

The Honorable Board of Lyon County Commissioners met this day in special session with the following present: Chairman Bob Hastings, Vice-Chairman Joe Mortensen, Commissioners Greg Hunewill, Don Alt and Ken Gray. Also present: Clerk/Treasurer Nikki Bryan and Deputy Clerk Donna MacGill.

1. Public participation

Mary Ann Sichak said that Bob Hastings invited her and her husband to attend the budget meetings. He thought they would find the meetings very informative.

2. For Possible Action: Review and adoption of agenda

Comm. Mortensen moved to adopt the agenda as presented. Comm. Gray seconded and the motion passed unanimously 5 – 0.

3. For Possible Action: Budget workshops to review budgets and establish tax rates and spending authorizations for all County departments, boards, and funds for fiscal year 2017/2018

Lyon County Comptroller Josh Foli presented some highlights for the current year budget. He said the assessed property values increased 7.45% for FY 2017/2018. Taxes will not increase by that amount due to the tax cap. The general fund showed a 2.9% increase. He recommended some increases in fees. He explained that growth should take care of itself but currently the county needs to subsidize planning and building. He said that residential growth requires more services than commercial growth. Central Lyon Vector Control in the past was raising more revenue than what they were spending. The tax rate was lowered in previous years to spend down some of the fund balance. Josh Foli is recommending a 1 cent tax increase to 4.5 cents this year to cover their expenses. He also said it is time to replace the voting machines. The new machines will be purchased with one-time money. He commented on upcoming Legislative changes. The impact of the changes is still unknown. He reviewed the recommended upgraded or new positions that have been outlined in the proposed tentative budget. He said that every department head felt the IT Services Technician position needs to be a top priority. He discussed the 5 cent diesel tax that may be imposed that could be used on roads. He said the tentative budget was prepared with a 1% salary increase for all Lyon County employees and a 2.5% merit increase on their anniversary dates. He also said the county is in negotiations with both employee associations. We are also negotiating the public defender contracts. He discussed other one-time expenditures that have been built into the tentative budget.

PUBLIC GUARDIAN

Sherry Stone explained her increase in travel due having a ward in Boulder City and the need to go there at least four times a year. She has been working diligently to keep the costs down in her department. She discussed the court costs that could be incurred in the public guardian department.

CLERK/TREASURER

Josh Foli said the clerk & treasurer budget includes the purchase of new voting machines and additional software support for the voting machines and the replacement of ADS software.

Nikki Bryan was present to answer any questions. She explained there is a bill in Legislature that would allow counties to lease the voting machines. She is not in favor of leasing the machines from the state. She also mentioned there is a bill in the Legislature that would require electronic poll books and could result in an additional expense.

RECORDER

Josh Foli reiterated that ADS is going out of business so it will also affect the recorder's office. They are in the process of evaluating software.

Dawna Warr presented her budget. She explained there are some bills in the Legislature that could affect technology fees collected in the recorders' office.

Josh Foli presented the following budgets.

**GENERAL FUND:
GENERAL SUPPORT
HUMAN RESOURCES
COMPTROLLER
INFORMATION TECHNOLOGY**

Comptroller Josh Foli presented the IT budget and said the fulltime position that was requested has been included in the budget. Some of the maintenance of dispatch and facilities has been moved to the IT department since it is easier to have centralized management. Information Technology does a lot of the work on the sights. There is also the ongoing replacement of copy machines that is done every year that is included in this budget.

DISTRICT ATTORNEY/CHILD SUPPORT

District Attorney Steve Rye and Child Support Supervisor Bridget Hill presented their budgets. Steve Rye showed a power point presentation that showed the increases and decreases in the office workload over the past couple of years. He said they collect child support from all over the country. He addressed the criminal side of his office and said there are five murder trials pending. He pointed out the statutory functions of the District Attorney's office. He said the office cannot provide legal advice to the public. He discussed the technology enhancements and the increase in supplies. He explained that Lyon County has fewer attorneys compared to other class 3 counties. He said he may be requesting another attorney for his office next year. He also said the child support budget is funded 2/3 by Federal grants.

ASSESSOR

Assessor Troy Villines presented the budget. He said it is very similar to last year's budget. He decreased the tax roll printing budget line item due to changes in Legislation. He said he has a personal property tax person who will be retiring this year. He discussed the cost of the new software needed since ADS will be going out of business.

Josh Foli said the new software needs to be intertwined with the assessor's and treasurer's offices. It also needs to be customized to match Nevada tax law. It will take time for the company to write the program to address all of Lyon County's requirements. They will also need time to test the program. He feels it will probably be a two to three year process.

**PUBLIC HEALTH NURSE
HUMAN SERVICES AND SENIOR SERVICES
CHILD PROTECTIVE SERVICES**

Human Services Director Edrie LaVoie and Comptroller Josh Foli presented the budgets for Public Health Nurse and Human Services and Senior Services. Edrie LaVoie wanted to go on record on supporting the IT position. She discussed the state assessments that are passed down from the Legislature and the possible loss of grant funding. She explained the services provided by the state and billed back to the county. She has concerns about the increase in Child Protective Services (CPS). She said if they lose grant funding they will lose positions in her department.

Josh Foli explained that when the Affordable Care Act went into effect the costs in the medical indigent fund decreased about \$300,000. Edrie LaVoie and Josh Foli also addressed the General Indigent Fund, Medical Indigent Fund, Silver, Gold Nutrition Program, Child Protective Services and Senior Services Donation Fund.

**COURT SERVICES
FERNLEY JUSTICE COURT
DAYTON JUSTICE COURT**

Comptroller Josh Foli presented the budgets for Court Services, Fernley Justice Court and Dayton Justice Court.

**JUVENILE PROBATION
JUVENILE PROBATION ASSESSMENT**

Roger Sayre presented the budgets for these departments. He said he will be retiring this year and there is other staff the department will be losing. He discussed the new software being used in his department.

Josh Foli commented on the China Springs youth detention facility funding. He said the Governor's budget had a reduction of \$66,568 for the China Springs facility.

PUBLIC DEFENDER CONTRACTS

Josh Foli and County Manager Jeff Page addressed the budget. Jeff Page recommended increasing each public defender contract by \$30,000. Josh Foli said the Elko County is very similar in demographics to Lyon County and Elko County pays considerably more for their public defenders.

**ANIMAL CONTROL
CONSUMER HEALTH
TRANSLATORS**

Josh Foli presented the budgets for the previous three funds.

VARIOUS:

Josh Foli presented the budgets for the following funds.

**RETIREE HEALTH BENEFITS FUND
PARK CONSTRUCTION TAX FUND**

BREAK FOR LUNCH:

Josh Foli presented the budgets for the following funds:

**UNEMPLOYMENT FUND
ROOM TAX FUND
COUNTY STABILIZATION FUND
AID TO DOMESTIC VIOLENCE FUND
FAIR & RODEO FUND**

WALKER RIVER JUSTICE COURT

Justice of the Peace Walker River Justice Court Mike Fletcher and Josh Foli presented the budget. The Walker River Justice Court takes care of Silver Springs, Mason Valley and Smith Valley.

ROADS

Road Supervisor Dustin Homan and Josh Foli presented the budget. They elaborated on the capital outlay items. Josh Foli explained that the budget includes the addition of two road maintainers.

Josh Foli said road fund revenues comes from gas tax and utility license fees.

REGIONAL TRANSPORTATION COMMISSION

Dustin Homan and Comptroller Josh Foli presented. The funds are also shared with the City of Fernley and the City of Yerington to be spent on road construction and maintenance.

VEHICLE MAINTENANCE

Josh Foli presented.

VEHICLE ACQUISITION

Josh Foli said the revenue source for vehicle acquisition is 100% brothel license fees. All of the revenues are spent on county vehicles.

CAPITAL OUTLAY REQUESTS

Josh Foli explained the requests and the fund the request will come from.

FACILITIES CEMETERIES FAIRGROUNDS PARKS

Josh Foli presented these budgets. Tim Ogle said the county is using contract services more and more to perform maintenance services. Mr. Ogle said the county had total acreage of 300 plus acres to maintain.

Jeff Page addressed the centralization of services in the future.

LIBRARY

Amy Geddes presented the library budget. The library requested replacement computers for the library.

The commissioners thanked Amy Geddes for the job she has done with the libraries.

LIBRARY GIFT FUND

Josh Foli presented the budget.

County Manager Jeff Page complemented Josh Foli and his staff for their hard work on presenting the balanced budget.

COMMISSIONERS

County Manager Jeff Page and Comptroller Josh Foli presented. The receptionist position will be vacant after December 2017. County Manager Jeff Page is not planning on replacing the receptionist position at this time.

The commissioners felt that the receptionist position should be filled when Maureen Williss retires.

BUILDING

Josh Foli said there may be a need for another building inspector next year. He said we are minimally staffed in the building department.

PLANNING

Jeff Page reiterated the fact that the county contracted with Farr West Engineering to handle the community development needs. He addressed updating the building and planning fee schedule for Lyon County.

EMERGENCY MANAGEMENT

Jeff Page said the budget is similar to previous years. He said the City of Fernley and the City of Yerington reimburse the county for the use of emergency management services as part of their contracts with Lyon County.

VARIOUS:

Josh Foli presented the budgets for the following funds.

**JUSTICE COURT SPECIAL ADMINISTRATIVE ASSESSMENT FUND
DISTRICT COURT RESTRICTED FEE FUND
MINING CLAIM MAP FUND
911 SURCHARGE FUND**

Josh Foli said the 911 Surcharge funds will be used for the purchase and storage of cameras for the Sheriff's department.

**ANIMAL CONTROL DONATION FUND
COOPERATIVE EXTENSION
WESTERN NEVADA REGIONAL YOUTH CENTER FACILITY FUND (W.N.R.Y.C.)
CAPITAL IMPROVEMENTS FUND**

Josh Foli said the main source of revenue is PILT funds. He is not in favor of using these funds for the salaries or operations of the county because there are no guarantees the funds will continue year after year.

4. Public participation

There was no public participation.

**ADJOURN TO CONVENE AS WILLOWCREEK GENERAL IMPROVEMENT
DISTRICT BOARD**

5. Public participation

There was no public participation.

6. For Possible Action: Budget workshops to review budgets and establish tax rates and spending authorizations for the Willowcreek General Improvement District for fiscal year 2017/2018

Comptroller Josh Foli said there is a tax rate of 1.56 cents. He may be requesting an increase in the tax rate in future years. The county is not subsidizing the district.

Comm. Mortenson moved to approve the budget and establish a tax rate of \$.0156 and spending authorizations for the Willowcreek General Improvement District for fiscal year 2017/2018. Comm. Hunewill seconded and the motion passed 5 – 0.

7. Public participation

There was no public participation.

**ADJOURN TO CONVENE AS MASON VALLEY MOSQUITO ABATEMENT
DISTRICT BOARD**

8. Public participation

There was no public participation.

9. For Possible Action: Budget workshops to review budgets and establish tax rates and spending authorizations for the Mason Valley Mosquito Abatement District for fiscal year 2017/2018

Comptroller Josh Foli presented the budget and recommended a tax rate of \$.0838. He said their board approved the budget and tax rate.

Comm. Mortensen moved to approve the budget and establish a tax rate of \$.0838 and spending authorizations for the Mason Valley Mosquito Abatement District for fiscal year 2017/2018. Comm. Gray seconded and the motion passed 5 – 0.

10. Public participation

There was no public participation.

ADJOURN TO CONVENE AS WALKER RIVER WEED CONTROL DISTRICT BOARD

11. Public participation

There was no public participation.

12. For Possible Action: Budget workshops to review budgets and establish tax rates and spending authorizations for the Walker River Weed Control District for fiscal year 2017/2018

Comptroller Josh Foli presented the budget and recommended establishing an assessment of \$.0847.

Comm. Mortensen moved to approve the budget and establish an assessment of \$.0847 and spending authorizations for the Walker River Weed Control District for fiscal year 2017/2018. Comm. Hunewill seconded and the motion passed 5 – 0.

13. Public participation

There was no public participation.

ADJOURN TO CONVENE AS CENTRAL LYON COUNTY VECTOR CONTROL DISTRICT BOARD

14. Public participation

There was no public participation.

15. For Possible Action: Budget workshops to review budgets and establish tax rates and spending authorizations for the Central Lyon County Vector Control District for fiscal year 2017/2018

Comptroller Josh Foli presented the budget and recommended a tax rate of \$.045. The tax rate of \$.035 was not sufficient to cover the expenditures. In prior years the tax rate was \$.049 but in 2008 it was reduced to \$.04 and in 2009 was reduced to \$.035. The revenues will no longer cover the expenditures and recommended the increase.

Comm. Mortensen moved to approve the budget and establish a tax rate of \$.045 and spending authorizations for the Central Lyon County Vector Control District for fiscal year 2017/2018. Comm. Alt seconded and the motion passed 5 – 0.

16. Public participation

There was no public participation.

ADJOURN TO CONVENE AS SILVER SPRINGS GENERAL IMPROVEMENT DISTRICT BOARD

17. Public participation

There was no public participation.

18. For Possible Action: Budget workshops to review budgets and establish tax rates and spending authorizations for the Silver Springs General Improvement District Board for fiscal year 2017/2018

Comptroller Josh Foli presented the budget and said that as of December 2016 the district is debt free. He said that cash flow will increase this fiscal year. He said there is no tax rate for the SSGID. Revenues come from sewer connection fees.

Comm. Mortensen moved to approve the budget and spending authorizations for the Silver Springs General Improvement District Board for fiscal year 2017/2018. Comm. Alt seconded and the motion passed 5 – 0.

19. Public participation

There was no public participation.

ADJOURN TO RECONVENE AS THE LYON COUNTY BOARD OF COMMISSIONERS

Comm. Hastings recessed the meeting until 9:00 a.m., April 6, 2017.

LYON COUNTY BOARD OF COMMISSIONERS

BOB HASTINGS, Chairman

ATTEST

NIKKI BRYAN, Lyon County Clerk/Treasurer