turns – peak flow was 2400 gpm. Noise from Pump #1 running much less. 4:02 PM Pump #1 running, closed gate valve in front of Vault #2 Rolling A line 21 turns – peak flow was 2240 gpm. Noise from Pump #1 running getting less. 4:16 PM Pump #1 running, closed gate valve in front of Vault #2 Rolling A line 22 turns – peak flow was 2115 gpm. Noise from Pump #1 running very little. 4:22 PM Pump #1 running, closed gate valve in front of Vault #2 Rolling A line 23 turns – peak flow was 1980 gpm. Noise from Pump #1 running very little. 4:26 PM Pump #1 running, opened gate valve and closed Knife valve in Vault #2 to ¾ closed – peal flow was 2200 gpm with very little noise. 4:32 PM Pump #1 running with Knife valve ¾ + one more turn closed – peak flow was 2160 gpm with very little noise. 4:40 PM Pump #2 running with Knife valve ¾ + one more turn closed – peak flow was 2160 gpm with no noise. 4:50 PM Spoke with Stephanie informing her that system is now set in auto with both pumps in operation. 5:30 PM Site secured with Lift Station building locked, gates closed, and by-pass pumps stagged for operation.
	Crew #2 Triumph
	Crew #3
	Crew #4

TESTING

Time	Description	Location & STA.	Pass? (Y/N)

DELAYS

Time Range	Cause of Delay	Equipment Down / Hrs.

WORK / ITEMS TO BE CORRECTED

Items to be corrected/completed	Location & STA.
8" DI spool cut end in Vault #2 needs to have touch up epoxy coating installed.	Wet Well
Need to clean out three catch basins - one on north side, one on south side of Dayton Valley Road and one on west side of Palmer Dr.	Dayton Valley & Palmer
Noise sounds when Pump #1 runs, need to tighten up bolts/clamps inside Wet Well.	Wet Well



Tom Hoffert
Project Representative III

PROJECT PHOTOS



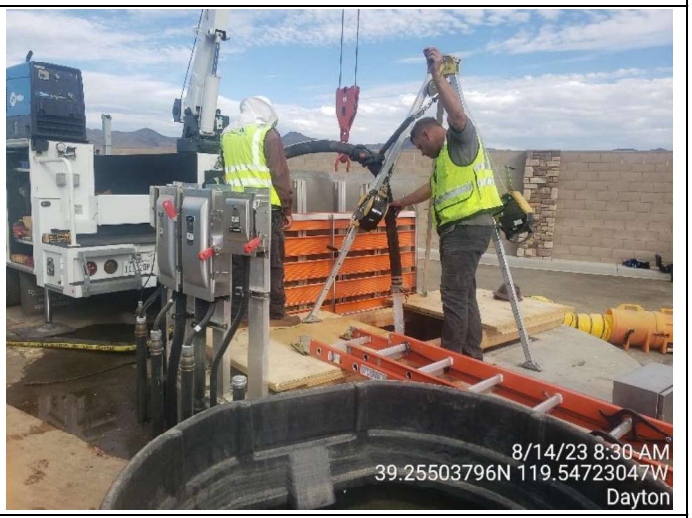
Shows some of the coting repair spots



Shows some of the coating repair spots



Trying to show bottom shelf with all the repair coating



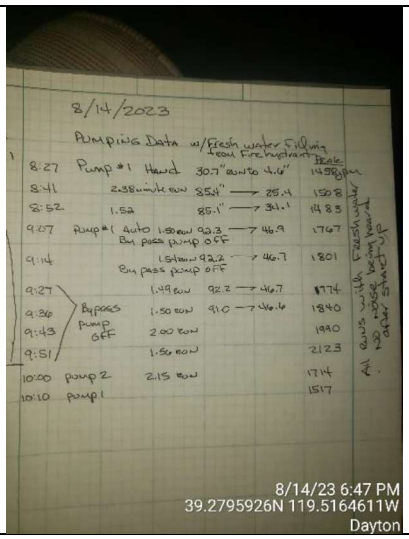
Confined space entry set up



Check valve on Pump #1 line



Check valve flapper removed all looks good

	
15” sewer plug trying to disperse inflow away from Pump #1	Flow data

FARR WEST
ENGINEERING

DAILY FIELD OBSERVATION REPORT

Lyon County Utilities
Lift Station #2 Replacement Project
PWP NO. LY-2021-070

GENERAL

Date:	8/15/2023		Report #:	197
Day:	Tuesday		Weather:	Overcast w/PM rain & wind
Temperature:	61° Low	90° High	Site Conditions:	Warm to hot, humid & damp

RESIDENT PROJECT REPRESENTATIVE

Construction Observer:	Tom Hoffert	**Start Time:**	**Stop Time:**
		7:00 AM	4:00 PM

PRIME CONTRACTOR

Contractor:	Peek Brothers Construction	**Start Time:**	**Stop Time:**
Representative / Title	Jerry Peek / Supt.	1:00 PM	4:00 PM

VISITORS

Agency / Company	Representative / Title
Peek	John / Jerry
Lyon County	David / Kishora / Sean / Stephanie / Blaine / Joseph / Sewer Crew of 2
Dowl	Greg / Jared

INSTRUCTIONS GIVEN/RECEIVED

To	By	Information
Tom w/Dowl	Jerry w/Peek	He'll let me know when Crew will be on-site tomorrow.
Jared w/Dowl	Tom w/Dowl	Checked flows this morning and peak rates was 2150 gpm for both pumps with little noise being made during Pump #1 operation.

TRAFFIC CONTROL

TC Checked	Yes
TC Comply with TC Plan?	Yes
Instructions Given	

SUBCONTRACTOR OR AGENT

Crew Number	Hours	Description of Crew (Tasks assigned, size of crew, etc.)
1	3 hrs.	Names: **Peek Brothers –** Jerry Classifications: Supt. Equipment: Crew Truck / CAT 335F Excavator / CAT 966K Loader / Deere 50G Excavator / Water Truck / 5 yd. Dump Truck / Mechanic Crane Truck Tasks Assigned: Check Pump #1 noise, troubleshoot to isolate.
2		Names: **Triumph –** Classifications: Equipment: Tasks Assigned:
3		Names: Classifications: Equipment: Tasks Assigned:
4		Names: Classifications: Equipment: Tasks Assigned:
5		Names: Classifications: Equipment: Tasks Assigned:

DAILY SUMMARY

Time	General Work Performed (Identify Crew #)
1:00 – 4:00 PM	**Crew #1 Peek Brothers** Opened vaults and started trouble shooting to isolate where the Pump #1 noise is coming from. Checked ARV's & check valves for source of noise. Could not concluded these caused any noise. Tried dispersing 15" inlet pipe flow away from Pump #1 but could not really divert flow away. Peek to try some more tomorrow. Reduced Pump 1 & 2 flows to a peak around 1830 gpm. Noise is substantially reduced at this flow rate.
	Crew #2 Triumph
	Crew #3
	Crew #4 **Crew #5**

TESTING

Time	Description	Location & STA.	Pass? (Y/N)

DELAYS

Time Range	Cause of Delay	Equipment Down / Hrs.

WORK / ITEMS TO BE CORRECTED

Items to be corrected/completed	Location & STA.
8" DI spool cut end in Vault #2 needs to have touch up epoxy coating installed.	Wet Well
Need to clean out three catch basins - one on north side, one on south side of Dayton Valley Road and one on west side of Palmer Dr.	Dayton Valley & Palmer
Noise sounds when Pump #1 runs, need to tighten up bolts/clamps inside Wet Well.	Wet Well



Tom Hoffert
Project Representative III

FARR WEST
ENGINEERING

DAILY FIELD OBSERVATION REPORT

Lyon County Utilities
Lift Station #2 Replacement Project
PWP NO. LY-2021-070

GENERAL

Date:	8/16/2023		Report #:	198
Day:	Wednesday		Weather:	Overcast w/PM rain & wind
Temperature:	64° Low	93° High	Site Conditions:	Warm to hot, humid & damp

RESIDENT PROJECT REPRESENTATIVE

Construction Observer:	Tom Hoffert	**Start Time:**	**Stop Time:**
		7:30 AM	6:15 PM

PRIME CONTRACTOR

Contractor:	Peek Brothers Construction	**Start Time:**	**Stop Time:**
Representative / Title	Jerry Peek / Supt.	7:30 AM	6:15 PM

VISITORS

Agency / Company	Representative / Title
Lyon County Utilities	David / Sean

INSTRUCTIONS GIVEN/RECEIVED

To	By	Information
Tom w/Dowl	Jared w/Dowl	Leave ladder with baffle in Wet Well and install locks on the gates to Lift Station.
David & Sean w/Lyon County	Tom w/Dowl	Need to have two Lyon County locks installed on gates as Wet Well lid will be left open so baffled ladder can stay in. Wet Well has safety cones and caution tape around it for added safety.
Tom w/Dowl	Stephanie w/Lyon County	They would like to get into Old Lift Station 2 and vactor out well next week, either Wednesday or Thursday. Peek will need to provide safe access.

TRAFFIC CONTROL

TC Checked	Yes
TC Comply with TC Plan?	Yes
Instructions Given	

SUBCONTRACTOR OR AGENT

Crew Number	Hours	Description of Crew (Tasks assigned, size of crew, etc.)
1	3 hrs.	Names: **Peek Brothers –** Steve & Crew of 1 Classifications: Foreman / Labor Equipment: Crew Truck / CAT 335F Excavator / CAT 966K Loader / Deere 50G Excavator / Water Truck / 5 yd. Dump Truck / Mechanic Crane Truck Tasks Assigned: Install baffle board on ladder to disperse inlet flow for checking Pump #1 noise reduction.
2		Names: **Triumph –** Classifications: Equipment: Tasks Assigned:
3		Names: Classifications: Equipment: Tasks Assigned:
4		Names: Classifications: Equipment: Tasks Assigned:
5		Names: Classifications: Equipment: Tasks Assigned:

DAILY SUMMARY

Time	General Work Performed (Identify Crew #)
7:30 – 6:15 PM	**Crew #1 Peek Brothers** 7:50 – 9:00 AM Installed extension ladder into Wet Well with wood sheet anchored to lower rungs to disperse inlet flow away from Pump #1. 9:00 – 2:00 PM With baffle in-place, Pumps #1 & #2 ran with no noise and peak flows at 1825 gpm. 2:00 – 2:30 PM Sean S. & Tom H opened knife valve in Vault #2 fully and ran pumps with peak flows around 2500 gpm. Pump #2 ran with no noise, but Pump #1 started making same noise as before. 2:30 PM Re-set knife valve in Vault #2 so that peak flows would be around 1800 gpm. Pumps #1 & #2 running with no noise. 4:30 PM JD with Lyon County arrived with 2 ea. Utility locks and installed them on the two gates. 6:00 PM Steve on-site and moved Backflow enclosure lock to chain on drive thru gate for added security overnight.
	Crew #2 Triumph
	Crew #3
	Crew #4 **Crew #5**

TESTING

Time	Description	Location & STA.	Pass? (Y/N)

DELAYS

Time Range	Cause of Delay	Equipment Down / Hrs.

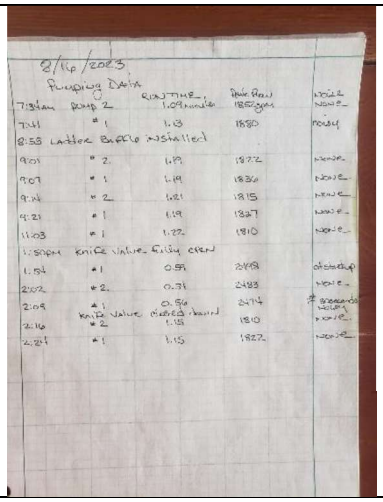
WORK / ITEMS TO BE CORRECTED

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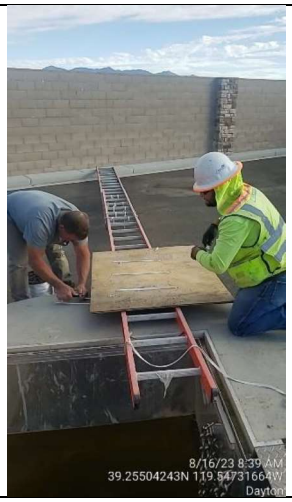


Tom Hoffert
Project Representative III

PROJECT PHOTOS



Pump Run data for today



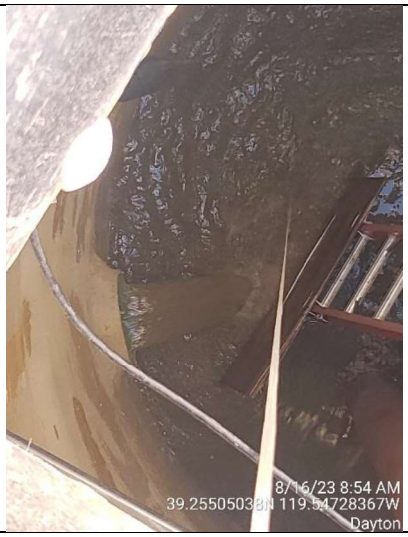
Building baffle set-up



Inlet flow being diverted with baffle



Inlet flow being diverted with baffle



Inlet flow being diverted with baffle



Inlet flow being diverted with baffle

	
Was trying to show ladder installation	Ladder being set in-place to act as baffle

FARR WEST
ENGINEERING

Work Change Directive (WCD)

Work Change Directive No. 13

Owner:	Lyon County Utilities	Issuance Date:	December 06, 2023
Engineer:	Farr West Engineering	Effective Date:	December 06, 2023
Contractor:	Peek Brothers Construction	Project Name:	Lift Station #2A Replacement
		FWE Project No.:	2206

Description of changes and background:

- The recently completed wet well coating was determined to be defective due to excessive blistering. Peek Brothers Construction along with their subcontractor Express Sewer & Drain performed spot repairs per the manufacturer's (Sprayroq) instructions. The defective work was agreed upon by Lyon County, Farr West Engineering (now DOWL) and Construction Materials Engineers (CME). Farr West Engineering and Construction Materials Engineers' billable time spent on this defective work totaled to $4,781.13. This amount will be credited back into the Force Account – Bid Item 37. Remaining balance of Bid Item 37 is $102,900.54

Document References:

Plan Sheet: N/A

Specification No: General Conditions Sec.14.03

Attachments:

Defective Work Expenses for:

Farr West Engineering (DOWL)
Construction Materials Engineers (CME)

FARR WEST
ENGINEERING

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- ☐ Non-agreement on pricing of proposed change.
- ☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:

- ☐ Unit Price
- ☐ Lump Sum
- ☒ Time & Materials
- ☐ Other: _____

Method of determining change in Contract Times

- ☐ Contractor's Records
- ☐ Engineer's Records
- ☐ Other: N/A

Estimated increase in Contract Price: None.

Estimated increase in Contract Times:
Substantial Completion (days): 0
Ready for Final Payment (days): 0

RECOMMENDED:	ACCEPTED:	APPROVED:
By: Jared Trowbridge (Farr West)	By: John Garrett (Peek Brothers Construction)	By: David Bruketta (Lyon County)
Title: Project Manager	Title: Project Manager	Title: Utilities Director
Date: 12/6/2023	Date: 12/20/2023	Date: 12/20/2023

Task	7.2	Task 99.2 -Wet Well Coating Deficiencies				
Professional Personnel						
			Hours	**Rate**	**Amount**	
Engineer VI						
Trowbridge, Jared	8/10/2023		4.00	200.00	800.00	
Onsite Coating defect meeting						
Totals			4.00		800.00	
Total Labor						800.00
Consultants						
Subconsultants						
8/26/2023	Construction Materials Engineers, Inc	Special Inspection			4,157.50	
Total Consultants				1.15 times	4,157.50	4,781.13

Appendix B

LYON COUNTY UTILITIES
10-MILE HILL TANK PROJECT

DAYTON, NEVADA
Public Works Project No. LY-2023-007

Project Cost Summary

and

Work Change Directives (WCD)

APPLICATION AND CERTIFICATE FOR PAYMENT
CONTINUATION SHEET

Contract No.: PWP # LY-2023-007
Project Title: 10-Mile Hill Tank Project

A	B	C	D	E	F	G	H	I	J	K	L
		QUANTITIES					EXTENDED COSTS				
ITEM NO.	DESCRIPTION OF WORK (from Bid Document)	Scheduled Value (from) (bid doc)	From Previous Application	Work Placed This Period	UNIT (from) (bid doc)	UNIT PRICE (from) (bid doc)	Scheduled Value C x G =	From Previous Application D x G =	TOTAL This Period E x G =	TOTAL TO DATE J + K =	Amount Remaining H - K =
1	Mobilization	1	1.00		LS	$130,700.00	$130,700.00	130,700.00	0.00	130,700.00	0.00
2	Temporary Traffic Control	1	1.00		LS	$25,000.00	$25,000.00	25,000.00	0.00	25,000.00	0.00
3	**Temporary Erosion Control**		0.00								
3.1	Install Construction Entrance	2	2.00		EA	$4,000.00	$8,000.00	8,000.00	0.00	8,000.00	0.00
3.2	Temporary BMP install	1	1.00		LS	$20,000.00	$20,000.00	20,000.00	0.00	20,000.00	0.00
3.3	Weekly BMP Maintenance	25	25.00		Week	$480.00	$12,000.00	12,000.00	0.00	12,000.00	0.00
4	16-Inch C900 PVC Water Main	6420	6,418.00		LF	$200.00	$1,284,000.00	1,283,600.00	0.00	1,283,600.00	400.00
5	14-Inch Butterfly Valve	2	2.00		EACH	$8,000.00	$16,000.00	16,000.00	0.00	16,000.00	0.00
6	16-Inch Butterfly Valve	4	4.00		EACH	$9,000.00	$36,000.00	36,000.00	0.00	36,000.00	0.00
7	Air Release Valve Assembly	1	1.00		EACH	$10,500.00	$10,500.00	10,500.00	0.00	10,500.00	0.00
8	Flush Assembly	2	2.00		EACH	$37,000.00	$74,000.00	74,000.00	0.00	74,000.00	0.00
9	Trench Rock Excavation	200	214.80		CY	$90.00	$18,000.00	19,332.00	0.00	19,332.00	-1,332.00
10	Gravel Roadway Surfacing (6 In. AB)	1560	1,697.82		TON	$48.00	$74,880.00	81,495.36	0.00	81,495.36	-6,615.36
11	**Tank Site Grading & Roadway Embankment**		0.00								
11.1	Cut To Fill Tank Site	10100	10,100.00		CY	$11.00	$111,100.00	111,100.00	0.00	111,100.00	0.00
11.2	Fill Roadway Embankment	5700	5,700.00		CY	$14.00	$79,800.00	79,800.00	0.00	79,800.00	0.00
11.3	Rip-Rap Channel	900	900.00		LF	$30.00	$27,000.00	27,000.00	0.00	27,000.00	0.00
11.4	Rip-Rap Apron	450	450.00		SF	$15.00	$6,750.00	6,750.00	0.00	6,750.00	0.00
11.5	Tank Structural Fill	4400	4,400.00		SF	$5.00	$22,000.00	22,000.00	0.00	22,000.00	0.00
11.6	Tank Footing	240	240.00		LF	$220.00	$52,800.00	52,800.00	0.00	52,800.00	0.00
11.7	Concrete Barrier Rail	250	250.00		LF	$145.00	$36,250.00	36,250.00	0.00	36,250.00	0.00
11.8	Drain Rock Tank	4400	4,400.00		SF	$3.00	$13,200.00	13,200.00	0.00	13,200.00	0.00
11.9	Install Fence and Gates	1	1.00		LS	$55,420.00	$55,420.00	55,420.00	0.00	55,420.00	0.00
12	**Tank Site Yard Piping**		0.00								
12.1	Install Valve Vault	1	1.00		EA	$237,000.00	$237,000.00	237,000.00	0.00	237,000.00	0.00
12.2	Install Tank Site Piping	180	180.00		LF	$350.00	$63,000.00	63,000.00	0.00	63,000.00	0.00
13	Tank Site Electrical and SCADA	1	1.00		LS	$50,000.00	$50,000.00	50,000.00	0.00	50,000.00	0.00
14	**Welded Steel Water Storage Tank**		0.00								
14.1	Engineering & Submittals	1	1.00		LS	$50,000.00	$50,000.00	50,000.00	0.00	50,000.00	0.00
14.2	Materials-Delivered & Shop Fab	1	1.00		LS	$330,000.00	$330,000.00	330,000.00	0.00	330,000.00	0.00
14.3	Shop Fabrication	1	1.00		LS	$120,000.00	$120,000.00	120,000.00	0.00	120,000.00	0.00
14.4	Mobilization	1	1.00		LS	$25,000.00	$25,000.00	25,000.00	0.00	25,000.00	0.00
14.5	Tank Erection	1	1.00		LS	$277,000.00	$277,000.00	277,000.00	0.00	277,000.00	0.00
14.6	Tank Coating	1	1.00		LS	$245,500.00	$245,500.00	245,500.00	0.00	245,500.00	0.00
14.7	Disinfection	1	1.00		LS	$2,500.00	$2,500.00	2,500.00	0.00	2,500.00	0.00
14.8	Cathodic Protection	1	1.00		LS	$20,000.00	$20,000.00	20,000.00	0.00	20,000.00	0.00
15	Asphalt Pavement Restoration (6 In. AC, 8 In. AB)	35	54.00		SY	$160.00	$5,600.00	8,640.00	0.00	8,640.00	-3,040.00
16	Site Revegetation	11	11.00		ACRE	$5,000.00	$55,000.00	55,000.00	0.00	55,000.00	0.00
17	Force Account	1	0.036	0.009	LS	$550,000.00	$550,000.00	19,602.86	5,205.26	24,808.12	525,191.89
					TOTALS		4,144,000.00	3,624,190.22	5,205.26	3,629,395.48	514,604.53
	Force Account Items										
	WCD #01 - Additional 12" Gate Valves	2.00	2.00		EA	11,726.43	23,452.86	23,452.86	0.00	23,452.86	0.00
	WCD #02 - Tank Landing Deletion	1.00	1.00		EA	-3,850.00	-3,850.00	-3,850.00	0.00	-3,850.00	0.00
	WCD #03 - Bell Joint Restraints	1.00		1.00	EA	5,925.76	5,925.76	0.00	5,925.76	5,925.76	0.00
	WCD #04 - Expedited Test	1.00		1.00	EA	-720.50	-720.50	0.00	-720.50	-720.50	0.00
								0.00	0.00	0.00	0.00
					TOTALS			19,602.86	5,205.26	24,808.12	0.00

DOWL

Work Change Directive (WCD)

Work Change Directive No. 01

Owner:	Lyon County Utilities	Issuance Date:	04/18/2023
Engineer:	DOWL/Farr West Engineering	Effective Date:	04/21/2022
Contractor:	Aspen Developers Corp.	Project Name:	10-Mile Hill Tank
		DOWL Project No.:	1979

Contractor is directed to proceed promptly with the following changes:

Description of changes:
Field Order #1 was issued requesting the Contractor to submit a cost for installing two 12-inch gate valves and tee assemblies on the new 16-inch water main. The purpose of the tee and valve assemblies is for connection by the property owner for a future development. The unit cost per assembly is $11,726.43 for a total amount of **$23,452.86**.

Reimbursement will be taken from Bid Item 17 – Force Account. Remaining balance of Bid Item 17 is $526,547.

Document References:
Plan Sheet: C1.3 and C1.4 Specification No: N/A

Attachments:
- Field Order #1
- Price quote from Aspen Developers
- Revised Sheets C1.3 and C1.4

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- ☐ Non-agreement on pricing of proposed change.
- ☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:
- ☒ Unit Price
- ☐ Lump Sum
- ☐ Time & Materials
- ☐ Other: _____

Method of determining change in Contract Times
- ☐ Contractor's Records
- ☐ Engineer's Records
- ☐ Other: N/A

Estimated increase (decrease) in Contract Price:
None (Amount applies to Force Account bid item)

Estimated increase (decrease) in Contract Times:
Substantial Completion (days): None
Ready for Final Payment (days): None

DOWL

RECOMMENDED:	ACCEPTED:	APPROVED:
By: _____	By: Kurt Matzoll Digitally signed by Kurt Matzoll DN: C=US, E=Kurt@aspendevs.com, O="Aspen Developers Corp. ", CN=Kurt Matzoll Date: 2023.05.26 11:43:53-07'00'	By: _____
Damon McAlister (DOWL)	Kurt Matzoll (Aspen Developers)	David Bruketta (Lyon County)
Title: Project Manager	Title: Project Manager	Title: Utilities Director
Date: 04/17/2023	Date: 05/26/2023	Date: 5/29/2023

DOWL

Work Change Directive (WCD)

Work Change Directive No. 02

Owner:	Lyon County Utilities	Issuance Date:	05/18/2023
Engineer:	DOWL/Farr West Engineering	Effective Date:	05/04/2022
Contractor:	Aspen Developers Corp.	Project Name:	10-Mile Hill Tank
		DOWL Project No.:	1979

Contractor is directed to proceed promptly with the following changes:

Description of changes:
RFI #4 was received from the Contractor requesting to delete the ladder landing/platform from the design and install an OSHA compliant continuous ladder with safety devise. A cost credit for this change will be applied to the project in the amount of **$3,850**.

Credit will be applied to Bid Item 17 – Force Account. Remaining balance of Bid Item 17 is $530,397.

Document References:
Plan Sheet: C4.6 Specification No: N/A

Attachments:
- RFI #4

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- ☐ Non-agreement on pricing of proposed change.
- ☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:
- ☐ Unit Price
- ☒ Lump Sum
- ☐ Time & Materials
- ☐ Other:

Method of determining change in Contract Times
- ☐ Contractor's Records
- ☐ Engineer's Records
- ☐ Other: N/A

Estimated increase (decrease) in Contract Price:
None (Amount applies to Force Account bid item)

Estimated increase (decrease) in Contract Times:
Substantial Completion (days): None
Ready for Final Payment (days): None

	RECOMMENDED:	ACCEPTED:	APPROVED:
By:	Damon McAlister (DOWL)	Kurt Matzoll (Aspen Developers)	David Bruketta (Lyon County)
Title:	Project Manager	Project Manager	Utilities Director
Date:	05/17/2023	5/26/2023	5/29/2023

Digitally signed by Kurt Matzoll DN: C=US, E=Kurt@aspendevs.com, O="Aspen Developers Corp. ", CN=Kurt Matzoll Date: 2023.05.26 11:40:02-07'00'

DOWL

Work Change Directive (WCD)

Work Change Directive No. 03

Owner:	Lyon County Utilities	Issuance Date:	08/24/2023
Engineer:	DOWL/Farr West Engineering	Effective Date:	04/20/2022
Contractor:	Aspen Developers Corp.	Project Name:	10-Mile Hill Tank
		DOWL Project No.:	1979

Contractor is directed to proceed promptly with the following changes:

Description of changes:
FO #03 was issued to revise the connection to the existing 14-inch water main at the intersection of Hwy 50 and Chavez Road (STA 10+00). Contractor was directed to restrain 110 feet of the new 16-inch water main with pipe bell restraints. Original design called for 35 feet of restrained pipe. The additional length in pipe required four (4) bell restraints. The cost for the additional materials amounts to **$5,925.76**.

Reimbursement will be taken from Bid Item 17 – Force Account. Remaining balance of Bid Item 17 is $524,471.

Document References:
Plan Sheet: C1.1 and C2.2 Specification No: 02510

Attachments:
- FO #03 (04/20/2023)
- Cost Proposal from Aspen (08/01/2023)

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- ☐ Non-agreement on pricing of proposed change.
- ☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:
- ☐ Unit Price
- ☒ Lump Sum
- ☐ Time & Materials
- ☐ Other:

Method of determining change in Contract Times
- ☐ Contractor's Records
- ☐ Engineer's Records
- ☐ Other: N/A

Estimated increase (decrease) in Contract Price:
None (Amount applies to Force Account bid item)

Estimated increase (decrease) in Contract Times:
Substantial Completion (days): None
Ready for Final Payment (days): None

DOWL

RECOMMENDED:	ACCEPTED:	APPROVED:
By: _____	By: Kurt Matzoll Digitally signed by Kurt Matzoll DN: C=US, E=Kurt@aspendevs.com, O="Aspen Developers Corp. ", CN=Kurt Matzoll Date: 2023.08.29 11:35:59-07'00'	By: _____
Damon McAlister (DOWL)	Kurt Matzoll (Aspen Developers)	David Bruketta (Lyon County)
Title: Project Manager	Title: Project Manager	Title: Utilities Director
Date: 08/24/2023	Date: 08/29/2023	Date: 8/30/2023

DOWL

Field Order

No. 003

Date of Issuance: 4/20/2023 Effective Date: 4/19/2023

Project:	Owner:	Owner's Contract No.:
10-Mile Hill Tank	Lyon County Utilities	PWP LY-2023-007
Contract:		Date of Contract:
10-Mile Hill Tank		February 2, 2023
Contractor:		Engineer's Project No.:
Aspen Developers Corp.		1979

Attention:

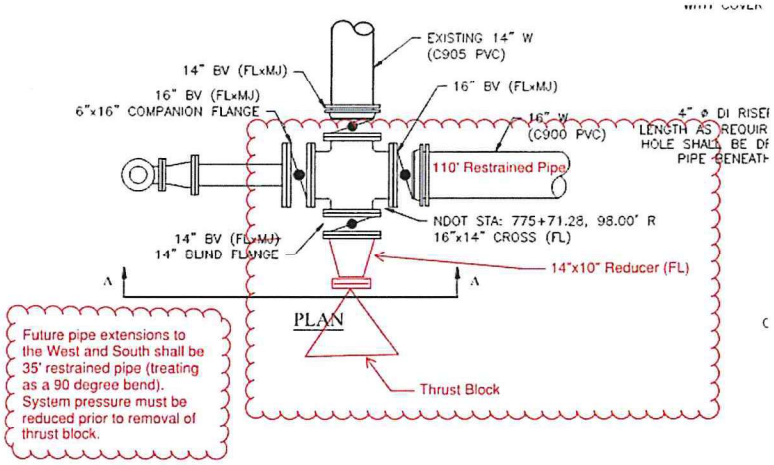
You are hereby directed to promptly execute this Field Order issued in accordance with General Conditions Paragraph 11.01.A.3, for minor changes in the Work without changes in Contract Price or Contract Times. If you consider that a change in Contract Price or Contract Times is required, please notify the Engineer immediately and before proceeding with this Work.

Reference:

N/A	C2.2 – Detail 4 (STA 10+00 Water Main Connection)
(Specification Section(s))	(Drawing(s) / Detail(s))

Description:

Thrust blocks at corners of 16"x14" Tee are deleted due to potential of concrete covering fitting/valve connection bolts and partially encasing butterfly valves. To restrain all pipe connections to tee, the following changes shall be performed as shown in red. Note 16" W shall be restrained 110 ft with bell restraints.



Attachments:

None

Engineer:

Receipt Acknowledged by Contractor:

Kurt Matzoll Digitally signed by Kurt Matzoll DN: C=US, E=Kurt@aspendevs.com, O="Aspen Developers Corp. ", CN=Kurt Matzoll Date: 2023.08.29 11:35:30-07'00'

Date: 08/29/2023

Copy: Kishora Panda, LCUD

NEVADA OFFICE
NSL #55758
2340 E. 5th Street
Reno, NV 89512
Ph: (775) 786-3310
Fax: (775) 786-0790

Cost Detail

Project Name:	10-Mile Hill Tank Project	**Customer:**	Lyon County Utilities
Job Number:		**Billing Address:**	34 Lakes Blvd
Bid As:			Dayton, NV 89403 USA
Estimator:		**Phone:**	775-246-6220
Project Address:		**Contact:**	
Completion Date:			

Change Order: FO-003 - 16" Thrust Restraints

Pay Items

Description	Quantity	UM	Unit Direct Cost	Total Direct Cost
10 - Thrust Restraint Purchase	**4.00**	**EACH**	**$1,481.44**	**$5,925.76**
Western	4.00	LS	$1,481.44	$5,925.76

Direct Cost Totals

	Amount	Percent of Direct Cost
Labor:	$0.00	0.00%
Equipment Owned:	$0.00	0.00%
Equipment Rented:	$0.00	0.00%
Materials Owned:	$0.00	0.00%
Materials Purchased:	$5,925.76	100.00%
Subcontracted:	$0.00	0.00%
Trucking Owned:	$0.00	0.00%
Trucking Hired:	$0.00	0.00%
Miscellaneous:	$0.00	0.00%
Plug:	$0.00	0.00%
Direct Cost:	$5,925.76	

Pay Item Summary

	Amount	Percent of Bid Price
Total Direct Cost:	$5,925.76	90.91%
Total DC Adds/Cuts:	$0.00	0.00%
Total Indirect Cost:	$0.00	0.00%
Total Bond:	$0.00	0.00%
Total Overall Cost:	$5,925.76	90.91%
Total Overhead:	$0.00	0.00%
Total Profit:	$592.56	9.09%
Total Margin:	$592.56	9.09%
Total Bid Price:	$6,518.32	

WESTERN NEVADA SUPPLY
* * Q U O T A T I O N * *

TO: WATER WORKS QUOTES
950 S ROCK BLVD
SPARKS, NV 89431

DATE: 01/09/23 NO. 23008
EFFECTIVE 01/09/23 TO 01/27/23

TERMS: NET 30 DAYS PAGE# 1
FOB: FFA
PREP. BY: STAN TERRY
775-353-0219
sterry@goblueteam.com

JOB:10-MILE HILL TANK PROJECT

** DAYTON. LYON COUNTY UTILITIES **
** NO QUOTE ON TANK OTHER THAN SITE PIPING AND IN, OUT & DRAIN ELBOWS. NO QUOTE ON CORROSION PROTECTION SYSTEM FOR TANK **

WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL

Western Nevada Supply Co expressly reserves the right to equitably adjust the quoted price at any time prior to shipment in the event that material costs increase for reasons beyond our control

*** SALES TAX NOT INCLUDED ***

Qty	Part #	Description	Price.....	Extended
1		===> #4 16" C900 PVC WATER MAIN		
6420	WPZ1A02254	16 X 20 DR18 CL235 PVC C905 * DIAMOND LNGTHS ARE 22' *	100.68	646365.60
4	WFI1345015	16 MJ 45 SSB L/A	986.29	3945.16
7	WFI1322015	16 MJ 22 SSB L/A	945.96	6621.72
6	WFI1311015	16 MJ 11 SSB L/A	1000.96	6005.76
34	WZNS660878	16 EBAA 2016PV MEGALUG W/BLUE HD	570.89	19410.26
25	WZNS660879	16 EBAA BELL JT RESTRNT 304 SS B * QUOTING 1 AT STA 10+20, ONE AT STA 49+80, ONE AT STA 50+20, FIVE EACH SIDE OF FLUSH ASSEMBLIES PER ADDEN #2 AND TWO IF NEEDED AT MISC ELS SUCH AS 45'S *	1383.23	34580.75
7	WCZ1D00100	DETECT TAPE 3 WIDE BLUE WTR 1000	70.00	490.00
6500	WFI1709023	12/1 500'12AWG 30MIL BLUE DB WIR	.35	2275.00
15	WFI1709047	TWIST CONN SCB-01 GEL FILLED WIR	5.92	88.80
100	WPZ1801016	34 14-16 V BIO POLYWRAP ENCASEME * TO WRAP FTGS *	2.95	295.00
5	PCZ1110000	OLIN HTH 5LB CHLORINE TABLETS * 7 TABLETS PER STICK *	49.26	246.30
5	PLOCT10285	LOCT AA H3101 NSF61 50ML CART AD	22.48	112.40

*** CONTINUED ON NEXT PAGE ***

DOWL

Work Change Directive (WCD)

Work Change Directive No. 04

Owner:	Lyon County Utilities	Issuance Date:	08/24/2023
Engineer:	DOWL/Farr West Engineering	Effective Date:	04/20/2022
Contractor:	Aspen Developers Corp.	Project Name:	10-Mile Hill Tank
		DOWL Project No.:	1979

Contractor is directed to proceed promptly with the following changes:

Description of changes:
Contractor requested the bacteriological and VOC test results be expedited and agreed to pay for the additional costs. The credit to the County for the expedited laboratory testing amounts to **$720.50**.

Reimbursement will be taken from Bid Item 17 – Force Account. Remaining balance of Bid Item 17 is $525,191.50.

Document References:
Plan Sheet: N/A Specification No: N/A

Attachments:
- WET Lab Invoice for Total Coliform Tests (09/30/2023) - $600 Rush Fee
- WET Lab Invoice for VOC Tests (10/12/2023) - $120.50 Rush Fee

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to:

- ☐ Non-agreement on pricing of proposed change.
- ☒ Necessity to proceed for schedule or other Project reasons.

Method of determining change in Contract Price:
- ☐ Unit Price
- ☒ Lump Sum
- ☐ Time & Materials
- ☐ Other:

Method of determining change in Contract Times
- ☐ Contractor's Records
- ☐ Engineer's Records
- ☐ Other: N/A

Estimated increase (decrease) in Contract Price:
None (Amount applies to Force Account bid item)

Estimated increase (decrease) in Contract Times:
Substantial Completion (days): None
Ready for Final Payment (days): None

DOWL

RECOMMENDED:	ACCEPTED:	APPROVED:
By: _____	By: Kurt Matzoll Digitally signed by Kurt Matzoll DN: C=US, E=Kurt@aspendevs.com, O="Aspen Developers Corp. ", CN=Kurt Matzoll Date: 2023.11.02 16:04:30-07'00'	By: _____
Damon McAlister (DOWL)	Kurt Matzoll (Aspen Developers)	David Bruketta (Lyon County)
Title: Project Manager	Title: Project Manager	Title: Utilities Director
Date: 11/02/2023	Date: 11/02/2023	Date: 11/2/2023

Western Environmental Testing Laboratory
475 E Greg St Suite 119
Sparks, NV 89431
+1 7753550202
www.wetlaboratory.com

INVOICE

BILL TO
Lyon County Utilities
34 Lakes Blvd. Ste. 103 1165
Ferretto Pkwy-pick up spot
Dayton, NV 89403

INVOICE # 23090382
DATE 09/30/2023
DUE DATE 11/01/2023
TERMS Net 30

ITEM	QTY	RATE	AMOUNT
==SampleNumber== 23090382-001 / CSID: 032- STA 50+00 / Received: 09/15/2023	0	0.00	0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090382-002 / CSID: 032- STA 46+30 / Received: 09/15/2023	0	0.00	0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090382-003 / CSID: 032- STA 26+00W / Received: 09/15/2023	0	0.00	0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090382-004 / CSID: 032- STA 26+00E / Received: 09/15/2023	0	0.00	0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090382-005 / CSID: 032- STA 10+00E / Received: 09/15/2023	0	0.00	0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090382-006 / CSID: 032- STA 50+00 #2 / Received: 09/15/2023	0	0.00	0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090382-007 / CSID: 032- STA 46+30 #2 / Received: 09/15/2023	0	0.00	0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090382-008 / CSID: 032- STA 26+00W #2 / Received: 09/15/2023	0	0.00	0.00
T-COLI	1	30.00	30.00

Payment is due within the terms of your agreement. Please be aware that past due invoices may be subject to a 1.5% late fee, please contact your WETLAB Project Manager regarding the status your account. Thank you for your business.

ITEM	QTY	RATE	AMOUNT
TOTAL COLIFORM			
==SampleNumber== 23090382-009 / CSID: 032- STA 26+00E #2 / Received: 09/15/2023	0	0.00	0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090382-010 / CSID: 032- STA 10+00E #2 / Received: 09/15/2023	0	0.00	0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
Admin Fee Admin Fee	1	25.00	25.00

BALANCE DUE **$325.00**

Payment is due within the terms of your agreement. Please be aware that past due invoices may be subject to a 1.5% late fee, please contact your WETLAB Project Manager regarding the status your account. Thank you for your business.

Western Environmental Testing Laboratory
475 E Greg St Suite 119
Sparks, NV 89431
+1 7753550202
www.wetlaboratory.com

INVOICE

BILL TO
Lyon County Utilities
34 Lakes Blvd. Ste. 103 1165
Ferretto Pkwy-pick up spot
Dayton, NV 89403

INVOICE # 23090676
DATE 09/30/2023
DUE DATE 11/01/2023
TERMS Net 30

ITEM	QTY	RATE	AMOUNT
==SampleNumber== 23090676-001 / CSID: 032- inlet / Received: 09/27/2023	0		0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090676-002 / CSID: 032- outlet / Received: 09/27/2023	0		0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090676-003 / CSID: 032- vault / Received: 09/27/2023	0		0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090676-004 / CSID: 032- 74+00 / Received: 09/27/2023	0		0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090676-005 / CSID: 032- 62+00 / Received: 09/27/2023	0		0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090676-006 / CSID: 032- Inlet 2 / Received: 09/27/2023	0		0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090676-007 / CSID: 032- Outlet 2 / Received: 09/27/2023	0		0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090676-008 / CSID: 032- Vault 2 / Received: 09/27/2023	0		0.00
T-COLI	1	30.00	30.00

Payment is due within the terms of your agreement. Please be aware that past due invoices may be subject to a 1.5% late fee, please contact your WETLAB Project Manager regarding the status your account. Thank you for your business.

ITEM	QTY	RATE	AMOUNT
TOTAL COLIFORM			
==SampleNumber== 23090676-009 / CSID: 032- 74+00 2 / Received: 09/27/2023	0		0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
==SampleNumber== 23090676-010 / CSID: 032- 62+00 2 / Received: 09/27/2023	0		0.00
T-COLI TOTAL COLIFORM	1	30.00	30.00
Admin Fee Admin Fee	1	25.00	25.00
RUSH 1 Day Turnaround	1	600.00	600.00

BALANCE DUE **$925.00**

Payment is due within the terms of your agreement. Please be aware that past due invoices may be subject to a 1.5% late fee, please contact your WETLAB Project Manager regarding the status your account. Thank you for your business.

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+1 7753550202
www.wetlaboratory.com

INVOICE

BILL TO
Lyon County Utilities
34 Lakes Blvd. Ste. 103 1165
Ferretto Pkwy-pick up spot
Dayton, NV 89403

INVOICE # 23100238
DATE 10/12/2023
DUE DATE 11/11/2023
TERMS Net 30

ITEM	QTY	RATE	AMOUNT
==SampleNumber== 23100238-001 / CSID: 032- TEN MILE TANK / Received: 10/06/2023	0	0.00	0.00
VOC_EPA 524.2 VOLATILE ORGANIC CHEMICALS BY EPA METHOD 524.2	1	241.00	241.00
==SampleNumber== 23100238-002 / CSID: 23100238_001_TB / Received: 10/06/2023	0	0.00	0.00
VOC_EPA 524.2 VOLATILE ORGANIC CHEMICALS BY EPA METHOD 524.2	1	0.00	0.00
Admin Fee Admin Fee	1	25.00	25.00
RUSH 3 Days Turnaround	1	120.50	120.50

BALANCE DUE **$386.50**

Payment is due within the terms of your agreement. Please be aware that past due invoices may be subject to a 1.5% late fee, please contact your WETLAB Project Manager regarding the status your account. Thank you for your business.

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
14.a

Subject:
For Presentation Only: Discussion on Transfer of Development Rights, a voluntary and incentive-based process by which property owners may transfer development potential from lands with significant conservation values to lands considered more appropriate for development.

Summary:

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:

ATTACHMENTS

-

Community Development Department

Transferable Development Rights

- TDRs -

Board of County Commissioners

January 18, 2024

Community Development Department

Transferable Development Rights

What are TDRs and how do they work?

- The term “Transferable Development Rights” refer to **property owners “rights” to develop** at a residential density assigned by their property’s **zoning designation**.

  Example: An RR-2 zoned property consisting of 10 acres would have a “right” to 5 units.

- A TDR program separates development rights from a parcel of land that needs protection, the **“sending area”,** and transfers them to a parcel of land more appropriate for development, the **“receiving area”.**

- The sending parcel is **permanently restricted from development**; and the receiving parcel is granted a **density bonus** above what is allowed by its zoning designation.

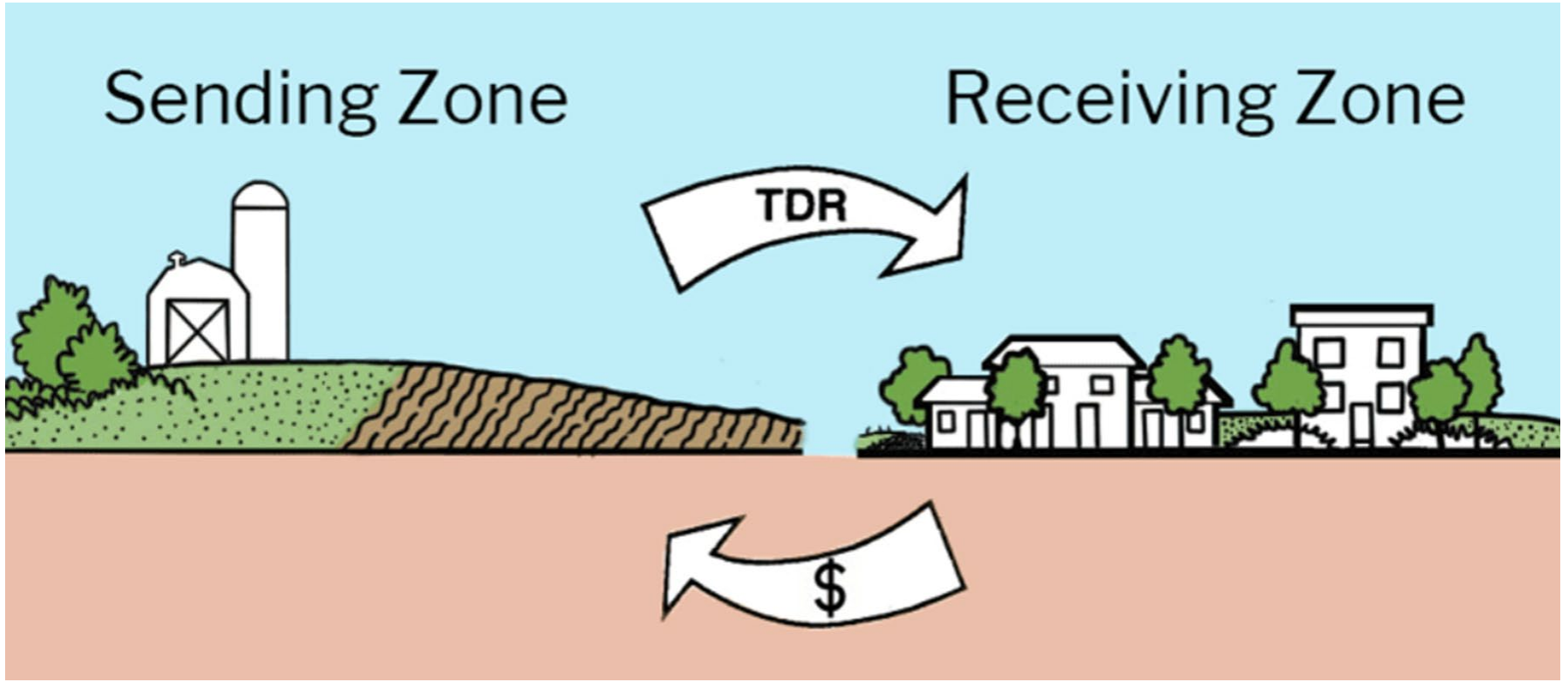
Transferable Development Rights

What are TDRs and how do they work?

- The exchange of rights occurs between **private landowners** who sell their development rights in a **voluntary** and **market-driven process.**
- The **County determines** the locations that may send development rights, and most importantly, **where the receiving areas are located**, but does **not set the prices of TDRs**.
- Establishing a TDR program should be tied to the **County's future development goals** and policies per the Master Plan and as a **tool** to implement the **Hazard Mitigation Plan**.

Community Development Department

Benefits of a TDR Program



The **County** would have the ability to **direct new development** to areas we designate as **Receiving Areas.**

Agricultural land, historic areas, lands with **steep slopes** or **floodplains** may be **permanently conserved**.

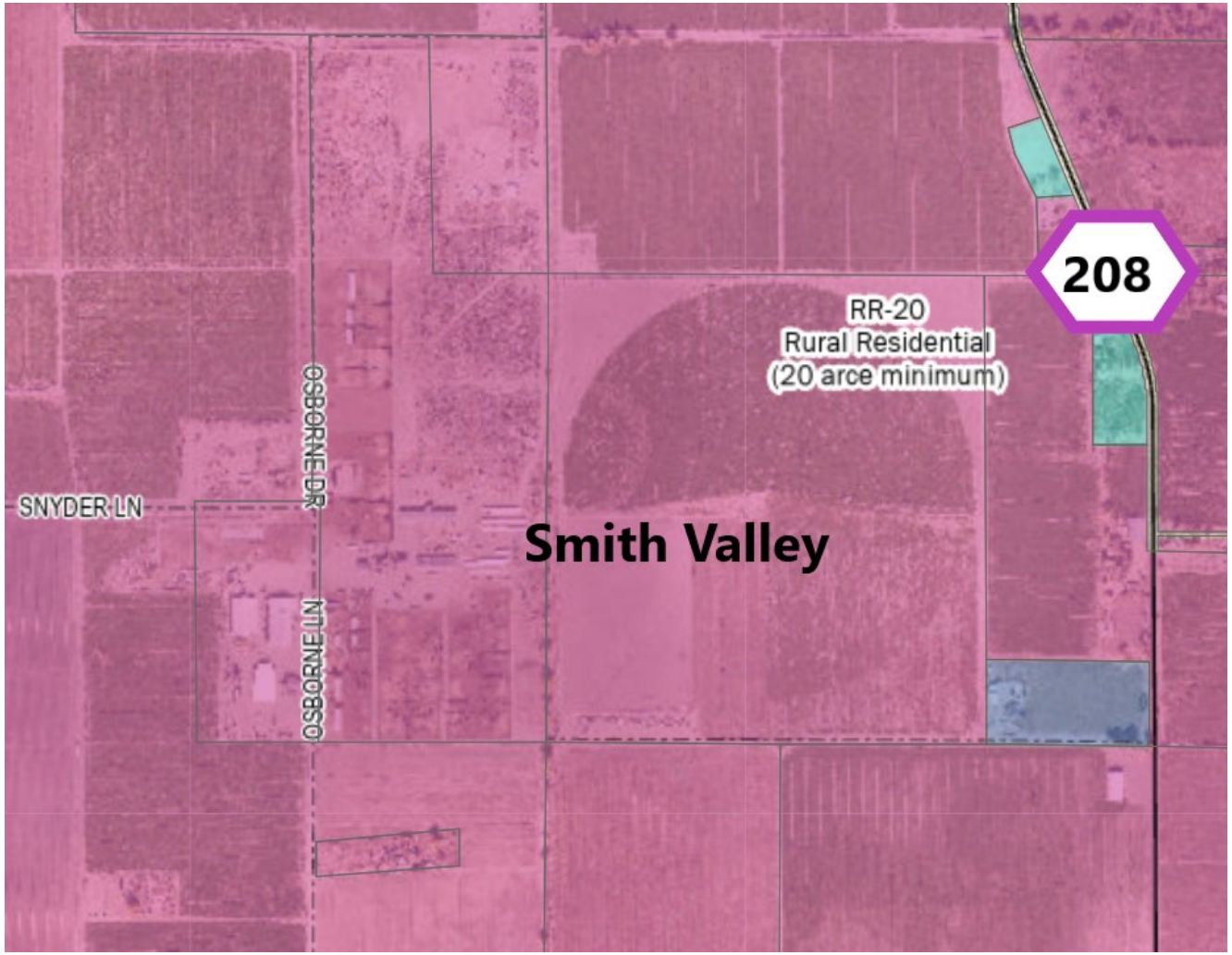
Sending Parcel owners may monetize development potential and preserve historic uses on their properties.

General County Process

- The County would “certify” the transactions and keep accounting of the TDRs that have been sold from one parcel to another.
- A “TDR Bank” may be administered by the County so that a sending parcel owner could record a deed restriction and make a “deposit”.
- A developer who wants to attain TDRs could purchase them from a private landowner independently or from the TDR Bank, but the County still would not establish the cost of a TDR.

First Steps: MP and Zoning Text Amendments and establishment of sending and receiving parcels

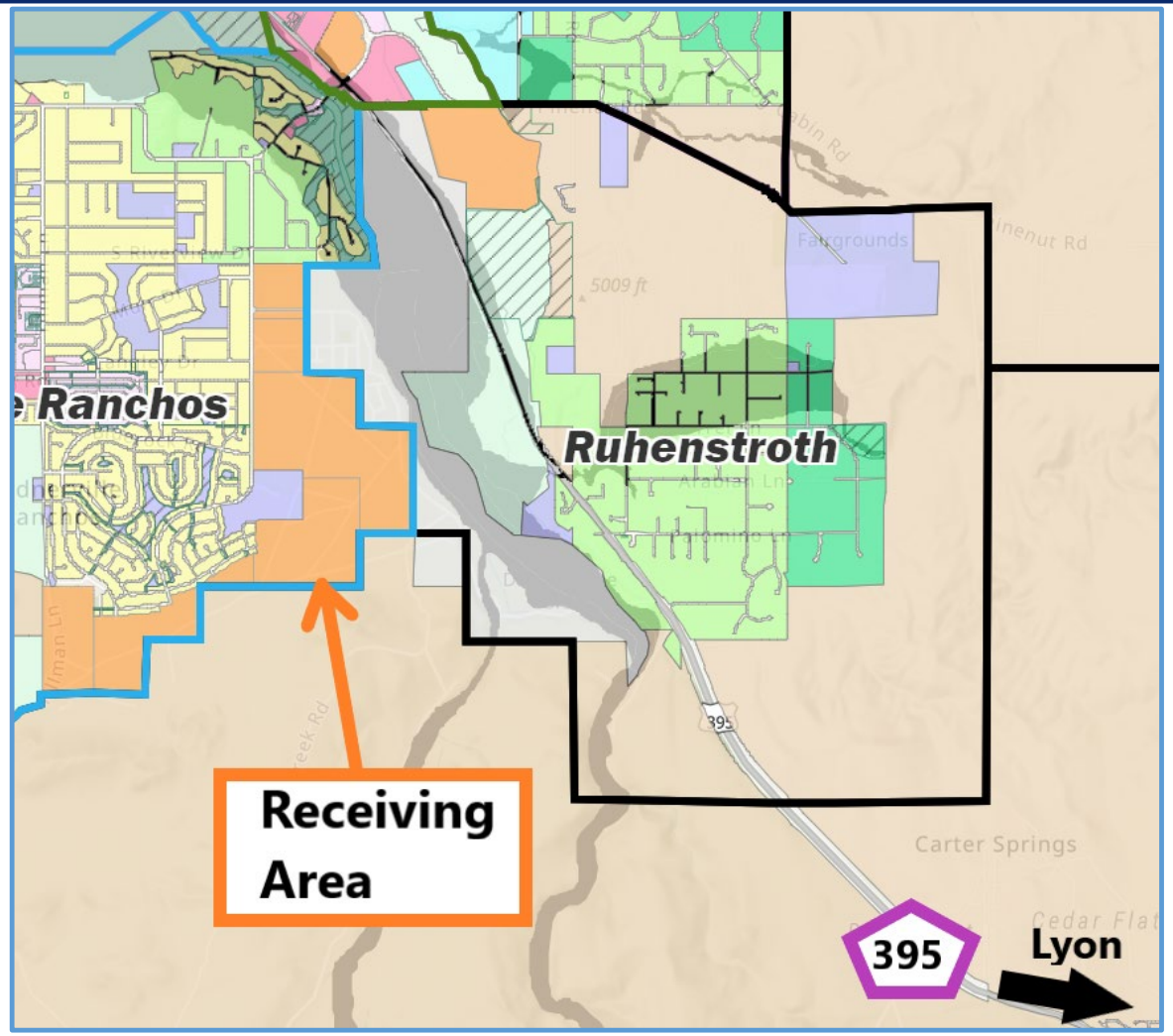
Sending Areas – Lyon County zoning example



Sending Areas should be located in areas where the **County determines further development** should **NOT** be **intensive.**

- Agricultural uses preserved – but – development potential becomes a commodity
- Floodplains protected
- **Water Rights should stay with Sending Area parcel (to ensure continued Agricultural use)**
- Open spaces may/could also be used for public recreation or historic preservation

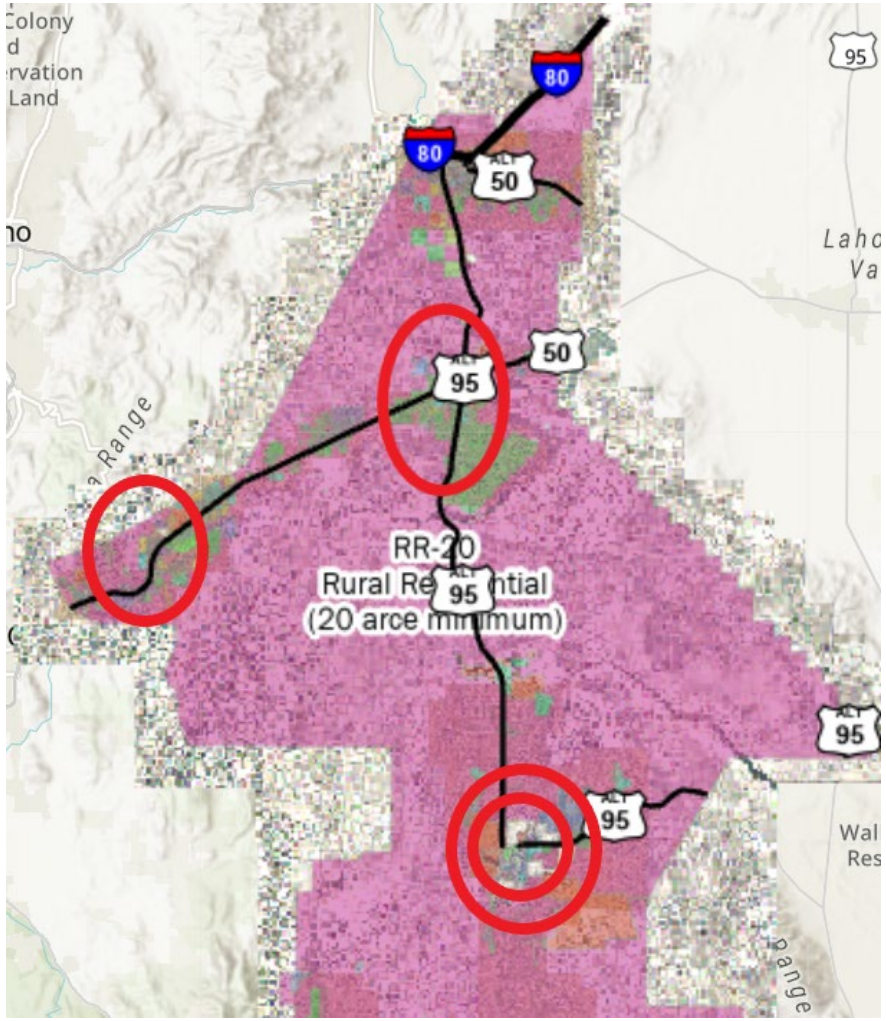
Receiving Areas – example from Douglas County



Receiving Areas should be located in areas where the **County determines responsible growth should occur.**

- Adjacent to existing development
- Utilities can be extended
- Roadways can be extended
- Appropriate Emergency response times are possible
- Not located adjacent to incompatible uses

Receiving Areas – Where in Lyon County?



Receiving Areas (RAs) locations in Lyon County should be identified for being logical extensions of **existing infrastructure** and with the **capacity to sustain growth**.

- Dayton?
- Silver Springs?
- Area around Yerington?
- RAs only permitted in MFR or smaller lot zoning districts? Larger lot districts?

? ? ?

Coordination with public utilities when establishing RAs **will be critical**.

Community Development Department

MP and Code Amendments

Master Plan

- A MP Amendment would include a generalized **description of a TDR program** and it's objectives regarding implementation of the MP Goals and Policies.
- The MP **maps** would be revised to **identify Receiving Areas**.
- The MP Amendment would include notation that an **Ordinance adoption** is necessary.

Zoning Text Amendment

- Text would be drafted for **adoption to Title 15** that would describe the process for the County and landowners.
- The process should include **public meetings** and a **public informational campaign** so that residents, staff, and Commissioners are informed of the implications of a TDR process.
- The establishment of development standards in Receiving Areas requires thoughtful consideration: **setbacks**, **access** and **parking**, **recreational amenities**?
- **Minimum Sending** and **Receiving** parcel sizes should be established.

Example calculations and bonus units

Douglas County Code Example and projection to Lyon County

In addition to the unit count permitted by the zoning, bonus units are included in Douglas County Code.

- A bonus of 7 units per one unit allowed per zoning is granted if the sending parcel is within a FEMA Special Flood Hazard Area (SFHA)
- A bonus of 20 units shall be granted for a sending area consisting of 100 contiguous acres.

Lyon County Example

100-acre parcel with RR-20 zoning
In the AE Flood Zone

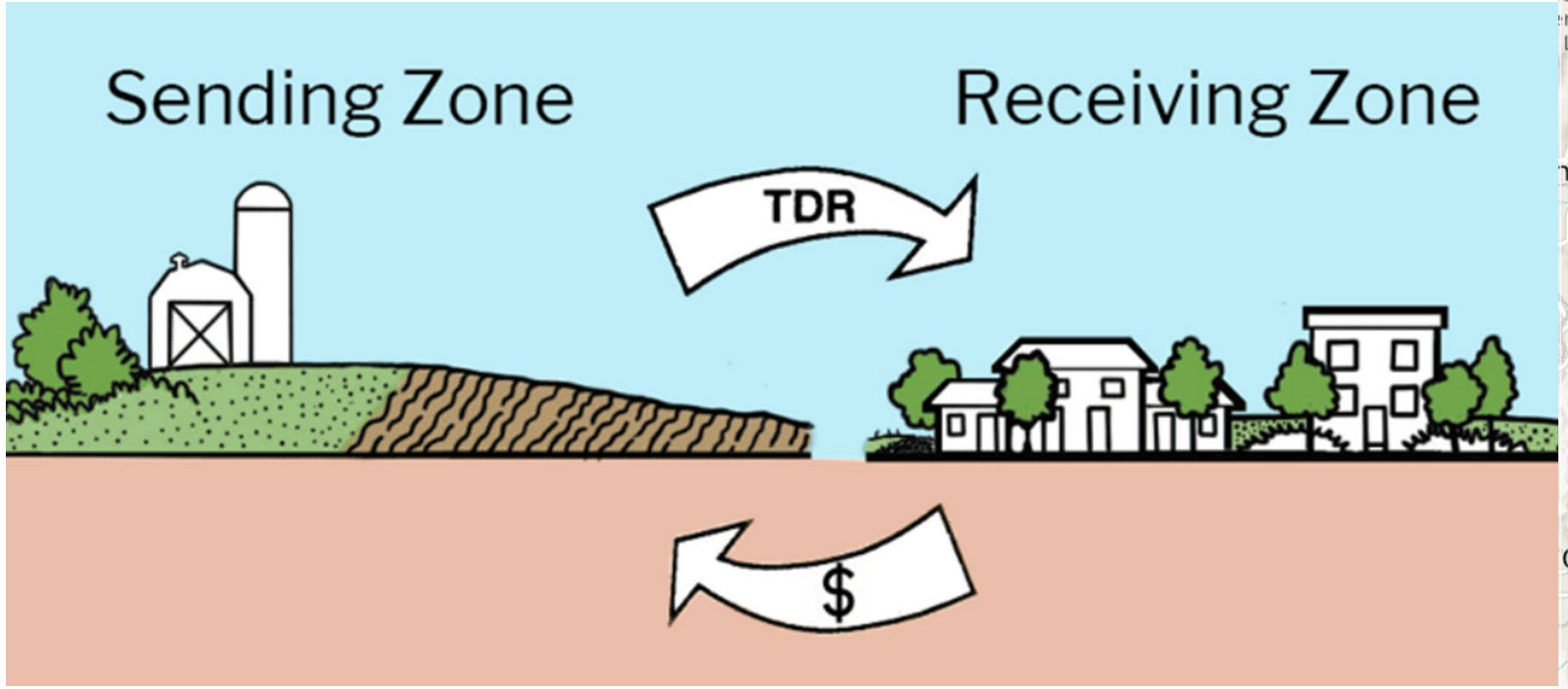
5 base units per zoning
35 bonus units for AE Zone
20 units for contiguous acreage

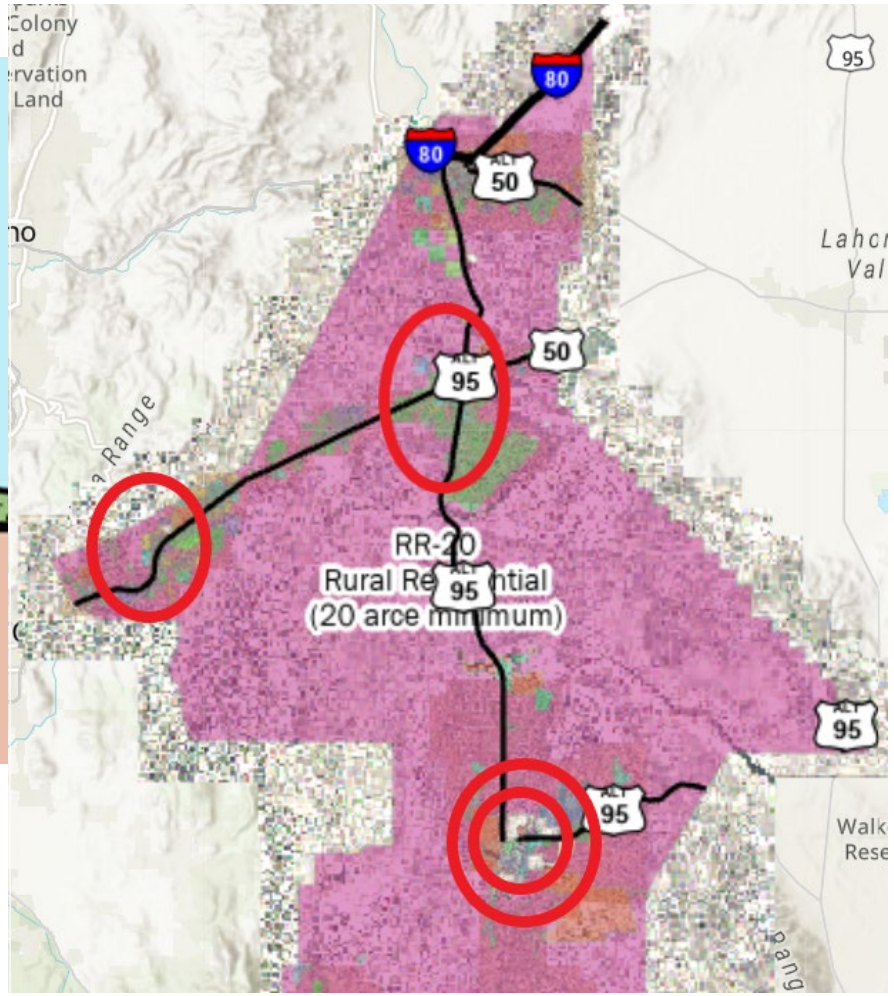
Total: 60 TDRs

Bonuses are not required, but do incentive a program.

Community Development Department

Questions? Answers? Plans?







Community Development Department

Questions?

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
15.a

Subject:
For Possible Action: Approve amendment to the Food Service Agreement with Trinity Food Services, to increase meal cost by five (5) cents. This is an increase of approximately $5,475 to be funded from a budget transfer from the General Fund contingency.

Summary:
The Lyon County Sheriff's Office changed the feeding schedule at the Lyon County Jail. Changing the Dinner Option from a "cold" menu item, to a "hot" menu item. The lunch option was changed from a "hot" option to a "cold" option. Trinity Food Services has increased the price of meals by approximately .05 Cents. The approximate cost is $5,475 per year. Formula used 300 Meals X .05 X 365 = $5,475. Our current budget will support the increase, we will budget for the increase in next years budget.

Financial Department Comments:
This will need to be funded from a budget transfer from the General Fund contingency as this was not budgeted.

Approved As To Legal Form:

County Manager Comments:

Recommendation:
Approve amendment to the Food Service Agreement with Trinity Food Services

ATTACHMENTS
- Amendment to Trinity Food Service Agreement

AMENDMENT TO FOOD SERVICE AGREEMENT

This Amendment to the Food Service Agreement is made effective November 3, 2023, ("Effective Date"), by and between the Lyon County Sheriff's Office (hereinafter referred to as "Client"), and Trinity Services Group, Inc., a Florida corporation with principal offices at 477 Commerce Boulevard, Oldsmar, FL 34677 (hereinafter referred to as "Trinity").

WHEREAS Trinity and Client entered into a Food Services Agreement dated July 1, 2016, whereby Trinity provides a Food Service Program for the Lyon County Jail ("Agreement"), and

WHEREAS the parties desire to 1) amend the Agreement to modify the menu; and 2) adjust the price per meal charged for adult meals by Trinity effective November 3, 2023, and

NOW, THEREFORE, in consideration of the forgoing facts, the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree that the Agreement shall be amended as follows:

1. Effective November 3, 2023, the parties agree that the adult price per meal shall be as stated in the attached Exhibit A.
2. Effective November 3, 2023, the menu will be modified as shown in Exhibit B attached hereto.
3. Except as expressly stated herein, all the terms and conditions of the Agreement, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals effective as of the date set forth above.

Lyon County	TRINITY SERVICES GROUP, INC
By: _____	By: _____
Printed Name: _____	Name: James M. Perry
Title: _____	Title: Sr. Vice President
Date: _____	Date: _____

Exhibit A

Effective November 3, 2023

Lyon Co, NV Inmate Population Sliding Scale

FROM		TO	CURRENT PRICE	NEW PRICE w/ MENU CHANGE
120	-	Over	$2.849	$2.899
115	-	119	$2.928	$2.978
110	-	114	$3.015	$3.065
105	-	109	$3.109	$3.159
100	-	104	$3.213	$3.263
95	-	99	$3.331	$3.381
90	-	94	$3.456	$3.506
85	-	89	$3.596	$3.646
80	-	84	$3.758	$3.808
75	-	79	$3.935	$3.985
70	-	74	$4.147	$4.197
65	-	69	$4.398	$4.448
60	-	64	$4.692	$4.742

55	-	59	$5.039	$5.089
50	-	54	$5.454	$5.504
45	-	49	$5.963	$6.013
40	-	44	$6.599	$6.649
35	-	39	$7.416	$7.466

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
16.a

Subject:
For Possible Action: Provide direction to staff for the appointment process to Citizen Advisory Boards. (Requested by Comm. Keller)

Summary:
At the January fourth meeting Comm. Keller requested an agenda item to review the appointment process of the advisory boards. Topics that were to be reviewed but not limited to:
- To hold singular applications until more are acquired prior to being posted for review and approval.
- For the current names of all board members and their geographical locations to be provided for the Central Lyon County Parks Board appointments.
At this time staff will hold applications at the end of the year when terms are expiring and reappointment or new applicants are applying. In October the boards are notified and an end date is requested to turn in applications to start the next year or terms. Throughout the year staff will post the applications when received to help the boards fill vacancies or in some cases to hold a meeting if they do not have a quorum to meet. If a board has a membership of 3, or if a quorum is not met by the lack of members, holding the applications could hinder them from meeting if the applications are held.

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:

ATTACHMENTS
- Lyon County CAB Ordinance
- CAB Bylaws
- RES. 21-16 Central Lyon County Parks & Recreation Board
- CAB Handbook

TITLE 3

BOARDS AND COMMISSIONS

CHAPTER 1

CITIZENS' ADVISORY BOARDS

SECTION:

3.01.01: Purpose

3.01.02: Advisory Boards Established; Jurisdiction

3.01.03: Appointment; Organization

3.01.04: Service On And Removal From Citizens' Advisory Boards

3.01.05: Bylaws

3.01.06: Conduct Of Meeting Of Citizens' Advisory Boards

3.01.07: Budget And Compensation

3.01.08: Advisory Boards Dissolution

3.01.01: PURPOSE:

The purpose of this chapter is to establish citizens' advisory boards covering designated geographical areas of Lyon County and to set forth procedures by which they function. Citizens' advisory boards are established to assist the Board of County Commissioners with issues of concern in the designated geographical areas. Citizens' advisory boards are a venue at which citizens have an opportunity to interact with local County government and as such, enable and enhance citizen participation at a local community level with matters relating to specific community and County issues. Citizens' advisory boards are advisory only and the creation of advisory boards does not diminish or alter in any way the statutory and constitutional authority of the Board of County Commissioners of Lyon County. (Ord. 599, 5-17-2018)

3.01.02: ADVISORY BOARDS ESTABLISHED; JURISDICTION:

The Board of County Commissioners may establish by resolution citizens' advisory boards. The resolution by which a citizens' advisory board is created shall specify the specific purposes for its creation, the number of members of the board, the categories of membership on the board and the board's geographical area of responsibility. (Ord. 599, 5-17-2018)

3.01.03: APPOINTMENT; ORGANIZATION:

A. Membership: In determining the number of members on a citizens' advisory board and the categories of membership, the Board of County Commissioners shall ensure that the advisory board consists of a representative cross section of persons residing within the advisory board's geographical area of responsibility.

B. Appointment: When applications are needed for an advisory board, the Board of County Commissioners shall cause advertisements seeking applications from interested citizens to be distributed throughout the represented communities in the County. Such advertisements shall include, but are not limited to, placement in a newspaper of general circulation in the County. Applications

received in response to the advertisements shall be kept on file and remain valid for a period of one year from the date of receipt thereof.

The members of said boards shall be appointed by the County Commissioners.

C. Officers: Citizens' advisory boards shall select their own officers from among their members. Each advisory board shall have at least a Chairman, a Vice Chairman and a Secretary.

D. Term Of Office: Subject to the provisions of section 3.01.04 of this chapter, members of citizens' advisory boards serve two (2) year terms commencing on January 1 and ending December 31. When a new citizens' advisory board is created, one-half ($^{1}/_{2}$) of the members thereof shall be appointed for an initial one year term and the remaining members shall be appointed for an initial two (2) year term. A member may be reappointed by the Board of County Commissioners at the end of his term in accordance with Board of County Commissioner rules.

E. Vacancies: A vacancy occurring on a citizens' advisory board shall be filled by the Board of County Commissioners for the remainder of the unexpired term. Except as provided in subsection F of this section, if a member of an advisory board misses three (3) consecutive meetings of the advisory board without just cause as determined by the Chairman of the advisory board, a vacancy in that member's position automatically occurs and the Board of County Commissioners shall fill the vacancy as set forth in this subsection.

F. Elective Public Office: A member of a citizens' advisory board must take a leave of absence from the citizens' advisory board during any period of time in which he is a candidate or applicant for appointment to the Board of County Commissioners. A leave of absence does not constitute absence without cause as a member of the board and the Chairman of the advisory board may request an alternate to serve in that member's place and stead until the member is no longer a candidate. Election or appointment of a member to the Board of County Commissioners will result in automatic termination of that person's membership on the advisory board.

G. Appointments To Other County Boards Or Commissions: A citizens' advisory board member may not concurrently serve as a member of the County Planning Commission. Upon acceptance of an appointment to the Planning Commission, the citizens' advisory board member must immediately resign from the citizens' advisory board. (Ord. 599, 5-17-2018)

3.01.04: SERVICE ON AND REMOVAL FROM CITIZENS' ADVISORY BOARDS:

A. Although members are appointed to specific terms of office, citizens' advisory board members serve at the discretion of the Board of County Commissioners. Members of citizens' advisory boards may be removed at any time during their term by a vote of the Board of County Commissioners.

B. Prior to a meeting of the Board of County Commissioners to consider removal of a member of a citizens' advisory board, the Board or any Commissioner may choose to address any issue giving rise to the removal at a meeting of the affected citizens' advisory board. In addition, the Board or any Commissioner may address the issue with the affected citizens' advisory board member before the meeting of the Board of County Commissioners at which the removal is to be considered.

C. Action regarding removal of a member shall be taken at a meeting of the Board of County Commissioners where notice of possible action regarding the member is noted on the agenda.

D. The member who may be removed at such meeting will be sent a letter advising the member of the reasons for the proposed action. The letter will also contain the date, time and location of the meeting. The letter will be sent by certified mail approximately fourteen (14) days in advance of the scheduled meeting.

E. At the meeting, the member may present information as to why he should not be removed. If the member's character, alleged misconduct, professional competence, or physical or mental health is to be discussed, the Board of County Commissioners may close the meeting in accordance with Nevada

Revised Statutes 241.030. If a closed session is held, a copy of the minutes of the closed session will be made available to the person who is the subject of that meeting pursuant to Nevada Revised Statutes 241.035(2).

F. Prior to voting to remove a member, any persons who are in attendance at the meeting who desire to be heard regarding the member's removal, will have the opportunity to present their comments to the Board of County Commissioners.

G. At the meeting, and following a closed session if one is held, the Board of County Commissioners may either remove the member from the citizens' advisory board, take no action with respect to the member, or take any other action the Board of County Commissioners deems proper under the circumstances and which is permissible under the Nevada Open Meeting Law. (Ord. 599, 5-17-2018)

3.01.05: BYLAWS:

A. The Board of County Commissioners shall adopt a standard set of bylaws for citizens' advisory boards to govern the conduct of the affairs of such boards.

B. Each citizens' advisory board shall adopt the standard set of bylaws.

C. If amendments or additions to the standard bylaws are adopted by a citizens' advisory board, the bylaws become effective upon approval by the Board of County Commissioners.

D. Bylaws of a citizens' advisory board may be amended at any time. Amendments to the bylaws become effective upon approval of the Board of County Commissioners. (Ord. 599, 5-17-2018)

3.01.06: CONDUCT OF MEETING OF CITIZENS' ADVISORY BOARDS:

A. Meetings of citizens' advisory boards shall be conducted in full compliance with Nevada's Open Meeting Law and the bylaws adopted by the citizens' advisory boards.

B. Citizens' advisory boards are required to keep written minutes of their meetings in compliance with Nevada Revised Statutes 241.035. Citizens' advisory boards shall file copies of their minutes with the Lyon County Manager's Office within thirty (30) days after adjournment of the meeting at which the minutes were taken. (Ord. 599, 5-17-2018)

3.01.07: BUDGET AND COMPENSATION:

The Board of County Commissioners may establish an annual budget to meet the operating expenses of each citizens' advisory board. Members of citizens' advisory boards shall serve without compensation but may be reimbursed for their necessary expenses. (Ord. 599, 5-17-2018)

3.01.08: ADVISORY BOARDS DISSOLUTION:

The Board of County Commissioners, by resolution, may dissolve a citizens' advisory board if the Board of County Commissioners determines that the board is no longer needed to meet the purposes for which it was established. (Ord. 599, 5-17-2018)

LYON COUNTY CITIZEN ADVISORY BOARD BY-LAWS

ARTICLE I - General

1. Citizen Advisory Boards are established by the Lyon County Commission to represent residents of Lyon County in designated geographical areas. Citizen Advisory Boards provide information and recommendations to the Lyon County Commission and to other appointed Lyon County boards and commissions. Within their respective geographic area of responsibility, Citizen Advisory Boards:
   a. Provide advice on land use, services, budget, taxes and other matters;
   b. Represent the views and concerns of citizens in a fair and equitable manner;
   c. Serve as a liaison between the citizens of Lyon County and the County Commissioners; and,
   d. Disseminate information to the citizens on issues of concern.

2. Citizen Advisory Board members should strive to keep the citizens within their geographic areas of responsibility informed. Information provided to the Citizen Advisory Boards should be distributed by the advisory board members to the citizens to the maximum extent possible.

3. Citizen Advisory Boards act in an advisory capacity only. Issues of concern noted by the Citizen Advisory Board shall be presented to the appropriate Lyon County Board, commission, department, or liaison either in writing or at a public meeting.
   a. Citizen Advisory Boards shall record any issues, matters during advisory board meetings and provide this information to the appropriate board, commission, department or liaison. The advisory board may also decide to provide a recommendation of approval or denial; however, the advisory board should primarily concentrate its efforts on gathering and providing adequate information to the Lyon County Board of Commissioners and/or Lyon County Planning Commission.
   b. New members must attend a new member orientation training session annually. Failure to comply with this requirement may result in automatic removal from the Citizen Advisory Board.

4. The Lyon County Manager's Office provides membership documents, records retention, and office supplies to all Citizen Advisory Boards. Citizen Advisory Boards should contact the Advisory Board Liaison if a question arises in these areas of support. A copy of all minutes, notice of posting, audio files and agenda must be provided to the Manager's Office for public record retention within 45 days or the next meeting, whichever occurs first.

ARTICLE II – Representation

1. Citizen Advisory Board members must reside within the geographic area of responsibility for their advisory board. Citizen Advisory Board members must also be registered to vote, within Lyon County.

2. Applicants must fill out an Advisory Board Application that will be reviewed by the Lyon County Commission prior to review of possible appointment to a Citizen Advisory Board.

3. Vacancies on a Citizen Advisory Board will be filled according to Lyon County Code.
   a. If no acceptable applications are received for a Citizen Advisory Board position the affected Citizen Advisory Board will hold nominations on their agenda until an appropriate candidate can be brought forward for appointment to the Board of Commissioners.

ARTICLE III – Removal from Citizen Advisory Board

1. The Lyon County Commission may remove a Citizen Advisory Board member for the following:
   a. Poor performance or unprofessional conduct
   b. Ethics violations or open meeting law violations
   c. The applicant misrepresented themselves in the application process
   d. Three unexcused absences

2. The Chair of the Board will notify the County Manager's office when a member is subject to the aforementioned. The County Commissioners will then take appropriate actions to notify the member. The County Manager's office may place an item on the Commission agenda. A vote of the Board of County Commissioners is necessary to remove a Citizens Advisory Board member.

ARTICLE IV – Meetings

1. Each Citizen Advisory Board should meet once a month, in a meeting place in or near their geographic area of responsibility. Meetings will be noticed and conducted in accordance with the Nevada State Open Meeting Law. The meeting place will be at a location accessible to the general public and pursuant to the Americans with Disability Act that will accommodate people with disabilities. Whenever possible, these meetings should be conducted in a publicly owned building.

2. For public convenience, each Citizen Advisory Board will schedule its meeting for the same day of week, time and location of each meeting. However, the Citizen Advisory Board may move the meeting place to encourage community/neighborhood attendance for a specific meeting. If the meeting place is moved, then the Citizen Advisory Board must notify the Lyon County Manager's Office and highlight the new location in bold letters on the public notice for the meeting. The agenda will be posted at both the original and new locations, plus locations as noted on the agenda.

3. Each Citizen Advisory Board will prepare an agenda. The agenda and minutes will be prepared in a format approved by the Lyon County District Attorney's Office and in accordance with the Nevada State Open Meeting Law.

4. When a Citizen Advisory Board desires to make a permanent change to its regular meeting date and/or time, then the following process will be followed:

    a. The Citizen Advisory Board will announce the intent and reason for the change as an action agenda item during a regular meeting. The Citizen Advisory Board will notify the Lyon County Commission by letter or via email prior to the meeting of the intent and reason.

    b. At the next regular meeting, the Citizen Advisory Board will schedule an agenda item to vote on the proposed change. The results of this vote will be submitted as a request to the Board of Commissioners by a Letter of Transmittal and delivered to the liaison. The correspondence will include the contents discussed, final action, and requested action by the Board of County Commissioners.

    c. The Board of County Commissioners will then vote at their regularly scheduled meeting. The liaison will notify the Citizen Advisory Board of the requested change. Following, if the Board of Commissioners agrees to the change, the proposed change will be effective immediately.

5. Special meetings of a Citizen Advisory Board may be called by the Chair, by a majority of the board members, or by the Lyon County Commission. Special meetings will be noticed according to the Nevada State Open Meeting Law.

6. Joint meetings between a Citizen Advisory Board and the Lyon County Commission may be held when requested by the Chair of the Citizen Advisory Board or the Lyon County Commission.

ARTICLE V – Quorum and Attendance

1. A simple majority of the Citizen Advisory Board members constitutes a quorum for the transaction of business. A vote which results in a simple majority of the quorum is sufficient to carry any action item.

2. Citizen Advisory Board members are expected to attend all regular meetings. The Chair can excuse members who are unable to attend a meeting and such absence and the Chair's approval of the absence must be noted as such in the minutes.

ARTICLE VI – Recommended Order of Business

1. Citizen Advisory Boards must follow a standard order of business to adhere to the Nevada State Open Meeting Law and for public convenience. The content and results of advisory board meetings are more important than adhering to strict meeting formats; however, Citizen Advisory Boards must follow an agenda to ensure an orderly meeting. Agendas should contain, at a minimum, the following items:

a. Name of the Citizen Advisory Board
b. Weekday, date and time of meeting
c. Building and address of meeting
d. OML notice, to hear items in a different order to accomplish business
e. Call to Order
f. Roll Call/Determination of Quorum
g. Public Participation
h. Review and adoption of Agenda
i. Approval of Minutes
j. Community Reports (reports from County agencies or departments)
k. Correspondence
l. Chair/Member comments.
m. Public Comment
n. Adjourn
o. Posting Locations

All agendas must conform to Nevada State Open Meeting Law requirements, including the requirement of specificity in description of an item sufficient to inform the public of likely action to be taken by the Citizen Advisory Board.

ARTICLE VII – Officers

1. Citizen Advisory Boards shall appoint from its membership the following officers: Chair, Vice-Chair, and Secretary. A person may not hold more than one office at a time. All officers are voting members. The Lyon County Commission will be notified in writing of the officers for each Citizen Advisory Board.

2. Appointment of officers will be held annually or as vacancies occur. The appointment for officers shall be held during a regular Citizen Advisory Board meeting and will be agendized. The term of office for each officer will be up to December 31st Annual appointment of officers shall be completed by the first meeting in January. Newly appointed officers will assume office immediately upon appointment.
   a. In the event a vacancy is created during an officer's term, the Citizen Advisory Board will conduct a special appointment to fill the vacancy at their next regular meeting.

3. The Chair is responsible for the following duties:
   a. Chair all Citizen Advisory Board meetings;
   b. Call special meetings of the Citizen Advisory Board with appropriate prior public notice;
   c. Appoint all committees in accordance with Article 10 of these bylaws;
   d. Excuse members from attending a Citizen Advisory Board meeting;
   e. Approve the agenda for publication. The Chair shall coordinate with the secretary to prepare a draft agenda for review and will approve the agenda prior to posting;

f. Ensure that agendas are posted in accordance with the Nevada State Open Meeting Law at the locations noted on the agenda. The Chair will certify such posting at the beginning of each Citizen Advisory Board meeting;
g. Approve correspondence, reports or a Letter of Transmittal initiated by the Citizen Advisory Board prior to submitting the of such correspondence to the Lyon County Commission or to other boards, commissions, departments or agencies;
h. Represent the Citizen Advisory Board at public hearings before the Lyon County Commission or other County boards or commissions. In the event that the Chair is unable to appear, the Chair may designate an alternate representative with the consent of the other board members.

4. The Vice-Chair is responsible for the following duties:
   a. Assume the duties of the Chair in the absence of the Chair; and
   b. Perform other duties as assigned by the Chair.

5. The Secretary is responsible for the following duties:
   a. Assume the duties of the Chair in the absence of the Chair and the Vice-Chair;
   b. Record audio and minutes of the Citizen Advisory Board meeting according to the Nevada State Open Meeting Law. A copy of the audio and minutes will be provided to the Lyon County Commission office for public record within 45 days of the meeting date;
   c. Post meeting agendas in accordance with the Nevada State Open Meeting Law and at the locations noted on the agenda;
   d. Perform other secretarial duties as assigned by the Chair.
   e. The secretary will send audio recordings and final minutes to the County Manager's office for retention and distribution.

ARTICLE VIII – Correspondence

1. Any correspondence representing the Citizen Advisory Board shall be signed by the Chair, or in that officer's absence, any other officer of the advisory board. The Secretary may sign correspondence on behalf of the Chair only with the Chair's permission and when the Chair is unable to sign personally.

ARTICLE IX – Expenditures

1. The Lyon County Manager's office will review all requests for expenditures for the Citizen Advisory Board.

ARTICLE X – Committees

1. The Chair of the Citizen Advisory Board may appoint, with the concurrence of the rest of the advisory board, the following committees:
   a. Standing committees (comprised of advisory board members) as are required to carry out the business of the advisory board; and

b. Ad hoc committees, whenever the need arises, provided that the duties, scope of authority and length of duration of such committees are clearly specified at the time of their appointment. Ad hoc committees are subject to the following constraints:
   1.) The Lyon County Commission will be notified of the ad hoc committee's duties, scope of authority, length of duration and membership;
   2.) A member of the Citizen Advisory Board shall serve on each ad hoc committee;
   3.) Remaining ad hoc committee members should be from the geographic area of the Citizen Advisory Board, but need not be members of the advisory board; and
   4.) Reports from the ad hoc committee should be given to the Citizen Advisory Board at regular intervals during the boards' public meeting.

2. The Chair of the Citizen Advisory Board may also appoint, with the concurrence of the rest of the advisory board, the chair of the standing or ad hoc committees.

ARTICLE XI – Amendments

1. Amendments to these bylaws may be recommended by the Citizen Advisory Board to cover unique issues or concerns in the boards' geographic area of responsibility. These amendments shall be limited in scope and specialized to respond to the specific issue or concern.

2. Proposed amendments to the standard bylaws shall be discussed as an agenda item by the Citizen Advisory Board during at least one public meeting. Issues, concerns and any appropriate recommendations from the public meeting will accompany the proposed amendment request.

3. Amendments to these bylaws do not take effect until approved by the Lyon County Board of Commissioners. Proposed amendment requests will be submitted by the Citizen Advisory Board to the Lyon County Commission for approval.

4. Amendments will be compiled at the end of these bylaws and will contain the date approved by the Lyon County Board of Commissioners.

ARTICLE XII - Effective Date

These bylaws shall be effective from and after their adoption by the Lyon County Board of Commissioners on March _18_, 2021.

Approved: _____
Vida Keller, Chairman
Board of County Commissioners

Attest:_____
Nikki Bryan, Clerk

RESOLUTION NO. 21-16

RESOLUTION

WHEREAS, The County Commissioner representing the citizens of Lyon County has expressed a desire for a formal organization through which the citizens can communicate their views and concerns to the Board of County Commissioners; and

WHEREAS, with such an organization, citizens can be kept better informed of decisions and actions of the Board of County Commissioners; now, therefore, be it

RESOLVED, BY THE BOARD OF COMMISSIONERS OF LYON COUNTY, NEVADA, That the Central Lyon County Park and Recreation Advisory Board be established under Lyon County Code 3.01, inclusive, of the Lyon County Code; and be it further

RESOLVED, That the Citizen Advisory Board's purpose shall be to provide a forum for residents' concerns and to provide on-going two-way communications between the residents and the Board of County Commissioners; and be it further

RESOLVED, That the Central Lyon County Park and Recreation Citizen Advisory Board will function to represent the people of those areas to advise the Board of County Commissioners on park and recreation matters, and be it further

RESOLVED, That the Central Lyon County Park and Recreation Advisory Board's geographical area of responsibility shall encompass the area includes all of the areas within Silver City, Dayton, Moundhouse, Stagecoach and Silver Springs and; and be it further

RESOLVED, That the membership of the Central Lyon County Park and Recreation Citizen Advisory Board shall consist of five members. All members will be at large seats within the Parks & Recreation Board's jurisdiction within the Highway 50 corridor. The Board of County Commissioners will appoint, and be it further

RESOLVED, That in addition to applications from individuals as described under Lyon County Code 3.01 membership selection may be made by the Board of County Commissioners; and be it further

RESOLVED, That the initial terms of office shall officially begin from the date the Board of County Commissioners appoint the members, but shall thereafter run from January 1 through December 31 of the appropriate years with new

members being appointed to staggered terms pursuant to Lyon County Code 3.01: and be it further;

RESOLVED, that the following persons shall be appointed to serve on the Central Lyon County Park and Recreation Citizen Advisory Board with terms expiring:

Scott Keller	December 31, 2021
Rachel Henderson	December 31, 2021
Richard Mitrotz	December 31, 2022
VACANT	December 31, 2022
VACANT	December 31, 2022

And be it further,

RESOLVED, that the Central Lyon County Park and Recreation Citizen Advisory Board shall be established on June 17, 2021.

.

ADOPTED this 17th day of June, 2021

Commissioner: Vida Keller-Chair	Aye X	Nay____	Absent ____
Commissioner: Ken Gray -Vice Chair	Aye X	Nay____	Absent ____
Commissioner: Wes Henderson	Aye X	Nay____	Absent ____
Commissioner: Robert Jacobson	Aye X	Nay____	Absent ____
Commissioner: David Hockaday	Aye X	Nay____	Absent ____

Attest:

Nikki Bryan
Lyon County Clerk/Treasurer

CITIZEN ADVISORY BOARD HANDBOOK

Citizen Advisory Boards are an invaluable source of information and feedback for Lyon County's elected and appointed officials.

Welcome to the Lyon County Citizen Advisory Board!
You have accepted an important responsibility to help Lyon County government be responsive to the needs of your neighborhood and community. This handbook has been prepared in an effort to help you better understand the purpose of Citizen Advisory Boards (CAB), along with your responsibilities and duties.

Lyon County has provided this copy of the handbook for you to keep. It is presented in a loose-leaf format so that it may be updated as needed. Feel free to make notes, underline, and use it as a working tool and guide. It should prove to be a valuable resource to you during your term on the Citizen Advisory Board.

Citizen Advisory Boards are an invaluable source of information and feedback for Lyon County's elected and appointed officials. Your decision to become involved in and improve our local government is an admirable one. On behalf of the Board of County Commissioners, we would like to thank you for your participation.

Sincerely,

Lyon County Board of Commissioners
District I: Wes Henderson
District II: Vida Keller
District III: Ken Gray
District IV: Robert Jacobson
District V: Dave Hockaday

27 S. Main Street
Yerington, Nevada 89447
Phone (775) 463-6531

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INTRODUCTION

Citizen Advisory Boards help to identify issues of importance to their communities and facilitate the flow of information between the Board of County Commissioners and the public. With a growing population and diversification of interests, it has become increasingly difficult for the five County Commissioners to identify, prioritize, and address the concerns of their constituents. You can help the Commissioners be more aware of the concerns of your community and issues that impact the County as a whole.

Secondly, we need the advisory boards to increase public awareness and citizen participation on issues impacting their communities. Our goal is for citizens to better understand decisions made by County Commissioners, and to ensure that their voices and input are heard and considered in connection with those decisions.

The CAB Chair is the primary contact person responsible for communication with the Board of County Commissioners. Other CAB Board members are generally expected to direct communication through the Chair but may communicate directly in the event of the Chair's unavailability or as otherwise necessary. Nothing herein restrictions the right of any CAB member to make public comment or express his/her views in accordance with state and federal law. A list containing the name of each board member, along with contact information, and the CAB's meeting times is available for public distribution. Contact the Commissioners' office at 775-463-6531.

Areas of concern to a CAB may include neighborhood cleanup, animal control, land development, garbage pickup, park development, rezoning, street lighting, and annexation, youth programs, helping the Road Division set priorities for street paving and maintenance, and many others. Essentially, a Citizen Advisory Board may address any issue that is of concern to the community.

While Citizen Advisory Boards study and give input on these types of public issues, they are not responsible for the actual preparation of policies or programs. Their purpose is to communicate ideas and concerns to the County Commissioners. The Commissioners retain all decision-making authority vested in them under federal, state, and local laws, codes or regulations.

Monthly CAB meetings to discuss issues and concerns are open public meetings. These meetings are a forum for people with varying backgrounds, experiences, and preferences to be heard on issues that relate to their communities. CABs are expected to make every effort to create an atmosphere that is open, tolerant, and ultimately conducive to this purpose. CABs may place reasonable time, place, and manner restrictions on the speech of their attendees but should never prohibit speech on the basis of the speaker's viewpoint. In addition, the CAB meetings are subject to the rules and requirements of the Nevada Open Meeting Law.

CABs are otherwise governed by the bylaws adopted by the Board of County Commissioners. These bylaws function largely as a set of standard operating procedures for the conduct of CAB meetings and affairs. CABs have discretion within the bylaws to operate in a manner that accomplishes their core purpose: to encourage public input in government and facilitate the presentation of that input to Lyon County's elected governing body.

The Board of County Commissioners will appoint CAB members for staggered two-year terms beginning January 1 of each year. The area of responsibility for each Citizen Advisory Board is defined by boundaries that have been established through resolution adopted by the Board of County Commissioners when each board was formed. Some CABs also have specific geographic "sub-areas" of responsibility within their boundaries to further define an area for a CAB member's seat.

Additional information regarding the operation of CABs is set forth herein and in the bylaws. The Commissioners believe that citizens can and should make a real contribution to County government, and it is in this spirit that the Commissioners offer this guidance on the efficient and effective operation of CABs.

VOLUNTEER STATUS

As a CAB member, you are considered a volunteer of Lyon County. This means you are providing service to the County for civic, charitable, or humanitarian reasons without any expectation of compensation other than paid expenses or nominal fees or benefits as may be allowed. Some of your core rights and responsibilities as a volunteer are set forth below.

1 If a civil action is brought against you alleging an act or omission within the course and scope of your volunteer service, you may request a defense and indemnification. This request must be made in writing to the District Attorney within 15 days after service of the summons and complaint.

2 If you are injured within the course and scope of your volunteer duty, you will be covered by the County's workers' compensation system. In the event of such an injury, you must immediately notify Lyon County Human Resources and follow the procedures and instructions of Lyon County and its workers' compensation claims administrator.

3 If you are involved in an accident or an incident in the course and scope of your volunteer duties which results in property damage or injury to any person, you must contact the Comptroller's Office or the County Risk Management Division (463-6510) within three working days of the accident or incident. Risk Management personnel will guide you through the appropriate follow-up steps.

4 You are required to be familiar and comply with the portions of the Lyon County personnel policies pertaining to volunteers, including but not limited to the policies pertaining to ethics, use of County property, harassment, discrimination, drug and alcohol use, and workplace violence. Lyon County's personnel policies are available online (https://www.lyon-county.org/569/Policies-and-Labor-Contracts) or through Lyon County Human Resources.

5 You are required to be familiar and comply with the provisions in this Handbook, including without limitation the provisions concerning training requirements, record-keeping requirements and practices, and Open Meeting Law compliance.

Other rights and responsibilities are be set forth under applicable laws, regulations, and codes, in Lyon County's policies, in this this handbook, and/or in the CAB's bylaws.

INTERACTION WITH LYON COUNTY MANAGER'S OFFICE

The County Manager's office provides the primary administrative assistance to the CABs. Other County departments will assist and provide information to a CAB on specialized issues. It is important to remember that communication with County staff is no substitute for direct contact and communication with the County Commission. Staff assistance serves to supplement and aid in such communication, not to replace it.

Field trips for CAB members shall not be taken unless the trip has been authorized by the County Manager's Office. The County is responsible for organizing the field trip and providing transportation to and from the field trip site. A County staff member from the organizing County agency must accompany the CAB members on the field trip. The field trip must also be noticed as a public meeting and comply with the Nevada Open Meeting Law requirements.

Below are examples of common CAB tasks on which the CAB may work with the County Manager's Office:

- ✓ Advertise membership vacancies quarterly
- ✓ Coordinate appointments of applicants
- ✓ Facilitate open communication between Advisory Boards, government agencies and other citizens
- ✓ Monitor publication of each board agenda, minutes, and audio
- ✓ Arrange for board membership trainings
- ✓ Coordinate with the County Commission for the approval of modifications to resolutions
- ✓ Arrange special community meetings regarding topics or issues of critical importance
- ✓ Purchase and send required items necessary for board business. E.g. paper and ink (Please notify the office to request supplies)
- ✓ Copy of the Master Plan elements and the appropriate area plan(s) with color map inserts, free of charge
- ✓ Maps will be provided to each board upon request by the Chair. (1) 36" x 48" unmounted color display Land Use Map, (1) 36" x 48" unmounted color display Citizen Advisory Board boundary map, (1)11" x 17" unmounted color display area-wide Citizen Advisory Board boundary map
- ✓ Provide administrative assistance
- ✓ Retain Notice of Meeting

BEST PRACTICES

CAB members are expected to do the following when conducting their affairs and operations.

- ✓ Notify the appropriate Lyon County department when the Board wishes staff to attend a meeting. The request for staff attendance and/or a County Commissioner should be made two weeks before the scheduled meeting
- ✓ Utilize the County email address assigned to you, for board business and communication with County staff
- ✓ Email agendas the day before required posting day by 1:00 pm
- ✓ Submit a *Meeting Cancelation Notice* to the Liaison to be posted to the Lyon County website and board (Also, notify staff and Commissions of meeting change)
- ✓ Turn in final minutes, agendas and audio monthly to the Manager's Office, and save to the Google Share drive
- ✓ Utilizing the Letter of Transmittal to communicate with the Commissioners to report recommended direction of concerns within your community
- ✓ Forward any correspondence to the County Manager/County Commission office for the public record files
- ✓ Attend Board of County Commissioner meetings and participate when applicable to give Advisory Board Reports

NON-COMPLIANCE

Non-compliance with the above best practices or with any other requirement in this handbook may result in termination of service as a CAB member. The County Manager's Office will provide non-compliant members with written notice of non-compliance. In the event of three instances of non-compliance, an agenda item will be presented to the Board of County Commissioners to discuss the non-complaint member's continued service on the CAB.

Nothing in this section shall be construed to limit the Board of County Commissioners' authority regarding CAB appointments, censures, or removals. The Board of County Commissioners reserves the right to exercise that authority to the fullest extent permitted by law. The intent of this section is thus not to provide any type of due process entitlement to CAB members, but rather to establish a framework for ensuring that repeated infractions of this handbook (even those that would not alone warrant termination of service) are brought to the Board's attention.

TRAINING

Lyon County provides training to all new and existing CAB members.

The appointment of all new CAB members shall be conditional upon completion of mandatory training (among other onboarding tasks) as set forth in the new CAB member's welcome letter. New CAB members shall have 30 days from receipt of the welcome letter to complete the required training and onboarding tasks. Absent good cause, failure to timely do so shall result in revocation of appointment. It shall be the responsibility of the new CAB member to provide written notice to the County Manager's Office of completion of these tasks within the 30-day period referenced above. No new CAB members shall be sworn in and/or take their seat on an advisory board until they have successfully completed the mandatory training and other onboarding items referenced in their welcome letter.

Existing CAB members shall complete training on an annual basis. The County Manager's Office shall provide a reasonable timeframe (not to exceed 60 days) within which to complete all required annual training. Failure to timely complete such training shall constitute noncompliance with this Handbook. After the first notice of noncompliance, additional notices of noncompliance may be issued for each subsequent 14-day period in which the member remains noncompliant. As set forth in the preceding section, receipt of three notices of noncompliance by a member will result in an agenda item being brought before the Board of County Commissioners for discussion of that member's continued service on the advisory board.

E-MAILS

Lyon County has established group email addresses for each board to utilize as a means of communication between staff, the Board of County Commissioners and the public. The Chairman is responsible for disseminating the contents to board members. When using County email, the following is expected:

- Do not delete emails
- Do not "reply all" to emails that include all board members or otherwise conduct discussions with a quorum of Board members electronically
- Respond to emails at the next scheduled board meeting as needed for discussion
- If you receive a CAB related email to your personal email address, forward the email to the CAB email, and then reply

OPEN PUBLIC MEETINGS

CABs are subject to the Nevada Open Meeting Law and as such are responsible for complying with all open meeting law requirements under NRS 241.

CAB members should be familiar with the Nevada Open Meeting Law Manual and should reference that manual frequently when preparing meeting notices and conducting their affairs. The manual is available here: http://ag.nv.gov/About/Governmental_Affairs/OML/. CAB members are strongly encouraged to utilize the Compliance Checklist beginning on page 8 of the manual to ensure compliance with Open Meeting Law requirements. In addition, CAB members are encouraged to seek guidance from the County Manager's office as necessary. The following section of this handbook is intended to provide an overview of the Open Meeting Law requirements but is not exhaustive. It is the responsibility of CAB members to ensure compliance with all Open Meeting Law provisions.

AGENDA REQUIREMENTS

The substance of the notice is the agenda and must be posted 3 working days in prior to the meeting (Not including Holidays). The agenda should be concise, but inclusive enough to give the public fair notice of the matters to be discussed.
The agenda must also include:

- The time, place and location of the meeting.
- Where the agenda has been posted.
- The CAB email, name and contact information for the person.
- Clear and complete statement of all topics to be discussed or considered.
- Inform the public that items may be taken out of order, combined for consideration, or delayed or removed at any time.
- 2periods for public comment at the beginning and end.
- Denote the term "for possible action" next to the appropriate item or, "for discussion/presentation only."

Topics not properly noticed on the agenda cannot be discussed at a CAB meeting.

The agenda must follow this order of business:

1. Call to Order
2. Notification that:
    - Items on the agenda may be taken out of order;
    - The public body may combine two or more agenda items for consideration; and
    - The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
    - Any restrictions on comments by the general public. Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.
3. Roll Call/Determination of a Quorum
4. Public Participation
5. Review and Adoption of the Agenda
6. Body of Meeting Items (Minutes, Comments/Reports/Public Hearing Items)
7. Public Participation
8. Adjournment

AGENDA FORMAT

NAME OF BOARD
DAY/DATE/TIME
LOCATION/BUILDING & ADDRESS
AGENDA

(Zoom Information as needed)

You can also provide public comment for this meeting by sending us an email to **[NAME OF CONTACT and CAB EMAIL]**, the day prior to the posted meeting date.

(Action will be taken on all items unless otherwise noted)
(No action will be taken on any item until it is properly agendized).

To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at any time. Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.

1. Call to Order
2. Roll Call: Determination of a Quorum
3. Pledge of Allegiance
4. Public Participation (no action will be taken on any item until it is properly agendized) - It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.
5. For Possible Action: Review and adoption of agenda
6. For Possible Action: Approve Minutes of **DATE**
7. Community Reports
8. For Discussion & Possible Action: Special Use Permits
    8. a. Add **STAFF LANGUAGE**

9. Correspondence
10. Chair & Board Member Comments
11. Public Participation (no action will be taken on any item until it is properly agendized) - It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.
12. Adjourn

Members of the public requesting meeting support materials may contact NAME of Advisory Board via email at: ADD CAB EMAIL

This agenda has been posted in accordance with the open meeting law at the Lyon County Administrative Complex and on the Lyon County and Nevada State Websites; http://www.lyon-county.org, https://notice.nv.gov/Notice

ADA and Disability Language…..

NOTICE OF MEETING

As set forth in the Open Meeting Law, the notice of meeting must be posted at the principal office of the public body, and on the Lyon County and official website of the State pursuant to NRS 232.2175 not later than 9 a.m. of the third working day before the meeting is to be held If the meeting is held using a remote technology system pursuant to NRS 241.023 and has no physical location, the public body must also post the notice to the County and State website.

Once an agenda is sent in to be posted, staff will respond via email that your agenda has been posted to the board (principle office of the body), the Lyon County Website and the State Website. Staff will retain documentation of Notice of Meetings.

VIRTUAL MEETING REQUIREMENTS

NRS 241.023 Requirements for holding meeting by teleconference or videoconference.

The procedure followed by Lyon County is as follows:

1. A public body may conduct a meeting by means of teleconference or videoconference if:
   - A quorum is actually or collectively present, whether in person or by means of electronic communication; and
   - There is a physical location designated for the meeting where members of the public are permitted to attend and participate.

2. If any member of a public body attends a meeting by means of teleconference or videoconference, the chair of the public body, or his or her designee, must make reasonable efforts to ensure that:
   - Members of the public body and members of the public present at the physical location of the meeting can hear or observe each member attending by teleconference or videoconference; and
   - Each member of the public body in attendance can participate in the meeting. (Added to NRS by 2019, 3618)

3. If a public body holds a meeting using a remote technology system pursuant to NRS 241.023 and has no physical location for the meeting, the public body must:
   - Have an Internet website; and
   - Post to its Internet website:
     - The public notice required by this section; and
     - Supporting material not later than the time the material is provided to the members of the governing body or, if the supporting material is provided to the members of the governing body at a meeting, not later than 24 hours after the conclusion of the meeting

Guidelines for Conducting Virtual Meetings:

- The Chair will be responsible for setting up meetings; but can delegate the task to the Vice Chair or Secretary
- The CAB Chair should control the meeting
  - Start Zoom meeting fifteen minutes early
  - Record Meeting
  - Call on Board Members, or the public to speak during public participation (Allow participants time to unmute themselves)
  - End Zoom meeting and save recording to be retained in Google Drive
- Speakers must identify themselves
  - Board members must state their name when the meeting is called to order; stating their vote and in order not to speak over members
  - The public must state and spell their name for the record
- The Chair should communicate all sides of any discussion and ensure that its presentations to the Board of County Commissioners are accurate, fair, and complete
- Any written public comment received the day of the Board meeting will be compiled and added as late backup and presented during the meeting. The material must be given to the Count Manger's office the next business day to be added to the agenda and posted online
- Chat boxes are prohibited to be used during the meeting

- There can only be one meeting scheduled at a time
- If there is any discrepancy of whether the meeting was shared properly, E.g. the incorrect link was given, then the meeting shall be canceled and the Liaison notified
- All members will attend via Zoom

Hybrid Meetings shall be approved by the County Managers office. A written request with a plan including process for Open Meeting Law requirements will be submitted for approval.

MEETING MINUTES

The County Manager's will keep written minutes of meetings for at least five years. The following requirements and guidelines apply to the keeping of minutes:

- Must include the date, time, address and place of the meeting
- Members in attendance, whether in person or by means of electronic communication, and those who were absent. (The Chair must state whether any absent member's absence is excused or unexcused)
- State the substance of all matters proposed, discussed or decided
- Reflect each member's issues and concerns on any matter
- Reflect each member's vote on any matter
- Substance of remarks made by members of the general public who address the body if so requested by that person
- *Minutes should reflect what happened at the meeting.*
- Minutes belong to the CAB, and are not open for comment from the audience under the section of the agenda to approve the minutes
- Minutes must be approved in total
    - If a portion of the minutes are questioned, the entire set of minutes should not be approved until the questionable section is clarified or corrected as necessary
    - The corrections will be reflected in the current meeting's set of minutes and approved at the following meeting
- Information regarding an item on the agenda of a past meeting cannot be submitted for inclusion in the minutes after the minutes of that meeting have been approved
- The gist (not verbatim) of spoken comments will be reflected in the minutes
- If a speaker desires that his/her written comments be part of the public record,
    - The speaker must read the comments verbatim, specifically request that the written comments be included in the public record, and
    - Provide a copy of the written comments to the Chair (or recording secretary)
    - These written comments will be either reflected verbatim in the minutes or will be attached to the minutes

- All other information provided by a speaker or citizen (e.g. handouts, pictures, correspondence, etc.) should be provided to the Chair (or recording secretary) for inclusion as part of the CAB meeting's public record
    - These documents will be kept in the public file repository, but will not be a part of the minutes

It is the CAB Chair's responsibility to forward any correspondence noted on the minutes/record to the County Manager/County Commission office for the public record files.

The law provides that the minutes are public records and have permanent value. The minutes must be retained by the public body for five years. The Advisory Board shall approve the minutes of a meeting within 45 days after the meeting or at the next meeting of the public body, whichever occurs later. The Commissioner's/County Manager's office is the public body designated to retain these records for the Citizen Advisory Boards. The minutes or an audio recording of a meeting made must be available for public inspection within 30 working days after adjournment of the meeting. Meetings must be recorded in addition to the written minutes. The audio tape must also be retained by the County Manager's for three years.

GUIDELINES FOR CONDUCTING EFFECTIVE MEETINGS

- There must be a quorum of members present in order to conduct a meeting. State Law defines a quorum as a simple majority of the constituent members of a public body
    - If there is not a quorum, start your meeting and turn on your audio recording device. State the beginning as you normally would. At attendance announce who is present and absent. Announce the meeting is cancelled due to a lack of a quorum.
- The CAB Chair should control the meeting
- Follow process as outlined for Virtual Meetings (Zoom)
- The Chair should make sure everyone has a chance to speak under appropriate items, but can limit the time and content
    - If the person speaking is repeating concerns already expressed by another, the Chair can so state and limit that person's time. Use courtesy and common sense.
- The Chair runs the meeting; the audience does not. It is up to the Chair and his/her colleagues on the CAB to decide how or if input from the audience is presented to the Board of County Commissioners.
    - However, the CAB should communicate all sides of any discussion and ensure that its presentations to the Board of County Commissioners are accurate, fair, and complete.
- When addressing Lyon County Staff or the public, the Board members shall remain professional and courteous at all times

- The Chair can call a recess or adjourn the meeting, with a motion and approval by the rest of the CAB, if the crowd is so disruptive that the CAB cannot continue to conduct business
- Remember CAB members are not elected officials
    - They are listeners to and voices of their communities, and they are not vested with authority to take action on behalf of Board of County Commissioners
- CAB members should be prepared to generate discussion and provide comments on certain issues of interest to the community, irrespective of the popularity of their position or the controversial nature of the issue
- Proxy voting is not allowed
- The Chair can note the receipt of correspondence and summarize the contents, but the correspondence need not be included in the minutes
    - The Chair can request the recording secretary provide follow-up letters
    - If correspondence is noted on the record by the Chair, that correspondence must be available during the meeting for the public to review
    - Public records requests for the correspondence must be referred to the County Manager's/County Commission Office
- Comments from the public during the two public comment agenda items are for matters either on or off the agenda
    - The Open Meeting Law allows CAB members to respond to items raised during public comment items, but does **not allow CABs to take action on them.** However, staff highly recommends that CAB members NOT discuss matters brought up during public comment items to avoid any possibility of an Open Meeting Law violation for deliberating on an item not properly noticed on an agenda.
    - If appropriate, an item raised during public comments may be scheduled for a future CAB meeting.
- Public testimony will be heard on action items
    - This period must be opened by the chair prior to action being taken by the Board, then closed after all have spoken
- Speakers must identify themselves
- Appointment of officers will be held annually or as vacancies occur. The appointment for officers shall be held during a regular CAB Board meeting and will be agendized. The term of office for each officer will end December 31st. Annual appointment of officers shall be completed by the first meeting in January. Newly appointed officers will assume office immediately upon appointment
    - If a new Chair is elected, the old Chair will immediately relinquish chairmanship of the meeting to the new Chair who will chair the remainder of the meeting

- A CAB should not elect a member who is not present at the meeting. (However, if an absent member is appointed to an office, the appointment is contingent upon the member agreeing to hold the office)
- If an absent member is elected as the Chair, the current Chair will remain as Chair until the absent member agrees to hold the office of Chair
- In the event a vacancy is created during an officer's term, the Board will conduct a special appointment to fill the vacancy at their next regular meeting

COMMUNITY DEVELOPMENT PROCESS

The Citizen Advisory Board meetings provide a public forum within a community to receive input from residents regarding issues affecting their neighborhoods. The reports received from the board meetings are forwarded by the Chair or secretary to the Planning Department for inclusion in the staff reports. The reports are to provide input for consideration by the Planning Commission and the Board of Commissioners with regard to these issues. Advisory Boards do not approve or deny any phase of a project. The Planning Commission and Board of County Commissioners consider the input of the report from the Advisory Boards in facilitating their final decisions.

The Lyon County Code requires Citizen Advisory Boards to be notified of certain development applications within their geographic area of responsibility. These applications include Master Plan Amendments and Specific Plans, Development Agreements, Code Amendments, Parcel Maps, Division into Large Parcels maps and Reversion to Acreage maps, Special Use Permits and Special Use Permit annual reviews, Tentative Subdivision Maps, Zone Changes and Planned Unit Developments and Variances. The applications are distributed to the CABs through the Agency Review process. The advisory board is responsible for scheduling the above mentioned on the agenda for community review. Staff may also provide development applications to a board that they believe may have an impact on a community, even though the Development Code does not mandate notice to the CAB.

If you do not receive any application packets, that usually means there have been no development applications submitted that month within your CAB area. You are welcome to confirm this by calling the Planning Department at 463-6592. If you have reviewed a project at a CAB meeting, it is the responsibility of the CAB Chair to transmit any and all comments derived from the CAB meeting to the Planning Department.

CAB Agendas

Once an applicant formally submits an application for a development project to the Planning Department, an NRS mandated time frame begins. These applications must proceed through the review process within the mandated time frame unless the applicant requests a postponement, continuance or withdraws the application. Therefore, it is very important that these items be placed on the agenda of your next regularly scheduled CAB meeting for review and comment. In most cases, the only other time you will have a chance to comment on proposals is at a public hearing before the Planning Commission (PC) or Board of Commission meeting.

If there are any questions regarding agenda items received from the Planning Department, the chair should contact them to resolve any issues. After the chair has approved the agenda it is then published.

If an application (project) lies within the geographic area of responsibility of your CAB, you will receive an application packet as submitted to the Planning Department.

It is important for the CAB to discuss these development application items at the CAB meeting for which they are scheduled. Again, there is a mandated window of time for review. If you have to postpone an agenda item because the meeting is running long, the postponed item should not be an application/project agenda item that has a mandated time review.

For your information, there is **no legal requirement for applicants to attend the advisory board meetings**, even though staff strongly encourages their attendance. It is therefore, inappropriate for the board to "deny" a project based on the applicant's absence from the meeting. The board should allow discussion of the project from both the public and applicant to gather all information to be included in the Letter of Transmittal. This includes questions posed that could not be answered because there was no representation from the applicant. If the advisory board believes there is not enough information to make a recommendation or comment on the application, you should also communicate that in the report. The Planning Commission and the Board of County Commissioners need all the issues and concerns discussed at the advisory board meeting to facilitate their decisions. You can, of course, always speak to the Planning Department or the applicant(s) prior to the meeting for additional information.

For additional information on the Development Application Review Process, please contact the Lyon County Planning Department (775) 463-6592.

LYON COUNTY PLANNING COMMISSION

The Lyon County Planning Commission is a citizen commission appointed by the Board of County Commissioners. The commission acts as an Advisory Council to the Board of County Commissioners in such areas as adoption of the Master Plan and Development Code. The Planning Commission makes decisions on special use permits, approves tentative, and exercises other responsibilities as set forth in Lyon County Code. Planning Commissioners can be contacted by writing a letter of Transmittal and submitting the report to the Community Development and County Manager's office via email.

BOARD OF COUNTY COMMISSIONERS

The Board of County Commissioners is the legal governing body of Lyon County. The board consists of five members elected from individual districts in the County for a staggered four-year term. All Commissioners can be contacted via email or by submitting a letter of Transmittal report to the County Manager's office. As of calendar year 2021, the Commissioners are as follows:

District I: Wes Henderson, whenderson@lyon-county.org
District II: Vida Keller, vkeller@lyon-county.org
District III: Ken Gray, kgray@lyon-county.org
District IV: Robert Jacobson, rjacobson@lyon-county.org
District V: Dave Hockaday, dhockaday@lyon-county.org

WEBSITES

The Agendas, Citizen Advisory Board Handbook and minutes are available online at the Lyon County Website.

Citizen Advisory Board Ordinances, Bylaws & Resolutions can be found online at the Lyon County Website in County Codes.

Statutes can be found at the Nevada Legislature website, CHAPTER 241 - MEETINGS OF STATE AND LOCAL AGENCIES.

The Nevada Open Meeting Law Manual can be found at The Official Nevada Attorney General Website.

The full Nevada Revised Statutes (NRS) Chapter 241—Meetings of State and Local Agencies—can be found at: https://www.leg.state.nv.us/nrs/NRS-241.html

Lyon County Website: www.lyon-county.org

Nevada Legislature: https://www.leg.state.nv.us/NRS/NRS-241.html

The Official Nevada Attorney General Website: http://ag.nv.gov/

LYON COUNTY PERSONNEL POLICY ACKNOWLEDGEMENT

I understand that I am expected to read and understand this handbook, the Citizen Advisory Board bylaws, the Lyon County personnel policies, and the applicable portions of the Lyon County code. I further understand that I am governed by these documents, and that failure to comply may result in termination of my volunteer service. I acknowledge that I am providing this service freely, for civic, charitable, or humanitarian reasons, and without any expectation of compensation. I understand that I have no property right in the continuation of my volunteer service and that such service is terminable at-will by me or by Lyon County. If I have questions concerning the applicable governing documents or my role as a Citizen Advisory Board member, I will bring it to the attention of the Lyon County Manager's Office.

I also understand that Lyon County may change, rescind or add to the applicable governing documents without prior notice, at the sole and absolute discretion of Lyon County, provided such changes, rescissions and/or additions are not prohibited by law.

_____ _____

Citizen Advisory Board Member Signature Date

_____

Print Name

APPENDICES

APPENDIX A: Agenda Format
APPENDIX B: Meeting Minutes Format
APPENDIX C: Letter of Transmittal
APPENDIX D: CAB Bylaws and Resolution
APPENDIX E: Receiving Agenda Instructions
APPENDIX F: Google Drive Instructions

APPENDIX A: Agenda Format

(See Attached)

ADVISORY BOARD NAME

Day, Month/Date 2022 at TIME
BUILDING NAME
ADDRESS

You can also provide public comment for this meeting by sending us an email at CAB EMAIL, the day prior to the posted meeting date. Be sure to type, PUBLIC COMMENT, in the subject line.

(INSERT ZOOM IFORMATION IF NEEDED)

A G E N D A

(Action will be taken on all items unless otherwise noted)
(No action will be taken on any item until it is properly agendized).

To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.

The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.

Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.

1. Call to Order

2. Roll Call: Determination of a Quorum

3. Pledge of Allegiance

4. Public Participation (no action will be taken on any item until it is properly agendized) - It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.

5. For Possible Action: Review and adoption of agenda

6. For Possible Action: Appoint board Chairman, Vice Chairman and Secretary for 2022.

7. For Possible Action: Approve minutes of meeting of December 5, 2021

8. Community Reports
   A. Lyon County Commissioner/Manager Office
   B. Silver Springs/Stagecoach Hospital Board of Trustees
   C. Public Safety: Sheriff Department/NHP
   D. Animal Services
   E. Central Lyon County Fire and Rescue
   F. Central Lyon County Parks and Recreation

9. Correspondence

10. Chair & Board Member Comments

11. Public Participation (no action will be taken on any item until it is properly agendized) - It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.

12. Adjourn

This agenda has been posted in accordance with the open meeting law at the Lyon County Administrative Complex and the County and State website. http://www.lyon-county.org; https://notice.nv.gov/Notice

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Members of the public requesting meeting support materials may contact Stagecoach Advisory Board via email at: CAB EMAIL

Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov

T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance

Lyon County is an equal opportunity provider. Agenda is Available at www.lyon-county.org

APPENDIX B: Meeting Minutes Format

(See attached)

ADVISORY BOARD NAME
DAY, DATE, 2022 at TIME
BUILDING NAME
ADDRESS

1. **Call to Order**

Chair....called the meeting to order at 7:00 PM.

2. **Roll Call: Determination of a Quorum**

Present: John Smith

Via Zoom or Telecommunication: Cindy Smith

Absent: (Excused or not)

3. **Pledge of Allegiance**

4. **Public Participation**

Darcy Johnson gave her concern of....

5. **For Possible Action: Review and adoption of agenda**

John Smith moved to approve the agenda as presented, Cindy Smith seconded and the motion passed 5-0.

6. **For Possible Action: Appoint board Chairman, Vice Chairman and Secretary for 2022.**

John Smith moved to appoint..... as board Chairman, ...as Vice Chairman and ..... as Secretary for 2022, Cindy Smith seconded and the motion passed 5-0.

7. **For Possible Action: Approve minutes of meeting of May 5, 2021**

John Smith moved to approve minutes of meeting of May 5, 2021, Cindy Smith seconded and the motion passed 5-0.

8. **Community Reports**

A. Lyon County Commissioner/Manager Office

Advisory Board Liaison Erin Lopez sent in an email to inform....

B. Silver Springs/Stagecoach Hospital Board of Trustees

Stagecoach Hospital Board of Trustees Johnathon Torres gave a report of the budget. The hospital funding is on target for the year 2022 with a balance of $4000, 00.

C. Public Safety: Sheriff Department/NHP

There were none given.

D. Animal Services

There were none given.

E. Central Lyon County Fire and Rescue

ADVISORY BOARD NAME
DAY, DATE, 2022 at TIME
BUILDING NAME
ADDRESS

Fire Chief Dan Smith gave a report for the increased fire hazards due to the lack of precipitation and dray vegetation.

F. Central Lyon County Parks and Recreation

Chairman Scott Keller gave a projects update for 2022. They are working towards installing new equipment at the Dressler Park by May.

9. Correspondence

Chair John Smith reviewed the correspondence received. Sarah Baker sent in a request for observation at the schools. There is an increase of traffic creating safety concerns.

10. Chair & Board Member Comments

Chair John Smith requested an agenda item at the next meeting to discuss traffic at the school.

Cindy Smith gave a report of the Board of Commissioners meeting she attended. They reviewed the progress of the lands bill, they are still collecting input. She will attend future meetings to keep up to date.

11. Public Participation

There was no public participation given.

12. Adjourn

Chair John Smith adjourned the meeting at 8:05 PM.

APPENDIX C: Letter of Transmittal

(See attached)

Citizen Advisory Board

Letter of Transmittal

Meeting Date:_____

Advisory Board:_____

Please select which board this item is to be brought before:

Board of Commissioners _____, (and/or) Planning Commission _____

Agenda Item:

_____

_____

_____

_____

Recommended Motion and/or Report:

_____

_____

_____

_____

_____

Advisory Board or Public Concerns:

_____

_____

_____

_____

Submitted By: _____

Mail to: Lyon County Managers Office, 27 S. Main Street, Yerington, NV 89447
Email to: elopez@lyon-county.org

APPENDIX D: CAB Bylaws and Resolution

(See attached)

LYON COUNTY CITIZEN ADVISORY BOARD BY-LAWS

ARTICLE I - General

1. Citizen Advisory Boards are established by the Lyon County Commission to represent residents of Lyon County in designated geographical areas. Citizen Advisory Boards provide information and recommendations to the Lyon County Commission and to other appointed Lyon County boards and commissions. Within their respective geographic area of responsibility, Citizen Advisory Boards:
   a. Provide advice on land use, services, budget, taxes and other matters;
   b. Represent the views and concerns of citizens in a fair and equitable manner;
   c. Serve as a liaison between the citizens of Lyon County and the County Commissioners; and,
   d. Disseminate information to the citizens on issues of concern.

2. Citizen Advisory Board members should strive to keep the citizens within their geographic areas of responsibility informed. Information provided to the Citizen Advisory Boards should be distributed by the advisory board members to the citizens to the maximum extent possible.

3. Citizen Advisory Boards act in an advisory capacity only. Issues of concern noted by the Citizen Advisory Board shall be presented to the appropriate Lyon County Board, commission, department, or liaison either in writing or at a public meeting.
   a. Citizen Advisory Boards shall record any issues, matters during advisory board meetings and provide this information to the appropriate board, commission, department or liaison. The advisory board may also decide to provide a recommendation of approval or denial; however, the advisory board should primarily concentrate its efforts on gathering and providing adequate information to the Lyon County Board of Commissioners and/or Lyon County Planning Commission.
   b. New members must attend a new member orientation training session annually. Failure to comply with this requirement may result in automatic removal from the Citizen Advisory Board.

4. The Lyon County Manager's Office provides membership documents, records retention, and office supplies to all Citizen Advisory Boards. Citizen Advisory Boards should contact the Advisory Board Liaison if a question arises in these areas of support. A copy of all minutes, notice of posting, audio files and agenda must be provided to the Manager's Office for public record retention within 45 days or the next meeting, whichever occurs first.

ARTICLE II – Representation

1. Citizen Advisory Board members must reside within the geographic area of responsibility for their advisory board. Citizen Advisory Board members must also be registered to vote, within Lyon County.

2. Applicants must fill out an Advisory Board Application that will be reviewed by the Lyon County Commission prior to review of possible appointment to a Citizen Advisory Board.

3. Vacancies on a Citizen Advisory Board will be filled according to Lyon County Code.
   a. If no acceptable applications are received for a Citizen Advisory Board position the affected Citizen Advisory Board will hold nominations on their agenda until an appropriate candidate can be brought forward for appointment to the Board of Commissioners.

ARTICLE III – Removal from Citizen Advisory Board

1. The Lyon County Commission may remove a Citizen Advisory Board member for the following:
   a. Poor performance or unprofessional conduct
   b. Ethics violations or open meeting law violations
   c. The applicant misrepresented themselves in the application process
   d. Three unexcused absences

2. The Chair of the Board will notify the County Manager's office when a member is subject to the aforementioned. The County Commissioners will then take appropriate actions to notify the member. The County Manager's office may place an item on the Commission agenda. A vote of the Board of County Commissioners is necessary to remove a Citizens Advisory Board member.

ARTICLE IV – Meetings

1. Each Citizen Advisory Board should meet once a month, in a meeting place in or near their geographic area of responsibility. Meetings will be noticed and conducted in accordance with the Nevada State Open Meeting Law. The meeting place will be at a location accessible to the general public and pursuant to the Americans with Disability Act that will accommodate people with disabilities. Whenever possible, these meetings should be conducted in a publicly owned building.

2. For public convenience, each Citizen Advisory Board will schedule its meeting for the same day of week, time and location of each meeting. However, the Citizen Advisory Board may move the meeting place to encourage community/neighborhood attendance for a specific meeting. If the meeting place is moved, then the Citizen Advisory Board must notify the Lyon County Manager's Office and highlight the new location in bold letters on the public notice for the meeting. The agenda will be posted at both the original and new locations, plus locations as noted on the agenda.

3. Each Citizen Advisory Board will prepare an agenda. The agenda and minutes will be prepared in a format approved by the Lyon County District Attorney's Office and in accordance with the Nevada State Open Meeting Law.

4. When a Citizen Advisory Board desires to make a permanent change to its regular meeting date and/or time, then the following process will be followed:

    a. The Citizen Advisory Board will announce the intent and reason for the change as an action agenda item during a regular meeting. The Citizen Advisory Board will notify the Lyon County Commission by letter or via email prior to the meeting of the intent and reason.

    b. At the next regular meeting, the Citizen Advisory Board will schedule an agenda item to vote on the proposed change. The results of this vote will be submitted as a request to the Board of Commissioners by a Letter of Transmittal and delivered to the liaison. The correspondence will include the contents discussed, final action, and requested action by the Board of County Commissioners.

    c. The Board of County Commissioners will then vote at their regularly scheduled meeting. The liaison will notify the Citizen Advisory Board of the requested change. Following, if the Board of Commissioners agrees to the change, the proposed change will be effective immediately.

5. Special meetings of a Citizen Advisory Board may be called by the Chair, by a majority of the board members, or by the Lyon County Commission. Special meetings will be noticed according to the Nevada State Open Meeting Law.

6. Joint meetings between a Citizen Advisory Board and the Lyon County Commission may be held when requested by the Chair of the Citizen Advisory Board or the Lyon County Commission.

ARTICLE V – Quorum and Attendance

1. A simple majority of the Citizen Advisory Board members constitutes a quorum for the transaction of business. A vote which results in a simple majority of the quorum is sufficient to carry any action item.

2. Citizen Advisory Board members are expected to attend all regular meetings. The Chair can excuse members who are unable to attend a meeting and such absence and the Chair's approval of the absence must be noted as such in the minutes.

ARTICLE VI – Recommended Order of Business

1. Citizen Advisory Boards must follow a standard order of business to adhere to the Nevada State Open Meeting Law and for public convenience. The content and results of advisory board meetings are more important than adhering to strict meeting formats; however, Citizen Advisory Boards must follow an agenda to ensure an orderly meeting. Agendas should contain, at a minimum, the following items:

a. Name of the Citizen Advisory Board
b. Weekday, date and time of meeting
c. Building and address of meeting
d. OML notice, to hear items in a different order to accomplish business
e. Call to Order
f. Roll Call/Determination of Quorum
g. Public Participation
h. Review and adoption of Agenda
i. Approval of Minutes
j. Community Reports (reports from County agencies or departments)
k. Correspondence
l. Chair/Member comments.
m. Public Comment
n. Adjourn
o. Posting Locations

All agendas must conform to Nevada State Open Meeting Law requirements, including the requirement of specificity in description of an item sufficient to inform the public of likely action to be taken by the Citizen Advisory Board.

ARTICLE VII – Officers

1. Citizen Advisory Boards shall appoint from its membership the following officers: Chair, Vice-Chair, and Secretary. A person may not hold more than one office at a time. All officers are voting members. The Lyon County Commission will be notified in writing of the officers for each Citizen Advisory Board.

2. Appointment of officers will be held annually or as vacancies occur. The appointment for officers shall be held during a regular Citizen Advisory Board meeting and will be agendized. The term of office for each officer will be up to December 31st Annual appointment of officers shall be completed by the first meeting in January. Newly appointed officers will assume office immediately upon appointment.
   a. In the event a vacancy is created during an officer's term, the Citizen Advisory Board will conduct a special appointment to fill the vacancy at their next regular meeting.

3. The Chair is responsible for the following duties:
   a. Chair all Citizen Advisory Board meetings;
   b. Call special meetings of the Citizen Advisory Board with appropriate prior public notice;
   c. Appoint all committees in accordance with Article 10 of these bylaws;
   d. Excuse members from attending a Citizen Advisory Board meeting;
   e. Approve the agenda for publication. The Chair shall coordinate with the secretary to prepare a draft agenda for review and will approve the agenda prior to posting;

f. Ensure that agendas are posted in accordance with the Nevada State Open Meeting Law at the locations noted on the agenda. The Chair will certify such posting at the beginning of each Citizen Advisory Board meeting;
g. Approve correspondence, reports or a Letter of Transmittal initiated by the Citizen Advisory Board prior to submitting the of such correspondence to the Lyon County Commission or to other boards, commissions, departments or agencies;
h. Represent the Citizen Advisory Board at public hearings before the Lyon County Commission or other County boards or commissions. In the event that the Chair is unable to appear, the Chair may designate an alternate representative with the consent of the other board members.

4. The Vice-Chair is responsible for the following duties:
   a. Assume the duties of the Chair in the absence of the Chair; and
   b. Perform other duties as assigned by the Chair.

5. The Secretary is responsible for the following duties:
   a. Assume the duties of the Chair in the absence of the Chair and the Vice-Chair;
   b. Record audio and minutes of the Citizen Advisory Board meeting according to the Nevada State Open Meeting Law. A copy of the audio and minutes will be provided to the Lyon County Commission office for public record within 45 days of the meeting date;
   c. Post meeting agendas in accordance with the Nevada State Open Meeting Law and at the locations noted on the agenda;
   d. Perform other secretarial duties as assigned by the Chair.
   e. The secretary will send audio recordings and final minutes to the County Manager's office for retention and distribution.

ARTICLE VIII – Correspondence

1. Any correspondence representing the Citizen Advisory Board shall be signed by the Chair, or in that officer's absence, any other officer of the advisory board. The Secretary may sign correspondence on behalf of the Chair only with the Chair's permission and when the Chair is unable to sign personally.

ARTICLE IX – Expenditures

1. The Lyon County Manager's office will review all requests for expenditures for the Citizen Advisory Board.

ARTICLE X – Committees

1. The Chair of the Citizen Advisory Board may appoint, with the concurrence of the rest of the advisory board, the following committees:
   a. Standing committees (comprised of advisory board members) as are required to carry out the business of the advisory board; and

b. Ad hoc committees, whenever the need arises, provided that the duties, scope of authority and length of duration of such committees are clearly specified at the time of their appointment. Ad hoc committees are subject to the following constraints:
   1.) The Lyon County Commission will be notified of the ad hoc committee's duties, scope of authority, length of duration and membership;
   2.) A member of the Citizen Advisory Board shall serve on each ad hoc committee;
   3.) Remaining ad hoc committee members should be from the geographic area of the Citizen Advisory Board, but need not be members of the advisory board; and
   4.) Reports from the ad hoc committee should be given to the Citizen Advisory Board at regular intervals during the boards' public meeting.

2. The Chair of the Citizen Advisory Board may also appoint, with the concurrence of the rest of the advisory board, the chair of the standing or ad hoc committees.

ARTICLE XI – Amendments

1. Amendments to these bylaws may be recommended by the Citizen Advisory Board to cover unique issues or concerns in the boards' geographic area of responsibility. These amendments shall be limited in scope and specialized to respond to the specific issue or concern.

2. Proposed amendments to the standard bylaws shall be discussed as an agenda item by the Citizen Advisory Board during at least one public meeting. Issues, concerns and any appropriate recommendations from the public meeting will accompany the proposed amendment request.

3. Amendments to these bylaws do not take effect until approved by the Lyon County Board of Commissioners. Proposed amendment requests will be submitted by the Citizen Advisory Board to the Lyon County Commission for approval.

4. Amendments will be compiled at the end of these bylaws and will contain the date approved by the Lyon County Board of Commissioners.

ARTICLE XII - Effective Date

These bylaws shall be effective from and after their adoption by the Lyon County Board of Commissioners on March _18_, 2021.

Approved: _____
Vida Keller, Chairman
Board of County Commissioners

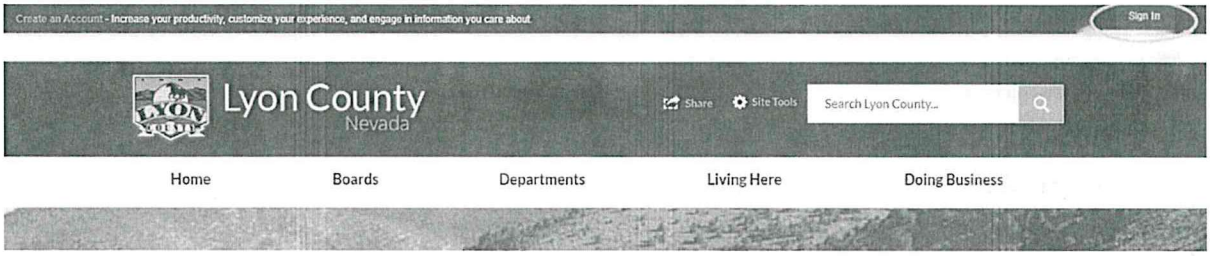
Attest:_____
Nikki Bryan, Clerk

APPENDIX E: Receiving Agenda Instructions

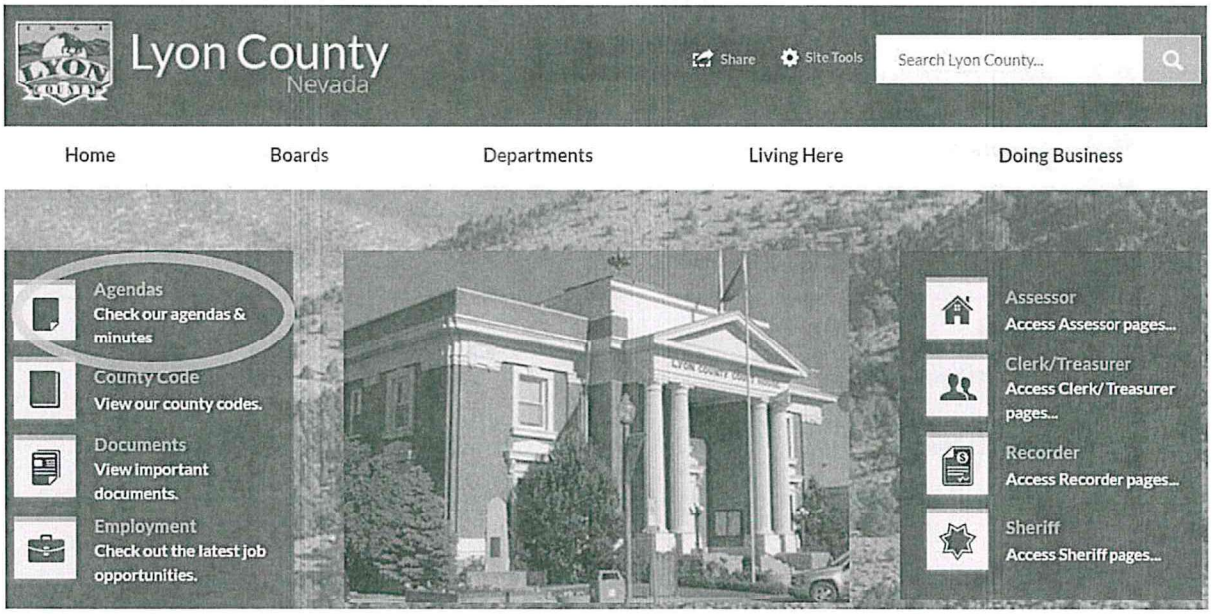
(See attached)

How to receive agenda notifications from Lyon County

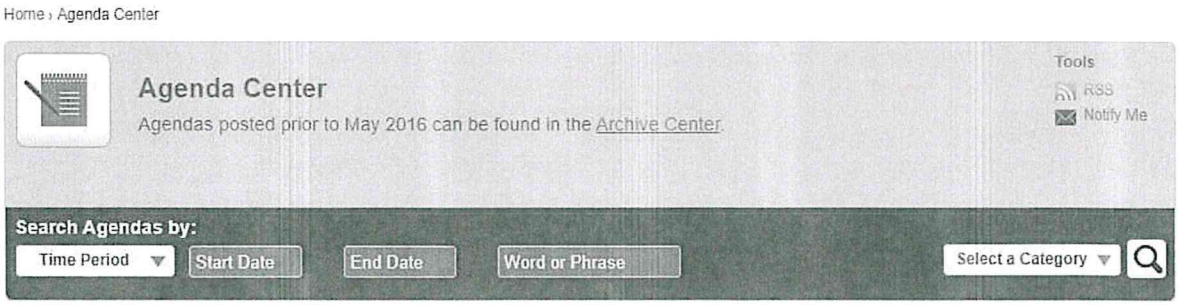
1. Go to our website at: https://www.lyon-county.org/
2. Log in, or create a user profile in the upper right corner of the webpage



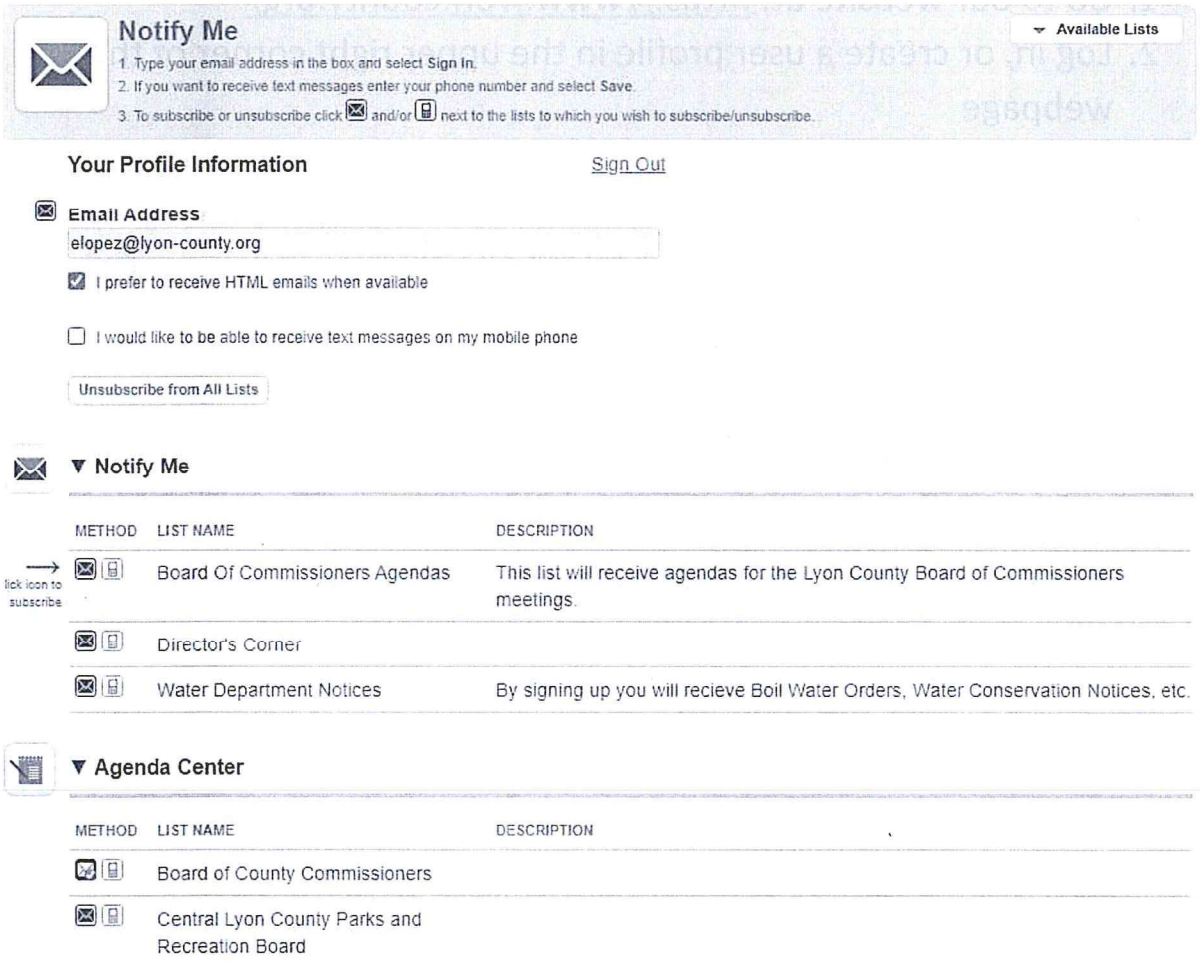
3. From the Homepage, click on Agendas



4. From the Agenda Center Page banner, click on the Notify Me option



5. From the Notify Me webpage, select which agendas you want to receive notices, and by text /email, or both



Notify Me

Available Lists

1. Type your email address in the box and select Sign In.
2. If you want to receive text messages enter your phone number and select Save.
3. To subscribe or unsubscribe click and/or next to the lists to which you wish to subscribe/unsubscribe.

Your Profile Information

Sign Out

Email Address

elopez@lyon-county.org

I prefer to receive HTML emails when available

I would like to be able to receive text messages on my mobile phone

Unsubscribe from All Lists

▼ Notify Me

METHOD	LIST NAME	DESCRIPTION
→ lick icon to subscribe	Board Of Commissioners Agendas	This list will receive agendas for the Lyon County Board of Commissioners meetings.
	Director's Corner	
	Water Department Notices	By signing up you will recieve Boil Water Orders, Water Conservation Notices, etc.

▼ Agenda Center

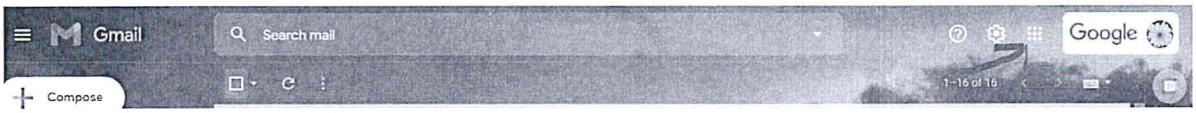
METHOD	LIST NAME	DESCRIPTION
	Board of County Commissioners	
	Central Lyon County Parks and Recreation Board	

APPENDIX F: Google Drive Instructions

(See attached)

Google Drive Instructions

-In your CAB google email, click on the box next to settings on the upper right of the screen, Google Apps



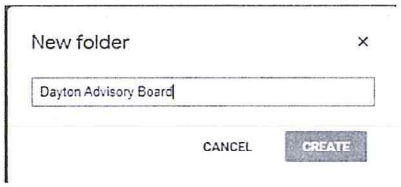
- In the Google apps, click on the Drive app.
  (This is the online drive that you can save as you would on your Computer's document files. But it is online, not on our computer)



- Click on the New, then the first option, Folder



- New Folder, name it as your CAB I.e. Dayton Advisory Board

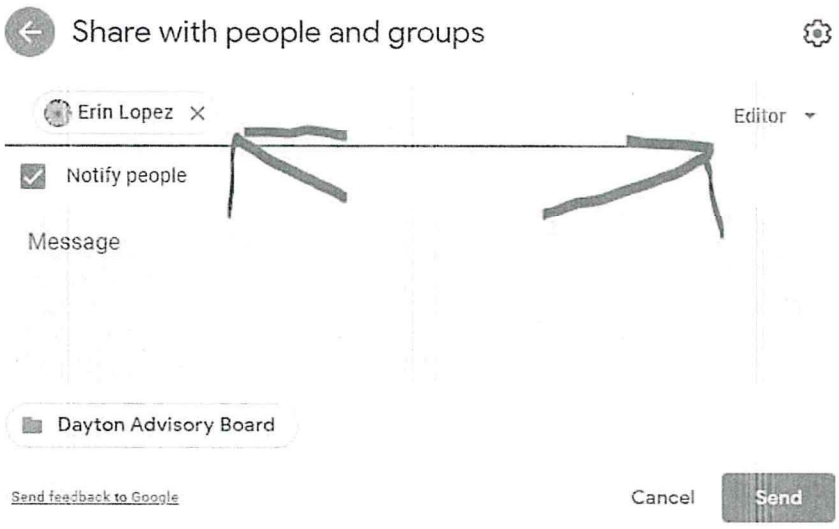


-Click Create, this is now your primary folder

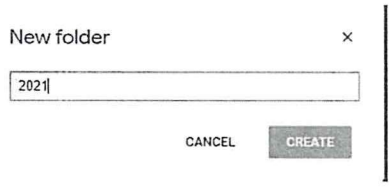


- Right Click On the Folder, and click on Share, enter my email, elopez@lyon-county.org

Also, make me an editor. You can add multiple people who have a Gmail account. Sharing the file, gives those access to all of the documents. Only share with board members, other than me. Hit the send button.



- Click on your primary CAB folder and open it. Inside you will Create Folders by year first. Go to New, (Upper Left), to Folder, create new folder named: 2021
  Click on create, then double click to open it



- Go to New, (Upper Left), to Folder, create new folder named: Agenda
- Go to New, (Upper Left), to Folder, create new folder named: Minutes
- Go to New, (Upper Left), to Folder, create new folder named: Audio
- Go to New, (Upper Left), to Folder, create new folder named: Notice of Posting



*Save documents as listed in the files

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
16.b

Subject:
For Possible Action: Appoint a chairman for the first meeting of the Dayton Regional Advisory Board.

Summary:
Board Members: Chris Gonzales and Krystal Rodrigues

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:

ATTACHMENTS
- Letter of Transmittal

Citizen Advisory Board

Letter of Transmittal

Meeting Date: 01/02/2024

Advisory Board: Dayton Regional Citizens Advisory Board

Item or Topic of Concern:

Please appoint a Chair for the DRCAB inorder for the Board to move forward with new Officer Voting.

Has the board agendized this item and taken action? Yes ☐ No ☑

Recommendations and/or suggested alternatives:

The Dayton Regional Citizens Advisory Board recently had the Chair and Vice-Chair vacate their positions before transferring officer roles. It was assumed that the Secretary would be acting-chair and this is not allowed.

Please select which board this item is to be brought before:

Board of Commissioners ☑, (and/or) Planning Commission ☐

What, if any, recommendation does the Advisory Board have:

Submitted By: Christopher Gonzales Date: 01/02/2024

Mail to: Lyon County Managers Office, 27 S. Main Street, Yerington, NV 89447
Email to: elopez@lyon-county.org

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
16.c

Subject:
For Possible Action: Appoint up to three members to the Dayton Regional Advisory Board with one term expiring December 31, 2025, and two terms expiring December 31, 2024.

Summary:

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:

ATTACHMENTS
- Jim Davis, Application

Citizen Advisory Boards

Citizen Advisory Boards are established by the Lyon County Commission to represent residents of Lyon County in designated geographical areas. Citizen Advisory Boards provide information and recommendations to the Lyon County Commission and to other appointed Lyon County boards and commissions. Within their respective geographic area of responsibility, Citizen Advisory Boards:

- Provide advice on land use, services, budget, taxes and other matters;
- Represent the views and concerns of citizens in a fair and equitable manner;
- Serve as a liaison between the citizens of Lyon County and the County Commissioners;
- Disseminate information to the citizens on issues of concern;
- Create agendas and minutes;
- Maintain compliance with records retention; and
- Attend scheduled trainings

For further information please contact the Citizen Advisory Board Liaison:

Erin Lopez
(775) 463-6531 ext. 1412
Email: elopez@lyon-county.org

Lyon County
Application to Serve on an Advisory Board

Please note that all information contained in this application is considered public record and available for public review.

Check the Board or Commission for which you are applying:

- ☐ 911 Surcharge Committee
- ☐ Advisory Board to Manage Wildlife
- ☐ Animal Control Advisory Board
- ☐ Central Lyon Park & Recreation Board
- ☐ Central Lyon Vector Control Board
- ☑ Dayton Regional Advisory Board
- ☐ Dayton Valley Events Center Board
- ☐ Debt Management Commission
- ☐ Library Board of Trustees
- ☐ Lyon County Fair Board
- ☐ Mason Valley Advisory Board
- ☐ Mason Valley Mosquito Abatement
- ☐ Mound House Advisory Board
- ☐ Planning Commission
- ☐ Regional Transportation Board
- ☐ Room Tax Board
- ☐ Silver City Cemetery Board
- ☐ Silver City Advisory Board
- ☐ Silver Springs Advisory Board
- ☐ Smith Valley Advisory Board
- ☐ Smith Valley Park & Recreation Board
- ☐ Stagecoach Advisory Board
- ☐ Walker River Weed Control Board

Contact Information:

Name: Jim Davis

Address: 3 Harbor Rd, Dayton, NV 89403

Phone: 626-800-8556 Email: JimDavis2U@aol.com

How long have you been a resident of Lyon County? 1.6 Years

How many board or commission meetings have you attended in the last year? 1

List boards or commissions you presently serve on or have served on in the past including dates of service:

I have consistently attended Lyon County School Board meetings since June 2023.

Education and/or training relevant to the position you are applying for:

BS - Mechanical Engineering, 39 year career in plant computer automation systems. Currently retired.
During this career I had a number of roles including Project Manager for numerous large ($1-$6M) projects.

Frequently made presentations to customer management teams and at industry conferences.

I have been very active as a leader in Boy Scouts of America for 14 years, much of it as a Cubmaster and Scoutmaster.
I own a small home-based business and have become familiar with the Nevada and Lyon County process for businesses.
I am managing the construction of a garage building and have become familiar with the Lyon County building permit process.
I have been active in community clubs and organization for decades, being president of several in the past.

Explain briefly why you would like to be appointed to this board or commission:

I believe that greater citizen involvement leads to better government decisions and would seek to make sure our Lyon County board is well informed about issues that may come before them. As a recent retiree, I would be able to spend the time needed in researching and understanding the issues that come before the Dayton CAB.

I certify that, to the best of my knowledge, the information I provided in this application is true. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal, if appointed. I acknowledge that, if appointed, I am required to: timely attend all mandatory training (including training that is a condition to being sworn in); comply with applicable record keeping requirements; and otherwise adhere to the handbook, policies, and laws by which I am bound. I am aware that failure to do so is grounds for removal from the advisory board.

Signature: James Davis Digitally signed by James Davis DN: cn=James Davis, o, ou, email=JimDavis2U@aol.com, c=US Date: 2023.12.28 13:47:19 -08'00' Date: 12-28-23

Notice:
At the meeting to consider your application for appointment, the Board or Commission, may consider your character, alleged misconduct, professional competence, or physical or mental health. This notice is provided pursuant to NRS 241.031 and 241.033. The topics of discussion will relate to your ability to serve in the position for which you have applied. If the Advisory Board of County Commission desires to close the meeting, they must allow you to: (a) attend the closed meeting or that portion of the closed meeting during which the character, alleged misconduct, professional competence, or physical or mental health of the person is considered; (b) have an attorney or other representative of the person's choosing present with the person during the closed meeting; and (c) present written evidence, provide testimony and present witnesses relating to the character, alleged misconduct, professional competence, or physical or mental health of the person to the public body during the closed meeting. You will not receive any additional notice, and by signing this application you hereby agree to waive any right to future notice pursuant to NRS Chapter 241.

Signature: James Davis Digitally signed by James Davis DN: cn=James Davis, o, ou, email=JimDavis2U@aol.com, c=US Date: 2023.12.28 13:48:43 -08'00' Date: 12-28-23

Please return the application to:

Lyon County Manager's Office
ATTN: Erin Lopez
27 South Main Street
Yerington, Nevada 89447
Office: (775)463-6531; Fax: (775)463-6500

Via email: elopez@lyon-county.org

#10.C

Lyon County
Application to Serve on an Advisory Board

Please note that all information contained in this application is considered public record and available for public review.

Check the Board or Commission for which you are applying:

- ☐ 911 Surcharge Committee
- ☐ Advisory Board to Manage Wildlife
- ☐ Animal Control Advisory Board
- ☐ Central Lyon Park & Recreation Board
- ☐ Central Lyon Vector Control Board
- ☑ Dayton Regional Advisory Board
- ☐ Dayton Valley Events Center Board
- ☐ Debt Management Commission
- ☐ Library Board of Trustees
- ☐ Lyon County Fair Board
- ☐ Mason Valley Advisory Board
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- ☐ Planning Commission
- ☐ Regional Transportation Board
- ☐ Room Tax Board
- ☐ Silver City Cemetery Board
- ☐ Silver City Advisory Board
- ☐ Silver Springs Advisory Board
- ☐ Smith Valley Advisory Board
- ☐ Smith Valley Park & Recreation Board
- ☐ Stagecoach Advisory Board
- ☐ Walker River Weed Control Board

Contact Information:

Name: Ronald M Wyman

Address: 534 V & T Way, Dayton NV 89403

Phone: (909) 238-0498 Email: ronwym@aol.com

How long have you been a resident of Lyon County? 4 Years

How many board or commission meetings have you attended in the last year? 5

List boards or commissions you presently serve on or have served on in the past including dates of service:

Dayton CAB 2023-Current

Education and/or training relevant to the position you are applying for:

Just trying to maintain my position on the CAB.

Explain briefly why you would like to be appointed to this board or commission:

Just trying to maintian my position on the CAB.

I certify that, to the best of my knowledge, the information I provided in this application is true. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal, if appointed. I acknowledge that, if appointed, I am required to: timely attend all mandatory training (including training that is a condition to being sworn in); comply with applicable record keeping requirements; and otherwise adhere to the handbook, policies, and laws by which I am bound. I am aware that failure to do so is grounds for removal from the advisory board.

Signature: Ronald M Wyman Date: 1/16/2024

Notice:
At the meeting to consider your application for appointment, the Board or Commission, may consider your character, alleged misconduct, professional competence, or physical or mental health. This notice is provided pursuant to NRS 241.031 and 241.033. The topics of discussion will relate to your ability to serve in the position for which you have applied. If the Advisory Board of County Commission desires to close the meeting, they must allow you to: (a) attend the closed meeting or that portion of the closed meeting during which the character, alleged misconduct, professional competence, or physical or mental health of the person is considered; (b) have an attorney or other representative of the person's choosing present with the person during the closed meeting; and (c) present written evidence, provide testimony and present witnesses relating to the character, alleged misconduct, professional competence, or physical or mental health of the person to the public body during the closed meeting. You will not receive any additional notice, and by signing this application you hereby agree to waive any right to future notice pursuant to NRS Chapter 241.

Signature: Ronald M Wyman Date: 1/16/2024

Please return the application to:

Lyon County Manager's Office
ATTN: Erin Lopez
27 South Main Street
Yerington, Nevada 89447
Office: (775)463-6531; Fax: (775)463-6500

Via email: elopez@lyon-county.org

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
16.d

Subject:
For Possible Action: Acknowledge the resignation of Michael Irvine and Stacey Sell from the Silver Springs Advisory Board.

Summary:

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:

ATTACHMENTS

- Michael Irvine, Resignation
- Stacey Sell, Resignation

Gmail

Erin Lopez <elopez@lyon-county.org>

silver springs advisory board

1 message

michael irvin <gsteezs@gmail.com> Tue, Jan 9, 2024 at 8:57 AM
To: Erin Lopez <elopez@lyon-county.org>

Lyon County Commissioners,
As of today January 9th, 2024, I hereby resign as a member of the Silver Springs Area Citizens Advisory Board.
After 12 years of service to the community in this capacity, it has become very clear that my
service is neither valued or needed.
Thank you for the opportunity to be part of this process.
Sincerely,
Michael Irvin

Gmail

Erin Lopez <elopez@lyon-county.org>

Resignation

1 message

Stacey Sell <laggman1@yahoo.com> Tue, Jan 9, 2024 at 2:52 PM
To: Erin Lopez <elopez@lyon-county.org>, Scott Keller <keller@hsne50.com>, Mike Irvin <greystoneunlimited@hsne50.com>, Silver Springs Cab <ssab@lyon-county.org>

To Whom it May Concern

Because of some recent events, I Stacey Sell will be resigning my position on the Silver Springs Advisory Board effective immediately!!!!

Stacey Sell
President
Silver Stage Pop Warner

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
16.e

Subject:
For Possible Action: Appoint up to two members to the Silver Springs Advisory Board with one term expiring December 31, 2024, and the other term expiring December 31, 2025.

Summary:

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:

ATTACHMENTS
- Adam McGuire, Application

Citizen Advisory Boards

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- Provide advice on land use, services, budget, taxes and other matters;
- Represent the views and concerns of citizens in a fair and equitable manner;
- Serve as a liaison between the citizens of Lyon County and the County Commissioners;
- Disseminate information to the citizens on issues of concern;
- Create agendas and minutes;
- Maintain compliance with records retention; and
- Attend scheduled trainings

For further information please contact the Citizen Advisory Board Liaison:

Erin Lopez
(775) 463-6531 ext. 1412
Email: elopez@lyon-county.org

Lyon County
Application to Serve on an Advisory Board

Please note that all information contained in this application is considered public record and available for public review.

Check the Board or Commission for which you are applying:

- ☐ 911 Surcharge Committee
- ☐ Advisory Board to Manage Wildlife
- ☐ Animal Control Advisory Board
- ☐ Central Lyon Park & Recreation Board
- ☐ Central Lyon Vector Control Board
- ☐ Dayton Regional Advisory Board
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- ☐ Silver City Advisory Board
- ■ Silver Springs Advisory Board
- ☐ Smith Valley Advisory Board
- ☐ Smith Valley Park & Recreation Board
- ☐ Stagecoach Advisory Board
- ☐ Walker River Weed Control Board

Contact Information:

Name: Adam McGuire

Address: 2780 E 6th St, Silver Springs, NV 89429

Phone: (775) 221-9390 Email: amcguire1@gmail.com

How long have you been a resident of Lyon County? 17 years

How many board or commission meetings have you attended in the last year? 1

List boards or commissions you presently serve on or have served on in the past including dates of service:

N/A

Education and/or training relevant to the position you are applying for:
Graduated Silver Stage High School with Honors 2008
US Navy leadership and instructor training and experience 9 yrs.

Explain briefly why you would like to be appointed to this board or commission:
I would like to become more involved in my community and, if possible, foster a stronger sense of community locally.

I certify that, to the best of my knowledge, the information I provided in this application is true. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal, if appointed. I acknowledge that, if appointed, I am required to: timely attend all mandatory training (including training that is a condition to being sworn in); comply with applicable record keeping requirements; and otherwise adhere to the handbook, policies, and laws by which I am bound. I am aware that failure to do so is grounds for removal from the advisory board.

Signature:_____ Date: 01/08/2024

Notice:
At the meeting to consider your application for appointment, the Board or Commission, may consider your character, alleged misconduct, professional competence, or physical or mental health. This notice is provided pursuant to NRS 241.031 and 241.033. The topics of discussion will relate to your ability to serve in the position for which you have applied. If the Advisory Board of County Commission desires to close the meeting, they must allow you to: (a) attend the closed meeting or that portion of the closed meeting during which the character, alleged misconduct, professional competence, or physical or mental health of the person is considered; (b) have an attorney or other representative of the person's choosing present with the person during the closed meeting; and (c) present written evidence, provide testimony and present witnesses relating to the character, alleged misconduct, professional competence, or physical or mental health of the person to the public body during the closed meeting. You will not receive any additional notice, and by signing this application you hereby agree to waive any right to future notice pursuant to NRS Chapter 241.

Signature:_____ Date: 01/08/2024

Please return the application to:

Lyon County Manager's Office
ATTN: Erin Lopez
27 South Main Street
Yerington, Nevada 89447
Office: (775)463-6531; Fax: (775)463-6500

Via email: elopez@lyon-county.org

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
17.a

Subject:
For Possible Action: Approve Purchase Agreement and Escrow Instructions between Lyon County and Stan Lucas for Lyon County to purchase a 7.4 acre parcel in the Traditions Project for $3,991,250, to be created from APN 016-406-03, for the Dayton Government Complex Project.

Summary:
Lyon County is purchasing property in the Traditions Project for a Government Complex that will be used for the Sheriff's Office, Dayton Justice Court, District Attorney's Office, and Human Services.

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:
Approve Purchase Agreement and Escrow Instructions and authorize County Manager to approve agreement exhibits and final dates, and authorize Chair to sign.

ATTACHMENTS

- Stan Lucas Traditions Purchase Agreement

PURCHASE AGREEMENT AND ESCROW INSTRUCTIONS

THIS PURCHASE AGREEMENT AND ESCROW INSTRUCTIONS ("Agreement") dated as of the last date reflected on the signature page hereto ("Effective Date"), are entered into between **Stan Lucas** ("Seller") and **Lyon County**, a political subdivision of the State of Nevada ("Buyer").

This Agreement is entered into with reference to the recitals set forth below and constitutes (i) a contract of purchase and sale between the parties and (ii) escrow instructions to Stewart Title ("Escrow Agent") whose consent appears at the end of this Agreement.

RECITALS:

A. Seller is the owner of certain real property in Lyon County, Nevada, commonly known as Assessor's Parcel Number ("APN") 016-406-03 ("Property").

B. Seller desires to sell and Buyer desires to purchase a portion of the Property, consisting of approximately 7.4 acres (+/-322,344.0 sq.ft.) of the Property as depicted on Exhibit "A" attached hereto and incorporated by this reference as if fully set forth herein ("Parcel").

C. Buyer desires to purchase the Parcel in accordance with the terms of this Agreement in order to develop and construct on the Parcel a single-story office building consisting of approximately 32,000 square feet ("Building") together with all related improvements necessary to utilize the building as a County Government Center (collectively, "Improvements").

For and in consideration of the covenants herein contained, and upon the terms and conditions herein set forth, Seller and Buyer agree as follows:

ARTICLE 1 - Agreement to Purchase

In consideration of the covenants and upon the terms and provisions set forth in this Agreement, Seller will sell, and Buyer will purchase the Parcel. The "Parcel" as defined herein shall include the Parcel and: (i) all easements, hereditaments and belonging to or inuring to the benefit of Seller or pertaining the Parcel; and (ii) all transferable consents, authorizations, variances or waivers, licenses, permits and approvals from any governmental or quasi-governmental agency, department, board, commission, bureau or other entity or instrumentality solely in respect of the Parcel, if any.

ARTICLE 2 - Purchase Price

2.1 Amount of Purchase Price. The purchase price for the Parcel shall be **Three Million Nine Hundred and Ninety-One Thousand and Two Hundred and Fifty and No/100ths Dollars ($3,991,250.00)** (the "Purchase Price") payable as below provided.

2.2 Method of Payment. The Purchase Price shall be paid as follows:

2.2.1 Earnest Money Deposit. Within five (5) business days of the Effective Date, Buyer shall deposit **One Thousand and No/100 Dollars ($1,000.00)** (the "Earnest Money Deposit") in Escrow.

2.2.2 Additional Deposit. Within five (5) business days of the NOS as defined below, Buyer shall deposit an additional **Ten Thousand and No/100 Dollars ($10,000.00)** (the "Additional Deposit") in Escrow. The Earnest Money Deposit and Additional Deposit shall be collectively referred to as the Deposit.

2.2.3 Balance of Purchase Price. On or before the Closing Date, Buyer shall deposit the balance of the Purchase Price in Escrow, together with Buyer's share of Closing Costs as defined herein as well.

ARTICLE 3 – Appraisal

31 Appraisal. Within sixty (60) days of the Effective Date, Buyer, at its sole cost, shall obtain an appraisal of the Parcel in accordance with NRS 244.28. The parties acknowledge that Buyer may not purchase the Parcel for an amount in excess of the Appraised Value.

3.2 Purchase Price Adjustment. In the event that that the Appraised Value is less than the Purchase Price, but within five percent (5%) of the Purchase Price, Buyer shall pay the Appraised Value as the Adjusted Purchase Price. In the event that the Appraised Value exceeds the Purchase Price in Paragraph 2, Buyer shall pay the Purchase Price in Paragraph 2.

3.2.1 Second Appraisal. In the event that the initial Appraised Value, as provided for in Paragraph 3.1 above, is less than ninety-five (95%) of the Purchase Price Seller at its option may, by written request to Buyer within ten (10) days of receipt of the initial appraisal, request that Buyer obtain a second appraisal of the Parcel. The Buyer shall, within twenty (20) days of the request for a second appraisal select the appraiser from the Buyer's approved list of appraisers and obtain the second appraisal as promptly as possible. Seller shall be solely responsible for the costs of the second appraisal.

3.2.2 Average of the Two Appraisals. In the event that the average of the two Appraised Values is less than the Purchase Price but within five percent (5%) of the Purchase Price, Buyer shall pay the average of the two Appraised Values as the Adjusted Purchase Price.

3.3 Seller's Option to Terminate Purchase Agreement. In the event that the Appraised Value, based on the initial appraisal of the Parcel or the average of the first and second appraisal, if a second appraisal is requested by Seller, is less than ninety-five (95%) of the

Purchase Price, the Seller, at its sole option, may terminate this Agreement. In the event that Seller terminates the Agreement as provided in this Section, all Deposits shall be returned to Buyer and the parties shall have no further obligations to one another.

ARTICLE 4 - Escrow

4.1 Opening. Upon Buyer's delivery of the Deposit as provided in Section 2.2.1, Buyer and Seller shall deliver to Escrow Agent a copy of a fully executed copy of this Agreement. The date by which the Deposit and a fully executed copy of this Agreement is delivered to Escrow Agent shall be the "Escrow Opening Date". Escrow Agent shall immediately thereafter notify the parties of the Escrow Opening Date. This Agreement shall serve as escrow instructions to Escrow Agent, and Escrow Agent is hereby authorized and instructed to act in accordance with the terms of this Agreement. The parties shall execute any additional instructions to Escrow Agent necessary to carry out the terms and conditions of this Agreement, provided such escrow instructions shall be subject to approval by the parties hereto. The terms of the escrow instructions shall not supersede the terms of this Agreement; and in the event of conflict, the terms of this Agreement shall be controlling, unless a contrary intent is clearly indicated by the parties.

4.2 Closing. Escrow shall close, as provided for in in Article 6 below, within thirty (30) days of the date of Buyer's NOS as provided for below ("Closing"). In no event shall Closing take place later than _____, 2024 without the written consent of the Parties. The date on which Closing actually occurs shall be referred to herein as the "Closing Date".

ARTICLE 5 - Conditions Precedent to Buyer's Obligation to Perform

Buyer's duty to perform its obligations under this Agreement is expressly made contingent upon Buyer's review and approval of the Title Report (below defined).

5.1 Creation of Parcel. Seller has initiated the process to create the Parcel from the Property and anticipates that the Parcel will be created not later than _____, 2024. In the event that the Parcel is not created as a standalone parcel by _____, 2024, Buyer may terminate this Agreement, all Deposits shall be returned to Buyer and the parties shall have no further obligations to one another.

5.2 Title. Within ten (10) days of recordation of the map or other documentation creating the Parcel, Seller shall cause title reports (the "Title Reports") for the Parcel from Stewart Title. Buyer shall have twenty (20) days from and after receipt of the Title Report (the "Title Review Period") to notify Seller and Escrow Agent, in writing, of Buyer's objection to one or more of the title exceptions and/or conditions shown in the Title Report (collectively, if any, the "Disapproved Title Matters"). Buyer's failure to notify Seller and Escrow Agent, in writing, of any Disapproved Title Matters within the Title Review Period shall constitute Buyer's approval of the Title Report, whereupon this contingency shall be deemed fully met and satisfied; subject, however, to Buyer's right to approve matters which are disclosed subsequent to

the receipt by Buyer of the Title Report, such right of approval being reserved only as to such new matters. In the event Buyer notifies Seller of any disapproved Title Matters, Seller may, but shall have no obligation to, remove or cure such Disapproved Title Matter prior to Closing; provided, however, that Seller shall remove on or before Closing all monetary liens encumbering the Parcel, excluding real property taxes and assessments not then due or payable, without the necessity of Buyer notifying Seller of same as Disapproved Title Matters. In the event Seller fail to satisfy a Disapproved Title Matter prior to or at Closing, then Buyer shall elect either (i) not to close the transaction contemplated hereby, in which event the Deposit shall be returned to Buyer and this Agreement shall be of no further force or effect or (ii) proceed to Closing without the removal or cure of such Disapproved Title Matter, with no reduction in the Purchase Price as a result thereof. Notwithstanding anything contained herein to the contrary, non-delinquent real estate taxes are hereby deemed approved, and all other monetary liens encumbering the Property are hereby deemed disapproved and shall be satisfied out of Seller's proceeds at the Closing.

At the Closing, Seller shall be responsible for delivering to Buyer a current commitment for an owner's policy of title insurance as approved by Buyer, which commitment shall contain the express commitment of a standard form American Land Title Association ("ALTA") owner's title insurance policy subject only to those exceptions as approved by Buyer. Seller will pay for the cost of the standard ALTA policy. Buyer will be responsible for any additional costs associated with an extended ALTA policy or any other extended title insurance requested by Buyer, together with any and all ALTA survey(s) that may be required or desired

5.3 Buyer's Inspection. For a period of forty-five (45) days from recordation of the map or other documentation creating the Parcel ("Due Diligence Period"), Buyer may review the Due Diligence Items (below) and any other matters, in Buyer's sole discretion and inspect the physical condition of the Parcel, as Buyer shall deem necessary at Buyer's sole expense. During the Due Diligence Period, Buyer shall determine whether it is feasible to purchase the Parcel based on Buyer's review of the Due Diligence Items and its physical inspection of the Parcel. Buyer in its sole and absolute discretion may terminate this Agreement in writing on or before the expiration of the Due Diligence Period, and the Escrow Officer shall return the Deposit to Buyer, and Buyer and Seller shall have no further obligations to each other except as set forth herein. If Buyer chooses to proceed with Closing, on or before the expiration of the Due Diligence Period, Buyer will provide Seller and Escrow Agent with the Notice of Suitability ("NOS"). Buyer's failure to issue the NOS on or before the expiration of the Due Diligence Period pursuant to this section shall be deemed to be Buyer's approval of the Parce and election to proceed to Closing.

5.4 Due Diligence Items. Within ten (10) days of recordation of the map or other documentation creating the Parcel, if in Seller's possession, Seller, at Seller's sole expense, shall provide Buyer with the following:

5.4.1 Copies of all site plans, topographic maps, soil reports, geotechnical reports, property maps, FEMA maps, records of survey, parcel maps, diagrams or other documents related to the Parcel and any Improvements thereon.

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5.4.2 If available, as-built surveys or plans of the Parcel and any Improvements thereon, engineer's reports, soil reports, traffic reports, environmental reports, and other professional reports related to the Parcel.

5.4.3 Copies of all leases and easement agreements affecting any portion of the Parcel.

5.4.4 Copies of all contracts, licenses, or agreements affecting any portion of the Parcel that will survive the Closing.

5.4.5 Copies of all notices received from any governmental entity, authority or agency alleging any violations of any zoning, building, fire, health, safety, or environmental code applicable to the Parcel.

5.4.6 Copies of Seller's current property and liability insurance certificates related to the Parcel.

5.4.7 Copies of all property tax statements, existing assessments, bonds, impositions, and information of any contemplated future assessments to be levied against the Parcel.

5.5 Access. Buyer shall provide three (3) calendar days' notice to Seller of its intent to enter the Parcel for purposes of inspections and testing during the Due Diligence Period. Seller will make their best efforts to obtain any approvals, if necessary, for said entry. Upon said approval, Buyer and it authorized agents and representatives may enter upon the Parcel for the purpose of conducting Buyer's due diligence with respect to its purchase of the Parcel. Buyer agrees to promptly deliver to Seller copies of all reports, studies, and results of tests and investigations obtained or previously conducted by Buyer. Buyer shall promptly repair and restore the Parcel to its condition prior to such tests and inspections and said obligation shall survive the termination of this Agreement.

5.6 Indemnification. Buyer shall keep the Parcel free from all liens and indemnify, defend, and hold Seller harmless as Seller's managers, employees, officers, members, agents, and attorneys, and their successors and assigns, from and against any and all claims, actions, losses, liabilities, damages, costs, and attorney's fees incurred, suffered by or claimed against Seller and caused by Buyer's entry onto the Parcel and/or performance of any inspections, tests or due diligence related thereto. This indemnity shall survive the Closing of this Agreement.

ARTICLE 6 - Deliveries at Closing

6.1 Buyer's Deliveries. Buyer shall deliver to Escrow Agent, on or before Closing, the following:

6.1.1 Purchase Price. The balance of the Purchase Price as set forth in Section 2.2 and Buyer's share of any Closing Costs.

6.1.2 Additional Documentation. Such additional documents and instruments as may be reasonably required by Escrow Agent to consummate the Closing.

6.2 Seller's Deliveries. Seller shall deliver to Escrow Agent, on or before Closing, the following:

6.2.1 The Seller's Deeds. Notarized grant, bargain and sale deeds in a form acceptable to Buyer (the "Deeds") conveying the Parcel to Buyer executed by Seller.

6.2.2 Seller's IRS Section 1445 Affidavit. An Affidavit on Escrow Agent's standard form executed in satisfaction of the requirements of Section 1445 of the United States Internal Revenue Code.

6.2.3 Seller's Charges. If the funds deposited with Escrow Agent by Buyer are insufficient to (i) discharge all record encumbrances other than those acceptable to Buyer (the "Permitted Title Exceptions") and (ii) pay the charges to Seller under Article 7 of this Agreement entitled "Prorations, Credits and Costs", Seller shall deliver to Escrow Agent sufficient funds and instruments to discharge and pay such encumbrances and charges.

6.2.4 Additional Documentation. Such additional documents and instruments as may be reasonably required by Escrow Agent to consummate the Closing.

ARTICLE 7 - The Closing

7.1 Conditions to Closing. Escrow Agent shall close Escrow on or before the Closing Date. Escrow Agent shall affect the Closing by (i) filing for record the Deeds, (and such other documents as may be necessary to procure the title policy); and (ii) delivering funds and documents to the parties as appropriate WHEN AND ONLY WHEN each of the following conditions has been satisfied:

7.1.1 Deliveries. All funds and documents described in Article 5 have been delivered to Escrow Agent.

7.1.2 Conditions Precedent. Buyer has not elected to terminate this Agreement pursuant to Article 4.

7.1.3 Closing Statement. Escrow Agent shall have delivered to the parties and the parties shall have approved the proposed Closing statement.

7.1.4 Title Policies. Escrow Agent is irrevocably committed to cause the issuance of standard form ALTA owner's policies of title insurance with coverage in the amount of the Purchase Price for the Parcel, insuring that fee simple title to the Parcel vests in Buyer subject only to (i) standard printed form exclusions from coverage of such policy of title insurance, (ii) general and special real estate taxes which are, as of Closing, not delinquent, and (iii) the Permitted Title Exceptions.

7.1.5 1031 Exchange. In the event Buyer or either Seller wishes to enter into a 1031 tax deferred exchange for the real property described herein, each of the parties agrees to

cooperate with the other party in connection with such exchange, including the execution of documents as may be reasonably necessary to effectuate the same. Provided that the other party shall not be obligated to delay the closing, all additional costs in connection with the exchange shall be paid by the party requesting the exchange, and the other party shall not be obligated to execute any note, contract, deed, or other document providing for any personal liability which would survive the exchange. The other party shall be indemnified and held harmless against any liability arising or is claimed to have arisen on account of the acquisition of ownership of the exchange property.

ARTICLE 8 - Prorations, Credits and Costs

8.1 Prorations. Escrow Agent shall prorate (that is, apportion) between the parties, in cash, to the Closing Date on the basis of a 30-day month, general and special real estate and personal property taxes, based on the regular tax bill for the fiscal year in which the Escrow closes (or, if such tax bill has not been issued as of the Closing Date, the regular tax bill for the fiscal year preceding that in which the Escrow closes), utility charges (if applicable) and all other operating costs, assessments or expenses applicable to the Parcel.

8.2 Closing Costs. Each party shall pay the cost of preparing the instruments to be furnished by such party and any attorneys' fees incurred by such party. The cost of the real property transfer tax, if any, and the standard ALTA title insurance policy premium shall be paid by the Seller. The escrow fee, the recording fee for the deed, and all other closing costs and fees customary in Lyon County, Nevada, for similar type transactions ("Closing Costs"), shall be split evenly between Buyer and Seller.

ARTICLE 9 - Warranties and Representations of Seller.

Seller hereby represents and warrants to Buyer all of the following, each of which is true in all respects as of the date of this Agreement and shall be so at Closing.

9.1 Actions, Suits or Proceedings. Other than those expressly set forth herein, there are no actions, suits, or proceedings which are pending or threatened before any court or governmental department, commission, board, bureau, agency or instrumentality that would materially and adversely affect the Parcel or the right to occupy or utilize it.

9.2 Power and Authority. Seller has the full right and authority to enter into this Agreement and consummate the transactions contemplated herein; each of the persons signing this Agreement on behalf of Seller is authorized to so sign; and the execution, consent or acknowledgment of no other person or entity is necessary in order to validate the execution of this Agreement by Seller.

9.3 Other Agreements. Entry into this Agreement, and the performance by Seller of their obligations hereunder, does not contravene or constitute a breach of any agreement, contract, obligation or indenture to which either Seller is a party.

9.4 Liens and Encumbrances. Except as may be disclosed in the Title Report, to the best of Seller's knowledge, there are no unrecorded leases, easements or encumbrances which affect title to the Parcel; and Seller have not granted any other rights to others to use, occupy or acquire, or to limit the use or occupation of the Parcel.

9.5 No Notice of Pending Condemnation. There is no pending or threatened condemnation of all or any part of the Parcel.

9.6 Compliance. To the best of Seller's knowledge, there exists no aspect or condition of the Parcel which violates applicable laws, rules, regulations, codes, or covenants, conditions or restrictions, or of improvements or alterations made to the Parcel without a permit where one was required, or of any unfulfilled order or directive from any applicable governmental agency, or any casualty insurance company that any work of investigation, remediation, repair, maintenance or improvement is to be performed on the Parcel.

9.7 Maintenance During Escrow and Condition at Closing. Seller shall maintain the Parcel until Closing in its present condition, acts of God excepted.

9.8 Negative Covenants. From and after the Effective Date and until Closing or any sooner termination of this Agreement, Seller shall not, without Buyer's prior written consent, which may be withheld in its sole discretion: (i) cause or create any new encumbrances to be recorded against or otherwise affect title to the Parcel or any part of the Parcel, (ii) market, sell, negotiate the sale of, or make, accept or pursue offers to sell the Parcel or any part of the Parcel, (iii) commit or allow any waste to occur on or to the Parcel, or (iv) otherwise transfer all or any of its interest in the Parcel.

9.9 Changes in Agreements. Prior to Closing, Seller will not violate or modify, either orally or in writing, any agreement affecting the Parcel, or create any new agreements affecting the Parcel, without Buyer's written approval.

9.10 Possessory Rights. No person, except Seller, has any right to possession of the Parcel.

9.11 Mechanics' Liens. There are no unsatisfied mechanic's or materialman's lien rights concerning the Parcel, and Seller agrees to resolve any mechanic's or materialman's liens that are placed against the Parcel for any work completed by Seller prior to Closing.

9.12 No Seller Bankruptcy Proceedings. Seller is not the subject of a bankruptcy proceeding.

9.13 Hazardous Substances/Storage Tanks. To the best of Seller's knowledge, the Parcel is not in violation of any federal, state, local or administrative agency ordinance, law, rule, regulation, order or requirement relating to environmental conditions or Hazardous Material ("Environmental Laws"). Neither Seller, nor any third party, has used, manufactured, generated, treated, stored, disposed of, or released any Hazardous Material on, under or about the Parcel or transported any Hazardous Material over the Parcel. Neither Seller, nor any third party, has

installed, used or removed any storage tank on, from or in connection with the Parcel except in full compliance with all Environmental Laws, and there are no storage tanks or wells (whether existing or abandoned) located on, under or about the Parcel and no storage tank has been installed on, used on or removed from or used in connection with the Parcel in violation of any Environmental Laws. The Parcel does not consist of any building materials that contain Hazardous Material. For the purposes hereof, "Hazardous Material" shall mean any substance, chemical, waste or other material which is listed, defined or otherwise identified as "hazardous" or "toxic" under any federal, state, local or administrative agency ordinance or law, including, without limitation, the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§ 9601 et seq. and the Resource Conservation and Recovery Act, 42 U.S.C. §§ 6901 et seq., or any regulation, order, rule or requirement adopted thereunder, as well as any formaldehyde, urea, polychlorinated biphenyls, petroleum, petroleum product or by product, crude oil, natural gas, natural gas liquids, liquefied natural gas, or synthetic gas usable for fuel or mixture thereof, radon, asbestos, and "source," "special nuclear" and "by product" material as defined in the Atomic Energy Act of 1985, 42 U.S.C. §§ 3011 et seq.

9.14 Breach. Seller is not in default under or in breach of any covenants, conditions, restrictions, rights-of-way, or easements which may affect the Seller in respect to the Parcel or may affect the Parcel or any portion thereof.

9.15 Title. Seller has good and marketable title to the Parcel.

9.16 Offsite Improvements. Seller, at its own expense, has completed or will complete all offsite streets, utilities and drainage improvements which are reasonably required to serve the Building, as described in Section 10.4 below, in accordance with governmental requirements applicable to the development and use of the Parcel as contemplated herein and together with such other offsite improvements as are required by any applicable governmental authorities and/or as may be required to obtain a building permit and certificates of occupancy for the Building. These improvements include all roads, streets and utilities stubbed out to the Parcel.

9.16.1 Site Preparation. Seller shall at its own expense, prepare the site for Buyer to develop the Government Center and related improvements contemplated in Section 10.4 below. This includes, but is not limited to, grading, fill, leveling and compaction, in accordance with industry standards and applicable governmental regulations. Seller agrees to provide all documentation related to the site preparation including, but not limited to, materials testing information and geotechnical reports.

9.17 Knowledge. When used in this Section 8, Seller's representation are based upon and limited to the knowledge of Don Smit with respect to the subject matter of the representations and warranties contained in this Section 8.

The representations and warranties of the Seller set forth in this Section 8 shall survive the Closing for a period of six (6) months.

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ARTICLE 10 - Warranties and Representations of Buyer.

Buyer warrants and represents to Seller as follows:

10.1 Power and Authority. Buyer has the full right and authority to enter into this Agreement and consummate the transactions contemplated herein; each of the persons signing this Agreement on behalf of Buyer is authorized to so sign; and the execution, consent or acknowledgement of no other person or entity is necessary in order to validate the execution of this Agreement by Buyer.

10.2 Traditions Development. Buyer and Seller acknowledge that the Parcel is within the Traditions Master Planned Community and that although the parcel is part of the commercial portion of that community, the Parcel and Buyer's improvements to the Parcel shall not be subject to the Traditions Commercial Association or any other property owner's association or subject to any association or common area fees or charges generally applied to commercial property located in the same development except that the Parcel and any improvements on the Parcel shall be required to comply with architectural or design standards applicable to commercial property located in the same development pursuant to a declaration of covenants, conditions and restrictions. Specifically, Buyer agrees that any proposed new construction on the Parcel for a period of ten (10) years after Closing or until eighty percent of the development is complete, whichever occurs first, shall be subject to Seller's review and approval to ensure consistency with any and all architectural or design standards applicable to surrounding commercial property. Such approval shall not be unreasonably withheld, and in the event of a dispute, Buyer may submit the plans to an independent third party to review consistency with applicable architectural or design standards and mediate any dispute. Seller explicitly acknowledges and agrees that the Parcel shall not be subject to any restrictive conditions, covenants or restrictions that would prevent Buyer from performing any government functions on the Parcel so long as such functions are consistent with all applicable local planning and zoning requirements.

10.3 Water Rights. Buyer acknowledges and agrees that Buyer shall be responsible for providing any and all water rights in an amount sufficient to service the development and improvement of the Parcel as a Government Center.

10.4 Government Center. Buyer's purpose for acquiring the Parcel is to develop and construct a government office building, having a total rentable area of approximately 32,000 +/- square feet ("Building") together with surface parking areas, sidewalks, driveways, and landscaping, as shown on the preliminary site plan which is attached hereto as Exhibit C and incorporated by this reference ("Site Plan"). Buyer agrees that it will begin construction of the Building in accordance with the Site Plan within sixty (60) months of Closing and that a certificate of occupancy for the Building will be obtained not later than seventy-two (72) months after Closing. In the event that Buyer fails begin construction or obtain a certificate of occupancy within the timeframe provided for herein, Seller shall have the exclusive right to reacquire the Parcel from Buyer together with any completed improvements thereon for Purchase Price plus Seller's actual cost or appraised value, whichever is greater, of any improvements completed on the Parcel as of the expiration of the applicable timeframe provided for above.

10.5 Other Agreements. Entry into this Agreement, and the performance by Buyer of its obligations hereunder, does not contravene or constitute a breach of any agreement, contract, obligation or indenture to which Buyer is a party.

The representations and warranties of the Buyer set forth in this Section 9 shall survive the Closing for a period of six (6) months or the expiration of the timeframes provided for in Section 9.4, whichever is longer.

ARTICLE 11 - Brokerage Commissions

Each party represents and warrants to the other that it has not dealt with any broker or agent in connection with this transaction. Each party hereby indemnifies and holds harmless the other party from all loss, cost and expense, including reasonable attorneys' fees, arising out of a breach of its representation or undertaking set forth in this Article 10. The provisions of this Article 10 shall survive the Closing or the termination of this Agreement.

ARTICLE 12 - Default by Seller or Buyer

12.1 Seller's Remedies. If Buyer fails to complete the purchase of the Parcel or satisfy any other obligation of Buyer pursuant to this Agreement within the time period provided or allowed, and such failure constitutes a breach of this Agreement, then the parties agree that Seller may terminate this Agreement; and the Deposit and all interest thereon shall constitute liquidated damages to Seller for such breach by Buyer, and shall be the sole and exclusive remedy of Seller for such breach by Buyer. Buyer and Seller agree that the actual damages Seller will incur because of such breach are difficult to ascertain at this time and that the deposit is a reasonable estimated amount for liquidated damages for a breach in light of the circumstances existing at the time this Agreement is entered into.

12.2 Buyer's Remedies. If either Seller fails to complete the sale of the Parcel and such failure constitutes a breach of this Agreement, and the Deposit and all interest thereon shall be immediately returned to Buyer without any consent or instruction from Seller, and Buyer shall be entitled to all remedies available in equity and/or at law, including, without limitation, pursuing specific performance.

ARTICLE 13 – Damage, Destruction or Condemnation

If, prior to Closing, any portion or all of the Parcel is damaged, destroyed or taken under power of eminent domain or there is a threat thereof, Buyer may elect to terminate this Agreement by giving written notice of its election to Seller within fifteen (15) days after receiving notice of such destruction or taking. If Buyer does not give such written notice within such fifteen (15) day period and elects to consummate the transactions contemplated hereby, Seller will assign to Buyer any and all proceeds of any insurance policy(ies) payable to either Seller, or Seller's portion of any condemnation award. If Buyer elects to terminate this

Agreement pursuant to this Section 12, the Deposit and all interest thereon shall automatically be refunded and returned to Buyer without any further consent or authorization from Seller.

ARTICLE 14 - Notices

14.1 Time of Delivery, Addresses. Unless otherwise specifically provided in this Agreement, all notices, demands or other communications given hereunder shall be in writing and will be deemed to have been duly delivered upon personal delivery, as of the next day after deposit with a commonly accepted courier for over-night delivery, the date of fax transmission, if electronically confirmed to have been sent and received by 5:00 p.m. on such day, or as of the third business day after mailing by United States certified mail, return receipt requested, postage prepaid, and addressed as follows:

Seller: Stan Lucas
Attn: Don Smit
490 Hot Springs Road
Carson City, Nevada 89701
Email: don@project-one.com

Buyer: Lyon County
Attn: Andrew Haskin
Lyon County Manager
27 S. Main Street
Yerington, NV 89447

If to Escrow Agent, to: Stewart Title
Attn: Kayla Jacobsen
2310 S. Carson St., Ste. 5A
Carson City, Nevada 89701
Email: kayla.jacobsen@stewart.com

or such other address as any party may designate to the others for such purpose in the manner set forth above.

ARTICLE 15 - General Provisions

15.1 Survival of Provisions. The representations, warranties, agreements and indemnities set forth in this Agreement shall remain operative, shall be deemed made at Closing, and shall survive the Closing.

15.2 Captions. Captions in this Agreement are inserted for convenience of reference only and do not define, describe or limit the scope or the intent of this Agreement.

15.3 Entire Agreement. This Agreement contains the entire agreement between the parties relating to the transactions contemplated hereby, and all prior or contemporaneous

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agreements, understandings, representations and statements, oral or written, are merged into this Agreement.

15.4 Modification. No modification, waiver or discharge of this Agreement shall be valid unless it is in writing and signed by the party against which the enforcement of the modification, waiver or discharge is or may be sought.

15.5 Successors; Assignment. All terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective administrators or executors, successors and assigns. Neither party may assign this Agreement without the written consent of the other party, except that Buyer shall, without the consent of Seller, be entitled to assign this Agreement and its rights and obligations hereunder to another entity with common ownership or control at or prior to Closing.

15.6 Counterparts. This Agreement may be executed in any number of counterparts, each of which will be deemed to be an original, but all of which together will constitute but one instrument.

15.7 Time. Time is of the essence of this Agreement and in the performance and enforcement of each of the promises, covenants, representations and warranties of the parties contained herein.

15.8 Further Assurances. Each of the parties hereto shall execute and deliver any and all additional papers, documents and other assurances, and shall do any and all acts and things reasonably necessary in connection with the performance of their obligations hereunder and to carry out the intent and agreements of the parties hereto.

15.9 Authority. Each person signing this Agreement represents and warrants that he or she has the proper authority to bind the party on whose behalf he or she signs.

15.10 Dispute Resolution. In the event of any dispute, claim, question or disagreement arising from or relating to this Agreement, or any matter related to the terms of this Agreement, the Parties shall first attempt resolution through mutual discussion. If the Parties are unable to resolve any dispute, claim, question, or disagreement arising from or relating to this Agreement through mutual discussion, the Parties shall in good faith participate in private, non-binding facilitative mediation seeking a just and equitable solution satisfactory to all Parties. The Parties shall not be required to mediate for a period greater than ninety (90) days unless otherwise agreed to in writing by the Parties. The Parties shall share equally any administrative costs and fees of such proceedings, but shall each be responsible for their own expenses otherwise incurred. In the event that the Parties are unable to resolve any dispute, claim, question, or disagreement through mediation, the Parties agree that any civil action relating to this Agreement shall be brought in the First Judicial District of Nevada.

15.11 Governing Law; Venue; Attorneys' Fees. This Agreement shall be construed in accordance with the laws of the State of Nevada. Any action brought to enforce the terms hereof shall be brought in a court of competent jurisdiction in Lyon County, Nevada. The prevailing

party in any such action shall be entitled to reimbursement from the non-prevailing party for any and all costs incurred in defending or prosecuting such action, including, without limitation, reasonable attorneys' fees.

15.12 Business Day. "Business Day" means any day other than a Saturday or Sunday, or any other day on which banking institutions in the State of Nevada are authorized or obligated by law or executive order to close. If the time period for the performance of any act called for under this Agreement expires on a day other than a Business Day, then the act in question may be performed on the next succeeding Business Day.

15.13 Joint and Several Obligations. If Buyer or either Seller is comprised of more than one person or entity, then all persons or entities that comprise Buyer and Seller, as applicable, shall be jointly and severally liable for all the covenants, agreements, and obligations of Buyer or Seller, as the case may be, contained in this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

SELLER:

Date: _____, 2024 Stan Lucas

_____

BUYER:

Date: _____, 2024 Lyon County
a political subdivision of the State of Nevada

_____
David Hockaday, Chairman
Lyon County Board of County Commissioners

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CONSENT OF ESCROW AGENT

Stewart Title agrees to (i) accept the foregoing Agreement, (ii) be Escrow Agent under the Agreement and (iii) be bound by the Agreement in the performance of its duties as Escrow Agent; however, the undersigned shall have no obligations, liability or responsibility (i) under this consent or otherwise, unless and until the Agreement, fully signed by the parties, has been delivered to the undersigned, or (ii) under any amendment to the Agreement unless and until the amendment is accepted by the undersigned in writing.

STEWART TITLE COMPANY

Dated: _____, 2024

By: _____

Its: _____

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EXHIBIT “A”

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EXHIBIT “B”

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4879-7625-5129, v. 1

PURCHASE AGREEMENT AND ESCROW INSTRUCTIONS

THIS PURCHASE AGREEMENT AND ESCROW INSTRUCTIONS ("Agreement") dated as of the last date reflected on the signature page hereto ("Effective Date"), are entered into between **Stan Lucas** ("Seller") and **Lyon County**, a political subdivision of the State of Nevada ("Buyer").

This Agreement is entered into with reference to the recitals set forth below and constitutes (i) a contract of purchase and sale between the parties and (ii) escrow instructions to Stewart Title ("Escrow Agent") whose consent appears at the end of this Agreement.

RECITALS:

A. Seller is the owner of certain real property in Lyon County, Nevada, commonly known as Assessor's Parcel Number ("APN") 016-406-03 ("Property").

B. Seller desires to sell and Buyer desires to purchase a portion of the Property, consisting of approximately 7.4 acres (+/-322,344.0 sq.ft.) of the Property as depicted on Exhibit "A" attached hereto and incorporated by this reference as if fully set forth herein ("Parcel").

C. Buyer desires to purchase the Parcel in accordance with the terms of this Agreement in order to develop and construct on the Parcel a single-story office building consisting of approximately 32,000 square feet ("Building") together with all related improvements necessary to utilize the building as a County Government Center (collectively, "Improvements").

For and in consideration of the covenants herein contained, and upon the terms and conditions herein set forth, Seller and Buyer agree as follows:

ARTICLE 1 - Agreement to Purchase

In consideration of the covenants and upon the terms and provisions set forth in this Agreement, Seller will sell, and Buyer will purchase the Parcel. The "Parcel" as defined herein shall include the Parcel and: (i) all easements, hereditaments and belonging to or inuring to the benefit of Seller or pertaining the Parcel; and (ii) all transferable consents, authorizations, variances or waivers, licenses, permits and approvals from any governmental or quasi-governmental agency, department, board, commission, bureau or other entity or instrumentality solely in respect of the Parcel, if any.

ARTICLE 2 - Purchase Price

2.1 Amount of Purchase Price. The purchase price for the Parcel shall be **Three Million Nine Hundred and Ninety-One Thousand and Two Hundred and Fifty and No/100ths Dollars ($3,991,250.00)** (the "Purchase Price") payable as below provided.

2.2 Method of Payment. The Purchase Price shall be paid as follows:

2.2.1 Earnest Money Deposit. Within five (5) business days of the Effective Date, Buyer shall deposit **One Thousand and No/100 Dollars ($1,000.00)** (the "Earnest Money Deposit") in Escrow.

2.2.2 Additional Deposit. Within five (5) business days of the NOS as defined below, Buyer shall deposit an additional **Ten Thousand and No/100 Dollars ($10,000.00)** (the "Additional Deposit") in Escrow. The Earnest Money Deposit and Additional Deposit shall be collectively referred to as the Deposit.

2.2.3 Balance of Purchase Price. On or before the Closing Date, Buyer shall deposit the balance of the Purchase Price in Escrow, together with Buyer's share of Closing Costs as defined herein as well.

ARTICLE 3 – Appraisal

31 Appraisal. Within sixty (60) days of the Effective Date, Buyer, at its sole cost, shall obtain an appraisal of the Parcel in accordance with NRS 244.28. The parties acknowledge that Buyer may not purchase the Parcel for an amount in excess of the Appraised Value.

3.2 Purchase Price Adjustment. In the event that that the Appraised Value is less than the Purchase Price, but within five percent (5%) of the Purchase Price, Buyer shall pay the Appraised Value as the Adjusted Purchase Price. In the event that the Appraised Value exceeds the Purchase Price in Paragraph 2, Buyer shall pay the Purchase Price in Paragraph 2.

3.2.1 Second Appraisal. In the event that the initial Appraised Value, as provided for in Paragraph 3.1 above, is less than ninety-five (95%) of the Purchase Price Seller at its option may, by written request to Buyer within ten (10) days of receipt of the initial appraisal, request that Buyer obtain a second appraisal of the Parcel. The Buyer shall, within twenty (20) days of the request for a second appraisal select the appraiser from the Buyer's approved list of appraisers and obtain the second appraisal as promptly as possible. Seller shall be solely responsible for the costs of the second appraisal.

3.2.2 Average of the Two Appraisals. In the event that the average of the two Appraised Values is less than the Purchase Price but within five percent (5%) of the Purchase Price, Buyer shall pay the average of the two Appraised Values as the Adjusted Purchase Price.

3.3 Seller's Option to Terminate Purchase Agreement. In the event that the Appraised Value, based on the initial appraisal of the Parcel or the average of the first and second appraisal, if a second appraisal is requested by Seller, is less than ninety-five (95%) of the Purchase Price, the Seller, at its sole option, may terminate this Agreement. In the event that Seller terminates the Agreement as provided in this Section, all Deposits shall be returned to Buyer and the parties shall have no further obligations to one another.

ARTICLE 4 - Escrow

4.1 Opening. Upon Buyer's delivery of the Deposit as provided in Section 2.2.1, Buyer and Seller shall deliver to Escrow Agent a copy of a fully executed copy of this Agreement. The date by which the Deposit and a fully executed copy of this Agreement is delivered to Escrow Agent shall be the "Escrow Opening Date". Escrow Agent shall immediately thereafter notify the parties of the Escrow Opening Date. This Agreement shall serve as escrow instructions to Escrow Agent, and Escrow Agent is hereby authorized and instructed to act in accordance with the terms of this Agreement. The parties shall execute any additional instructions to Escrow Agent necessary to carry out the terms and conditions of this Agreement, provided such escrow instructions shall be subject to approval by the parties hereto. The terms of the escrow instructions shall not supersede the terms of this Agreement; and in the event of conflict, the terms of this Agreement shall be controlling, unless a contrary intent is clearly indicated by the parties.

4.2 Closing. Escrow shall close, as provided for in in Article 6 below, within thirty (30) days of the date of Buyer's NOS as provided for below ("Closing"). In no event shall Closing take place later than April 1, 2024 without the written consent of the Parties. The date on which Closing actually occurs shall be referred to herein as the "Closing Date".

ARTICLE 5 - Conditions Precedent to Buyer's Obligation to Perform

Buyer's duty to perform its obligations under this Agreement is expressly made contingent upon Buyer's review and approval of the Title Report (below defined).

5.1 Creation of Parcel. Seller has initiated the process to create the Parcel from the Property and anticipates that the Parcel will be created not later than February 1, 2024. In the event that the Parcel is not created as a standalone parcel by March 1, 2024, Buyer may terminate this Agreement, all Deposits shall be returned to Buyer and the parties shall have no further obligations to one another.

5.2 Title. Within ten (10) days of recordation of the map or other documentation creating the Parcel, Seller shall cause title reports (the "Title Reports") for the Parcel from Stewart Title. Buyer shall have twenty (20) days from and after receipt of the Title Report (the "Title Review Period") to notify Seller and Escrow Agent, in writing, of Buyer's objection to one or more of the title exceptions and/or conditions shown in the Title Report (collectively, if any, the "Disapproved Title Matters"). Buyer's failure to notify Seller and Escrow Agent, in writing, of any Disapproved Title Matters within the Title Review Period shall constitute Buyer's approval of the Title Report, whereupon this contingency shall be deemed fully met and satisfied; subject, however, to Buyer's right to approve matters which are disclosed subsequent to the receipt by Buyer of the Title Report, such right of approval being reserved only as to such new matters. In the event Buyer notifies Seller of any disapproved Title Matters, Seller may, but shall have no obligation to, remove or cure such Disapproved Title Matter prior to Closing; provided, however, that Seller shall remove on or before Closing all monetary liens encumbering the Parcel, excluding real property taxes and assessments not then due or payable, without the

necessity of Buyer notifying Seller of same as Disapproved Title Matters. In the event Seller fail to satisfy a Disapproved Title Matter prior to or at Closing, then Buyer shall elect either (i) not to close the transaction contemplated hereby, in which event the Deposit shall be returned to Buyer and this Agreement shall be of no further force or effect or (ii) proceed to Closing without the removal or cure of such Disapproved Title Matter, with no reduction in the Purchase Price as a result thereof. Notwithstanding anything contained herein to the contrary, non-delinquent real estate taxes are hereby deemed approved, and all other monetary liens encumbering the Property are hereby deemed disapproved and shall be satisfied out of Seller's proceeds at the Closing.

At the Closing, Seller shall be responsible for delivering to Buyer a current commitment for an owner's policy of title insurance as approved by Buyer, which commitment shall contain the express commitment of a standard form American Land Title Association ("ALTA") owner's title insurance policy subject only to those exceptions as approved by Buyer. Seller will pay for the cost of the standard ALTA policy. Buyer will be responsible for any additional costs associated with an extended ALTA policy or any other extended title insurance requested by Buyer, together with any and all ALTA survey(s) that may be required or desired

5.3 Buyer's Inspection. For a period of forty-five (45) days from recordation of the map or other documentation creating the Parcel ("Due Diligence Period"), Buyer may review the Due Diligence Items (below) and any other matters, in Buyer's sole discretion and inspect the physical condition of the Parcel, as Buyer shall deem necessary at Buyer's sole expense. During the Due Diligence Period, Buyer shall determine whether it is feasible to purchase the Parcel based on Buyer's review of the Due Diligence Items and its physical inspection of the Parcel. Buyer in its sole and absolute discretion may terminate this Agreement in writing on or before the expiration of the Due Diligence Period, and the Escrow Officer shall return the Deposit to Buyer, and Buyer and Seller shall have no further obligations to each other except as set forth herein. If Buyer chooses to proceed with Closing, on or before the expiration of the Due Diligence Period, Buyer will provide Seller and Escrow Agent with the Notice of Suitability ("NOS"). Buyer's failure to issue the NOS on or before the expiration of the Due Diligence Period pursuant to this section shall be deemed to be Buyer's approval of the Parce and election to proceed to Closing.

5.4 Due Diligence Items. Within ten (10) days of recordation of the map or other documentation creating the Parcel, if in Seller's possession, Seller, at Seller's sole expense, shall provide Buyer with the following:

5.4.1 Copies of all site plans, topographic maps, soil reports, geotechnical reports, property maps, FEMA maps, records of survey, parcel maps, diagrams or other documents related to the Parcel and any Improvements thereon.

5.4.2 If available, as-built surveys or plans of the Parcel and any Improvements thereon, engineer's reports, soil reports, traffic reports, environmental reports, and other professional reports related to the Parcel.

5.4.3 Copies of all leases and easement agreements affecting any portion of the Parcel.

5.4.4 Copies of all contracts, licenses, or agreements affecting any portion of the Parcel that will survive the Closing.

5.4.5 Copies of all notices received from any governmental entity, authority or agency alleging any violations of any zoning, building, fire, health, safety, or environmental code applicable to the Parcel.

5.4.6 Copies of Seller's current property and liability insurance certificates related to the Parcel.

5.4.7 Copies of all property tax statements, existing assessments, bonds, impositions, and information of any contemplated future assessments to be levied against the Parcel.

5.5 Access. Buyer shall provide three (3) calendar days' notice to Seller of its intent to enter the Parcel for purposes of inspections and testing during the Due Diligence Period. Seller will make their best efforts to obtain any approvals, if necessary, for said entry. Upon said approval, Buyer and it authorized agents and representatives may enter upon the Parcel for the purpose of conducting Buyer's due diligence with respect to its purchase of the Parcel. Buyer agrees to promptly deliver to Seller copies of all reports, studies, and results of tests and investigations obtained or previously conducted by Buyer. Buyer shall promptly repair and restore the Parcel to its condition prior to such tests and inspections and said obligation shall survive the termination of this Agreement.

5.6 Indemnification. Buyer shall keep the Parcel free from all liens and indemnify, defend, and hold Seller harmless as Seller's managers, employees, officers, members, agents, and attorneys, and their successors and assigns, from and against any and all claims, actions, losses, liabilities, damages, costs, and attorney's fees incurred, suffered by or claimed against Seller and caused by Buyer's entry onto the Parcel and/or performance of any inspections, tests or due diligence related thereto. This indemnity shall survive the Closing of this Agreement.

ARTICLE 6 - Deliveries at Closing

6.1 Buyer's Deliveries. Buyer shall deliver to Escrow Agent, on or before Closing, the following:

6.1.1 Purchase Price. The balance of the Purchase Price as set forth in Section 2.2 and Buyer's share of any Closing Costs.

6.1.2 Additional Documentation. Such additional documents and instruments as may be reasonably required by Escrow Agent to consummate the Closing.

6.2 Seller's Deliveries. Seller shall deliver to Escrow Agent, on or before Closing, the following:

6.2.1 The Seller's Deeds. Notarized grant, bargain and sale deeds in a form acceptable to Buyer (the "Deeds") conveying the Parcel to Buyer executed by Seller.

6.2.2 Seller's IRS Section 1445 Affidavit. An Affidavit on Escrow Agent's standard form executed in satisfaction of the requirements of Section 1445 of the United States Internal Revenue Code.

6.2.3 Seller's Charges. If the funds deposited with Escrow Agent by Buyer are insufficient to (i) discharge all record encumbrances other than those acceptable to Buyer (the "Permitted Title Exceptions") and (ii) pay the charges to Seller under Article 7 of this Agreement entitled "Prorations, Credits and Costs", Seller shall deliver to Escrow Agent sufficient funds and instruments to discharge and pay such encumbrances and charges.

6.2.4 Additional Documentation. Such additional documents and instruments as may be reasonably required by Escrow Agent to consummate the Closing.

ARTICLE 7 - The Closing

7.1 Conditions to Closing. Escrow Agent shall close Escrow on or before the Closing Date. Escrow Agent shall affect the Closing by (i) filing for record the Deeds, (and such other documents as may be necessary to procure the title policy); and (ii) delivering funds and documents to the parties as appropriate WHEN AND ONLY WHEN each of the following conditions has been satisfied:

7.1.1 Deliveries. All funds and documents described in Article 5 have been delivered to Escrow Agent.

7.1.2 Conditions Precedent. Buyer has not elected to terminate this Agreement pursuant to Article 4.

7.1.3 Closing Statement. Escrow Agent shall have delivered to the parties and the parties shall have approved the proposed Closing statement.

7.1.4 Title Policies. Escrow Agent is irrevocably committed to cause the issuance of standard form ALTA owner's policies of title insurance with coverage in the amount of the Purchase Price for the Parcel, insuring that fee simple title to the Parcel vests in Buyer subject only to (i) standard printed form exclusions from coverage of such policy of title insurance, (ii) general and special real estate taxes which are, as of Closing, not delinquent, and (iii) the Permitted Title Exceptions.

7.1.5 1031 Exchange. In the event Buyer or either Seller wishes to enter into a 1031 tax deferred exchange for the real property described herein, each of the parties agrees to cooperate with the other party in connection with such exchange, including the execution of documents as may be reasonably necessary to effectuate the same. Provided that the other party shall not be obligated to delay the closing, all additional costs in connection with the exchange shall be paid by the party requesting the exchange, and the other party shall not be obligated to execute any note, contract, deed, or other document providing for any personal liability which would survive the exchange. The other party shall be indemnified and held harmless against any

liability arising or is claimed to have arisen on account of the acquisition of ownership of the exchange property.

ARTICLE 8 - Prorations, Credits and Costs

8.1 Prorations. Escrow Agent shall prorate (that is, apportion) between the parties, in cash, to the Closing Date on the basis of a 30-day month, general and special real estate and personal property taxes, based on the regular tax bill for the fiscal year in which the Escrow closes (or, if such tax bill has not been issued as of the Closing Date, the regular tax bill for the fiscal year preceding that in which the Escrow closes), utility charges (if applicable) and all other operating costs, assessments or expenses applicable to the Parcel.

8.2 Closing Costs. Each party shall pay the cost of preparing the instruments to be furnished by such party and any attorneys' fees incurred by such party. The cost of the real property transfer tax, if any, and the standard ALTA title insurance policy premium shall be paid by the Seller. The escrow fee, the recording fee for the deed, and all other closing costs and fees customary in Lyon County, Nevada, for similar type transactions ("Closing Costs"), shall be split evenly between Buyer and Seller.

ARTICLE 9 - Warranties and Representations of Seller.

Seller hereby represents and warrants to Buyer all of the following, each of which is true in all respects as of the date of this Agreement and shall be so at Closing.

9.1 Actions, Suits or Proceedings. Other than those expressly set forth herein, there are no actions, suits, or proceedings which are pending or threatened before any court or governmental department, commission, board, bureau, agency or instrumentality that would materially and adversely affect the Parcel or the right to occupy or utilize it.

9.2 Power and Authority. Seller has the full right and authority to enter into this Agreement and consummate the transactions contemplated herein; each of the persons signing this Agreement on behalf of Seller is authorized to so sign; and the execution, consent or acknowledgment of no other person or entity is necessary in order to validate the execution of this Agreement by Seller.

9.3 Other Agreements. Entry into this Agreement, and the performance by Seller of their obligations hereunder, does not contravene or constitute a breach of any agreement, contract, obligation or indenture to which either Seller is a party.

9.4 Liens and Encumbrances. Except as may be disclosed in the Title Report, to the best of Seller's knowledge, there are no unrecorded leases, easements or encumbrances which affect title to the Parcel; and Seller have not granted any other rights to others to use, occupy or acquire, or to limit the use or occupation of the Parcel.

9.5 No Notice of Pending Condemnation. There is no pending or threatened condemnation of all or any part of the Parcel.

9.6 Compliance. To the best of Seller's knowledge, there exists no aspect or condition of the Parcel which violates applicable laws, rules, regulations, codes, or covenants, conditions or restrictions, or of improvements or alterations made to the Parcel without a permit where one was required, or of any unfulfilled order or directive from any applicable governmental agency, or any casualty insurance company that any work of investigation, remediation, repair, maintenance or improvement is to be performed on the Parcel.

9.7 Maintenance During Escrow and Condition at Closing. Seller shall maintain the Parcel until Closing in its present condition, acts of God excepted.

9.8 Negative Covenants. From and after the Effective Date and until Closing or any sooner termination of this Agreement, Seller shall not, without Buyer's prior written consent, which may be withheld in its sole discretion: (i) cause or create any new encumbrances to be recorded against or otherwise affect title to the Parcel or any part of the Parcel, (ii) market, sell, negotiate the sale of, or make, accept or pursue offers to sell the Parcel or any part of the Parcel, (iii) commit or allow any waste to occur on or to the Parcel, or (iv) otherwise transfer all or any of its interest in the Parcel.

9.9 Changes in Agreements. Prior to Closing, Seller will not violate or modify, either orally or in writing, any agreement affecting the Parcel, or create any new agreements affecting the Parcel, without Buyer's written approval.

9.10 Possessory Rights. No person, except Seller, has any right to possession of the Parcel.

9.11 Mechanics' Liens. There are no unsatisfied mechanic's or materialman's lien rights concerning the Parcel, and Seller agrees to resolve any mechanic's or materialman's liens that are placed against the Parcel for any work completed by Seller prior to Closing.

9.12 No Seller Bankruptcy Proceedings. Seller is not the subject of a bankruptcy proceeding.

9.13 Hazardous Substances/Storage Tanks. To the best of Seller's knowledge, the Parcel is not in violation of any federal, state, local or administrative agency ordinance, law, rule, regulation, order or requirement relating to environmental conditions or Hazardous Material ("Environmental Laws"). Neither Seller, nor any third party, has used, manufactured, generated, treated, stored, disposed of, or released any Hazardous Material on, under or about the Parcel or transported any Hazardous Material over the Parcel. Neither Seller, nor any third party, has installed, used or removed any storage tank on, from or in connection with the Parcel except in full compliance with all Environmental Laws, and there are no storage tanks or wells (whether existing or abandoned) located on, under or about the Parcel and no storage tank has been installed on, used on or removed from or used in connection with the Parcel in violation of any Environmental Laws. The Parcel does not consist of any building materials that contain Hazardous Material. For the purposes hereof, "Hazardous Material" shall mean any substance, chemical, waste or other material which is listed, defined or otherwise identified as "hazardous"

or "toxic" under any federal, state, local or administrative agency ordinance or law, including, without limitation, the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§ 9601 et seq. and the Resource Conservation and Recovery Act, 42 U.S.C. §§ 6901 et seq., or any regulation, order, rule or requirement adopted thereunder, as well as any formaldehyde, urea, polychlorinated biphenyls, petroleum, petroleum product or by product, crude oil, natural gas, natural gas liquids, liquefied natural gas, or synthetic gas usable for fuel or mixture thereof, radon, asbestos, and "source," "special nuclear" and "by product" material as defined in the Atomic Energy Act of 1985, 42 U.S.C. §§ 3011 et seq.

9.14 Breach. Seller is not in default under or in breach of any covenants, conditions, restrictions, rights-of-way, or easements which may affect the Seller in respect to the Parcel or may affect the Parcel or any portion thereof.

9.15 Title. Seller has good and marketable title to the Parcel.

9.16 Offsite Improvements. Seller, at its own expense, has completed or will complete all offsite streets, utilities and drainage improvements which are reasonably required to serve the Building, as described in Section 10.4 below, in accordance with governmental requirements applicable to the development and use of the Parcel as contemplated herein and together with such other offsite improvements as are required by any applicable governmental authorities and/or as may be required to obtain a building permit and certificates of occupancy for the Building. These improvements include all roads, streets and utilities stubbed out to the Parcel.

9.16.1 Site Preparation. Seller shall at its own expense, prepare the site for Buyer to develop the Government Center and related improvements contemplated in Section 10.4 below. This includes, but is not limited to, grading, fill, leveling and compaction, in accordance with industry standards and applicable governmental regulations. Seller agrees to provide all documentation related to the site preparation including, but not limited to, materials testing information and geotechnical reports.

9.17 Knowledge. When used in this Section 8, Seller's representation are based upon and limited to the knowledge of Don Smit with respect to the subject matter of the representations and warranties contained in this Section 8.

The representations and warranties of the Seller set forth in this Section 8 shall survive the Closing for a period of six (6) months.

ARTICLE 10 - Warranties and Representations of Buyer.

Buyer warrants and represents to Seller as follows:

10.1 Power and Authority. Buyer has the full right and authority to enter into this Agreement and consummate the transactions contemplated herein; each of the persons signing this Agreement on behalf of Buyer is authorized to so sign; and the execution, consent or

acknowledgement of no other person or entity is necessary in order to validate the execution of this Agreement by Buyer.

10.2 Traditions Development. Buyer and Seller acknowledge that the Parcel is within the Traditions Master Planned Community and that although the parcel is part of the commercial portion of that community, the Parcel and Buyer's improvements to the Parcel shall not be subject to the Traditions Commercial Association or any other property owner's association or subject to any association or common area fees or charges generally applied to commercial property located in the same development except that the Parcel and any improvements on the Parcel shall be required to comply with architectural or design standards applicable to commercial property located in the same development pursuant to a declaration of covenants, conditions and restrictions. Specifically, Buyer agrees that any proposed new construction on the Parcel for a period of ten (10) years after Closing or until eighty percent of the development is complete, whichever occurs first, shall be subject to Seller's review and approval to ensure consistency with any and all architectural or design standards applicable to surrounding commercial property. Such approval shall not be unreasonably withheld, and in the event of a dispute, Buyer may submit the plans to an independent third party to review consistency with applicable architectural or design standards and mediate any dispute. Seller explicitly acknowledges and agrees that the Parcel shall not be subject to any restrictive conditions, covenants or restrictions that would prevent Buyer from performing any government functions on the Parcel so long as such functions are consistent with all applicable local planning and zoning requirements.

10.3 Water Rights. Buyer acknowledges and agrees that Buyer shall be responsible for providing any and all water rights in an amount sufficient to service the development and improvement of the Parcel as a Government Center.

10.4 Government Center. Buyer's purpose for acquiring the Parcel is to develop and construct a government office building, having a total rentable area of approximately 32,000 +/- square feet ("Building") together with surface parking areas, sidewalks, driveways, and landscaping, as shown on the conceptual site plan which is attached hereto as Exhibit B and incorporated by this reference ("Site Plan"). Buyer agrees that it will begin construction of the Building in accordance with the Site Plan within sixty (60) months of Closing and that a certificate of occupancy for the Building will be obtained not later than seventy-two (72) months after Closing. In the event that Buyer fails begin construction or obtain a certificate of occupancy within the timeframe provided for herein, Seller shall have the exclusive right to reacquire the Parcel from Buyer together with any completed improvements thereon for Purchase Price plus Seller's actual cost or appraised value, whichever is greater, of any improvements completed on the Parcel as of the expiration of the applicable timeframe provided for above.

10.5 Other Agreements. Entry into this Agreement, and the performance by Buyer of its obligations hereunder, does not contravene or constitute a breach of any agreement, contract, obligation or indenture to which Buyer is a party.

The representations and warranties of the Buyer set forth in this Section 9 shall survive the Closing for a period of six (6) months or the expiration of the timeframes provided for in Section 9.4, whichever is longer.

ARTICLE 11 - Brokerage Commissions

Each party represents and warrants to the other that it has not dealt with any broker or agent in connection with this transaction. Each party hereby indemnifies and holds harmless the other party from all loss, cost and expense, including reasonable attorneys' fees, arising out of a breach of its representation or undertaking set forth in this Article 10. The provisions of this Article 10 shall survive the Closing or the termination of this Agreement.

ARTICLE 12 - Default by Seller or Buyer

12.1 Seller's Remedies. If Buyer fails to complete the purchase of the Parcel or satisfy any other obligation of Buyer pursuant to this Agreement within the time period provided or allowed, and such failure constitutes a breach of this Agreement, then the parties agree that Seller may terminate this Agreement; and the Deposit and all interest thereon shall constitute liquidated damages to Seller for such breach by Buyer, and shall be the sole and exclusive remedy of Seller for such breach by Buyer. Buyer and Seller agree that the actual damages Seller will incur because of such breach are difficult to ascertain at this time and that the deposit is a reasonable estimated amount for liquidated damages for a breach in light of the circumstances existing at the time this Agreement is entered into.

12.2 Buyer's Remedies. If either Seller fails to complete the sale of the Parcel and such failure constitutes a breach of this Agreement, and the Deposit and all interest thereon shall be immediately returned to Buyer without any consent or instruction from Seller, and Buyer shall be entitled to all remedies available in equity and/or at law, including, without limitation, pursuing specific performance.

ARTICLE 13 – Damage, Destruction or Condemnation

If, prior to Closing, any portion or all of the Parcel is damaged, destroyed or taken under power of eminent domain or there is a threat thereof, Buyer may elect to terminate this Agreement by giving written notice of its election to Seller within fifteen (15) days after receiving notice of such destruction or taking. If Buyer does not give such written notice within such fifteen (15) day period and elects to consummate the transactions contemplated hereby, Seller will assign to Buyer any and all proceeds of any insurance policy(ies) payable to either Seller, or Seller's portion of any condemnation award. If Buyer elects to terminate this Agreement pursuant to this Section 12, the Deposit and all interest thereon shall automatically be refunded and returned to Buyer without any further consent or authorization from Seller.

ARTICLE 14 - Notices

14.1 Time of Delivery, Addresses. Unless otherwise specifically provided in this Agreement, all notices, demands or other communications given hereunder shall be in writing and will be deemed to have been duly delivered upon personal delivery, as of the next day after deposit with a commonly accepted courier for over-night delivery, the date of fax transmission, if electronically confirmed to have been sent and received by 5:00 p.m. on such day, or as of the third business day after mailing by United States certified mail, return receipt requested, postage prepaid, and addressed as follows:

Seller: Stan Lucas
Attn: Don Smit
490 Hot Springs Road
Carson City, Nevada 89701
Email: don@project-one.com

Buyer: Lyon County
Attn: Andrew Haskin
Lyon County Manager
27 S. Main Street
Yerington, NV 89447

If to Escrow Agent, to: Stewart Title
Attn: Kayla Jacobsen
2310 S. Carson St., Ste. 5A
Carson City, Nevada 89701
Email: kayla.jacobsen@stewart.com

or such other address as any party may designate to the others for such purpose in the manner set forth above.

ARTICLE 15 - General Provisions

15.1 Survival of Provisions. The representations, warranties, agreements and indemnities set forth in this Agreement shall remain operative, shall be deemed made at Closing, and shall survive the Closing.

15.2 Captions. Captions in this Agreement are inserted for convenience of reference only and do not define, describe or limit the scope or the intent of this Agreement.

15.3 Entire Agreement. This Agreement contains the entire agreement between the parties relating to the transactions contemplated hereby, and all prior or contemporaneous agreements, understandings, representations and statements, oral or written, are merged into this Agreement.

15.4 Modification. No modification, waiver or discharge of this Agreement shall be valid unless it is in writing and signed by the party against which the enforcement of the modification, waiver or discharge is or may be sought.

15.5 Successors; Assignment. All terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective administrators or executors, successors and assigns. Neither party may assign this Agreement without the written consent of the other party, except that Buyer shall, without the consent of Seller, be entitled to assign this Agreement and its rights and obligations hereunder to another entity with common ownership or control at or prior to Closing.

15.6 Counterparts. This Agreement may be executed in any number of counterparts, each of which will be deemed to be an original, but all of which together will constitute but one instrument.

15.7 Time. Time is of the essence of this Agreement and in the performance and enforcement of each of the promises, covenants, representations and warranties of the parties contained herein.

15.8 Further Assurances. Each of the parties hereto shall execute and deliver any and all additional papers, documents and other assurances, and shall do any and all acts and things reasonably necessary in connection with the performance of their obligations hereunder and to carry out the intent and agreements of the parties hereto.

15.9 Authority. Each person signing this Agreement represents and warrants that he or she has the proper authority to bind the party on whose behalf he or she signs.

15.10 Dispute Resolution. In the event of any dispute, claim, question or disagreement arising from or relating to this Agreement, or any matter related to the terms of this Agreement, the Parties shall first attempt resolution through mutual discussion. If the Parties are unable to resolve any dispute, claim, question, or disagreement arising from or relating to this Agreement through mutual discussion, the Parties shall in good faith participate in private, non-binding facilitative mediation seeking a just and equitable solution satisfactory to all Parties. The Parties shall not be required to mediate for a period greater than ninety (90) days unless otherwise agreed to in writing by the Parties. The Parties shall share equally any administrative costs and fees of such proceedings, but shall each be responsible for their own expenses otherwise incurred. In the event that the Parties are unable to resolve any dispute, claim, question, or disagreement through mediation, the Parties agree that any civil action relating to this Agreement shall be brought in the First Judicial District of Nevada.

15.11 Governing Law; Venue; Attorneys' Fees. This Agreement shall be construed in accordance with the laws of the State of Nevada. Any action brought to enforce the terms hereof shall be brought in a court of competent jurisdiction in Lyon County, Nevada. The prevailing party in any such action shall be entitled to reimbursement from the non-prevailing party for any and all costs incurred in defending or prosecuting such action, including, without limitation, reasonable attorneys' fees.

15.12 Business Day. "Business Day" means any day other than a Saturday or Sunday, or any other day on which banking institutions in the State of Nevada are authorized or obligated by law or executive order to close. If the time period for the performance of any act called for under this Agreement expires on a day other than a Business Day, then the act in question may be performed on the next succeeding Business Day.

15.13 Joint and Several Obligations. If Buyer or either Seller is comprised of more than one person or entity, then all persons or entities that comprise Buyer and Seller, as applicable, shall be jointly and severally liable for all the covenants, agreements, and obligations of Buyer or Seller, as the case may be, contained in this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

SELLER:

Date: _____, 2024

Stan Lucas

_____

BUYER:

Date: January 18, 2024

Lyon County
a political subdivision of the State of Nevada

_____
David Hockaday, Chairman
Lyon County Board of County Commissioners

CONSENT OF ESCROW AGENT

Stewart Title agrees to (i) accept the foregoing Agreement, (ii) be Escrow Agent under the Agreement and (iii) be bound by the Agreement in the performance of its duties as Escrow Agent; however, the undersigned shall have no obligations, liability or responsibility (i) under this consent or otherwise, unless and until the Agreement, fully signed by the parties, has been delivered to the undersigned, or (ii) under any amendment to the Agreement unless and until the amendment is accepted by the undersigned in writing.

STEWART TITLE COMPANY

Dated: _____, 2024

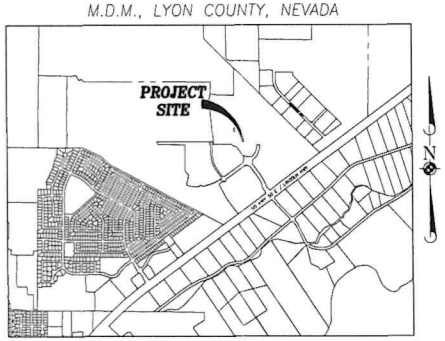
By: _____

Its: _____

EXHIBIT “A”

BOUNDARY LINE ADJUSTMENT FOR
STAN LUCAS

A PORTION OF THE SE 1/4 OF SEC. 1, T16N, R21E & THE SW 1/4 of SEC. 6, T16N, R22E, M.D.M., LYON COUNTY, NEVADA



VICINITY MAP
NOT TO SCALE

OWNER'S CERTIFICATE:

THE UNDERSIGNED OWNERS OF THE AFFECTED PARCELS AS SHOWN ON THIS MAP DO HEREBY STATE:

1. WE HAVE EXAMINED THIS PLAT AND APPROVE AND AUTHORIZE ITS RECORDING.

2. WE AGREE TO EXECUTE THE REQUIRED DOCUMENTS CREATING ANY EASEMENT WHICH IS SHOWN HEREON.

3. WE AGREE TO EXECUTE THE REQUIRED DOCUMENTS ABANDONING ANY EXISTING EASEMENT PURSUANT TO THE PROVISIONS OF NRS 278.010 TO 278.630.

4. ALL PROPERTY TAXES ON THE LAND FOR THE FISCAL YEAR HAVE BEEN PAID.

5. ANY LENDER WITH AN IMPOUND ACCOUNT FOR THE PAYMENT OF TAXES HAS BEEN NOTIFIED OF THE ADJUSTMENT OF THE BOUNDARY OR TRANSFER OF LAND.

6. THE PROPERTY OWNERS HEREBY AGREE TO ACCEPT ANY DRAINAGE ONTO THEIR PROPERTY RESULTING FROM THIS BOUNDARY LINE ADJUSTMENT.

APN: 016-401-93

BY: _____,
STAN LUCAS

APN: 016-406-03

BY: _____,
STANLEY LUCAS

NOTARY CERTIFICATE:

STATE OF NEVADA)
) SS
COUNTY OF LYON)

THE INSTRUMENT WAS ACKNOWLEDGED BEFORE ME,

ON THIS _____ DAY OF _____, 20___,

STAN LUCAS PERSONALLY APPEARED BEFORE ME, A NOTARY PUBLIC, WHO ACKNOWLEDGED THAT THEY EXECUTED THE ABOVE INSTRUMENT.

WITNESS MY HAND AND OFFICIAL SEAL.

_____
NOTARY PUBLIC

NOTARY CERTIFICATE:

STATE OF NEVADA)
) SS
COUNTY OF LYON)

THE INSTRUMENT WAS ACKNOWLEDGED BEFORE ME,

ON THIS _____ DAY OF _____, 20___,

STANLEY LUCAS PERSONALLY APPEARED BEFORE ME, A NOTARY PUBLIC, WHO ACKNOWLEDGED THAT THEY EXECUTED THE ABOVE INSTRUMENT.

WITNESS MY HAND AND OFFICIAL SEAL.

_____
NOTARY PUBLIC

G.I.S. STATEMENT

A DIGITAL COPY OF THIS MAP HAS BEEN PROVIDED TO THE LYON COUNTY G.I.S. DEPARTMENT.

_____ _____
DATE

_____
(PRINT NAME/TITLE)

SURVEYOR'S CERTIFICATE:

I, LEE H. SMITHSON, A PROFESSIONAL LAND SURVEYOR LICENSED IN THE STATE OF NEVADA, AS AGENT FOR MANHARD CONSULTING, LTD., DO HEREBY CERTIFY THAT:

1. THIS PLAT REPRESENTS THE RESULTS OF A SURVEY CONDUCTED UNDER MY DIRECT SUPERVISION AT THE INSTANCE OF STAN LUCAS.
2. THE LANDS SURVEYED LIE WITHIN A PORTION OF THE SE 1/4 OF SEC. 1, T16N, R21E & THE SW 1/4 of SEC. 6, T16N, R22E, M.D.M., LYON COUNTY, NEVADA AND THAT THE SURVEY WAS COMPLETED ON __/__/2023.
3. THE MONUMENTS DEPICTED ON THE PLAT WILL BE OF THE CHARACTER SHOWN AND OCCUPY THE POSITIONS INDICATED, AND ARE OF SUFFICIENT NUMBER AND DURABILITY;
4. THIS PLAT COMPLIES WITH THE APPLICABLE STATE STATUTES AND ANY LOCAL ORDINANCES IN EFFECT ON THE DATE THAT THE GOVERNING BODY GAVE ITS FINAL APPROVAL AND THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 625 OF THE NEVADA ADMINISTRATIVE CODE.
5. THIS MAP IS NOT IN CONFLICT WITH THE PROVISIONS OF N.R.S. 278.010 TO 278.630 INCLUSIVE.
6. ALL CORNERS AND ANGLE POINTS OF THE ADJUSTED BOUNDARY HAVE BEEN DEFINED BY MONUMENTS OR WILL BE OTHERWISE DEFINED ON A DOCUMENT OF RECORD AS REQUIRED BY N.R.S. 625.340.

_____
LEE H. SMITHSON, P.L.S.
NEVADA CERTIFICATE NO. 5097

PROFESSIONAL SURVEYOR – STATE OF NEVADA – LEE H. SMITHSON – Exp 6-30-24 – No. 5097

SURVEYOR'S NOTES

1. NO NEW PARCELS HAVE BEEN CREATED AS A RESULT OF THIS MAP.
2. THE PURPOSE OF THIS MAP IS TO REFLECT A BOUNDARY LINE ADJUSTMENT AS EXECUTED BY QUIT-CLAIM DEED DOCUMENT NO. _____

TITLE COMPANY CERTIFICATE:

THE UNDERSIGNED HEREBY CERTIFIES THAT THIS PLAT HAS BEEN EXAMINED AND THAT ENTITIES OFFERING THIS PLAT OWNS OF RECORD AN INTEREST IN THE LANDS DELINEATED HEREON AND THAT THEY ARE THE ONLY OWNER OF RECORD OF SAID LAND; THAT ALL THE OWNERS OF RECORD OF THE LAND HAVE SIGNED THE MAP; AND THAT THERE ARE NO LIENS OF RECORD AGAINST THE COMMON INTEREST COMMUNITY FOR DELINQUENT STATE, COUNTY, MUNICIPAL, FEDERAL OR LOCAL TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES OR SPECIAL ASSESSMENTS. THERE ARE NO MORTGAGE HOLDERS OR DEEDS OF TRUST.

STEWART TITLE COMPANY

BY: _____ _____
DATE

_____
(PRINT NAME/TITLE)

CLERK/TREASURER'S CERTIFICATE:

THE UNDERSIGNED HEREBY CERTIFIES THAT ALL PROPERTY TAXES ON THE LAND SHOWN HEREON FOR THE FISCAL YEAR HAVE BEEN PAID AND THAT THE FULL AMOUNT OF ANY DEFERRED PROPERTY TAXES FOR THE CONVERSION OF THE PROPERTY FROM AGRICULTURAL USE HAS BEEN PAID PURSUANT TO N.R.S. 361A.265.

APN'S 016-401-93, 016-406-03

By: _____ _____
DATE

_____
(PRINT NAME/TITLE)

COMMUNITY DEVELOPMENT DIRECTOR:

THE UNDERSIGNED CERTIFIES THAT THIS MAP HAS BEEN REVIEWED AND APPROVED BY THE LYON COUNTY COMMUNITY DEVELOPMENT DIRECTOR.

BY: _____ _____
COMMUNITY DEVELOPMENT DIRECTOR DATE

_____
(PRINT NAME/TITLE)

RECORDER'S CERTIFICATE:

FILED FOR RECORD AT THE REQUEST OF MANHARD CONSULTING ON THIS _____ DAY OF _____, 20__, AT ___ MINUTES PAST ___O'CLOCK __M IN THE OFFICIAL RECORDS OF LYON COUNTY, NEVADA.

RECORDING FEE: _____ _____
RECORDER

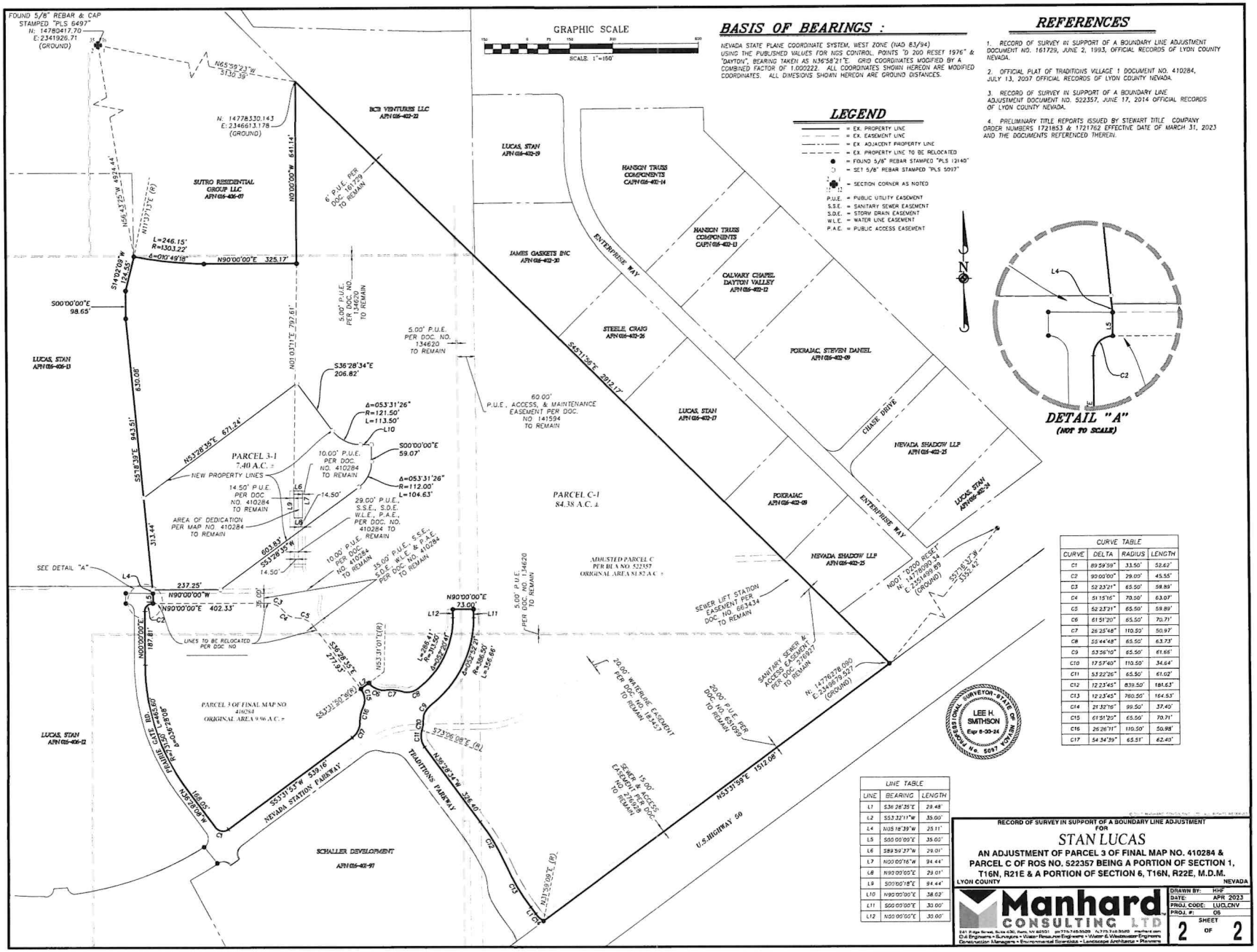
FILE NO. _____ BY: _____
DEPUTY

RECORD OF SURVEY IN SUPPORT OF A BOUNDARY LINE ADJUSTMENT
FOR
STAN LUCAS
AN ADJUSTMENT OF PARCEL 3 OF FINAL MAP NO. 410284 & PARCEL C OF ROS NO. 522357 BEING A PORTION OF SECTION 1, T16N, R21E & A PORTION OF SECTION 6, T16N, R22E, M.D.M.
LYON COUNTY NEVADA

Manhard CONSULTING LTD
241 Ridge Street, Suite 430, Reno, NV 89501 ph 775.743.3000 fx 775.746.3520 manhard.com
Civil Engineers • Surveyors • Water Resource Engineers • Water & Wastewater Engineers
Construction Managers • Environmental Scientists • Landscape Architects • Planners

DRAWN BY:	HHF
DATE:	APR 2023
PROJ. CODE:	LUCLCNV
PROJ. #:	06

SHEET 1 OF 2



CURVE TABLE			
CURVE	DELTA	RADIUS	LENGTH
C1	89°59'59"	33.50'	52.62'
C2	90°00'00"	29.00'	45.55'
C3	52°23'21"	65.50'	59.89'
C4	51°15'15"	70.50'	63.07'
C5	52°23'21"	65.50'	59.89'
C6	61°51'20"	65.50'	70.71'
C7	26°25'48"	110.50'	50.97'
C8	55°44'48"	65.50'	63.73'
C9	53°26'10"	65.50'	61.66'
C10	17°57'40"	110.50'	34.64'
C11	53°22'26"	65.50'	61.02'
C12	12°23'45"	839.50'	181.63'
C13	12°23'45"	760.50'	164.53'
C14	21°32'16"	99.50'	37.40'
C15	61°51'20"	65.50'	70.71'
C16	26°26'11"	110.50'	50.98'
C17	54°34'39"	65.51'	62.40'

LINE TABLE		
LINE	BEARING	LENGTH
L1	S36°28'35"E	29.48'
L2	S53°32'11"W	35.00'
L4	N05°18'39"W	25.11'
L5	S00°00'00"E	35.00'
L6	S89°59'37"W	29.01'
L7	N00°00'16"W	94.44'
L8	N90°00'00"E	29.01'
L9	S00°00'16"E	94.44'
L10	N90°00'00"E	38.62'
L11	S00°00'00"E	30.00'
L12	N90°00'00"E	30.00'

LEE H. SMITHSON Exp 6-30-24 No. 5097 STATE OF NEVADA PROFESSIONAL SURVEYOR

RECORD OF SURVEY IN SUPPORT OF A BOUNDARY LINE ADJUSTMENT
FOR
STAN LUCAS
AN ADJUSTMENT OF PARCEL 3 OF FINAL MAP NO. 410284 & PARCEL C OF ROS NO. 522357 BEING A PORTION OF SECTION 1, T16N, R21E & A PORTION OF SECTION 6, T16N, R22E, M.D.M.
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Civil Engineers • Surveyors • Water Resource Engineers • Water & Wastewater Engineers
Construction Managers • Environmental Scientists • Landscape Architects • Planners

DRAWN BY:	HHP
DATE:	APR 2023
PROJ. CODE:	LUCLCNV
PROJ. #:	05
SHEET	2
OF	2

APN's: 016-406-03 and 016-401-93

When recorded, return to:
Manhard Consulting, Ltd.
Attn: Lee H. Smithson
241 Ridge Street, Suite 400
Reno, Nevada 89501

BOUNDARY LINE ADJUSTMENT – QUITCLAIM DEED

Stanley Lucas, a single man, ("Grantor") and **Stan Lucas, an unmarried man,** ("Grantor") and

Stan Lucas, an unmarried man, ("Grantee") hereby enters into this indenture on the ___ of ___

_____, 202__.

WITNESSETH:

GRANTOR is the owner of adjacent and abutting parcels of real property being located within a portion of the East One-Half (E ½) of Section 1 (Sec. 1) and a portion of the Northeast 1/4 (NE ¼) of Section 12 (Sec 12), Township Sixteen North (T.16N.), Range Twenty-One East (R.21E.), Mount Diablo Meridian (M.D.M.), County of Lyon, State of Nevada and more particularly described in **Exhibit "A"** and **Exhibit "B",** attached hereto and incorporated herein by this reference. Grantor desires to adjust the boundary lines between said parcels pursuant to NRS 278.461(4)(c), by granting himself as grantee ("Grantee") the adjustment in the boundary lines its real property as described below.

COMES NOW, Stanley Lucas, a single man, owner of Adjusted Parcel C as shown on the Record of Survey in Support of a Boundary Line Adjustment for Sutro Tunnel Company, as Document number 522357, filed in the Office of the Lyon County Recorder on July 13, 2014, and **Stan Lucas, an unmarried man,** Parcel 3 of the Official Plat of Traditions Village 1, filed in the Office of the Lyon County Recorder on July 13, 2007, as Document No. 410284, Official Records, Lyon County, Nevada. And enter into this indenture as of the _____ day of _____, 202__.

NOW, THEREFORE, the Grantor and the Grantee, do by these presents grant, bargain, sell and convey, all portions of said real property described in the paragraph above necessary to effect this boundary line adjustment, so that the resultant real properties shall be as described in **Exhibit "C"** and **Exhibit "D" (the Resultant parcels),** attached and incorporated herein by this reference.

TOGETHER WITH all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, and the reversions, remainder and remainders, rents, issues and profits thereof.

TO HAVE AND TO HOLD the said premises, together with the appurtenances unto the Grantee and to its successors and assigns forever.

IN WITNESS WHEREOF, the Grantor has caused these presents to be executed the day and year first above written.

GRANTOR:
Stanley Lucas, a single man

By: Stan Lucas

Calif.
STATE OF ~~NEVADA~~)
~~CARSON CITY~~ Long Beach) Acknowledgement in representative
) capacity (NRS 240.1665)

This instrument was acknowledged before me on Nov 22, 2023, by Stanley Lucas

Notary Public

JEFF HERGESHEIMER
Notary Public - California
Los Angeles County
Commission # 2420805
My Comm. Expires Nov 9, 2026

GRANTOR:
Stan Lucas, an unmarried man

By: Stan Lucas

Calif.
STATE OF ~~NEVADA~~)
Long Bch)
~~CARSON~~ CITY) Acknowledgement in representative
) capacity (NRS 240.1665)

This instrument was acknowledged before me on Nov 22, 2023, by Stanley Lucas

Notary Public

JEFF HERGESHEIMER
Notary Public - California
Los Angeles County
Commission # 2420805
My Comm. Expires Nov 9, 2026

GRANTEE:

Stan Lucas, an unmarried man

By: Stan Lucas

Calif.

~~STATE OF NEVADA~~)
~~CARSON CITY~~ Long Bch.) Acknowledgement in representative
) capacity (NRS 240.1665)

This instrument was acknowledged before me on NOV 22, 2023, by Stan Lucas

Notary Public

JEFF HERGESHEIMER
Notary Public - California
Los Angeles County
Commission # 2420805
My Comm. Expires Nov 9, 2026

EXHIBIT "C "

RESULTANT PARCEL FOR STAN LUCAS

ADJUSTED PARCEL C-1

A parcel of land situate within a portion of the Southeast One-Quarter (SE ¼) of Section One (1), Township Sixteen North (T.16N), Range Twenty-One East (R.21E) and a portion of the Southwest One-Quarter (SW ¼) of Section Six (6), Township Sixteen North (T.16N), Range Twenty-Two East (R.22E), Mount Diablo Meridian (M.D.M.), being a portion of Adjusted Parcel C and Parcel 3 as shown on the Final map for "Traditions Village 1" filed July 13, 2007 as file no. 410284 and Record of Survey in Support of a Boundary line adjustment for "Sutro Tunnel Company a Nevada corporation" as document 522357, filed June 17, 2014.

Being more particularly described as follows:

BEGINNING, at the most northerly corner of said Adjusted Parcel C from which the NW corner of Section 1 bears North 65°59'23" West, 5,130.39 feet;

THENCE, easterly along the along the northwesterly line of said Adjusted Parcel C, South 45°11'56" East, 2,912.17 feet, to the northerly right of way line of U.S. Highway 50;

THENCE, along the southerly line of said Adjusted Parcel C and the northerly line of said Highway 50, South 53°31'59" West, 1,512.08 feet to the beginning of a non-tangent curve to the right;

THENCE, along the southwesterly line of said Adjusted Parcel C being the easterly right of way of Traditions Parkway the following Sixteen (16) courses:

1) northwesterly, 37.40 feet along the arc of a non-tangent curve to the right from which the radius point bears North 31°59'09" East having a radius of 99.50 feet and through a central angle of 21°32'16";

2) North 36°28'35" West, 29.48 feet to the beginning of a tangent curve to the right;

3) Northwesterly, 164.53 feet along the arc of a curve having a radius of 760.50 feet and through a central angle of 12°23'45" to the beginning of a reverse curve;

4) northwesterly, 181.63 feet along the arc of a curve having a radius of 839.50 feet and through a central angle of 12°23'45";

5) North 36°28'34" West, 326.40 feet, to the beginning of a tangent curve to the right;

6) leaving said easterly right of way of Traditions Parkway northerly, 61.02 feet along the

arc of a curve having a radius of 65.50 feet and through a central angle of 53°22'26" to the beginning a reverse curve;

7) northerly, 34.64 feet along a reverse curve to the left having a radius of 110.50 feet and a central angle of 17°57'40" to the beginning of a reverse curve, also being the easterly right of way line of Traditions Parkway, to the beginning of a reverse curve;

8) easterly, 61.66 feet along the arc of a curve having a radius of 65.50 feet and through a central angle of 53°56'10" to the beginning of a reverse curve;

9) northeasterly along the southerly line of Nevada Station Parkway, also being the westerly line of said Adjusted Parcel C, a distance of 356.66 feet along a reverse curve having a radius of 386.50 feet and a central angle of 52°52'21";

10) North 0°00'00" West, 30.00 feet to the North line of Nevada Station parkway:

11) South 90°00'00" West, 73.00 feet along the north line of Nevada Station Parkway;

12) Along the northerly right of way of Nevada Station Parkway South 0°00'00" West, 30.00 feet to the beginning of a tangent curve to the right being the northerly right of way of Nevada Station Parkway;

13) southwesterly along the North line of Nevada Station Parkway, 286.41 feet along the arc of a curve having a radius of 313.50 feet and through a central angle of 52°20'41" to the beginning of a compound curve;

14) westerly, a distance of 63.73 feet along the arc of a curve having a radius of 65.50 feet and a central angle of 55°44'48" to the beginning of a reverse curve;

15) westerly, 50.97 feet along a reverse curve to the left having a radius of 110.50 feet and a central angle of 26°25'48" to the beginning of a reverse curve;

16) northwesterly, 70.71 feet along a reverse curve to the right having a radius of 65.50 feet and a central angle of 61°51'20";

17) South 53°32'11" West, 35.00 feet to the southeasterly corner of the above-mentioned Parcel 3, also being the beginning of the southerly line of said Parcel 3;

THENCE, along the southerly line of said Parcel 3 also being the northerly right of way line of Nevada Station Parkway, 70.71 feet along the arc of a curve to the right from which the West having a radius of 65.50 feet and through a central angle of 61°51'20" to the beginning of a reverse curve;

THENCE, along the southerly line of said Parcel 3, a distance of 50.98 feet along a reverse curve to the left having a radius of 110.50 feet and a central angle of 26°26'11" to the beginning of a reverse curve;

THENCE, along the southerly line of said Parcel 3, a distance of 62.40 feet along a reverse curve having a radius of 65.51 feet and a central angle of 54°34'39" to the northerly right of way line of Nevada Station Parkway;

THENCE, along the southerly line of said Parcel 3, also being the northerly right of way of said Nevada Station Parkway South 53°31'53" West, 539.16 feet to the beginning of a tangent curb to the right;

THENCE, westerly, 52.62 feet along the arc of a curve having a radius of 33.50 feet and through a central angle of 89°59'59";

THENCE, along the westerly line of said Parcel 3, also being the easterly right of way line of Prairie Gate Way, North 36°28'08" West, 168.05 feet to a tangent curve to the right;

THENCE, northerly, 465.60 feet along the arc of a curve having a radius of 731.50 feet and through a central angle of 36°28'08";

THENCE, North 0°00'00" East, 187.81 feet to the beginning of a tangent curve to the right;

THENCE, along the westerly line of said Parcel 3 northeasterly, 45.55 feet along the arc of a curve having a radius of 29.00 feet and through a central angle of 90°00'00" to a point on the northerly line of said Parcel 3;

THENCE, leaving the northerly line of said Parcel 3 North, 00°00'00" West, 35.00 feet along the west line of above-mentioned Parcel C;

THENCE, North 05°18'39" West, 25.11 feet;

THENCE, leaving the west line of said Adjusted Parcel C South 90°00'00" East, 237.25 feet;

THENCE, North 53°28'35" East, 603.83 feet to a tangent curve to the left;

THENCE, northeasterly, 104.63 feet along the arc of a curve having a radius of 112.00 feet and through a central angle of 53°31'26";

THENCE, North 0°00'00" West, 59.07 feet;

THENCE, North 90°00'00" West, 38.02 feet to the beginning of a tangent curve to the right;

THENCE, northwesterly, 113.50 feet along the arc of a curve having a radius of 121.50 feet and through a central angle of 53°31'26";

THENCE, North 36°28'34" West, 206.82 feet;

THENCE, South 53°28'35" West, 671.24 feet to a point on the west line of said Adjusted Parcel C;

THENCE, along the west line of said Adjusted Parcel C North 05°18'39" West, 630.08 feet;

THENCE, North 0°00'00" West, 98.65 feet;

THENCE, North 14°02'09" East, 124.55 feet to a point on the northerly line of said Adjusted Parcel C;

THENCE, leaving the westerly line of said Adjusted Parcel C easterly, 246.15 feet along the arc of a non-tangent curve to the left from which the radius point bears North 11°37'13" East having a radius of 1,303.22 feet and through a central angle of 10°49'18";

THENCE, along the north line of Adjusted Parcel C, North 90°00'00" East, 325.17 feet;

THENCE, leaving the northerly line of said Adjusted Parcel C North, 641.14 feet to the **POINT OF BEGINNING.**

Containing 84.38 acres, more or less.

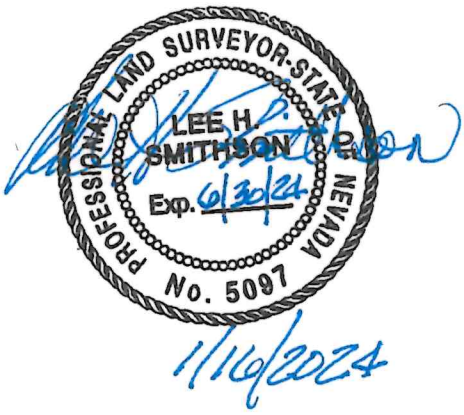
BASIS OF BEARINGS:

Nevada State Plane Coordinate System, West Zone (NAD 83/94) using the published values for NGS Control Points "D 200 reset 1976" & "Dayton", bearing taken as N36°58'21"E. Grid Coordinates modified by a combined factor of 1.000222. all coordinates shown hereon are modified coordinates. All dimensions shown hereon are ground distances.

SURVEYOR'S CERTIFICATE:

I hereby certify that the description above was prepared by me or under my direct supervision and is accurate to the best of my knowledge and belief.

Lee H. Smithson
Nevada PLS 5097
For and on behalf of
Manhard CONSULTING
241 RIDGE STREET, SUITE 400
RENO, NEVADA 89501
(775) 887-5222



1/16/2024

EXHIBIT "D "

RESULTANT PARCEL FOR STAN LUCAS

ADJUSTED PARCEL 3-1

A parcel of land situate within a portion of the Southeast One-Quarter (SE ¼) of Section One (1), Township Sixteen North (T.16N), Range Twenty-One East (R.21E) and a portion of the Southwest One-Quarter (SW ¼) of Section Six (6), Township Sixteen North (T.16N), Range Twenty-Two East (R.22E), Mount Diablo Meridian (M.D.M.), being a portion of Adjusted Parcel C as shown on the Record of Survey in Support of a Boundary Line Adjustment for Sutro Tunnel Company a Nevada Corporation File No. 522357,recorded on June 17, 2014 and Boundary Line Adjustment Deed, File No. 522358, recorded on June 17, 2014, both documents filed in the Official Records of Lyon County, Nevada.

Being more particularly described as follows:

COMMENCING, at the Northwest corner of said Adjusted Parcel C from which the Northwest corner of said Section 1 bears North 56°43'25" West, 4924.44 feet;

THENCE, along the westerly line of said Adjusted Parcel C, South 14°02'09" West, 124.55 feet;

THENCE, continuing along the westerly line of said Adjusted Parcel C, South 00°00'00" East, 98.65 feet;

THENCE, continuing along the westerly line of said Adjusted Parcel C, South 05°18'39" East, 630.08 feet to the **POINT OF BEGINNING**

THENCE, leaving the West line of said Adjusted Parcel C, North 53°28'35" East, 671.24 feet;

THENCE, South 36°28'34" East, 206.82 feet, to the beginning of a tangent curve to the left;

THENCE, southeasterly, 113.50 feet along the arc of a curve having a radius of 121.50 feet and through a central angle of 53°31'26";

THENCE, North 90°00'00" East, 38.02 feet;

THENCE, South 00°00'00" East, 59.07 feet, to the beginning of a tangent curve to the right;

THENCE, southwesterly, 104.63 feet along the arc of a curve having a radius of 112.00 feet and through a central angle of 53°31'26";

THENCE, South 53°28'35" West, 603.83 feet;

THENCE, North 90°00'00" West, 237.25 feet, to the West line of said Adjusted Parcel C;

THENCE, along the West line of said Adjusted Parcel C, North 05°18'39" West, 25.11 feet;

THENCE, continue along the West line of said Adjusted Parcel C, North 05°18'39" West, 313.44 feet to the **POINT OF BEGINNING**.

EXCEPTING THERFROM:

The Area of Dedication as shown on the Final Map for Traditions Village 1.

Parcel 3-1 containing 7.40 Acres, more or less.

BASIS OF BEARINGS:

Nevada State Plane Coordinate System, West Zone (NAD 83/94) using the published values for NGS Control Points "D 200 reset 1976" & "Dayton", bearing taken as N36°58'21"E. Grid Coordinates modified by a combined factor of 1.000222. all coordinates shown hereon are modified coordinates. All dimensions shown hereon are ground distances.

SURVEYOR'S CERTIFICATE:

I hereby certify that the description above was prepared by me or under my direct supervision and is accurate to the best of my knowledge and belief.

Lee H. Smithson
Nevada PLS 5097
For and on behalf of
Manhard CONSULTING
241 RIDGE STREET, SUITE 400
RENO, NEVADA 89501
(775) 887-5222



EXHIBIT “B”

4879-7625-5129, v. 1

PURCHASE AGREEMENT AND ESCROW INSTRUCTIONS

THIS PURCHASE AGREEMENT AND ESCROW INSTRUCTIONS ("Agreement") dated as of the last date reflected on the signature page hereto ("Effective Date"), are entered into between **Stan Lucas** ("Seller") and **Lyon County**, a political subdivision of the State of Nevada ("Buyer").

This Agreement is entered into with reference to the recitals set forth below and constitutes (i) a contract of purchase and sale between the parties and (ii) escrow instructions to Stewart Title ("Escrow Agent") whose consent appears at the end of this Agreement.

RECITALS:

A. Seller is the owner of certain real property in Lyon County, Nevada, commonly known as Assessor's Parcel Number ("APN") 016-406-03 ("Property").

B. Seller desires to sell and Buyer desires to purchase a portion of the Property, consisting of approximately 7.4 acres (+/-322,344.0 sq.ft.) of the Property as depicted on Exhibit "A" attached hereto and incorporated by this reference as if fully set forth herein ("Parcel").

C. Buyer desires to purchase the Parcel in accordance with the terms of this Agreement in order to develop and construct on the Parcel a single-story office building consisting of approximately 32,000 square feet ("Building") together with all related improvements necessary to utilize the building as a County Government Center (collectively, "Improvements").

For and in consideration of the covenants herein contained, and upon the terms and conditions herein set forth, Seller and Buyer agree as follows:

ARTICLE 1 - Agreement to Purchase

In consideration of the covenants and upon the terms and provisions set forth in this Agreement, Seller will sell, and Buyer will purchase the Parcel. The "Parcel" as defined herein shall include the Parcel and: (i) all easements, hereditaments and belonging to or inuring to the benefit of Seller or pertaining the Parcel; and (ii) all transferable consents, authorizations, variances or waivers, licenses, permits and approvals from any governmental or quasi-governmental agency, department, board, commission, bureau or other entity or instrumentality solely in respect of the Parcel, if any.

ARTICLE 2 - Purchase Price

2.1 Amount of Purchase Price. The purchase price for the Parcel shall be **Three Million Nine Hundred and Ninety-One Thousand and Two Hundred and Fifty and No/100ths Dollars ($3,991,250.00)** (the "Purchase Price") payable as below provided.

2.2 Method of Payment. The Purchase Price shall be paid as follows:

2.2.1 Earnest Money Deposit. Within five (5) business days of the Effective Date, Buyer shall deposit **One Thousand and No/100 Dollars ($1,000.00)** (the "Earnest Money Deposit") in Escrow.

2.2.2 Additional Deposit. Within five (5) business days of the NOS as defined below, Buyer shall deposit an additional **Ten Thousand and No/100 Dollars ($10,000.00)** (the "Additional Deposit") in Escrow. The Earnest Money Deposit and Additional Deposit shall be collectively referred to as the Deposit.

2.2.3 Balance of Purchase Price. On or before the Closing Date, Buyer shall deposit the balance of the Purchase Price in Escrow, together with Buyer's share of Closing Costs as defined herein as well.

ARTICLE 3 – Appraisal

31 Appraisal. Within sixty (60) days of the Effective Date, Buyer, at its sole cost, shall obtain an appraisal of the Parcel in accordance with NRS 244.28. The parties acknowledge that Buyer may not purchase the Parcel for an amount in excess of the Appraised Value.

3.2 Purchase Price Adjustment. In the event that that the Appraised Value is less than the Purchase Price, but within five percent (5%) of the Purchase Price, Buyer shall pay the Appraised Value as the Adjusted Purchase Price. In the event that the Appraised Value exceeds the Purchase Price in Paragraph 2, Buyer shall pay the Purchase Price in Paragraph 2.

3.2.1 Second Appraisal. In the event that the initial Appraised Value, as provided for in Paragraph 3.1 above, is less than ninety-five (95%) of the Purchase Price Seller at its option may, by written request to Buyer within ten (10) days of receipt of the initial appraisal, request that Buyer obtain a second appraisal of the Parcel. The Buyer shall, within twenty (20) days of the request for a second appraisal select the appraiser from the Buyer's approved list of appraisers and obtain the second appraisal as promptly as possible. Seller shall be solely responsible for the costs of the second appraisal.

3.2.2 Average of the Two Appraisals. In the event that the average of the two Appraised Values is less than the Purchase Price but within five percent (5%) of the Purchase Price, Buyer shall pay the average of the two Appraised Values as the Adjusted Purchase Price.

3.3 Seller's Option to Terminate Purchase Agreement. In the event that the Appraised Value, based on the initial appraisal of the Parcel or the average of the first and second appraisal, if a second appraisal is requested by Seller, is less than ninety-five (95%) of the Purchase Price, the Seller, at its sole option, may terminate this Agreement. In the event that Seller terminates the Agreement as provided in this Section, all Deposits shall be returned to Buyer and the parties shall have no further obligations to one another.

ARTICLE 4 - Escrow

4.1 Opening. Upon Buyer's delivery of the Deposit as provided in Section 2.2.1, Buyer and Seller shall deliver to Escrow Agent a copy of a fully executed copy of this Agreement. The date by which the Deposit and a fully executed copy of this Agreement is delivered to Escrow Agent shall be the "Escrow Opening Date". Escrow Agent shall immediately thereafter notify the parties of the Escrow Opening Date. This Agreement shall serve as escrow instructions to Escrow Agent, and Escrow Agent is hereby authorized and instructed to act in accordance with the terms of this Agreement. The parties shall execute any additional instructions to Escrow Agent necessary to carry out the terms and conditions of this Agreement, provided such escrow instructions shall be subject to approval by the parties hereto. The terms of the escrow instructions shall not supersede the terms of this Agreement; and in the event of conflict, the terms of this Agreement shall be controlling, unless a contrary intent is clearly indicated by the parties.

4.2 Closing. Escrow shall close, as provided for in in Article 6 below, within thirty (30) days of the date of Buyer's NOS as provided for below ("Closing"). In no event shall Closing take place later than April 1, 2024 without the written consent of the Parties. The date on which Closing actually occurs shall be referred to herein as the "Closing Date".

ARTICLE 5 - Conditions Precedent to Buyer's Obligation to Perform

Buyer's duty to perform its obligations under this Agreement is expressly made contingent upon Buyer's review and approval of the Title Report (below defined).

5.1 Creation of Parcel. Seller has initiated the process to create the Parcel from the Property and anticipates that the Parcel will be created not later than February 1, 2024. In the event that the Parcel is not created as a standalone parcel by March 1, 2024, Buyer may terminate this Agreement, all Deposits shall be returned to Buyer and the parties shall have no further obligations to one another.

5.2 Title. Within ten (10) days of recordation of the map or other documentation creating the Parcel, Seller shall cause title reports (the "Title Reports") for the Parcel from Stewart Title. Buyer shall have twenty (20) days from and after receipt of the Title Report (the "Title Review Period") to notify Seller and Escrow Agent, in writing, of Buyer's objection to one or more of the title exceptions and/or conditions shown in the Title Report (collectively, if any, the "Disapproved Title Matters"). Buyer's failure to notify Seller and Escrow Agent, in writing, of any Disapproved Title Matters within the Title Review Period shall constitute Buyer's approval of the Title Report, whereupon this contingency shall be deemed fully met and satisfied; subject, however, to Buyer's right to approve matters which are disclosed subsequent to the receipt by Buyer of the Title Report, such right of approval being reserved only as to such new matters. In the event Buyer notifies Seller of any disapproved Title Matters, Seller may, but shall have no obligation to, remove or cure such Disapproved Title Matter prior to Closing; provided, however, that Seller shall remove on or before Closing all monetary liens encumbering the Parcel, excluding real property taxes and assessments not then due or payable, without the

necessity of Buyer notifying Seller of same as Disapproved Title Matters. In the event Seller fail to satisfy a Disapproved Title Matter prior to or at Closing, then Buyer shall elect either (i) not to close the transaction contemplated hereby, in which event the Deposit shall be returned to Buyer and this Agreement shall be of no further force or effect or (ii) proceed to Closing without the removal or cure of such Disapproved Title Matter, with no reduction in the Purchase Price as a result thereof. Notwithstanding anything contained herein to the contrary, non-delinquent real estate taxes are hereby deemed approved, and all other monetary liens encumbering the Property are hereby deemed disapproved and shall be satisfied out of Seller's proceeds at the Closing.

At the Closing, Seller shall be responsible for delivering to Buyer a current commitment for an owner's policy of title insurance as approved by Buyer, which commitment shall contain the express commitment of a standard form American Land Title Association ("ALTA") owner's title insurance policy subject only to those exceptions as approved by Buyer. Seller will pay for the cost of the standard ALTA policy. Buyer will be responsible for any additional costs associated with an extended ALTA policy or any other extended title insurance requested by Buyer, together with any and all ALTA survey(s) that may be required or desired

5.3 Buyer's Inspection. For a period of forty-five (45) days from recordation of the map or other documentation creating the Parcel ("Due Diligence Period"), Buyer may review the Due Diligence Items (below) and any other matters, in Buyer's sole discretion and inspect the physical condition of the Parcel, as Buyer shall deem necessary at Buyer's sole expense. During the Due Diligence Period, Buyer shall determine whether it is feasible to purchase the Parcel based on Buyer's review of the Due Diligence Items and its physical inspection of the Parcel. Buyer in its sole and absolute discretion may terminate this Agreement in writing on or before the expiration of the Due Diligence Period, and the Escrow Officer shall return the Deposit to Buyer, and Buyer and Seller shall have no further obligations to each other except as set forth herein. If Buyer chooses to proceed with Closing, on or before the expiration of the Due Diligence Period, Buyer will provide Seller and Escrow Agent with the Notice of Suitability ("NOS"). Buyer's failure to issue the NOS on or before the expiration of the Due Diligence Period pursuant to this section shall be deemed to be Buyer's approval of the Parce and election to proceed to Closing.

5.4 Due Diligence Items. Within ten (10) days of recordation of the map or other documentation creating the Parcel, if in Seller's possession, Seller, at Seller's sole expense, shall provide Buyer with the following:

5.4.1 Copies of all site plans, topographic maps, soil reports, geotechnical reports, property maps, FEMA maps, records of survey, parcel maps, diagrams or other documents related to the Parcel and any Improvements thereon.

5.4.2 If available, as-built surveys or plans of the Parcel and any Improvements thereon, engineer's reports, soil reports, traffic reports, environmental reports, and other professional reports related to the Parcel.

5.4.3 Copies of all leases and easement agreements affecting any portion of the Parcel.

5.4.4 Copies of all contracts, licenses, or agreements affecting any portion of the Parcel that will survive the Closing.

5.4.5 Copies of all notices received from any governmental entity, authority or agency alleging any violations of any zoning, building, fire, health, safety, or environmental code applicable to the Parcel.

5.4.6 Copies of Seller's current property and liability insurance certificates related to the Parcel.

5.4.7 Copies of all property tax statements, existing assessments, bonds, impositions, and information of any contemplated future assessments to be levied against the Parcel.

5.5 Access. Buyer shall provide three (3) calendar days' notice to Seller of its intent to enter the Parcel for purposes of inspections and testing during the Due Diligence Period. Seller will make their best efforts to obtain any approvals, if necessary, for said entry. Upon said approval, Buyer and it authorized agents and representatives may enter upon the Parcel for the purpose of conducting Buyer's due diligence with respect to its purchase of the Parcel. Buyer agrees to promptly deliver to Seller copies of all reports, studies, and results of tests and investigations obtained or previously conducted by Buyer. Buyer shall promptly repair and restore the Parcel to its condition prior to such tests and inspections and said obligation shall survive the termination of this Agreement.

5.6 Indemnification. Buyer shall keep the Parcel free from all liens and indemnify, defend, and hold Seller harmless as Seller's managers, employees, officers, members, agents, and attorneys, and their successors and assigns, from and against any and all claims, actions, losses, liabilities, damages, costs, and attorney's fees incurred, suffered by or claimed against Seller and caused by Buyer's entry onto the Parcel and/or performance of any inspections, tests or due diligence related thereto. This indemnity shall survive the Closing of this Agreement.

ARTICLE 6 - Deliveries at Closing

6.1 Buyer's Deliveries. Buyer shall deliver to Escrow Agent, on or before Closing, the following:

6.1.1 Purchase Price. The balance of the Purchase Price as set forth in Section 2.2 and Buyer's share of any Closing Costs.

6.1.2 Additional Documentation. Such additional documents and instruments as may be reasonably required by Escrow Agent to consummate the Closing.

6.2 Seller's Deliveries. Seller shall deliver to Escrow Agent, on or before Closing, the following:

6.2.1 The Seller's Deeds. Notarized grant, bargain and sale deeds in a form acceptable to Buyer (the "Deeds") conveying the Parcel to Buyer executed by Seller.

6.2.2 Seller's IRS Section 1445 Affidavit. An Affidavit on Escrow Agent's standard form executed in satisfaction of the requirements of Section 1445 of the United States Internal Revenue Code.

6.2.3 Seller's Charges. If the funds deposited with Escrow Agent by Buyer are insufficient to (i) discharge all record encumbrances other than those acceptable to Buyer (the "Permitted Title Exceptions") and (ii) pay the charges to Seller under Article 7 of this Agreement entitled "Prorations, Credits and Costs", Seller shall deliver to Escrow Agent sufficient funds and instruments to discharge and pay such encumbrances and charges.

6.2.4 Additional Documentation. Such additional documents and instruments as may be reasonably required by Escrow Agent to consummate the Closing.

ARTICLE 7 - The Closing

7.1 Conditions to Closing. Escrow Agent shall close Escrow on or before the Closing Date. Escrow Agent shall affect the Closing by (i) filing for record the Deeds, (and such other documents as may be necessary to procure the title policy); and (ii) delivering funds and documents to the parties as appropriate WHEN AND ONLY WHEN each of the following conditions has been satisfied:

7.1.1 Deliveries. All funds and documents described in Article 5 have been delivered to Escrow Agent.

7.1.2 Conditions Precedent. Buyer has not elected to terminate this Agreement pursuant to Article 4.

7.1.3 Closing Statement. Escrow Agent shall have delivered to the parties and the parties shall have approved the proposed Closing statement.

7.1.4 Title Policies. Escrow Agent is irrevocably committed to cause the issuance of standard form ALTA owner's policies of title insurance with coverage in the amount of the Purchase Price for the Parcel, insuring that fee simple title to the Parcel vests in Buyer subject only to (i) standard printed form exclusions from coverage of such policy of title insurance, (ii) general and special real estate taxes which are, as of Closing, not delinquent, and (iii) the Permitted Title Exceptions.

7.1.5 1031 Exchange. In the event Buyer or either Seller wishes to enter into a 1031 tax deferred exchange for the real property described herein, each of the parties agrees to cooperate with the other party in connection with such exchange, including the execution of documents as may be reasonably necessary to effectuate the same. Provided that the other party shall not be obligated to delay the closing, all additional costs in connection with the exchange shall be paid by the party requesting the exchange, and the other party shall not be obligated to execute any note, contract, deed, or other document providing for any personal liability which would survive the exchange. The other party shall be indemnified and held harmless against any

liability arising or is claimed to have arisen on account of the acquisition of ownership of the exchange property.

ARTICLE 8 - Prorations, Credits and Costs

8.1 Prorations. Escrow Agent shall prorate (that is, apportion) between the parties, in cash, to the Closing Date on the basis of a 30-day month, general and special real estate and personal property taxes, based on the regular tax bill for the fiscal year in which the Escrow closes (or, if such tax bill has not been issued as of the Closing Date, the regular tax bill for the fiscal year preceding that in which the Escrow closes), utility charges (if applicable) and all other operating costs, assessments or expenses applicable to the Parcel.

8.2 Closing Costs. Each party shall pay the cost of preparing the instruments to be furnished by such party and any attorneys' fees incurred by such party. The cost of the real property transfer tax, if any, and the standard ALTA title insurance policy premium shall be paid by the Seller. The escrow fee, the recording fee for the deed, and all other closing costs and fees customary in Lyon County, Nevada, for similar type transactions ("Closing Costs"), shall be split evenly between Buyer and Seller.

ARTICLE 9 - Warranties and Representations of Seller.

Seller hereby represents and warrants to Buyer all of the following, each of which is true in all respects as of the date of this Agreement and shall be so at Closing.

9.1 Actions, Suits or Proceedings. Other than those expressly set forth herein, there are no actions, suits, or proceedings which are pending or threatened before any court or governmental department, commission, board, bureau, agency or instrumentality that would materially and adversely affect the Parcel or the right to occupy or utilize it.

9.2 Power and Authority. Seller has the full right and authority to enter into this Agreement and consummate the transactions contemplated herein; each of the persons signing this Agreement on behalf of Seller is authorized to so sign; and the execution, consent or acknowledgment of no other person or entity is necessary in order to validate the execution of this Agreement by Seller.

9.3 Other Agreements. Entry into this Agreement, and the performance by Seller of their obligations hereunder, does not contravene or constitute a breach of any agreement, contract, obligation or indenture to which either Seller is a party.

9.4 Liens and Encumbrances. Except as may be disclosed in the Title Report, to the best of Seller's knowledge, there are no unrecorded leases, easements or encumbrances which affect title to the Parcel; and Seller have not granted any other rights to others to use, occupy or acquire, or to limit the use or occupation of the Parcel.

9.5 No Notice of Pending Condemnation. There is no pending or threatened condemnation of all or any part of the Parcel.

9.6 Compliance. To the best of Seller's knowledge, there exists no aspect or condition of the Parcel which violates applicable laws, rules, regulations, codes, or covenants, conditions or restrictions, or of improvements or alterations made to the Parcel without a permit where one was required, or of any unfulfilled order or directive from any applicable governmental agency, or any casualty insurance company that any work of investigation, remediation, repair, maintenance or improvement is to be performed on the Parcel.

9.7 Maintenance During Escrow and Condition at Closing. Seller shall maintain the Parcel until Closing in its present condition, acts of God excepted.

9.8 Negative Covenants. From and after the Effective Date and until Closing or any sooner termination of this Agreement, Seller shall not, without Buyer's prior written consent, which may be withheld in its sole discretion: (i) cause or create any new encumbrances to be recorded against or otherwise affect title to the Parcel or any part of the Parcel, (ii) market, sell, negotiate the sale of, or make, accept or pursue offers to sell the Parcel or any part of the Parcel, (iii) commit or allow any waste to occur on or to the Parcel, or (iv) otherwise transfer all or any of its interest in the Parcel.

9.9 Changes in Agreements. Prior to Closing, Seller will not violate or modify, either orally or in writing, any agreement affecting the Parcel, or create any new agreements affecting the Parcel, without Buyer's written approval.

9.10 Possessory Rights. No person, except Seller, has any right to possession of the Parcel.

9.11 Mechanics' Liens. There are no unsatisfied mechanic's or materialman's lien rights concerning the Parcel, and Seller agrees to resolve any mechanic's or materialman's liens that are placed against the Parcel for any work completed by Seller prior to Closing.

9.12 No Seller Bankruptcy Proceedings. Seller is not the subject of a bankruptcy proceeding.

9.13 Hazardous Substances/Storage Tanks. To the best of Seller's knowledge, the Parcel is not in violation of any federal, state, local or administrative agency ordinance, law, rule, regulation, order or requirement relating to environmental conditions or Hazardous Material ("Environmental Laws"). Neither Seller, nor any third party, has used, manufactured, generated, treated, stored, disposed of, or released any Hazardous Material on, under or about the Parcel or transported any Hazardous Material over the Parcel. Neither Seller, nor any third party, has installed, used or removed any storage tank on, from or in connection with the Parcel except in full compliance with all Environmental Laws, and there are no storage tanks or wells (whether existing or abandoned) located on, under or about the Parcel and no storage tank has been installed on, used on or removed from or used in connection with the Parcel in violation of any Environmental Laws. The Parcel does not consist of any building materials that contain Hazardous Material. For the purposes hereof, "Hazardous Material" shall mean any substance, chemical, waste or other material which is listed, defined or otherwise identified as "hazardous"

or "toxic" under any federal, state, local or administrative agency ordinance or law, including, without limitation, the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§ 9601 et seq. and the Resource Conservation and Recovery Act, 42 U.S.C. §§ 6901 et seq., or any regulation, order, rule or requirement adopted thereunder, as well as any formaldehyde, urea, polychlorinated biphenyls, petroleum, petroleum product or by product, crude oil, natural gas, natural gas liquids, liquefied natural gas, or synthetic gas usable for fuel or mixture thereof, radon, asbestos, and "source," "special nuclear" and "by product" material as defined in the Atomic Energy Act of 1985, 42 U.S.C. §§ 3011 et seq.

9.14 Breach. Seller is not in default under or in breach of any covenants, conditions, restrictions, rights-of-way, or easements which may affect the Seller in respect to the Parcel or may affect the Parcel or any portion thereof.

9.15 Title. Seller has good and marketable title to the Parcel.

9.16 Offsite Improvements. Seller, at its own expense, has completed or will complete all offsite streets, utilities and drainage improvements which are reasonably required to serve the Building, as described in Section 10.4 below, in accordance with governmental requirements applicable to the development and use of the Parcel as contemplated herein and together with such other offsite improvements as are required by any applicable governmental authorities and/or as may be required to obtain a building permit and certificates of occupancy for the Building. These improvements include all roads, streets and utilities stubbed out to the Parcel.

9.16.1 Site Preparation. Seller shall at its own expense, prepare the site for Buyer to develop the Government Center and related improvements contemplated in Section 10.4 below. This includes, but is not limited to, grading, fill, leveling and compaction, in accordance with industry standards and applicable governmental regulations. Seller agrees to provide all documentation related to the site preparation including, but not limited to, materials testing information and geotechnical reports.

9.17 Knowledge. When used in this Section 8, Seller's representation are based upon and limited to the knowledge of Don Smit with respect to the subject matter of the representations and warranties contained in this Section 8.

The representations and warranties of the Seller set forth in this Section 8 shall survive the Closing for a period of six (6) months.

ARTICLE 10 - Warranties and Representations of Buyer.

Buyer warrants and represents to Seller as follows:

10.1 Power and Authority. Buyer has the full right and authority to enter into this Agreement and consummate the transactions contemplated herein; each of the persons signing this Agreement on behalf of Buyer is authorized to so sign; and the execution, consent or

acknowledgement of no other person or entity is necessary in order to validate the execution of this Agreement by Buyer.

10.2 Traditions Development. Buyer and Seller acknowledge that the Parcel is within the Traditions Master Planned Community and that although the parcel is part of the commercial portion of that community, the Parcel and Buyer's improvements to the Parcel shall not be subject to the Traditions Commercial Association or any other property owner's association or subject to any association or common area fees or charges generally applied to commercial property located in the same development except that the Parcel and any improvements on the Parcel shall be required to comply with architectural or design standards applicable to commercial property located in the same development pursuant to a declaration of covenants, conditions and restrictions. Specifically, Buyer agrees that any proposed new construction on the Parcel for a period of ten (10) years after Closing or until eighty percent of the development is complete, whichever occurs first, shall be subject to Seller's review and approval to ensure consistency with any and all architectural or design standards applicable to surrounding commercial property. Such approval shall not be unreasonably withheld, and in the event of a dispute, Buyer may submit the plans to an independent third party to review consistency with applicable architectural or design standards and mediate any dispute. Seller explicitly acknowledges and agrees that the Parcel shall not be subject to any restrictive conditions, covenants or restrictions that would prevent Buyer from performing any government functions on the Parcel so long as such functions are consistent with all applicable local planning and zoning requirements.

10.3 Water Rights. Buyer acknowledges and agrees that Buyer shall be responsible for providing any and all water rights in an amount sufficient to service the development and improvement of the Parcel as a Government Center.

10.4 Government Center. Buyer's purpose for acquiring the Parcel is to develop and construct a government office building, having a total rentable area of approximately 32,000 +/- square feet ("Building") together with surface parking areas, sidewalks, driveways, and landscaping, as shown on the conceptual site plan which is attached hereto as Exhibit B and incorporated by this reference ("Site Plan"). Buyer agrees that it will complete construction of the Building in accordance with the Site Plan within sixty (60) months of Closing. Buyer may request an extension from Seller of not more than an additional twenty-four (24) months, which the Seller shall not unreasonably deny. In the event that Buyer fails begin construction or obtain a certificate of occupancy within the timeframe provided for herein, Seller shall have the exclusive right to reacquire the Parcel from Buyer together with any completed improvements thereon for Purchase Price plus Seller's actual cost or appraised value, whichever is greater, of any improvements completed on the Parcel as of the expiration of the applicable timeframe provided for above.

10.5 Other Agreements. Entry into this Agreement, and the performance by Buyer of its obligations hereunder, does not contravene or constitute a breach of any agreement, contract, obligation or indenture to which Buyer is a party.

The representations and warranties of the Buyer set forth in this Section 9 shall survive the Closing for a period of six (6) months or the expiration of the timeframes provided for in Section 9.4, whichever is longer.

ARTICLE 11 - Brokerage Commissions

Each party represents and warrants to the other that it has not dealt with any broker or agent in connection with this transaction. Each party hereby indemnifies and holds harmless the other party from all loss, cost and expense, including reasonable attorneys' fees, arising out of a breach of its representation or undertaking set forth in this Article 10. The provisions of this Article 10 shall survive the Closing or the termination of this Agreement.

ARTICLE 12 - Default by Seller or Buyer

12.1 Seller's Remedies. If Buyer fails to complete the purchase of the Parcel or satisfy any other obligation of Buyer pursuant to this Agreement within the time period provided or allowed, and such failure constitutes a breach of this Agreement, then the parties agree that Seller may terminate this Agreement; and the Deposit and all interest thereon shall constitute liquidated damages to Seller for such breach by Buyer, and shall be the sole and exclusive remedy of Seller for such breach by Buyer. Buyer and Seller agree that the actual damages Seller will incur because of such breach are difficult to ascertain at this time and that the deposit is a reasonable estimated amount for liquidated damages for a breach in light of the circumstances existing at the time this Agreement is entered into.

12.2 Buyer's Remedies. If either Seller fails to complete the sale of the Parcel and such failure constitutes a breach of this Agreement, and the Deposit and all interest thereon shall be immediately returned to Buyer without any consent or instruction from Seller, and Buyer shall be entitled to all remedies available in equity and/or at law, including, without limitation, pursuing specific performance.

ARTICLE 13 – Damage, Destruction or Condemnation

If, prior to Closing, any portion or all of the Parcel is damaged, destroyed or taken under power of eminent domain or there is a threat thereof, Buyer may elect to terminate this Agreement by giving written notice of its election to Seller within fifteen (15) days after receiving notice of such destruction or taking. If Buyer does not give such written notice within such fifteen (15) day period and elects to consummate the transactions contemplated hereby, Seller will assign to Buyer any and all proceeds of any insurance policy(ies) payable to either Seller, or Seller's portion of any condemnation award. If Buyer elects to terminate this Agreement pursuant to this Section 12, the Deposit and all interest thereon shall automatically be refunded and returned to Buyer without any further consent or authorization from Seller.

ARTICLE 14 - Notices

14.1 Time of Delivery, Addresses. Unless otherwise specifically provided in this Agreement, all notices, demands or other communications given hereunder shall be in writing

and will be deemed to have been duly delivered upon personal delivery, as of the next day after deposit with a commonly accepted courier for over-night delivery, the date of fax transmission, if electronically confirmed to have been sent and received by 5:00 p.m. on such day, or as of the third business day after mailing by United States certified mail, return receipt requested, postage prepaid, and addressed as follows:

Seller: Stan Lucas
Attn: Don Smit
490 Hot Springs Road
Carson City, Nevada 89701
Email: don@project-one.com

Buyer: Lyon County
Attn: Andrew Haskin
Lyon County Manager
27 S. Main Street
Yerington, NV 89447

If to Escrow Agent, to: Stewart Title
Attn: Kayla Jacobsen
2310 S. Carson St., Ste. 5A
Carson City, Nevada 89701
Email: kayla.jacobsen@stewart.com

or such other address as any party may designate to the others for such purpose in the manner set forth above.

ARTICLE 15 - General Provisions

15.1 Survival of Provisions. The representations, warranties, agreements and indemnities set forth in this Agreement shall remain operative, shall be deemed made at Closing, and shall survive the Closing.

15.2 Captions. Captions in this Agreement are inserted for convenience of reference only and do not define, describe or limit the scope or the intent of this Agreement.

15.3 Entire Agreement. This Agreement contains the entire agreement between the parties relating to the transactions contemplated hereby, and all prior or contemporaneous agreements, understandings, representations and statements, oral or written, are merged into this Agreement.

15.4 Modification. No modification, waiver or discharge of this Agreement shall be valid unless it is in writing and signed by the party against which the enforcement of the modification, waiver or discharge is or may be sought.

15.5 Successors; Assignment. All terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective administrators or executors, successors and assigns. Neither party may assign this Agreement without the written consent of the other party, except that Buyer shall, without the consent of Seller, be entitled to assign this Agreement and its rights and obligations hereunder to another entity with common ownership or control at or prior to Closing.

15.6 Counterparts. This Agreement may be executed in any number of counterparts, each of which will be deemed to be an original, but all of which together will constitute but one instrument.

15.7 Time. Time is of the essence of this Agreement and in the performance and enforcement of each of the promises, covenants, representations and warranties of the parties contained herein.

15.8 Further Assurances. Each of the parties hereto shall execute and deliver any and all additional papers, documents and other assurances, and shall do any and all acts and things reasonably necessary in connection with the performance of their obligations hereunder and to carry out the intent and agreements of the parties hereto.

15.9 Authority. Each person signing this Agreement represents and warrants that he or she has the proper authority to bind the party on whose behalf he or she signs.

15.10 Dispute Resolution. In the event of any dispute, claim, question or disagreement arising from or relating to this Agreement, or any matter related to the terms of this Agreement, the Parties shall first attempt resolution through mutual discussion. If the Parties are unable to resolve any dispute, claim, question, or disagreement arising from or relating to this Agreement through mutual discussion, the Parties shall in good faith participate in private, non-binding facilitative mediation seeking a just and equitable solution satisfactory to all Parties. The Parties shall not be required to mediate for a period greater than ninety (90) days unless otherwise agreed to in writing by the Parties. The Parties shall share equally any administrative costs and fees of such proceedings, but shall each be responsible for their own expenses otherwise incurred. In the event that the Parties are unable to resolve any dispute, claim, question, or disagreement through mediation, the Parties agree that any civil action relating to this Agreement shall be brought in the First Judicial District of Nevada.

15.11 Governing Law; Venue; Attorneys' Fees. This Agreement shall be construed in accordance with the laws of the State of Nevada. Any action brought to enforce the terms hereof shall be brought in a court of competent jurisdiction in Lyon County, Nevada. The prevailing party in any such action shall be entitled to reimbursement from the non-prevailing party for any and all costs incurred in defending or prosecuting such action, including, without limitation, reasonable attorneys' fees.

15.12 Business Day. "Business Day" means any day other than a Saturday or Sunday, or any other day on which banking institutions in the State of Nevada are authorized or obligated by law or executive order to close. If the time period for the performance of any act called for

under this Agreement expires on a day other than a Business Day, then the act in question may be performed on the next succeeding Business Day.

15.13 Joint and Several Obligations. If Buyer or either Seller is comprised of more than one person or entity, then all persons or entities that comprise Buyer and Seller, as applicable, shall be jointly and severally liable for all the covenants, agreements, and obligations of Buyer or Seller, as the case may be, contained in this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

SELLER:

Date: _____, 2024 Stan Lucas

_____

BUYER:

Date: January 18, 2024 Lyon County
a political subdivision of the State of Nevada

_____
David Hockaday, Chairman
Lyon County Board of County Commissioners

CONSENT OF ESCROW AGENT

Stewart Title agrees to (i) accept the foregoing Agreement, (ii) be Escrow Agent under the Agreement and (iii) be bound by the Agreement in the performance of its duties as Escrow Agent; however, the undersigned shall have no obligations, liability or responsibility (i) under this consent or otherwise, unless and until the Agreement, fully signed by the parties, has been delivered to the undersigned, or (ii) under any amendment to the Agreement unless and until the amendment is accepted by the undersigned in writing.

STEWART TITLE COMPANY

Dated: _____, 2024

By: _____

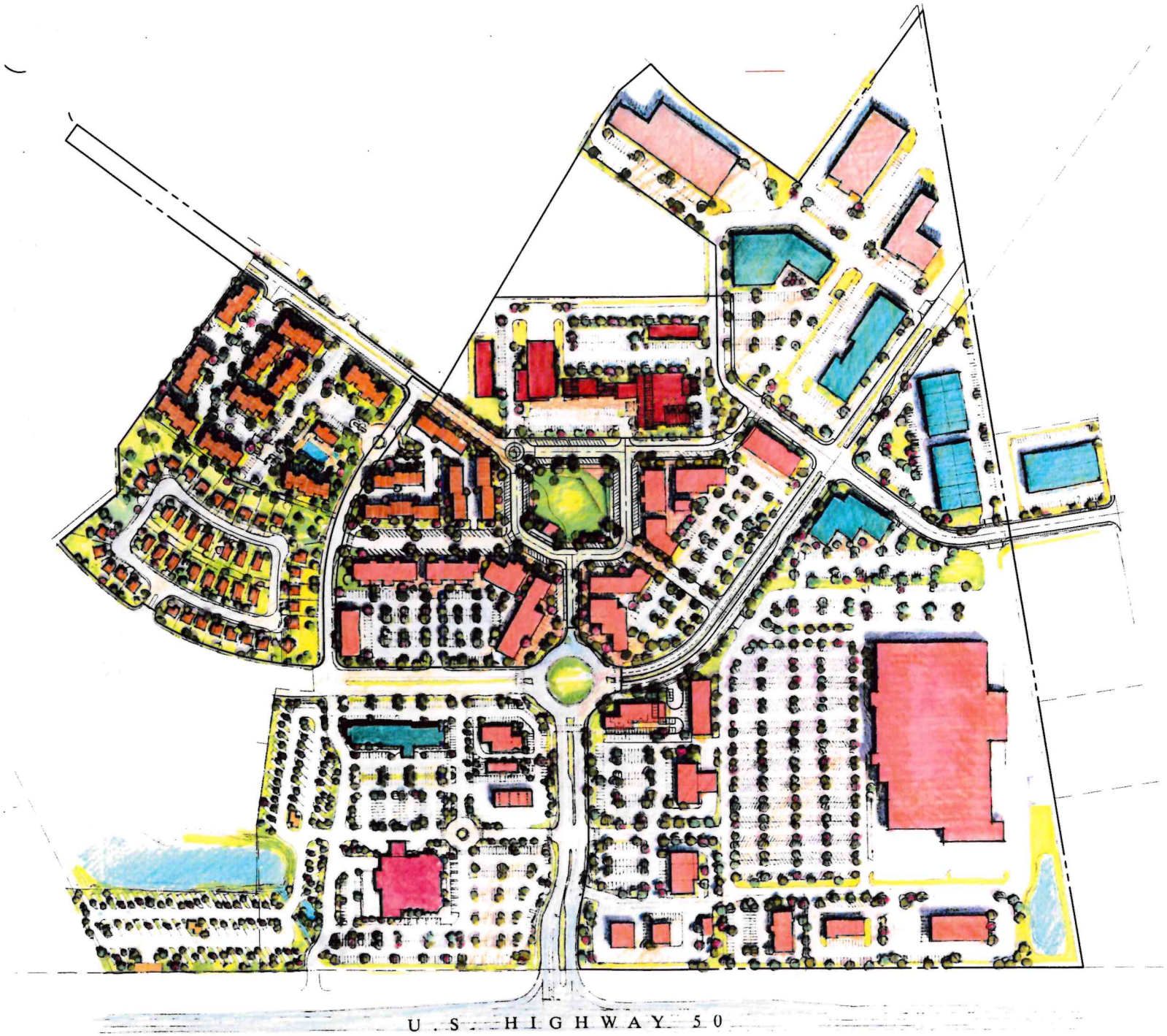
Its: _____

EXHIBIT “A”

EXHIBIT “B”

4879-7625-5129, v. 1


GRAPHIC SCALE
(IN FEET)
1 inch = 100 ft.
N
GOVERNMENT PARCEL 2
4.13 AC
GOVERNMENT PARCEL 1
7.40 AC
EXISTING ENTERPRISE WAY
NEVADA STATION PKWY
LAKESIDE BLVD
BOUNDARY LINE (TYP.)
TO MATCH EXISTING NEVADA STATION PKWY SECTION
60' LYON COUNTY ROW SECTION
50' LYON COUNTY ROW SECTION
EXISTING LOT LINE
SITE LEGEND
Description Quantity Unit
1. PROPOSED LC GOVERNMENT CENTER 322,386.10 sf
2. POTENTIAL LYON COUNTY EXPANSION SITE 179,888.70 sf
3. TRADITIONS VILLAGE II RETENTION BASIN 80,998.62 sf
4. TRADITIONS TOWN SQUARE 47,514.50 sf
5. TRADITIONS SALES CENTER/RETAIL SITE 37,326.95 sf
26' FTC/FTC DRIVE AISLE MIN.
60° STALLS (TYP.)
42' FTC/FTC DRIVE AISLE
PARALLEL STALLS (TYP.)
Manhard CONSULTING
TRADITIONS - COMMERCIAL
DAYTON, NEVADA
1627-16 TRADITIONS COMMERCIAL - PROGRESS
RECEIVED 3:27 PM, MONDAY, MARCH 27, 2023
FROM: MANHARD /SPENCER FELLOWS
SHEET 1 OF
LUC.DONV08


U.S. HIGHWAY 50

Lyon County Board of County Commissioners Agenda Summary

Meeting Date: January 18, 2024

Agenda Item Number:
17.b

Subject:
For Possible Action: Review potential Lyon County requests for Community Project Funding from the Nevada Congressional Delegation and provide direction to the County Manager on which requests should be included and how they should be ranked.

Summary:

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:

ATTACHMENTS

-

Proposed 2024 CPF Requests

Request	Amount
Mound House Community Center	$ 700,000.00
Sheriff's Training Facility	$ 900,000.00
Emergency Back Up Generators for Admin Building, and Yerington, Dayton and Silver Springs Senior Centers	$ 400,000.00
MOST Vehicle Retrofit -	$ 80,000.00
Old Town Dayton Sewer Main and Manhole Rehabilitation Project	$ 2,422,208.00
Silver Springs GID Storm Drainage Repair Project	$ 616,958.00
Sheep Camp Dam Rehabilitation Project	$ 1,661,686.00
Willowcreek Lift Station Improvement Project	$ 250,000.00
Ramsey Weeks Rehabilition	